

**MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE
OF THE CITY OF GALVESTON
REGULAR MEETING - OCTOBER 14, 2025**

10/14/2025 - Sister Cities Program Committee Minutes

1. Declaration Of A Quorum

Meeting started at 11:33 am

2. Roll Call

Present: Chair Cappadona; Vice-Chair Sidney, CM Adams, CM DONNA Williams, CM Pat Williams, CM Bolton-Legg, Asst. City Secretary Nellie De La Fuente, Senior Adm. Assistant Martha Alvarez, Ex-Officio Sharon Lewis; Absent: CM Donlon

3. Consider Approval Of Meeting Minutes

3.a Draft Minutes - September 16, 2025

**Motion to approve the minutes of September 16, 2025 by Vice-Chair Tregre; Second by CM Adams;
Motion passed.**

4. Public Comment

N/A

5. Ex-Officio CM Sharon Lewis update - 60th Anniversary

Ex-Officio Lewis asked for the names of the 3 people that are going to stay at the Water Park Inn. She was told by the committee it was going to be 4 people; 2 males and 2 females. Ex-Officio Lewis stated she was providing the transportation to the facility. Ex-Officio Lewis requested a list of the Home Stays and Committee Member Bolton-Legg told her she had it. Committee Member Bolton-Legg told her she would email her the list.

6. Asst. City Secretary update - 60th Anniversary

Asst. City Secretary Nellie gave the committee a copy of the email that came in the previous night about their request on setting up some booths. She also mentioned that Niigata wanted a copy of the itinerary and the seating chart. Ms. Nellie asked about the Houston Consulate and who was coming and Vice Chair Sidney stated that the Consulate and his right hand will be attending. Asst. City Secretary Nellie

told the Committee that there will be new flags put up just in time for the arrival of Niigata. Ms. Nellie also offered to help in setting up the room on that Friday before the event.

7. Update on Sister Cities

7.a Niigata

Chair Cappadona stated that it has been an interesting year due to the fact that Niigata makes a lot of changes and demands.

Chair Cappadona stated that at the last Zoom meeting he tried to make them understand that it is late in the game now and we must stop changing things. Vice-Chair Tregre stated that on this coming Sunday they are meeting at Committee Member's Bolton-Legg's home to start fine-tuning everything. Asst. City Secretary is taking care of Moody Mansion. Chair Cappadona requested 12 black rectangular table cloths from the City. Chair Cappadona also stated that Volunteer Jack was handling the article in the Galveston Daily Newspaper and also helping out with driving too.

7.b Macharaviaya

N/A

7.c Stavanger

N/A

7.d Veracruz

N/A

8. Additional Input from the Committee, Staff, and Guests

N/A

9. Date and Time of Next Meeting

December 10, 2025 at 11:30 AM

10. Adjournment

Meeting adjourned at 12:13 PM

A handwritten signature in black ink, appearing to read 'Manuela "Nellie" De La Fuente'.

**Manuela "Nellie" De La Fuente
Assistant City Secretary**

November 10, 2025