

**MINUTES OF THE SHORT TERM RENTAL AD HOC COMMITTEE
OF THE CITY OF GALVESTON
REGULAR MEETING - JULY 23, 2025**

7/23/2025 - Short Term Rental Ad Hoc Committee Minutes

1. Declaration of a quorum and call meeting to order

Chair Claire Reiswerg declared a quorum and called the meeting to order at 1:00 p.m.

2. Roll Call

Present: Committee Members Dominique Brown, Debra Burkley, Sheila Lidstone, David Bloom, Joseph Spencer, Ted Shook, and Claire Reiswerg; Stakeholder Members Christine Bryant, Chris Wren, and Robert Zahn; Tim Tietjens (City Staff); and Bob Brown (City Council).

Absent: Liz Overton (Stakeholder Member).

3. Consider Approval Of Meeting Minutes

3.A Draft Minutes - July 15, 2025

David Bloom made a motion to approve the July 15, 2025 meeting minutes, with Joseph Spencer seconding the motion. Unanimously approved.

4. Public Comment

Members of the public may address the Committee. Speakers will be limited to three minutes.

No public commented were received.

5. Discuss best practices, compliance and enforcement measures for STR operators/owners including registration and HOT compliance for recommendations to City Council

The committee reviewed the draft STR ordinance paragraph by paragraph to identify gaps and develop recommendations for City Council. Parking rules are being handled separately.

The committee discussed the following:

- **Adding language to the purpose statement - protect the health and safety of the**

occupants of the STR and the integrity of neighborhoods

- **Adding definitions to the ordinance**
- **Rewriting Section 19-113(e) to make deed restrictions clear to the applicant**
- **Adding bed and breakfasts to Section 19-113(g)**
- **Staggering registrations**
- **Making the STR program self-supporting**
- **Section 19-114(b) - change "obtain" to "apply for"; the City will review and approve before issuing the license**
- **What the City can enforce - zoning and parking plan**
- **HOT compliance - require applicants to attach HOT receipts**
- **Section 19-114(c)(3) - add flexibility to local contact person; amend responding "in person"; check with Legal on definition of "operation"**
- **Listing of each STR with the name and phone number of designated contacts - does this need to be online?**
- **Requiring a floorplan showing the layout of the house**
- **Adding tiers similar to San Antonio's ordinance**
- **Density requirements**

6. Suggested future agenda items by Committee Members

7. Decide Next Meeting Time and Date

The next meetings will be on July 30th at 1:00 p.m. and August 5th at 1:00 p.m.

8. Adjournment

The meeting was adjourned at 3:00 p.m.



Janelle Williams, City Secretary

Date Approved: July 30, 2025