

**MINUTES OF THE SISTER CITIES PROGRAM COMMITTEE
OF THE CITY OF GALVESTON
REGULAR MEETING - MAY 20, 2025**

5/20/2025 - Sister Cities Program Committee Minutes

1 Declaration of a Quorum and Call Meeting to Order

Meeting was called at 11:30 AM

2 Roll Call

Present; Chair Cappaona, Vice Chair Tregre, CM Adams, CM Donlon, CM Bolton-Legg
Ex-Officio Sharon Lewis; Absent: CM Rooks

3 Consider Approval Of Meeting Minutes

Motion made by CM Donlon
Second by Vice Chair Tregre
Motion carried by those present

4 Request to Address Board

Volunteer Jack spoke on an article he wants to write for the newspaper.
Senior Administrative Asst. Martha addressed the committee on the absent policy.
Martha also discussed the training documents some members need to turn in.

5 Update on Sister Cities

5.A Niigata 60th Anniversary Update

CM Bolton-Legg updated the committee on the progress they have made on the plans for the 60th anniversary reception. She stated that once her and CM Tregre get everything together they are emailing everyone with what they have so far and then bring a hard copy back at the next meeting.

5.B Veracruz

N/A

5.C Macharaviaya

cm Donlon addressed the board by saying that she is planning to go to Macharaviaya..

5.D Stavanger

CM Adams addressed the committee in saying that she had communication with them and they stated that Norway has contracts with Houston so that means they will be in our area.

6 Additional Input from Board, Staff, Guests

Ms. Nellie went over the Committee List with CM Bolton-Leg and the Committee.

7 Schedule Next Meeting

The next meeting was scheduled for June 24, 2025.

8 Adjournment

Meeting was adjourned at 12:07 PM

A handwritten signature in black ink, reading "Manuela 'Nellie' De La Fuente". The signature is written in a cursive, flowing style.

Manuela "Nellie" De La Fuente
Assistant City Secretary
June 24, 2025