MINUTES OF THE INDUSTRIAL DEVELOPMENT CORPORATION OF THE CITY OF GALVESTON
REGULAR MEETING - JUNE 17, 2025

6/17/2025 - Industrial Development Corporation Minutes

I. Declaration Of A Quorum

Mayor Brown declared a quorum and called the meeting to order at 9:00 a.m.

II. Roll Call

Present: Board Member Brown (Mayor); Board Member Marie Robb (Mayor Pro Tem - 9:02 a.m.); Board Member Sharon Lewis (City Council); Board Member Alex Porretto (City Council); Board Member Bill Coltzer (Galveston Economic Development Partnership); Board Member Keith Bassett (Galveston Chamber of Commerce); and Board Member Jason Hardcastle (Park Board of Trustees).

III. Conflict of Interest Declaration

No conflicts of interest were declared.

IV. Consider Approval Of Meeting Minutes

IV.A Draft Minutes - May 19, 2025

Board Member Brown made a motion to approve the May 19, 2025 meeting minutes with a correction to Item VIII.F as noted by Economic Development Coordinator Michele Hay, with Board Member Lewis seconding the motion. Unanimously approved by those present. (5-0).

V. Public Comment On Agenda Items

Marty Fluke commented on Item VI suggesting the use of HOT funds and not using the IDC project oriented budget.

VI. Beach Silo - Project Consideration

VI.A Discuss and Consider for Approval a Resolution of the Board of Directors of the Industrial Development Corporation of the City of Galveston Approving Beach Erosion and Remediation Crew Project in the amount of $750,000 for first year and $500,000 annually thereafter.

Board Member Brown made a motion to defer Items VII.A and VII.B to allow staff to work on alternate approaches, with Board Member Porretto seconding the motion. Unanimously approved by those present (5-0).

VI.B Discuss and Consider for Approval an Economic Development Agreement between the City of Galveston and the Industrial Development Corporation of the City of Galveston Approving Beach Erosion and Remediation Crew Project in the amount of $750,000 for first year and $500,000 annually thereafter.

VII. Administrative Matters

VII.A Discuss and Consider Engaging Outside Legal Services to support City Staff. (T.Fanning)

Board Member Porretto made a motion to approve engaging outside legal counsel Jeff Moore, with Board Member Robb seconding the motion. Unanimously approved.

VII.B Discuss and Receive Update on Expenses, Available Funds, Forecasts and Investments.

1. Receive an Update on Sandhill Crane Soccer Complex and Consider an Equipment Expenditure for a Specialized Mower in the amount of $75,000.

Executive Director Barbara Sanderson provided an update on Sandhill Crane Soccer Complex. She reported that a walk-through is scheduled for today, and expressed concerns about the field conditions. Board Member Coltzer recommended bringing in a sports turf contractor to assist staff with resolving the issues. Staff will look into bringing in a consultant and will report back to the board at the next meeting.

Board Member Porretto made a motion to approve the equipment expenditure for a specialized mower in the amount of $75,000, with Board Member Coltzer seconding the motion. Unanimously approved.

2. Discuss and Receive an Update on the allocation of funds for Shield Park.

Economic Development Coordinator Michele Hay provided an update on the environmental assessment and the EPA's recommendations. The estimated cost of remediating the contaminated areas—by removing up to three feet of soil, installing a moisture barrier, and replacing it with clean soil—is between $575,000 and $650,000. Based on the board's direction at the previous meeting, staff identified funding sources to cover the cost of the remediation. Staff will bring back an action item at the next meeting. Board Member Coltzer suggested bringing in a consultant for recommendations to remediate the park.

Board Member Bassett left the meeting at 10:33 a.m.

VII.C Discuss and Receive an Update on Current or Completed IDC Projects (M. Hay)

Economic Development Michele Hay reported that the concrete and curb crew is running behind because of staffing shortages.

VII.D Discuss and Receive Update FY25 Calendar. (M. Hay)

The next meeting will be held on July 8th.

VIII. Request Agenda Items For Future Meetings

- **South Shore and 14th Street Pump Stations**
- **Pelican Island**

IX. Adjournment

The meeting was adjourned at 10:38 a.m.

Janelle Williams

Janelle Williams, City Secretary
Date Approved: July 8, 2026