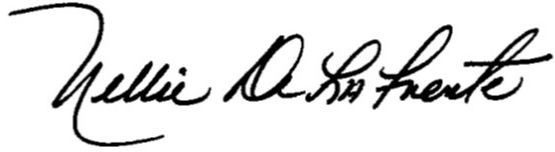


**NOTICE OF MEETING
ARTS & HISTORIC PRESERVATION ADVISORY BOARD
OF THE CITY OF GALVESTON
TUESDAY, APRIL 8, 2025 - 10:00 AM
CITY HALL - 823 ROSENBERG, ROOM 204, GALVESTON, TX 77550**

AGENDA

1. Call meeting to order and establish a quorum
2. Roll Call
3. Approval of Meeting Minutes
 - 3.a Meeting Minutes March 11, 2025
4. Public Comment
5. Introduction of the new board members: Jennifer De Ranieri and John Winder
6. Discussion and review of AHP purpose (for new board members), regulations and rules; State and City
7. Discussion of HOT allocation to AHP; reserve and overage with recommendations on usage
8. Provide list of Applicants and determination of conflicts of interest
9. Distribution of applications and rubric to Board with discussion of proces
10. Future Meeting Dates
11. Future Agenda Items
12. Adjourn Meeting

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on 04/03/2025 at 3:55 PM.

A handwritten signature in black ink, reading "Nellie De La Fuente". The signature is fluid and cursive, with the first name "Nellie" being more prominent than the last name.

Manuela "Nellie" De La Fuente, City
Secretary

Please note: members of the City Council may be attending and participating in the discussion. In accordance with the provisions of the Americans with Disabilities Act (ADA) Persons in need of special accommodation to participate in the proceeding shall, within 3 days prior to any proceeding, contact the City Secretary Office, 823 Rosenberg, Galveston, Texas (409) 979- 3510.

**DRAFT MINUTES OF THE ARTS & HISTORICAL PRESERVATION
ADVISORY BOARD FOR THE MEETING HELD ON
MARCH 11, 2025**

- 1 Call meeting to order and establishment of a quorum**
meeting was called to order at 10 am
- 2 Roll Call**
Present: Chair Branum, Vice Chair Corlie, BM Everling, BM Surinder, and Ex-Officio Alex Porretto
Staff: Assistant City Secretary Nellie De La Fuente, Senior Administrative Assistant Martha Alvarez, Assistant City Attorney Mehran Jadidi, and Cultural Coordinator Antoinette Lynch
Absent: BM Boening
- 3 Approval of February 4, 2025 minutes**
Motion to approve February 4, 2025 minutes by VC Corlie
Second by BM Surinder
Motion passed by those present
- 4 Public Comment**
N/A
- 5 Report from Antoinette Lynch on Arts software, costs, funding and related topics**
Antoinette passed out a handout on SMU Data Arts and went over it with the board regarding what it was, what it did, and what it would cost. Antoinette also passed out a second handout on “What Would Council Like To See” and went over the following topics: Cities of Comparison Organizational and Funding Charts, Potential Options for Galveston, and Programs and Challenges to Consider.
- 6 Report on status of AHP Recipient manual**
Chair Branum reported to the board that since BM Finklea had originally stated she would do the manual that is no longer the case since she has resigned from the board. BM Everling stepped up and stated that she would do the manual.
- 7 Report on number of applications received to date**
Asst. City Secretary Nellie stated that six entities have applied as of March 11, 2025.
- 8 Discuss minor verbiage change on application.**

Chair Branum brought up to the Board that she had three applicants bring to her attention that in one of the line items on the application on the website it stated, "Please provide line-item detail for every year you have received funds" and Chair Branum told them to just list for the current two-year period. Chair Branum stated this is just a minor verbiage change to make for it to read correctly.

9 Review and discuss 2024/2025 budgeted HOT income in relation to 2025/2027 funding and related HOT overage.

Chair Branum stated that she got numbers from Paru in Finance, but she stated here we are in March and still do not have current numbers. She went on to say in what we based the prior year on 6/8 of the penny was 2.7 million dollars and the 6/8 came into 2 million then 5% was taken out and then at the time there was \$100,000 for the Cultural Arts and of course this has now changed because we are now giving Cultural Arts 20%. Chair Branum went on to say that according to the Revenue Budget and the Hotel Occupancy Tax we are looking at approximately the same amount of the value of the penny of 2.7 million. The Question came up of "What is the Reserve for?" There is basically no allocation for it and what was it sitting there for? Then you have the overage and that is not addressed anywhere in the Ordinance as well.

Chair Branum said, "How do we want to make these monies usable, viable and not so condaluted?"

VC Corlie went on to say that at one point it was discussed that the Reserves were for crisis moments and the overage was kind of a happening thing. VC Corlie had a thought: Could we take the Reserve or the Overage and just take the interest off of it and set it aside for any type of crisis; we could use the interest and keep the other part of it as a basis for having the ability to use it for preservation. VC Corlie went on to say that at one time the board did discuss Preservation and how monies could be used for it. Ex-Officio Council Member Porretto chimed in and said he was envisioning where you are on for two funding cycles and you are off one and you can keep applying for two on and one off; so you get four years and miss two and then some of that overage we can put some language in the Ordinance where if you are not eligible for the main funding, you could be eligible for some temporary funding amount at the time you are off that cycle. For the Reserve, he went on to say that he envisioned that we would have a special project in terms for Historical Preservation you would do this every three cycles so, we are looking at the two on and the one off; the one off cycle where you can start that every sixth year after the fifth and sixth year and then that year we would look at it as a board as to what specific project we could use and we wouldn't fund the project on the front end but we would fund it on the back end but making sure that legally we can do that through Historical Preservation and there has to be a tourism component to that project.

BM Everling stated that she sees the Overage as being used for those special

projects. For example, she use the Opera House as an example: if the front entrance starts to crumble or fall apart you can't get people in the door and you cannot promote tourism.

10 Discuss AHP Application procedures by Board.

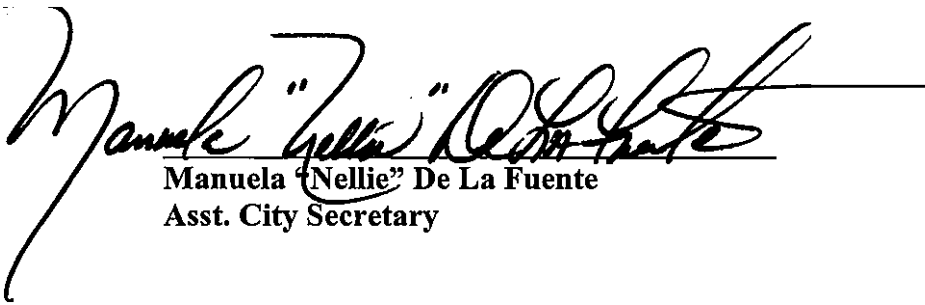
Chair Branum discussed with the board that at the April 2025 meeting, She is going to distribute the applications to appropriate board members. They will talk about what takes place once they go and visit with the organizations.

11 Confirm April meeting date

Meeting confirmed for April 8, 2025 in Room 204

12 Adjourn the meeting

Meeting adjourned at 11:10 am

A handwritten signature in black ink, appearing to read 'Manuela "Nellie" De La Fuente', is written over a horizontal line. Below the signature, the name and title are printed in a standard font.

Manuela "Nellie" De La Fuente
Asst. City Secretary