

**NOTICE OF MEETING
SISTER CITIES PROGRAM COMMITTEE
OF THE CITY OF GALVESTON
WEDNESDAY, JULY 22, 2026 - 11:30 AM
CITY HALL - ROOM 204
823 ROSENBERG, GALVESTON, TEXAS
TELEPHONE: (409) 797-3510**

REGULAR MEETING

1. Call Meeting to Order and Establish a Quorum
2. Roll Call
3. Consider Approval Of Meeting Minutes
 - 3.a Draft Minutes - February 17, 2026
4. Public Comment

Members of the public may address the Committee. Speakers will be limited to three minutes.
5. Update on Sister Cities From Assigned Member (s)
 - 5.a Niigata
 - 5.b Macharaviaya
 - 5.c Stavanger
 - 5.d Veracruz
6. Dicussion on Stavanger and Acitrezza
7. Update from the Assistant City Secretary

Received communication, an update on an event/ discussion, and/ or changes to policies and procedures.
8. Date and Time of Next Meeting
9. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on 07/15/2026 at 3:00 PM.



Manuela "Nellie" De La Fuente
Assistant City Secretary

Please note: members of the City Council may be attending and participating in the discussion. In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of special accommodation to participate in the proceeding shall, within 3 days prior to any proceeding, contact the City Secretary's Office, 823 Rosenberg, Galveston, Texas (409) 979-3510.

Draft Pending Approval
MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE
OF THE CITY OF GALVESTON
REGULAR MEETING - FEBRUARY 17, 2026

2/17/2026 - Sister Cities Program Committee Minutes

1. Declaration Of A Quorum

Meeting was called to order at 11:30 am.

2. Roll Call

Present: Chair Cappadona, Vice Chair Tregre, CM Donlon, CM Adams, CM Bolton-Legg, Pam Williams, and Ex-Officio Council Member Sharon Lewis
Mayor Brown, Asst. City Secretary Nellie De La Fuente, Executive Assistant to the City Secretary Martha Alvarez.

Absent: Ex-Officio Sharon Lewis

3. Consider Approval Of Meeting Minutes

3.a Draft Minutes - January 13, 2026

Motion by CM Bolton-Legg with a correction on Item #8

Second by CM Donlon

Motion carried.

4. Public Comment

N/A

5. Update and Clarification from Mayor Brown on the Sister Cities Ordinance and Committee Appointment Process

Mayor Brown updated and clarified the Appointment Process, the Attendance Process, and the letter from Malaga to the Committee. Mayor Brown also expressed the importance of having Ex-Officio Lewis on the Committee.

6. Update on Sister Cities

6.a Niigata

Chair Cappadona updated the Committee on Niigata and no action was taken.

6.b Macharaviaya

CM Donlon said that Macharaviaya was discussed earlier in the meeting when Mayor Brown discussed Malaga. No action was taken.

6.c Stavanger

No update was provided and no action was taken.

6.d Veracruz

Chair Cappadona stated that he was going to wait for them to respond and if they did, there is a possibility that he is going to assign Veracruz to CM Foreman at the next meeting. No action was taken.

7. Briefing from the Assistant City Secretary on a Potential Partnership Opportunity with Recife, Brazil, per Request from the U.S. Department of State

Assistant City Secretary Nellie De La Fuente stated that she was contacted by Sister Cities International and asked if we would consider Recife, Brazil as a Sister City. Nellie went on to say that she said, she would pass down the information to the Committee.

8. Discussion of Potential Sister City Partnership with Aci Trezza, Italy

Chair Cappadona and CM Donlon expressed how Aci Trezza, Italy is beside themselves wanting to be Sister Cities with us. Chair Cappadona went on to say depending on whether they keep Stavanger or Veracruz it would be a strong recommendation from the Committee to Ex-Officio Lewis to take to Council. Chair Cappadona stated he wanted that on the next Agenda. No action was taken.

9. Additional Input from Ex Officio Sharon Lewis on Previous Items (if applicable)

Ex-Officio Sharon Lewis was absent on this day.

10. Date and Time of Next Meeting

The next meeting is on March 10, 2026 in Room 204 at 11:30 am.

11. Adjournment

Meeting was adjourned at 1:09 pm

A handwritten signature in dark ink, appearing to read 'Manuela "Nellie" De La Fuente'. The signature is fluid and cursive, with the first name 'Manuela' and the last name 'De La Fuente' being more legible than the middle name 'Nellie' which is written in quotes.

Manuela "Nellie" De La Fuente
Assistant City Secretary