

**NOTICE OF MEETING
CITY COUNCIL OF THE CITY OF GALVESTON
THURSDAY - SEPTEMBER 13, 2018 - 1:15 P.M.
COUNCIL CHAMBERS - CITY HALL
823 ROSENBERG, GALVESTON, TEXAS
TELEPHONE: (409) 797-3510**

REGULAR MEETING AGENDA

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER
2. ROLL CALL
3. INVOCATION
Reverend Stephen Payne - Holy Family Parish
4. PLEDGE OF ALLEGIANCE
 - American Flag
 - Texas Flag - *Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*
5. CONFLICTS OF INTEREST
6. PRESENTATIONS/REPORTS OF COUNCIL, OFFICER BOARDS, AND CITY MANAGER
 - 6.A. Pursuant To Texas Government Code Section 551.0415, The City Council May Report On Any Of The Following Items:
 1. Expressions of thanks, gratitude, and condolences
 2. Information regarding holiday schedules
 3. Recognition of individuals:
 - a. Catholic Daughters of America Sunday Proclamation
 - b. Diaper Need Awareness Week Proclamation
 - c. Constitution Week Proclamation
 4. Reminders regarding City Council events
 5. Reminders regarding community events
 6. Health and safety announcement
 - 6.B. Update On The STURGIS Project - Hans Honerlah, U.S. Army Corps Of Engineers
7. COMMUNICATIONS AND PETITIONS
Claims: 18-081 - Kristal McGuire; 18-082 - At&T/Southwestern Bell Telephone; 18-083 - April Mathis; 18-084 - Marion Stowers; 18-085 - Brad Huffman; 18-086 - Dale Hoover; 18-087 - Dung Ngo; 18-088 - Steven Lloreda.
8. PUBLIC HEARINGS
 - 8.A. Conduct A Public Hearing On The FY 2019 Proposed Budget As Required By State Law.

Documents:

- 8.B. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Changing The Zoning From Residential, Single Family (R-1) To Commercial (C) Zoning District On Property Commonly Known As 13333 FM 3005. The Property Is Legally Described As ABST 121, Page 54, Northwest Part Of Lot 470 (470-2), Trimble & Lindsey Sec 2, In The City And County Of Galveston, Texas; Planning Case Number 18P-043; Making Various Findings And Provisions Related To The Subject. (D. Lunsford)

Documents:

[18P-043 CC PKT.PDF](#)

- 8.C. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The 2015 Galveston Land Development Regulations (LDRs), As Amended, To Regulate Excavation And Boat Sales Or Rental Uses, Prohibiting Borrow Pits Within The City And Clarifying Sales Or Rentals Of Kayaks Is Not Included In The Prohibition Of Boat Sales Or Rental; Making Various Findings And Provisions Related To The Subject; Planning Case Number 17ZA-004. (A. Montalvan)

Documents:

[17ZA-004 MEMO 4.PDF](#)

[EXCAVATION STANDARDS - ATTACHMENT A - CC 9-13-18.PDF](#)

[BOAT SALES OR RENTAL STANDARDS - ATTACHMENT B - CC 7-26-18.PDF](#)

[17ZA-004 - ORDINANCE - EXCAVATION AND BOAT SALES OR RENTAL 9-13-18.PDF](#)

- 8.D. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The 2015 Galveston Land Development Regulations, Article 2: Table 2.201: Permitted Uses: Commercial Uses; To Reclassify The Small Scaled Food Production Land Use As Permitted (P) In Commercial (C) Zoning; Planning Case Number 18ZA-005; Making Various Findings And Provisions Related To The Subject. (D. Lunsford)

Documents:

[18ZA-005 CC PKT.PDF](#)

9. PUBLIC COMMENT

A. Agenda Items

B. Non-Agenda Items

10. ORDINANCES (NOT REQUIRING PUBLIC HEARINGS)

- 10.A. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Adopting The Annual Governmental And Proprietary Funds Budget For The Fiscal Year Beginning October 1, 2018 And Ending September 30, 2019; Making Appropriations For City Operations And Capital Projects For Such Fiscal Year As Reflected In Such Budget; Authorizing Various Other Transfers; Approving And Adopting The FY 2019 Capital Budget; Approving And Adopting The Budget Of The Industrial Development Corporation, Making Various Findings And Provisions Related To The Subject And Providing For An Effective Date. (M. Loftin)

Documents:

[FY 2019 BUDGET ORDINANCE STAFF REPORT.PDF](#)

[BUDGET ORDINANCE 2019.DOCX](#)
[FY2019 BUDGET ORDINANCE ATTACHMENTS EXHIBITS A-D.PDF](#)
[FY19 PROPOSED BUDGET - WEBSITE.PDF](#)

- 10.A.1. Consider A Motion Ratifying The The Property Tax Increase Reflected In The FY 2019 Budget.

Documents:

[FY 2019 TAX REVENUE INCREASE RATIFICATION STAFF REPORT.DOCX](#)

- 10.B. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Levying Ad Valorem Taxes In The Amount Of 56 Cents And 1 Mills (\$0.561000) Upon Each One Hundred Dollars (\$100.00) Of Property Valuation For The Calendar Year 2018; Making Various Findings And Provisions Related To The Subject. (M. Loftin)

Documents:

[FY 2019 TAX YEAR 2018 PROPERTY TAX RATE ADOPTION STAFF REPORT.DOCX](#)
[PROPERTY TAX RATE ORDINANCE TAX YEAR 2018.DOCX](#)

- 10.C. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Approving And Adopting The Five-Year Capital Improvement Plan For FY 2019-2023; And Making Certain Findings And Containing Certain Provisions Related To The Subject. (M. Loftin)

Documents:

[FY 2019-2023 CIP STAFF REPORT SEPTEMBER 13, 2018.DOC.DOCX](#)
[FY 2019-2023 CAPITAL IMPROVEMENT PLAN ORDINANCE.DOCX](#)
[PROPOSED CAPITAL IMPROVEMENT PLAN FY2019 - FY2023.PDF](#)

- 10.D. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending Chapter 34 "Traffic" Of The "The Code Of The City Of Galveston, 1982, As Amended" By Adding Article X "Unattended Bicycle Lease Or Rentals" Section 34-209 To Provide For The Prohibition Of The Rental Of Bicycles, Electric Bicycles, Electric Motor-Assisted Scooter, Mopeds, Or A Motor Driven Cycle Through The Use Of An Unattended Docking System Or The Use Of A Dockless System Without A Permit From The City Of Galveston, Providing For Penalties; Making Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (A. Montalvan)

Documents:

[DOCKLESS VEHICLES ORDINANCE STF RPT 2.DOCX](#)
[ATTACHMENT A \(2\).DOCX](#)
[ELECTRONIC SHARE SYSTEMS PRESENTATION.PDF](#)
[SHARED BICYCLE ORDINANCE 2.DOCX](#)
[MEMORANDUM - CITY ATTORNEY.DOCX](#)

- 10.E. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending Chapter 34 "Traffic" Article III- "Vehicle Operation" Of The "The Code Of The City Of Galveston, 1982, As Amended" By Adding Section 34-77 To Provide Regulations For The Safe Passage By Motorists Of "Vulnerable Road Users", Providing For A Definition Of The Term "Vulnerable Road Users", Requiring Safe Passage Of Vulnerable Road Users By Defining A Minimum Distance Motorists Must Maintain While Passing Or Following Vulnerable Road Users; Prohibiting The Throwing Of Any Object At A Vulnerable Road User Or The User's Equipment; Providing For Penalties; Making

Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (Legal)

Documents:

[VULNERABLE USERS ORDINANCE V2.DOCX](#)
[6594 \(2\).DOCX](#)

11. CONSENT ITEMS

The following items shall be considered for action as a whole, unless one or more Council Members objects. The City Manager is authorized to execute all necessary documents upon final approval by the City Attorney.

- 11.A. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Authorizing The City To Accept A \$52,826.58 STEP Comprehensive Grant From The Texas Department Of Transportation For Traffic And DWI Enforcement During Fiscal Year 2019; Directing The City Manager To Execute All Necessary Documents Relating To The Grant. (Chief Hale)

Documents:

[2018 08 01 STEP GRANT STAFF REPORT \(002\).PDF](#)
[STEP GRANT 2018.DOCX](#)

- 11.B. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Distributing And Awarding Fiscal Year 2019 Hotel Occupancy Tax Revenues To Eligible Arts And Historic Preservation Organizations Under Single-Year Contracts; Approving The Annual Budgets Of Such Recipients; Authorizing The City Manager To Execute Contracts With Such Recipients; Directing The City Secretary To Send A Certified Copy Of The Resolution To The Park Board Of Trustees; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

Documents:

[A AND H FUNDING FOR 2018.DOCX](#)

- 11.C. Consider For Approval A Resolution Of The City Of Galveston, Texas, Adopting The City Of Galveston's 2019 State Legislative Agenda For The 86th Legislature; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

Documents:

[FINAL_CITY OF GALVESTON 2019 STATE LEGISLATIVE AGENDA.DOCX](#)
[RESOLUTION ADOPTING 2019 LEGISLATIVE AGENDA.DOCX](#)

- 11.D. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Directing The City Manager Or His Designee To Develop Rules For The Issuance Of Permits For Unattended Bicycle Rentals, To Seek The Input Of Interested Members Of The Public Regarding Such Rules, And Return To City Council In February 2019 With A Status Report Regarding Such Rules; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

Documents:

[RESOLUTION FOR THE DRAFTING OF RULES FOR PERMITS FOR UNATTENDED BICYCLE SYSTEMS.DOCX](#)

- 11.E. Consider For Approval The Renewal Of A Contract Between The City Of Galveston And Margaret Hindman For Alternative Municipal Judge. (Legal)

Documents:

[MEMORANDUM ALT MUNI JUDGE.DOCX](#)
[HINDMAN ALT MUNI JUDGE CONTRACT.PDF](#)

- 11.F. Consider For Approval The Sole Source Purchase From National Meter & Automation Formerly Known As Badger Meter For Various Water Meters, Registers, Orion Transmitter Combinations And Service Agreements That Currently Work With The Meter System Installed Throughout The City In An Amount Not To Exceed \$150,000.00. (M. Loftin)

Documents:

[STAFF REPORT NATIONAL AUTOMATION METERS INC.PDF](#)

- 11.G. Consider For Action Adopting The 2018 Proposed Investment Policy. (M. Loftin)

Documents:

[STAFF REPORT INVESTMENT POLICY 2018.PDF](#)

- 11.H. Consider For Approval Authorizing Updates To Incumbencies Certificates And Providing Standard Wire Instructions For Wilmington Trust Bayside At Waterman's PID Accounts. (M. Loftin)

Documents:

[STAFF REPORT INCUMBENCIES CERTIFICATES AND STANDARD WIRE INSTRUCTIONS.PDF](#)

- 11.I. Consider For Approval Additional Funding For Temporary Staffing From Robert Half International/Accountemps In The Support Services Division Of The Finance Department. (K. Etienne)

Documents:

[STAFF REPORT ACOUNTEMPS FOR SUPPORT SERVICES 2018-19.PDF](#)
[ACOUNTEMPS CONTRACT DOCUMENTS.PDF](#)

- 11.J. Consider For Approval The Award Of A Three (3) Year Contract To Zompa Guderian Enterprises LLC Dba West Isle Urgent Care For RFP # 18-26 To Provide Drug And Alcohol Testing Services. (K. Etienne)

Documents:

[STAFF REPORT RFP 18-26--DRUG AND ALCOHOL TESTING SERVICES.PDF](#)
[ZOMPA, WEST ISLE CONTRACT AND RFP DOCUMENTS.PDF](#)
[ACORD FORM RFP 18-26.PDF](#)

- 11.K. Consider For Approval A Motion Authorizing An Agreement With Rudd And Wisdom, Inc. For Actuarial Services At A Cost Not To Exceed \$50,000 (K. Etienne).

Documents:

[STAFF REPORT_RUDD AND WISDOM CONTRACT EXTENSION 962018.PDF](#)
[RUDD AND WISDOM ENGAGEMENT LETTER 962018.PDF](#)

- 11.L. Consider For Approval An Amendment To A Council Approved Rental Lease Agreement With Sullivan Newport LTD For A Commercial Property Located At 5701 Harborside, Amending The Lease Extension Terms From (2) 6 Months To A (1) Year Option. (C.Kenworthy)

Documents:

[SULLIVAN LEASE EXTENSION STAFF REPORT.DOCX](#)
[CON - COG-CON-16-151 - SULLIVAN NEWPORT LTD - LEASE AGREEMENT FACILITY_W....PDF](#)
[AMENDMENT TO LEASE AGREEMENT.PDF](#)

- 11.M. Consider For Approval A Request To Authorize Funding Currently Budgeted/Allocated To The Comprehensive Plan Update (Galveston 2039 Visioning Component). (T. Tietjens)

Documents:

[COMP PLAN FUNDING VISION.PDF](#)
[HZ LETTER PROPOSAL-CONTRACT GALVESTON 2039.PDF](#)

- 11.N. Consider For Approval, Authorizing The City Manager To Execute A Participation Agreement With Texas Department Of Transportation, Aviation Division (TxDOT) For Construction And Rehabilitation Of Runway 14/32, Taxiways A, B, C, D & E, And North Apron Phase 3 & 4 (TxDOT Project No. 1812GLVSN), And Authorizing An Expenditure In The Amount Of \$118,000.00 To TxDOT As Part Of The 10% Match Upon Final Approval Of The City Attorney - (M. Shahan).

Documents:

[STAFF REPORT - TXDOT GRANT 1812GLVSN AIRPORT PARTICIPATION AGREEMENT - PAVEMENT REHABILITATION.PDF](#)

- 11.O. Consider For Approval The Execution Of The Surplus Property Release Hereby Releasing 26.3 Acres Of Airport Property, Identified As Tract C, From The Conditions, Reservations And Restrictions As Contained In The Instrument Of Transfer From The United States Of America To The City Of Galveston And Approve The Purchase Of The Property By The City Of Galveston, From The Scholes International Airport, For The Appraised Value Of \$1,362,000.00 And Upon Approval As To Form By The City Attorney (M. Shahan).

Documents:

[STAFF REPORT - TRACT C AIRPORT LAND RELEASE.PDF](#)

- 11.P. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The Galveston Park Board Of Trustees For Babe's Beach Beneficial Use Of Dredged Material (BUDM) Re-Nourishment Along The Gulf Of Mexico (G. McLeod)

Documents:

[STAFF REPORT BABES BEACH BUDM.DOCX](#)

[2018.AGMT.ECO.DEV.GRANT.BABESBEACH.PDF](#)
[2018-07-19 IDC APP- BABES BEACH BUDM RE-NOURISHMENT PROJECT](#)
[2-000-000IDC \(1\).PDF](#)

- 11.Q. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The City Of Galveston For The Planning And Design Of Downtown Streetscape From Harborside To Church Street, Between 19th And 25th Streets (G. McLeod)

Documents:

[STAFF REPORT DOWNTOWN STREETSCAPE.DOCX](#)
[2018.AGMT.STREETSCAPE IV.DOCX.PDF](#)

- 11.R. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The City Of Galveston For Improvements To Recreation Or Community Facilities At The McGuire-Dent Recreation Center (G. McLeod)

Documents:

[STAFF REPORT MCGUIRE DENT.DOCX](#)
[MCGUIRE DENT PROJECT AGREEMENT.DOCX](#)

- 11.S. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The City Of Galveston For Improvements And The Maintenance Of Those Improvements Along 27th Street From Avenue O To Seawall Blvd. (G. McLeod)

Documents:

[STAFF REPORT 27TH STREET PHASE II.DOCX](#)
[27TH STREET AGREEMENT.DOCX](#)

- 11.T. Consider Approving The Award Of The Transfer Station Operating Agreement With BFI For A Term Of Five (5) Years. There Is An Option To Extend One Time For Five (5) Additional Years. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney.

Documents:

[BFI - TRANSFER STATION.PDF](#)
[BFI SIGNED AGREEMENT- RFP 17-23 TRANSFER STATION](#)
[OPERATIONS.PDF](#)

- 11.U. Consider For Approval The Addition Of Twelve (12) Pre-Qualified Consultants For Architectural And Other Professional Services, For The City Of Galveston Projects, For A Period Of Three Years. (D. Christodoss)

Documents:

[RFQ-ARCHITECTURE-SERVICES-2018-SEPTEMBER 2021.DOCX](#)
[RFQ-ARCHITECTURE-SERVICES-2018-SEPTEMBER 2021.PDF](#)

- 11.V. Consider For Approval The Addition Of Forty Five (45) Pre-Qualified Consultants To The Current List Of Pre-Qualified Consulting Engineers, For Engineering Design And Other Miscellaneous Services, For The City Of Galveston Projects, For A Period Of Three

Years. (D. Christodoss)

Documents:

[RFQ-ENGINEERING-SERVICES-2018-SEPTEMBER 2021.PDF](#)
[RFQ-ENGINEERING-SERVICES-2018-SEPTEMBER 2021.DOCX](#)

- 11.W. Consider For Approval The Selection Of BRW Architects As The Most Qualified Design Firm For City Hall Architectural Services, And The LaBiche Group, Inc. As The Next Most Qualified Design Firm. (J. Anderson)

Documents:

[STAFF REPORT - CITY HALL ARCHITECTURAL SERVICES.PDF](#)

- 11.X. Consider For Approval Accepting All Public Infrastructure Improvements For Sand Dollar Beach Subdivision For The Initial Two-Year Maintenance Period. (R. Blackketter)

Documents:

[SAND DOLLAR BEACH ACCEPTANCE.PDF](#)

- 11.Y. Consider For Approval A Contract With Alamo Environmental Inc. Dba Alamo1, For The City Of Galveston Incinerator Demolition And Concrete Cap Construction Project (RFP #18-25) In The Amount Of \$4,313,876. (R. Blackketter)

Documents:

[ALAMO1 - INCINERATOR DEMO CAP CONST.PDF](#)

- 11.Z. Consider For Approval A Contract With Ardent Construction LLC, For The 30th Street Water & Electric Light Station Rehabilitation Project (RFP #18-12A) In The Amount Of \$2,884,729 (Base Bid Only). (R. Blackketter)

Documents:

[ARDENT CONSTRUCTION - 30TH STREET WATER AND ELECTRIC LIGHT STATION REHABILITATION.PDF](#)

- 11.AA. Consider For Approval Of The Low Responsive Bidder (BID #18-020) Preload, LLC, For The New 7.5 MG Ground Storage Tank At 59th Street Project In The Amount Of \$5,374,800. The Funding Source Will Be The CDBG Disaster Recovery Non-Housing Round 2.2 Program. (R. Blackketter)

Documents:

[PRELOAD LLC - 59TH ST 7.5MG GST.PDF](#)

- 11.BB. Consider For Approval A Contract With McDonald Municipal & Industrial (MMI), For The Downtown Gas Lamp Replacement Project (RFP #18-23) In The Amount Of \$417,450. (R. Blackketter)

Documents:

[MMI - DOWNTOWN GAS LAMPS.PDF](#)

- 11.CC. Consider For Approval The Annual Designation Of Cummins Southern Plains (Cummins

Engine OEM) As A Sole Source Proprietary Provider For The Supplying Of OEM Parts And Repair Services For Heavy Duty Vehicles With Cummins Components. The Funding Sources Will Be The City And Transit Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS CUMMINS - ENGINES.PDF](#)

- 11.DD. Consider For Approval Allowing The Fleet Facility To Auction Listed Surplus Items And Any Future Items For The 2018-19 Fiscal Year Utilizing Gov Deals On Line Auctions With The Approval Of The City Manager. The Auction Proceeds Are Distributed Back To The Assigned Department's Minis 10% Which Supports The Administering Of Auctions By The Fleet Facility. (D. Smith)

Documents:

[AUCTION SALES PACKET.PDF](#)

- 11.EE. Consider For Approval The Designation Of ASCO (Gradall OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To Heavy Class Equipment. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS ASCO - GRADALL.PDF](#)

- 11.FF. Consider For Approval The Designation Of Brookside Eq. (LD John Deere OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To The John Deere Tractors, Mowers, Front End Loaders And Smaller Equipment. (D. Smith)

Documents:

[SS BROOKSIDE - SD JOHN DEERE.PDF](#)

- 11.GG. Consider For Approval The Designation Of Chastang - Bayou City Ford (HD Ford Truck & Bus OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To The Larger Heavy Duty Fleet. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS CHASTANG BAYOU FORD - HD FORD.PDF](#)

- 11.HH. Consider For Approval The Designation Of Classic Auto Plex (Ford-GM-Toyota OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Light Duty Repairs Made To The City Fleet. The Funding Sources Will Be The City And Transit Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS CLASSIC - DS FORD AND CHEVY.PDF](#)

- 11.II. Consider For Approval The Designation Of Doggett (HD John Deere-Dynapac OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To HD John Deere And Dynapac Equipment. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS DOGGETT - HD JOHN DEERE AND DYNAPAC.PDF](#)

- 11.JJ. Consider For Approval The Designation Of Gillig (Gillig OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Island Transit Garage For The Repairs Made To The Transit Buses. The Funding Sources Will Be The Transit Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS GILLIG - BUS.PDF](#)

- 11.KK. Consider For Approval The Designation Of Vanguard Truck Center (Volvo-Mack OEM) As A Single Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To Volvo And Mack Truck Equipment. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS VANGUARD - VOLVO AND MACK.PDF](#)

- 11.LL. Consider For Approval The Designation Of Texas Department Of Corrections Darrington Unit (TCI Department) As A Provider For The Supplying Of The Tire Recapping Service. The Funding Sources Will Be The City And Transit Garage Parts And Other Contracts Accounts. (D. Smith)

Documents:

[TDC TIRE RECAP.PDF](#)

- 11.MM. Consider For Approval The Designation Of Texas Bus Sales (El Dorado OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Island Transit Garage For The Repairs Made To The Transit Buses. The Funding Sources Will Be The Transit Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS TEX BUS SALES - ELDERALDO.PDF](#)

- 11.NN. Consider For Approval The Designation Of Rush Truck Center (Peterbilt-Hino OEM) As A Single Source Provider Proprietary For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To Heavy Truck Class Equipment. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS RUSH - PETERBILT.PDF](#)

- 11.OO. Consider For Approval The Designation Of R.B. Everett (Bomag OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Repairs Made To Bomag And Dura Patcher Equipment. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS RB EVERETT - BOMAG.PDF](#)

- 11.PP. Consider For Approval The Designation Of GapVax (Gapvax OEM) As A Sole Source Proprietary Provider For The Supplying Of Parts And Services To The Municipal Fleet Facility For The Repairs Made To The Sewer Division Trucks. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS GAPVAX - VAC.PDF](#)

- 11.QQ. Consider For Approval The Designation Of Metro Fire Apparatus (Spartan OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Services To The Municipal Fleet Facility For The Heavy Duty Repairs Made To The Fire Departments Fleet. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS METRO - SPARTEN FIRE.PDF](#)

- 11.RR. Consider For Approval The Designation Of Liberty Equipment Eq. (Fuel Force OEM) As A Sole Source Proprietary Provider For The Supplying Of Some Required Dealer Parts And Support Services To The Fuel Force Hardware And Software System Which Controls Fuel Site Dispensers, Tank Testing Computers And Monitoring Systems, And Interfaces With The Faster Asset System. (D. Smith)

Documents:

[SS LIBERTY - FUEL FORCE.PDF](#)

- 11.SS. Consider For Approval The Designation Of Heil Of Texas (Heil Packers OEM) As A Sole Source Proprietary Provider For The Supplying Of Parts And Services To The Municipal Fleet Facility For The Repairs Made To The Refuse Division Trucks. The Funding Sources Will Be The Garages Parts And Outside Vehicle Repair Accounts. (D. Smith)

Documents:

[SS HEIL OF TEXAS - PACKERS.PDF](#)

- 11.TT. Consider For Approval The Purchase Of Two (2) 16' Dump Trailers For The Drainage Division (Curb Cleaning) Which Will Be Funded By The Drainage Capital Account For A Total Price Of \$17,404.84 From Nationwide Trailers Through HGAC Buy. (D. Smith)

Documents:

[DUMP TRAILERS CURB CLEANING PACKET.PDF](#)

- 11.UU. Consider For Approval Minutes Of The June 27, 2018 Special Meeting, The August 9, 2018 Workshop And Regular Meeting, And The August 23, 2018 Workshop And Regular Meeting. (J. Williams)

Documents:

[MINUTES - SEPT AGENDA.PDF](#)

- 11.VV. Receive And File A Letter From The Texas General Land Office Regarding An Extension To GLO Contract No. 15-081-000-8748; DRS220051. (Yarbrough)

Documents:

[COR - 8_20_2018 - TEXAS GENERAL LAND OFFICE.PDF](#)

- 11.WW. Receive And File The Galveston Central Appraisal District's Approved 2019-2020 Reappraisal Plan. (Yarbrough)

Documents:

[GALVESTON CENTRAL APPRAISAL DISTRICT APPROVED 2019-2020 REAPPRAISAL PLAN.PDF](#)

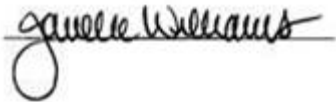
12. ACTION ITEMS

- 12.A. Discuss And Consider Appointments To The Following City Boards, Commissions, And Committees:

1. Planning Commission

13. ADJOURNMENT

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on September 7, 2018 at 11:45 A.M.



Janelle Williams, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council

From: Michael W. Loftin, Assistant City Manager for Finance

RE: Conduct a public hearing on the FY 2019 Proposed Budget as required by State law.

I. Background

- A. Chapter 102 of the Local Government Code sets forth procedural and publication requirements for the city Budget including those listed here.
1. Section 102.001(b): The City Manager serves as the budget officer for the city.
 2. Section 102.003(b): "The budget must contain a complete financial statement of the municipality that shows:
 - a. The outstanding obligations of the municipality;
 - b. the cash on hand to the credit of each fund;
 - c. the funds received from all sources during the preceding year;
 - d. the funds available from all sources during the ensuing year;
 - e. the estimated revenue available to cover the proposed budget; and
 - f. the estimated tax rate required to cover the proposed budget."
 3. A public hearing on the budget must be called at least fifteen calendar days after the date the proposed budget is filed with the City Secretary (Section 102.006(b)). This public hearing must be advertised between at least ten days, but not more than 30 days prior to the public hearing.
 4. The adopted budget must be accessible on the city's web page.
 5. A very specific statement must be placed in the advertisement and on the cover page of the budget document (not the cover itself) as outlined in the next section here.
 6. Section 102.009(b) provides, "After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency."
 7. Section 102.010, the law states: "This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes."
 8. Section 102.011 provides, "If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section 102.006 and otherwise complies with the provisions of this chapter relating to property tax increases, the charter provisions control."
 9. Section 102.007 provides for the adoption of the budget as follows:
 - a) "At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget. A vote to adopt the budget must be a record vote.
 - b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.
 - c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and

separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.”

- B. The City Charter includes provisions under Article VII for Finance that cover the budget as well.
1. Section 5 - The city’s fiscal year begins October 1 and ends September 30.
 2. Section 6 – “At least forty-five (45) days prior to the beginning of each fiscal year the City Manager shall submit to the Council a proposed budget, which shall include:
 - (a) The anticipated revenues and the proposed expenditures for the year, in detail;
 - (b) A statement of all capital projects proposed to be undertaken during the year, and the method of their financing;
 - (c) A statement of the capital projects planned for the next succeeding five (5) fiscal years, with estimates of their costs. The budget shall be accompanied by a report from the City Manager, with supporting schedules and exhibits, setting forth a complete financial plan for operation of the City during the coming fiscal year, with suitable explanation of any major changes in the cost of operation or the financial policy.”
 3. Section 8 - “After the public hearing thereon the Council shall approve and adopt the budget by the second regularly scheduled Council meeting in September, either in the same form as submitted by the City Manager or with such changes as the Council may find to be necessary or desirable. No budget shall be adopted or appropriation made unless the anticipated revenues for the fiscal year equal or exceed the authorized expenditures. The adoption of the budget shall require a favorable vote of at least a majority of all the members of the Council. In the event the budget has not been adopted by the beginning of the fiscal year, the latest budget proposed by the City Manager shall take and remain in effect until the budget is finally adopted by the Council.”

II. **Current Situation**

- A. The language that was included in the hearings advertisement and in the budget itself in eighteen-font type as required by Section 102.005 State law is as follows:

"This budget will raise more total property taxes than last year's budget by \$559,600 which is a 1.74 percent increase, and of that amount \$443,900 is tax revenue to be raised from new property added to the tax roll this year."

- B. The proposed property tax rate is \$0.561 per \$100 of taxable value, which is 0.29 percent less than the effective tax rate of \$0.562658.
- C. The Budget also includes no increase in water and sewer rates, continuation of the CIP with an emphasis on streets, drainage, water and sewer projects, an increase of at least ten police officers, and funding for cost of living pay increases for city employees, including those agreed to for collective bargaining purposes for police and fire.
- D. Two record votes will be required by City Council to adopt the Budget in September since the Budget includes an increase in property tax revenue. The first will be to adopt the budget itself. The second motion will be “to ratify the property tax increase reflected in the budget.” (Section 102.007(c) of State law).



ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, CHANGING THE ZONING FROM RESIDENTIAL, SINGLE FAMILY (R-1) TO COMMERCIAL (C) ZONING DISTRICT ON PROPERTY COMMONLY KNOWN AS 13333 FM 3005. THE PROPERTY IS LEGALLY DESCRIBED AS ABST 121, PAGE 54, NORTHWEST PART OF LOT 470 (470-2), TRIMBLE & LINDSEY SEC 2, IN THE CITY AND COUNTY OF GALVESTON, TEXAS; PLANNING CASE NUMBER 18P-043; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the Owner Welling Galveston, LP, is requesting that the City change the zoning on the property located at 13333 FM 3005, from Residential, Single Family, Height and Density Development Zone 6 (R1-HDDZ-6) zoning district to Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoning district. The property is legally described as Abstract 121, Page 54, Northwest Part of Lot 470 (470-2), Trimble & Lindsey Section 2, in the City and County of Galveston, Texas. Planning Staff Report No. 18P-043 (“**Exhibit 1**”), is attached and fully incorporated herein for all purposes; and,

WHEREAS, as set out in the Staff Report, under City of Galveston Ordinance 13-024 the subject property was similarly rezoned from One Family, Two Dwelling District (IF-2) to Planned Development District (PD); and

WHEREAS, the overlay Height and Density Development Zone 6 (HDDZ-6) shall continue to apply to the subject site and any new construction shall conform to all applicable City of Galveston Design Guidelines for Height and Density Overlay Zones; and

WHEREAS, Staff recommends that the request for a change of zoning from Residential, Single Family (R-1) zoning district to Commercial (C) zoning district be approved. The subject site is unlikely to prove detrimental to surrounding residential neighborhoods in a commercial land use, and may serve to provide commercial services to West End residents through conformance to 2011 Comprehensive Plan Section LU 2.9: Create Neighborhood and Village Centers on the West End to Provide for the Needs of West End Residents; and

WHEREAS, at its regular meeting of August 21, 2018, the Planning Commission voted to recommend approval of the zoning change; and,

WHEREAS, staff finds that the rezoning request meets the demonstrative criteria required for approval, per Division 13.601 (C), of the Land Development Regulations based on the following findings:

- a. The proposed zoning is preferable to the existing zoning in terms of its likelihood of advancing the goals, objective and policies of the City of Galveston 2011 Comprehensive Plan and other adopted plans;
- b. The proposed zoning is consistent with the future land use map prepared by staff and accompanying the staff report for this case;

- c. The proposed change is consistent with the implementation of existing or planned streets, water, wastewater, other utilities and delivery of public services to the area in which the proposed rezoning is located;
- d. The range of uses and character of development allowed by the proposed zone will be compatible with the properties in the immediate vicinity of the parcel proposed for rezoning and the parcel has sufficient dimensions to accommodate reasonable development that complies with the requirements or the Land Development Regulations including parking and buffering requirements;
- e. The pace of development and/or amount of vacant land currently zoned for comparable development in the vicinity suggests a need for the proposed rezoning in order to ensure an appropriate inventory of land to maintain a competitive land market that promotes economic development; and

WHEREAS, after conducting a public hearing, the City Council of the City of Galveston, Texas, deems it in the public interest to grant applicant's request for a change of zoning from Residential, Single Family (R-1) zoning district to Commercial (C), zoning district for property commonly known as 13333 FM 3005 and legally described as Abstract 121 Page 54, Northwest Part of Lot 470 (470-2), Trimble & Lindsey Section 2, in the City and County of Galveston, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The zoning classification of the property commonly known The property is legally described as Abstract 121, Page 54, Northwest Part of Lot 470 (470-2), Trimble & Lindsey Section 2, in the City and County of Galveston, Texas is hereby changed from Residential, Single Family (R-1) Zoning District to Commercial (C) Zoning District.

SECTION 3. It is declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by a final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Sections 12 and 13 of Article II of the City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

APPROVED AS TO FORM:

MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its regular meeting held on September 13, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this ____ day of _____, 2018.

Secretary for the City Council
Of the City of Galveston

18P-043

STAFF REPORT

ADDRESS:

13333 FM 3005

LEGAL DESCRIPTION:

Property is legally described as the Northwest Part of Lot 470 (470-2) Trimble & Lindsey Section 2, in the City and County of Galveston, Texas

APPLICANT/REPRESENTATIVE:

Corbin Broesche, Kai Custom Homes

PROPERTY OWNER:

Welling Galveston LP

ZONING:

Residential, Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6)

REQUEST:

Change of zoning from Residential, Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6) to Commercial, Height and Density Development Zone 6 (C-HDDZ-6)

APPLICABLE ZONING LAND USE

Commercial (C)

STAFF RECOMMENDATION:

Approval

EXHIBITS:

- A – Zoning Map with Notification Area
- B – Survey
- C – Applicant's Narrative
- D – Zoning Comparison
- E – 1991 Zoning Map and Standards

STAFF:

Daniel Lunsford, Planner
409-797-3659
dlunsford@galvestontx.gov

Public Notice and Comment:

Sent	Returned	In Favor	Opposed	No Comment
5	0	0	0	0

City Department Notification Responses:

No Objections



Executive Summary

The applicant is requesting a change of zoning from Residential, Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6) to Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoning district. The applicant believes that the best, highest use of a corner lot with access to FM 3005, such as the subject property, is for commercial zoning and land use.

The subject site currently contains an existing concrete driveway, but is otherwise vacant. Historical aerial imagery shows that a building was demolished around 2005, with the lot remaining vacant since then. Documents provided by the applicant indicate that the subject property was rezoned prior to this; in 2013 it was rezoned from One Family, Two Dwelling District, Height and Density Development Zone 6 (IF-2-HDDZ-6) to Planned Development, Height and Density Development Zone 6 (PD-HDDZ-6)(Ord. 13-024, in Attachment C).

Interpretation of Use Classification

As changes of zoning are of a permanent nature, regardless of the present proposed land use for the property, the Planning Commission and City Council must consider all potential future land uses that will become permitted uses should the request for a change of zoning be approved. Please see Attachment "D" for a comparison list of the permitted uses in the Residential, Single Family (R-1), Height and Density Development Zone 6 (R-1-HDDZ-6) and Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoning districts.

Compatibility with Surrounding Land Use and Zoning

The subject property and the properties to the west are zoned Residential, Single-Family Height and Density Development Zone 6 (R-1-HDDZ-6). The property to the north is zoned Resort-Recreation, Height and Density Development Zone 6 (Res-Rec-HDDZ-6), and the property to the south and east is zoned Townhouse Residential District, Height and Density Development Zone 6 (R-2-HDDZ-6).

Zoning and Land Use Chart

Location	Zoning	Land Use
Subject Site	Residential, Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6)	Vacant
North	Resort-Recreation, Height and Density Development Zone 6 (Res-Rec-HDDZ-6)	Vacant
South	Townhouse Residential, Height and Density Development Zone 6 (R-2-HDDZ-6)	Beach Pocket Park #3
East	Townhouse Residential, Height and Density Development Zone 6 (R-2-HDDZ-6)	Vacant
West	Residential, Single Family, Height and Density Development Zone 6 (R-1-HDDZ-6)	Single Family Residential

Prior to the adoption of the current Land Development Regulations and zoning map in 2015 and under the previous 1991 zoning standards, the subject tract was zoned Planned Development District (PD). This zoning allowed for a wide variety of land uses, including multiple land uses consistent with the current Commercial (C) zoning (see Attachment D).

Note that regardless of base zoning, the subject property will remain in the Height and Density Development Zone 6 (HDDZ-6) overlay. While base zoning regulates land uses, the Height and Density Development Zones regulate design standards such as but not limited to exterior materials, building height, massing, and amount of open space required. Regardless of base zoning, any new construction on the subject lot will be required to meet Height and Density Development Zone 6 (HDDZ-6) requirements.

Conformance

Staff finds the change of zoning has little potential to negatively impact the surrounding residential land uses. The subject tract was previously zoned Planned Development, Height and Density Development Zone 6 (PD-HDDZ-6), which allows for more potential land uses than the most current Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoning offers. In addition, the parcel is on a corner lot with direct access to FM 3005, which makes it functionally suitable for commercial development.

In addition, the proposed rezoning is in conformance with the 2011 Comprehensive Plan, Section LU-2.9: Create Neighborhood and Village Centers on the West End to Provide for the Needs of West End Residents. This section states,

“To provide neighborhood-serving commercial services and facilities on the West End to meet the needs of existing and future residents, the City should explore ways to promote the clustering of uses in compact, conveniently-located Traditional Neighborhood Centers and Traditional Village Centers. Clustering uses in a series of such centers, generally on the north side of FM 3005, can serve multiple objectives—strip commercial development can be avoided, auto trips can be limited, and impacts to scenic and natural resources can be minimized.”

Note that planning case 13P-29 includes very similar text in regards to the 2013 rezoning from One Family, Two Dwelling District, Height and Density Development Zone 6 (IF-2-HDDZ-6) to Planned Development, Height and Density Development Zone 6 (PD-HDDZ-6) (Attachment C).

Criteria for Approval

According to Division 13.601 (C) of the Land Development Regulations, the Planning Commission may recommend approval, and City Council may grant the approval of a rezoning request if it is demonstrated that:

1. The proposed zoning is preferable to the existing zoning in terms of its likelihood of advancing the goals, objectives and policies of the City's 2011 Comprehensive Plan and other adopted neighborhood plan, special area plan, redevelopment plan, or other plan applicable to the area;
 - a. *LU-2.9: Create Neighborhood and Village Centers on the West End to Provide for the Needs of West End Residents.*
 - b. *LU-3.10: Consider Zoning Changes in Areas Where Development Standards do not Match the Existing or Intended Character of the Neighborhood.*
2. The proposed zoning is consistent with the future land use map of the 2011 Comprehensive Plan (a future land use map amendment may be processed concurrently with the rezoning);
 - a. *The City has not officially adopted a future land use map at this time. However, if this change of zoning is approved the new future land use map will be consistent with this change.*
3. The proposed change is consistent with the implementation of existing or pending plans for providing streets, water and wastewater, other utilities and the delivery of public services to the area in which the parcel proposed for rezoning is located;
 - a. *The subject tract has access to City of Galveston water service along FM 3005. The subject tract does not have access to City of Galveston sanitary*

sewer; any development would require on-site sanitary sewer facilities (OSSF) until such time as the City of Galveston expands sanitary sewer service to the area.

4. The range of uses and the character of development that is allowed by the proposed zone will be compatible with the properties in the immediate vicinity of the parcel proposed for rezoning, and the parcel proposed for rezoning has sufficient dimensions to accommodate reasonable development that complies with the requirements of these Land Development Regulations, including parking and buffering requirements; and

a. The property is separated from adjacent residential land uses by 11 Mile Road and FM 3005. While the adjacent property to the east and south is zoned Residential Townhouse, Height and Density Development Zone 6 (R-2-HDDZ-6), this property is currently Galveston County Pocket Park #3 and not likely to be developed. In addition, the subject site is approximately two hundred (200) feet wide, two hundred (200) feet deep, which exceed the minimum forty (40) feet by one hundred (100) feet lot requirements for Commercial (C) zoning.

5. The pace of development and/or the amount of vacant land currently zoned for comparable development in the vicinity suggests a need for the proposed rezoning in order to ensure an appropriate inventory of land to maintain a competitive land market that promotes economic development.

a. This area has a mix of zoning, as stated above in the Compatibility with Surrounding Land Use and Zoning. By changing the zoning on this property it will add a small but isolated area of Commercial, height and Density Development Zone 6 (C-HDDZ-6) zoning. As mentioned above, this addition will conform to LU-2.9 of the 2011 Comprehensive Plan.

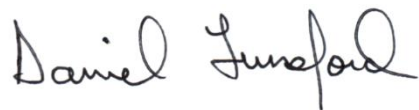
Staff Recommendation

Staff recommends approval of the proposed rezoning. The 2011 Comprehensive Plan notes the need for compact, scattered commercial land uses in the West End, and there are small areas of undeveloped Commercial (C) or Commercial, Height and Density Development Zone 6 (C-HDDZ-6) zoned land within one thousand (1000) feet of the site both to the east and to the west. Typically corner lots with direct access to FM 3005 are well-suited for commercial land uses. Finally, staff notes that prior commercial land uses and rezoning from residential land use had no appreciable, negative effect on adjacent residential neighborhoods.

City Council

Planning Commission recommended approval of the request at the August 7, 2018 regular meeting. City Council has the final authority and will hear this request at the September 13, 2018 meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Daniel Lunsford". The signature is written in a cursive style with a large, stylized 'D' and 'L'.

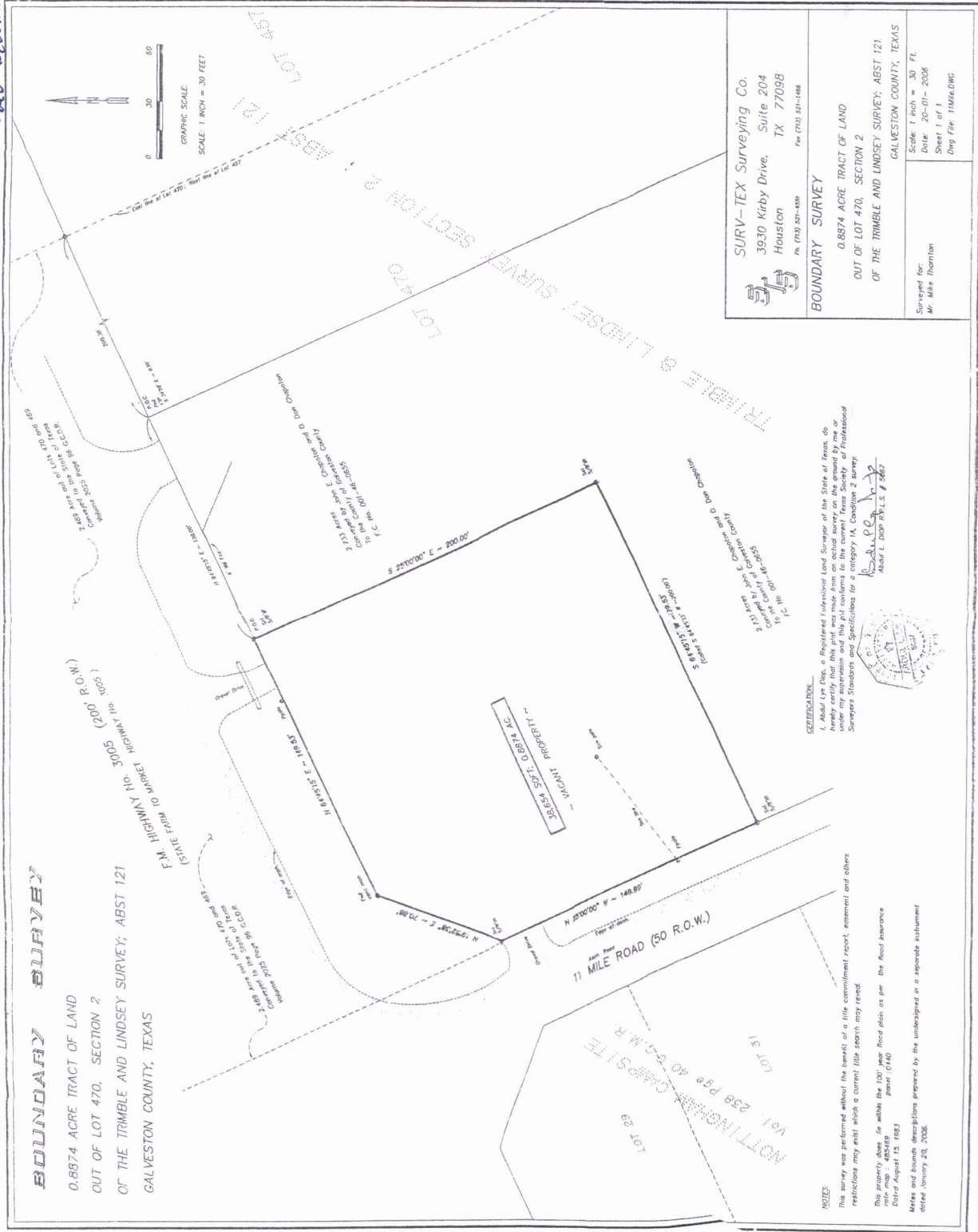
09/05/2018

Daniel Lunsford, Planner

Date



002



Zoning Change Request:

Abst 121, Page 54, NW PT OT LOT 470 (470-2) Trimble and Linsley SEC 2

Owner and Applicant request the property be re-zoned back to a Commercial Property as it was zoned prior to the blanket re-zoning of properties across Galveston Island. Welling Galveston LP spent significant time and money to have this piece of property zoned to Commercial sometime on or after January 20, 2006. The City of Galveston Board approved the zoning in 2006 and it was successfully zoned to Commercial at that time. Due to Hurricane Harvey, many of Welling Galveston LP's documents were lost in floods, so we are not able to provide the appropriate documents to show the process. However, City of Galveston should be able to provide those documents to the Planning Department as they should be public record.

We are simply asking the City of Galveston to return the property to a Commercial-1 property as previously paid for and approved before. Welling Galveston LP plans, in the near future, to use the property for a multi-office building meeting all current requirements. Street cuts on both 3005 and 11 Mile Rd have already been established. The property was also used as a Real Estate office prior to Hurricane Ike.

Although we believe since we already have been through this process we should not have to re-zone again, we are willing to pay the \$1,000.00 fee a second time, but ask that we can fast-track the zoning of this property as we are talking with several potential tenants about an office build-out.

Thank you for your consideration and we hope for a positive result.

EXHIBIT 1

City of Galveston



Staff Report 13P-29

Page 1

13P-29 (0.889 Acre tract of land located South of FM 3005 and East of 11 Mile Road) Request for a Change of Zoning from One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6) to Planned Development, Height and Density Development Zone, Zone 6 (PD-HDDZ-6) zoning districts. Property is legally described as the Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas.

Applicant: Michael L. Thornton

Property Owner: Welling Galveston Limited Partnership

Existing Zoning and Land Use:

Zoning	One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6)
Land Use	Vacant

Surrounding Zoning and Land Use:

	North	South	East	West
Zoning	Recreation, Height and Density Development Zone, Zone 6 (REC-HDDZ-6)	One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6)	One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6)	One-Family Two Dwelling District (1F-2)
Land Use	Vacant	Public Park	Public Park	Residential

Property Owner Notification as of April 9, 2013:

Sent	Returned	In Favor	In Opposition	No Comment
7	0	0	0	0

Advertisement Date:

Planning Commission:

March 27, 2013

City Council:

April 11, 2013

City Department Notifications:

Airport: No Objection
Building Department: Pending
Fire Chief: Pending
Fire Marshal: No Objection
Police Department: No Objection
Public Works: Pending

Private Utility Notifications:

AT&T: Pending
CenterPoint Energy: No Objection
Comcast: No Objection
Texas Gas Service: No Objection

ANALYSIS

Interpretation of Use Classification:

The applicant proposes to the base zone of the property from One Family-Two (1F-2) to Planned Development (PD). The overlay of the Height and Density Development Zone (HDDZ) will be retained. The base zone regulates the allowable land uses whereas the overlay regulates the design and placement of buildings on the lot.

The applicant is requesting a change of zoning from a residential zoning district (1F-2) to a mixed-use district (PD) that allows for both residential and commercial land uses. The proposed zoning district, Planned Development, requires a General Land Use Plan for any new construction. A General Land Use Plan is site plan approval that is reviewed and approved by the Planning Commission. No new construction is proposed at this time.

Compatibility with surrounding land use and zoning:

The subject property is bounded to the east, south, and west by property zoned One Family-Two (1F-2). The property to the north, located across FM 3005, is zoned Recreation (REC). Recreation (REC) is a mixed-use district that allows for both residential and commercial uses. The closest property zoned Planned Development (PD) is located approximately 450 feet to the west.

The property to the north is currently undeveloped. The property to the east and south is owned by Galveston County and operated by the Park Board as Pocket Park 3. The properties to the east are single-family residential.

Substantial relationship to health, safety, morals, or general welfare or protect and preserve historical, cultural and environmental places and areas:

Staff anticipates the request for a change of zoning will not adversely affect the general welfare, health or safety of the area. There are no historical or cultural areas on the property. There are no previously identified wetlands or habitat areas on the property. The existing vegetation consists of native vegetation and two mature palm trees.

CONFORMANCE WITH THE 2001 COMPREHENSIVE PLAN

As currently proposed, the requested change of zoning supports the vision of the West End element of the 2001 Comprehensive Plan, Section HN-4.2 which states the following regarding residential and commercial development:

Because the West End residents reside well beyond a "neighborhood service radius" of public facilities and commercial centers in the urban core, it will be advantageous to provide limited commercial uses to meet local convenience needs, thereby avoiding unnecessary auto trips. Clustering such development in one or more "neighborhood/village centers" and discouraging "strip" commercial development will contribute to reinforce community identity and protect the scenic visual character along the east-west corridor.

The intersection of F.M. 3005 and 11 Mile Road has the potential to develop into a commercial node that would serve the needs of West End residents and visitors, especially considering the location directly adjacent to Pocket Park 3. The Planned Development (PD) zoning district is commonly used for undeveloped tracts of land on the West End.

PLANNING COMMISSION

The Galveston Planning Commission, at the regular meeting of March 10, 2013, votes unanimously to recommend approval of this request.

STAFF RECOMMENDATION

Staff recommends that the request for a Change of Zoning be approved.

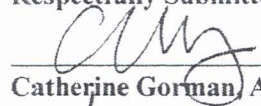
ATTACHMENTS

"A" – Zoning Map

"B" – Permitted Use Comparison

"C" – Survey

Respectfully Submitted,


Catherine Gorman, AICP, Assistant Director/HPO

4-15-13
Date


Richard M. Vasquez, Director

4-15-13
Date


Michael Kovacs, City Manager

4/17/13
Date

FISCAL NOTES STATEMENT

Source of Request: 13P-29 (0.889 Acre tract of land located South of FM 3005 and East of 11 Mile Road) Request for a Change of Zoning from One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6) to Planned Development, Height and Density Development Zone, Zone 6 (PD-HDDZ-6) zoning districts. Property is legally described as the Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas.
Applicant: Michael L. Thornton
Property Owner: Welling Galveston Limited Partnership

Amount of Expenditure: Minimal administrative costs associated with processing request.

Estimated Revenue: None.

Vendor History: Not applicable.

REC-HDDZ-6

SITE

REC-HDDZ-6

Oceanna

1F-2-HDDZ-6

13315

4002

4010

This product is for informational purposes and was not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

0 35 70 140 Feet

The data presented on these pages is not legally binding on the City of Galveston or any of its departments. These maps and the associated data are representational ONLY and may contain errors in the databases. Therefore, the information presented on this map is for informational purposes only and should not be construed to be legally binding.



Use Matrix Comparison - 1F-2 and PD

	1F-2	PD
Accessory building		P
Accessory building - residential (ord. 13-005)	P	
Adult day care (ord. 99-56) (ord. 09-023)	S	P
Airport, heliport or landing field	S	S
Amusement, commercial (indoor) (ord. 09-023)		P
Amusement, commercial (outdoor)		P
Animal clinic or pet hospital (no outside pens)		S
Antique shop		P
Aquaculture facility (ord. 099)		S
Art gallery (ord. 01-039)		P
Art supply store		P
Assisted living facility (ord. 01-010)	S	P
Auto laundry (ord. 02-066) (ord. 09-023)		S
Auto sales and repair (in building)		S
Auto sales, new or used lot (open) (ord. 09-023)		S
Bail bonds office		S
Bait and tackle sales stand (ord. 09-023)		P
Bakery (wholesale)		P
Bakery or confectionery shop (retail sales)		P
Bank or savings and loan office		P
Barber and beauty shop		P
Bath house and similar service structures (ord. 09-023)		P
Beach equipment rental		P
Bed and breakfast		S
Boarding or rooming house		P
Boat sales, new or used (ord. 03-110) (ord. 09-023)		P
Boat servicing (ord. 09-023)		P
Book and stationary store		P
Building material sales		P
Bungy jumping (ord. 91-50)		S
Cabanas, temporary		P
Cabinet or upholstery shop		P
Cafeteria or restaurant		P
Camera shop		P
Cemetery, mausoleums or columbarium (ord. 94-54)	S	
Charter fishing base		P
Church or rectory (ord. 03-086) (ord. 09-023)	P	P
Cleaning or laundry pick-up station (ord. 03-086)		P
Cleaning or laundry self service shop (ord. 03-086)		P
Cleaning shop or laundry (limited area)		P
Cleaning, dyeing or laundry plant (commercial) (ord. 09-023)		P
Clinic, medical or dental (ord. 00-053)		P
Clothing manufacturing or similar light manufacturing		P
Clubs related to resort activity		P
Commercial and aqua-culture excavations		S
Commercial extraction of hydrocarbons	S	S
Commercial extraction of soil, sand, gravel or petroleum		S
Community center	S	P
Community unit development	S	P
Concessions, temporary recreational type		P
Concrete casting facility		S
Contractor's shop		P
Convenience store (ord. 03-085) (ord. 09-023)		P
Convent or monastery (ord. 09-023)	S	P
Co-operative (ord. 04-002)		S
Country club (private)	S	P
Dance hall or night club		S
Day nursery or kindergarten	S	P
Department store or discount house (ord. 09-023)		P
Development excavations	S	S
Educational facility, private (ord. 03-083) (ord. 09-023)	S	P
Electrical substation	S	P
Equine stable (ord. 91-49)		S
Fairgrounds or exhibition area		P

Use Matrix Comparison - 1F-2 and PD

	1F-2	PD
Family home (less than 6 residents and/or 2 supervisory personnel)(ord. 98-79)	P	P
Family home (more than 6 residents and/or supervisory personnel) (ord. 98-79)		S
Farm accessory building	S	
Farm, ranch or orchard	P	P
Fire station	P	P
Florist shop		P
Fraternity or sorority, lodge or civic club		P
Furniture or appliance store		P
Garden shop and plant sales		P
Gas transmission and metering station	P	P
Gasoline service station (ord. 09-023)		P
General Store (ord. 06-064)		P
Golf Carts, sales and service (Ord. 11-012)		P
Grocery store		P
Handcraft and art object sale		P
Hardware store		P
Hobby shop		P
Home for alcoholic, narcotic or psychiatric patients (ord. 09-023)		S
Home occupation (ord. 09-023)	P	P
Hospital (chronic care)		P
Hospital (general acute care)		P
Hospital house		P
Hotel or motel		P
Institutions of religious or philanthropic nature		P
Key shop		P
Laboratory, manufacturing		P
Laboratory, medical or dental		P
Laboratory, scientific or research		P
Letter or mimeograph shop		P
Library, art gallery or museum		P
Light manufacturing process		P
Lithographer or print shop		P
Local utility distribution lines	P	P
Maintenance and repair service for buildings		P
Marina (ord. 09-023)	S	P
Medical appliances fitting and sales		P
Milk depot, dairy or ice cream plant		P
Mortuary		P
Multiple-family dwelling		P
Office, professional or general business		P
One family dwelling attached (ord. 03-007)		P
One family dwelling detached	P	P
Optical shop or laboratory		P
Package store		P
Paint shop (ord. 09-023)		P
Pari-mutual wagering facility		P
Park, playground or community center (public)	P	P
Parking lot, commercial (ord. 04-038)		S
Parking lot, incidental to main use (ord. 04-038) (ord. 07-033)(ord. 09-023)	S	P
Parking structure, commercial (ord. 04-038)		S
Parking structure, incidental to main use (ord. 04-038)		S
Parking structure, mixed use commercial (ord. 04-038)		P
Personal custom services such as tailor, milliner, etc.		P
Pet shop, small animals, birds or fish (ord. 09-023)		P
Place of private assembly (ord. 99-99)		P
Provisioning and recreational sporting goods sales		P
Radio, television transmitting station, commercial		P
Railroad or bus passenger station (ord. 09-023)		P
Railroad team tracks, freight depot or docks		P
Railroad tracks and right-of-way	P	P
Recreational vehicle/boat storage facility		S
Recycling collection center (inside facility)(ord. 92-1)		P
Repair of appliances, i. v., radio and similar equipment (ord. 09-023)		P

Use Matrix Comparison - 1F-2 and PD

	1F-2	PD
Residence home for aged		P
Resort (ord. 02-083)		S
Retail shops, apparel accessories, gifts and similar consumer items		P
Sales, new auto accessories and parts (in building) (ord. 09-023)		P
Schools, private, college or university	S	P
Schools, public or parochial	P	P
Servant or caretakers quarters	S	P
Sewage pumping station	P	P
Sewage treatment plant	S	P
Shoe repair		P
Souvenir and sporting goods sales		P
Sports and health club (ord. 03-095)		P
Storage of autos		S
Storage warehouse		P
Studio, decorator and display of art objects		P
Studio, health, reducing or similar service		P
Studio, music, drama, dance		P
Studio, photographer, artist		P
Swimming pool (private)	P	P
Tavern or pub		P
Telephone business office		P
Telephone ex. switching relay & transmitting equip.	P	P
Tennis or swim club	S	P
Trade or commercial school		P
Trailer and mobile home, sales or rental		P
Trailer camp or mobile home park		P
Transfer storage and baggage terminal		P
Travel bureau or consultant		P
Travel trailer park		P
Two family dwelling (ord. 09-023)		P
Utilities public or private, other than listed		S
Utility, shops or storage: yards and buildings (ord. 09-023)	S	
Variety store		P
Veterinarian (ord. 09-023)		
Veterinarian hospital or kennel (outside pens) (ord. 09-023)		P
Veterinarian office (no animal hospital) (ord. 09-023)		P
Water treatment plant		S
Water well, reservoir pumping station or storage	P	P
Welding or machine shop		P
Wholesale office, storage or sales (ord. 09-023)		P
Wrecking or salvage yard for autos or parts		S

¹ where any use permitted in the Beach (B) zoning district, as set forth above, is to be located in an unstable dune area; or in a beach area

² sit down service only

³ less than 10,500 square feet in land area.

⁴ in existing structures only (ord. 03-086).

⁵ any use which, due to the possible omission of excessive smoke, noise, gas, fumes, dust, odor or vibration or danger of explosion or

⁶ incidental to the operation of a clinic.

⁷ in new construction (for General Store, new construction considered

⁸ in existing structures only (as of June 26, 2008) and not permitted on the 1st habitable floor/ground floor) (Ord. 08-034)

ORDINANCE NO. 13-024

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, CHANGING THE ZONING FROM ONE-FAMILY TWO DWELLING DISTRICT, HEIGHT AND DENSITY DEVELOPMENT ZONE, ZONE 6 (1F-2-HDDZ-6) TO PLANNED DEVELOPMENT, HEIGHT AND DENSITY DEVELOPMENT ZONE, ZONE 6 (PD-HDDZ-6) ON AN 0.889 ACRE TRACT OF LAND LOCATED SOUTH OF FM 3005 AND EAST OF 11 MILE ROAD; PROPERTY IS LEGALLY DESCRIBED AS "NORTHWEST PORTION OF LOT 470 (470-2), TRIMBLE AND LINDSEY SURVEY, SECTION 2, IN THE CITY AND COUNTY OF GALVESTON, TEXAS"; PLANNING CASE NUMBER 13P-29; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, Michael L. Thornton, Applicant, is requesting that the City change the zoning on the property from One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6) to Planned Development, Height and Density Development Zone, Zone 6 (PD-HDDZ-6). The property is located on an 0.889 acre tract of land located South of FM 3005 and East of 11 Mile Road and is legally described as "Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas." Please refer to the Planning Staff Report for Case No. 13P-29 ("Exhibit 1"), which is attached and fully incorporated herein for all purposes; and,

WHEREAS, the applicant proposes to change the base zone of the property from One Family-Two (1F-2) to Planned Development (PD). The change of zoning from a residential zoning district (1F-2) to a mixed-use district (PD) allows for both residential and commercial land uses; and,

WHEREAS, the overlay of the Height and Density Development Zone (HDDZ) will be retained. The base zone regulates the allowable land uses and the overlay regulates the design and placement of buildings on the lot; and,

WHEREAS, for any new construction, the proposed zoning district, Planned Development, would require a General Land Use Plan reviewed and approved by the Planning Commission. No new construction is proposed at this time; and,

WHEREAS, the requested change of zoning is compatible with surrounding land uses and zoning. The subject property is bounded to the east, south, and west by property zoned One Family-Two (1F-2). The property to the north, located across FM 3005, is zoned Recreation (REC). Recreation (REC) is a mixed-use district that allows for both residential and commercial uses. The closest property zoned Planned Development (PD) is located approximately 450 feet to the west. The property to the north is currently undeveloped. The property to the east and south is owned by Galveston County and operated by the Park Board as Pocket Park 3. The properties to the east are single-family residential; and,

WHEREAS, the requested change of zoning will not adversely affect the general welfare, health or safety of the area. There are no historical or cultural areas on the property. There are no previously identified wetlands or habitat areas on the property; and,

WHEREAS, this request is in conformance with the goals of the 2011 Comprehensive Plan; and,

WHEREAS, the Planning Commission at its regular meeting of March 10, 2013, voted unanimously to recommend approval of this request; and,

WHEREAS, Staff recommends that the request for a Change of Zoning be approved; and,

WHEREAS, after conducting a public hearing, the City Council of the City of Galveston, Texas, deems it in the public interest to grant applicant's request for a change of zoning from "One-Family Two Dwelling District, Height and Density Development Zone, Zone 6" (1F-2-HDDZ-6) to "Planned Development, Height and Density Development Zone, Zone 6" (PD-HDDZ-6) for property legally described as "Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The zoning classification of the property legally described as 'Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas' is hereby changed from One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6) to Planned Development, Height and Density Development Zone, Zone 6 (PD-HDDZ-6).

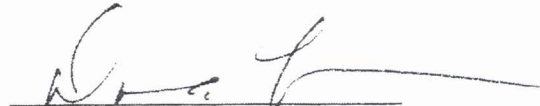
SECTION 3. It is declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by a final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Sections 12 and 13 of Article II of the City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

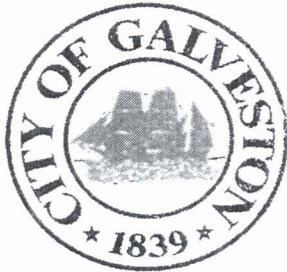
SECTION 6. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

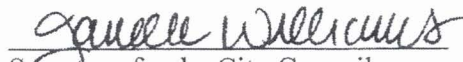
APPROVED AS TO FORM:


DONNA M. FAIRWEATHER
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its regular meeting held on the 25th of April 2013, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 30 day of April, 2013.




Secretary for the City Council
Of the City of Galveston

TITLE OF ITEM AS IT IS TO APPEAR ON CITY COUNCIL AGENDA

Request for ordinance, request for a Change of Zoning from One-Family Two Dwelling District, Height and Density Development Zone, Zone 6 (1F-2-HDDZ-6) to Planned Development, Height and Density Development Zone, Zone 6 (PD-HDDZ-6) zoning districts. Property is located South of FM 3005 and East of 11 Mile Road and legally described as the Northwest Portion of Lot 470 (470-2), Trimble and Lindsey Survey, Section 2, in the City and County of Galveston, Texas.

Applicant: Michael L. Thornton

Property Owner: Welling Galveston Limited Partnership

Case: 13P-29

AGENDA DATE REQUESTED: April 25, 2013

IS AN ORDINANCE OR RESOLUTION REQUIRED? X YES NO

STAFF REVIEW

DATE

APPROVED

SIGNATURE

DEPARTMENT HEAD REQUESTING ITEM

4/15/2013

RV

ARE OTHER DEPARTMENTS AFFECTED?

 YES

X NO

IF YES, LIST AND OBTAIN THEIR APPROVAL:

YES

NO

FINANCE DIRECTOR:

✓

Brian Dyer

COMMENTS:

CITY ATTORNEY:

4/17/13

Approved

JP

COMMENTS:

ASSISTANT CITY MANAGER:

COMMENTS:

CITY MANAGER:

4/17/13

YES

Samir Khan

COMMENTS:

NAME OF COUNCIL MEMBER DISTRICT IS AFFECTED: District 6, Marie Robb

IF NECESSARY, HAVE YOU NOTIFIED YES X NO

FISCAL POLICY STATEMENT ATTACHED? X YES NO

HAS ALL APPROPRIATE ADVERTISING BEEN COMPLETED? X YES NO

Table 2.201 Permitted Uses: Agricultural and Residential Uses		
Zoning Districts		
Agricultural Land Use	R-1	C
Agricultural Support	-	-
Agriculture/Urban Farming	-	P
Commercial Stable	-	-
Residential Stable	-	-
Nursery or Greenhouse, Wholesale	-	-
Veterinarian, Large Animal	-	-
Residential Land Uses	R-1	C
Accessory Dwelling Unit	P	L
Bed and Breakfast	-	P
Boarding House, Dormitory, Fraternity or Sorority	-	P
Child Care Facility, Residential (Day Care)	-	P
Community Garden	-	P
Cottage Food Production	P	P
Home Based Occupation/Business	-	P
Home Based Occupation	P	P
Hospital House Establishment	-	P
Live-Work Unit	-	P
Manufactured Housing Development	-	-
Multi-Family Residential	-	L
Personal Care Homes (DADs)	P	P
Short Term Rental Residential Dwelling	P	P
Single-Family Attached	-	L
Single-Family Detached	P	L

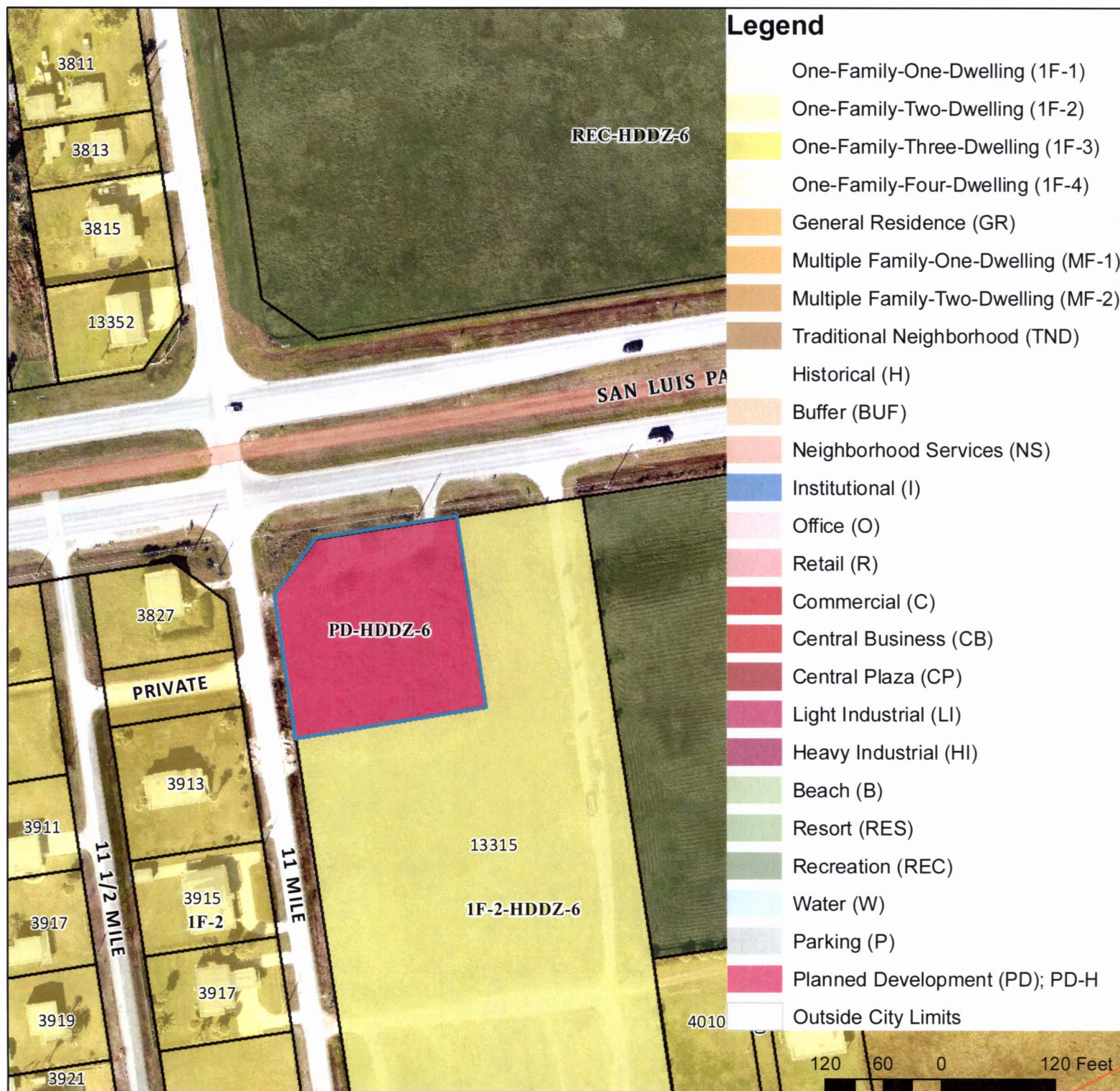
Table 2.201 Permitted Uses: Commercial Uses		
Zoning Districts		
Commercial Land Uses	R-1	C
Adult Day Care	-	P
Adult Use (SOB)	-	S
Alcoholic Beverage Sales, Liquor Store or Package	-	P
Arena / Stadium	-	P
Auto Service/Fueling or Charging Station	-	L
Bar	-	P
Child Care Facility, Day Care (Commercial)	-	P
Cleaning / laundry pick-up station	-	P
Cleaning / laundry-mat self service	-	P
College / University / Vo-Tech	-	P
Commercial Amusement/Recreation Indoor	-	L
Commercial Amusement/Recreation Outdoor	-	L
Commercial Lodging (Hotel)	-	L
Correctional or Rehabilitation Facility	-	S
Credit Access Business	-	L
Flea Market	-	L
Gun Shop	-	L
Heavy Vehicle, Manufactured Home, Watercraft or Aircraft Sales or Rental	-	-
Homeless Shelter	-	S
Hospital	-	P
Kennel	-	L
Library	-	P
Medical Office / Clinic / Lab	-	P
Music Instruction	P	P
Nursery or Greenhouse, Retail	-	P
Nursery Wholesale	-	L
Nursing / Convalescent Home	-	P

Table 2.201 Permitted Uses: Industrial, Public/Private Uses		
Zoning Districts		
Industrial Land Use	R-1	C
Automotive Wrecking and Salvage Yard; Junkyard; Recycling Business	-	-
Heavy Industry	-	-
Light Industry	-	-
Mining / Extraction	-	-
Research and Testing Laboratory	-	P
Parking and/or Multimodal Transportation Facility	-	P
Power Generation	-	-
Public Utility Facility, Neighborhood	-	P
Towing Service Facility	-	S
Uses Involving Radioactive Material, not including uses related to diagnosis and treatment of illness; and, construction applications; and, academia and scientific research	-	-
Public/Private Land Uses	R-1	C
Airport	-	-
Cemetery	-	S
Heliport	-	-
Helistop	-	L
Marina	-	P
Public Utility Plant	-	P
Rail Yard	-	-
Port and Harbor Facilities	-	-
Wireless Telecommunication Facility	S	S



City of Galveston

**13333 FM 3005
Pre-2015 ZONING**



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The data presented on these pages is not legally binding on the City of Galveston or any of its departments. These maps and the associated data are representations ONLY and may contain errors in the databases. Therefore, the information presented on this map is for informational purposes only and should not be construed to be legally binding.



Section 29-40: PD - PLANNED DEVELOPMENT DISTRICT

- (a) Whenever any area is designated as being within a Planned Development District (PD), the uses permitted shall be set forth in APPENDIX "V".
- (b) Any proposed use in the Planned Development (PD) Zoning District shall be based upon a General Land Use Plan, which shall include a detailed site plan pursuant to Section 29-88 (g)(2) of the Zoning Standards 1991, as amended, approved by the Planning Commission. (Ord 93-33) (Ord 98-52)
- (c) There will be a Public Hearing held by the Planning Commission for the purpose of considering such proposed General Land Use Plan.

Notice of each such hearing shall be published at least ten (10) days prior to the hearing before the Planning Commission and notices mailed to all parties affected within 200 feet of the site. (Ord 93-33)

- (d) All amendments to the General Land Use Plan must be approved by the Planning Commission. Application for such amendment shall, for purposes of this Section, be deemed an original application. (Ord 93-33)
- (e) The Building Official shall refer every application for a Building Permit for any structure within a Planned Development District (PD) to the Department of Planning and Community Development. Every such application shall be accompanied by a detailed Site Plan as required by Section 29-88 of this Ordinance, and approval must be granted before the issuance of a Building Permit.
- (f) Appeal - - General Land Use Plan (Ord 98-16)

Any person aggrieved by the Planning Commission's approval or disapproval of a general land use plan in the Planned Development District, may file an appeal to the City Council. Such appeal must be filed with the Department of Planning and Community Development no later than ten (10) working days from the date of the Planning Commission's decision. The City Council may uphold or reverse the decision of the Planning Commission in which event, the City Council's decision shall be final. In addition, the City Council may refer the matter back to the Planning Commission with specific instructions to consider new information. In such event, the Planning Commission shall reconsider the matter at the next regularly scheduled Planning Commission meeting. This right of appeal shall apply to all applications for a general land use plan that are filed after March 26, 1998.

APPENDIX V: PD - PLANNED DEVELOPMENT

PERMITTED USES

Accessory building
Adult day care (Ord. 99-56)
Amusement, commercial (indoor)
Amusement, commercial (outdoor)
Antique shop
Art gallery (Ord. 01-039)
Art supply store
Assisted living facility (Ord. 01-010)
Bait and tackle sales stand
Bakery or confectionery shop (retail sales)
Bakery (wholesale)
Bank or savings and loan office
Barber and beauty shop
Bath houses and similar service structures
Beach equipment rental
Boarding or rooming house
Boat sales, new or used (Ord. 03-110)
Boat servicing
Book and stationery store
Building materials sales
Cabanais, temporary
Cabinet or upholstery shop
Cafeteria or restaurant
Camera shop
Charter fishing base
Church or rectory
Cleaning or laundry pickup station
Cleaning or laundry self service shop
Cleaning shop or laundry (limited area)
Cleaning, dyeing or laundry plant commercial
Clinic, medical or dental
Clothing manufacturing or similar light manufacturing process
Clubs related to resort activity
Community center
Community unit development
Contractor's Shop (Ord. 05-038)
Convenience Store (Ord. 03-085)
Convent or monastery
Country club (private)
Day nursery or kindergarten
Department store or discount house
Drug store or pharmacy
Educational facility, private (Ord. 03-083)
Electrical substation
Fairgrounds or exhibition area
Family home (less than 6 residents and/or 2 supervisory personnel) (Ord. 98-79)
Farm, ranch or orchard
Fire station

Appendix V: (PD) Planned Development Continued

Florist shop
Fraternity or sorority, lodge or civic club
Furniture or appliance store
Garden shop and plant sales
Gas transmission and metering station
Gasoline service station
General Store (Ord. 06-064)
Grocery store
Handicraft and art object sales
Hardware store
Hobby shop
Home occupation
Hospital (chronic care)
Hospital (general acute care)
Hospital house
Hotel or motel
Institutions of religious or philanthropic nature
Key shop
Laboratory, medical or dental
Laboratory, scientific or research
Laboratory, manufacturing
Letter or mimeograph shop
Library, art gallery or museum
Light manufacturing process
Lithographer or print shop
Local utility distribution lines
Maintenance and repair service for buildings
Marina
Medical appliances, fitting and sales
Milk depot, dairy or ice cream plant
Mortuary
Multiple-family dwelling
Office, professional or general business
One-family dwelling attached
One-family dwelling detached
Optical shop or laboratory
Package store
Paint shop
Pari-mutuel wagering facility
Park, playground or community center (public)
Parking Lot, Incidental to Main Use (Ord. 04-038)
Parking Structure, Mixed Use Commercial (Ord. 04-038)
Personal custom services such as tailor, milliner, etc.
Pet shop (small animals, birds or fish)
Place of private assembly (Ord. 99-99)
Provisioning and recreational sporting goods sales
Radio or television transmitting station, commercial
Railroad or bus passenger station

Appendix V: (PD) Planned Development Continued

Railroad team tracks, freight depot or docks
Railroad tracks and right-of-way
Recycling collection center (inside facility) (Ord. 92-1)
Repair of appliances, t.v., radios and similar equipment
Residence home for aged
Retail shops, apparel accessories, gifts and similar items
Sales, new auto accessories and parts (in building)
Schools, private, college or university
Schools, public or parochial
Servant or caretakers quarters
Sewage pumping station
Sewage treatment plant
Shoe repair
Souvenir and sporting goods sales
Sports and health club (Ord. 03-095)
Storage warehouse
Studio, decorator and display of art objects
Studio, health, reducing or similar service
Studio, music, drama, dance
Studio, photographer, artist
Swimming pool (private)
Tavern
Telephone business office
Telephone exchange switching relay and transmitting equipment
Tennis or swim club
Trade or commercial schools
Trailer and mobile home, sales or rental
Trailer camp or mobile home park
Transfer storage and baggage terminal
Travel bureau or consultant
Travel trailer park
Two family dwelling
Variety store
Veterinarian hospital or kennel (outside pens)
Veterinarian office (no animal hospital)
Water well, reservoir pumping station or storage
Welding or machine shop
Wholesale office, storage or sales

USE WITH SPECIFIC USE PERMIT

Airport, heliport or landing field
Animal clinic or pet hospital (no outside pens)
Aquaculture facility (Ord. 099)
Auto laundry (Ord 02-066)
Auto sales and repair (in building) (Ord 07-086)
Auto sales, new or used car lot (open)
Bail Bonds Office (Ord. 04-100)
Bed and breakfast

Bungy jumping (Ord. 91-50)

Appendix V (PD) Planned Development Continued

Commercial extraction of hydrocarbons (exploration, drilling, production, transportation, storage and processing)

Commercial extraction of soil, sand, gravel shell or petroleum

Concrete casting facility

Co-operative (Ord. 04-002)

Dance hall or night club

Development excavations

Equine stable (Ord. 91-49)

Family home (more than 6 residents and/or supervisory personnel) (Ord. 98-79)

Home for alcoholic, narcotic or psychiatric patients

Parking Lot, Commercial (Ord. 04-038)

Parking Structure, Commercial (Ord. 04-038)

Parking Structure, Incidental to Main Use (Ord. 04-038)

Recreational vehicle/boat storage facility

Resort (Ord 02-083)

Storage of autos

Utilities public or private, other than listed

Water treatment plant

Wrecking or salvage yard for autos or parts

* Radio, Television or Microwave Towers, Per Section 29-103



City of Galveston

DEVELOPMENT SERVICES DEPARTMENT

823 Rosenberg | Galveston, TX 77550
409-797-3660 planningcounter@galvestonTX.gov

Date: July 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Adriel Montalvan, Senior Projects Manager

RE: **17ZA-004** Request for a text amendment to the Galveston Land Development Regulations to provide for revisions to the document.
Applicant: City Staff

I. Background

The first public hearing for this request was held on June 20, 2017. Subsequent hearings and workshops were held over the following months. On October 3, 2017, the Planning Commission voted unanimously to recommend approval of this text amendment request. However, when the revisions were formally presented to City Council at its regular meeting of December 14, 2017, by request of the Galveston Regional Chamber of Commerce, the Council granted additional time and public meetings to review the proposed revisions. After completing the additional review, on May 8, 2018, the Planning Commission voted unanimously to recommend approval of this text amendment request.

On June 21, 2018, City Council voted unanimously to approve the proposed revisions with the exception of proposed land uses for Excavation and Boat Sales or Rental, and their associated limited use standards.

II. Current Situation

Staff has modified proposed language for the two outstanding revisions described above and detailed in Attachments A and B, respectively, in accordance with the feedback received from City Council at its regularly scheduled meeting of June 21, 2018.

Staff recommends that City Council approve the proposed land uses for Excavation and Boat Sales or Rental, and their associated limited use standards (Attachments A and B).





City of Galveston

DEVELOPMENT SERVICES DEPARTMENT

823 Rosenberg | Galveston, TX 77550
409-797-3660 planningcounter@galvestonTX.gov

III. Alternatives in Order of Priority

- A. Approval of Staff's recommendation.
- B. Do not accept the proposal.

IV. Recommendation

Approval of the Excavation and Boat Sales or Rental Use with Standards (Attachments A and B)

V. Fiscal Impact

Funding Source: N/A
Total Costs of Implementation: None

VI. Attachments

- A. Excavation Standards
- B. Boat Sales or Rental Standards



EXCAVATION

Industrial Land Uses	R-0	R-1	R-2	R-3	MF	UN	NS	TN	C	CB	RES/REC	LI	HI
Excavation	L	L	L	L	L	L	L	L	L	L	L	L	L

EXCAVATION LIMITED USE STANDARDS**A. In General, Statement of Purpose and Intention:**

The purpose of this Section is to protect the public health, safety and welfare, maintain the physical integrity of the Island, and minimize nuisances associated with excavation operations.

B. Exceptions to permits required:

1. Building foundations, driveways, bulkheads/slope stabilization, landscaping, associated utilities, or approved drainage improvements;
2. Cisterns;
3. Swimming pools or similar installations;
4. Land clearing, leveling, or grading of a lot, site or tract, with proper City of Galveston permits. Topsoil may not be removed from the site;
5. Dredging or routine maintenance of existing canals or boat slips, with applicable Federal and state permits; or,
6. City of Galveston infrastructure projects, such as, but not limited to water/sewer lines, drainage culverts or ditches, public or private roadways, or the installation of private utility lines located within City dedicated easements or rights-of-way.

C. Prohibitions. The following shall be prohibited within the City of Galveston:

1. Mining and unregulated excavation of earth materials, such as a borrow pit.
2. The removal of any excavated earth material off Galveston and Pelican Island.

D. Definitions.

As used in this subsection, the following words shall have the following meanings:

1. **Excavation.** The process of altering the existing grade below the natural contour level by which soil, sand, gravel, or shell is extracted, cut, dug, quarried, removed, displaced, or relocated.
2. **Development Excavation.** Any operation in which soil, sand, gravel or shell is excavated on the site of development for the purposes of raising the grade of the site, or construction of lagoons, lakes, canals, roads, berms or other similar land forms. Any resultant material may be used for beach nourishment if it meets beach quality sand criteria.
3. **Dredging.** The process of removing silt and other material from the bottom of bodies of water.
4. **Site Excavation:**
 - a. **Drainage.** Any operation in which soil, sand, gravel or shell is excavated and/or removed from a site for the purpose of providing required drainage for one or more properties, such as drainage culverts or ditches, public or private roadways for one or more tracts of land, as determined by the City of Galveston, Public Works Department. Any resultant material may be used for beach nourishment if it meets beach quality sand criteria.
 - b. **Wetland Mitigation.** Any operation in which soil, sand, gravel or shell is excavated and/or

removed from a site for the purpose of an approved wetland mitigation project.

5. **Landscaping.** For the purposes of this Section, the term “Landscaping” shall be the area within the boundaries of a given lot, site or tract that consists of planting materials and treatments; including, but not limited to: trees, shrubs, ground covers, grass, flowers, decorative rock, bark, mulch, and other similar materials. This treatment may also include the use of logs, rocks, fountains, water features (not to exceed five feet (5') in depth in the center), and contouring of the earth.
6. **Borrow Pit.** An area from which soil or earth material is removed below the grade of surrounding land to be taken/removed off-site.
7. **Sand Harvesting.** For the purposes of this subsection, the term “sand harvesting” shall be the excavation of beach-quality sand material from a permitted development project, to be deposited on the public beaches of Galveston Island for the sole purpose of beach nourishment and/or dune restoration projects.
8. **Beach Quality Sand.** Beach quality sand shall be of effective grain size, mineralogy, and quality of the existing beach material, as determined on a case-by-case basis by the Texas General Land Office (GLO).

E. **General Location Standards.**

1. **Zoning.** As permitted in Table 2.201 of these Land Development Regulations (LDR).
2. **Setbacks.** The minimum setback for excavation work shall be the following:
 - a. In accordance with Section 29-2 of the City of Galveston Code of Ordinances; Development, Preservation and Protection of Sand Dunes.
 - b. Twenty-five feet (25') from any developed public right-of-way.
3. **Location Standards:**
 - a. No excavation south of FM 3005;
 - b. No excavation within one thousand feet (1000') of the mean high tide of the Gulf of Mexico; and,
 - c. No excavation within fifty feet (50') north of the FM 3005 northerly right-of-way line.
4. **Public Improvements .** Excavation shall not endanger any existing street or right-of-way, water line, sewer line, drainage line, any other utility line, public or private, parks or any other public improvement area.

F. **Excavation Approval Criteria.**

1. No person shall engage in Development or Site Excavation of soil, sand, gravel or shell until that person has secured an Excavation Permit.
2. An application for an Excavation Permit for Development or Site Excavation, shall be filed with the Development Services Department. The application shall include a site plan, and an operations plan.
 - a. The Development Services Department shall consider the following:
 1. The proposed excavation will not create hazardous conditions or imperil lives or property;
 2. The proposed excavation is in conformance with specifications approved by the City

Engineer and standards adopted by the Planning Commission;

3. Conformance with the City of Galveston Comprehensive Plan;
 4. Conformance with all applicable neighborhood, special area, corridor, or other plans adopted by the City;
 5. The applicant has addressed any impact to infrastructure, including on- and off-site drainage, public or private utility lines, existing street right-of-way, parks, or other public improvements; and,
 6. The applicant has addressed the public safety issues, including emergency vehicle and hurricane evacuation access.
3. Such excavation or removal shall be done under the supervision of the City Engineer.
 4. Excavation constituting fifty percent (50%) of the development site shall be required to obtain a Specific Use Permit from City Council, in accordance with the Specific Use Permit process.

G. Bonds and Insurance Required.

1. Surety Bonds.

Surety Bonds are required for all Development and Site Excavation projects in which material is removed, in part or in whole, from the site.

2. Performance Bonds.

- a. To insure that the City of Galveston's laws, ordinances and regulations are complied with, a performance bond, a cash deposit, a deposit of negotiables, or a letter of credit shall be posted or delivered to the City prior to the issuance of an Excavation Permit. In lieu thereof, the applicant shall deliver to the City an unrestricted irrevocable letter of credit issued by a state or national bank in the amount provided in this subsection. The letter of credit shall provide that the issuer thereof shall pay the full amount of the letter of credit to the City upon the City's demand for payment thereunder. The form and content, including, but not limited to, terms or time for which the letter of credit is valid for, and the identity of the issuer thereof shall be satisfactory to the City in all respects.
- b. The performance bond, a cash deposit, a deposit of negotiables, or a letter of credit shall guarantee conformance with: operation standards, including but not limited to days and hours of operation, noise, dust, traffic, drainage, erosion and public safety; and reclamation standards including, but not limited to, timing of restoration, clearance of debris, slope, drainage, topsoil, cover and planting, and authorized use.
- c. The performance bond, a cash deposit, a deposit of negotiable or a letter of credit in the amount of one dollar and thirty cents (\$1.30) per cubic yard of material, shall be posted or delivered to the City of Galveston to guarantee completion of the improvements in the reclamation plan. The amount shall be doubled, two dollars and sixty cents (\$2.60) per cubic yard of excavation over, if the depth of excavation is greater than twenty feet (20') below the existing ground surface elevation.
- d. The City of Galveston, at any time, may enforce the provisions of the performance bond or retain the cash deposit, negotiables, or proceeds of the letter of credit in the event that the provisions of this section or any other applicable law, ordinance, or regulation have not been complied with by the applicant for the Excavation Permit.

3. Any other bonds or insurance as determined by the Risk Manager.

H. **Site Plan Requirements and Standards.**

Applicants for Development and Site Excavation shall include the following written and graphic information and adhere to the following standards:

1. **Data Required.**

a. **Site Plan Requirements.**

All planned phases of the development shall be included on the required site plan.

b. **Drainage Plan.**

A drainage plan for the excavation area shall be submitted, detailing on- and off-site drainage and existing and modified drainage patterns resulting from the proposed excavation.

c. **Site Mapping.**

1. **Scale.** One inch equals 100 feet (preferable) or one inch equals 200 feet (alternative acceptable)
2. **Contour Interval.** Two feet for slopes thirty percent (30%) or less ten feet (10') for greater slopes.
3. **Cross Sections.** Vertical scale shall be equal to or in exaggeration of horizontal scale to illustrate excavation depth and other conditions.

d. **Soil Test Survey (Geotechnical Investigation).**

A soil test survey/geotechnical investigation shall be undertaken for all areas to be excavated. Information obtained from the survey shall be utilized in determining excavation material, drainage, slope, depth of excavation area, soil bearing capacity, structural stability and other design factors.

e. **U. S. Army Corps of Engineers (USACE) Jurisdictional Determination.** Applicants shall be required to submit the following:

1. A Jurisdictional Determination and all supporting documentation provided to the USACE for use in the determination of jurisdictions shall be submitted; or,
2. A copy of the USACE permit application materials required for the proposed excavation project shall be submitted with the application for an Excavation Permit.

f. **Additional Data and Conditions.** As required by this subsection.

I. **Excavation Operation Requirements and Standards.**

Applicants for Development and Site Excavation shall include the following written information and adhere to the following standards:

1. **Time.**

- a. **Duration.** The approximate date of commencement of the excavation and the length of time of the operation shall be a one (1) year duration following the date of City Council approval for such additional periods as may be specified in the permit by City Council.
- b. **Days.** The days of operation shall be all year long, 365 days a year.
- c. **Hours.** No excavation work shall occur between the hours of 8:00 P.M. or sunset, whichever comes first, and 7:00 A.M. when located within 500-feet of a residential land use.

2. **Excavation Material, Methods and Equipment.**

- a. **Type and Quantity.** The type of material, the volume of material, to be moved, and the excavation area (square yards) shall be specified.
- b. **Methods of Excavating and Processing.** The method, including the disposition of overburden or top soils shall be specified. Any topsoil to remain on Galveston Island. The removal of any excavated earth material off Galveston and Pelican Island shall be prohibited.
- c. **Equipment.** Equipment to be used in the operation of the excavation shall be specified.

3. **Truck Traffic.**

- a. **Volume.** The estimated number of truck trips entering and leaving the job site over a twenty-four (24) hour time period shall be estimated and specified.
- b. **Routes.** The route(s) that trucks follow leaving the site should be the "City Truck Route" whenever possible. From the site, the most direct way to the "City Truck Route," or the route with the least impact on residential neighborhoods, shall be utilized.

4. **Noise.**

Operating Practices: Practices that will be utilized to minimize noise shall be specified. (Suggested practices include equipment in good operating order, adequate buffering of surrounding areas, operations centered on site, etc.)

5. **Dust.**

Operating Practices: Practices that will be utilized to minimize dust shall be specified. All roads within the site shall be maintained in a dust free condition, providing such surfacing or other treatment produces no potential pollution hazards to the surrounding ground or surface waters.

6. **Drainage and Erosion.**

- a. **Drainage:** Practices that will be utilized to protect surrounding land and maintain or improve existing water quality shall be specified.
- b. **Erosion:** Practices that will be utilized to minimize erosion, particularly siltation of adjacent water bodies, shall be specified. Suggested practices include properly designed retarding basins, settling ponds, ditches, dikes, revegetation of slopes, etc.

7. **Public Safety.**

- a. **Fencing.** To prevent the public from wandering onto the site, a fence shall be constructed prior to commencement of operations, enclosing the area to be excavated may be done in phases. Fences shall be at least five and one-half feet (5½') in height, and may be constructed of woven wire fabric or wood. Gates shall be installed at all vehicular and pedestrian entrance points.
- b. **Material.** To prevent potential hazardous conditions, the applicant shall be responsible for maintaining all project materials and construction debris on-site and out of public right-of-ways.
- c. **Site Access.** Not more than one entrance and one exit to the site shall be provided for the area of operation. Local residential street locations should be avoided.

- 1. **Access Roads.** Access roads shall be constructed and maintained in such a manner that the deposit of earth materials on the public roads is minimized.

8. **Right of Entry.**

Attachment A

City Engineer: During the term of the permit, the City Engineer or other City enforcement official, shall be granted the right of entry upon the property for the purpose of inspecting and bringing enforcement to the property under the terms of this Ordinance.

J. **Excavation Reclamation Plan.**

The primary purpose of a Reclamation Plan is to ensure that the site will be restored to productive use through orderly steps. Two principal concerns shall be addressed: 1) What will be the useful land form; and, 2) How restoration will be accomplished? A Reclamation Plan shall be required at such time as the City determines that the excavation project has been abandoned. The Reclamation Plan shall include the following written and graphic information and adhere to the following standards:

1. **Data Required.** Must conform to all site plan requirements in accordance with these Land Development Regulations.

- a. **Drainage Plan.**

A drainage plan for the fill area shall be submitted, detailing on- and off-site drainage and existing and modified drainage patterns resulting from the proposed excavation. Reclamation should proceed in such a way that natural and storm drainage, where it enters and leaves the premises, shall be altered only to the least degree necessary to carry out fill and related activities.

- b. **Site Mapping.**

1. **Scale.** One inch equals 100 feet preferable, or one inch equals 200 feet alternative acceptable.
2. **Contour Interval.** Two feet (2') for slopes thirty percent (30%) or less; ten feet (10') for greater slopes.
3. **Cross Sections.** Vertical scale shall be equal to or in exaggeration of horizontal scale to illustrate conditions.

- d. **Soil Test Survey (Geotechnical Investigation).**

A soil test survey shall be undertaken for all areas to be filled. Information obtained from the soil test survey shall be utilized in determining fill material, drainage, slope, soil bearing capacity, structural stability and other design factors.

- e. **U. S. Army Corps of Engineers (USACE).** Applicants shall be required to submit the following:

1. A Jurisdictional Determination and all supporting documentation provided to the USACE for use in the determination of jurisdictions shall be submitted with the letter of release; or,
2. A copy of the USACE permit application materials required for the proposed fill project shall be submitted with the Reclamation Plan.

- f. Additional Data and Conditions as required by this Subsection.

2. **Reclamation Plan Standards.**

- a. **Timing.**

1. Phasing of operations and reclamation steps shall be indicated.
2. Overburden shall not be removed from an area larger than that excavated within one year.

Attachment A

3. Topsoil grading and planting of an area designated for phased restoration shall be completed before fill can occur in a subsequent phase.
4. Topsoil, which is generally defined as the layer of soil between 0" – 24" below grade, shall be maintained for use on-site.

b. Site Clearance.

All stumps, rocks, and other debris resulting from the previous excavation related activity shall be disposed of by methods approved by the City Engineer.

c. Slope and Water Quality (Excavation Area).

1. Slope.

- a. All banks (excluding excavation area to contain water) shall be in accordance with topography established in reclamation plans with no slopes greater than two feet (2') horizontal to one foot (1') vertical.
- b. If water is to be left in the previously excavated area, the slope can be greater than 2:1. However, the use of bulkheads and other erosion control measures shall be approved by the City Engineer (based upon analysis of the soil test survey).

2. Water Quality.

- (a) Seven feet (7') or less below the ground water table: Maximum depth that is recommended upon completion.
- (b) More than seven feet (7') below the ground water table: A letter from a Professional Engineer (PE) certifying what additional design factors will be utilized to ensure that the water quality does not degrade below current Federal Standards (e.g. less than 4.0 ppm dissolved oxygen normally violates Federal Standards).
- (c) The applicant shall submit an affirmative statement indicating that no negative effects to the ground water reservoir will result from the construction of or design of the proposed project.

d. Cover and Planting.

1. A layer of topsoil, to a depth of at least six inches (6") shall be placed on all areas to be landscaped, or a schedule for fertilization and watering shall be submitted.
2. Grass, shrubs and trees, or other vegetation, shall be planted to prevent erosion and provide for screening and natural beauty.

BOAT SALES OR RENTAL

Commercial Land Uses	R-0	R-1	R-2	R-3	MF	UN	NS	TN	C	CB	RES/REC	LI	HI
Boat Sales or Rental	-	-	-	-	-	-	-	-	L	-	L	L	P

BOAT SALES OR RENTAL LIMITED USE STANDARDS**A. Limited Use Standards.**

1. **Use Limitation in Commercial (C) Districts.** Boat sales or rental shall be prohibited on Seawall, from 6th Street west to 103rd Street/Cove View Boulevard, and on Broadway, from 6th Street west to 59th Street. **This subsection does not apply to the sales or rental of kayaks and other similar equipment comparable in size and design.**
 - a. The use is limited to the sales or rental of boats outside of the geographic area defined above. The use shall not involve boat service or repair unless it can also meet the standards for a Boat Repair Facility as prescribed in Section 2.311.
2. **Hours of Operation near Residential.** When abutting or within 200 feet of a residential use or zoning district boundary, measured as a radius from property lines of the limited use, the use shall not have any outdoor sales or loading and delivery activities between the hours of 10:00 PM and 7:00 AM.
3. **Minimum Setback.**
 - a. Outdoor Display or Sales and Other Outdoor Storage: shall be located 25 feet from any residential property line or zoning district boundary.
 - b. Boat Wash Facility: Accessory boat wash facilities and their incidental functions, including vacuums and air compressors, shall be set back at least 50 feet from the side or rear property line of any adjacent residential use or residential zoning district boundary.
4. **Outdoor Boat Display.** Outdoor boat display shall occur only on paved areas of the site, and the displayed boats shall not occupy or obstruct required parking spaces.
5. **Elevated Boat Display.** No more than one outdoor elevated display boat shall be permitted, and the elevated display shall raise the boat no more than 3 feet off the ground.
6. **Screening.** When the site is located adjacent to a residential use or zoning district boundary, visual screening shall be provided along all common sides and rear property lines. The screening shall consist of a landscaping strip at least 4 feet in width that provides a year-round visual barrier and positioned adjacent to the adjoining property. A solid masonry or concrete wall or a wood fence having a minimum height of 5 feet shall be installed immediately behind the landscaping strip.
7. **Permanent Structure.** The limited use business shall be conducted from a permanent structure located on-site, as permitted and approved by the Development Services Department.
8. **Sidewalks.** Sidewalks, curbs, and curb cuts shall be provided on all street frontages. All on-site sidewalks shall be a minimum width of five feet.
9. **Property maintenance.** The property upon which any boat sales or rental is located must be maintained in a neat and orderly manner with no accumulation of inoperable boats, boat parts, garbage, refuse, or debris on the property.

ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING THE 2015 GALVESTON LAND DEVELOPMENT REGULATIONS (LDRS), AS AMENDED, TO REGULATE EXCAVATION AND BOAT SALES OR RENTAL USES, PROHIBITING BORROW PITS WITHIN THE CITY AND CLARIFYING SALES OR RENTALS OF KAYAKS IS NOT INCLUDED IN THE PROHIBITION OF BOAT SALES OR RENTAL; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; PLANNING CASE NUMBER 17ZA-004.

WHEREAS, on March 5, 2015, the City Council adopted the 2015 Land Development Regulations (LDR) which are comprised of several chapters of the Code of Ordinances of the City of Galveston and several stand-alone ordinances, each of which regulate different aspects of land development in the City; and,

WHEREAS, the Galveston Land Development Regulations (the “LDRs”) have been in effect for approximately three years and while the document has proven to be an effective tool in administering zoning regulations, it requires additional refining to achieve a set of guidelines that more closely align with the needs of the citizens of Galveston; and,

WHEREAS, Staff worked with the general public, design professionals, and other stakeholders and have identified and compiled a list of revisions necessary to better implement and manage the regulations responsible for development activity within the City; and

WHEREAS, as more fully detailed and incorporated in the attached Staff Report, the text amendment proposals serve the purposes outlined for consideration of text amendments as provided in Section 13.2 of the LDRS; and,

WHEREAS, in accordance with Section 13.701 of the LDR’s, the Planning Commission held at least two public hearings on the text amendment proposals. The first public hearing on the matter was held on June 20, 2017, with subsequent hearings and workshops held in order to reach consensus on the proposed revisions. On December 14, 2017, the City Council, by request of the Galveston Regional Chamber of Commerce, granted additional time and public meetings to review the proposed revisions; and,

WHEREAS, the Planning Commission at its regular meeting of May 8, 2018, voted to recommend City Council approve or adopt the Final Revisions List which contain those LDR revisions that have been vetted by the Planning Commission, the Chamber of Commerce and the public, with the exception of provisions regarding Excavation and Boat Sales or Rental; and,

WHEREAS, Staff has modified the proposed language for those revisions in accordance with feedback received from City Council; and,

WHEREAS, the City Council of the City of Galveston finds it in the best interest of the public to amend the 2015 Galveston Land Development Regulations, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations, as amended, to prohibit the mining and unregulated excavation of earth material, such as borrow pits, in substantially the same form as more fully described in the staff report, and attached as Attachment A.

SECTION 3. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations, as amended, to clarify that kayaks are not included in the prohibition of boat sales and rentals, in substantially the same form as more fully described in the staff report, and attached as Attachment B.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance.

SECTION 5. This Ordinance amends the 2015 Galveston Land Development Regulations and all Ordinances or parts thereof in conflict with this Ordinance are repealed to the extent of this limited conflict only, and all other provisions of the ordinances of the City of Galveston remain in full force and effect.

SECTION 6. In accordance with the City Charter, this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; and that this Ordinance may be read and published by descriptive caption only.

SECTION 7. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

APPROVED AS TO FORM

MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its Regular Meeting held on July 26, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this _____, 2018.

Secretary for the City Council
of the City of Galveston

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING THE 2015 GALVESTON LAND DEVELOPMENT REGULATIONS, ARTICLE 2: TABLE 2.201: PERMITTED USES: COMMERCIAL USES; TO RECLASSIFY THE SMALL SCALED FOOD PRODUCTION LAND USE AS PERMITTED (P) IN COMMERCIAL (C) ZONING; PLANNING CASE NUMBER 18ZA-005; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, on March 5, 2015, City Council adopted the 2015 Galveston Land Development Regulations, including Article 2: Uses and Supplemental Standards; and,

WHEREAS, on May 24, 2018, the Galveston City Council adopted Ordinance 18-35, which added the “Small Scaled Food and Beverage Production” land use to the 2015 Land Development Regulations, Article 2: Uses and Supplemental Standards; and

WHEREAS, the “Small Scaled Food and Beverage Production” land use was a Limited Use (L) standard under Ordinance 18-35; and

WHEREAS, the Applicant, Brax Easterwood, AIA, is requesting that the “Small Scaled Food and Beverage Production” be reclassified as Permitted (P) in Commercial (C) zoning districts

WHEREAS, Staff, recommends in its staff report, attached and incorporated herein as **Exhibit 1**, approval of the text amendment to Article 2, “Uses and Supplemental Standards” of the Galveston Land Development Regulations to allow the “Small Scaled Food and Beverage Production” as Permitted (P) in Commercial (C) zoning; and,

WHEREAS the Planning Commission, at its regular meeting of August 21, 2018, voted unanimously to recommend approval of the text amendment; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations Article 2 “Uses and Supplemental Standards” by adding to Table 2.201 and Section 2.357, “Small Scaled Food and Beverage Production”, as substantially provided in Exhibit 1, to read and provide as follows:

Commercial Land Uses	R-0	R-1	R-2	MF	UN	HZD (R-3)	NS	TN	C	CB	RES/RE C	LI	HI	Use Standard
Small Scaled Food and Beverage Production	-	-	-	-	L	-	L	L	P	L	L	P	P	LIMITED

SEC. 2.357 SMALL SCALED FOOD/BEVERAGE PRODUCTION

A. Limited Use Standards.

1. Scale of Use. The floor area of the use shall not exceed 5,000 square feet.

2. Hours of Operation near Residential. When abutting or within 200 feet of a residential use or an R-O, R-1, R-2, R-3, or UN zoning district boundary, measured as a radius from property lines of the limited use, the use shall not operate or have any loading or delivery activities between the hours of 10:00 PM and 7:00 AM.

3. Residential Character in UN District. In the UN district, if operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.

4. No Nuisance Created. The use shall not create or cause any perceptible noise, odor, smoke, electrical interference, or vibrations that constitute a public or private nuisance to neighboring properties.

SECTION 3. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations Article 14 “Definitions” by adding the below definition as substantially provided in Exhibit 1, to read and provide as follows:

Small Scaled Food and Beverage Production means an enterprise that conducts the production of prepared food and/or beverages for local or regional wholesale distribution. Such uses include, but are not limited to, wholesale bakeries, commercial kitchens, and specialty food and/or beverage processing or packaging shops, but excludes meat or seafood processing plants.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 5. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 6. In accordance with the provisions of Section 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 7. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The Charter of the City of Galveston.

APPROVED AS TO FORM:

MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its regular meeting held on May 24, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this ____ day of _____, 2018.

Secretary for the City Council
of the City of Galveston



18ZA-005

STAFF REPORT

APPLICANT:

Brax Easterwood, AIA

REQUEST:

Text Amendment

APPLICABLE ZONING LAND USE REGULATIONS:

Article 2: Uses and Supplemental Standards

PROPOSED TEXT AMENDMENT:

To reclassify "Small Scale Food and Beverage Production" as a land use permitted by right in Commercial (C) zoning districts.

EXHIBITS:

A – Applicant's Narrative

STAFF:

Daniel Lunsford, Planner
409-797-3659
dlunsford@galvestontx.gov

Background:

The Development Services Department has been working on a project for revisions to the Land Development Regulations (17ZA-004). This request is not related to the ongoing LDR Revisions project and has been applied for by a private individual.

Executive Summary:

The City of Galveston has experienced an increased interest in businesses that manufacture food and beverages. In response, Ordinance 18-035 was approved by City Council on May 24, 2018; this ordinance added "Small Scale Food and Beverage Production" and its related definition and limited use standards as an amendment to the 2015 Land Development Regulations (LDR).

Previously, food or beverage production not associated with a restaurant or retail establishment was classified as Light Industry or Heavy Industry, and only permitted in the Light and Heavy Industrial zoning districts. The "Small Scale Food and Beverage Production" was included in order to allow the production of prepared food and beverages for local or regional wholesale distribution at a scale that other land uses did not specifically allow. As adopted under Ordinance 18-035:

Small Scaled Food and Beverage Production means an enterprise that conducts the production of prepared food and/or beverages for local or regional wholesale distribution. Such uses include, but are not limited to, wholesale bakeries, commercial kitchens, and specialty food and/or beverage processing or packaging shops, but excludes meat or seafood processing plants.

Currently Limited Use:

Urban Neighborhood (UN)
Neighborhood Services (NS)
Traditional Neighborhood (TN)
Commercial (C)
Central Business (CB)
Resort/Recreation (RES/REC)

Currently Permitted by Right:

Light Industrial (LI)
Heavy Industrial (HI)

Executive Summary Cont.

Limited Use Standards:

1. **Scale of Use.** The floor area of the use shall not exceed 5,000 square feet.
2. **Hours of Operation near Residential.** When abutting or within 200 feet of a residential use or an R-O, R-1, R-2, HZD (R-3) zoning district boundary, measured as a radius from property lines of the limited use, the use shall not operate or have any loading or delivery activities between the hours of 10:00 PM and 7:00 AM.

3. **Residential Character in UN District.** In the UN district, if operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.
4. **No Nuisance Created.** The use shall not create or cause any perceptible noise, odor, smoke, electrical interference, or vibrations that constitute a public or private nuisance to neighboring properties.

Note that there are no proposed changes to the Limited Use Standards for Small Scale Food and Beverage Production, above. The applicant proposes to make the following changes to the land use Table 2.201 in regards to the Small Scale Food and Beverage Production land use only:

Proposed Limited Use:

Urban Neighborhood (UN)
 Neighborhood Services (NS)
 Traditional Neighborhood (TN)
 Central Business (CB)
 Resort/Recreation (RES/REC)

Proposed Permitted by Right:

Commercial (C)
 Light Industrial (LI)
 Heavy Industrial (HI)

Criteria for Text Amendments

Per Section 13.700: Text Amendments of the Land Development Regulations:

Recommendations and decisions regarding petitions for amendments to the text of these regulations are legislative in nature, but shall be based on consideration of all the following criteria:

1. The proposed amendment will help to implement the adopted City of Galveston 2011 Comprehensive Plan or if it involves a topic that is not addressed or not fully developed in the City of Galveston 2011 Comprehensive Plan, the proposed amendment will not impair the implementation of the adopted City of Galveston 2011 Comprehensive Plan and other adopted special-area and special-topic plans when compared to the existing regulations.
2. The proposed amendment is consistent with the stated purposes of these regulations.
3. The proposed amendment will maintain or advance the public health, safety, or general welfare.
4. The proposed amendment will help to mitigate adverse impacts of the use and development of land on the natural or built environment, including, but not limited to mobility, air quality, water quality, noise levels, storm water management, wildlife protection, and vegetation or will be neutral with respect to these issues.

Consideration for Text Amendments

5. The proposed amendment will advance the strategic objectives of the City Council such as fiscal responsibility, efficient use of infrastructure, public services, and other articulated City objectives.

Per Section 13.700: Text Amendments of the Land Development Regulations:

Purposes: Text amendment proposals shall serve the following purposes:

1. Advancing the goals, objectives and policies of the City's Comprehensive Plan and other adopted special-area and special-topic plans;
2. Securing adequate light, air, convenience of access, and safety from fire, flood and other danger;
3. Lessening or avoiding congestion in public ways; Promoting the public health, safety, comfort, morals, convenience and general welfare; and Otherwise accomplishing the purposes of Texas Local Government Code Chapter 211, Municipal Zoning Authority.

Considerations: In preparation and considering proposals for text amendments, the Planning Commission and City Council shall pay reasonable regard to:

1. The Comprehensive Plan and related plans;
2. Current conditions and the character of current uses and structures in each district;
3. The most desirable use for which the land in each district is adapted;
4. The conservation of property values throughout the jurisdiction; and
5. Responsible development and growth.

Other Reviews

Staff Recommendation

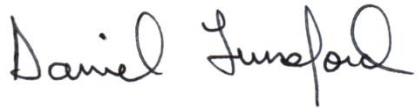
City Council has the final decision authority, and will hear this request at the September 13, 2018 regular meeting.

Staff recommends approval of the request. The size limitation of 5,000 square feet is contrary to the nature of many Commercial (C) properties, which are large enough to accommodate a more substantial operation. This limitation may affect the desirability of Commercial (C) parcels for these operations as well. A square footage limitation in Commercial (C) zoning may prevent existing establishments from expanding their operations. Finally, Small Scale Food and Beverage Production operations often include hospitality rooms, tasting rooms, or other venues open to the public, and function similar to restaurants, which are not limited in square footage in Commercial (C) zoning.

Staff recommends approval of the request as submitted with the following conditions:

1. This requested change shall only apply to Small Scale Food and Beverage production in the Commercial (C) zoning districts.

Respectfully Submitted,

A handwritten signature in black ink that reads "Daniel Lunsford". The signature is written in a cursive, flowing style.

August 17, 2018

Daniel Lunsford
Planner

Date



A

easterwood
ARCHITECTS STUDIO

July 16, 2018

Mr. Tim Teijens, Director
City of Galveston Department of Community Development
City of Galveston Planning Commissioners
City of Galveston City Council Members

RE: LDR Text Amendment
Includes: Justification/Narrative

Dear Mr. Teijens:

This brief letter provides a description and justification of our request to amend the recently adopted Ordinance related to small scale food and beverage production land use.

Like the majority of Planning requests, this one results from a particular potential project, although the requested regulatory change affects any potential 'Small Scaled Food and Beverage Production' land use in a Commercial (C) Zoning district.

Simply put, our request is to allow 'Small Scaled Food and Beverage Production' (SSFBP) as a 'Permitted' land use rather than it's current status as 'Limited' in the Commercial Zoning District.

Commercial Land Uses	R0	R1	R2	MF	UN	HZD (R-3)	NS	TN	C	CB	RES/RECE	LI	HI	Use Standard
Small Scaled Food and Beverage Production	-	-	-	-	L	-	L	L	L _P	L	L	P	P	LIMITED

We believe that the 'SSFBP' Ordinance is entirely appropriate as written and adopted with this exception. The size limitation is appropriate for the downtown and neighborhood conditions, limiting the scale of operation to one typical City parcel. Similarly, the Residential Character and Nuisance protections ensure against inappropriate intrusions into neighborhood contexts.



However, the 'SSFBP' land use is not contrary to the character of the island's Commercial Zoning districts, and will allow for the growing sector of local production to operate in a wider, albeit appropriate range of properties. In fact the local, collective nature of these types of businesses are often welcome gathering places within communities. In the realm of food and beverage production, 'Restaurants' and 'Taverns' are currently Permitted land uses in the Commercial District without limitation. It's our feeling that the operation of 'SSFBP' facilities is closely aligned to the potential intensity of these similar types of uses.

The genesis of this request is a project that will allow expansion of the Galveston Island Brewery production facility at 8423 Stewart Road. This expansion of the Brewery will exceed the 5,000 sf limitation applied in a Commercial district. Other alternatives considered through meeting with Planning staff were to adjust the size limitation, Change of Zoning, and the Planned Unit Development. The path that we are requesting from 'Limited' to 'Permitted' is the most appropriate avenue for this and other 'Small Scale Food and Beverage Production' businesses on Commercially zoned parcels.

Thank you for your consideration on this amendment.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brax Easterwood'.

Brax Easterwood AIA and Mark Dell'osso, GIB Owner

ORDINANCE NO. 18-035

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING THE 2015 GALVESTON LAND DEVELOPMENT REGULATIONS, ARTICLE 2: SECTION 2.357, "SMALL SCALED FOOD/BEVERAGE PRODUCTION" AND SECTION 14.103 "USE DEFINITIONS"; TO INTRODUCE A NEW AND UNLISTED LAND USE OF SMALL SCALED FOOD PRODUCTION TO ALLOW FOR FOOD AND BEVERAGE PRODUCTION OUTSIDE OF THE LIGHT INDUSTRIAL AND HEAVY INDUSTRIAL ZONING DISTRICTS; PLANNING CASE NUMBER 18ZA-003; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, on March 5, 2015, City Council adopted the 2015 Galveston Land Development Regulations, including Article 5: Signs; and,

WHEREAS, the Applicant, John Alvarez, Galveston Coffee Roasters, is requesting a new and currently unlisted land use. Under current regulations, coffee roasting falls under a "Light Industrial" classification. The applicant is proposing a text amendment that would allow introduce a New and Unlisted Use to allow for small scaled food production outside of the Light Industrial and Heavy Industrial Zoning Districts; and,

WHEREAS the Planning Commission, at its regular meeting of April 17, 2018, voted unanimously to recommend approval of the text amendment; and,

WHEREAS, Staff, recommends in its staff report, attached and incorporated herein as **Exhibit 1**, approval of the text amendment to Article 2, "Uses and Supplemental Standards" of the Galveston Land Development Regulations to introduce a new and unlisted land use of small scaled food production to allow for food and beverage production outside of the Light Industrial and Heavy Industrial Zoning Districts; and,

WHEREAS, Staff, recommends in its staff report, approval of the text amendment to Article 14, "Definitions" of the Galveston Land Development Regulations to define small scaled food and beverage production; and

WHEREAS, after public notice and hearing as required by law, the City Council finds that it is in the public's interest to approve the text amendment to introduce the new and unlisted land use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations Article 2 “Uses and Supplemental Standards” by adding Section 2.357, “Small Scaled Food and Beverage Production”, as substantially provided in Exhibit 1, to read and provide as follows:

Commercial Land Uses	R 0	R 1	R 2	M F	U N	HZ D (R-3)	N S	T N	C	C B	RES/RE	L I	H I	Use Standard
Small Scaled Food and Beverage Production	-	-	-	-	L	-	L	L	L	L	L	P	P	LIMIT ED

SEC. 2.357 SMALL SCALED FOOD/BEVERAGE PRODUCTION

A. Limited Use Standards.

- 1. Scale of Use.** The floor area of the use shall not exceed 5,000 square feet.
- 2. Hours of Operation near Residential.** When abutting or within 200 feet of a residential use or an R-O, R-1, R-2, or R-3 zoning district boundary, measured as a radius from property lines of the limited use, the use shall not operate or have any loading or delivery activities between the hours of 10:00 PM and 7:00 AM.
- 3. Residential Character in UN District.** In the UN district, if operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.
- 4. No Nuisance Created.** The use shall not create or cause any perceptible noise, odor, smoke, electrical interference, or vibrations that constitute a public or private nuisance to neighboring properties.

SECTION 3. In accordance with the City of Galveston 2011 Comprehensive Plan, the City Council of the City of Galveston hereby amends the 2015 Galveston Land Development Regulations Article 14 “Definitions” by adding the below definition as substantially provided in Exhibit 1, to read and provide as follows:

Small Scaled Food and Beverage Production means an enterprise that conducts the production of prepared food and/or beverages for local or regional wholesale distribution. Such uses include, but are not limited to, wholesale bakeries, commercial kitchens, and specialty food and/or beverage processing or packaging shops, but excludes meat or seafood processing plants.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and,

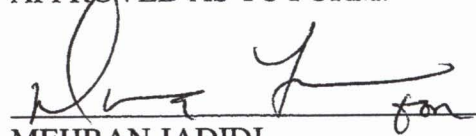
if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 5. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 6. In accordance with the provisions of Section 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 7. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The Charter of the City of Galveston.

APPROVED AS TO FORM:



MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its regular meeting held on May 24, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this 25th day of May, 2018.


Secretary for the City Council
of the City of Galveston

Planning Commission
Development Services Department
City of Galveston
April 16, 2018



18ZA-003

STAFF REPORT

APPLICANT:

John Alvarez

REQUEST:

Text Amendment

APPLICABLE ZONING LAND USE

REGULATIONS:

Article 2: Uses and Supplemental
Standards and Article 14:
Definitions

PROPOSED TEXT AMENDMENT:

To add a new and unlisted land
use of "Small Scaled Food
Production"

EXHIBITS:

- A – Applicant's Narrative
- B – Current Definitions
- C – Proposed text amendments

STAFF:

Catherine Gorman, AICP
Assistant Director/HPO
409-797-3665
cgorman@galvestontx.gov

Background:

The Development Services Department has been working on a project for revisions to the Land Development Regulations (17ZA-004). This request is not related to the ongoing LDR Revisions project and has been applied for by a private individual.

Executive Summary:

The City of Galveston has experienced an increased interest in businesses that manufacture food and beverages. The Land Development Regulations has the following land uses related to food production:

- Cottage Food Production
- Heavy Industry
- Light Industry
- Restaurant
- Retail – Commercial

Please see Attachment B for the definitions of the above listed land uses. Currently, food or beverage production that is not associated with a restaurant or retail establishment is classified as Light Industry or Heavy Industry, which is only permitted in the Light and Heavy Industrial zoning districts. The "Cottage Food Production" land use allows for small scaled food and beverage production, but it is restricted to residential structures only, along with restrictions on annual income and points of sale.

The applicant has filed this request in order to introduce a New and Unlisted Land Use of "Small Scaled Food Production" to allow for food and beverage production outside of the Light Industrial and Heavy Industrial zoning districts.

Staff is recommending the following definition:

Small Scaled Food and Beverage Production means an enterprise that conducts the production of prepared food and/or beverages for local or regional wholesale distribution. Such uses include, but are not limited to, wholesale bakeries, commercial kitchens, and specialty food and/or beverage processing or packaging shops, but excludes meat or seafood processing plants.

Staff is recommending the use be allowed in the following zoning districts:

Limited Use:

- Urban Neighborhood (UN)
- Traditional Neighborhood (TN)
- Neighborhood Services (NS)
- Commercial (C)
- Central Business (CB)
- Resort/Recreation (RES/REC)

Permitted by Right:

- Light Industrial (LI)
- Heavy Industrial (HI)

Executive Summary Cont.

Staff is recommending the following Limited Use Standards:

1. **Scale of Use.** The floor area of the use shall not exceed 5,000 square feet.
2. **Hours of Operation near Residential.** When abutting or within 200 feet of a residential use or an R-O, R-1, R-2, or R-3 zoning district boundary, measured as a radius from property lines of the limited use, the use shall not operate or have any loading or delivery activities between the hours of 10:00 PM and 7:00 AM.
3. **Residential Character in UN District.** In the UN district, if operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.
4. **No Nuisance Created.** The use shall not create or cause any perceptible noise, odor, smoke, electrical interference, or vibrations that constitute a public or private nuisance to neighboring properties.

Classification of New and Unlisted Uses

Per Section 13.203: Discretionary Approval and Designations of the Land Development Regulations:

Any proposed use that is not explicitly classified as a permitted, specific, temporary, or prohibited use shall be reviewed and considered by the City Council for classification. The City Council may either choose to interpret the proposed use as an existing classified use, or adopt it as a new use and designate it as a permitted, specific, temporary, or prohibited use based on the base and/or overlay zoning district(s).

Criteria for Text Amendments

Per Section 13.700: Text Amendments of the Land Development Regulations:

Recommendations and decisions regarding petitions for amendments to the text of these regulations are legislative in nature, but shall be based on consideration of all the following criteria:

1. The proposed amendment will help to implement the adopted City of Galveston 2011 Comprehensive Plan or if it involves a topic that is not addressed or not fully developed in the City of Galveston 2011 Comprehensive Plan, the proposed amendment will not impair the implementation of the adopted City of Galveston 2011 Comprehensive Plan and other adopted special-area and special-topic plans when compared to the existing regulations.
2. The proposed amendment is consistent with the stated purposes of these regulations.
3. The proposed amendment will maintain or advance the public health, safety, or general welfare.
4. The proposed amendment will help to mitigate adverse impacts of the use and development of land on the natural or built environment, including, but not limited to mobility, air quality, water quality, noise levels, storm water management, wildlife protection, and vegetation or

will be neutral with respect to these issues.

5. The proposed amendment will advance the strategic objectives of the City Council such as fiscal responsibility, efficient use of infrastructure, public services, and other articulated City objectives.

Consideration for Text Amendments

Per Section 13.700: Text Amendments of the Land Development Regulations:

Purposes: Text amendment proposals shall serve the following purposes:

1. Advancing the goals, objectives and policies of the City's Comprehensive Plan and other adopted special-area and special-topic plans;
2. Securing adequate light, air, convenience of access, and safety from fire, flood and other danger;
3. Lessening or avoiding congestion in public ways; Promoting the public health, safety, comfort, morals, convenience and general welfare; and Otherwise accomplishing the purposes of Texas Local Government Code Chapter 211, Municipal Zoning Authority.

Considerations: In preparation and considering proposals for text amendments, the Planning Commission and City Council shall pay reasonable regard to:

1. The Comprehensive Plan and related plans;
2. Current conditions and the character of current uses and structures in each district;
3. The most desirable use for which the land in each district is adapted;
4. The conservation of property values throughout the jurisdiction; and
5. Responsible development and growth.

Other Reviews

The Planning Commission reviewed at their April 17, 2018 meeting and recommended approval. The vote was unanimous.

Staff Recommendation

Staff recommends approval of the request as submitted.

Respectfully Submitted,

Catherine Gorman, AICP
Assistant Director/HPO

May 10, 2018
Date

DATE: 3/16/2018

FROM: John Alvarez

Galveston Coffee Roasters

532 23rd Street

Galveston, Texas 77550

TO: Planning Commission/City Council

RE: Request for Classification of New and Unlisted Use

My name is John Alvarez and I am owner of Galveston Coffee Roasters. We currently run a retail store in the Downtown area selling fresh roasted coffee beans. I currently do the actual roasting of the coffees in a commercial building located on Hwy 6 in Santa Fe, Texas just off the island. Our goal since we opened our retail location has been to eventually bring our coffee roasting operation on the island. Under current city zoning regulations, coffee roasting falls under a "Light Industrial" classification. We have found a small lot located in a commercially zoned area on the island that we wish to construct a small Metal Building to relocate our coffee roaster and begin roasting on the island. In order to roast coffee in that location we will need a Classification of New and Unlisted Use permit from the City of Galveston.

A few details about the location we are considering. The currently vacant lot is located at 709 39th Street, Galveston, Texas 77550. It is a 40 x 43 foot lot on 39th street located next to the alley between Ball and Winnie streets. There is a house across the alley from the lot, otherwise, the lot is surrounded by other vacant lots on all sides. All of the real estate and vacant lots across the street are for sale as well. There are currently 2 existing businesses caddy corner to the lot, one being a body shop and the other a cab company. Our plan is to build a small 30 x 30 foot building on the lot to facilitate our coffee roasting.

Our reasons for requesting permission. The emergence of more and more Small Scale Food Production type businesses has brought about a need to add additional uses for commercial zoned properties that may have not been considered before. A few examples are small Bakeries, Micro Brewing of Beer and Coffee Roasting. When the current zoning was thought out, a Brewery was thought to be something like the Budweiser Plant in Houston and a Coffee Roaster was thought to be something like the Maxwell House Coffee facility that used to be in Houston, both massive facilities. Now these types businesses can be operated on a smaller scale level with minimal impact to the surrounding community.

Our coffee roaster is a 12 Kilo roaster meaning it can roast up to 12 kilos or around 30 pounds of coffee at a time. It is a small machine that has a footprint of less than 4 feet by 6 feet and is comparable to an oven in a bakery. Towards the end of each roast the machine produces some smoke and a very pleasant aroma, comparable to a bakery. This is emitted through a smoke stack to rises above the building. A typical Barbeque place produces considerably more smoke and aroma than us. I typically spend about 5-6 hours a week to roast all the coffee we need to operate, so I actually spend very little time at the roaster, usually one day each week with an occasional extra day if we run out of a few things. I normally roast in the middle of the day. As I have explained, the impact on the surrounding area is very minimal.

Small owner-operated businesses are a unique and charming feature of Galveston Island compared to the multitude of "Big Box" companies we see in larger cities. Small Scale Food Production type companies are very attractive to our tourist industry as well. Hopefully we see more and more small businesses located here as time goes on. The flexibility of our smaller city government to more easily adapt to change is a plus for Galveston's growth.

Thanks for your time.

Per Article 14: Definitions of the Land Development Regulations:

Cottage Food Production means the production and sale of cottage food products as defined and governed by state statute and exempted from municipal zoning regulations.

Texas Department of State Health Services definition: A cottage food production operation is defined as an individual, operating out of the individual's home, who:

- Produces a baked good, candy, coated and uncoated nuts, unroasted nut butters, fruit butters, a canned jam or jelly, a fruit pie, dehydrated fruit or vegetables, including dried beans, popcorn and popcorn snacks, cereal, including granola, dry mix, vinegar, pickles, mustard, roasted coffee or dry tea, or a dried herb or dried herb mix.
- Has an annual gross income of \$50,000 or less from the sale of the described foods; and
- Sells the foods produced directly to consumers at the individual's home, a farmers' market, a farm stand, or a municipal, county, or nonprofit fair, festival or event.
- Delivers products to the consumer at the point of sale or another location designated by the consumer.

Heavy Industry:

1. Primary processing or manufacturing or repair operations not specifically define elsewhere in this Section, which involve:

- a. An outside storage area that is larger than the area of the first floor of buildings on the same lot;
- b. A material risk of environmental contamination, explosion or fire;
- c. Perceptible ground vibration;
- d. Excessive noise or dust;
- e. Emission of objectionable odors; or
- f. More than 12 trips by semi-trailer trucks per day; or

2. Processing of minerals (except precious and semi-precious stone cutting for jewelry or precision instruments such as lasers or watches), ores or fossil fuels; or

3. Industries that are required to undergo New Source Review under the Federal Clean Air Act, or are subject to construction or operation permits pursuant to the Texas Clean Air Act (Tex. Health and Safety Code Ch. 3842) or Title V of the Federal Clean Air Act.

4. For illustrative purposes, heavy industrial uses include, but are not limited to:

- a. Coal cleaning plants with thermal dryers; coke oven batteries; carbon black plants (furnace process); petroleum refineries; petroleum storage and transfer units (except retail gasoline stations); and bulk fuel dealers;

- b. Facilities used in the primary or secondary production of metals (e.g., primary zinc, copper or lead smelters; primary aluminum ore reduction plants; iron and steel mills; sintering plants; secondary metal production plants; and blacksmith shops);
- c. Portland cement plants;
- d. Sawmills and pulp mills;
- e. Incinerators with the capacity to charge more than 250 tons of refuse per day;
- f. Lime plants; phosphate rock processing plants; sulfur recovery plants; and hydrofluoric, sulfuric or nitric acid plants;
- g. Fossil fuel combustion (boilers or electricity generation) totaling more than 250 million BTUs per hour of heat input;
- h. Fabrication of building materials such as countertops, drywall and cut stone;
- i. Fabrication of vehicles, manufacturing equipment, durable goods or prefabricated homes or home components;
- j. Auto or marine body, paint or upholstery shops;
- k. Drycleaner processing plants that use PERC (the chemical solvent Perchloroethylene, an alternate name for Tetrachloroethylene, that is also commonly referred to as "dry-cleaning fluid") or comparable petrochemical solvents;
- l. Meat or seafood processing plants;
- m. Manufacture of glass products (e.g., window panes, bottles and jars), except hand-blown products;
- n. Manufacture of plastic products (except assembly of parts that are manufactured elsewhere);
- o. Plasma arc welding, cutting, gouging, surfacing or spraying; gas welding (but not brazing); arc welding with equipment that is rated at more than 200 amps; TIG welding; and other heavy welding procedures (e.g., for structural steel, automotive body, or heavy equipment manufacture or repair);
- p. Hot mix asphalt plants.

Light Industry means uses that involve assembly, compounding, packaging or treatment of products from previously prepared materials, with limited outside storage and limited external effects or risks. For illustrative purposes, light industrial uses include:

1. Assembly or refurbishing of products, instruments, electronics, office and computing machines, and fixtures from pre-manufactured components;
2. Offices of general contractors, specialty subcontractors, or tradesmen which include:
 - a. Bay door access to indoor storage of tools, parts and materials;
 - b. Parking of commercial vehicles; or

c. Outdoor storage areas that are smaller than the area of the first floor of the building, and that are used for storage of materials or vehicles that are less than 12 feet in height.

3. Communications facilities, except wireless telecommunications facilities;
4. Data centers, server farms, telephone exchange buildings and telecom hotels;
5. Food and beverage production and packaging other than meat and seafood processing, restaurants or produce packing that does not involve other processing;
6. Furniture making or refinishing;
7. Manufacture of textiles or apparel;
8. Screen printing of apparel;
9. Commercial cleaning, dyeing or laundry plant;
10. Printing and publishing, except copy centers, and except printing presses that require a Texas Clean Air Act Permit or a Federal Clean Air Act Permit (these are heavy industry);
11. Disassembly of consumer electronics and/or appliances into component parts, where all operations and storage are within an enclosed building;
12. Manufacture or compounding of pharmaceutical products, dietary supplements, health and beauty products, and herbal products; and
13. Packaging of consumer products.

Restaurant means an establishment that sells prepared food and beverages to customers for consumption on-site or off-site

Retail – Commercial means any business engaged in the buying and selling of goods and services in retail business. For this section, the term means commercial and retail uses that do not include regular outside storage or sales. The phrase includes uses that are comparable to the following:

1. Furniture and home furnishings stores;
2. Electronics and appliance stores;
3. Paint and wallpaper stores;
4. Hardware stores;
5. Food and beverage stores;
6. Health and personal care stores;
7. Clothing and clothing accessory stores;
8. Shoe repair;

Attachment B

9. Personal custom services such as tailor or milliner (hats);
10. Sporting goods, hobby, book and music stores;
11. General merchandise stores; and
12. Miscellaneous store retailers.

Passenger Motor Vehicle Sales or Rental	-	-	-	-	-	-		-	L	L	-	P	P	LIMITED
Pawn Shop	-	-	-	-	-	-		-	P	P	-	P	-	
Personal Fitness	-	-	-	L	L	P		L	P	P	P	P	-	LIMITED
Pet Grooming Services	-	-	-	-	L	P		P	P	P	P	-	-	LIMITED
Place of Private Assembly	-	-	-	S	S	L		P	P	P	P	P	P	SUP
Place of Public Assembly	-	-	L	L	L	P		P	P	P	P	P	P	LIMITED
Private Club	-	-	-	S	S	-		P	P	P	P	P	-	SUP
Professional Services, Instruction/Counseling	-	-	-	L	L	P		P	P	P	P	P	P	LIMITED
Public Safety Facility	-	-	-	P	P	-		P	P	P	P	P	P	
Recreation Indoor	-	-	L	L	L	-		P	P	P	P	P	P	LIMITED
Recreation Outdoor	-	-	L	L	L	L		P	P	P	P	P	P	LIMITED
Recycling Center	-	-	-	L	L	-		L	L	-	L	P	P	LIMITED
Restaurant, Drive-In / Through	-	-	-	-	-	-		-	L	-	P	P	P	LIMITED
Restaurant, No Drive-In / Through	-	-	-	L	L	P		P	P	P	P	P	P	LIMITED
Retail - Big Box	-	-	-	-	-	-		L	L	-	L	L	L	LIMITED
Retail - Commercial	-	-	-	-	P	P		P	P	P	P	P	P	
RV Park	-	-	-	-	-	-		-	L	-	L	-	-	LIMITED
School: Private	-	-	L	L	L	L		P	P	P	P	-	-	LIMITED
Self Storage	-	-	-	L	-	-		-	P	L	-	P	P	LIMITED
Short Term Rental Residential Dwelling	-	P	P	P	P	L		P	P	P	P	-	-	
Small Scaled Food and Beverage Production	-	-	-	-	L	-	L	L	L	L	L	P	P	LIMITED
Substance Abuse Facility	-	-	-	-	-	-		-	S	S	-	-	-	SUP
Vehicle Wash	-	-	-	-	-	-		P	P	P	P	P	P	
Vending Kiosk/ATM	-	-	-	L	L	-		L	L	L	L	P	P	LIMITED
Veterinarian, Small Animal	-	-	-	-	-	-		P	P	P	P	P	P	

2. **Minimum Distance of Outdoor Recreation from Residential Use and District.** A site designed to accommodate active outdoor recreation such as field games, court games, or swimming shall be located at least 100 feet from any common property line with an abutting residential use. This minimum distance shall increase to 200 feet where the facilities are to be lighted for use at any point after dusk.
3. **Minimum Site Area.** The use shall occur on a site of at least 1 acre.
4. **Noise Limitation.** All outdoor activities shall comply with the City's noise regulations. Additionally, any outdoor speakers shall be oriented toward the interior of the site and away from property lines and shall not be operated before 8:00 AM or after 9:00 PM except to provide emergency notifications.
5. **Screening.** When the site is located adjacent to a residential use or zoning district boundary, visual screening shall be provided along all common side and rear property lines. The screening shall consist of a landscaping strip at least four feet in width that provides a year-round visual barrier, and positioned directly adjacent to the adjoining property. A solid masonry or concrete wall or a wood fence having a minimum height of 5 feet shall be installed immediately behind the landscaping strip.

SEC. 2.356 SELF STORAGE

A. Limited Use Standards.

1. **Existing Structure.** The use shall be permitted only in existing structures (as of March 5, 2015) in the CB District.
2. **Mixed-Use Building for Street-Level Activity.** The use shall be permitted only in mixed-use buildings with one or more active uses on the ground floor. No self-storage units shall be located on the ground floor or first habitable floor.
3. **Outdoor Storage.** All self-storage units shall be fully enclosed, and the use shall not involve any outdoor storage.
4. **Minimum Distance from Same Use within CB District.** The use shall be located at least one-half mile from an existing location of the same use within the CB district, measured as a radius from property lines of the limited use.
5. **Internal Access.** Access to all self-storage units shall be made through the interior of the building rather than from direct outside entrances to each unit.
6. **On-Site Security.** The use shall provide on-site security during all hours of operation including screening all visitors to maintain controlled access to the self-storage units.
7. **Noise Limitation.** All outdoor activities shall comply with City noise regulations.
8. **Screening.** Any off-street areas provided for drop-off and loading activity shall be screened so as not to be visible from abutting public street right-of-ways.

SEC. 2.357 SMALL SCALED FOOD/BEVERAGE PRODUCTION

A. Limited Use Standards.

1. **Scale of Use.** The floor area of the use shall not exceed 5,000 square feet.
2. **Hours of Operation near Residential.** When abutting or within 200 feet of a residential use or an R-O, R-1, R-2, or R-3 zoning district boundary, measured as a radius from

property lines of the limited use, the use shall not operate or have any loading or delivery activities between the hours of 10:00 PM and 7:00 AM.

3. **Residential Character in UN District.** In the UN district, if operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.
4. **No Nuisance Created.** The use shall not create or cause any perceptible noise, odor, smoke, electrical interference, or vibrations that constitute a public or private nuisance to neighboring properties.

SEC. 2.358 SUBSTANCE ABUSE FACILITY

A. **Specific Use Standards.** The following standards apply for a substance abuse facility. The Planning Commission and City Council may impose additional conditions to make the use compatible with adjacent development and to protect the health, safety, and general welfare of the community.

B. **Limited Use Standards.**

1. **Proof of Permitting.** The applicant shall provide proof of application for any licenses required by the State of Texas at the time of application for limited use approval and shall provide proof of issuance of any required licenses before commencing operations.
2. **Limit on Private Assemblies in UN District.** The use shall not host any private assemblies involving others in need of rehabilitation beyond the residents of the facility.
3. **Occupancy Limit in UN District.** The use shall not provide full-time overnight care for more than eight residents.
4. **Hours of Visitation.** Visits to residents of the facility by non-residents shall not occur between the hours of 10:00 PM and 8:00 AM.
5. **Minimum Distance from Same Use.** The use shall be located at least one-half mile from an existing location of the same use, measured as a radius from property lines of the limited use.
6. **Minimum Distance from Residential Uses in UN district.** The use shall be located at least 200 feet from a residential land use. In R-O, R-1, or R-2 districts, the use shall be 200 feet from a residential use, measured as a radius from property lines of the limited use, unless separated from the district by an arterial street.
7. **Minimum Distance from Certain Locations.** The use shall be located at least 200 feet from a school or public park, measured as a radius from property lines of the limited use.
8. **Corner Location in UN District.** The use shall be located on a corner lot.
9. **Internal Access.** Ingress to and egress from all assigned living areas for residents shall be made through the interior of the building rather than from direct outside entrances to each unit.
10. **Maintain Residential Character.** If operated within a pre-existing dwelling, the use shall maintain the residential character and appearance of the structure.
11. **Signage.** No signage is permitted.

SEC. 2.358 TOWING SERVICE FACILITY (ORD. 17-013) (ORD. 17-022)

A. **Specific Use Standards.** The following standards shall apply for a towing service facility. The Planning Commission and/or City Council may impose additional conditions in the

RV Park means a form of commercial lodging where guests bring travel trailers and recreational vehicles, campers or other similar forms of shelter. The campground rents pads to the guests.

School, Private means an institution established for educational purposes and offering a curriculum similar to the public schools.

Self Storage means a building or group of buildings that are used for the indoor storage of personal property or records, where individual owners or tenants control individual storage spaces.

Short Term Rentals means the use of a residential dwelling unit or accessory building on a temporary or transient basis. A short term rental shall include a residential dwelling unit or accessory building used as a short term vacation rental, for any period less than 30 consecutive days.

Single-Family Attached means:

1. Two or more dwelling units that are designed so that individual units have individual ground-floor access and are separated from each other by unpierced common walls from foundation to roof (e.g., side-by-side duplexes and all types of townhomes); or
2. Two dwelling units that are designed so that the individual units:
 - a. May or may not have individual exterior doors, but provide no direct access between the first floor and second floor unit (access may be through a common interior foyer that provides access to both units or through separate exterior doors); and
 - b. Are separated from each other by a floor (i.e., over-under duplexes).

Single-Family Detached means dwelling units that are:

1. Located in an individual building that is constructed on:
 - a. An individual lot; or
2. Separated from other dwelling units by outside walls; and
3. Designed for use by a single housekeeping unit.

Small Scaled Food and Beverage Production means an enterprise that conducts the production of prepared food and/or beverages for local or regional wholesale distribution. Such uses include, but are not limited to, wholesale bakeries, commercial kitchens, and specialty food and/or beverage processing or packaging shops, but excludes meat or seafood processing plants.

Substance Abuse Facility means a facility that provides 24-hour residential care or less than 24-hour day care for individuals rehabilitating from drug or alcohol abuse or addiction. The term does not include a "correctional or rehabilitation facility" or halfway houses for prison parolees or juveniles.

Towing Service Facility is maintained on a tract of land devoted on a continuing basis to the temporary storing of motor vehicles which have been impounded upon the authority of a law enforcement officer, or motor vehicles which have been removed from private property at the request of the owner or other person in charge of such private property. A towing service facility may provide automobile service as an accessory use. (Ord. 17-013)

Traditional Neighborhood Development ("TND") means a predominately residential neighborhood that consists of a variety of residential lot sizes and more than one type of housing, along with neighborhood supportive nonresidential development, designed so that internal streets tend to give equal or greater emphasis to pedestrian circulation compared to motorized vehicles.



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Assistant City Manager for Finance

RE: Consider for action an ordinance adopting the FY 2019 Governmental and Proprietary Funds Budget, including the Industrial Development Corporation Budget, making appropriations for city operations and capital projects as reflected in such budget.

I. Background

The FY 2019 Proposed Budget includes \$144.6 million for City operations, \$9.1 million for general contingencies and one-time appropriations of fund balance as well as \$86.5 million for capital improvement projects. The Budget also includes authorization for \$21.4 million to be spent for internal services and billed back to the major operating funds included in the total above. Ending Fund Balances totaling \$37.7 million are also identified in the Ordinance and considered a part of the Budget.

Budget discussions with City Council began in June, proceeded through the summer, culminating in the submission of the Proposed Budget by the City Manager on August 6th, at least forty-five days prior to the start of the fiscal year as required by the City Charter. To comply with State law, a public hearing is being held on September 13 prior to consideration of the Budget Ordinance to afford the community an opportunity to comment and provide testimony on the Budget.

According to a provision added to the City Charter in 2016, the budget will take effect as proposed by the City Manager unless it is modified and/or adopted by the City Council prior to that time. Should the new rule take effect through an absence of City Council action for any reason, the City Council retains the right to consider amendments to the budget after the fiscal year starts on October 1, 2018.

State law also requires the Budget be adopted by a record vote. The separate motion on the question of whether to reserve funds for potential increases in the city's contribution to the police and fire pension funds should be considered prior to the consideration of the Budget ordinance itself. A second record vote must also be taken as required by State law that ratifies any increase in property tax revenue as a "property tax increase." This second ratification vote is listed as a separate agenda item following the Budget ordinance itself.

A further requirement in the State law is that the budget must be adopted before the property tax rate can be approved. The ordinance adopting the property tax rate for Tax Year 2018 and FY 2018 follows the three budget items on the September 13 agenda.

II. Current Situation (excerpted from the City Manager's Transmittal letter in the Proposed Budget document itself)

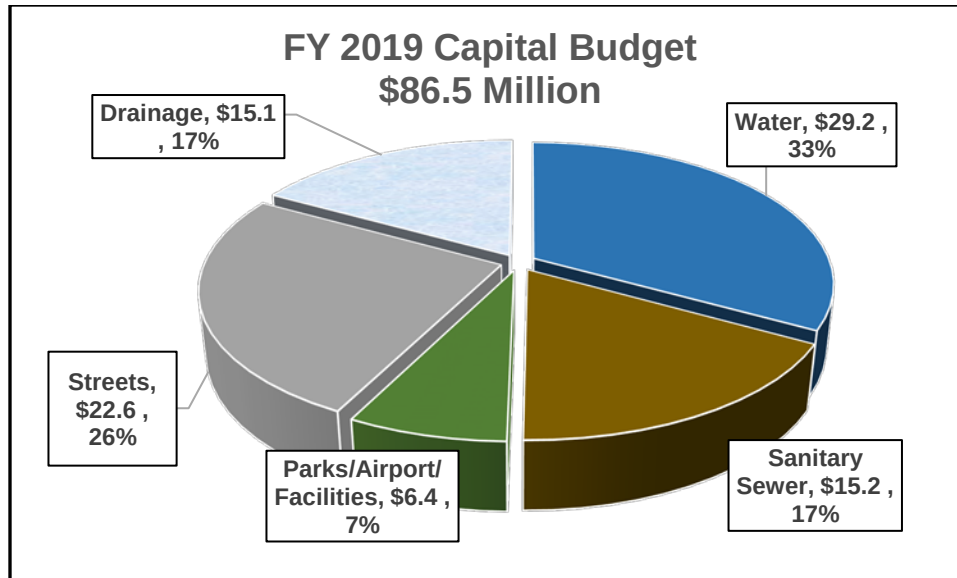
"The Proposed Budget, including maintenance and operating expenditures, one-time appropriations, and the capital budget is \$230 million, 1.75 percent less than last year's combined total. The Proposed Budget includes adequate reserves in all funds and allocates additional available resources to meet the City's highest priorities."

FY 2019 PROPOSED BUDGET (\$000'S)			
Major Category	FY 2018 Budget	FY 2019 Proposed Budget	Percent Difference
Maintenance and Operations	\$143,345	\$144,589	0.87%
One-Time Appropriations	\$9,421	\$9,139	-2.99%
Total Operating Budget	\$152,766	\$153,728	0.63%
Capital Budget	\$75,517	\$86,476	14.51%
Total Budget	\$228,283	\$240,204	5.22%

"The Proposed Budget includes funds for at least 168 police officers, and a full year of funding for increases in the city's contribution to the Police and Fire pension plans. In FY 2018, we increased our contribution from 14 to 17 percent in the Fire pension plan, and agreement was reached that brought the amortization period for the Fire plan's unfunded actuarial accrued liability down to 25 years. Firefighters voted to increase their own contribution from 16 to 18 percent, and eliminated post-retirement COLA's for all future retirees. We are hopeful we can reach agreement with the Police Pension Trustee's in FY 2019-2020 for benefit and funding changes that will ensure the plans viability going forward."

"The Collective Bargaining increases approved in 2016 for police and fire are budgeted for the third year at \$540,000, increasing police officers' pay an average of 2.75 percent each and fire fighters pay an average of 2.61 percent each. Approximately \$1 million is still set aside in the Pension Reform Special Fund to address the pension plan issue. Decisions related to a combination of funding and benefit changes that are needed to address long-term stability of the police pension will be addressed as a separate decision from the Budget itself."



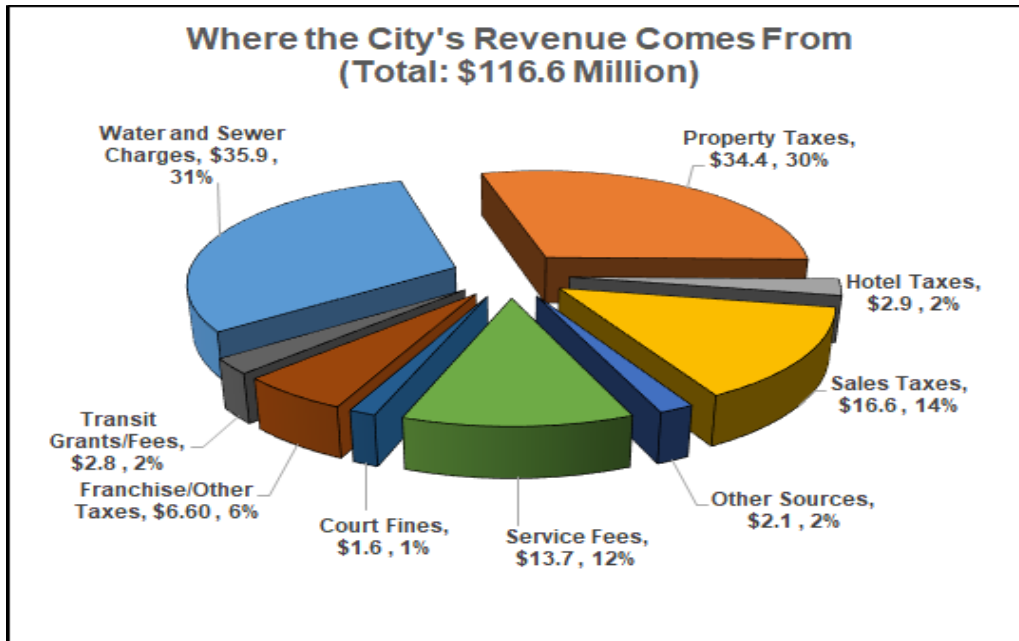


“The Proposed Budget also addresses infrastructure needs. The Capital Budget is found in the first year of the Five-Year Capital Improvement Plan, the details of which were submitted separately to City Council in July 2018. The CIP includes plans for \$251.5 million in projects, with \$86.5 million or approximately one-third of the total scheduled for FY 2019.”

“The Proposed Budget includes additional funding to keep the city’s infrastructure program moving forward. First, we continue taking actions to complete the street and drainage programs approved by the voters in the May bond election by FY 2022. These projects are being fast-tracked by accelerating design and funding construction as soon as possible. Second, we are centralizing all design and construction inspection staff, and supplementing that staff with four additional positions to ensure projects are managed and monitored to achieve the desired results and time frames.”

“In addition, the Proposed Budget includes \$2.1 million for debt service payable in FY 2019 on the two bond sales scheduled for this fiscal year. This includes the \$15 million water and sewer CO sale in early 2019 and the \$20 million streets and drainage bond sale in October. As required by City Charter, the General Fund contribution to the Infrastructure and Debt Service Fund is being increased to seven percent of the total budget at an increased cost of \$638,000 over last year.” (Note: The schedule for the two bond sales is under review to ensure that cash from the sales will be available when needed to fund projects according to updated project schedules.)



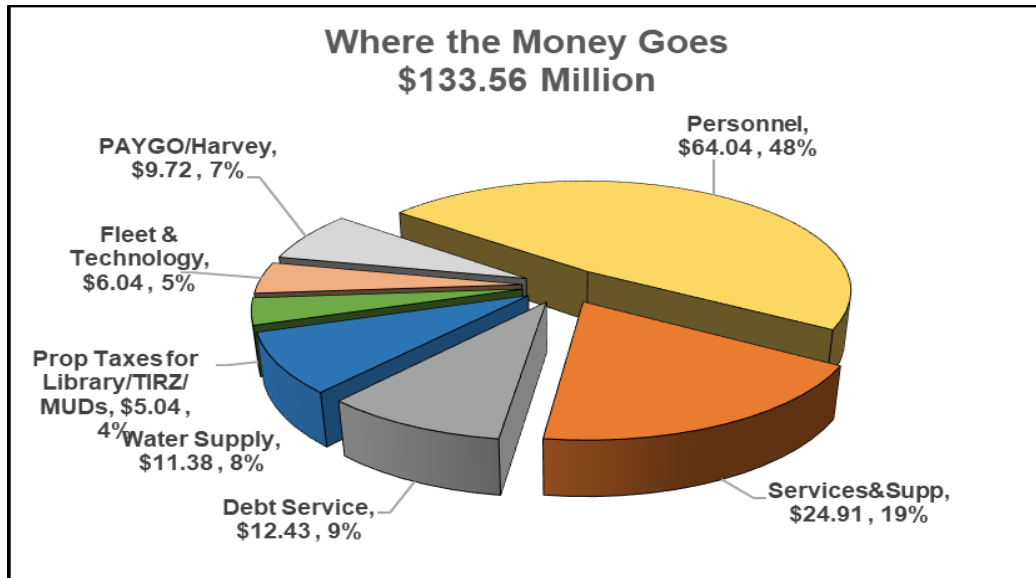


“The property tax rate is proposed to remain \$0.561, which is less than this year’s effective tax rate of \$0.562658 per \$100 of taxable value. As defined by the State law and the Effective Tax Rate calculation, holding the rate constant is actually a tax rate reduction. However, because of new construction and homestead values being released from under the ten percent cap, taxable value will increase. With these changes, the roll is only 2.44 percent greater than last year, the least growth since 2009 when Ike dramatically affected the roll. After subtracting increases in Tax Increment Reinvestment Zone values and in frozen taxes for homesteaders over 65 and disabled, the net levy retained by the City is only 1.85 percent greater than last year. This is insufficient to meet the fixed cost increases in the General Fund. Therefore, the proposed tax rate includes an increase of 1.75 cents for the maintenance and operations portion of the tax rate to provide \$1 million in necessary revenue for the General Fund.”

“The corresponding reduction in the debt service tax rate is being offset in the Debt Service Fund with a transfer from the Infrastructure and Debt Service Fund of a like amount. The Infrastructure and Debt Service Fund will also transfer an additional \$1.13 million as planned to support the debt service payments on bonds authorized by the voters in May 2017 and issued in FY 2018 and 2019.”

“We continue to review water and sewer rates to ensure they are appropriate in support the five-year CIP. The Proposed Budget does not include revenue that would come from a rate increase this year; however, projections currently indicate there will be a need to raise rates in future periods in support of water costs and the water and sewer capital improvement programs. Additional workshop discussions will be held to consider alternatives and the specific impact on ratepayers.”





“(Note: The difference in the expenditure total above and the revenue total on the previous page is the \$17.4 million budgeted from existing balances in the special revenue funds that carries over until it is spent.)”

“The FY2018-2019 budget represents the City Council's blueprint of programs and services it will provide to the residents and businesses of our community. The budget process represents not only an exercise of balancing revenues and expenditures but includes a plan for improvements in the years to come. The process seeks to maintain the City's fiscal integrity while addressing the City Council's priorities and service level expectations.”

“This Proposed budget is also a communication tool to inform City of Galveston residents and businesses of the issues and challenges confronting the community. Toward this end, the format has been changed in a way that will hopefully enhance understanding of the Budget. Transparency is our goal, and we offer the new format as one more means of reaching that goal.”

“The budget is a result of effort and input from the City Council, citizens, and staff. Areas of focus include: infrastructure, neighborhood improvements, public safety, and beautification. The budget focuses the city's financial resources to improve accountability and efficiency through technology, facilities, fleet, and our most valuable asset, city staff.”

Also, the Budget Ordinance includes as Exhibit D the **IDC Operating Budget** for approval by the City Council. This budget encompasses allocation of the one-half percent sales tax that is dedicated to economic development, beach renourishment, parks and infrastructure improvements. The IDC Operating Budget was approved by the IDC Board on September 5, 2018. IDC's capital project allocations are included as a part of the Capital Budget detailed in Exhibits B and C.

III. Issues



1. The Budget is in compliance with the Charter provision that mandates the budget to be limited to a seven percent increase over the prior year. (See page 16 in the Budget Summary section of the Proposed Budget document itself.)
2. The General Fund Budget includes a transfer to the Infrastructure and Debt Service equal to seven percent of the General Fund budget or \$3.91 million as required by the City Charter.
3. Should City Council choose to allocate any of the \$2.5 million set aside in the General Fund for contingencies, it will do so only after a properly scheduled and conducted public hearing to notify the public of the intended use of said funds.
4. Debt service requirements for all city-issued bonds are funded through this budget.
5. The Budget includes all city operating and capital funds, with the exception of the City's major housing grants, as required by State law.
6. Compensation for city employees is competitive with other local employers, including surrounding cities and the private sector.
7. Beginning fund balances for FY 2019 are only estimates. The Budget Ordinance includes language that will incorporate actual ending fund balances from FY 2018 into the Budget as soon as the Comprehensive Annual Financial Report is completed.
8. Funds appropriated for capital projects will only be kept in reserve from one fiscal year to the next if they are allocated (encumbered) in a contract or purchase order awarded through regular established City procedures. In accordance with the Charter, unencumbered capital project appropriations will lapse at the end of the fiscal year as they do for operations. Such funds are available for reallocation by the City Council after the start of FY 2019.
9. The ordinance approves the creation of the Combined Utility System Fund by consolidating the Waterworks and Sanitary Sewer System funds in the FY 2019 Budget. The budget ordinance also approves the consolidation of the Waterworks and Sanitary Sewer System funds in the FY 2018 Comprehensive Annual Financial Report.
10. The ordinance also authorizes the Finance Department to close out old capital project funds with small remaining balances below \$15,000 to pay outstanding contractor invoices.

IV. Recommendation

1. Adopt the FY 2019 Budget.
2. Reconsider and reschedule approval of the Budget later in the month, understanding that this will also delay the adoption of the property tax rate.



ORDINANCE NO. 18-

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, ADOPTING THE ANNUAL GOVERNMENTAL AND PROPRIETARY FUNDS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; MAKING APPROPRIATIONS FOR CITY OPERATIONS AND CAPITAL PROJECTS FOR SUCH FISCAL YEAR AS REFLECTED IN SUCH BUDGET; AUTHORIZING VARIOUS OTHER TRANSFERS; APPROVING AND ADOPTING THE FY 2019 CAPITAL BUDGET; APPROVING AND ADOPTING THE BUDGET OF THE INDUSTRIAL DEVELOPMENT CORPORATION, MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Charter, Article VII, section 8, requires City Council of the City of Galveston, Texas, to approve and adopt the City budget no later than the second regularly scheduled September meeting of Council before the beginning of the fiscal year; and

WHEREAS, the City Manager has presented to the City Council a proposed budget of the expenditures of the City of Galveston for the fiscal year 2019; and

WHEREAS, pursuant to notice as required by Section 102.006 of the Local Government Code a public hearing on such budget was held in the Council Chambers, at which hearing all citizens and taxpayers of the City had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of the budget has been filed with the City Secretary as required by Local Government Code Section 102.005 and 102.008, and the City Council desired to adopt the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. In accordance with the provisions of Local Government Code Section 102.007, the City Council hereby approves and adopts the budget described above, the same as shown in Exhibit "A" being on file with the City Secretary. The City Secretary is hereby directed to place on such budget and sign an endorsement reading as follows:

“The Original Annual Government and Proprietary Funds Budget of the City of Galveston, Texas, for Fiscal Year 2019” and to keep such budget on file in her office as a public record. In addition, in accordance with Section 102.009 (d), Texas Local Government Code (Vernon’s), the City Secretary is hereby directed to file a true copy of the approved Budget in the offices of the County Clerk of Galveston County.

SECTION 3. The FY 2019 Budget for operations shall be administered in accordance with Article VII, Section 9, 10, 19 and 20 of the City Charter and Section 102.010 of the Texas Local Government Code as follows:

- a. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time.
- b. The City Manager shall have authority, without Council approval, to transfer appropriation, balances from one expenditure account to another within a single office, department, or agency of the City,
- c. At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations only in a case of grave public necessity to meet an unusual and unforeseen condition that could have not been included in the original budget through the use of reasonably diligent thought and attention. Such appropriations shall be by ordinance adopted by the favorable vote of five (5) members of the Council and shall be made only upon recommendation of the City Manager. The total amount of such emergency appropriations made in any fiscal year shall not exceed ten per centum of the tax levy for general purposes in the fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be not sufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, it shall be the duty of the Council to include the amount of such deficit in its budget and said deficit shall be paid off and discharged not later than thirty-six (36) months from the date the appropriation was made. If the Council amends the budget to meet an emergency, the Council shall file a copy of its ordinance in accordance with State law.
- d. At any time in any fiscal year, where the City has experienced a natural or man-made disaster that results in the issuance of a Proclamation of Public Disaster by the President of the United States or Governor of the Great State of Texas, the Council may make emergency appropriations to alleviate the effects of the natural or man-made disaster, and the limitations on the total amount of emergency expenditures set out in the preceding section shall not apply.
- e. As provided by Section 102.010 of the Texas Local Government Code, emergency appropriation provisions do not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

- f. The Council shall not approve a budget that exceeds more than seven (7) per cent of the budget of the prior fiscal years as to total expenditures for any and all purposes excluding expenditures related to bond funded projects, grant funded programs, trust and agency funds, internal fund expenditures, and any capital improvement funds appropriated in the previous fiscal year that have not been expended.
- g. The City shall create a “Capital Improvement and/or Debt Service Account” allocating an equivalent of 1% of the General Fund Operating Budget (“annual allocation”) to such an account beginning in fiscal year 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation to the account reaches a minimum of 8% of the total General Fund Operating Budget, for either Capital Improvements or Debt Service in every year, and each year thereafter allocate at least 8% of the total General Fund Operating Budget to such account, subordinate to any deficiency in the emergency 90 day minimum reserve. For purposes of this section “Capital Improvements” shall be defined as projects above \$100,000.
- h. Prior to allocation of the General Fund contingency, the City Council will hold a public hearing and invite comments from the public on the use of these funds.

SECTION 4. That the Beginning Fund Balance reflected in the budget for each operating and capital budget fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2018 as fully adjusted to reflect the final Comprehensive Annual Financial Report for Fiscal Year 2018 when released , and subsequently automatically shall be adjusted to be the amount of the Ending Fund Balance included in the final Comprehensive Annual Financial Report for Fiscal Year 2018 for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2019 Ending Fund Balance.

SECTION 5. That the Waterworks and Sewer System funds previously reflected as separate funds is adopted in this ordinance and is hereby to be known as the Combined Utility System Fund as shown in Exhibit “A.” This consolidation shall also be reflected as such in the final Comprehensive Annual Financial Report for Year 2018 when presented.

SECTION 6. The City Council hereby approves and adopts the FY 2019 Capital Budget as included in Exhibit “B”. The Capital Budget will be implemented as follows:

- a. The Capital Budget includes specific projects planned to begin in FY 2019.
- b. Reports will be provided to City Council quarterly on the status of each project that is a part of the FY 2019 Capital Budget including financial, design, and construction status information.

- c. City Council approval is required to add or delete projects from the Capital Budget as shown in Exhibit “B” through passage of an ordinance amending the FY 2019 Capital Budget.
- d. Appropriation of capital projects funds shall be approved by Council as provided in Attachment “C”.
- e. Contracts and expenditures for individual projects shall be approved as provided by State law, the City Charter and the City’s purchasing policies.
- f. Expenditures of capital funds shall be for projects included in the approved and/or amended FY 2019 Capital Budget.
- g. Funds shall be allocated based on the legal purpose of the capital funds and approval of the responsible party as required under 5 (e), provided that the Finance Department shall be authorized to charge expenditures of current projects to older capital funds in amounts not to exceed \$15,000 and as allowed by the laws governing those capital funds in order to close them out.

SECTION 7. Appropriation of capital funds allocated, committed, encumbered and/or expended in accordance with the FY 2019 Capital Budget is hereby approved as follows:

- a. The capital project funds balance as set forth in Exhibit “C” shall be adjusted automatically as described in and pursuant to Section 5.
- b. By this action, Council hereby appropriates any additional income dedicated by City Council action or state law for capital projects that is received during FY 2019. This includes but is not limited to net proceeds from the sale of municipal bonds as approved and authorized by City Council, interest income, capital recovery fees and additional amounts transferred from City operating funds to be used for capital projects.
- c. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be re-appropriated by the Council.

SECTION 8. The City Council hereby approves and adopts the FY 2019 Operating Budget of the Galveston Industrial Development Corporation (IDC) approved by the Board of Directors of the IDC on September 5, 2018 and included in the budget as Exhibit D.

SECTION 9. Funds shall be allocated to individual projects as approved in the FY 2019 Capital Budget when individual contracts are awarded and/or projects are ready for implementation.

SECTION 10. Funds shall be allocated to individual projects through the normal procurement processes as provided by State Law and City policy.

SECTION 11. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 12. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 13. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 14. The City Council officially finds, determines, and declares that sufficient notice of the date, hour, place, and subject of each meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by Chapter 551 of the Texas Government Code and Chapter 102 of the Texas Local Government Code, and that each such meeting has been open to the public, as required by law, at all times during such discussion, consideration, and action. The City Council ratifies, approves, and confirms such notices in the contents and posting thereof.

SECTION 15. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The City Charter of the City of Galveston.

APPROVED AS TO FORM:

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a regular meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this _____ day of _____, 2018.

Secretary for the City Council
of the City of Galveston

**FY2019 Proposed Budget Data Sheet
Exhibit "A"**

Fund	FY2019 Proposed Budget	Fund Balance	Total
General Fund			
Police	20,668,628		
Fire	11,627,858		
Emergency Management	247,763		
Emergency Medical Service	566,200		
City Marshal	63,249		
Special Events	0		
Public Works - Streets	1,846,549		
Public Works - Traffic	2,097,683		
Park & Recreation Administration	970,971		
Parks & Parkways	2,021,725		
Crockett Park	0		
Code Enforcement	758,751		
Building Inspection	672,039		
Developmental Services	914,214		
City Secretary	536,271		
Elections	68,000		
Municipal Court	667,870		
City Manager	682,997		
City Auditor	274,852		
City Attorney	928,227		
Human Resources	555,375		
Transportation	600,000		
Finance - Administration	368,568		
Finance - Accounting	876,023		
Finance - Purchasing	243,907		
Finance - Budget	374,947		
Taxation	270,000		
Facility Maintenance Services	1,448,170		
COLA Increases	250,933		
Vehicle Purchases	750,000		
Contractual Services	216,002		
General Fund Subtotal	51,567,772		
Appropriation of Fund Balance for One-Time Operating Items	285,000		
Appropriation of Fund Balance for Transfer to Hurricane Harvey	1,591,876		
Appropriation of Fund Balance if required and approved by City Council	2,500,000		
Operating Transfers to Infrastructure Fund, Separation Fund	4,328,929		
General Fund Total	60,273,578	13,887,003	74,160,581
Debt Service Fund Total	5,192,812	\$1,597,445	\$6,790,257
Special Revenue Funds			
Rosenberg Library	2,874,500	0	2,874,500
Island Transit	4,423,785	684	4,424,469
Seawall Parking	1,458,761	0	1,458,761
Convention Center Surplus	3,784,728	0	3,784,728
HOT 1/8 Historical Buildings	1,215,476	0	1,215,476
Council Projects & Initiatives Program	753,163	0	753,163
Infrastructure Fund	7,674,620	0	7,674,620
Separation Pay Fund	474,360	380,331	854,691
PEG Fund	1,041,238	0	1,041,238
Parking Management Fund	1,252,552	0	1,252,552
Lasker Pool Fund	716,216	0	716,216
Pension Reform Fund	1,003,173	0	1,003,173
Revenue Producing Parks	241,330	0	241,330
D.E.A. Asset Forfeiture Fund	135,037	0	135,037
Police Special Revenue Fund	118,743	0	118,743
Police Quartermaster Fund	91,010	0	91,010
Alarm Permit Fund	118,746	0	118,746
Fire Special Revenue Fund	45,046	0	45,046
Municipal Court Building Security Fund	49,410	0	49,410
Court Technology Fund	137,709	0	137,709
Juvenile Services Fund	179,610	0	179,610
Recovery and Capital Reserve Fund	5,066,979	0	5,066,979
Technology Improvement Fund	1,286,438	0	1,286,438
Hurricane Harvey Fund	2,510,952	0	2,510,952
Special Revenue Fund Total	36,653,582	381,015	37,034,597

**FY2019 Proposed Budget Data Sheet
Exhibit "A"**

Fund	FY2019 Proposed Budget	Fund Balance	Total
Combined Utility System Fund			
Management services	779,446		
Utility billing	1,907,015		
Supply	1,757,729		
Distribution	2,159,138		
Industrial Pretreatment	337,594		
Collection	4,027,601		
Wastewater treatment plant	4,136,185		
Cost of water	11,376,200		
Debt service	7,254,689		
Non-Departmental	3,329,964		
Combined Utility System Fund	37,065,561		
Appropriation of Fund Balance for One-Time Operating Items and FY2109 Capital Budget	1,866,000		
Combined Utility System Fund	38,931,561	10,365,282	49,296,843
Sanitation Fund			
Refuse collection	4,389,020		
Recycling	614,300		
Utility billing	212,390		
Non-Departmental	804,475		
Sanitation Fund Subtotal	6,020,185		
Appropriation of Fund Balance for One-Time Operating Items and FY2019 Capital Budget	1,391,000		
Sanitation Fund Total	7,411,185	1,375,408	8,786,593
Drainage Fund			
Municipal Drainage Utility	2,153,882		
Utility billing	146,207		
Non-Departmental	183,001		
Drainage Fund Subtotal	2,483,090		
Appropriation of Fund Balance for One-Time Operating Items and FY2019 Capital Budget	1,074,700		
Drainage Fund Total	3,557,790	1,571,071	5,128,861
Airport Fund			
Operating Expenses	1,000,859		
Non-Departmental	276,250		
Airport Fund Subtotal	1,277,109		
Appropriation of Fund Balance for One-Time Operating Items and FY2019 Capital Budget	430,000		
Airport Fund Total	1,707,109	394,446	2,101,555
Total Operating Budget	153,727,617	29,571,670	183,299,287
Internal Service Funds	21,439,432	8,202,456	29,641,888
Note: The Internal Service Funds are not included in the Citywide totals above to avoid duplication.			

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023
 (Page 1 of 7)

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
ST1802	16th Street from Broadway to Ave N 1/2	1,242,500	0	0	0	0	1,242,500
IDC27	27th Street Corridor	2,600,000	0	0	0	0	2,600,000
IHST18	Streets Mill & Overlay Rehabilitation	2,310,783	2,481,000	2,662,200	2,822,600	2,860,000	13,136,583
ST1503-2	26th Street from Ave N to Broadway (Phase 2)	564,100	0	0	0	0	564,100
ST1701	25th Street from Broadway to Seawall	4,105,750	0	0	0	0	4,105,750
ST1702	73rd Street from Heards Lane to Ave N 1/2	1,319,750					1,319,750
ST1704	Replacement of Strand Pavers	430,000					430,000
ST1705, IDC45	45th Street from Broadway to Seawall	0					0
ST1706	Intersection Improvements for 61st Street and Seawall Boulevard	35,000	243,000				278,000
ST1801	30th Street from Ave O to Seawall Blvd	1,306,500	0				1,306,500
ST1803	22nd Street from Harborside to Broadway	0					0
ST1901	37th Street from Broadway to Seawall	808,750	5,907,500				6,716,250
ST2001	29th Street from Ave O to Ave R 1/2	620,000	4,512,500				5,132,500
ST2002	49th Street from Ave P to Ave S 1/2	1,983,050					1,983,050
ST2003	35th Street from Postoffice to Broadway	2,145,500					2,145,500
IDCSCC	Sidewalk and Concrete Crew	369,000	369,000	369,000	369,000	369,000	1,845,000
ST1604	29th Street - Church to Harborside	590,950					590,950
WEMA	West Market Street - 25th to 33rd						0
IDCHAR	Harborside Drive - 33rd and 20th Street						0
ST1603	29th Street - Broadway to Sealy						0
TR1701	Historic Broadway Lighting Improvements	500,000					500,000
IDCDOW	Downtown Streetscape Improvements	200,000	2,100,000				2,300,000
STCONT	Program Contingency	1,500,000	0	0	0	0	1,500,000
Total \$'s by Year		\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 47,696,433

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
3199	Infrastructure & Debt Service	1,759,943	1,851,200	2,083,200	2,150,600	2,314,200	10,159,143
3217	2017 G.O. Bonds	6,757,688	0	0	0	0	6,757,688
3191	IDC - Economic Development	0	0	0	0	0	0
3193	IDC - Infrastructure	3,169,000	2,469,000	369,000	369,000	369,000	6,745,000
1090	Convention Center Surplus	500,000	0	0	0	0	500,000
Future	Tax Supported Bonds	10,445,002	11,292,800	579,000	672,000	545,800	23,534,602
Total \$'s by Year		\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 47,696,433

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023
(Page 2 of 7)**

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
D1601	11 Mile Road Drainage Improvements	20,000	0	0	0	0	20,000
D1602	18th Street Drainage Improvements	12,948,296	0	0	0	0	12,948,296
DAVENL	Avenue L Storm System at 62nd St and 63rd St	0	0	0	0	0	0
D1604	Church Street Drainage Improvements	998,674	0	0	0	0	998,674
DCONT	Drainage Program Contingency	798,780	0	0	0	0	798,780
D1701	Master Drainage Plan and Feasibility Study	1,750	346,500	0	0	0	348,250
D1608	Storm Sewer Rehabilitation & Inspection Program	0	0	0	0	0	0
D1703	West End Drainage Rehabilitation Program	297,000	300,000	0	0	0	597,000
D1801	Drainage System Improvements	0	0	250,000	0	0	250,000
ST1605	33rd Street - Broadway to Harborside	0	0	0	0	0	0
Total \$'s by Year		\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 15,961,000

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
3199	Infrastructure & Debt Service	0	0	0	0	0	0
3217	2017 G.O. Bonds	500,000	0	0	0	0	500,000
3191	IDC - Economic Development	0	0	0	0	0	0
3193	IDC - Infrastructure	0	0	250,000	0	0	250,000
Future	Tax Supported Bonds	14,564,500	646,500	0	0	0	15,211,000
Total \$'s by Year		\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 15,961,000

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023
 (Page 3 of 7)

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
W1701	Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17	570,000	0	0	0	0	570,000
W1706	8" Water Line - 30th St ROW and Market Street	279,100	0	0	0	0	279,100
WWELLS	Rehabilitation of Water Wells #9 and 11	250,000	635,000	0	0	0	885,000
W1610	Pirate's Beach - Lafitte's Cove Loop	702,250	0	0	0	0	702,250
W1702	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	0	0	349,305	3,212,390	0	3,561,695
W1902	12 Inch Water Line - Seawall Boulevard, 81st Street to 97th Street	0	0	225,000	1,836,750	0	2,061,750
W1605	36 Inch Water Line to Replace the 30 inch 1890 Water Line	0	0	9,439,900	0	0	9,439,900
W1703	Airport Pump Station Pump and Control Upgrades	24,000	2,028,000	0	0	0	2,052,000
W1704	30 Inch Water Line - Railroad Bridge to Harborside Drive	0	0	0	2,310,000	0	2,310,000
W1705	Airport Pump Station Pump Tank Upgrades - Phase 1	0	4,758,000	0	0	0	4,758,000
W1707	24" Water Line - 59th St Pump Station to Airport Pump Station	18,275,500	0	0	0	0	18,275,500
W1801	30 Inch Water Line - 71st Street to 59th Street Pump Station	0	0	529,000	4,574,000	0	5,103,000
W1901	Airport Pump Station Pump Tank Upgrades - Phase 2	12,500	850,000	5,282,000	0	0	6,144,500
WFIRHY, FD-132	Fire Hydrant Replacement Program	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	6,300,000
W1608	6 Inch Water Line - Gulf Drive	0	0	0	0	0	0
W1618	Water System Improvements and Water Valve Replacement Program	712,000	350,000	350,000	350,000	350,000	2,112,000
W1601	10 Mile Road Elevated Storage Tank Rehabilitation	250,000	1,487,500	7,790,000	0	0	9,527,500
W1802	Non-revenue Water Mitigation Program	104,000	0	0	0	0	104,000
ST1806	23rd - Broadway to Seawall Blvd (County)	1,596,659	0	0	0		1,596,659
ST1807	Avenue S - 53rd to Seawall Blvd (County)	3,775,625	0	0	0		3,775,625
W1803	Teichman Road Waterline - 91st - 96th	379,750	2,773,000	0	0		3,152,750
W1903	20" Waterline - 7 Mile to 10 Mile Road	0	0	45,000	1,341,305	10,345,545	11,731,850
W1904	12" Waterline Upgrade - I-45 Feeder Rd 65th - 77th	0	0	50,000	375,000	4,052,200	4,477,200
W1905	Upsidze for Fire Flow and Capacity (City Wide)	0	0	80,500	409,000	3,755,000	4,244,500
WCONT	Program Contingency for Water	1,000,000	0	0	0	0	1,000,000
Total \$'s by Year		\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 104,164,779

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023
(Page 3 of 7)**

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
40102	Waterworks Improvement	1,263,600	1,460,000	1,184,305	610,000	610,000	5,127,905
40117	2017 CO's Water	12,882,169	0	0	0	0	12,882,169
1214	FEMA Approved (1)	0	0	0	0	0	0
Future	Revenue Supported Bonds	15,045,615	12,681,500	24,216,400	15,058,445	19,152,745	86,154,705
Total \$'s by Year		\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 104,164,779

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be appropriated to fund this project in the amount shown.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023
 (Page 4 of 7)

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
S1610	Sludge and Grit removal from the Main WWTP Sludge Holding Tank	904,000	5,575,188	0	0	0	6,479,188
S1701	Lift Station Pump and Electrical Improvements	2,286,000	2,536,000	2,536,000	2,536,000	2,536,000	12,430,000
S1607	Reconstruction of Pirates' Beach Wastewater Treatment Plant	6,559,400	0	0	0	0	6,559,400
SSEAWO	Seawolf Park WWTP Reconstruction	1,200,986	0	0	0	0	1,200,986
SWPPT	Airport Wastewater Treatment Plant Final Mitigation & Recovery	0	0	0	0	0	0
SLINEI	Sanitary Sewer Repair and Rehabilitation Program	825,000	825,000	825,000	825,000	825,000	4,125,000
S1609	Sunny Beach - 8 Mile Road Sanitary Sewer Project	20,000	2,674,000	0	0	0	2,694,000
S1702	West End Sewer Improvements	595,000	0	2,690,933	0	0	3,285,933
S1901	Harborside - 25th to 29th	0	0	0	526,675	3,653,125	4,179,800
S1902	Replace Pipe at Ferry Rd & 1st St	0	0	0	161,200	962,500	1,123,700
S1807	Avenue S - 53rd to Seawall Blvd (County)	362,600	0	0	0	0	362,600
S1903	Terramar Waste Water Treatment Plant Upgrade	0	0	0	2,657,500	12,338,300	14,995,800
ST1806	23rd - Broadway to Seawall Blvd (County)	1,716,436	0	0	0	0	1,716,436
SCONT	Program contingency	750,000	0	0	0	0	750,000
Total \$'s by Year		\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 59,902,843

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
42102	Sewer Improvement	1,754,404	2,500,000	2,500,000	2,500,000	2,500,000	11,754,404
42115	2008 Sewer Revenue Bonds	0	0	0	0	0	0
42117	2017 CO's Water	13,281,343	2,464,121	0	0	0	15,745,464
1214	FEMA Approved (Fire Hydrants)	183,675	0	0	0	0	183,675
1708	CDBG Round 2.2	0	0	0	0	0	0
Future	Revenue Supported Bonds	0	6,646,067	3,551,933	4,206,375	17,814,925	32,219,300
Total \$'s by Year		\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 59,902,843

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY 2018- FY2019 - FY2023**

(Page 5 of 7)

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
IDCLLC	53rd Street Little League Complex & Park	0	0	0	0	0	0
IDCBBP	Babe's Beach Preservation	0	1,500,000	0	0	0	1,500,000
IDCSUP	Seawall Urban Park Renourishment	0	0	844,000	0	0	844,000
IDCJP	Jones Park	25,000	0	0	0	0	25,000
IDCMDP	McGuire Dent Recreation Center	150,000	0	0	0	0	150,000
IDCPOC	Beach Pocket Park Rehabilitation	1,850,000	0	0	0	0	1,850,000
IDCDELL	Dellanera Park Renourishment	0	422,000	0	0	0	422,000
IDCSHC	Sandhill Crane Soccer Complex & Park	240,000	1,100,000	0	1,300,000	0	2,640,000
Total \$'s by Year		\$ 2,265,000	\$ 3,022,000	\$ 844,000	\$ 1,300,000	\$ -	\$ 7,431,000

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
3190	IDC - Beach Nourishment	0	1,500,000	844,000	1,850,000	0	4,194,000
3192	IDC - Parks	415,000	1,522,000	0	1,300,000	0	3,237,000
Total \$'s by Year		\$ 415,000	\$ 3,022,000	\$ 844,000	\$ 3,150,000	\$ -	\$ 7,431,000

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
FACILITIES PROGRAM
BUDGET SUMMARY
FY2019 - FY2023**

(Page 6 of 7)

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
IDEMO	Demolition of Old Municipal Incinerator	0	0	0	0	0	0
CREHAB	Historic 30th Street Pump Station Rehabilitation	0	0	0	0	0	0
CTDEMO	30th St. Tank Demolition	0	0	0	0	0	0
F1801	East Parking Lot - Garage	795,000	0	0	0	0	795,000
SA1701	Parking Lot Improvements at Sanitation	95,000	0	0	0	0	95,000
SW-171	Replacement of Recycling Building at Eco-Center	0	0	0	0	0	0
CH1702	Historic Preservation of City Hall (Remodeling)	2,273,780	3,475,800	2,388,561	0	0	8,138,141
Total \$'s by Year		\$ 3,163,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 9,028,141

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
1090	Convention Center Surplus	500,000	0	0	0	0	500,000
5020	Garage Internal Service	795,000	0	0	0	0	795,000
4320	Sanitation Operations	5,000	0	0	0	0	5,000
n/a	Insurance Proceeds (Hurricane Ike)	90,000	0	0	0	0	90,000
1093	Arts/Historical (HOT) 1/8	1,018,965	287,000	299,000	0	0	1,604,965
3050	Recovery and Capital Reserves	754,815	3,188,800	2,089,561	0	0	6,033,176
Total \$'s by Year		\$ 3,163,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 9,028,141

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
EXHIBIT B
AIRPORT PROGRAM
BUDGET SUMMARY
FY2018 - FY2019 - FY2023
(Page 7 of 7)**

PROJECT NO.	PROJECT NAME	2019	2020	2021	2022	2023	TOTAL
A1603	Design FY 17, 18, 19 and 21 Projects & Fencing Improvements	0	0	0	0	0	0
A1701	Hangar Construction Project	0	0	0	0	0	0
A1801	Airfield Pavement Improvements Phase 3	0	0	0	0	0	0
A1901	Airfield Pavement Improvements Phase 4	0	0	0	0	0	0
A2001	Planning - Airport Master Plan Update. Design - Pavement Imprv.	0	631,510	0	0	0	631,510
A2101	Airfield Pavement Improvements Runway 18/36	0	0	2,272,160	0	0	2,272,160
A2201	Airfield Pavement Improvements South Apron & South Ramp	0	0	0	2,560,360	0	2,560,360
A1604	Fencing Improvements	0	0	0	0	0	0
A1802	Airport Warehouse Building	790,000	1,110,000	0	0	0	1,900,000
Total \$'s by Year		\$ 790,000	\$ 1,741,510	\$ 2,272,160	\$ 2,560,360	\$ -	\$ 7,364,030

FUND NO.	FUNDING SOURCE	2019	2020	2021	2022	2023	TOTAL
43302	Airport Improvement	790,000	57,410	206,560	232,760	0	1,286,730
n/a	Future Cash: Property Sales	0	1,110,000	0	0	0	1,110,000
n/a	TXDot Funding - Other funding Source	0	574,100	2,065,600	2,327,600	0	4,967,300
Total \$'s by Year		\$ 790,000	\$ 1,741,510	\$ 2,272,160	\$ 2,560,360	\$ -	\$ 7,364,030

CITY OF GALVESTON
 PROPOSED CAPITAL IMPROVEMENT PLAN
 Exhibit C
 FY 2019 - 2023
 TOTALS BY FUNDING SOURCE
 (Page 1 of 1)

FUNDING SOURCE	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2019-2023 TOTAL
CITY FUNDS						
GENERAL FUND	\$ 1,759,943	\$ 1,851,200	\$ 2,083,200	\$ 2,150,600	\$ 2,314,200	\$ 10,159,143
INFRASTRUCTURE SET ASIDE						\$ -
ISLAND TRANSIT	\$ -					\$ -
GARAGE INTERNAL SERVICE FUND	\$ 795,000	\$ -	\$ -	\$ -	\$ -	\$ 795,000
GARAGE CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IDC - BEACH NOURISHMENT	\$ -	\$ 1,500,000	\$ 844,000	\$ 1,850,000	\$ -	\$ 4,194,000
IDC - ECONOMIC DEVELOPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CENTRAL SERVICE	\$ -					\$ -
IDC - PARKS	\$ 415,000	\$ 1,522,000	\$ -	\$ 1,300,000	\$ -	\$ 3,237,000
IDC - INFRASTRUCTURE	\$ 3,169,000	\$ 2,469,000	\$ 619,000	\$ 369,000	\$ 369,000	\$ 6,995,000
CONVENTION CENTER SURPLUS	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
ARTS/HISTORICAL (HOT) 1/8	\$ 1,018,965	\$ 287,000	\$ 299,000	\$ -	\$ -	\$ 1,604,965
2005 GO BONDS	\$ -					\$ -
2006 WATER REVENUE BONDS	\$ -					\$ -
2008 WATER REVENUE BONDS	\$ -					\$ -
2000 SEWER REVENUE BONDS	\$ -					\$ -
2006 SEWER REVENUE BONDS	\$ -					\$ -
2008 SEWER REVENUE BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2017 G.O. BONDS	\$ 7,257,688					\$ 7,257,688
2017 CO'S WATER	\$ 12,882,169	\$ -	\$ -	\$ -	\$ -	\$ 12,882,169
2018 CO'S SEWER	\$ 13,281,343	\$ 2,464,121				\$ 15,745,464
ENTERPRISE FUND - WATER IMPROVEMENT	\$ 1,263,600	\$ 1,460,000	\$ 1,184,305	\$ 610,000	\$ 610,000	\$ 5,127,905
ENTERPRISE FUND - SEWER IMPROVEMENT	\$ 1,754,404	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 11,754,404
ENTERPRISE FUND - SANITATION OPERATION	\$ 5,000					\$ 5,000
ENTERPRISE FUND - AIRPORT IMPROVEMENT	\$ 790,000	\$ 57,410	\$ 206,560	\$ 232,760	\$ -	\$ 1,286,730
SUBTOTAL CITY FUNDS	\$ 45,392,112	\$ 14,110,731	\$ 7,736,065	\$ 9,012,360	\$ 5,793,200	\$ 82,044,468
OTHER FUNDING SOURCES						
FEMA	\$ 183,675	\$ -	\$ -	\$ -	\$ -	\$ 183,675
INSURANCE PROCEEDS - IKE	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
RECOVERY AND CAPITAL RESERVES	\$ 754,815	\$ 3,188,800	\$ 2,089,561	\$ -	\$ -	\$ 6,033,176
TIRZ 14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CDBG ROUND 2.2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TxDOT GRANTS	\$ -	\$ 574,100	\$ 2,065,600	\$ 2,327,600		\$ 4,967,300
DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL OTHER FUNDING SOURCES	\$ 1,028,490	\$ 3,762,900	\$ 4,155,161	\$ 2,327,600	\$ -	\$ 11,274,151
FUTURE FUNDING SOURCES						
TAX SUPPORTED BONDS -Future	\$ 25,009,502	\$ 11,939,300	\$ 579,000	\$ 672,000	\$ 545,800	\$ 38,745,602
REVENUE SUPPORTED BONDS -Future	\$ 15,045,615	\$ 19,327,567	\$ 27,768,333	\$ 19,264,820	\$ 36,967,670	\$ 118,374,005
OPERATING CASH - Future	\$ -	\$ 1,110,000				\$ 1,110,000
SUBTOTAL FUTURE FUNDING	\$ 40,055,117	\$ 32,376,867	\$ 28,347,333	\$ 19,936,820	\$ 37,513,470	\$ 158,229,607
TOTAL	\$ 86,475,719	\$ 50,250,498	\$ 40,238,559	\$ 31,276,780	\$ 43,306,670	\$ 251,548,226

Exhibit "D"

IDC Budget FY 2019

			3190 918100	3191 918400	3192 918500	3193 918600
	Total FY 18	Total FY 19	Beach	ED	Parks	Infra.
Operating Costs:						
Support Staff	50,000	50,000	12,500	12,500	12,500	12,500
Management	100,000	100,000	25,000	25,000	25,000	25,000
Legal	50,000	50,000	12,500	12,500	12,500	12,500
Coastal Resource Manager/Floodplain Admin.	75,672	75,672	75,672			
GIS Analyst/Specialist	73,327	73,327	18,331.75	18,331.75	18,331.75	18,331.75
Economic Dev. Coordinator	42,500	80,000		80,000		
Asst. Coastal Resource Manager	42,500	65,000	65,000			
Lasker Pool	250,000	400,000			400,000	
Little League Park	150,000	150,000			150,000	
Concrete Work Crew (Phases I & II)	369,000	369,000				369,000
Parks Work Crew (Phase III)	110,000	110,000			110,000	
Total Operating Costs:	1,312,999	1,522,999	209,004	148,332	728,332	437,332
Contractual Services:						
<u>Consultant Services (531004)</u>						
Legislative and Technical Services*	85,000	100,000	25,000	25,000	25,000	25,000
Beach Access Plan Consultant*	133,500	50,000	50,000			
Windstorm Consultant *	15,000	15,000		15,000		
<u>Other Contracts (531125)</u>						
Beach Profiles/Survey Contract *	264,500	165,000	165,000			
Post-Storm Survey *	163,305	165,000	165,000			
GEDP *	75,000	50,000		50,000		
<u>Attorney's Fees (531006)</u>	20,000	20,000	5,000	5,000	5,000	5,000
Total Contractual Services:	756,305	565,000	410,000	95,000	30,000	30,000
Promotional Expenses: (Capped at 10% of Total 4B Revenue approx. \$500,000)						
<u>Marketing (530014)</u>						
GEDP Developer Conference *	10,000	10,000		10,000		
Target Marketing Initiatives *		75,000		75,000		
Advertising (Legal Notices)	2,000	2,000	500	500	500	500
Total Promotional Expenses:	12,000	87,000	500	85,500	500	500
Misc. Expenses:						
<u>Meeting Expenditures (544032)</u>						
Economic Dev. Operating Expenses (1)		25,000		25,000		
Total Misc. Expenses:	1,000	26,000	250	25,250	250	250
Total Fiscal Year IDC Budget	2,082,304	2,200,999	619,754	354,082	759,082	468,082

(1) Economic Dev. Operating Expenses to include: Expenses for conferences, prospect development meetings, and memberships.

* Requires Board approval before expenditure

City of Galveston

Proposed Budget

FY 2019





CITY OF GALVESTON, TEXAS

FY 2019 Proposed Budget

The following language is required by the State of Texas Budget Law, Section 102.005 of the Local Government Code.

“This budget will raise more total property taxes than last year’s budget by \$559,600 which is a 1.74 percent increase, and of that amount \$443,900 is tax revenue to be raised from new property added to the tax roll this year.”

CITY OF GALVESTON, TEXAS
PRINCIPAL OFFICIALS



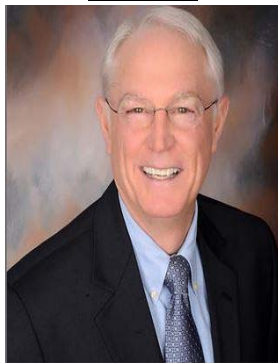
Mayor
Jim Yarbrough

District 1



Amy Bly

District 2



Craig Brown

District 3



David Collins

District 4



Jason Hardcastle

District 5



John Listowski

District 6



Jackie Cole

City of Galveston, Texas
Incorporated March 1939
Charter Adopted April 19, 1960

Council – Manager Form of Government

City Council Appointees

City Manager	Brian Maxwell
City Secretary	Janelle Williams
City Attorney	Donald Glywasky
Court Judge	Jim Schweitzer
City Auditor	Glenn Bulgherini

Department Directors (City Manager Appointees)

Deputy City Manager	Daniel Buckley
Assistant City Manager Finance	Michael Loftin
Assistant City Manager Grants & Pub. Transportation	Richard Beverlin
Assistant City Manager Development & Muni. Services	Brandon Cook
Police Chief	Vernon Hale
Fire Chief	Michael Wisko
City Marshal	Michael Gray
Executive Director of Development Services	Timothy Tietjens
Executive Director of Fleet, Mass Transit, & Spec. Evts	David Smith
Executive Director of Finance, HR & Civil Service	Kent Etienne
Executive Director of Community Outreach	Barbara Sanderson
Chief Information & Technology Officer	Hope Dean
City Controller	Tammy Jacobs
City Engineer	Daniel Christodoss
Director of Capital Projects	Ross Blackketter
Director of Administration & Sanitation	Cindy DeWitt
Director of Airport	Michael Shahan
Director of Municipal Utilities	Angelo Grasso
Director of Parks & Recreation	Mario Rabago
Director of Public Works	Kyle Hockersmith
Interim Director of Grants & Housing	Alice Law
Interim Public Information Officer	Adri Richey
Emergency Management Coordinator	Niki Bender
Municipal Court Clerk	Gladys Lopez
Facilities Director	Charles Kenworthy
Risk Manager	Robert Simmons



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Galveston
Texas**

For the Fiscal Year Beginning

October 1, 2017

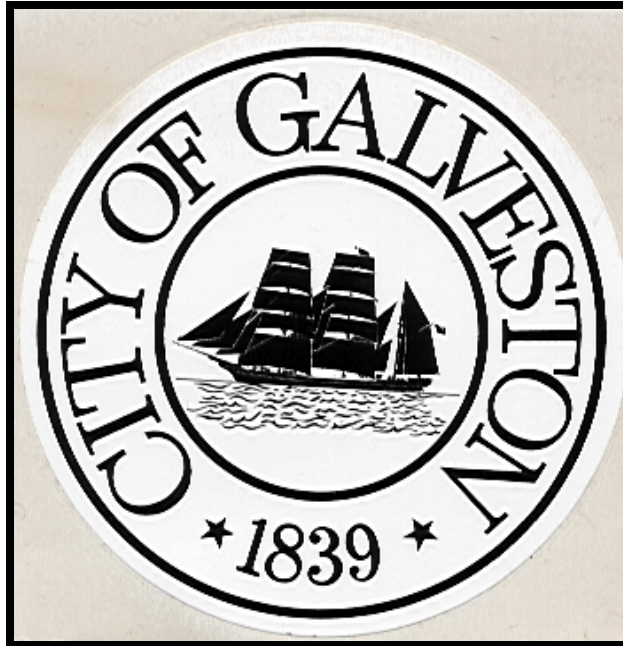
Christopher P. Morill

Executive Director

Proposed Budget

Fiscal Year
October 1, 2018 through September 30, 2019

Included are
General, Special Revenue, and Proprietary Funds



City Council

James D. Yarbrough, Mayor
Craig Brown, Mayor Pro tem
Amy Bly
David Collins
Jason Hardcastle
John Listowski
Jackie Cole
City Manager
Brian Maxwell

Deputy City Manager
Dan Buckley

Assistant City Manager - Finance
Mike Loftin

Assistant City Manager - Development & Management Services
Brandon Cook

Assistant City Manager - Grants and Public Transportation
Richard Beverlin

CITY OF GALVESTON, TEXAS

Table of Contents

Table of Contents	I
City of Galveston Organizational Chart	VII

Transmittal Letter

City Manager's Transmittal Letter	1

Understanding the Budget

Guide to reading the Budget	7
Budget and Financial Planning Process	9
Amending the Budget	10
FY2019 Budget Preparation	12
FY2019 Budget Calendar	16
Galveston Governance Structure	17
Brief History of Galveston	18
Demographic Profile	19
Economic Profile	20

Glossary

Definitions	21

Budget Summary

City-Wide Summary	27
Summary Schedule of Revenues and Expenditures	29
Economic Outlook	30
City-Wide Revenue Summary	35
City-Wide Expenditure Summary	46
Budgeted Positions	47
Financial and Budget Policy Overview	49
Charter Budget Growth Limit Compliance Page	51

General Fund

General Fund Summary Overview	GF-1
General Fund Budget Summary	GF-4
General Fund Revenue Summary	GF-6
General Fund Expenditure Summary	GF-8
Public Safety Summary	GF-9
Police Department	GF-10
Fire Department	GF-16
Emergency Management Department	GF-20
Emergency Medical Service	GF-23
City Marshal's Office	GF-24
Special Events	GF-26

CITY OF GALVESTON, TEXAS

Table of Contents

General Fund

Public Works Department Summary	GF-27
Street Department	GF-28
Traffic Department	GF-32
Parks and Recreation Department Summary	GF-36
Administration	GF-38
Parks and Parkways	GF-42
Crockett Park	GF-46
Developmental Services	GF-49
Code Enforcement	GF-50
Building Inspection	GF-54
Planning and Development	GF-58
Coastal Resource Management	GF-61
General Government	GF-63
City Secretary	GF-64
Elections	GF-67
Municipal Court	GF-68
City Manager	GF-72
City Auditor	GF-76
City Attorney	GF-80
Human Resources	GF-84
Transportation	GF-87
Finance Department	GF-89
Administration	GF-90
Accounting	GF-94
Purchasing	GF-98
Budget	GF-102
Governmental Expenditures	GF-105
Taxation	GF-106
Facility Maintenance Services	GF-107
Non-Departmental Expenditures	GF-108

Special Revenue Funds

Summary Schedule of Revenue and Expenditures	SF-1
Expenditure Overview	SF-3
Rosenberg Library Fund	SF-4
Seawall Parking Fund	SF-5
Convention Center Surplus Fund Summary	SF-6
Hotel Occupancy Tax Revenue and the Conventions Center Surplus Fund	SF-7
Historical Buildings Fund	SF-8
City Council Projects and Initiatives Fund	SF-9
Infrastructure Fund	SF-10
Separation Pay Fund	SF-11

CITY OF GALVESTON, TEXAS

Table of Contents

Special Revenue Funds

Public Access Channel Fund	SF-12
Parking Management Fund	SF-14
Lasker Pool Fund	SF-16
Pension Reform Fund	SF-19
Revenue Producing Parks Fund	SF-20
D.E.A. Asset Forfeiture Fund	SF-22
Police Special Revenue Fund	SF-23
Police Quartermaster Fund	SF-24
Alarm Permit Fund	SF-25
Fire Special Revenue Fund	SF-26
Municipal Court Building Security Fund	SF-27
Court Technology Fund	SF-28
Juvenile Services Fund	SF-29
Recovery and Capital Reserve Fund	SF-30
Technology Improvement Fund	SF-31
Hurricane Harvey Fund	SF-34
Island Transit	SF-36
Island Transit Expenditure Summary	SF-38
Operating Divisions	
Administration	SF-40
Transit System	SF-42
FTA Maintenance	SF-44
Bus Trolley System	SF-46
Rail Trolley System	SF-48

Debt Service Fund

Debt Service Fund Overview	DF-1
Debt Service Fund by Line-item	DF-2

Enterprise Funds

Enterprise Fund Summary	EF-1
Enterprise Fund Summary Schedule of Revenues and Expenditures	EF-2
Enterprise Funds Expenditure Overview	EF-3
Combined Utility Fund Summary	EF-4
Waterworks Fund Summary	EF-5
Waterworks Fund Expenditure Summary	EF-6
Operating Divisions	
Management Services	EF-8
Utility Billing	EF-12
Supply	EF-16
Distribution	EF-20
Other Expenses	EF-24

CITY OF GALVESTON, TEXAS

Table of Contents

Enterprise Funds

Sanitary Sewer System Fund Summary	EF-26
Sanitary Sewer System Fund Expenditure Summary	EF-27
Operating Divisions	
Management Services	EF-28
Utility Billing	EF-32
Industrial Pretreatment	EF-36
Collections	EF-40
Wastewater Treatment Plant	EF-44
Other Expenses	EF-48
Municipal Sanitation Fund	
Municipal Sanitation Fund Summary	EF-50
Municipal Sanitation Fund Expenditure Summary	EF-51
Operating Divisions	
Refuse Collection	EF-52
Recycling	EF-56
Utility Billing	EF-60
Other Expenses	EF-64
Municipal Drainage Utility Fund	
Municipal Drainage Utility Fund Summary	EF-66
Municipal Drainage Utility Fund Expenditure Summary	EF-67
Operating Divisions	
Municipal Drainage Utility	EF-68
Utility Billing	EF-72
Municipal Airport Fund	
Municipal Airport Fund Summary	EF-76
Municipal Airport Fund Expenditure Summary	EF-77
Operating Divisions	
Administration and Operations Division	EF-78
Internal Service Funds	
Internal Service Fund Summary Schedule of Revenues and Expenditures	IF-1
Internal Service Fund Expenditure Overview	IF-2
Central Services Fund	
Central Services Fund Summary	IF-3
Central Service Fund Expenditure Summary	IF-4
Operating Divisions	
Technology Services	IF-6
Facilities Department	IF-12
Community Outreach	IF-16
Mail	IF-19
Print Shop	IF-20

CITY OF GALVESTON, TEXAS

Table of Contents

Internal Service Funds

Municipal Garage Fund	
Municipal Garage Fund Summary	IF-22
Municipal Garage Fund Expenditure Summary	IF-23
Operating Divisions	
Administration	IF-24
Operations	IF-27
Municipal Insurance Fund	
Casualty & Liability Insurance Summary	IF-30
Casualty & Liability Insurance Expenditure Summary	IF-31
Operating Divisions	
Administration	IF-32
Policies in Force	IF-35
Other Operating Expenses	IF-36
Workers' Compensation Fund	
Workers' Compensation Insurance Summary	IF-38
Policies in Force	IF-39
Health & Life Insurance Fund	IF-40
Health & Life Insurance Summary	IF-41
Project Management Fund	
Project Management Summary	IF-43
Project Management Revenue Detail	IF-44
Project Management Expenditure Summary	IF-45
Operating Divisions	
Project Management	IF-46

Grant Programs

Community Development Block Grant/HOME Investment Partnerships	GP-1

Capital Improvements

Capital Improvement Program Summary	CP-1

Appendices

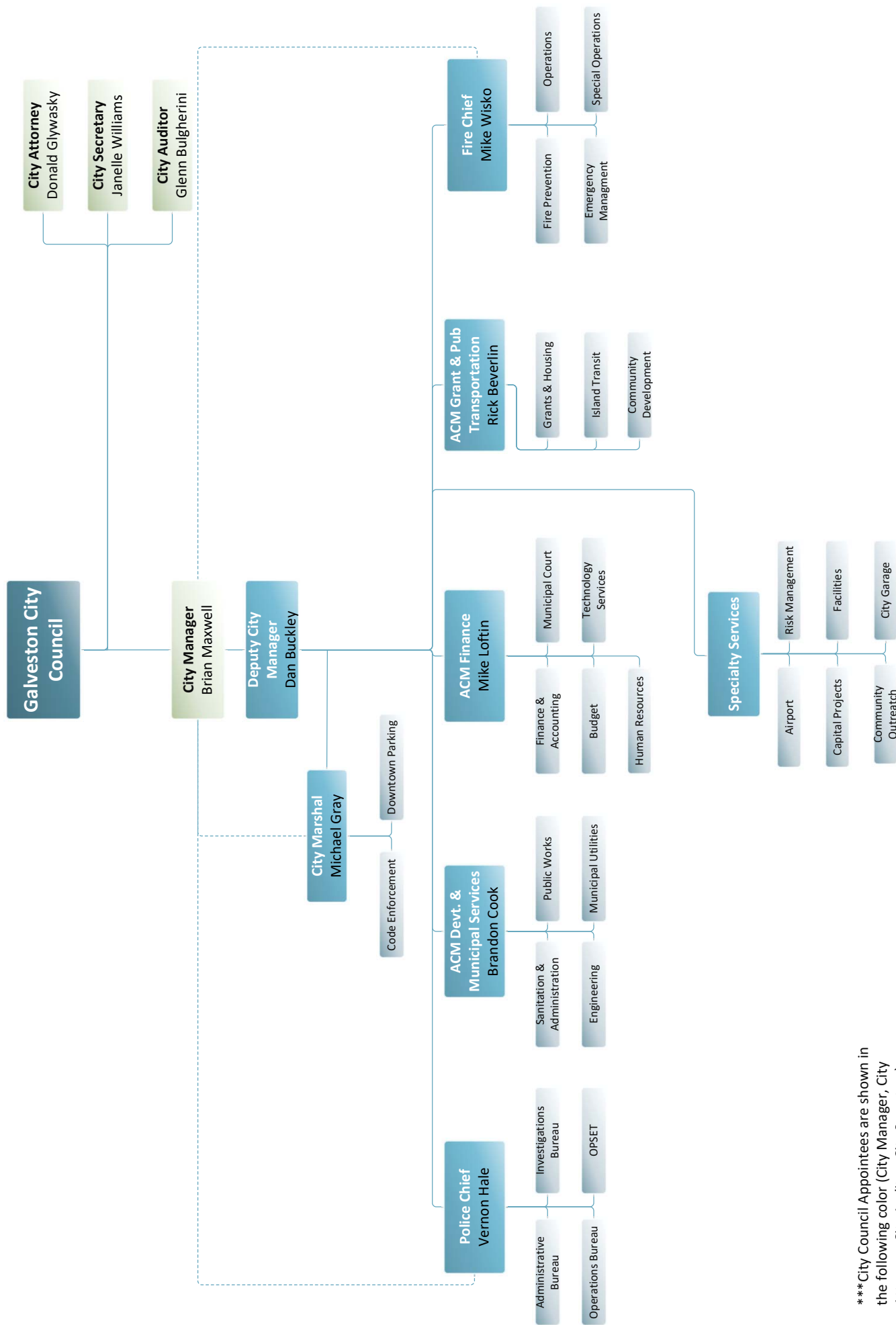
City of Galveston Charter Provisions	AP-1
Local Government Code Chapter 102	AP-10
Property Tax Collections	AP-18
Sales Tax Collections	AP-20

CITY OF GALVESTON, TEXAS

Table of Contents

Appendices

Water Usage Billed by Month	AP-26
Galveston Rainfall in Inches by Fiscal Year	AP-28
Sewer Usage Billed by Month	AP-29
Local Hotel Occupancy Tax	AP-32



*** City Council Appointees are shown in the following color (City Manager, City Attorney, City Auditor, City Secretary)

Transmittal Letter



City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

August 6, 2018

To: Honorable Mayor James D. Yarbrough and Members of Council
Subject: FY 2019 Proposed Budget

Mayor and Council:

The Proposed Budget for FY2019, beginning October 1, 2018, and ending September 30, 2019 is presented so as to meet the needs of our residents and businesses, as well as our visitors within the requirements set by City Charter and State Budget Law. The Proposed Budget, including maintenance and operating expenditures, one-time appropriations, and the capital budget is \$230 million, 1.75 percent less than last year's combined total. The Proposed Budget includes adequate reserves in all funds and allocates additional available resources to meet the City's highest priorities.

FY 2019 PROPOSED BUDGET (\$000's)

Major Category	FY 2018 Budget	FY 2018 Proposed Budget	Percent Difference
Maintenance and Operations	\$143,345	\$144,589	0.87%
One-Time Appropriations	\$9,421	\$9,139	-2.99%
Total Operating Budget	\$152,766	\$153,728	0.63%
Capital Budget	\$75,517	\$86,476	14.51%
Total Budget	\$228,283	\$240,204	5.22%

The Proposed Budget includes funds for at least 168 police officers, and a full year of funding increases in the city's contribution to the Police and Fire pension plans. In FY 2018, we increased our contribution from 14 to 17 percent in the Fire pension plan, and agreement was reached that brought the amortization period for the Fire plan's unfunded actuarial accrued liability down to 25 years. Firefighters voted to increase their own contribution from 16 to 18 percent, and eliminated post-retirement COLA's for all future retirees. We are hopeful we can reach agreement with the Police Pension Trustee's in FY 2019-2020 for benefit and funding changes that will ensure the plans viability going forward.

The Collective Bargaining increases approved in 2016 for police and fire are budgeted for the third year at \$540,000, increasing police officers' pay an average of 2.75 percent each and fire





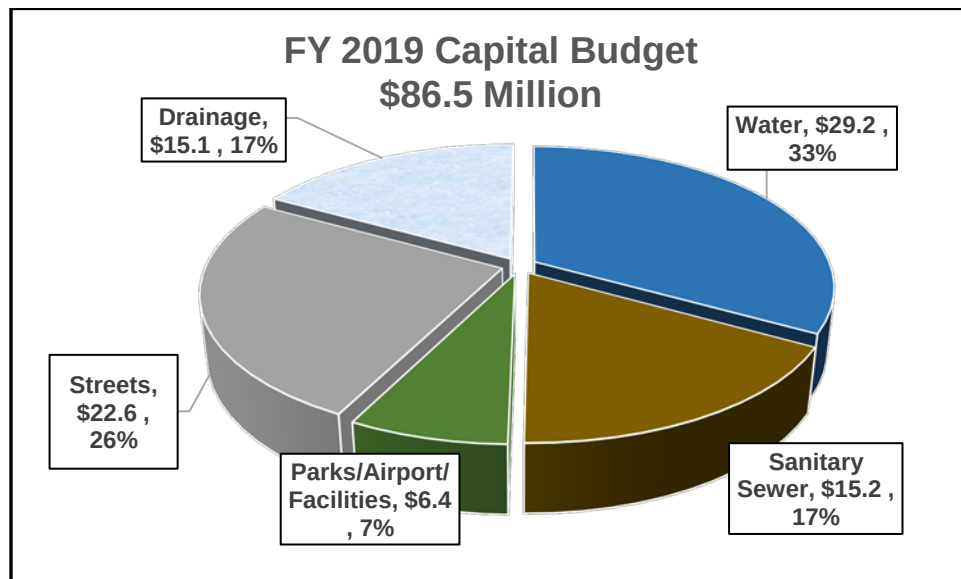
City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779| Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

fighters pay an average of 2.61 percent each. Approximately \$1 million is still set aside in the Pension Reform Special Fund to address the pension plan issue. Decisions related to a combination of funding and benefit changes that are needed to address long-term stability of the police pension will be addressed as a separate decision from the Budget itself.

The Proposed Budget also addresses infrastructure needs. The Capital Budget is found in the first year of the Five Year Capital Improvement Plan, the details of which were submitted separately to City Council in July 2018. The CIP includes plans for \$251.5 million in projects, with \$86.5 million or approximately one-third of the total scheduled for FY 2019.



The Proposed Budget includes additional funding to keep the city's infrastructure program moving forward. First, we continue taking actions to complete the street and drainage programs approved by the voters in the May bond election by FY 2022. These projects are being fast-tracked by accelerating design and funding construction as soon as possible. Second, we are centralizing all design and construction inspection staff, and supplementing that staff with four additional positions to ensure projects are managed and monitored to achieve the desired results and time frames.



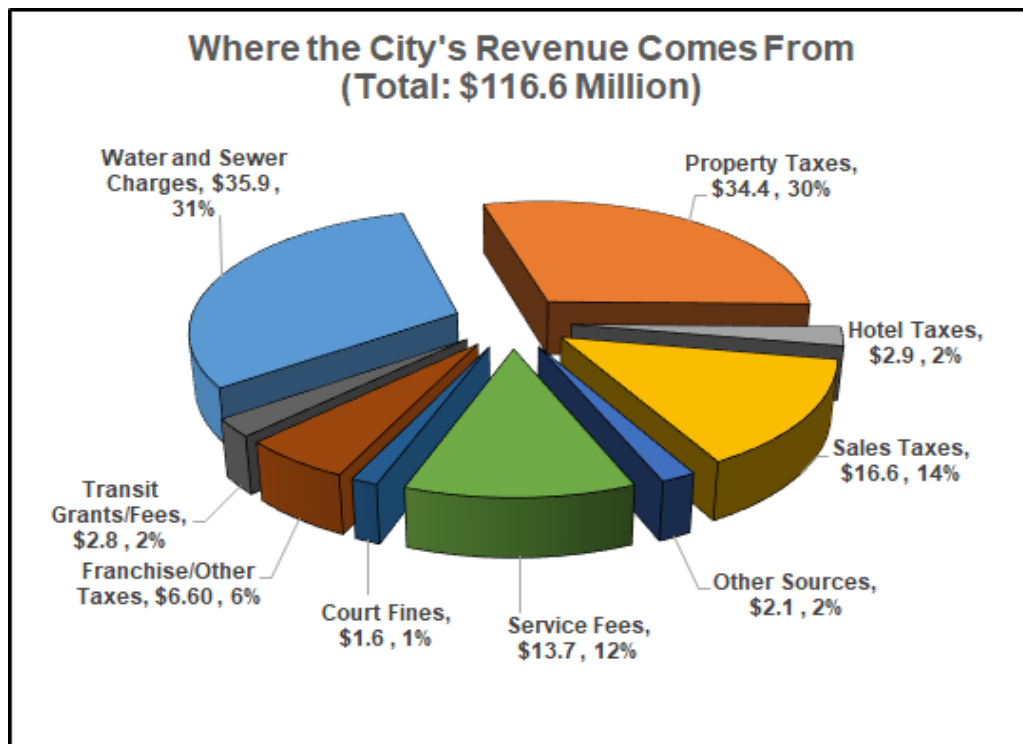


City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

In addition, the Proposed Budget includes \$2.1 million for debt service payable in FY 2019 on the two bond sales scheduled for this fiscal year. This includes the \$15 million water and sewer CO sale in early 2019 and the \$20 million streets and drainage bond sale in October. As required by City Charter, the General Fund contribution to the Infrastructure and Debt Service Fund is being increased to seven percent of the total budget at an increased cost of \$638,000 over last year.



The property tax rate is proposed to remain \$0.561, which is less than this year's effective tax rate of \$0.562658 per \$100 of taxable value. As defined by the State law and the Effective Tax Rate calculation, holding the rate constant is actually a tax rate reduction. However, because of new construction and homestead values being released from under the ten percent cap, taxable value will increase. With these changes, the roll is only 2.44 percent greater than last year, the least growth since 2009 when Ike dramatically affected the roll. After subtracting increases in Tax Increment Reinvestment Zone values and in frozen taxes for homesteaders over 65 and disabled, the net levy retained by the City is only 1.85 percent greater than last year. This is





City of Galveston

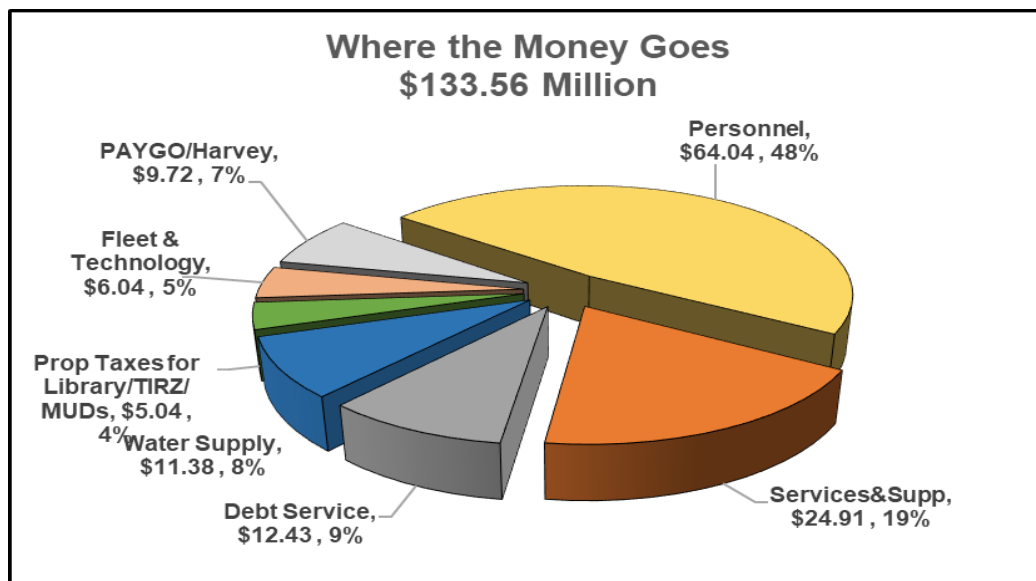
OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

insufficient to meet the fixed cost increases in the General Fund. Therefore, the proposed tax rate includes an increase of 1.75 cents for the maintenance and operations portion of the tax rate to provide \$1 million in necessary revenue for the General Fund.

The corresponding reduction in the debt service tax rate is being offset in the Debt Service Fund with a transfer from the Infrastructure and Debt Service Fund of a like amount. The Infrastructure and Debt Service Fund will also transfer an additional \$1.13 million as planned to support the debt service payments on bonds authorized by the voters in May 2017 and issued in FY 2018 and 2019.

We continue to review water and sewer rates to ensure they are appropriate in support the five year CIP. The Proposed Budget does not include revenue that would come from a rate increase this year; however, projections currently indicate there will be a need to raise rates in future periods in support of water costs and the water and sewer capital improvement programs. Additional workshop discussions will be held to consider alternatives and the specific impact on ratepayers.



(Note: The difference in the expenditure total above and the revenue total on the previous page is the \$17.4 million budgeted from existing balances in the special revenue funds that carries over until it is spent.)





City of Galveston

OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

The FY2018-2019 budget represents the City Council's blueprint of programs and services it will provide to the residents and businesses of our community. The budget process represents not only an exercise of balancing revenues and expenditures but includes a plan for improvements in the years to come. The process seeks to maintain the City's fiscal integrity while addressing the City Council's priorities and service level expectations.

This Proposed budget is also a communication tool to inform City of Galveston residents and businesses of the issues and challenges confronting the community. Toward this end, the format has been changed in a way that will hopefully enhance understanding of the Budget. Transparency is our goal, and we offer the new format as one more means of reaching that goal.

The budget is a result of effort and input from the City Council, citizens, and staff. Areas of focus include: infrastructure, neighborhood improvements, public safety, and beautification. The budget focuses the city's financial resources to improve accountability and efficiency through technology, facilities, fleet, and our most valuable asset, city staff.

I look forward to working with the community and the City Council as the Proposed Budget is reviewed and finalized.

Sincerely,

Brian Maxwell
City Manager





Understanding the Budget

GUIDE TO READING THE FY 2019 PROPOSED BUDGET

Reading the Budget

The budget document is a jurisdiction's most important reference document. Budgets record policy-decision outcomes, cite policy priorities as well as program objectives, and delineate government's total service effort.

A budget has four basic dimensions. First, it is a financial tool required by State law and the City Charter that contains all of the city's resources and the plan for spending them in the next year. Second, it is a policy document that embodies the rules and standards set by the State of Texas and the taxpayers and resident of Galveston to guide the allocation of financial resources toward accomplishing specific goals and purposes. Third, it is an operational tool that enables city departments and the City Manager's Office to execute the resource allocations approved in the budget based on the direction and intent embodied in the budget. Fourth, the budget is a communications tool that helps the community, bond rating agencies and other interested financial reviewer and researchers to understand the information contained in it.

Organization of the Budget Document

The terminology and the accounting structure used by local government in the budget is somewhat complicated and can be challenging. Therefore, the budget is laid out in such a manner as to be informative and educational. The summaries and the Manager's transmittal letter describe the priorities and major environmental and economic factors influencing the budget and its implementation. An appendix is included that highlights the history of the City and its mission in serving the citizens as a whole. Citywide revenues and expenditures are depicted in a summary type format and graphs are included to offer the reader an easy assessment of trends within each category.

The City budgets by fund in order to demonstrate compliance with local, state and federal law that mandates compliance with specific legislation that governs the use of each and every revenue source. The general organization of the majority of the budget is as follows:

1. The operating budget including:
 - a. Governmental Funds (General, Special Revenue Debt Service), and
 - b. Proprietary Funds (Enterprise Funds and Internal Service Funds).
2. The Capital Budget which is comprised of the first fiscal year of the five fiscal year Capital Improvement Plan and is financed from tax supported funds and revenue supported funds.

Within these major fund categories are individual funds, which are designated for specific purposes. All but three city departments (Island Transit, Fleet Management, Rosenberg Library and Public Works) receive operating funding from the General Fund. Public Works operations are funded from the General, Waterworks, Sewer, Sanitation and Drainage funds. Island Transit receives its funds from state and federal transit grants, transit fare income, and a General Fund subsidy of general tax dollars. The Airport operation is funded in its own enterprise fund. The Rosenberg Library, although not a city department, receives a pass-through allocation each year equal to five cents on the tax rate for that year as provided by the city charter. Several city operations, including Fleet Management, Finance (Purchasing and Technology Services) are budgeted Internal Service Funds, and their costs are billed to the departments through the aforementioned operating funds.

The Capital Budget is included in its own section of the budget document and is organized by program and project. Each project has its own cost and financing plan organized by phase and fiscal year.

Financial Information Organization

Generally, each fund section begins with a summary that shows the beginning balance for the fund, estimated revenue for the year, expenditures for the year and the resulting ending fund balance. This information, and the associated detail is presented for the prior fiscal year's actual, the current fiscal year budget (including amendments as approved by Council and/or the City Manager), estimated total revenues and expenditures for each line item, and the proposed budget amount for each line item for the next year. Revenues, presented at the fund level and department budgets then follow the same four columns for expenditures.

Fund summaries are included for Special Funds, Enterprise Funds, and Internal Service Funds using the four columns specified at the fund level. The Special Fund and Enterprise Funds totals are included in a citywide fund summary that include the General and Debt Service Funds. Only ending fund balances from Internal Service Funds are included in the citywide fund summary to correctly represent the City's operating fund balance totals as of fiscal year end.

Department Budget Format

Each departmental budget section includes a management, program, performance and financial information. The management plan, usually a left facing page, includes a mission statement, accomplishments during the current year and projected goals for the proposed budget year. The next page, usually a right facing page, includes summary expenditure, a "Budget Highlights" section that explains the major variances in the proposed budget from the current year estimate. The Performance Indicators section then includes quantitative measures that depict the department's output, efficiency or effectiveness for the same time periods used for revenue and expenditures. Last is a list of specific positions classifications and the number of employees in each classification in the same four columns used for other information. The immediately following pages include the department's line item budget in the standard four columns and summarized in five categories:

1. Personnel services include payroll compensation (salaries, car allowance, overtime, longevity, employers' social security, employer's Medicare, and employers' pension and insurance.
2. Materials and supplies budgets are intended for the purchase of office supplies, operating supplies and utilities.
3. Contractual services are used for postage, printing, telephones, travel, equipment repairs, maintenance contracts, and so forth. Charges from city departments in Central Service Funds are also categorized here.
4. Other charges identify miscellaneous expenses and expense reimbursements from outside sources. This category is typically included in a non-departmental budget at the fund level and not an operating department's budget.
5. Capital outlay is for the purchase of individual equipment items over \$5,000 and has a life greater than one year.

Some departments receive reimbursements from outside agencies, including TxDOT, the Industrial Development Corporation and other for expenses incurred during the year. These reimbursements are then shown in a separate line item included as a credit or negative expenditure.

Budget and Financial Planning Process

The City's budget process is a year-round process involving the preparation and publication of several documents that comprise the financial planning process.

1. The **Long Range Financial Forecast** is prepared in the spring to compare future revenue and expenditure trends in order to identify issues that affect the first year of the forecast as a precursor to the annual budget. The LRFF includes the General, Debt Service, Convention Center Surplus and Island Transit funds as well as the Waterworks and Sewer Enterprise funds. The focus is on projecting financial capacity for the issuance of new bonds in support of capital projects as well as future compensation increases, service expansion, and/or inflation increases in ongoing supplies and supplies. The Budget Office and the City Manager's office are the predominant preparing agencies at the city for the LRFF
2. The **Capital Improvement Plan** then takes the projects selected through the ongoing project selection process involving program master plans, management review, and input from elected officials framing a five-year project and phase specific roadmap for rebuilding the city's infrastructure. The CIP is presented to Mayor and City Council in June-July, discussed in City Council workshops, and passed in the August-September period.
3. The **Annual Budget** is prepared as follows:
 - a. The Forecast and current year spending trends are used by the Budget Office to provide projected baseline department expenditure amounts. Each department is provided spreadsheets by the Budget Office using the baseline expenditures and year end estimates for the current year by budget unit and line item.
 - b. Department staff then have thirty days to provide alternate numbers for the current year estimate and future year budget.
 - c. At the same time Departments provide current narratives (Mission statement, goals and accomplishments) and performance indicators to the Budget Office that correspond to their baseline budget. Requests for supplemental items are also provided by departments at this time.
 - d. The City Manager and budget staff meet with departments to identify priorities for the upcoming budget.
 - e. The Proposed Budget is presented by the City Manager to Mayor and City Council for review.
 - f. After a legislatively required public hearing, and numerous open City Council workshops, the Budget is adopted by City Council as required by law.
4. **Quarterly reports** are prepared and presented for the first (October-December), second (January-March) and fourth quarters (July-September) of the fiscal year to include projected year end revenues and expenditures for all operating funds, as well as status reports for all capital projects and capital funds. The third quarter report is considered to have come from the Proposed Budget for the subsequent year. The quarterly reports are usually presented within forty-five days of the end of the quarter.
5. The **Comprehensive Annual Financial Report** is the final report for the fiscal year. The CAFR is prepared under guidance from the Governmental Accounting Standards Board and is presented to Mayor and Council during March of the year following the close of the fiscal year.

Amending the Budget

The City follows this process in order to amend the budget:

1. The Quarterly Report is published with an eye towards identifying issues in the current budget that may be changed within the total budget adopted by City Council. Issues that can be addressed within a department's total budget are addressed by the City Manager.
2. Budget issues that require a transfer from one department to another are compiled and a revised budget ordinance is presented to City Council for approval. This is accomplished as municipal purpose under the State Budget law.

Accounting Methodology

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

1. Governmental Funds

General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

2. Proprietary Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City or to other governments, on a cost reimbursement basis.

3. Basis of Accounting (used in the Budget)

All funds are budgeted on modified accrual basis based on financing for transactions that occur in the fiscal year. The Comprehensive Annual Financial Report (CAFR) presents governmental funds (General, Debt Service, Special Revenue) on the modified accrual basis; however, Internal Service funds and Enterprise funds are presented in the CAFR) on a full accrual basis. All fund balances are based on net current assets.

4. Expenditures and Encumbrances

Expenditures are recorded in a specific fiscal year based on the event that generated the expenditure. This includes time worked, contractor's services delivered, as well as supplies and capital outlay delivered and received by the City. Payment for these expenditures is made after the start of the fiscal year, but is recorded as a prior year expenditure in accordance with this accounting standard.

An encumbrance is a management device used to reserve a line item budget to the extent a commitment exists. An encumbrance is not an expense or expenditure but instead represents an estimate of amounts committed for unperformed contracts for goods and services. Encumbrances outstanding at year-end are considered reservations of fund balance to the extent approved by Council action. At year end, encumbrance balances roll forward and budgets are reviewed to determine the necessity for a first quarter adjustment based on the amount and nature of the encumbrance in question.

To: All Department Heads
From: Mike Loftin and Debbi Pierce
Date: June 5, 2018
Subject: FY 2019 Budget Directions

The budget season has arrived, and it is time once again to begin the process of setting the city's spending priorities for the coming fiscal year, which begins October 1, 2018. This year's process will parallel that used in the last three years, with one exception. Early indications are that this year's property tax value is expected to be somewhere between no change from last year and potentially two percent growth. Since the major share of the General Fund's revenue comes from property taxes, this means overall growth in revenue is in the one to two percent range.

Accordingly, the spreadsheets being provided to you for the FY 2019 Budget have been reduced by the Budget Office. In addition, the City Manager is asking certain departments to take an additional two percent reduction in the FY 2019 Budget. This reduced FY 2019 Target Budget will be communicated to you via a separate email. The reductions necessary to achieve the reduced targeted amount are ***not a part of your spreadsheet yet. You will be asked to determine which line items are to be reduced to meet the FY 2019 Target total. And the comments fields will be your opportunity to indicate the impact of these potential reductions. The Budget Office team and the City Manager's team stand ready to discuss the impact of any potential reductions with you.***

As before, a separate worksheet is also included to list those items that you would like to add to your FY 2019 budget provided funding is available for improvements or additions to operations and services currently provided.

Otherwise, this year's process will be the same as the previous year.

1. The Budget Office is providing a line item worksheet that includes estimated FY 2018 spending results, with an additional column for you to enter what you plan to spend during FY 2018, including the balance of the fiscal year. There is a comments field to explain any variance you propose for each estimated line item amount proposed by the Budget Office.
2. The same worksheet includes a FY 2019 Budget column with a suggested starting point for your department's spending which should be sufficient to continue current service and operating levels through FY 2019. ***This column does not include any reductions that may be necessary to achieve the reduced budget amount that will be communicated via separate email. Those reductions will need to be provided by you in the FY 2019 Budget column with an accompanying explanation of how the reduction is to be achieved and the impact of each such reduction.***
3. In many departments, the Budget Office has used vacancy rates to develop the FY 2019 Budget that discount or reduce the salary and related fringe benefits by a percentage anticipating that all positions will not be filled throughout the fiscal year. This "vacancy rate" calculation is set at zero percent, anticipating no turnover or vacancies, in the certain departments.
4. The Mission, Accomplishments and Goals page is to be included in the Proposed Budget and provide information that is consistent with the dollar amounts included in the FY 2019 Budget that you provide. Your Mission, Accomplishments and Goals are to be included with your FY1 2019 Budget Request.
5. Similarly, Performance Indicators are to be included in the Proposed Budget as well. They should describe levels of activity that correspond to the current funding level or the FY 2019 Budget. ***Please ensure that the relationship between your reduced FY 2019 Budget amounts reflect a realistic, rational connection between performance and the FY 2019 Budget level as reduced.***

As in prior years, you can access your department's line item budget worksheets (described above) by logging onto:

Sharedfolders on 'fs1.ch.galveston S:\Budgets\Budget 2019

Entries and associated comments for your FY2018 Estimate should be completed no later than [June 15, 2018](#). Your FY 2019 Budget submission, including worksheet amounts and comments, Mission, Accomplishments and Goals, Performance Indicators as well as your Additional Items request is to be completed no later than close of business, [Friday, June 29, 2018](#). If you have any problems with accessing your folder or if you need to provide secure access for additional department staff to access your department's folder please contact Debbi @ ext. 3532.

WORKSHEETS

1. The line item worksheets contain the following information:
 - a. Actual FY 2017 Expenditures – *Populated by the Budget Office.*
 - b. Estimated FY 2018 Total – *Populated by the Budget Office. Represents projected spending for each line item based on the current and prior year's trends.*
 - c. Revised FY 2018 Total – **Populated by department if you believe you will spend a different amount than that shown in the Estimated FY 2018 Total column.**
 - d. Comments – **Populated by departments to explain reason for Revised FY 2018 Total amount.**
 - e. Amended Budget FY 2018 – *Populated by the Budget Office.*
 - f. Base Budget FY 2019 – *Populated by the Budget Office with amounts that constitute a base amount for FY 2019.*
 - g. Revised Budget FY 2019 - **Populated by department to reflect any differences with the Base Budget FY 2019 column amount. The total of this column is intended to meet your reduced target amount for FY 2019 to be communicated via separate email.**
 - h. Comments – **Populated by departments to explain Revised Budget FY 2019 Budget amount. Include explanations for each difference with the FY 2019 Base Budget amount as well as the impact of the change. Be as specific, stating the impact in quantitative terms as represented in the Performance Indicators also presented.**
2. A copy of your personnel roster (staff listing) as of March 2018 is included which is linked to the regular payroll line item on the aforementioned worksheet. Please review carefully to make sure all employees and probationary increases (if applicable) are included. If an employee or position needs to be added please e-mail the information to Debbi Pierce.
3. Some departments will also have responsibility for developing budgets for special revenue funds. The Budget Office will contact you directly on these funds.
4. Please consider any matching funds that may be required for ongoing grants for FY 2019. If this amount is not in the Base Budget FY 2019 column, please provide the necessary information in the Revised Budget FY 2019 column.

5. Technology requests of all types (computers, computer systems, printers, radios and cell phones) will be handled through Technology Services. After TS receives your requests, they will provide the information to the City Manager's Office and the Budget Office for review and possible inclusion in the Proposed Budget.
6. Requests for new rolling stock should be provided using the "FY 2019 Supplemental" tab in the worksheet, complete with a justification for the quantity, capacity and cost.
7. Also use the "FY 2019 Supplemental" tab for any new initiative, programs, projects or resources that are not necessary to provide the current level of services as depicted in the Base FY 2019 and Revised Budget FY 2019 columns.

GUIDANCE FOR PREPARING NARRATIVE SECTIONS OF YOUR SUBMISSION

1. **Accomplishments** should be tangible regarding improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency is described as the relative time or resources required to complete a task or project and a reduction in same. Effectiveness speaks to the end product and the extent to which it meets needs of the City, the organization and/or customer base.

Examples:

- Implemented new invoice management process, reducing processing time for invoices by an estimated ten days and providing a shared network location to identify invoices in process.
- Implemented new tracking system for identifying customer and citizen complaints, notifying them when service will be provided.
- Provided service and support including trash removal, post event cleanup and security for five new citywide events in FY 2018.

2. **Goals** should prospectively propose accomplishments, including improvements in operations, completion of major events or projects, or procedures with some significant impact as far as efficiency or effectiveness are concerned. Efficiency and effectiveness should be a factor here as well. Acquisition of funding for a position or some new resource is not a goal or an accomplishment. The purpose behind the position or new resource is the ultimate goal of acquiring the resource needed.

Examples:

- Implementation of the Banner fixed asset module, including tracking and valuation of capitalized (over \$5,000) and non-capitalized (under \$5,000) assets.
- In FY 2019, increase number and quality of potholes repaired using new equipment acquired in FY 2018.
- Reduce incidence of vehicle accidents from FY 2018 level through improved traffic enforcement.

3. **Performance measures** are quantitative and provide the information below. Departments are encouraged to use available statistics and think of this as putting their best foot forward. Provide statistics that tell your service story.

- Workload – Number of calls received, invoices processed, miles of streets maintained
- Output – Transactions processed, building permits issued (number and dollar amount)

- Efficiency – Cost per account managed, response time to answer a call or a request for service
- Effectiveness – Percent of needed fire inspections completed, percent of owner compliance in demolishing dangerous building

The FY 2019 Budget Calendar is attached for your information.

We look forward to working with you this summer. Please contact us if you have a question about the budget process or your specific process.

Attachment

FY 2019 BUDGET CALENDAR

April – May	Compile and prepare FY2019-2023 Long Range Financial Forecast.
May 9	Distribute 2 nd Quarter Budget Report.
June 4	Release on-line budget to Departments.
June 15	Distribute FY2019-2023 Long Range Financial Forecast
June 15	Deadline for departments to provide FY17 estimates and comments
June 21	Present FY2019-2023 Long Range Financial Forecast. Ratify existing property tax exemptions.
June 29	Deadline for departments to provide FY19 proposed exceptions, comments, supplemental requests and accomplishments, goals and performance measures.
June-July	Budget and CIP Workshops with Council; ad hoc meetings with City Manager and departments.
July	Compile FY19 budget request from Departments and prepare FY2019 Proposed Budget.
July	Finalize FY2019 Proposed Budget decisions.
End of July	Finalize and present FY2019-2023 CIP.
August-September	CIP and Budget workshops with City Council.
August 6	File FY19 Proposed Budget with City Secretary.
August 9	Present FY19 Proposed Budget to City Council. Meeting of governing body to discuss Tax Rate; propose a Tax Rate; take a record vote; and schedule two public hearings.
August 11	Publication of proposed property tax rates and hearing schedule (if applicable); submission to governing body. (By September 1 or 30 days) from the date the appraisal roll is certified).
August 23	Public Hearing on Budget and Public Hearing No. 1 on Tax Rate.
September 13	Adopt the FY2019 Operating and Capital Budget Adopt Tax Rate.

*Denotes City Council meetings

Galveston's Governance Structure

Like state and federal government, city government is organized to balance the legislative, executive and judicial powers. City Council is the legislative branch, which derives authority from a Charter, granted by the State of Texas; the City Manager is the chief executive officer; and the Courts determine whether or not the requisites of the law are met.

Galveston is a home rule, full service city incorporated in 1839. Galveston has a council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor, who is elected at large, and six council members elected to represent individual districts. The governing council is responsible, among other things, for passing ordinances, adopting the budget, determining policies, appointing committees, and hiring the government's manager, attorney, secretary, internal auditor, and municipal judge. The government's manager is responsible for the day-to-day operations of the government, and for appointing the heads of the various departments. Elections are held every two years. Council members, including the Mayor, are limited to serving three terms.

The City provides a full range of services including police and fire protection, the constructions and maintenance of streets and other infrastructure, water services, sewer services, refuse collection, drainage services, parks and recreational activities, and general administration. Additional services include building inspection, planning, zoning, engineering, and an airport.

Galveston Today

The City of Galveston is located on the upper Texas Coast of the Gulf of Mexico and occupies virtually all of a 32 mile long island located approximately two miles off the Texas mainland 50 miles southeast of Houston, Texas. The Port of Galveston and related interest, the University of Texas Medical Branch at Galveston and other health institutions, financial institutions, tourism and fishing, and a vibrant historic downtown that offers cruising, shopping, arts and entertainment all provide principal economic support.

Galveston has the amenities of a larger city, but small town atmosphere. Island life is enhanced by the absence of traffic congestion and heavy traffic delays. The major thoroughfares are rarely heavily congested, even during peak times, and it takes no more than 15-20 minutes to get anywhere you want to go on the island.

Winter months, when currents deposit rows of shells on the sand, are the best time to comb the beaches for seashells. With average temperatures normally ranging from lows in the 50s (10 Celsius) to highs in the 60s (18 Celsius) December through February, the weather is perfect for enjoying outdoor activities such as fishing, boating and bird watching.

Brief History of Galveston

The City of Galveston was chartered in 1839. The role of Galveston as the principal port and gateway to the Southwest during the 19th Century has placed the entire city in a unique position in relation to the history of Texas. The city furnished shipping, goods, money, and transportation necessary to settle the State, nurture its trade and help accomplish its independence.

In 1836, Michael Menard, bought “one league and a labor of land” from the Republic of Texas. He helped organize the Galveston City Company in 1838. From 1840 to 1870, the city was a major immigration port for over a quarter million Europeans. Texas’s secession from the Union and the Civil War halted development temporarily. The mid 1870’s to the mid 1890’s were the apex of Galveston’s prosperity. The Strand area became the Wall Street of the Southwest. Fortunes were made in cotton, mercantile house, banks, publishing and printing, flour and grain mills, railroads, land development and shipping. In 1891, the University of Texas Medical Branch was established.

The boom period of the “Queen City of the Gulf” ended with the great 1900 storm, which killed 6,000 and left 8,000 homeless. After the storm, the 16-foot-high, 17-foot-wide seawall was begun. The first section was completed in 1904. Behind it, 2,200 structures were raised an average of five feet.

In 1914, the Houston Ship Channel was deepened which took much of Galveston’s trade. From 1924 to 1957, until a crackdown by the state attorney general’s office, Galveston was primarily known as a wide-open port city where gambling and all sorts of amusements could be found. During World War II, the island had an air base where B-17’s received their final briefing before leaving for the Pacific.

In the 1960’s and early ‘70’s, there were forward looking innovations in Galveston. The council-manager form of government was adopted in 1961. The Texas Maritime Academy, Galveston College, and the Marine Biomedical Institute were established. The first container terminal opened in 1972. Rosenberg Library was expanded. The Galveston County Cultural Arts Council was founded. A 40 block residential historical district was established in the East End; and the Strand area and a number of notable buildings were placed on the National Register.

DEMOGRAPHIC PROFILE

The City of Galveston

49,443
Population

\$42,216
Median Household Income

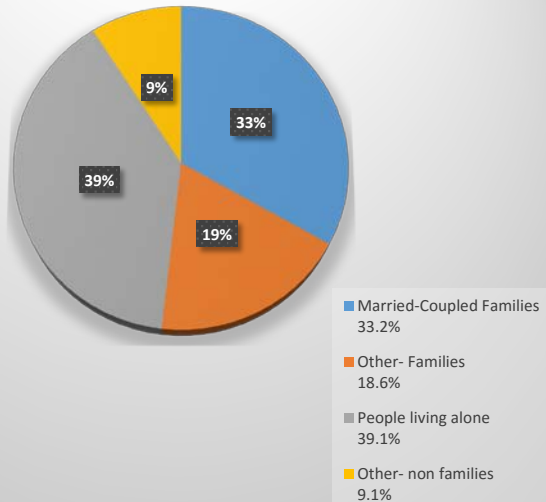
\$154,400
Median Value of owner
occupied housing units

\$865
Median gross rent

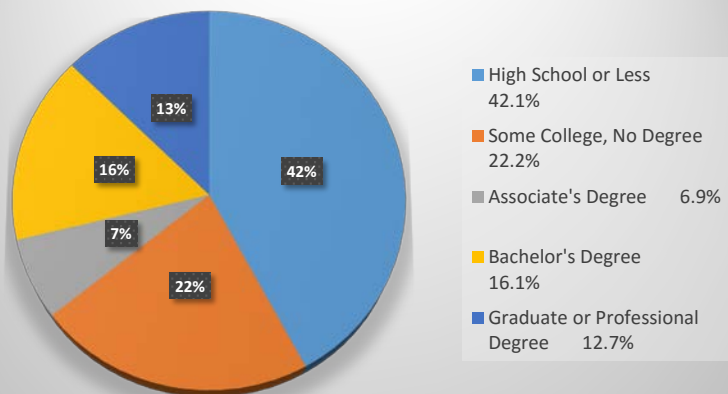
2.21
Persons per household

20,522
Households

Types of Households



Educational Attainment



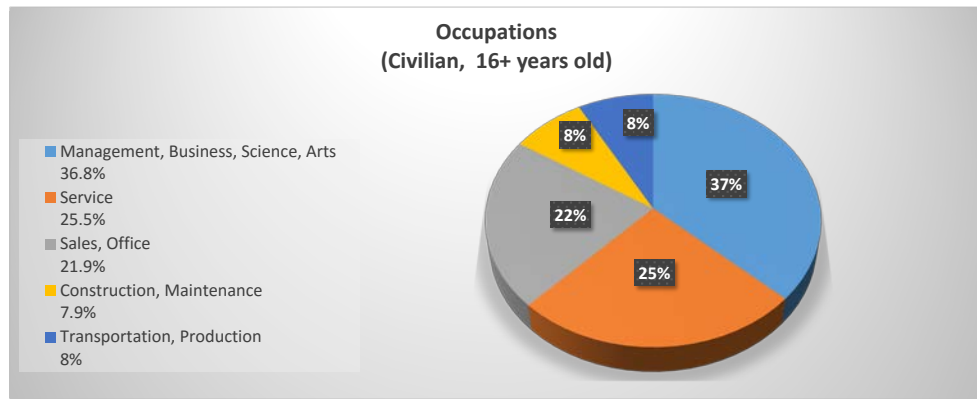
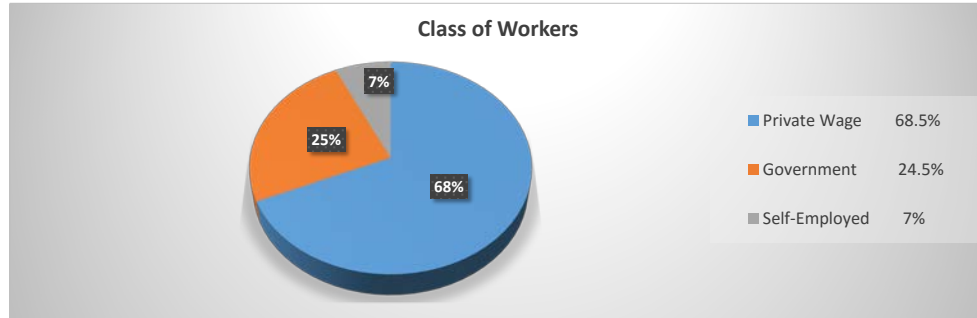
Source:

*U.S. Census Bureau, www.census.gov (2012-2016)

* American Community Survey (2012-2016)

ECONOMIC PROFILE

The City of Galveston



** Top 10 Employers (2016)		Estimated Employees
1.	University of Texas Medical Branch	8,254
2.	Landry's Restaurants	2,788
3.	Galveston County (on island only)	1,340
4.	Galveston Independent School District	1,100
5.	Moody Gardens	1,027
6.	American National Insurance Company	845
7.	City of Galveston	744
8.	Fertitta Hospitality	566
9.	Galveston College	543
10.	Schlitterbahn	500

** Top 10 Property Taxpayers (2016)		Total Assessed Value
1.	Centerpoint Energy Inc	45,827,826
2.	Fertitta Hospitality Inc	38,570,690
3.	Willie G's Post Oak Inc	30,077,185
4.	Eighteen Seventy Strand Corp	22,125,280
5.	TFT Galveston Portfolio Ltd.	18,501,120
6.	Silverleaf Resorts Inc	17,711,280
7.	Galveston Island Water Park LP	17,293,370
8.	Galveston Terminals Inc	15,019,290
9.	AET Lighting Services LLC	14,297,132
10.	Island Hospitality	13,991,940

Source:
 *U.S. Census Bureau, www.census.gov (2012-2016)
 * American Community Survey
 **Galveston CAD, 2016 GEDP Developer Profile

Glossary

Glossary

ACCOUNTS PAYABLE - A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE - An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL BASIS - The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ADOPTED BUDGET - The budget approved by City Council and enacted via a budget appropriation ordinance.

AD VALOREM TAX - Tax on property imposed at a rate percent of the value as stated in an invoice (also known as “property tax”).

APPRAISED VALUE - To make an estimate of value as related to property.

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. The Galveston Central Appraisal District establishes property valuation.

AUDIT - A comprehensive examination as to the manner in which the government’s resources were actually utilized, concluding in a written report. A financial audit is a review of the accounting system and financial information to determine how governmental funds were spent and whether expenditures were in compliance with the legislative body’s appropriations. A performance audit consists of a review of how well the government met its stated goals.

BALANCE SHEET - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET - A budget in which estimated revenues equal estimated expenditures.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specific rate.

Glossary

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Prepared for adoption and approval by the City Council. This budget is for the period of October 1 to September 30, which is the same as the fiscal year.

BUDGET CALENDAR - The schedule of the key dates or milestones, which the City departments follow in preparation, adoption, and administration of the budget.

CAPITAL EQUIPMENT - Equipment with a value in excess of \$5,000 and an expected life of more than two years.

CAPITAL IMPROVEMENT PROGRAM - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CAPITAL OUTLAY - Expenditures, which result in the acquisition of an addition to fixed assets.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major facilities or equipment.

CASH ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG - Community Development Block Grant - An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City's population.

CERIFICATES OF OBLIGATION (CO'S) - Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short term financing.

CODING - The system of numbering to designate funds, departments, divisions, etc. in such a manner that the number quickly reveals certain required information. Example: organization - 151330 - Finance

Administration. The first three numbers (151) are finance and the last three numbers (330) are administration.

Glossary

CONTINGENCY - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES - Amounts paid for services rendered by organizations or personnel.

CURRENT ASSETS - Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year.

CURRENT LIABILITIES - Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within one year.

CURRENT TAXES - Taxes levied and becoming due within one year.

DEBT SERVICE REQUIREMENTS - The amount of revenue, which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DELINQUENT TAXES - Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT - A major administrative division of the City.

DEPRECIATION - The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset and each period is charged with a portion of such cost. The entire cost of the asset is ultimately charged off as an expense through this process.

DIVISION - Functional or activity separation of a department.

ENCUMBRANCES - Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprise - where the intent is that the costs of providing goods or services to the general public on a continual basis to be financed or recovered primarily through user charges.

ESTIMATED REVENUES - The amount of revenues necessary to fund expenditures based on prior history and analysis of charges and fees assessed.

EXPENDITURE - The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR - A period at the end of which and for which financial statements are prepared. The City's fiscal year is October 1 through September 30.

FIXED ASSETS - Assets over \$5,000 which are intended to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE - A special privilege granted by a government permitting the continued use of public property and is usually involvements of monopoly and regulation.

FUNCTION - Expenditure classification according to the specific lines of work performed by organization units.

FUND - A fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - Current assets in excess of current liabilities in all funds.

GAAP - GENERALLY ACCEPTED ACCOUNTING PRINCIPLES - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB - GOVERNMENTAL ACCOUNTING STANDARDS BOARD - The board is a private, nonprofit organization consisting of seven board members and a full-time staff. GASB is funded by the Financial Accounting Foundations, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

GFOA GOVERNMENT FINANCE OFFICERS ASSOCIATION - A professional association of state and local finance officers in the United States that has served the public finance profession since 1906.

GOVERNMENTAL FUNDS - Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for in the Governmental Funds.

GRANTS - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Glossary

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department to other departments of a government on a cost reimbursement basis.

MATERIALS & SUPPLIES - Purchase of expendable goods.

MODIFIED ACCRUAL - The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period”. Expenditures are recognized when the related fund liability is incurred.

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfers out.

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets.

OPERATING TRANSFERS - Legally authorized transfers from a fund receiving revenue to the fund through which the resources are expended.

ORDINANCE - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges universally require ordinances.

OTHER FINANCING SOURCES - Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified from revenues.

PAY GRADE - The division of payroll into incremental steps. Special categories include C/A (Council Approved), CMA (City Manager Approved), CS (Civil Service), and C/B (Collective Bargaining).

PERSONAL SERVICES - Payment of payroll services that includes salaries and fringe benefits.

PROJECTED EXPENSE - The estimate of the expenditures for the fiscal year based on expenditures through six months for the purpose of obtaining a projected fund balance.

PROPERTY TAX - Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Glossary

PROPRIETARY FUNDS - Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

RESERVE - An account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS - non-recurring or non-routine transfers of equity between funds.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

REVENUE - Increases in governmental fund type net current assets from other than an expenditure refund and/or residual transfer.

REVENUE BONDS - Earnings of an Enterprise Fund pay for interest, principal and related expenditures on these bonds.

SALES TAX - A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. State law defines the categories for taxation. Monies collected under administration, operations, maintenance, and financing related debt service.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

TAX RATE - The amount of tax stated in terms of a unit of the tax base.

TAX RATE LIMIT - The maximum rate at which a government may levy a tax.

TRADITIONAL BUDGET - The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

TRANSMITTAL LETTER - A general discussion of the proposed budget as presented in writing by the City Manager to the City Council, explaining the basis of the budget, management policies, overview, and financial condition of the city, significant changes, and future impact.

UNENCUMBERED BALANCE - The amount of an appropriation that is neither expended, nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL - The amount that total current assets exceed total liabilities.

Budget Summary

FY 2019 PROPOSED BUDGET CITYWIDE BUDGET SUMMARY

Overview

The city maintains a significant number of funds, each created to ensure and demonstrate legal compliance with city ordinance, city charter, state law or federal law. All city revenue carries some form of restriction that governs its use for specific activities and purposes. This page summarizes the City's operating budget.

Total Budget

The Proposed Budget for FY 2019 is \$144.6 million for operating expenditures funds, which is \$1.2 million or 0.9 percent more than last year's budget. These expenditures ensure that daily city services are provided year round to Galveston residents and visitors. In addition, the Proposed Budget includes \$9.1 million for one-time appropriations of fund balance, an amount that is \$282,500 or 3 percent less than last year. These funds include \$2.3 million for up front funding of Hurricane Harvey recovery and repair which is reimbursable, \$2.5 million for emergency appropriation by City Council, approximately \$1 million that can be used to address police pension fund reform.

The **General Fund** includes major taxes received directly by the city, and the Proposed Budget for FY 2019 of \$55.9 million includes funds primarily for public safety and infrastructure. **Special Funds**, twenty-four in number, are funded with fees, taxes, and other forms of revenue that have been set aside for a specific legal purpose. In spite of their legally restricted nature, as public funds, the City Manager still includes them in the Proposed Budget, as required by State law. In return, the City Council reviews and adopts budgets that ensure they are expended for the legally intended purpose.

The **Debt Service Fund** is used to budget for tax-supported debt payments, including property tax and hotel occupancy tax debt payments. **Enterprise Funds** are intended to **function** as stand-alone business enterprises, operating public services normally run by municipalities.

Legal Compliance

This budget complies with every legal test that applies to the city's budget.

1. It conforms to the State Budget Law (Chapter 102 of the Local Government Code) regarding disclosures, schedules, connection to the annual property tax levy and rate setting process, as well as the form and format of the document itself.
2. Seta sides required by the city charter for contributing property tax revenue to the Rosenberg Library and General Fund revenue to the Infrastructure and Debt Service Fund are a part of the budget.
3. The city charter's seven percent budget increase test has been met. A schedule that demonstrates this is included at the end of this Budget Summary section.
4. The General Fund's actual and projected ending fund balances for FY 2017, 2018 and 2019 are greater than the ninety-day required minimum.
5. All unencumbered appropriations or budgeted balances as of the end of FY 2018 are anticipated in this Budget to return to the fund in which they originate for consideration of appropriation in FY 2019 by the City Council.

6. A complete five year capital improvements project in a separate section of the budget. It draws directly from the FY 2019-2023 Capital Improvement Plan presented in July 2018.
7. The proposed tax rate of \$0.561 per \$100 of taxable value is less than the state legislated effective rate of \$0.562658 and the state defined rollback rate of \$0.586744. The proposed rate is also less than the charter maximum rate. For FY 2019, that maximum rate, considering the sales tax reduction factor, is \$0.6023.
8. All debt service reserve requirements have been met and sufficient budgeted revenue has been set aside for the payment of debt service in FY 2019, including a transfer from the Infrastructure and Debt Service Fund of \$2.1 million. This transfer was anticipated in order to support the continued issuance of the tax supported bonds approved by the voters in May, 2017 for street and drainage projects. It includes approximately \$1 million that is replacing property tax revenue needed to provide continued support for the increases in the General Fund for police and fire compensation and the transfer to the Infrastructure fund itself.
9. Every operating fund and capital fund, including the beginning and ending cash balances for FY 2018, is included in this budget. Total operating fund balances are projected to end FY2018 at \$65.3 million dollars and FY2019 at \$37.7 million dollars a drop of \$28.2 million. This is due primarily to the programming of virtually all special revenue fund balances (\$20.02 million) and one-time appropriations of fund balance (\$9.7 million) that are either reimbursable (Harvey share at \$2.3 million) or only to be used at Council's request (\$2.5 million).
10. Contractual obligations to the Gulf Coast Water Authority, to the city's three Tax Increment Reinvestment Zones and to MUD 30 are being met.

Highlights

1. Employee compensation increases are funded for police officers (2.75 percent) and firefighters (2.61 percent) agreed upon through collective bargaining and each including a one percent COLA. Also funded is a COLA for all non-classified personnel (2 percent). Other adjustments continue to be made using market salary rates as the basis of comparison.
2. The Proposed Budget for personnel also funds twelve additional positions across the city, including the six additional police officers funded through the COPS grant.
3. The CIP is being implemented with a focus on ensuring the street and drainage projects presented to the voters and approved in the May 2017 bond election will be completed within five years.
4. Water and sewer rates increase are under discussion but no revenue is included in the Proposed Budget in anticipation of any increase.
5. Funding is also provided for the increases in the city's contributions to the Fire Pension Plan (3 percent increase from 14 to 17 percent) and Police Pension Plan (2 percent increase from 12.83 to 14.83 percent) approved midway through FY 2018.
6. Island Transit operations enter into a new phase of service because of its restored status as an urban transit system. Federal funds are being increased, and local underperforming routes and service have been discontinued. However, the FY 2019 Proposed Budget includes a portion of its share of Hotel Occupancy Tax revenue for bus and rail trolley services as a tourist draw.

CITY-WIDE SUMMARY
Summary Schedule of Revenues and Expenditures

	FY2017 Actual	FY2018 Budget	FY2018 Estimated	FY2019 Proposed
Beginning Fund Balance				
General Fund	\$20,629,743	\$17,757,428	\$17,757,428	\$18,263,879
Special Revenue Funds	20,831,426	19,632,607	19,632,607	18,141,965
Debt Service Fund	1,518,471	1,678,104	1,678,104	1,597,445
Enterprise Funds	17,986,896	18,811,662	18,811,662	18,079,536
Total	\$60,966,536	\$57,879,801	\$57,879,801	\$56,082,824
Revenue				
General Fund	\$51,728,350	\$54,583,500	\$54,175,500	\$55,896,700
Special Revenue Funds	18,972,873	19,858,691	17,777,899	18,862,629
Debt Service Fund	2,160,028	4,032,400	3,981,800	5,192,812
Enterprise Funds	48,503,325	47,869,696	46,954,459	47,234,314
Total	\$121,364,576	\$126,344,287	\$122,889,658	\$127,186,455
Expenditures				
General Fund	\$51,832,479	\$55,081,921	\$53,245,847	\$55,896,702
Special Revenue Funds	20,171,691	38,426,449	19,268,541	36,653,582
Debt Service Fund	2,000,394	4,062,459	4,062,459	5,192,812
Enterprise Funds	42,127,670	45,773,956	43,528,190	46,845,944
Total	\$116,132,234	\$143,344,785	\$120,105,037	\$144,589,041
Revenues over/(under) Expenditures				
General Fund	(\$104,129)	(\$498,421)	\$929,653	\$0
Special Revenue Funds	(1,198,818)	(18,567,758)	(1,490,642)	(17,790,953)
Debt Service Fund	159,634	(30,059)	(80,659)	0
Enterprise Funds	6,375,655	2,095,740	3,426,269	388,370
Total	\$5,232,342	(\$17,000,498)	\$2,784,621	(\$17,402,583)
One Time Appropriation of Fund Balance				
General Fund	\$2,768,186	\$4,673,864	\$423,202	\$4,376,876
Special Revenue Funds	0	0	0	0
Debt Service Fund	0	0	0	0
Enterprise Funds	5,535,152	4,747,223	4,158,396	4,761,700
Total	\$8,303,338	\$9,421,087	\$4,581,598	\$9,138,576
Ending Fund Balance				
General Fund	\$17,757,428	\$12,585,143	\$18,263,879	\$13,887,003
Special Revenue Funds	19,632,607	1,064,849	18,141,964	351,013
Debt Service Fund	1,678,104	1,648,045	1,597,445	1,597,445
Enterprise Funds	18,827,399	16,160,179	18,079,536	13,706,206
Sub-Total	\$57,895,539	\$31,458,216	\$56,082,823	\$29,541,666
Internal Service Funds	\$9,366,220	\$8,546,563	\$9,258,957	\$8,202,456
TOTAL WITH INTERNAL SERVICE FUNDS	\$67,261,758	\$40,004,779	\$65,341,781	\$37,744,122

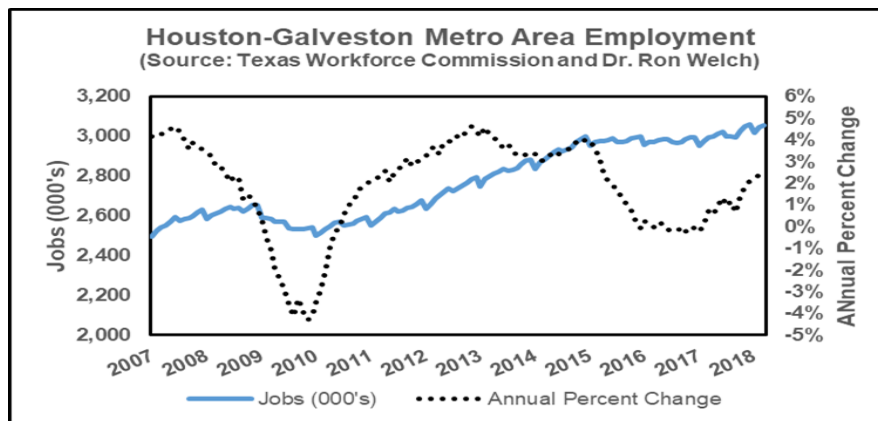
Note: The Internal Service Funds revenues and expenses are not included in the totals above to avoid duplication.

FY 2019 PROPOSED BUDGET ECONOMIC OUTLOOK

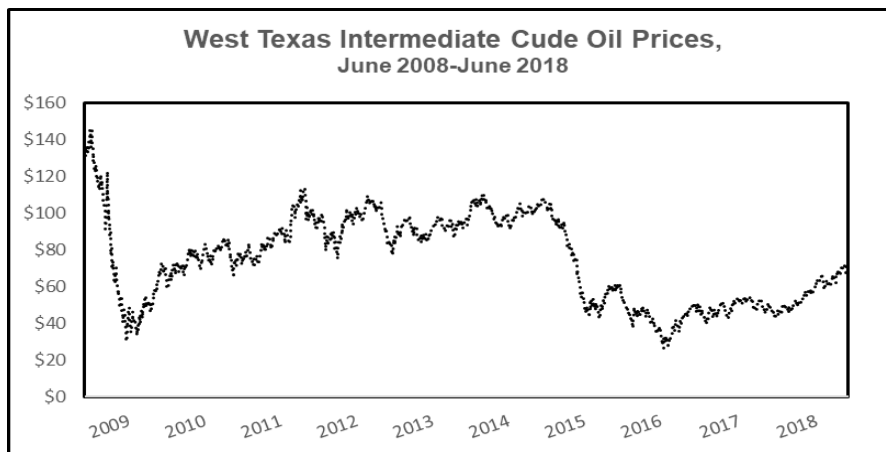
Economic Overview

Galveston is continuing to show signs of economic vibrancy that are connected with gradual regional economic improvement, continued growth in the national economy as well as expansion and improvement of the City's infrastructure and beaches. The economic growth of the region is highly dependent on energy and particularly the price of oil. Galveston's economy is heavily influenced by the region's economic health, but also has strong ties to national economic growth. These connections are based largely on Galveston's tourism industry which continues to grow.

In the last twelve years, employment in the metro area has shown strong growth overall in spite of two economic downturns in 2008-2009 and in 2015-2017. Average annual employment growth for the period shown in the graph below was 1.73 percent, which explains the long-term two percent growth trend assumptions generally used by local forecasters.

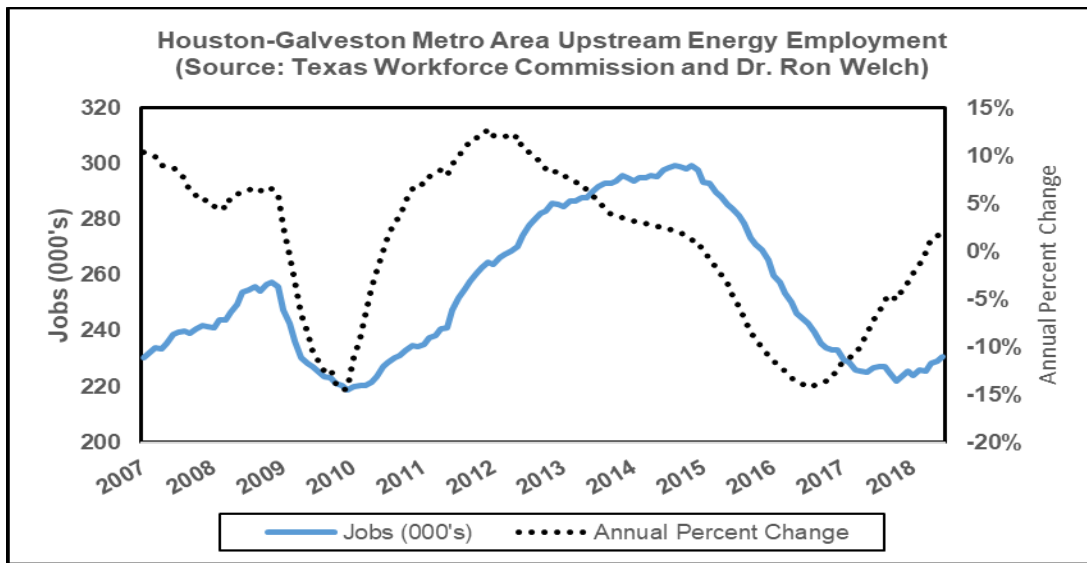


The metro area's economic growth is based largely on two factors: energy and the U.S. economy. Oil prices (West Texas Intermediate crude) have been extremely volatile over the last ten years (see below).



After dropping to the \$40 per barrel range at the start of 2009, prices recovered to a peak of \$105 per barrel in June, 2014, only to drop again. Since February 11, 2016, when a barrel was priced at \$26.21, today's price is in the mid \$60's. Experts tell us that worldwide supply and demand drive the

price, making the world economy a third major economic driver of the metro economy. The effect on upstream energy employment has been dramatic, and somewhat inconsistent.



As shown in the graph above, high oil prices in the 2012-2015 period drove upstream energy employment growth to its peak of 300,000 jobs in November 2014. In the 2015 to 2016 period when prices were dropping, upstream energy jobs also dropped. The approximately 75,000 jobs lost since the November 2014 high are beginning to be recovered slowly with energy companies exercising much caution in the way they rebuild their workforce. Increased use of parallel drilling techniques, while much more efficient and productive are likely to slow this upstream energy employment recovery even more.

Until recently, most consensus forecasts of economic growth projected that the national economy could be expected to grow on a “real basis” (adjusted for inflation) in the range of 1.5 to 2.5 percent per year for the next few years. Recent news that the economy posted a 4.1 percent growth rate in the second quarter of 2018 has caused some to reconsider their previous forecasts.

BASELINE ECONOMIC CHANGE ASSUMPTIONS						
Area/Indicator	FY 2018 Est.	FY 2019 Forecast	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast
National						
National Inflation Rate (1)	1.8%	2.2%	2.2%	2.2%	2.2%	2.2%
U.S. Real Gross Domestic Product (1)	3.3%	2.4%	1.8%	1.5%	1.6%	1.6%
Ten Year Treasury Note (1)	3.3%	3.9%	4.2%	4.2%	3.9%	3.7%
3-month Treasury Bill (1)	2.3%	3.2%	3.7%	3.7%	3.4%	3.0%
Metropolitan Area						
Employment Annual Growth Rate (2)	1.30%	1.52%	1.87%	2.20%	1.60%	1.60%
Inflation Rate (3)	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Fuel Prices (3)	15.3%	2.0%	2.0%	2.0%	2.0%	2.0%
Health Care Inflation (3)	1.9%	10.0%	8.0%	8.0%	8.0%	8.0%
City of Galveston						
Population Growth Rate (3)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Population (3)	50,497	51,002	51,512	52,027	52,547	53,073
City Water Customers Growth Rate (3)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Investment Pool Earnings Rate (3)	1.7%	2.2%	3.0%	3.3%	3.4%	3.0%
New Construction (\$Millions - Prior CalYr) (3)	\$72.6	\$75.0	\$60.0	\$60.0	\$60.0	\$60.0

SOURCES:

(1) Congressional Budget Office, using calendar year that overlaps nine months of the City's fiscal year

(2) Dr. Robert Gilmer, Bauer College of Business, University of Houston

(3) U.S. Energy Information Administration for 2018-2019 and City of Galveston Finance Department thereafter.

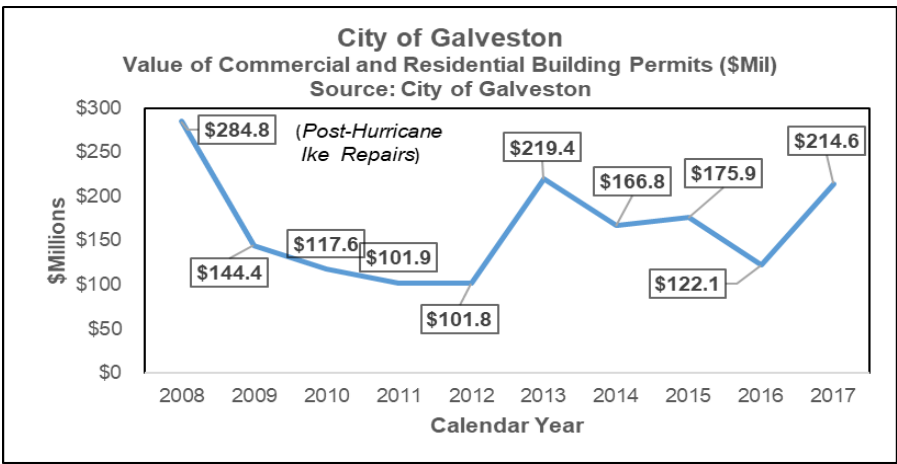
The assumptions used in the revenue estimates that are a part of the Proposed FY 2019 Budget will remain the same and be monitored throughout the fiscal year in keeping with our current practice. The Congressional Budget Office's (CBO) Real Gross Domestic Product annual growth rate is in the lower end of that range, forming a more conservative view of the effect potential fiscal and monetary policy changes will have on economic growth. CBO's other assumptions show interest rates rising steadily and inflation remaining in the 2 to 2.5 percent range.

Local Economic Indicators

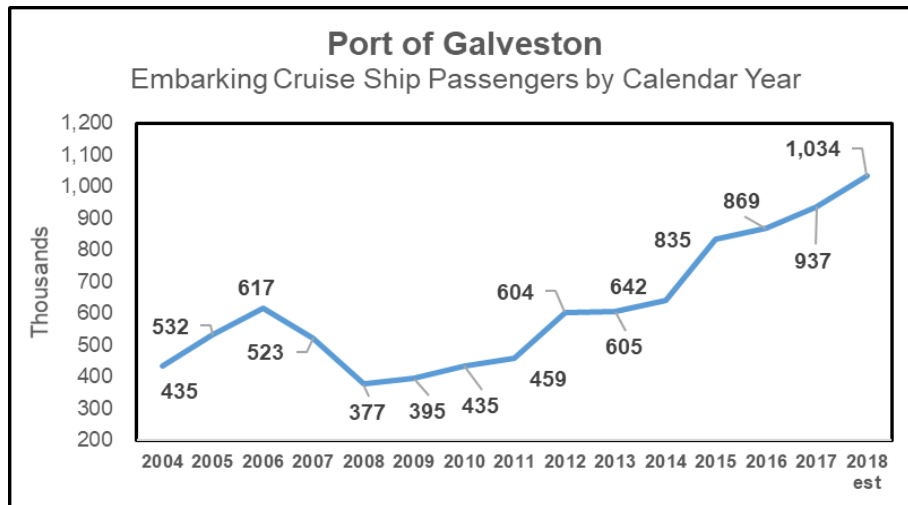
Dr. Robert Gilmer of the University of Houston Institute for Regional Forecasting is projecting a continuing regional recovery and a return to historical employment growth rates. The remainder of the assumptions shown above have been adopted for this forecast based on the regional and national forecasts and Galveston's own recent history. The forecast is based on a one per cent annual growth rate for Galveston in terms of population and the number of water customers.

Galveston continues to have a lower cost of living than the nation in spite of its growing economy. According to the U.S. Department of Labor Statistics, the Consumer Price Index-Urban (CPI-U) for the U.S. as a whole was 249 in February 2018. The CPI-U For the metropolitan area including Galveston was 224.7 for the same period. By this measure, Galveston's cost of living is approximately 10.8 percent less than the nation as a whole.

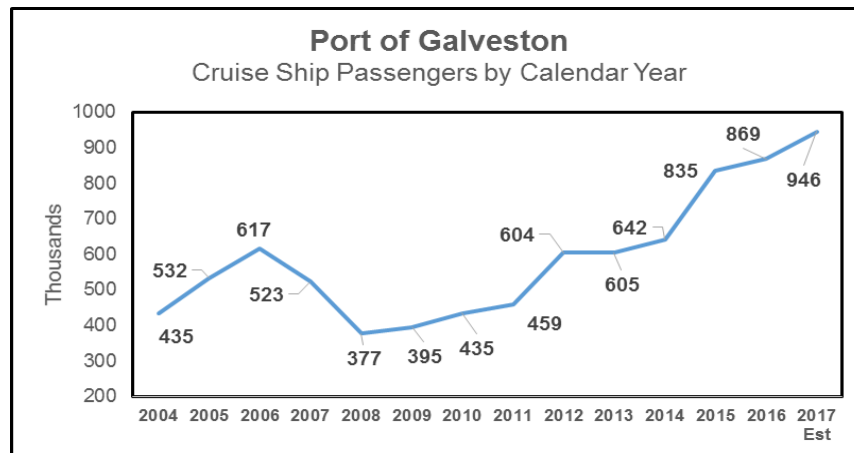
Construction activity in Galveston is continuing at a steady pace after the value of building permits in the immediate aftermath of Hurricane Ike peaked in 2008 at \$284.8 million. While the trend has been downward since 2013 in the value of commercial and residential building permits, 2017 produced a \$214.6 million total, largely due to \$142.2 million in new commercial permits.



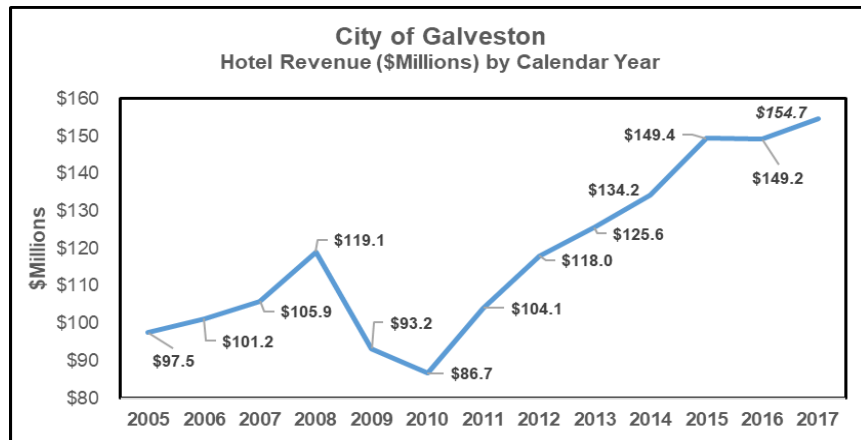
The Port of Galveston is an important contributor to both the Galveston and Texas economies. In calendar year 2016, the Port of Galveston ranked 52nd of all U.S. ports in total cargo volume, 55th in domestic cargo volume, and 44th in export cargo volume. Cruise ship passengers through the port continue to set records each year. After cruise ship traffic was interrupted by Hurricane Ike in 2008 and cruise passengers dipped to 377,000, the Port of Galveston saw 937,000 cruise passengers in 2017, with currently scheduled departures for 2018 expected to total 1,034,000 for the year.



Continuing growth in cruise passengers coming through the Port of Galveston is another tangible indicator of the vibrancy of Galveston's growth.



The City is a popular destination for tourists, including its ample beaches and other attractions. The City's downtown area features The Strand District, which is the home of some of Galveston's most historic commercial buildings, and the centerpiece for the City's active year-round calendar of community and seasonal events. Nearby is the East End Historical District which is on the National Historic Register and the site of many of the City's historic structures. Galveston remains a favored spring break destination with its family-friendly attractions. Like other local and regional indicators, hotel revenue was set back by Hurricane Ike but has rebounded strongly.



Conclusion

The regional and local economic growth rates seen in recent years have been strong but not altogether unpredictable. Galveston experienced a local slump caused by the simultaneous effect of the national recession in 2008-2009 and Hurricane Ike. It is perhaps more realistic to view the growth rate of the 2010-2016 period as a natural rebound and not the start of a new long-term growth trend.

FY 2019 PROPOSED BUDGET CITYWIDE REVENUE SUMMARY

Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to present the city's operating revenues as though there was only one fund. This is accomplished by leaving out transfers shown as revenue (transfers from one fund from another) between city operating funds.

Total citywide revenue included in the FY 2019 Proposed Budget is \$116.6 million or approximately \$1 million more than the FY 2018 Estimated total of \$115.6 million. This is largely due to one to two percent growth in major revenue sources offset by losses in transit and other revenue.

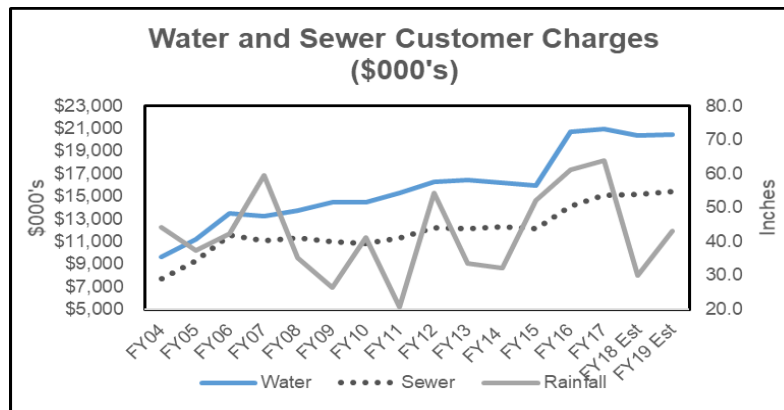
CITYWIDE REVENUE BY CATEGORY (\$000's)

Revenue Source	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimated	FY 2019 Proposed	FY18 +/- FY Est	Pct Diff
Water and Sewer Charges	\$33,963	\$36,110	\$36,608	\$35,553	\$35,932	\$379	1.1%
Property Taxes	\$27,818	\$29,845	\$34,144	\$33,751	\$34,412	\$661	1.9%
Sales Taxes	\$15,088	\$15,197	\$16,160	\$16,250	\$16,600	\$350	2.1%
City Service Fees	\$12,725	\$12,426	\$13,789	\$13,332	\$13,665	\$333	2.4%
Franchise and Other General	\$6,387	\$6,611	\$6,735	\$6,686	\$6,651	(\$35)	-0.5%
Hotel Occupancy Taxes	\$3,500	\$2,386	\$2,960	\$2,562	\$2,868	\$306	10.7%
Transit Grants/Fees	\$3,519	\$4,051	\$2,974	\$3,474	\$2,805	(\$669)	-23.9%
Other Revenue and Sources	\$5,326	\$3,246	\$1,474	\$1,814	\$1,411	(\$403)	-28.6%
Court Fines	\$1,873	\$1,658	\$1,791	\$1,572	\$1,572	\$0	0.0%
Investment Earnings	\$430	\$414	\$516	\$597	\$639	\$42	6.6%
Total	\$110,629	\$111,944	\$117,151	\$115,591	\$116,555	\$964	0.8%

Water and Sewer Charges

Taken together, water and sewer customer charges provide the city's largest single revenue source. This is the result of rate increases that became effective October 2015. Those rates support an active Capital Improvement Plan (CIP), which in the current FY 2019-2023 period includes \$104.2 million in water projects and \$59.9 million in sanitary sewer projects. Also, the city's sole water supplier, the Gulf Coast Water Authority, is expected to raise the City's cost of water annually. While these two factors will likely require rate increases, the revenue estimate in the Proposed Budget for FY 2019 includes no revenues from such an increase. Discussions are underway to consider raising rates this fiscal year, but that decision does not have to be made prior to the start of the fiscal year.

The city's water rates are based on a tier structure that assigns higher rates for non-residential and sprinkler systems, thereby protecting smaller users. The capacity of the entire water system is driven by the peaks usage that occurs as a result of tourism and irrigation. This includes transmission lines, pumps, storage tanks and water rights, also. Additional water rate increases were anticipated in FY 2017 and 2018, and those increases have now been avoided. We expect to continue annual reviews that consider the long-term cost of the CIP and the increasing cost of water beginning with the Long Range Financial Forecast. This year's forecast projects the need for annual increases for water and sewer combined in the 4 to 5 percent range.

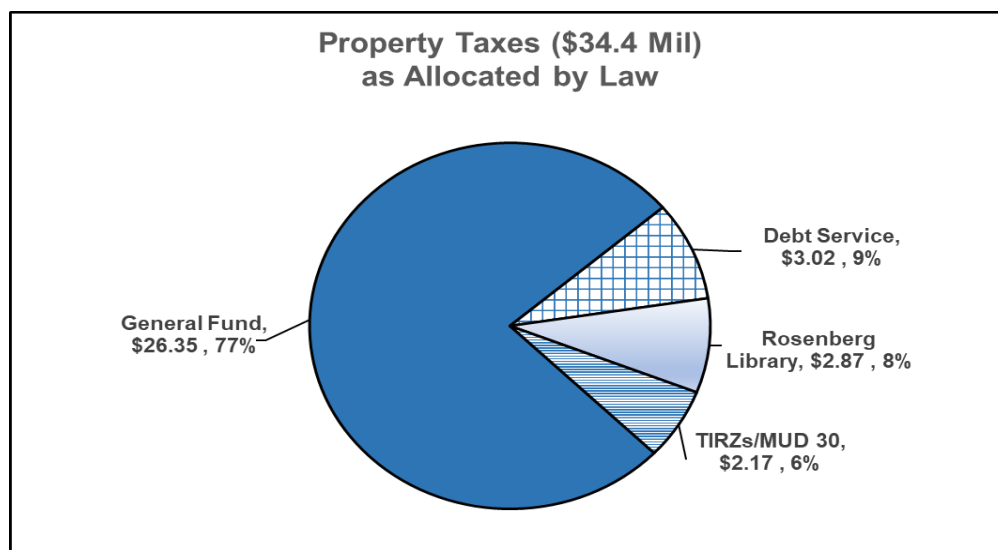


Water and sewer revenue is normally driven by population, tourism, and the amount of rainfall in any given year. This year's growth assumption is one percent based on anticipated population growth.

Property Taxes

Property taxes are the second largest revenue source of the City. Under State law, the Galveston County Appraisal District establishes taxable values, the City approves rates and exemptions and the Galveston County Tax Assessor-Collector (TAC) acts as the city's TAC, collecting taxes and supervising delinquent collection efforts. The FY2019 Proposed Budget estimates property taxes at \$34.4 million as shown on the next page but only counts \$32.2 million as revenue available for city services.

The Budget includes the General Fund which gets the lion's share of property taxes, \$26.35 million or 77 percent of the total. The Debt Service Fund will receive \$3 million in FY 2019. The Rosenberg Library receives the equivalent of five cents of the property tax rate each year, regardless of what the overall rate may be from year to year. This amount is levied and collected as a part of that portion of the city's property tax known by law as the Maintenance and Operations tax. It is deposited in the separate Rosenberg Library Special Revenue Fund and paid to the Library. In FY 2019, this amounts to \$2.87 million.



The City's three Tax Increment Zones each receive 100 percent of taxes levied on the incremental growth in taxable value that has occurred since the inception of each Zone. MUD 30 receives an amount

equal to 60 percent of the city's property taxes collected inside MUD 30's boundaries or an amount equal to the MUD's annual debt service payment, whichever is less. In FY 2019, this will equate to \$2.17 million, which amount is not strictly considered a part of the city budget. Overall the property tax roll (taxable value on that roll) is increasing by 2.4 percent (shown below). After deducting for TIRZs and MUD 30, the overall net revenue increase is 1.74 percent.

**City of Galveston Property Tax Rolls
Result of Tax Protest Process**

Tax Year	Fiscal Year	Initial Value	Value Lost in Protests	Net taxable Value	Percent Loss in Protests	Net Increase	Initial Increase
2007	2008	\$4,173,803,003	(\$153,530,255)	\$4,020,272,748	-3.7%		
2008	2009	\$4,397,647,451	(\$90,707,745)	\$4,306,939,706	-2.1%	7.1%	9.4%
2009	2010	\$3,867,916,387	(\$172,881,661)	\$3,695,034,726	-4.5%	-14.2%	-10.2%
2010	2011	\$4,339,578,504	(\$295,077,791)	\$4,044,500,713	-6.8%	9.5%	17.4%
2011	2012	\$4,312,300,922	(\$118,014,116)	\$4,194,286,806	-2.7%	3.7%	6.6%
2012	2013	\$4,510,802,981	(\$187,955,326)	\$4,322,847,655	-4.2%	3.1%	7.5%
2013	2014	\$4,686,443,571	(\$151,378,426)	\$4,535,065,145	-3.2%	4.9%	8.4%
2014	2015	\$4,901,091,851	(\$138,178,611)	\$4,762,913,240	-2.8%	5.0%	8.1%
2015	2016	\$5,484,694,099	(\$189,588,687)	\$5,295,105,412	-3.5%	11.2%	15.2%
2016	2017	\$6,160,829,855	(\$315,289,572)	\$5,845,540,283	-5.1%	10.4%	16.3%
2017	2018	\$6,498,782,493	(\$325,700,110)	\$6,173,082,383	-5.0%	5.6%	11.2%
2018	2019 Forecast	\$6,446,502,802	(\$141,823,000)	\$6,304,679,802	-2.2%	2.1%	4.4%
2018	2019 Certified	\$6,446,502,802	(\$122,602,802)	\$6,323,900,000	-2.2%	2.4%	3.1%

This historically minimal growth in property tax revenue is insufficient to provide sufficient funding for General Fund cost increases. In FY 2019, that includes increases in public safety salaries and pensions and in the infrastructure set aside, all of which is paid for with property taxes. The FY 2019 Proposed Budget, therefore, includes a proposed shift in the distribution of the tax rate, reducing the debt service rate and increasing the General Fund share of the operations and maintenance rate by a like amount. The net effect is to hold the overall rate constant, and add approximately \$1 million to General Fund revenue. The corresponding reduction in Debt Service Fund property tax revenue is proposed to be made up with a transfer from the Infrastructure and Debt Service Fund. Although this is the first year for such use of the Infrastructure and Debt Service Fund, it was forecasted as necessary to support debt service payments for bonds issued in association with the May 2017 bond election.

PROPOSED PROPERTY TAX RATE SHIFT

Property Tax Revenue Allocation Categories	Current Rate Distribution (per \$100 of Taxable Value)	Proposed Rate Distribution	Increase/ (Decrease) in Rate	Increase/ (Decrease) in Revenue
General Fund Operations and Maintenance	\$0.441	\$0.4585	\$0.0175	\$995,600
Debt Service Interest and Sinking Fund	\$0.070	\$0.0525	(\$0.0175)	(\$995,600)
Rosenberg Library Fund	\$0.050	\$0.0500	\$0.0000	\$0
Total Property Tax Rate	\$0.561	\$0.5610	\$0.0000	\$0

This distribution of the property tax roll is not proposed as permanent. The Debt Service Forecast below demonstrates how the rate can be restored to its \$0.07 per \$100 of taxable value over a five year period assuming four percent annual growth in values and continued bond sales.

DEBT SERVICE FUND FORECAST (\$000s)

	FY2019	FY2020	FY2021	FY2022	FY2023
REVENUE					
Property Taxes	\$3,023	\$3,294	\$3,737	\$4,210	\$4,716
Infrastructure & Debt Service Fund Transfer	\$2,145	\$2,778	\$2,546	\$2,626	\$2,315
Interest Income	\$40	\$45	\$48	\$42	\$45
TOTAL REVENUE	\$5,208	\$6,117	\$6,331	\$6,878	\$7,076
EXPENSE					
Current Debt Service (includes 2017 Bonds)					
Principal	\$2,356	\$2,339	\$2,250	\$2,543	\$2,660
Interest	\$1,329	\$1,236	\$1,146	\$1,054	\$941
Paying Agent Fees	\$5	\$5	\$5	\$5	\$5
Subtotal Current Debt Service	\$3,690	\$3,580	\$3,401	\$3,602	\$3,606
Projected Future Bonds Debt Service					
Principal	\$872	\$1,625	\$1,647	\$1,717	\$1,793
Interest	\$629	\$1,197	\$1,173	\$1,442	\$1,692
Subtotal Future Bonds Debt Service	\$1,501	\$2,822	\$2,820	\$3,159	\$3,485
TOTAL EXPENSE	\$5,191	\$6,402	\$6,221	\$6,761	\$7,091
Revenue Over/(Under) Expense	\$17	(\$285)	\$110	\$117	(\$15)
Beginning Fund Balance	\$1,653	\$1,670	\$1,385	\$1,495	\$1,612
Ending Fund Balance	\$1,670	\$1,385	\$1,495	\$1,612	\$1,596
	FY2019	FY2020	FY2021	FY2022	FY2023
Taxable Value (\$millions)	\$5,787.4	\$6,018.9	\$6,259.7	\$6,510.1	\$6,770.5
Debt Service Tax Rate	\$0.052500	\$0.055000	\$0.060000	\$0.065000	\$0.070000
Property Tax Growth	1.8%	4.0%	4.0%	4.0%	4.0%
Investment Pool Earnings Rate	1.5%	2.1%	2.6%	2.8%	2.8%
General Fund Transfer to Infrastructure & Debt Service Fund	\$3,900.0	\$4,629.2	\$4,629.2	\$4,774.6	\$4,629.2
Percent I&DS Fund transferred to Debt Service Fund	55.0%	60.0%	55.0%	55.0%	50.0%
Future Bond Issue (\$000's) NOTE	\$20,000	\$17,000	\$0	\$8,000	\$8,000
Outstanding Principal (\$000's) FY End	\$47,903	\$60,939	\$57,042	\$60,782	\$64,329

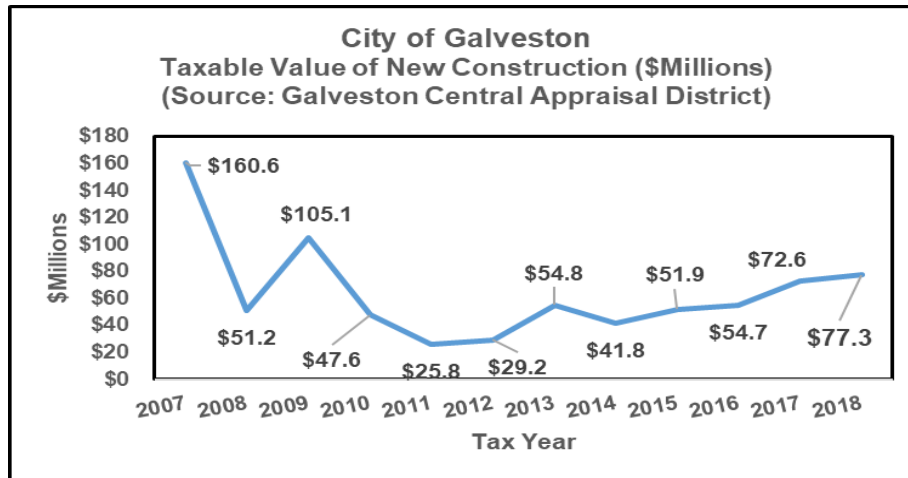
The Property Tax roll, and the distribution of revenue from that roll, is presented on the opposite page. The net levy retained by the City is equivalent to what is actually a part of the FY 2019 Budget. This amount excludes TIRZ incremental value as well as the portion of the levy that is not collectible because it is frozen. This reduces the city's taxable value from \$6.3 billion to \$5.8 billion.

As taxes are collected, the net levy is then distributed among the General, Library and Debt Service Funds. This allocation ensures that principal amounts paid on current or prior years' taxes are shared based on the tax rate for each respective tax/fiscal year. All penalties and interest collected on delinquent taxes are deposited in the General Fund. Total Tax Year 2018/Fiscal Year 2019 collections, including current and delinquent taxes, as well as penalties and interest, are projected to equal 100.4 percent of the net current tax levy.

CITY OF GALVESTON PROPERTY TAX LEVIES AND COLLECTIONS
TAX YEARS 2014-2018 AND FISCAL YEARS 2015-2019

DESCRIPTION	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 BUDGETED	FY18 ESTIMATED	FY19 PROPOSED
NET PROPERTY TAX LEVY						
Total Taxable Value (\$millions)	\$4,755.6	\$5,297.6	\$5,845.5	\$6,201.3	\$6,173.1	\$6,323.9
Less TIRZ	(\$380.6)	(\$247.4)	(\$300.8)	(\$309.0)	(\$304.9)	(\$321.3)
Less 60% MUD Value	(\$35.5)	(\$49.0)	(\$57.7)	(\$55.3)	(\$62.9)	(\$64.7)
Net Taxable Value	\$4,339.5	\$5,001.2	\$5,487.1	\$5,837.0	\$5,805.3	\$5,937.9
Times Tax Rate per \$100 of Taxable Value	\$0.533890	\$0.529000	\$0.526000	\$0.561000	\$0.561000	\$0.561000
Total Tax Levy (\$Thousands Revenue)	\$25,389.7	\$28,024.3	\$30,747.5	\$34,789.1	\$34,631.1	\$35,477.1
Less: Freeze Acct Total Value Revenue Equivalent (Over 65 and Disabled)	(\$2,118.7)	(\$2,344.1)	(\$2,658.9)	(\$3,432.2)	(\$3,420.1)	(\$3,810.9)
Plus: Freeze Acct collectible Revenue (Over 65 & Disabled)	\$1,825.3	\$1,907.4	\$2,019.2	\$2,413.4	\$2,377.1	\$2,603.5
Less: Taxes Lost to Tax Freeze	(\$293.4)	(\$436.7)	(\$639.8)	(\$1,018.8)	(\$1,043.0)	(\$1,207.4)
Net Current Year Tax Levy (\$000's Revenue)	\$25,096.3	\$27,587.6	\$30,107.7	\$33,770.3	\$33,588.1	\$34,269.7
Effective Taxable Value	\$4,700.6	\$5,215.0	\$5,723.9	\$6,019.7	\$5,987.2	\$6,108.7
Less TIRZ Incremental Values	(\$380.6)	(\$247.4)	(\$300.8)	(\$309.0)	(\$304.9)	(\$321.3)
Effective Taxable Value Retained by City	\$4,320.0	\$4,967.6	\$5,423.1	\$5,710.7	\$5,682.3	\$5,787.4
DISTRIBUTION OF NET LEVY (\$THOUSANDS)						
Net Current Year Levy (\$000's)	\$25,096.3	\$27,587.6	\$30,107.7	\$33,770.3	\$33,588.1	\$34,269.7
Less TIRZ Increment	(\$2,032.0)	(\$1,308.7)	(\$1,581.9)	(\$1,733.5)	(\$1,710.5)	(\$1,802.5)
Net Current Year Levy Retained by the City	\$23,064.3	\$26,278.9	\$28,525.8	\$32,036.8	\$31,877.6	\$32,467.2
General Fund Share (including MUD 30) of NCL	\$18,860.4	\$21,557.1	\$23,917.4	\$25,184.2	\$25,058.9	\$26,535.2
Debt Service Share of NCL	\$2,043.6	\$2,237.7	\$1,896.7	\$3,997.5	\$3,977.6	\$3,038.4
Library Fund Share of NCL	\$2,160.0	\$2,483.8	\$2,711.6	\$2,855.4	\$2,841.1	\$2,893.7
Net Current Year Levy Retained by the City	\$23,064.0	\$26,278.6	\$28,525.7	\$32,037.1	\$31,877.6	\$32,467.3
COLLECTION OF TAXES (\$THOUSANDS)						
Estimated/Actual Collections	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 BUDGETED	FY18 ESTIMATED	FY19 PROPOSED
General Fund Net Current Levy Total	\$20,466.1	\$22,439.1	\$24,954.1	\$26,648.5	\$26,333.1	\$27,856.0
General Fund Delinquent Taxes	\$337.8	\$358.9	\$289.6	\$330.0	\$330.0	\$345.0
General Fund Penalty & Interest	\$339.3	\$312.1	\$304.0	\$315.0	\$315.0	\$315.0
Less TIRZ Increment	(\$1,945.9)	(\$1,308.1)	(\$1,487.3)	(\$1,733.5)	(\$1,710.5)	(\$1,802.5)
Less MUD 30 Rebate	(\$186.2)	(\$258.0)	(\$297.0)	(\$310.2)	(\$353.1)	(\$363.2)
General Fund Total	\$19,011.1	\$21,544.0	\$23,763.4	\$25,249.8	\$24,914.5	\$26,350.3
Debt Service Net Current Levy Total	\$2,006.4	\$2,193.1	\$1,865.4	\$3,957.5	\$3,912.8	\$2,986.7
Debt Service Delinquent Taxes	\$39.1	\$37.2	\$30.6	\$40.0	\$35.0	\$35.0
Debt Service Fund Total	\$2,045.5	\$2,230.3	\$1,896.0	\$3,997.5	\$3,947.8	\$3,021.7
Library Net Current Levy Total	\$2,121.0	\$2,436.8	\$2,665.0	\$2,826.8	\$2,794.8	\$2,844.5
Library Delinquent Taxes	\$37.7	\$41.3	\$33.0	\$26.3	\$30.0	\$30.0
Library Fund Total	\$2,158.7	\$2,478.1	\$2,698.0	\$2,853.1	\$2,824.8	\$2,874.5
GRAND TOTAL COLLECTIONS	\$23,215.3	\$26,252.4	\$28,357.4	\$32,100.4	\$31,687.1	\$32,246.5
Estimated Current Collection Rate (of NCL)	98.0%	98.1%	97.9%	99.0%	98.4%	98.3%
Estimated Total Collection Rate (of NCL)	101.0%	100.8%	100.1%	101.1%	100.5%	100.4%
Tax Rate						
General Fund Operations and Maintenance	\$0.436584	\$0.433955	\$0.441025	\$0.441000	\$0.441000	\$0.458500
Debt Service Fund Interest and Sinking	\$0.047306	\$0.045045	\$0.034975	\$0.070000	\$0.070000	\$0.052500
Library Fund	\$0.050000	\$0.050000	\$0.050000	\$0.050000	\$0.050000	\$0.050000
Total Rate	\$0.533890	\$0.529000	\$0.526000	\$0.561000	\$0.561000	\$0.561000
			ESTIMATE	BUDGET	ESTIMATE	ESTIMATE
Estimated Current Taxes Collection rate	98.00%	98.10%	97.90%	99.00%	98.37%	98.30%
TOTAL COLLECTIONS	\$25,347.4	\$27,818.5	\$30,141.7	\$34,144.1	\$33,750.7	\$34,412.2

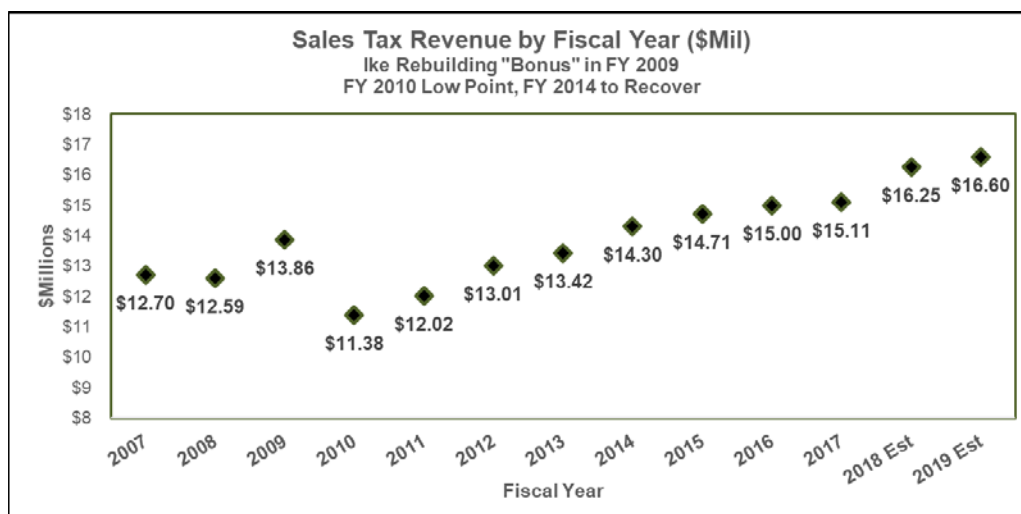
The \$5.7 billion net levy results in an estimated \$32,096,100 in collections for FY 2018, an increase of \$3,429,900 over the estimated collections for FY 2017, \$28,666,200. This increase is the focus of the language that appears on the front page of this budget as well as the public hearing notice for the budget.



New construction has been fairly consistent since Tax Year 2013, comprising approximately one percent of the increase in the overall tax roll. This year's increase, \$77.3 million, is responsible for \$443,900 of the \$559,600 in the net growth in property tax revenue available to the city.

Sales Tax

This is the third largest city revenue source, and is the most sensitive to regional and local economic trends. The total two percent tax includes three components. The basic city sales tax is one percent. A second component is a half percent tax for property tax reduction purposes. The third component goes to the Industrial Development Corporation for purposes of economic development defined by the voters in 2009. The numbers shown here do not include the IDC sales tax portion, but only the city's one and one half percent tax that is deposited in the General Fund.



Two collections peculiarities are important in understanding the sales tax. First, taxes are received on a forty day delay. They are collected by merchants one month, paid into the State Comptroller the next month, and forwarded to the City the second week of the month after that. Year to date revenue received by the City through July includes May sales. Second, the city collects the combined 8.25

percent in sales taxes on its garbage service as required by State sales tax law. The City reports this to the Comptroller, but is allowed to retain the local two percent local share for efficiency.

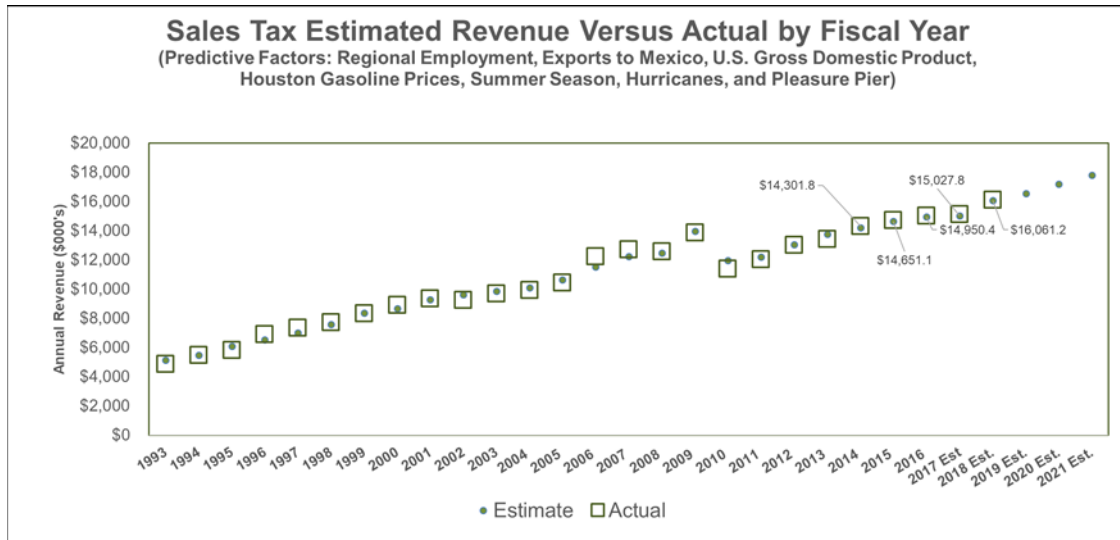
The FY 2018 estimate of \$16.25 million is based on trend analysis and a statistical model. Actual taxes are tracked monthly and compared with prior year's trends to project a low, average and high projection or the current fiscal year. Through May sales (July cash received), on average, the year to date total of \$13.12 million should equate to 60.83 percent of the final amount for FY 2017 or \$16.17 million. Local sales taxes retained on the city's garbage service adds another \$90,000 to this amount for the \$16.25 million estimate.

The FY 2019 estimate of \$16.6 million is based on economic assumptions discussed in the "Economic Overview" section and the sales tax model. The sales tax model is a tool that explaining the economic impact on sales tax revenue through a regression model using sales tax revenue received from the State Comptroller and economic data from FY 1992 until now. Testing shows that 98.5 percent of the change in Galveston sales tax revenue is explained by the following combination variables adjusted as described.

- Houston Metro Area Employment – This is the total jobs for the area as reported by the Bureau of Labor Statistics (BLS) and adjusted by Dr. Ron Welch for local municipalities. The model utilizes the current quarter of this data series. Fully 89 percent of the variation in quarterly sales tax revenue is explained by this single economic variable.
- Houston Metro Area Gasoline Price Index – This statistical series is also maintained by the BLS as a component of the Consumer Price Index for the Houston metro area. It is lagged one quarter in the statistical model and it drives sales tax revenue higher with higher gasoline prices.
- U.S. Exports to Mexico – This is the value of exports as reported by the Federal Reserve Bank of St. Louis. The previous quarter's export values are used to explain sales tax revenues in the model.
- U.S. Real Gross Domestic Product – Also provided through the Federal Reserve Bank of St. Louis, this series is lagged three quarters and measured on a two month moving average to gauge the most effect on Galveston's revenue.
- Summer Season Adjustment Variable – Based on historical observation, this series applies weighted factors to the third (April to June) and fourth (July through September) fiscal quarters to explain the increased revenue during tourist season. Houston area inflation is used to adjust the series over time.
- Galveston Storm Variable – Based on historical observation, this series applies weighted factors to explain the effect of Hurricane Ike on sales tax revenues immediately prior and following the storm.
- Pleasure Pier Adjustment – Based on historical observation, this series helps explain the large variation between revenue during tourist season and winter since 2012 when the venue opened.

Projected sale tax revenue for the forecast period is based on economic growth at slightly higher rates than seen in the last three years based largely on the improvement in regional employment growth forecasted by Dr. Gilmer of the University of Houston. Consensus national forecasts for GDP are the basis for the assumptions in this regard.

The green dots in the graph below represent the model's estimated amount for each fiscal year while the squares represent the actual amount received for that fiscal year.



City Service Fees

The fourth largest category of city revenue is estimated to provide \$13.33 million in FY 2018 and \$13.67 million in FY 2019, which is a 2.4 percent increase or \$333,000. City service fees includes a combination of fees charged by the City for users of specific services including:

1. Monthly sanitation and drainage fees (one percent assumed growth) billed and collected through each water bill;
2. Building permits and business licenses deposited in the General Fund (two percent assumed growth);
3. Airport rentals and services for air industry clientele (3.6 percent growth);
4. Water and sewer special service charges, including connection fees, liquid waste haulers (one percent assumed growth) and late payment penalties (\$130,000 increase); and
5. Dedicated fees deposited and budgeted in Special Revenue funds, including parking fees, alarm permits and pool fees (no growth).

Franchise and Other Taxes

This fifth largest category of revenues is almost all budgeted and deposited in the General Fund. This includes electricity, telephone, cable television, natural gas and solid waste hauler franchise tax revenues. Also included is receipts from the mixed beverage tax. This category is assumed to show a slight decline of 0.5 percent or \$35,000. This is largely due to declines in electricity (-\$50,000) and telephone (-\$8,000) franchise tax offset by increases in mixed beverage taxes (\$24,100).

Franchise and other tax revenue reflect a pattern of growth similar to that for property and sales taxes. The Island economy suffered a setback from the combined effect of Hurricane Ike and the national recession in FY 2009 and 2010. After that, when the Island was built back to pre-storm standards, utility usage recovered resulting in steady growth in franchise revenue. The mixed drink tax was expanded in 2014 to include a sales tax which resulted in a one-year growth of \$181,000 for Galveston. As tourism has flourished in the last few years, mixed beverage revenue have grown faster (4 to 7 percent per year) than have franchise taxes (1 to 3 percent annually).

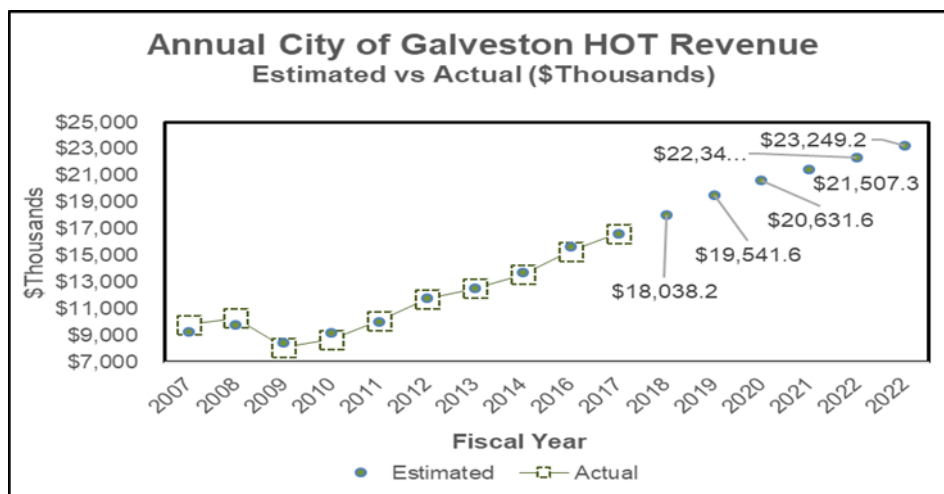
Hotel Occupancy Taxes

The City budget includes a relatively small portion of the total Hotel Occupancy Tax revenue received by the City of Galveston as a whole. Hotel guests in Galveston pay a nine percent local occupancy tax and a two percent state tax as a portion for their hotel bills. Revenue from the taxes are then returned to the City. Receipts are allocated and shared between the Park Board, the Convention and Visitors' Bureau, the Convention Center operator and the City. The amount shown in the city budget is from two sources: the Convention Center Surplus Fund and the Historic Buildings Fund, both of which are special revenue funds.

The complete hotel occupancy tax cash flow is shown in the chart on the next page. The chart shows the dedicated allocations to each of the aforementioned parties. In turn, they each have their own resources in addition to the Hotel Occupancy Tax. The FY 2018 Park Board draft budget includes \$12 million in estimated hotel taxes, \$5.1 million in admissions revenue, and \$9.6 million in other revenues for a total budget of \$26.4 million. The City's share of hotel taxes adds up to an even smaller portion of the total city budget than does the Park Board.

The Hotel Occupancy Tax revenue estimates in the chart are based on the model developed for this purpose. As is the case with Sales Tax revenue, the model helps to explain 95.8 percent of the variation of HOT revenue on a quarterly basis. The economic variables used in the HOT model include Real U.S. Gross Domestic Product (which serves to capture the overall health of the national economy and its effect on the tourism industry), as well as data series that capture the effect of the Pleasure Pier and Summer Season. Fiscal Year 2016 HOT revenue flattened out exceeding the previous year by only \$20,000, but in FY 2017, HOT revenue returned to form.

The City's FY 2016 tax total was somewhat higher (\$3.5 million) due to a one-time adjustment to place HOT receipts on an accrual basis, adding \$1 million to the FY 2016 total. The FY 2018 Estimate of total HOT revenue is \$18.04 million and the FY 2019 estimate is \$19.54 million.



The total HOT revenue forecasted using the model is allocated according to a strict formula that results in the City receiving its “trickle down” allocation \$2.3 million in FY 2018 and \$2.6 million in FY 2019. In addition the City will receive \$251,000 in FY 2018 and \$271,000 in FY 2019 for its historic preservation Special Fund. The “trickle down” amount is calculated after all of the other uses shown in the chart below.

**LONG RANGE FINANCIAL FORECAST
HOTEL OCCUPANCY TAX PROJECTIONS
FY 2019-2023, (\$000'S)**

Category	FY 2018 Estimate	FY 2019 Forecast	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast
SOURCES						
Local Hotel Occupancy Taxes	\$18,038	\$19,542	\$20,632	\$21,507	\$22,344	\$23,249
State Hotel Occupancy Taxes (Local Share)	\$3,863	\$4,184	\$4,418	\$4,604	\$4,784	\$4,980
TOTAL SOURCES	\$21,901	\$23,726	\$25,050	\$26,111	\$27,128	\$28,229
USES						
Park Board						
Advertising (1)	\$6,013	\$6,514	\$6,877	\$7,169	\$7,448	\$7,750
Beach Maint/Patrol (2)	\$5,867	\$6,355	\$6,710	\$6,994	\$7,267	\$7,563
Subtotal Parks Board	\$11,880	\$12,869	\$13,587	\$14,163	\$14,715	\$15,313
Convention Center						
Convention Center Operations (3)	\$480	\$480	\$480	\$480	\$480	\$480
CC Operator and Developer Fees (4)	\$125	\$125	\$125	\$125	\$125	\$125
CC Capital Improvements(5)	\$922	\$1,060	\$1,090	\$1,000	\$900	\$1,050
CC Budget for Arts (6)	\$251	\$271	\$287	\$299	\$310	\$323
CC Surplus Allocation (7)	\$2,411	\$2,697	\$2,927	\$3,108	\$3,295	\$3,496
Subtotal CC Operator	\$4,189	\$4,633	\$4,909	\$5,012	\$5,110	\$5,474
City						
Arts Council (8)	\$1,503	\$1,628	\$1,719	\$1,792	\$1,862	\$1,937
Transfer to Historical Bldgs Special Fund (9)	\$251	\$271	\$287	\$299	\$310	\$323
CC HOT Debt Service (10)	\$1,768	\$1,788	\$1,811	\$1,837	\$1,866	\$1,886
City Surplus Allocation (11)	\$2,311	\$2,597	\$2,827	\$3,008	\$3,195	\$3,396
Subtotal City	\$5,833	\$6,284	\$6,644	\$6,936	\$7,233	\$7,542
TOTAL USES	\$21,902	\$23,786	\$25,140	\$26,111	\$27,058	\$28,329
HOT Growth Assumption	8.2%	8.3%	5.6%	4.2%	3.9%	4.1%
City Surplus Allocation Growth Percentage	4.5%	12.4%	8.9%	6.4%	6.2%	6.3%
HOT Allocation to Convention Center M&O and Debt Service	\$7,407	\$8,017	\$8,685	\$9,169	\$9,559	\$9,931
Notes: (1) Equal to 3% of the 9% local tax. (2) Equal to 1% of the 9% local tax and includes the State tax allocation to the City (2% of the 6% total). (3) Monthly transfer in the aggregate amount of \$40k. (distributed from 4% referenced in #9) (4) Annual allocation to developer. (distributed from 4% referenced in #9) (5) Convention Center Capital Improvements paid by operator and reimbursed from reserves that are then replenished with current year HOT revenue. (6) Equal to 0.125% of the 9% local tax. (7) Unexpended balance comprises the majority of the surplus. (8) Equal to 0.75% of the 9% local tax. (9) Equal to 0.125% of the 9% local tax. (10) Bond covenant allocates 4% of the 9% to Debt Service and related reserves. (See last line of chart above.) Debt (11) Unexpended balance comprises the majority of the surplus.						

Transit Grants and Fees

The City experienced population loss precipitated by Hurricane Ike which was published in the 2010 Census. Subsequently Island Transit grants and fees were reduced as a direct result of the City having dropped under 50,000 population. During FY 2018, the City successfully lobbied the U.S. Congress and got the City's urban mass transit system status restored. This coincided with a concerted effort to discontinue undersubscribed transit routes and services, which reduced costs considerably. While FY 2019 will see an increase in transit grant revenue of \$400,000, revenue from the discontinuation of the Victory Lakes service (-\$511,000), and the reduction in the state's grant to the city for transit (-\$323,000) offset the aforementioned gains and result in a net loss of revenue in this category (-\$441,000).

Other Revenue and Sources

This category includes certain late payment penalties; operating expense grant reimbursements; federal drug forfeitures; IDC sales tax revenue used for Lasker Park pool operations, as well as administrative, planning and project management; in addition to truly non-recurring revenue or revenue classified as "other." The total for this category is expected to decrease in FY 2019 by \$403,000 because of non-recurring revenue received in FY 2018 for Harvey damage (\$200,000) and conservative estimates for unexpected recoveries (\$203,000). Should the City begin to recover its Harvey costs from FEMA, this area of decline can be quickly turned into an increase.

Court Fines

Court fines include Class "C" misdemeanor fines and fees paid through the City's Municipal Court operation. Also included are parking fines collected for infractions that are ticketed across the city. The City retains approximately 70 percent of court fines collected, paying the balance over to the State of Texas. This category is budgeted to show no growth in FY 2019 over FY 2018.

Investment Earnings

Investment earnings in the operating funds are picking up slightly as we replace government securities with rates under one percent with securities earning over as much as two percent. It is possible that earnings could grow much more significantly in FY 2019 than the \$42,000 indicated. Again, conservatism is driving our FY 2019 projection because of market uncertainty. Interest earned on capital construction funds are recorded to the credit of each capital construction fund, including all of the bond funds and the improvement funds derived from deposits of operating cash from the operating budget.

FY 2019 PROPOSED BUDGET CITYWIDE EXPENDITURE SUMMARY

Overview

The City Budget is structured to provide for revenue collected by and expended through each of a number of funds. This presentation is intended to present the city's operating revenues as though there was only one fund. This is accomplished by leaving out transfers shown as revenue (transfers to one fund from another) between city operating funds.

CITYWIDE EXPENDITURES BY CATEGORY (\$000's)

Cost Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimated	FY 2019 Proposed	FY19 +/- FY18 Bud	FY19 +/- FY Est
Personnel	\$52,481	\$56,009	\$60,781	\$59,852	\$64,039	\$3,258	\$4,187
Debt Service	\$6,828	\$7,638	\$10,743	\$10,743	\$12,431	\$1,688	\$1,688
Water Supply	\$10,368	\$10,674	\$11,493	\$10,741	\$11,376	(\$117)	\$635
Vehicles and Major Technology	\$2,687	\$3,594	\$5,819	\$5,080	\$6,036	\$217	\$956
Disaster Recovery (Reimbursable)	\$0	\$0	\$2,792	\$194	\$2,511	(\$281)	\$2,317
Pay as you go Construction	\$4,654	\$4,174	\$7,569	\$3,224	\$7,208	(\$361)	\$3,984
Property Taxes forwarded to Rosenberg Library	\$2,478	\$2,698	\$2,854	\$2,825	\$2,875	\$21	\$50
Property Taxes paid to TIRZ's and MUD 30	\$1,742	\$1,784	\$2,041	\$2,064	\$2,166	\$125	\$102
Contractual Services	\$9,438	\$8,604	\$12,055	\$10,534	\$11,518	(\$537)	\$984
Supplies	\$4,702	\$5,669	\$6,932	\$6,356	\$6,952	\$20	\$596
Utilities	\$3,306	\$2,430	\$3,403	\$3,087	\$3,240	(\$163)	\$153
Insurance	\$1,670	\$2,015	\$2,516	\$2,474	\$2,464	(\$52)	(\$10)
Other Charges and Special Events	\$830	\$609	\$732	\$724	\$737	\$5	\$13
Total	\$101,184	\$105,898	\$129,730	\$117,898	\$133,553	\$3,823	\$15,655

These amounts include special funds which contain significant fund balances that can only be spent for specific legally defined purposes, and remain in the appropriate fund until they are expended. As such, the special funds carry significant unspent fund balances from one year to the next. In turn, the entire balance of each of these funds is typically budgeted as some form of capital reserve so as to make it available during the year. This makes it appear as though spending is increasing markedly over the prior year's estimate. Compared with the prior year's budget, the increase is not so significant.

The FY 2019 Proposed Budget is \$3.8 million more than last year's budget. Increases in the personnel budget (\$3.25 million) and debt service budget (\$1.7 million) are offset by a net reduction in the budget of \$1.1 million across the remaining categories of spending.

Personnel

The FY 2019 Proposed Budget increase of \$3.25 million over last year's budget is explained by the following changes.

1. Collective Bargaining Agreement compensation adjustments totaling \$540,400 with \$333,500 for police and \$206,900 for fire, including fringe benefit impacts;
2. Two percent increases for other staff citywide (\$663,000);
3. Increased contributions to the Fire (\$230,000) and Police (\$230,000) pension funds totaling \$460,000;
4. Budget for six additional police officers added through the COPS grant and reimbursable (approximately \$500,000 including fringe benefits);
5. Six additional civilian positions net growth across the city (\$600,000);
6. Market based pay adjustments for approximately sixty staff totaling \$256,000; and
7. Various adjustments across the city (approximately \$238,000).

BUDGETED POSITIONS FY 2015 - FY 2019						
FUND/DPARTMENT	2015	2016	2017	2018	2019	Diff.
General Fund						
City Secretary	3.00	4.00	4.00	4.00	4.00	0.00
Municipal Court	8.00	8.00	8.00	8.00	8.00	0.00
City Manager	4.40	5.50	5.50	4.50	3.00	(1.50)
City Auditor	2.00	2.00	2.00	2.00	2.00	0.00
City Attorney	6.00	7.00	7.00	7.00	7.00	0.00
Human resources	3.30	4.30	4.78	5.30	5.30	0.00
Finance	15.75	18.50	18.50	18.00	17.00	(1.00)
Police (Unclassified)	37.25	38.25	38.25	41.25	41.25	0.00
Police (Classified)	146.00	146.00	152.00	162.00	168.00	6.00
Fire (Unclassified)	4.00	4.00	4.00	4.00	4.00	0.00
Fire (Classified)	112.00	115.00	116.00	115.00	116.00	1.00
Emergency Management	2.00	2.00	2.00	2.00	1.00	(1.00)
City Marshal	0.00	0.50	0.50	0.50	0.50	0.00
Streets & Traffic	41.75	46.25	50.25	57.55	61.05	3.50
Parks and Recreation	34.00	36.00	39.00	39.50	41.50	2.00
Developmental Services	23.05	22.00	21.03	24.20	25.20	1.00
Total General Fund	442.50	459.30	472.80	495.00	504.80	10.000
Waterworks Fund	40.63	42.56	44.79	44.48	43.88	(0.60)
Sanitary Sewer System Fund	84.13	88.56	87.54	88.48	87.88	(0.60)
Drainage Utility	35.20	27.80	33.00	36.60	36.35	(0.25)
Sanitation Fund	48.30	58.38	58.60	58.60	58.60	0.00
Municipal Airport	8.00	8.00	8.00	8.00	8.00	0.00
Total Enterprise Funds	216.25	225.30	231.93	236.00	234.70	(1.45)
Central Service Fund	15.00	14.00	16.00	22.00	24.00	2.00
Central Garage Fund	22.00	22.00	22.00	22.00	22.00	0.00
Municipal Insurance Fund	1.71	1.71	1.71	1.71	1.70	(0.01)
Project Management	5.00	5.50	14.00	17.00	17.25	0.25
Total Internal Service Funds	43.71	43.21	53.71	63.00	64.95	2.25
Island Transit	57.00	58.00	58.00	57.00	53.00	(4.00)
Parking Management	4.00	3.50	3.50	4.50	4.50	0.00
Lasker Park Pool	0.00	0.00	1.50	1.50	3.50	2.00
Alarm Permit	0.75	0.75	0.75	0.75	0.75	0.00
Total Special Revenue Funds	61.75	62.25	63.75	63.75	61.75	(2.00)
Total All Budgeted positions	764.00	790.00	822.00	858.00	866.00	8.79
GRANT FUNDED POSITIONS						
Recurring Grant Funded Positions	2015	2016	2017	2018	2019	Diff.
CDBG - Parks and Recreation	1.00	0.00	0.00	0.00	0.00	0.00
CDBG - Code Enforcement	3.95	2.88	2.85	1.45	2.80	1.35
CDBG - Program Management	3.70	3.30	3.30	3.30	3.30	0.00
CDBG - Housing Rehab Administration	0.60	0.70	0.70	0.70	0.70	0.00
Industrial Development Corporation (IDC) - City Mgr	1.00	2.00	2.00	0.00	0.00	0.00
IDC - Parks	0.00	0.00	0.00	2.00	2.00	0.00
IDC - Finance	0.50	0.00	0.00	0.00	0.00	0.00
IDC - Coastal Resources	0.00	1.00	1.00	1.00	2.00	1.00
IDC - Economic Development Coordinator	0.00	0.00	0.00	0.00	1.00	1.00
IDC - Technology Services	0.00	0.00	0.00	1.00	1.00	0.00
IDC - Project Management	0.00	2.00	0.00	1.00	1.00	0.00
Island Transit - Finance	0.25	0.00	0.00	0.00	0.00	0.00
Total Recurring Grant Positions	11.00	11.88	9.85	10.45	13.80	3.35
Non-Recurring Grant Funded Positions	2015	2016	2017	2018	2019	Diff.
CDBG Recovery - City Manager	0.10	0.00	0.00	0.00	0.00	0.00
CDBG-R Disaster Recovery Program Management	1.20	0.00	0.00	0.00	0.00	0.00
FEMA - Finance	0.50	0.00	0.00	0.00	0.00	0.00
Total Non-Recurring Grant Positions	1.80	0.00	0.00	0.00	0.00	0.00
TOTAL BUDGETED AND GRANT FUNDED POSITIONS	777.00	802.00	832.00	868.00	880.00	12.00

Debt Service

Debt Service is expected to be \$1.69 million higher in FY 2019 than in last year's budget as the result of a new General Obligation Bond sale (\$1.5 million in debt service), a water and sewer bond sale in spring 2019 (\$578,000), and reduced payments for existing bonds (\$391,000 less).

Water Supply

The City of Galveston gets its potable water from the Gulf Coast Water Authority under a contract that covers operation of water purification facilities, maintenance of water supply and transmission lines, as well as water system projects that are constructed by GCWA and finance through the GCWA in the name of the City. This is the third largest category of cost in the FY 2018 Budget at \$11.4 million. In spite of the fact that GCWA's costs are increasing over the current year's actual rates by \$635,000, the FY 2019 Proposed Budget is \$117,000 less than the FY 2018 Budget as the result of savings realized from the water lien leak that was found and stopped last November.

Investment and Spending on Capital Goods

Three categories of spending represent major investments of operating revenues in capital goods and fixed assets: Vehicles and Major Technology, Disaster Recovery (which is ultimately reimbursable from FEMA), and Pays as you go (PAYGO) capital construction projects. The FY 2019 Proposed Budget includes \$425,000 less for this combined group of spending categories than last year. Specific vehicle are listed in each operating fund and department's spending highlights.

Property Tax Revenue Passed Through to Others

Property taxes collected by the City as a part of its \$0.561 per \$100 of taxable value include a total of \$5 million for the Rosenberg Library, Tax Increment Reinvestment Zones, and MUD 30. The Library uses the property tax funding for its operating budget, which has a sizable ending balance.

Non-Personnel Budget Items

Services and supplies categories add up to \$24.9 million, including contractual services, supplies, insurance and other charges and special events. Combined, these non-personnel operating budget items are \$727,000 less than in the FY 2018 Budget. Areas with increasing budgets include:

1. Software maintenance and licensing (\$647,000);
2. Vehicle fuel (\$146,000);
3. Minor office equipment (\$158,600); and
4. Landscaping services (\$158,400).

Significant reductions in spending include the following items:

1. Workers' Compensation (\$180,000 less);
2. Travel and training (\$69,700 less);
3. Building repairs (excluding Harvey related projects - \$778,000 less);
4. Refuse disposal (\$129,000);
5. Consultant services (\$191,700 less);
6. Electricity (\$232,700 less); and
7. Minor equipment (\$146,900 less).

FY 2019 PROPOSED BUDGET FINANCIAL AND BUDGET POLICY OVERVIEW

Overview

The City of Galveston's budget and financial management is subject to several authoritative sources that govern the preparation, submission, review, adoption and administration of the Budget. The City Charter, Budget Ordinance, the State Budget Law and the State Property Tax Code comprise a significant body of financial and budgetary requirements, the most significant of which are summarized here.

Budget Preparation Process and Criteria

1. The City Manager is the city's budget officer (Chapter 102.001, Texas Local Government Code). The City Manager requires that information be provided by City officials, departments and boards for use in preparing the budget. (Chapter 102.004, Texas Local Government Code).
2. The proposed budget must include a complete financial statement of the municipality that includes outstanding obligations, cash on hand, all sources of anticipated revenue as well as all expenditures for the prior, current and future year (Chapter 102.005, Texas Local Government Code).
3. The proposed budget must include a one year Capital Budget and a five year Capital Improvement Plan with expenditure estimates for each project and a plan for their financing (City Charter, Article VII Section 6).
4. The General Fund must have a fund balance budgeted to equal at least ninety days of operating cost as of the end of the fiscal year (City Ordinance).
5. The General Fund budget must also include an annual transfer of up to eight percent as defined in the Charter to the Infrastructure and Debt Service Fund for purposes of funding projects at least \$100,000 in amount (City Charter, Article VII Section 20).
6. The property tax rate is capped at \$0.70 per \$100 of taxable value less the adjustment made each tax and fiscal year for the effect of the half cent sales tax that is dedicated to property tax reduction. For FY 2019, this adjustment is \$0.0977, making the FY 2019 rate cap \$0.6023 per \$100 of taxable value (City Charter, Article VIII, Section 2(b)).
7. No general obligation debt limitation is imposed on the City under current State law or the city's Home Rule Charter; however, State law and the City's Charter limit the City's ad valorem tax rate as described above.

Budget Submission and Review

1. The Manager submits the proposed budget to the City Council at least forty five days prior to the start of the fiscal year on October 1 (City Charter, Article VII Section 6).
2. The Council shall not approve a budget that is more than seven percent greater than the prior year's budget, excluding unspent funds already considered in a prior year (Article VII Section 19).
3. The Council shall call a public hearing on the budget to occur at least fifteen days after the budget is submitted, and publicize the meeting with a newspaper advertisement that

appears at least ten days before the date of the hearing (Chapter 102.005 and 102.0065, Texas Local Government Code).

4. The front page of the budget and the newspaper advertisement publicizing the public hearing required for the budget will have language describing and explaining in specific terms how any increase in property taxes is allocated between increased appraisal values provided by the Galveston County Appraisal District and the added value of new construction (Chapter 102.0065 and 102.007, Texas Local Government Code).

Budget Adoption

1. The City Council shall adopt the budget no later than the second or last meeting in September or it will take effect in its then current proposed form (City Charter, Article VII Section 8).
2. The budget is adopted before the property tax rate is adopted by City Council to ensure that the tax levy is in accordance with the budget (Chapter 102.009, Texas Local Government Code).
3. Once adopted, the budget can be amended with approval of the City Council to move funds from one department to another (City Charter, Article VII Section 9) to meet either general municipal purposes (Chapter 102.010, Texas Local Government Code) or unforeseen emergencies (Chapter 102.009, Texas Local Government Code).

Budget Administration

1. No funds shall be expended nor any obligation be incurred unless funds are available in the budget (City Charter, Article VII, Section 9).
2. Any unencumbered balance of budgeted or appropriated funds reverts to and remains in the fund from which it is appropriated (City Charter, Article VII, Section 9).
3. Budgeted beginning operating and capital fund balances are replaced automatically by the actual ending fund balances reflected in the Comprehensive Annual Financial Report once they become known (Budget Ordinance Section 4).
4. The City Manager is authorized to approve budget transfers within each department and fund approved budget (Budget Ordinance Section 3(b)).
5. The Capital Budget is amended only to recognize the addition or deletion or rescheduling of projects to a later year (Budget Ordinance Section 5(c)).
6. The Finance Director is authorized to close capital funds with balances less than \$15,000 by charging expenses in accordance with legally restricted uses of funds and prior Council approval of the project charges in question (Budget Ordinance Section 5(f)).
7. Quarterly reports are filed to provide the financial and general status of all projects in the adopted capital budget (Budget Ordinance Section 5(b)).
8. Quarterly reports are also filed with City Council for all operating funds in conjunction with the aforementioned project status reports to project year ending revenue, expenditure and balance amounts (Financial Policy).
9. Only City Council can approve an allocation of the General Fund Contingency and then, only after first holding a public hearing on the proposed allocation.

Charter Budget Growth Limit Compliance Page
Comparative Summary of Expenditures
Total Operating Budget
(Modified Accrual)

Fund	Modified Accrual Budget 2018	Capital Improvement Funds previously appropriated in prior fiscal years	Modified Accrual Budget 2019	Modified Accrual Budget with Capital 2019
General Fund	\$53,224,675	\$0	\$54,352,773	\$54,352,773
Special Revenue Funds:				
Rosenberg Library	2,853,700	0	2,874,500	2,874,500
Seawall Parking	1,406,904	1,406,904	51,857	1,458,761
Convention Center Surplus	3,731,719	1,899,992	1,884,736	3,784,728
HOT 1/8 Historical Buildings	982,784	0	1,215,476	1,215,476
Council Projects and Initiatives Program	1,810,323	1,810,323	(1,057,160)	753,163
Infrastructure Fund	7,731,638	7,731,638	(57,018)	7,674,620
Separation Pay Fund	474,360	0	474,360	474,360
PEG Fund	848,228	833,228	208,010	1,041,238
Parking Management Fund	1,026,179	0	1,252,553	1,252,553
Lasker Pool Fund	684,035	0	716,216	716,216
Pension Reform Fund	2,630,194	0	1,003,173	1,003,173
Revenue Producing Parks	142,278	0	241,330	241,330
D.E.A. Asset Forfeiture Fund	247,749	0	135,037	135,037
Police Special Revenue Fund	97,643	0	118,743	118,743
Police Quartermaster Fund	86,660	0	91,010	91,010
Alarm Permit Fund	151,787	0	118,746	118,746
Fire Special Revenue Fund	54,002	0	45,046	45,046
Municipal Court Building Security Fund	74,725	0	49,410	49,410
Court Technology Fund	116,667	0	137,709	137,709
Juvenile Services Fund	161,854	0	179,610	179,610
Recovery and Capital Reserve Fund	4,964,810	3,984,810	1,082,169	5,066,979
Technology Improvement Fund	968,091	968,091	318,347	1,286,438
Total	31,246,330	18,634,986	11,083,859	29,718,845
Debt Service Fund	4,062,459	0	5,192,812	5,192,812
Enterprise Funds:				
Waterworks	22,587,260	0	22,970,138	22,970,138
Sewer	15,856,617	0	15,860,811	15,860,811
Drainage Utility	3,010,237	0	3,537,790	3,537,790
Sanitation	6,887,597	0	7,375,485	7,375,485
Airport	1,758,705	0	1,540,479	1,540,479
Total	50,100,415	0	51,284,703	51,284,703
Grand Total	\$138,633,879	\$18,634,986	\$121,914,148	\$140,549,134

Amount of growth remaining under 7% cap

\$26,424,102

*Percent increase in the
City's operating budget

-12.06%

*City of Galveston Charter (Article VII, Section 19)

Not subject to the 7% budget cap

Capital Improvement Funds previously
appropriated in prior fiscal years:

	Fiscal Year 2017	Fiscal Year 2018	Increase (Decrease)
Seawall Parking	351,803	1,055,101	1,406,904
Convention Center Surplus	3,050,344	(1,150,352)	1,899,992
HOT 1/8 Historical Buildings	117,608	(117,608)	0
Council Projects and Initiatives Program	2,231,459	(421,136)	1,810,323
Infrastructure Fund	3,418,210	4,313,428	7,731,638
PEG Fund	210,890	622,338	833,228
Recovery & Capital Reserve Fund	0	3,984,810	3,984,810
Technology Improvement Fund	1,601,600	(633,509)	968,091
Totals	10,981,914	7,653,072	18,634,986

	Fiscal Year 2018	Fiscal Year 2019	Increase (Decrease)
Special Revenue Funds			
Island Transit	4,387,686	4,423,785	36,099
Hurricane Harvey	2,792,433	2,510,952	(281,481)
Totals	7,180,119	6,934,737	(245,382)

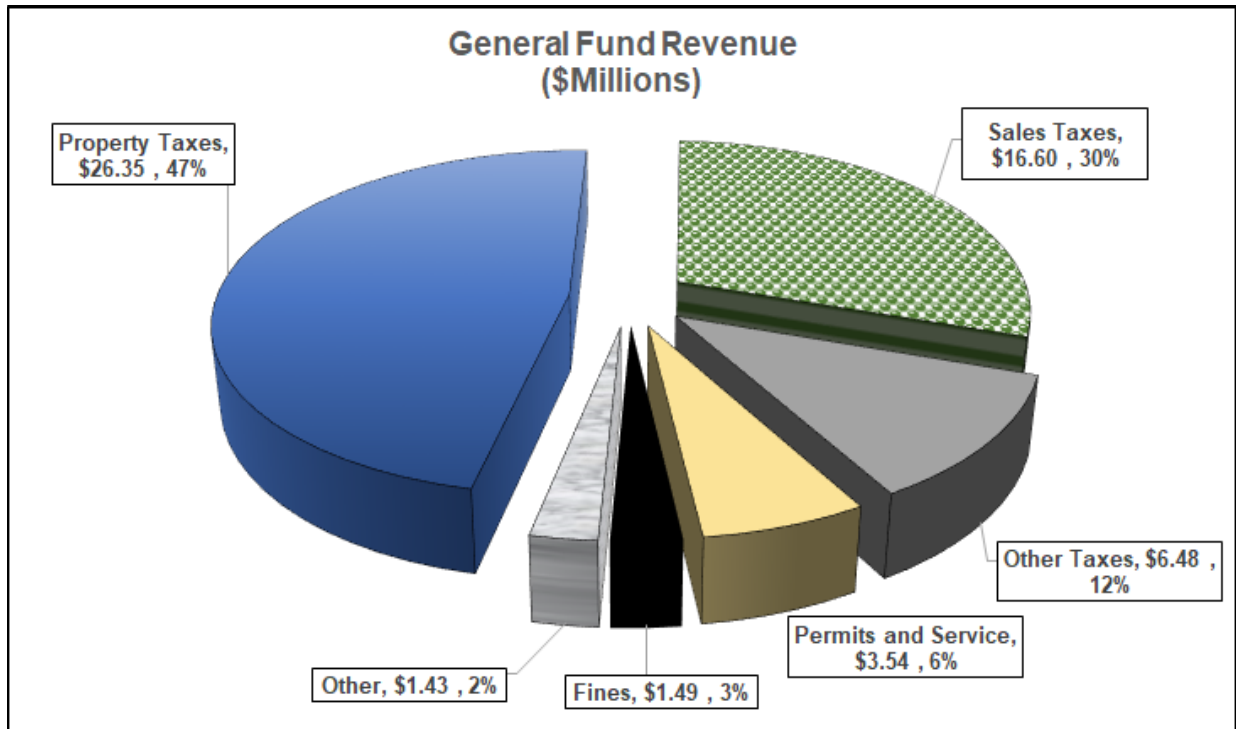


General Fund

FY 2019 PROPOSED BUDGET GENERAL FUND SUMMARY

Overview

The General Fund is the City's primary tax-supported service financial tool, including all major tax revenue and basic city services, including public safety, streets, traffic, parks, planning, planning, inspections and code enforcement. The General Fund retains 77 percent of property taxes collected by the city and 75 percent of sales tax revenues. Other revenues are important but these two sources usually determine whether the General Fund is in good health in any given year.



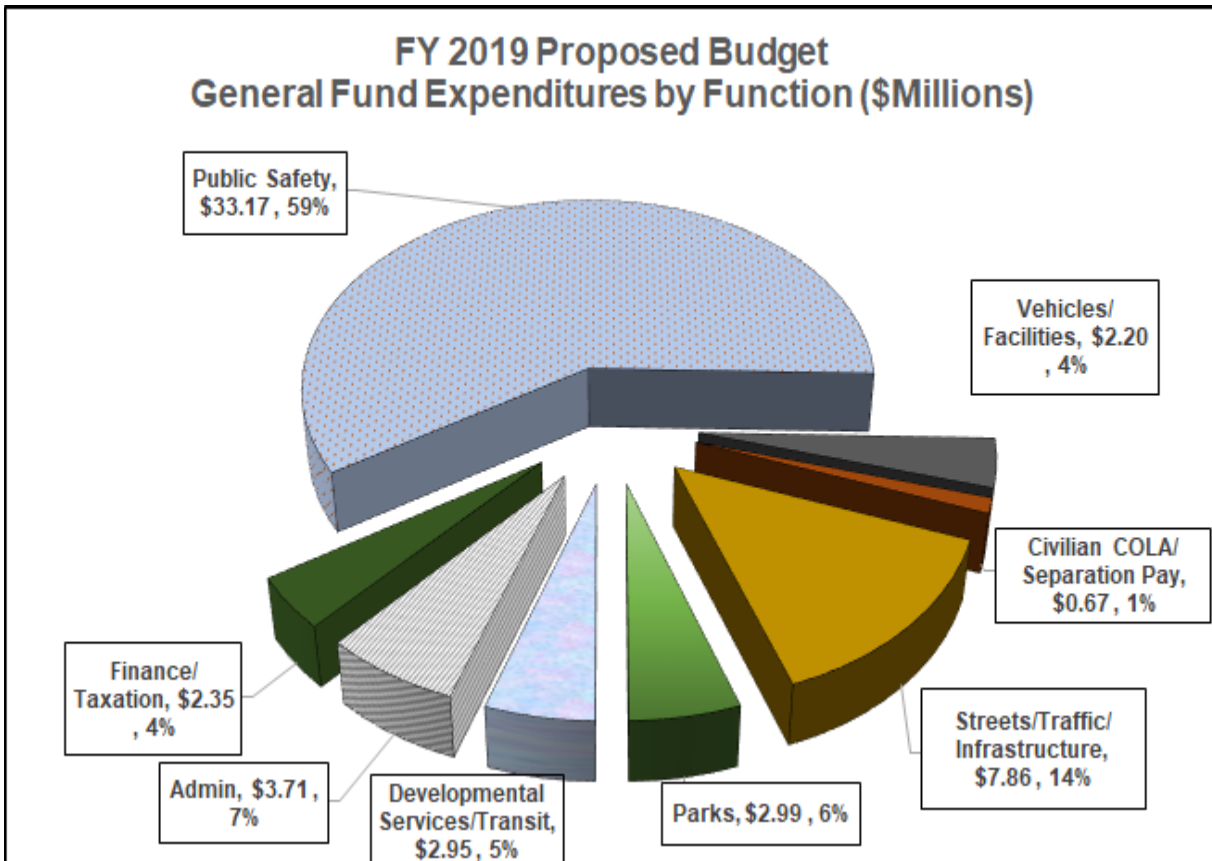
Property and sales tax revenue provides over three-fourths of General Revenue, and both are growing this year. The property tax roll is up 2.4 percent over last year, and sales tax revenues are expected to grow 2.3 percent over FY 2018. Overall revenue growth is projected to be \$1.31 million over the FY 2018 Estimate.

By ordinance, the General Fund must retain an ending balance equal to ninety days of operating expenditures. For strategic budgetary purposes only, the City appropriates in a fund balance contingency an amount sufficient to meet this ending balance requirement. In FY 2019, that contingency is \$2.5 million, and is available only through City Council authorization. A transfer of \$1.59 million to the Hurricane Harvey Fund is also proposed to provide up front financing for Harvey repairs of General Fund facilities, primarily including City Hall and Broadway street lighting.

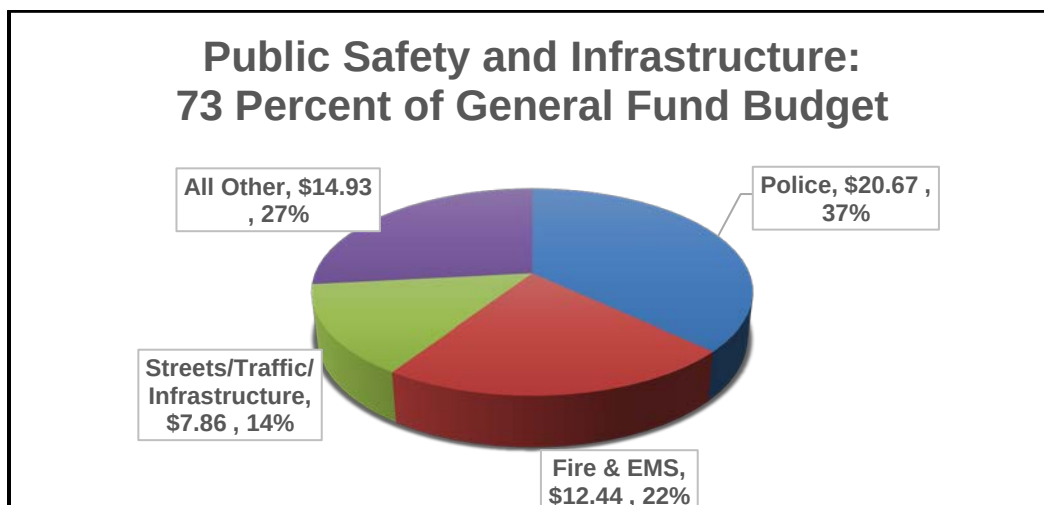
Expenditure Priorities

In FY 2013, the city began to set aside a portion of its General Fund budget for infrastructure and debt service. This was approved as a city charter provision by the voters, establishing a progressive contribution from general revenues to improving the city's infrastructure. It began in FY 2013 at one

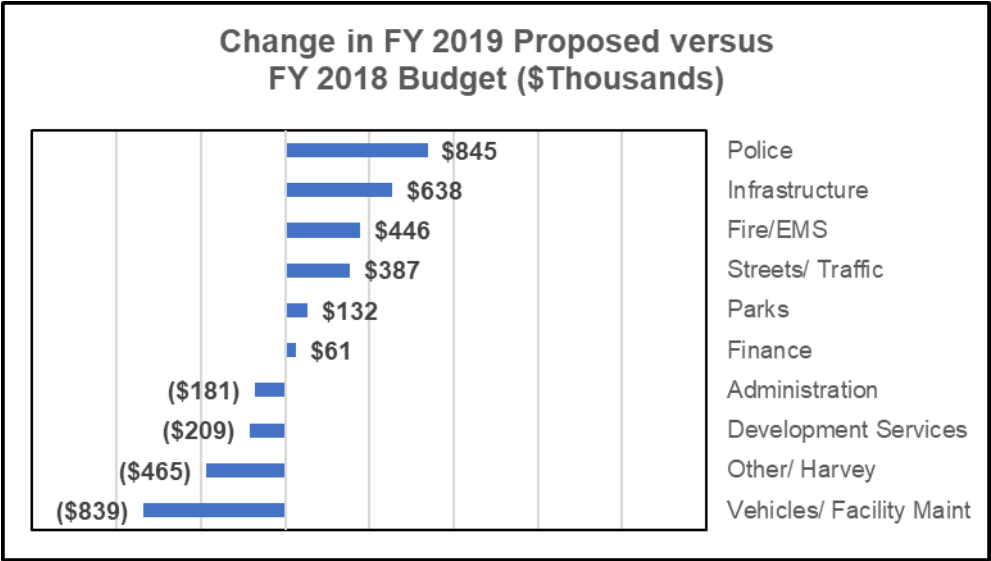
percent of the General Fund budget and is now at seven percent, resulting in a \$3.9 million set aside in the Infrastructure and Debt Service Fund special fund. It will increase for one more year until it reaches eight percent in FY 2020. At that time, growth in the transfer will equal growth in the overall budget at the eight percent of total revenues level.



The overall composition of the General Fund is heavily weighted toward public safety and infrastructure. Police, Fire, EMS and the infrastructure components of the General Fund (Streets, Traffic and the Infrastructure and Debt Service Transfer) amount to 73 percent of the General Fund Budget.



Each department is notated to explain the reasons for the changes in that budget by category (see the “Highlights” section). Position lists and line item detail are provided as well.



**FY2019 PROPOSED BUDGET
GENERAL FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$20,629,743	\$17,757,428	\$17,757,428	\$18,263,879
Revenues				
Property Taxes	\$23,763,467	\$25,250,900	\$24,914,400	\$26,350,400
Sales Taxes	15,197,449	16,160,000	16,250,000	16,600,000
Mixed Beverage Taxes	879,328	927,000	927,000	951,100
Franchise Taxes	5,562,873	5,643,100	5,589,300	5,531,000
Licenses and Permits	1,142,579	1,199,000	1,149,200	1,172,100
Interfund Transfers for Service	2,034,000	2,078,000	2,078,000	2,140,300
Charges for Services	249,934	223,100	270,500	226,900
Fines and Forfeits	1,578,366	1,698,900	1,491,700	1,491,700
Investment Earnings	166,926	250,000	270,000	350,000
Other Revenues	1,103,429	1,028,500	1,110,400	1,033,200
Other Financing Sources	50,000	125,000	125,000	50,000
Total Revenues	\$51,728,350	\$54,583,500	\$54,175,500	\$55,896,700
Expenditures				
Public Safety				
Police	\$18,863,966	\$19,823,771	\$19,771,997	\$20,668,629
Fire	10,843,447	11,180,084	11,419,034	11,627,858
Emergency Management	218,311	249,569	229,410	247,763
Emergency Medical Service	566,452	566,400	566,085	566,200
Civilian Services/City Marshal	54,378	55,687	60,152	63,249
Special Events	0	0	0	0
	\$30,546,555	\$31,875,511	\$32,046,678	\$33,173,699
Public Works				
Streets	\$1,600,888	\$1,418,164	\$1,510,949	\$1,846,550
Traffic	2,089,554	2,138,584	2,061,152	2,097,682
	\$3,690,442	\$3,556,748	\$3,572,101	\$3,944,232
Parks and Recreation				
Administration	\$810,442	\$864,544	\$861,102	\$970,971
Parks and Parkways	1,828,693	1,996,277	1,987,383	2,021,725
Crockett Park	0	0	0	0
	\$2,639,135	\$2,860,821	\$2,848,485	\$2,992,696
Developmental Services				
Code Enforcement	\$669,522	\$763,564	\$747,477	\$758,751
Building Inspection	587,033	616,839	604,262	672,039
Planning	1,016,802	1,173,643	846,891	914,214
	\$2,273,357	\$2,554,046	\$2,198,630	\$2,345,004
General Government				
City Secretary	\$483,074	\$547,175	\$523,780	\$536,270
Elections	39,489	70,000	20,986	68,000
Municipal Court	656,025	759,670	665,673	667,871
City Manager	741,626	762,019	732,048	682,997
City Auditor	263,867	278,563	268,939	274,851
City Attorney	739,630	919,554	920,462	928,227
Human Resources	490,635	557,574	543,353	555,375
Transportation	916,788	800,000	800,000	600,000
	\$4,331,134	\$4,694,555	\$4,475,240	\$4,313,590

**FY2019 PROPOSED BUDGET
GENERAL FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Finance				
Administration	\$259,757	\$295,269	\$337,397	\$368,569
Accounting	887,759	947,663	913,622	876,023
Purchasing	226,516	271,517	265,470	243,907
Budget	230,268	292,950	320,576	374,947
	\$1,604,300	\$1,807,399	\$1,837,065	\$1,863,446
Non-Departmental				
Taxation	\$340,181	\$265,449	\$267,209	\$270,000
Facility Maintenance	1,736,277	1,610,041	1,588,381	1,448,170
COLA Increases	0	254,000	0	250,933
Contractual Services	9,762	91,283	11,977	216,002
Lodging/Food Services	109,502	0	0	0
Transfer to Group Health Fund	150,000	0	0	0
Transfer to Pension Plan	0	393,487	0	0
Transfer to Infrastructure Fund	2,604,850	3,275,010	3,275,010	3,912,769
Transfer to Separation Pay Fund	893,160	416,160	416,160	416,160
Vehicle Purchases	855,565	1,427,411	708,911	750,000
	\$6,699,297	\$7,732,841	\$6,267,648	\$7,264,034
Total Expenditures	\$51,784,219	\$55,081,921	\$53,245,847	\$55,896,702
Revenues Over/(Under) Expenditures	(\$55,869)	(\$498,421)	\$929,653	\$0
Prior Year Adjustment	(\$48,260)	\$0	\$0	\$0
Ending Fund Balance	\$20,525,614	\$17,259,007	\$18,687,081	\$18,263,879
Less: Appropriation of Fund Balance				
One-Time Capital Outlay	\$0	\$235,000	\$0	\$285,000
Broadway Corridor Streetscape/ Redevelopment Plan	39,136	38,864	38,864	0
Transfer to Pension Reserve Fund	2,292,000	0	0	0
Transfer to Hurricane Harvey	0	2,446,453	88,938	1,591,876
Transfer to Technology Improvement Fund	0	0	295,400	0
Land Acquisition	437,050	0	0	0
Fund Balance Contingency	0	1,953,547	0	2,500,000
	\$2,768,186	\$4,673,864	\$423,202	\$4,376,876
Ending Fund Balance	\$17,757,428	\$12,585,143	\$18,263,879	\$13,887,003
90 Day Reserve	\$12,768,712	\$13,581,844	\$13,129,113	\$13,782,748
Total General Fund Appropriation	\$54,552,406	\$59,755,785	\$53,669,049	\$60,273,578

**FY 2019 PROPOSED BUDGET
GENERAL FUND REVENUE**

ACCOUNT	ACCOUNT TITLE	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimated	FY 2019 Proposed
311100	Real Property Taxes	24,954,080	26,647,000	26,333,100	27,856,000
311107	Real Property Taxes - Due to MUD 30	(296,972)	(314,700)	(353,100)	(363,200)
311110	Delinquent Property Taxes	289,643	330,000	330,000	345,000
311120	Property Tax Penalties and Interest	304,014	315,000	315,000	315,000
311270	Tax Increment Payable to TIRZ 12	(173,430)	(240,200)	(235,800)	(253,000)
311280	Tax Increment Payable to TIRZ 13	(454,509)	(500,600)	(499,600)	(529,600)
311290	Tax Increment Payable to TIRZ 14	(859,359)	(985,600)	(975,200)	(1,019,800)
PROPERTY TAXES SUBTOTAL		\$23,763,467	\$25,250,900	\$24,914,400	\$26,350,400
313020	Sales and Use Taxes	\$15,197,449	\$16,160,000	\$16,250,000	\$16,600,000
314040	Mixed Beverage Taxes	\$879,328	\$927,000	\$927,000	\$951,100
314050	Bingo Tax	183	100	0	0
318210	Tour Train Franchise	1,166	1,000	1,300	1,000
318250	Electricity Franchise	3,211,294	3,273,000	3,194,000	3,144,000
318260	Natural Gas Franchise	411,765	425,000	431,000	431,000
318270	Cable TV Franchise	816,855	826,000	780,000	780,000
318280	Telephone Franchise	650,258	673,000	673,000	665,000
318300	Refuse Collection Franchise Fees	353,861	350,000	375,000	375,000
318301	Temporary Refuse Collection Franchise Fees	117,491	95,000	135,000	135,000
FRANCHISE AND OTHER TAXES SUBTOTAL		\$5,562,873	\$5,643,100	\$5,589,300	\$5,531,000
TOTAL TAXES		\$45,403,117	\$47,981,000	\$47,680,700	\$49,432,500
321101	Alcoholic Beverage Licenses	30,009	31,500	31,500	32,100
321110	Beer and Wine Licenses	23,303	24,100	24,100	24,600
321120	Late Hour Permits	4,538	5,400	5,400	5,500
321210	Cemetery Permits	275	2,000	2,000	2,000
321310	Fire Permits	128,999	130,000	100,000	102,000
321620	Air Conditioning Contractors' Permits	300	500	500	500
321640	Electricians' Licenses	1,176	2,700	2,700	2,800
321650	Plumbers' Licenses	4,350	4,500	4,500	4,600
321690	Hotel Inspection Fee	24,555	15,000	20,000	20,400
321720	Coin Operated Machine License	7,995	9,000	9,000	9,200
321760	Vending Permits	9,400	10,000	10,000	10,200
322105	Roofing Contractors' Registration Fees	33,000	30,000	30,000	30,600
322110	Building Permits	449,588	475,000	490,000	499,800
322120	Air Conditioning Permits	71,986	75,000	75,000	76,500
322125	Electrical Permits	75,410	100,000	85,000	86,700
322130	Plumbing Permits	114,868	150,000	110,000	112,200
322150	Site Inspections	90,579	65,000	75,000	76,500
322170	Sign Permits	10,457	12,000	12,000	12,200
322210	Parking Permits	4,515	4,800	4,000	4,100
322310	Taxi Cab Operators' Licenses	34,950	30,000	36,000	36,700
322610	Animal Permits	900	1,000	1,000	1,000
322700	Other Non-business Licenses	21,425	21,500	21,500	21,900
LICENSES AND PERMITS SUBTOTAL		\$1,142,579	\$1,199,000	\$1,149,200	\$1,172,100
341610	Water Fund Administrative Services Fee	689,000	710,000	710,000	731,300
339040	Water System Payment in Lieu of Taxes	200,000	200,000	200,000	206,000
341620	Sanitary Sewer Fund Administrative Services Fee	421,000	434,000	434,000	447,000
339050	Sanitary Sewer System Payment in Lieu of Taxes	200,000	200,000	200,000	206,000
341625	Drainage Fund Administrative Services Fee	49,000	50,000	50,000	51,500
341630	Sanitation Fund Administrative Services Fee	219,000	226,000	226,000	232,800
339060	Sanitation Fund Payment in Lieu of Taxes	200,000	200,000	200,000	206,000
341680	Airport Administrative Services Fee	56,000	58,000	58,000	59,700
INTERFUND TRANSFERS FOR SERVICE SUBTOTAL		\$2,034,000	\$2,078,000	\$2,078,000	\$2,140,300

**FY 2019 PROPOSED BUDGET
GENERAL FUND REVENUE**

ACCOUNT	ACCOUNT TITLE	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimated	FY 2019 Proposed
341110	Court Cost Collection Fees	37,182	45,000	35,000	30,000
341320	Zoning Fees	137,960	120,000	135,000	140,000
341340	Certification Fees	1,641	1,000	1,000	800
342120	Police Offense Reports	12,326	15,000	12,000	14,000
342130	Motor Carrier Weight Fee	0	0	3,000	0
342125	Golf Cart Registration	20,660	22,000	23,000	22,000
347100	Recreation Fees	2,150	100	1,000	100
348320	Other Revenue	3,393	5,000	5,000	5,000
348565	Sale of Equipment	34,622	15,000	55,500	15,000
CHARGES FOR SERVICES SUBTOTAL		\$249,934	\$223,100	\$270,500	\$226,900
351110	Parking Fines	439,271	450,000	450,000	450,000
351130	Class "C" Misdemeanors' Fines	1,092,564	1,200,000	1,000,000	1,000,000
351150	Arrest Fees/Local Court Fees	31,324	33,000	29,000	29,000
351185	Court Time/Payment Fee	14,693	15,000	12,000	12,000
351190	Court Subpoena Fee	169	400	200	200
351195	Police Overtime Fee	345	500	500	500
FINES AND FORFEITS SUBTOTAL		\$1,578,366	\$1,698,900	\$1,491,700	\$1,491,700
361110	Interest Earned - Operating Account	166,926	250,000	270,000	350,000
INVESTMENT EARNINGS SUBTOTAL		\$166,926	\$250,000	\$270,000	\$350,000
339020	Galveston Wharves Payment in Lieu of Taxes	188,561	188,600	188,800	188,800
363110	Rental of General Property	4,966	4,500	4,500	4,500
363140	Mineral and Gas Royalties	1,492	2,400	2,400	2,400
363200	Miscellaneous	243,898	220,000	220,000	220,000
363208	Moody Gardens	412,992	413,000	417,500	417,500
339070	Moody Gardens Payment in Lieu of Taxes	100,000	50,000	50,000	50,000
363209	Landry's	100,000	100,000	100,000	100,000
378000	Sale of General Fixed Assets	51,520	50,000	127,200	50,000
OTHER REVENUES SUBTOTAL		\$1,103,429	\$1,028,500	\$1,110,400	\$1,033,200
379000	Operating Transfers - In	50,000	125,000	125,000	50,000
OTHER FINANCING SOURCES SUBTOTAL		\$50,000	\$125,000	\$125,000	\$50,000
TOTAL - ALL REVENUE		\$51,728,350	\$54,583,500	\$54,175,500	\$55,896,700

**FY2019 PROPOSED BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

Expenditure Summaries by Department

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Public Safety	\$30,546,555	31,875,511	\$32,046,678	\$33,173,699
Public Works	3,690,442	3,556,748	3,572,101	3,944,232
Parks and Recreation	2,639,135	2,860,821	2,848,485	2,992,696
Developmental Services	2,273,357	2,554,046	2,198,630	2,345,004
General Government	4,331,134	4,694,555	4,475,240	4,313,590
Finance	1,604,300	1,807,399	1,837,065	1,863,446
Non-Departmental	9,467,483	12,406,705	6,690,850	11,640,910
General Fund Appropriation Total	\$54,552,406	\$59,755,785	\$53,669,049	\$60,273,578

Expenditures Summaries by Category

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$35,322,027	\$37,768,189	\$37,453,301	\$39,178,932
Materials and Supplies	2,272,995	2,427,838	2,410,021	2,301,550
Contractual Services	8,202,280	8,375,377	8,237,112	8,330,757
Other Charges and Services	255,166	74,101	(170,690)	60,233
Operating Transfers	6,013,010	6,609,110	4,153,508	6,004,305
Capital Outlay	1,715,068	1,832,174	885,063	1,127,800
Special Events and Programs	771,860	2,668,996	700,734	3,270,000
General Fund Appropriation Total	\$54,552,406	\$59,755,785	\$53,669,049	\$60,273,578

See the following pages for detailed discussions of each budget.

**FY2019 PROPOSED BUDGET
PUBLIC SAFETY OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Police	\$18,863,966	\$19,823,771	\$19,771,997	\$20,668,629
Fire	10,843,447	11,180,084	11,419,034	11,627,858
Emergency Management	218,311	249,569	229,410	247,763
Emergency Medical Services	566,452	566,400	566,085	566,200
City Marshal	54,378	55,687	60,152	63,249
Special Events	0	0	0	0
Public Safety Operations Total	\$30,546,555	\$31,875,511	\$32,046,678	\$33,173,699

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$26,104,080	\$27,749,311	\$27,634,564	\$28,560,675
Materials and Supplies	397,415	517,595	502,536	508,037
Contractual Services	3,758,461	3,485,342	3,763,249	3,952,187
Other Charges and Services	(478,815)	(391,500)	(402,171)	(423,500)
Operating Transfers	73,000	78,000	78,000	83,500
Capital Outlay	276,806	86,763	86,974	92,800
Special Programs and Events	415,608	350,000	383,525	400,000
Public Safety Operations Total	\$30,546,555	\$31,875,511	\$32,046,678	\$33,173,699

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increases (\$926,110 total) include funding for collective bargaining salary increases of \$343,780 and a 1% cost of living adjustment of \$165,250, full year funding for vacant Police positions through FY2018 (+650,072), specialties pays (+43,200), the addition of an Assistant Chief of Police (+117,030), decrease in workers' compensation (-\$93,880) to reflect actual costs, increased funding (+\$186,770) for Police and Fire Retirement, increase in reimbursements (-\$200,000) for COPS Grant. A decrease of (-\$295,000) in overtime is anticipated in the Police Department's budget.

Materials and Supplies - Increase (+\$23,430) in minor equipment and supplies to purchase Crime Scene and evidence materials and supplies in the Police Department and various decreases (-\$17,780) in miscellaneous line items for one-time purchases within the Fire Department.

Contractual Services - Increases in computer charges (+\$258,960) include a proportional share for licensing and keeping hardware updated city-wide and decrease (-\$81,010) in Garage charges by purchasing newer vehicles, increases in dental insurance (+\$6,040) for full year funding for vacant Police positions and miscellaneous increases (+\$4,950) in various line items.

Other Charges and Services - Net decrease (-\$21,329) for one time purchases made in FY2018.

Operating Transfers -Increase funding (+\$5,500) to transfer to Quartermaster Fund for additional officers added to the Police Department.

Capital Outlay - Added funding (+\$15,000) for the purchase of a traffic trailer and speed monitoring device for the Traffic Enforcement Unit and decrease (-\$9,174) for one-time purchase for a motor for the rescue boat in FY2018.

Special Programs and Events - Slight increase (+\$16,475) for funding in Mardi Gras expenses.

Police Department

Department Mission

To provide the best possible police service to the residents and guests of Galveston. The Galveston Police Department is steadfast in assisting and protecting all persons within our jurisdiction. We are committed to improving the quality of life through fairness, compassion and excellence while providing police services, according to law, that meet the needs of all citizens and visitors to our island. It is through this pledge to our residents and guests that we will continue to Protect With Respect.

Accomplishments

- Upgraded patrol officer laptops with Office and Adobe software and replaced thirty (30) outdated laptops to decrease time spent at station.
- Renegotiated contract with the Texas Department of Transportation to fully fund the cost of providing officers for the Ferry Line, thus reducing the City's fiscal obligation.
- Established a fully-trained Commercial Motor Vehicle Enforcement Unit resulting in the improvement of commercial traffic safety.
- Completed the new Property Room, which provides additional secure, acclimatized evidence accommodations for long term retention.
- The Police Chaplain volunteer program swore in five additional police chaplains whose duties provide additional services to persons and families in crisis situations.
- Obtained bullet proof vest grant funding to provide vests to all patrol officers.
- Implemented twelve (12) hour patrol shifts which aids recruitment and team building.
- Purchased body cameras for criminal prosecutions, protection of officers and accountability to the public; requisite policies were implemented.
- Gained efficiency by "Civilianizing" both the Records Division and Property Room.
- Participated in Big Brothers and Big Sisters one-on-one mentoring program to build bonds of trust and relationships between police, children and families.

Goals

- Modify recruiting process to reduce vacancy lapse and increase candidate quality.
- Use grant funding to train officers in mental health issues and de-escalation strategies when dealing with people experiencing crisis issues.
- Develop and deploy an on-line police reporting system for minor incidents to better serve Galveston citizens.
- Establish a "Street Crimes Unit" to focus on crime hotspots and improve quality of life.

**FY2019 PROPOSED BUDGET
POLICE**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$15,981,116	\$17,239,011	\$17,006,806	\$17,744,667
Materials and Supplies	105,691	188,458	182,006	205,437
Contractual Services	2,604,344	2,285,002	2,448,813	2,562,224
Other Charges and Services	(59,500)	(44,500)	(21,428)	(20,000)
Operating Transfers	73,000	78,000	78,000	83,500
Capital Outlay	159,314	77,800	77,800	92,800
TOTAL	\$18,863,966	\$19,823,771	\$19,771,997	\$20,668,629

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increases (+\$737,860) full year funding (\$650,072) for vacant Police positions throughout the FY2018 fiscal year; includes collective bargaining salary increases (+\$235,280) with an additional 1% COLA (+\$98,220), specialties pay (+\$43,200), decrease in overtime (-\$295,000), decrease in workers' compensation (-\$60,680) increase in reimbursement (-\$200,000) for COPS Grant, the addition of an Assistant Chief of Police (+\$117,030) and increase of 2% (+\$149,740) in Police Retirement beginning in FY2018.

Materials and Supplies - Increase (+\$23,430) in minor equipment and supplies to purchase Crime Scene and evidence materials and supplies.

Contractual Services - Increases in computer charges (+\$187,160) include a proportional share for licensing and keeping hardware updated city-wide and decrease (-\$95,670) in Garage charges by purchasing newer vehicles. Maintenance contracts increased (+\$15,300) and dental insurance (+\$6,040) for full year funding for vacant Police positions.

Other Charges and Services - Includes a decrease (+\$1,730) in the expected amount of reimbursements expected in FY2019.

Operating Transfers - Increase funding (+\$5,500) to transfer to Quartermaster Fund for additional officers added to the Police Department.

Capital Outlay - Added funding (+\$15,000) for the purchase of a traffic trailer and speed monitoring device for the Traffic Enforcement Unit.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Calls for Service	71,830	79,201	68,560	65,130
Arrests	5,368	5,500	5,000	5,133
Motor Vehicle Accidents	3,948	3,654	3,670	3,590
Avg. Response Time - Priority 1 Calls	8m 6s	8m 8s	8m 2s	8m
Meetings with Community Groups	145	120 (est)	180	185
Training or Presentations to Citizens	362	276	350	360
Community Meeting Attendance (New)	N/A	N/A	N/A	Baseline measure

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Chief of Police	1.00	1.00	1.00	1.00
Assistance Chief of Police	0.00	0.00	0.50	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Lieutenant	5.00	6.00	6.00	6.00
Police Sergeant	26.00	27.00	27.00	27.00
Police Officer	112.00	117.00	117.00	130.00
Police Captain - Civilian	1.00	1.00	1.00	1.00
Records Manager	0.00	0.00	0.00	1.00
Support Services Manager	0.25	0.25	0.25	0.25
Director of Communications	1.00	1.00	1.00	1.00
Communication Shift Leaders	4.00	4.00	4.00	4.00
Telecommunicators	17.00	17.00	17.00	17.00
Telecommunications Call-Takers	0.00	2.00	2.00	2.00
Lead Evidence Technician	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	1.00
Property Room Technician	0.00	0.00	1.00	1.00
Crimes Analyst	0.00	0.00	1.00	1.00
AFIS/Latent Print Technician	0.00	0.00	0.00	0.00
Ground Transportation Specialist	1.00	1.00	1.00	1.00
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00
Office Specialist	4.00	4.00	4.00	4.00
TOTAL	183.25	192.25	194.75	209.25

FY2019 PROPOSED BUDGET
POLICE
LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$10,365,165	\$11,811,096	\$11,355,062	\$12,203,269
511002 COLA Increases	0	97,251	0	98,220
511005 Longevity	81,549	91,643	80,924	91,964
511006 Differential Pay	108,516	138,118	124,210	133,819
511007 Vehicle/Motor Allowance	32,815	36,138	26,806	28,910
511008 Dog Handler Allowance	11,631	14,456	9,305	14,456
511009 Overtime	1,125,656	600,000	1,218,912	924,000
511021 Part-Time Payroll	46,200	72,000	24,678	25,000
511026 Ferry Landing Overtime	74,324	130,000	76,064	75,000
511039 Tactical Details - Overtime	29,458	30,000	31,829	30,000
511110 Incentive Pay	294,778	278,199	312,727	317,259
511125 Residency Pay	175,426	184,726	190,711	201,351
511143 Crisis Negotiation Team	5,301	6,024	4,482	4,216
511145 SWAT Pay	17,345	18,071	18,134	18,072
511147 Dive Team Pay	14,333	15,360	13,599	13,550
511148 SRG Team Pay	7,363	8,735	7,326	7,829
511150 Uniform Allowance	99,519	122,504	91,500	110,250
511510 Group Health Insurance - Employer's	1,096,349	1,349,174	1,313,413	1,419,600
511515 Worker's Compensation	174,563	182,850	182,850	122,166
511520 Group Life Insurance	31,452	35,786	44,394	38,671
511530 Social Security - Employer's	754,058	846,567	853,753	886,424

**FY2019 PROPOSED BUDGET
POLICE**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
511535 Medicare - Employer's	176,352	197,989	199,664	207,309
511542 City Employee Retirement	154,121	152,288	178,380	175,453
511544 Police Retirement	1,345,307	1,498,775	1,674,753	1,824,495
511650 Salary Reimbursements	(240,037)	(820,825)	(927,013)	(876,616)
511655 Salary Reimbursements-Grants	(430)	142,086	(99,656)	(350,000)
Total Personnel Services	\$15,981,116	\$17,239,011	\$17,006,806	\$17,744,667
Materials and Supplies				
521065 Office Supplies	14,029	20,600	21,814	23,800
521067 Minor Office Equipment	1,136	2,500	2,500	2,500
521073 Printed Materials	2,000	2,000	2,000	2,000
521088 Training Materials	18,124	20,000	24,147	25,000
521095 Petty Cash Charges	10,138	20,300	500	300
522011 Chemicals	70	500	505	500
522013 Clothing	30,410	58,570	58,266	60,287
522055 Minor Tools	1,000	7,000	6,281	2,500
522056 Minor Equipment	12,722	40,788	45,822	67,000
522059 Motor Vehicle Parts	1,610	2,000	1,630	1,800
522099 Other Supplies	4,919	5,500	6,168	9,000
525031 Electricity	8,055	8,000	10,628	9,000
525032 Natural Gas	1,478	700	1,746	1,750
Total Materials and Supplies	\$105,691	\$188,458	\$182,006	\$205,437
Contractual Services				
531004 Consultant Services	0	5,400	5,400	5,400
531005 Other Services	240,000	240,000	240,000	240,000
531008 Laboratory Testing	27,621	30,000	20,035	25,000
531025 Memberships	672	3,000	1,625	1,800
531124 Towing Payments	4,015	4,000	5,000	5,000
531125 Other Contracts	107	800	800	0
531230 Equipment Repairs	2,427	3,600	3,596	7,500
531240 Maintenance Contracts	232,080	216,300	244,688	260,000
531325 Vehicle Rental	28,417	26,000	35,005	32,000
531345 Justice Center - Jail	674,327	192,599	192,599	195,000
531350 Garage Charges	869,468	864,000	874,704	779,028
531360 Computer Charges	350,694	428,448	558,792	745,950
532062 Postage	7,634	8,700	6,262	6,500
532065 Printing, Duplication	3,793	5,000	6,378	6,300
532066 Print Shop Charges	1,814	4,000	2,090	2,000
532083 Telephone Service	130	500	632	650
532084 Cellular Service	14,341	16,000	18,894	19,000
532085 Pager Service	68	0	53	0
532086 Other Communications	25,438	25,500	26,324	27,000
532087 Aircard Service	36,485	36,000	33,990	33,000
532089 Moving Expenditures	0	0	1,618	0
533083 Travel Expenses	0	25,000	31,792	25,000
533085 Travel/Training	42,968	101,700	94,533	96,000
534030 Surety Bond & Notary Fees	200	1,375	955	500

FY2019 PROPOSED BUDGET
POLICE

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
534036 Dental Insurance	40,608	46,080	42,048	48,096
535250 GPD K-9 Unit Expenditures	1,038	1,000	1,000	1,500
Total Contractual Services	\$2,604,344	\$2,285,002	\$2,448,813	\$2,562,224
Other Charges and Services				
544027 Court Costs And Judgments	2,000	500	500	500
544032 Meeting Expenditures	2,919	3,000	3,997	3,500
544036 Grants & Awards	1,106	2,000	1,808	2,000
544087 Expense Reimbursement	(65,524)	(50,000)	(27,733)	(26,000)
Total Other Charges and Services	(\$59,500)	(\$44,500)	(\$21,428)	(\$20,000)
Operating Transfers				
553013 Transfer To Special Revenue Funds	73,000	78,000	78,000	83,500
Total Operating Transfers	\$73,000	\$78,000	\$78,000	\$83,500
Capital Outlay				
564008 Data Processing Equipment	9,399	70,000	70,000	70,000
564009 Data Processing -Software	0	7,800	7,800	7,800
564011 PC Software (Non-Capital)	7,760	0	0	0
564015 Data Processing (Non-Capital)	122,175	0	0	0
564117 Machinery & Equipment	19,980	0	0	15,000
Total Capital Outlay	\$159,314	\$77,800	\$77,800	\$92,800
Total Expenses	\$18,863,966	\$19,823,771	\$19,771,997	\$20,668,629



Fire Department

Mission Statement

The mission of the Galveston Fire Department is to provide the highest level of public safety services for the community. We will protect lives and property through: Fire Prevention, Public Education, Firefighter safety, Fire & Rescue Operations, Emergency Medical First response and disaster management.

Accomplishments

- Improved our records management by using Firehouse software for all reporting, inventory and documentation.
- Replaced 45 sets of firefighter protective clothing and 45 Self-contained breathing apparatus for firefighting.
- Worked with IT to improve our Communications system by adding site maps and pre-fire plans that are available with dispatching information through the CAD system Freedom App.
- Continued the High School recruitment program with Galveston ISD to aid Junior and Senior High students in becoming Firefighters and potentially applying for positions in Galveston.
- Initiated the construction process for building a New Fire Station #1.
- Worked with Finance and City Auditor to improve false alarm collections process.
- Updated Emergency Management plans and contracts.

Goals

- Complete Construction of new Fire Station #1.
- Enhance Emergency Management preparedness through training of City employees and disaster planning for all City Departments.
- Continue to replace aging Personal Protective Clothing to ensure Firefighter safety.
- Increase water rescue capabilities across the Island.
- Continue the High School recruitment partnership with Galveston ISD.
- Continue finding ways to reduce operating costs
- Continue finding ways to improve response and service delivery

**FY2019 PROPOSED BUDGET
FIRE**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$9,930,424	\$10,303,193	\$10,392,840	\$10,566,611
Materials and Supplies	281,959	324,037	315,782	298,000
Contractual Services	503,327	530,891	688,456	756,747
Other Charges and Services	10,245	13,000	12,782	6,500
Capital Outlay	117,492	8,963	9,174	0
TOTAL	\$10,843,447	\$11,180,084	\$11,419,034	\$11,627,858

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increases include collective bargaining salary increases (+\$102,910) an additional 1% COLA (+\$67,030); also included is a 2% increase for Firemen's Pension (+\$37,030) that began in FY2018 and decreases in workers compensation (-\$33,200) to reflect current expenditures.

Materials and Supplies - Various decreases (-\$17,780) in miscellaneous line items for one-time purchases.

Contractual Services - Increases in computer charges (+\$71,800) include a proportional share for licensing and keeping hardware updated city-wide and (+\$14,660) in Garage charges. Miscellaneous decreases (-\$18,170) include equipment repairs and printing and duplication.

Other Charges and Services - Net decrease (-\$6,280) for one time purchases made in FY2018.

Capital Outlay - Decrease (-\$9,174) for one-time purchase for a motor for the rescue boat in FY2018.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Total Responses	6,964	7,337	7,850	8,200
Structure Fires	114	118	125	145
Scheduled Fire Inspections	2,300	2,400	2,400	2,400
Completed Fire Inspections	2,467	2,455	2,400	2,400
Permit Fees Collected	\$127,630	\$90,350	\$75,000	\$65,000
Required Firefighter Training	33,522	34,000	34,000	34,000
Training Accomplished	44,145	45,000	45,000	34,000
Response Times	4:00	4:32	4:20	4:20

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	3.00	3.00	3.00
Battalion Chief	6.00	6.00	6.00	6.00
Captain	21.00	24.00	24.00	24.00
Driver	26.00	24.00	24.00	24.00
Firefighter	57.00	57.00	57.00	58.00
Fire Marshal	1.00	0.00	0.00	0.00
Fire Inspectors	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	118.00	119.00	119.00	120.00

FY2019 PROPOSED BUDGET
FIRE

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$6,932,195	\$7,185,339	\$7,146,184	\$7,236,731
511002 COLA Increases	0	66,528	0	67,031
511005 Longevity	76,554	77,703	75,236	84,051
511006 Differential Pay	146,681	90,000	151,865	150,000
511009 Overtime	396,314	358,160	277,390	285,000
511110 Incentive Pay	232,533	236,874	242,271	236,874
511125 Residency Pay	115,842	115,438	120,418	112,929
511510 Group Health Insurance - Employer's	725,437	792,221	785,928	792,960
511515 Worker's Compensation	100,179	100,179	100,179	66,931
511520 Group Life Insurance	21,689	22,434	22,161	22,764
511530 Social Security - Employer's	6,518	11,102	10,023	10,953
511535 Medicare - Employer's	104,218	117,885	116,023	118,510
511542 City Employee Retirement	14,770	10,006	15,165	14,852
511543 Firemen's Retirement	1,057,494	1,119,324	1,329,996	1,367,025
Total Personnel Services	\$9,930,424	\$10,303,193	\$10,392,840	\$10,566,611
Materials and Supplies				
521065 Office Supplies	15,063	15,000	13,878	8,000
521067 Minor Office Equipment	5,716	4,000	4,655	3,000
521073 Printed Materials	999	1,000	984	1,000
522013 Clothing	70,581	69,000	68,617	69,000
522014 Protective Gear	95,256	139,000	139,000	139,000
522037 Janitorial Supplies	11,036	12,000	11,933	12,000
522055 Minor Tools	44,390	36,037	35,544	30,000
522056 Minor Equipment	0	0	0	0
522099 Other Supplies	4,682	5,000	4,970	0
525031 Electricity	30,412	40,000	31,613	32,000
525032 Natural Gas	3,824	3,000	4,588	4,000
Total Materials and Supplies	\$281,959	\$324,037	\$315,782	\$298,000
Contractual Services				
531025 Memberships	1,069	1,800	1,800	1,800
531027 Certification & Permit Fees	2,902	16,000	19,224	16,000
531028 Software Licenses	13,128	15,500	15,000	15,000
531116 Hazardous Waste Disposal & Supplies	0	2,500	6,658	3,500
531230 Equipment Repairs	8,906	5,000	4,688	3,000
531245 Compliance Maintenance	29,253	25,000	25,000	25,000
531350 Garage Charges	294,040	295,830	289,790	304,453
531360 Computer Charges	42,205	52,861	214,388	286,194
532062 Postage	1,513	1,800	1,512	1,500
532065 Printing, Duplication	1,054	1,300	1,000	1,000
532066 Print Shop Charges	315	300	1,546	300
532083 Telephone Service	24,313	22,000	26,512	25,000
532084 Cellular Service	2,819	3,000	2,501	2,500
532086 Other Communications	17,191	18,000	17,173	18,000
532087 Aircard Service	8,857	8,500	10,165	10,000

FY2019 PROPOSED BUDGET
FIRE

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
533085 Travel/Training	55,763	61,500	51,498	43,500
Total Contractual Services	\$503,327	\$530,891	\$688,456	\$756,747
Other Charges and Services				
544027 Court Costs And Judgments	0	3,000	1,500	1,500
544099 Miscellaneous Expense	10,245	10,000	11,282	5,000
Total Other Charges and Services	\$10,245	\$13,000	\$12,782	\$6,500
Capital Outlay				
564099 Other Capital Purchases	0	8,963	9,174	0
564117 Machinery & Equipment	117,492	0	0	0
Total Capital Outlay	\$117,492	\$8,963	\$9,174	\$0
Total Expenses	\$10,843,447	\$11,180,084	\$11,419,034	\$11,627,858

Emergency Management

The mission of the Emergency Management Division is to provide a comprehensive all-hazard emergency management program in partnership with City departments, staff, administration, neighboring jurisdictions, and non-governmental organizations in order to save lives, protect property, and safeguard the environment.

Accomplishments

- Maintained all emergency management plans at the Advanced Preparedness Level as recognized by the Texas Division of Emergency Management (TDEM) to ensure Emergency Management Performance Grant (EMPG) eligibility.
- Collaborated with Galveston County Emergency Response Group to review and revise cooperative plans.
- Conducted National Incident Management System (NIMS) and Incident Command System (ICS) training for City staff, volunteers, and other emergency responders.
- Facilitated discussion- and operations- based exercises for City staff, volunteers, and other emergency responders.
- Reviewed, updated, and pursued pre-disaster contracts and interlocal agreements in accordance with the City Charter, State, and Federal procurement laws and policies.
- Reviewed and updated the emergency preparedness planning documents within the five-year cycle as mandated per TDEM and FEMA guidelines.
- Added a Fire Battalion Chief to Emergency Management
- PD assigned a Captain to assist with EMC projects as needed.
- Developed and trained on Finance Disaster Plan

Goals

- Enhance situational awareness and operational coordination by working with internal and external partners.
- Maintain and ensure all planning, training, and exercise requirements recognized by TDEM and FEMA are met to ensure grant eligibility.
- Implement a Training and Exercise Plan (TEP) for City staff assigned functional responsibilities in the Emergency Operations Plan (EOP)
- Allocate the resources provided in the budget for maintenance of Mitigation, Preparedness, Response, and Recovery Activities.
- Improve our service and approach with new and existing ideas to enhance the overall efficiency of Emergency Management.

**FY2019 PROPOSED BUDGET
EMERGENCY MANAGEMENT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$138,163	\$151,420	\$178,225	\$192,735
Materials and Supplies	9,765	5,100	4,748	4,600
Contractual Services	84,337	103,049	56,436	60,428
Other Charges and Services	(13,953)	(10,000)	(10,000)	(10,000)
TOTAL	\$218,311	\$249,569	\$229,410	\$247,763

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes an annualized (\$14,510) cost of adding a Battalion Chief to head Emergency Management and remove the Deputy Emergency Management Coordinator.

Contractual Services - Increases in computer charges (+\$8,800) include a proportional share for licensing and keeping hardware updated city-wide and a decrease (-\$4,950) in Garage charges and miscellaneous line items

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of City Employees that received ICS/NIMS Training	220	100	100	90
Number of Emergency Management Exercises with participation by EM Staff	4	5	5	5
Number of Hazard Awareness and Preparedness Activities delivered to Citizens	8	10	10	7
Number of Trainings for EM Staff	5	12	12	8

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Battalion Chief - Emergency Mgmt.	0.00	0.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Deputy EM Coordinator	1.00	1.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**FY2019 PROPOSED BUDGET
EMERGENCY MANAGEMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$120,193	\$132,274	\$147,456	\$161,586
511002 COLA Increases	0	0	0	839
511005 Longevity	150	152	1,189	254
511009 Overtime	3,857	0	255	0
511110 Incentive Pay	0	0	3,150	3,900
511125 Residency Pay	2,500	2,500	769	2,500
511510 Group Health Insurance - Employer's	11,845	13,440	12,320	13,440
511515 Worker's Compensation	201	201	201	134
511520 Group Life Insurance	368	389	352	389
511530 Social Security - Employer's	7,683	8,365	9,475	4,781
511535 Medicare - Employer's	1,797	1,956	2,216	2,452
511542 City Employee Retirement	11,403	12,143	13,754	6,949
511543 Firemen's Retirement	0	0	12,088	15,511
511655 Salary Reimbursements-Grants	(21,834)	(20,000)	(25,000)	(20,000)
Total Personnel Services	\$138,163	\$151,420	\$178,225	\$192,735
Materials and Supplies				
521065 Office Supplies	3,213	2,000	1,500	1,500
522013 Clothing	595	600	600	600
522056 Minor Equipment	5,956	2,500	2,648	2,500
Total Materials and Supplies	\$9,765	\$5,100	\$4,748	\$4,600
Contractual Services				
531025 Memberships	580	600	670	600
531350 Garage Charges	9,485	9,485	9,542	3,779
531360 Computer Charges	54,264	67,964	26,280	35,082
532066 Print Shop Charges	230	500	250	250
532084 Cellular Service	1,329	1,700	1,192	1,200
532086 Other Communications	6,774	9,500	7,642	8,000
532087 Aircard Service	912	800	836	850
533085 Travel/Training	4,843	8,500	6,008	6,500
533090 Public Education	3,996	3,000	3,015	3,500
533100 Advertising	1,924	1,000	1,000	667
Total Contractual Services	\$84,337	\$103,049	\$56,436	\$60,428
Other Charges and Services				
544094 Expense Reimbursement-Grants	(13,953)	(10,000)	(10,000)	(10,000)
Total Other Charges and Services	(\$13,953)	(\$10,000)	(\$10,000)	(\$10,000)
Total Expenses	\$218,311	\$249,569	\$229,410	\$247,763

FY2019 PROPOSED BUDGET
EMERGENCY MEDICAL SERVICES

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
531125 Other Contracts	\$565,000	\$565,000	\$565,000	\$565,000
532083 Telephone Service	1,452	1,400	1,085	1,200
Total Contractual Services	\$566,452	\$566,400	\$566,085	\$566,200
Total Expenses	\$566,452	\$566,400	\$566,085	\$566,200

City Marshal

Division Mission

The City Marshal's Office and Code Enforcement Division are dedicated to improving the overall appearance of neighborhoods and quality of life for the Citizens of Galveston, by ensuring compliance with federal, state, and local laws and ordinances.

Accomplishments

- Implemented a training program to increase code officer certification to level II.
- Applied a new update to the tracking system for citizen complaints.
- Compliance Officer continuous training on the new LDR plan.
- There have been sixteen (16) rehabilitation projects performed by owners as a result of the Court of Record.
- There have been nine (9) demolitions performed by the city through the Court of Record program.
- There have been eighty-six (86) Housing Abatement cases from October, 2017 to June, 2018.
- 689 Municipal Court cases have been processed from October, 2017 to June, 2018.
- Cell Phone updates on new tracking system for field work.

Goals

- Purchase laptops and printers for each deputy marshal/code officer to decrease down time and increase productive time by creating a mobile office solution.
- Demolish at least thirty (30) unsafe structures through the Court of Record.
- Increase Zoning Compliance for the island through continually educating the compliance officers and public on the new LDR plan.
- Recalculate administration fee structure for violations to recoup more costs related to enforcement.
- Implement more training programs for development of staff.

FY2019 PROPOSED BUDGET
CITY MARSHAL

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$54,378	\$55,687	\$56,694	\$56,661
TOTAL	\$54,378	\$55,687	\$60,152	\$63,249

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Marshal	0.50	0.50	0.50	0.50
TOTAL	0.50	0.50	0.50	0.50

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$42,516	\$43,516	\$44,217	\$44,387
511005 Longevity	41	45	66	69
511125 Residency Pay	1,226	1,255	1,250	1,250
511510 Group Health Insurance	3,090	3,090	3,360	3,090
511515 Worker's Compensation	531	124	124	83
511520 Group Life Insurance	96	194	96	172
511530 Social Security - Employment	2,540	2,779	2,823	2,834
511535 Medicare - Employer's	594	650	660	663
511542 City Employee Retirement	3,743	4,034	4,098	4,114
Total Personnel Services	\$54,378	\$55,687	\$56,694	\$56,661
Contractual Services				
531350 Garage Charges	0	0	0	1,971
531360 Computer Charges	0	0	3,458	4,616
Total Contractual Services	\$0	\$0	\$3,458	\$6,587
Total Expenses	\$54,378	\$55,687	\$60,152	\$63,249

**FY2019 PROPOSED BUDGET
SPECIAL EVENTS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544087 Expense Reimbursements	(415,608)	(350,000)	(383,525)	(400,000)
Total Other Charges and Services	(\$415,608)	(\$350,000)	(\$383,525)	(\$400,000)
Special Events and Programs				
591031 Mardi Gras Expenses	415,608	350,000	383,525	400,000
Total Special Events and Programs	\$415,608	\$350,000	\$383,525	\$400,000
Total Expenses	\$0	\$0	\$0	\$0

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

This organization budget unit serves as a cost center for City wide operating department's costs for special events (i.e. Mardi Gras) that are reimbursed from another funding source.

**FY2019 PROPOSED BUDGET
PUBLIC WORKS OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Streets	\$1,600,888	\$1,418,164	\$1,510,949	\$1,846,550
Traffic	2,089,554	2,138,584	2,061,152	2,097,682
Public Works Operations Total	\$3,690,442	\$3,556,748	\$3,572,101	\$3,944,232

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,062,447	\$1,986,308	\$2,070,460	\$2,321,199
Materials and Supplies	1,445,649	1,369,055	1,366,286	1,302,030
Contractual Services	574,813	745,785	856,524	921,926
Other Charges and Services	(439,936)	(544,400)	(721,170)	(600,923)
Capital Outlay	47,468	0	0	0
Public Works Operations Total	\$3,690,442	\$3,556,748	\$3,572,101	\$3,944,232

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net increases (+\$218,485) includes annualized cost of positions that were vacant for a portion of FY2018, promotion of personnel (+42,060) and an increase (-\$9,800) in salary reimbursements.

Materials and Supplies - Decreases in concrete and aggregate (-\$55,300), electrical hardware (-\$13,000) and increases (+\$4,100) in miscellaneous supply line items.

Contractual Services - Increases include garage charges (+\$50,000) for increase in fleet , increases in computer charges (+\$34,280) that include a proportional share for licensing and keeping hardware updated city-wide and a reduction (-\$17,080) in miscellaneous contractual line items.

Other Charges and Supply - Includes decreases in reimbursements (+\$121,360) for In-House street paving from the Infrastructure and Debt Service Fund and a slight increase (-\$1,118) in reimbursement from insurance proceeds.

Street Department

Division Mission

The Street Division of the Public Works Department provides maintenance and responds to citizen inquiries for City roadways in a timely, cost-effective, polite and responsible manner.

Accomplishments

- Milling & Overlay crews repaired 52 road segments totaling 9.51 miles
- Paved alleys at 8 alley locations.
- Continued pothole patching program with the Durapatcher
- Continued crack seal program for street preventative maintenance.
- Continued storm drain rehabilitation & inspection program
- Continued implementation of culvert installation program resulting in the installation of culverts at 67 residential locations on the west end of Galveston.
- Continued the Sidewalk & Curb repair program
- Implemented the West End Ditch Maintenance Program

Goals

- Pave City roadways using available funds.
- Pave alleys as funding becomes available.
- Repair sidewalks as funding becomes available.
- Maintain and grade alleys located within the area behind the Seawall.
- Provide repairs to the City's roadway system.
- Provide utility cuts repairs within City roadways.
- Improve efficiency of utility cut repairs so that no utility cut will be open longer than two weeks.

**FY2019 PROPOSED BUDGET
STREETS**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,237,486	\$1,181,491	\$1,172,543	\$1,381,215
Materials and Supplies	328,801	401,300	427,665	372,300
Contractual Services	388,956	369,773	618,030	678,958
Other Charges and Services	(354,356)	(534,400)	(707,289)	(585,923)
Capital Outlay	0	0	0	0
TOTAL	\$1,600,888	\$1,418,164	\$1,510,949	\$1,846,550

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$218,485) includes annualized cost of vacant positions, 1.8 new positions that were added in FY2018 and increase (-\$9,800) in salary reimbursements for the in-house street program.

Materials and Supplies - Reduction (-\$55,300) in the amount of concrete and aggregate needed for FY2019.

Contractual Services - Increases include garage charges (+\$50,000) for increase in fleet , increases in computer charges (+\$22,900) that include a proportional share for licensing and keeping hardware updated city-wide and a reduction (-\$12,000) in equipment rental.

Other Charges and Supply - Includes decreases in reimbursements (+\$121,360) for In-House street paving from the Infrastructure and Debt Service Fund.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Inlets Cleared	8,649	9,574	12,000	12,000
Potholes Patched	4,800	5,124	5,500	5,500
Crack Sealed Pavement, LF	25,120	28,520	35,000	35,000
Mill & Overlay Program, Miles	5.06	8.30	9.51	10.5
Utility Cuts Repaired	375	365	420	500

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Public Works	0.125	0.125	0.125	0.125
Assistant Director of Public Works	0.50	0.50	0.50	0.50
Superintendent Streets/Drainage	0.50	0.50	1.30	1.30
Supervisor of Streets	1.00	1.00	2.00	2.00
Engineering Technician	1.00	1.00	1.00	1.00
Administrative Service Specialist	1.00	1.00	1.00	1.00
Crew Leader	3.00	4.00	4.00	4.00
Equipment Operator	13.00	15.00	15.00	15.00
Laborer	14.00	18.00	18.00	18.00
TOTAL	34.125	41.125	42.925	42.925

**FY2019 PROPOSED BUDGET
STREETS**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,110,046	\$1,311,556	\$1,211,027	\$1,384,865
511005 Longevity	13,047	15,015	12,678	17,075
511006 Differential Pay	162	500	0	500
511009 Overtime	76,879	50,000	51,389	50,000
511125 Residency Pay	51,686	54,582	55,392	54,582
511510 Group Health Insurance	212,161	270,025	244,759	276,918
511515 Worker's Compensation	61,372	61,372	61,372	41,004
511520 Group Life Insurance	4,043	5,071	4,587	5,351
511530 Social Security - Employment	73,895	88,762	82,490	93,435
511535 Medicare - Employer's	17,282	20,759	19,292	21,852
511542 City Employee Retirement	112,664	128,849	119,744	135,632
511650 Salary Reimbursements	(495,750)	(825,000)	(690,187)	(700,000)
Total Personnel Services	\$1,237,486	\$1,181,491	\$1,172,543	\$1,381,215
Materials and Supplies				
521065 Office Supplies	2,028	4,000	3,172	3,500
522011 Chemicals	3,350	4,000	3,555	3,000
522013 Clothing	20,296	20,000	19,007	20,000
522015 Concrete And Aggregate	266,493	250,000	290,000	230,000
522037 Janitorial Supplies	996	2,000	3,990	4,000
522038 Safety Supplies	4,123	5,000	4,385	5,000
522045 Electrical Hardware	4,284	0	0	0
522055 Minor Tools	16,161	16,800	13,947	13,800
522056 Minor Equipment	8,795	8,500	6,945	6,500
522065 Paint And Lumber	444	5,000	500	500
522085 Equipment Parts	1,431	1,000	986	1,000
522098 Other Materials	400	85,000	81,149	85,000
522099 Other Supplies	0	0	30	0
Total Materials and Supplies	\$328,801	\$401,300	\$427,665	\$372,300
Contractual Services				
531005 Other Services	13,500	0	0	0
531028 Software Licenses	0	0	1,081	0
531124 Towing Payments	200	0	0	0
531125 Other Contracts	7,345	0	0	0
531230 Equipment Repairs	0	1,200	1,200	1,200
531240 Maintenance Contracts	22,211	23,000	22,982	23,000
531310 Rental Of Land & Buildings	57,050	62,000	62,000	62,000
531320 Equipment Rental	22,284	30,000	40,925	30,000
531350 Garage Charges	246,840	228,700	408,910	459,290
531360 Computer Charges	9,919	12,423	68,279	91,148
532065 Printing, Duplication	427	1,000	1,000	1,000
532066 Print Shop Charges	240	300	623	500
532083 Telephone Service	1,452	1,400	1,699	1,500
532084 Cellular Service	4,210	3,000	5,520	5,500
532085 Pager Service	68	0	58	60
532086 Other Communications	2,610	2,700	2,700	2,700
532087 Aircard Service	57	50	52	60
533085 Travel/Training	544	4,000	1,000	1,000
Total Contractual Services	\$388,956	\$369,773	\$618,030	\$678,958

**FY2019 PROPOSED BUDGET
STREETS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544032 Meeting Expenditures	435	500	1,087	500
544087 Expense Reimbursement	(104,678)	(100,000)	(68,449)	(70,000)
544096 Expense Reimbursement-Project Mgmt.	(242,647)	(350,000)	(563,377)	(431,523)
544097 Expense Reimb - Other	(7,547)	(85,000)	(76,549)	(85,000)
544099 Miscellaneous Expense	81	100	0	100
Total Other Charges and Services	(\$354,356)	(\$534,400)	(\$707,289)	(\$585,923)
Total Expenses	\$1,600,888	\$1,418,164	\$1,510,949	\$1,846,550

Traffic Department

Division Mission

The Traffic Division of Public Works Department provides maintenance and responds to citizen's inquiries concerning the City's traffic signals, signage and pavement markings in a timely, cost effective, polite, responsible manner. All traffic control devices must be installed according the Texas Manual on Uniform Traffic Control Devices.

Accomplishments

- Reinstalled or replaced missing or faded regulatory, street name and beach access signage.
- Installed Beach Regulation signage for west end beach access roads.
- Provided for the repair of the City's traffic signal system, including pedestrian signals. Provided for the replacement of traffic signal light fixtures with LED light fixtures.
- Worked on restoring/maintaining street lighting on Broadway and IH 45 between 6th Street and the Causeway.
- Worked on maintaining the fiber optic communications system for traffic signal systems on Broadway, Seawall Boulevard, Avenue O and Avenue P.
- Provided traffic control for various special events including, Dickens on the Strand, Mardis Gras and the Lonestar Motorcycle Rally, Iron man, etc.
- Painted curbs and repaired pavement markings citywide.
- Improved Broadway corridor signal timing to include progressive traffic movement.
- Continued traffic signal preventative maintenance and software/hardware upgrades.

Goals

- Continue reinstalling and replacing missing or faded regulatory, street name and beach access signage.
- Continue implementation of Traffic LED Retro Fit Program in accordance with the City's Energy Saving goal.
- Identify poorly striped roadways and intersections.
- Continue providing for the repair of the City's traffic signal system, including pedestrian signals.
- Continue traffic safety training, traffic control and traffic signal repair training for City Traffic Division employees.

**FY2019 PROPOSED BUDGET
TRAFFIC**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$824,960	\$804,817	\$897,918	\$939,984
Materials and Supplies	1,116,848	967,755	938,621	929,730
Contractual Services	185,857	376,012	238,495	242,967
Other Charges and Services	(85,580)	(10,000)	(13,882)	(15,000)
Capital Outlay	47,468	0	0	0
TOTAL	\$2,089,554	\$2,138,584	\$2,061,152	\$2,097,682

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increases (+\$42,060) include promotion of personnel for full year.

Materials and Supplies - Decreases in electrical hardware (-\$13,000) and increases (\$4,100) in miscellaneous line items

Contractual Services - Includes increases in computer charges (+\$11,380) that include a proportional share for licensing and keeping hardware updated city-wide and a reduction (-\$6,900) in various contractual line items.

Other Charges and Supply - Increase (-\$1,118) in reimbursements from Insurance proceeds.

PERFORMANCE INDICATORS

INDICATORS	FY2015 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Signal Lights Repaired	790	852	450	500
Signs Erected	696	721	800	800
Street Striping (ft.)	0	65,258	75,214	25,000
Special Events	N/A	62	74	75

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Public Works	0.125	0.125	0.125	0.125
Traffic Superintendent	1.00	1.00	1.00	1.00
Traffic Supervisor	0.00	1.00	1.00	1.00
Traffic Foreman/SE Field Coordinator	1.00	1.00	1.00	1.00
Senior Traffic Maint. Tech/ASE Field Coord.	0.00	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00	3.00
Crewleader	3.00	3.00	3.00	3.00
Traffic Sign Maintenance Tech	1.00	1.00	1.00	1.00
Traffic Signal Maintenance Tech	2.00	2.00	2.00	2.00
Laborer	5.00	5.00	5.00	5.00
TOTAL	16.125	18.125	18.125	18.125

**FY2019 PROPOSED BUDGET
TRAFFIC**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$528,891	\$562,208	\$600,394	\$627,364
511005 Longevity	3,569	4,344	4,081	5,214
511006 Differential Pay	0	325	0	325
511009 Overtime	144,008	75,000	120,935	125,000
511125 Residency Pay	20,461	22,962	22,201	22,962
511510 Group Health Insurance	92,667	106,193	112,471	119,364
511515 Worker's Compensation	10,926	10,926	10,926	7,300
511520 Group Life Insurance	1,796	2,163	2,248	2,441
511530 Social Security - Employment	41,747	41,220	46,352	48,414
511535 Medicare - Employer's	9,763	9,640	10,840	11,323
511542 City Employee Retirement	62,724	59,836	67,285	70,278
511650 Salary Reimbursements	(91,592)	(90,000)	(99,816)	(100,000)
Total Personnel Services	\$824,961	\$804,817	\$897,918	\$939,984
Materials and Supplies				
521065 Office Supplies	7,204	5,000	4,559	5,000
522011 Chemicals	1,170	1,000	3,675	2,000
522013 Clothing	13,596	11,000	12,303	12,500
522015 Concrete and Aggregate	64	0	318	0
522017 Sign Materials	155,144	95,000	99,656	100,000
522037 Janitorial Supplies	12,082	8,000	9,380	9,000
522038 Safety Supplies	4,165	8,905	7,354	8,000
522045 Electrical Hardware	132,599	98,000	98,000	85,000
522055 Minor Tools	16,105	12,000	11,094	12,000
522056 Minor Equipment	65,414	50,000	28,995	30,000
522065 Paint And Lumber	68,485	40,000	18,320	20,000
522075 Pipe and Plumbing Supplies	42	0	301	0
522099 Other Supplies	284	1,730	1,095	1,730
525031 Electricity	638,967	636,000	641,028	642,000
525032 Natural Gas	1,527	1,120	2,544	2,500
Total Materials and Supplies	\$1,116,848	\$967,755	\$938,621	\$929,730
Contractual Services				
531005 Other Services	0	0	1,800	0
531028 Software Licenses	1,357	0	4,466	0
531115 Refuse Disposal	5,355	4,500	5,828	6,000
531125 Other Contracts	22,957	222,000	52,550	52,000
531230 Equipment Repairs	19,241	12,500	11,099	12,500
531240 Maintenance Contracts	6,179	10,500	8,349	8,500
531320 Equipment Rental	8,148	0	0	0
531350 Garage Charges	83,458	83,460	96,464	94,035
531360 Computer Charges	15,952	19,677	33,977	45,357
532065 Printing, Duplication	80	0	68	100
532083 Telephone Service	9,315	8,300	5,624	5,800
532084 Cellular Service	3,508	3,000	8,245	8,500
532085 Pager Service	68	75	53	75
532086 Other Communications	9,187	8,000	7,921	8,000
532087 Aircard Services	57	0	52	100
533085 Travel/Training	995	4,000	2,000	2,000
Total Contractual Services	\$185,857	\$376,012	\$238,495	\$242,967

FY2019 PROPOSED BUDGET
TRAFFIC

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544032 Meeting Expenditures	793	0	836	0
544087 Expense Reimbursement	(15,457)	(10,000)	(14,718)	(15,000)
544098 Reimbursable From Insurance Claims	(70,915)	0	0	0
Total Other Charges and Services	(\$85,580)	(\$10,000)	(\$13,882)	(\$15,000)
Capital Outlay				
564117 Machinery & Equipment	47,468	0	0	0
Total Capital Outlay	\$47,468	\$0	\$0	\$0
Total Expenses	\$2,089,554	\$2,138,584	\$2,061,152	\$2,097,682

**FY2019 PROPOSED BUDGET
PARKS AND RECREATION OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Parks Administration	\$810,442	\$864,544	\$861,102	\$970,971
Parks and Parkways	1,828,693	1,996,277	1,987,383	2,021,725
Crockett Park	0	0	0	0
Parks and Recreation Operations Total	\$2,639,135	\$2,860,821	\$2,848,485	\$2,992,696

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,854,641	\$2,049,475	\$2,028,192	\$2,144,570
Materials and Supplies	298,941	394,513	392,187	360,433
Contractual Services	433,702	436,223	487,250	546,973
Other Charges and Services	1,617	(102,390)	(148,322)	(59,280)
Capital Outlay	50,235	83,000	89,178	0
Parks and Recreation Operations Total	\$2,639,135	\$2,860,821	\$2,848,485	\$2,992,696

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Added two Assistant Director of Parks Operations (+\$116,630). One position will have partial funding from revenue producing park facilities.

Materials and Supplies - Decrease (-\$31,750) throughout the department for various materials and supplies to meet requested target budget.

Contractual Services - Increases in computer charges (+\$104,805) include a proportional share for licensing and keeping hardware updated city-wide and removing computer charges from the Park and Parkways Department to reflect the correct usage of these items at the recreation centers. Various decreases (-\$45,300) can be found throughout the department to meet requested target budget.

Other Charges and Services - An increase in reimbursement (+\$89,000) are expected throughout FY2019.

Capital Outlay - Decrease (-\$89,178) in Capital Outlay for line items bought in FY2018.



Recreation and Administration

Department Mission

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Operated a Citywide Summer Recreation Program which served approximately three hundred (300) children per day and employed approximately thirty-seven (37) part-time citizens from the community. In partnership with the Galveston Independent School District, breakfast and lunch were provided for six weeks during the program to many low to moderate-income families.
- Coordinated a Citywide After-School Program, which served an average of two hundred fifty (250) children per day and employed twelve (12) part-time citizens.
- Hosted Local Tennis Tournaments and scheduled numerous Softball and Baseball Tournaments at Galveston Ball fields.
- Welcomed more than three thousand (3,000) new members to the recreation centers and increased participation in pickleball and adult exercise classes.
- Awarded over two hundred (200) medals to designated achievers from nineteen (19) local schools at the Families, Children, and Youth Board Education Fest.
- Chosen as the host for the 2019 Texas Amateur Athletic Federation (T.A.A.F.) Annual Meeting and Conference.
- Staff served and attended the 92nd Annual T.A.A.F. Conference and training, the Texas Recreation & Park Society (TRAPS) East Region Workshop in Baytown, Texas where Barbara Sanderson was named “Director of the Year”, and TRAPS State Institute & Expo in Waco, Texas where Barbara Sanderson was named “At-Large Representative 2” on the TRAPS Executive Board of Directors.
- Partnered with Christina Sullivan Grillo Foundation to bring Adaptive Tennis Program to children and adults with physical and intellectual disabilities.
- Summer Band Concerts increased to over nine hundred (900) participants.
- Issued fifty-six (56) Special Event Permits and processed one hundred ten (110) Loudspeaker Applications and Permits between January 1 and December 31, 2017.

Goals

- Continue to work in accordance with the Parks, Recreation, and Open Space Master Plan, and update the Master Plan as projects are accomplished.
 - Continue with the Broadway Beautification Landscaping Plan and ADA compliance.
 - Purchase and implement membership software for Recreation facilities; provide training to all staff.
 - Implement new programs and increase participation in various initiatives within established budgets.
 - Continue working with various advisory boards and committees to ensure community needs are met.
- Continue to foster an environment in which members of the community experience an unmatched level of customer service.

**FY2019 PROPOSED BUDGET
PARKS ADMINISTRATION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$584,821	\$592,420	\$588,543	\$588,285
Materials and Supplies	143,821	189,068	193,518	195,400
Contractual Services	78,544	79,556	75,918	183,786
Other Charges and Services	3,256	3,500	3,123	3,500
TOTAL	\$810,442	\$864,544	\$861,102	\$970,971

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net decrease of (-\$258) for annualized cost of positions.

Materials and Supplies - Small increases (+\$1,880) needed for items such as janitorial supplies and office supplies.

Contractual Services - Increases in computer charges (+\$104,805) include a proportional share for licensing and keeping hardware updated city-wide and removing computer charges from the Park and Parkways Department to reflect the correct usage of these items at the recreation centers. The additional new increases to all line items are (+\$3,060).

Other Charges and Services - Small increases (+\$375) for meeting expenditures and bank service fees.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Youth Participants	1,275	1,200	1,200	1,200
Adult Participants	17,000	23,000	24,500	26,000
Youth Programs	15	16	17	17
Adult Programs	13	15	16	16
Recreation Centers	2	2	2	2
Number of Special Events	58	56	52	52

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Parks	1.00	1.00	1.00	1.00
Superintendent of Recreation	1.00	1.00	1.00	1.00
Sr. Admin. Assist./Special Events Coordinator	1.00	1.00	1.00	1.00
Assistant Superintendent	1.00	1.00	1.00	1.00
Recreation Coordinator	4.00	4.00	4.00	4.00
TOTAL	8.00	8.00	8.00	8.00

**FY2019 PROPOSED BUDGET
PARKS ADMINISTRATION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$426,913	\$426,542	\$423,070	\$423,915
511005 Longevity	4,512	4,512	4,490	4,896
511006 Differential Pay	0	0	1,523	1,807
511009 Overtime	2,887	250	400	2,000
511021 Part-Time Payroll	13,408	20,000	14,535	15,000
511125 Residency Pay	11,182	10,038	12,500	10,038
511510 Group Health Insurance	49,492	53,760	53,708	53,760
511515 Worker's Compensation	910	910	910	608
511520 Group Life Insurance	1,333	1,395	1,396	1,411
511530 Social Security - Employment	27,629	28,603	28,304	28,375
511535 Medicare - Employer's	6,462	6,689	6,620	6,636
511542 City Employee Retirement	40,095	39,721	41,087	39,839
Total Personnel Services	\$584,821	\$592,420	\$588,543	\$588,285
Materials and Supplies				
521065 Office Supplies	7,553	7,668	7,590	12,500
521067 Minor Office Equipment	4,900	4,900	4,826	0
522037 Janitorial Supplies	6,833	10,200	15,000	20,000
522040 Recreation Supplies	9,805	10,200	10,000	10,200
522056 Minor Equipment	0	29,000	28,989	25,000
525031 Electricity	113,056	126,000	125,426	126,000
525032 Natural Gas	1,675	1,100	1,687	1,700
Total Materials and Supplies	\$143,821	\$189,068	\$193,518	\$195,400
Contractual Services				
531007 Security Service	2,213	2,000	1,706	0
531014 Building Security	1,572	1,650	3,453	4,000
531025 Memberships	1,240	2,500	1,700	2,000
531125 Other Contracts	388	0	0	0
531220 Building Repairs	15,357	7,000	9,000	7,000
531230 Equipment Repairs	0	0	0	3,500
531320 Equipment Rental	0	0	0	3,200
531240 Maintenance Contracts	1,600	1,600	1,200	1,600
531360 Computer Charges	20,947	26,236	17,981	122,786
532062 Postage	342	250	160	200
532065 Printing, Duplication	1,635	2,000	0	3,500
532066 Print Shop Charges	241	2,000	1,600	0
532083 Telephone Service	9,710	10,000	9,700	8,000
532084 Cellular Service	2,885	3,000	2,885	3,000
532086 Other Communications	4,137	4,200	10,000	8,000
533085 Travel/Training	14,992	15,500	15,483	15,500
533100 Advertising	1,288	1,620	1,050	1,500
Total Contractual Services	\$78,544	\$79,556	\$75,918	\$183,786
Other Charges and Services				
544032 Meeting Expenditures	1,053	1,000	1,100	1,000
544105 Bank Service Fees	2,203	2,500	2,023	2,500
Total Other Charges and Services	\$3,256	\$3,500	\$3,123	\$3,500
Total Expenses	\$810,442	\$864,544	\$861,102	\$970,971



Parks and Parkways

Division Mission

The mission of the Parks and Recreation Department is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Completed construction on the Crockett Park Complex.
- Completed ball field lighting maintenance initiative at Naschke Field, Columbo Field, Hooper Field, and Rotary Field. Repaired lights at the fields along 83rd Street and installed all new lighting at Crockett Park Complex.
- Hosted multiple softball tournaments in conjunction with the Galveston CVB.
- Installed a 2-to-5 year old playground at Lindale Park.
- Replaced windscreens on tennis courts at Menard, Lasker, and Lindale Parks.
- Installed a new roof on the concession stand at Naschke Field.
- Installed new playground equipment and shade structure at Wright Cuney Park.
- Increased mowing and landscaping with the Broadway Beautification Project by trimming trees and replacing plants to improve appearance; continued to repair/replace irrigation on Broadway and work with Flamingo Gardens to maintain the end circles on the medians.
- Maintained the I-45 Right-Of-Ways, Causeway, and the 27th Street Corridor.
- Staff received training from the Texas Recreation and Park Society and participated in both the Regional and State Maintenance Rodeo competitions. They hosted the Regional Rodeo competition in Galveston (in partnership with the Galveston Park Board) taking first place in several categories such as "Irrigation Assembly" and "Zero Turn Mower", third place in "Backhoe Skills", and tying for second place Team Overall at the Regional level. At the State competition in Waco, they took first place in "Irrigation Assembly". They also received training from the Texas Forestry Service and attended the Texas Tree Conference.

Goals

- Complete designs and begin the renovations on Sandhill Crane Soccer Complex.
- Continue to increase litter control and maintain the main thoroughfares and city right-of-ways.
- Continue to replace playground equipment at area parks and update security lighting and signage in all parks.
- Seek additional training and development opportunities for Maintenance Staff.
- Continue to work in accordance with the Parks, Recreation, and Open Space Master Plan, and update the Master Plan as projects are accomplished within budget.
- Continue to foster an environment in which members of the community experience an unmatched level of customer service from our employees and when visiting facilities.

**FY2019 PROPOSED BUDGET
PARKS AND PARKWAYS**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,269,820	\$1,457,055	\$1,439,649	\$1,556,285
Materials and Supplies	155,120	183,555	159,910	112,253
Contractual Services	355,157	356,667	411,332	363,187
Other Charges and Services	(1,639)	(1,000)	(23,508)	(10,000)
Capital Outlay	50,235	0	0	0
TOTAL	\$1,828,693	\$1,996,277	\$1,987,383	\$2,021,725

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Added two Assistant Director of Parks Operations (+\$116,630). One position will have partial funding from revenue producing park facilities.

Materials and Supplies - Decrease (-\$47,650) throughout the department for various materials and supplies to meet requested target budget.

Contractual Services - Move computer charges (-\$71,200) to Administration, increase in garage charges (+\$38,200) and decreases (-\$15,150) in various line items to meet requested target budget.

Other Charges and Services - Increase (+\$13,500) in anticipated expenses reimbursed for park operations.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Parks Mowed and Maintained Acreage	49.2	49.2	49.2	49.2
Sports Fields Mowed and Maintained Acreage	87.1	87.1	89.9	89.9
Highways Mowed and Maintained Acreage	97.1	97.1	97.1	97.1
Buildings, Parking Lots, other Fields Mowed and Maintained Acreage	27.8	27.8	27.8	27.8
Streets, Roads & Roadways Mowed and Maintained Acreage	291.7	291.7	294.0	294.0
Cemeteries Mowed and Maintained Acreage	22.8	22.8	22.8	22.8
Overall Total Maintained Acreage	575.7	575.7	580.8	580.8

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant Director of Park Operations	0.00	0.00	0.00	2.00
Superintendent of Parks	1.00	1.00	1.00	1.00
Senior Parks Crew Leader	1.00	1.00	1.00	1.00
Parks Crew Leader	3.00	3.00	3.00	3.00
Parks Facility Leader	0.00	0.00	0.00	0.50
Senior Parks Maintenance Worker	6.00	7.00	7.00	7.00
Park Maintenance Worker	17.00	19.00	19.00	19.00
TOTAL	28.00	31.00	31.00	33.50

**FY2019 PROPOSED BUDGET
PARKS AND PARKWAYS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$801,141	\$902,720	\$911,688	\$988,300
511005 Longevity	8,478	8,491	9,604	10,003
511006 Differential Pay	0	0	762	900
511009 Overtime	48,544	53,000	51,813	51,000
511021 Part-Time Payroll	8,062	24,000	11,381	24,000
511125 Residency Pay	64,286	65,247	70,911	65,247
511510 Group Health Insurance - Employer's	168,665	211,680	204,397	215,712
511515 Worker's Compensation	16,254	16,254	16,254	10,860
511520 Group Life Insurance	2,853	3,423	3,387	3,544
511530 Social Security - Employer's	56,194	65,314	64,276	70,646
511535 Medicare - Employer's	13,142	15,275	15,032	16,522
511542 City Employee Retirement	83,024	92,651	94,251	102,551
511650 Salary Reimbursements	(823)	(1,000)	(14,107)	(3,000)
Total Personnel Services	\$1,269,820	\$1,457,055	\$1,439,649	\$1,556,285
Materials and Supplies				
522003 Agriculture Supplies	20,079	39,000	23,000	15,253
522011 Chemicals	4,670	6,000	2,000	0
522012 Park Equipment and Supplies	0	0	0	44,000
522013 Clothing	17,861	20,000	20,000	18,000
522015 Concrete And Aggregate	0	2,000	46	0
522017 Sign Materials	984	2,000	600	0
522025 Fuel And Lubricants	442	400	200	0
522037 Janitorial Supplies	16,955	18,000	18,000	5,000
522038 Safety Supplies	3,559	8,300	4,000	0
522045 Electrical Hardware	34,817	11,680	13,194	10,000
522055 Minor Tools	8,974	13,000	12,939	10,000
522056 Minor Equipment	19,753	23,025	22,931	10,000
522065 Paint And Lumber	8,249	16,000	13,500	0
522075 Pipe And Plumbing Supplies	7,619	12,150	12,000	0
522085 Equipment Parts	11,157	12,000	17,500	0
Total Materials and Supplies	\$155,120	\$183,555	\$159,910	\$112,253
Contractual Services				
531025 Memberships	453	1,000	850	1,000
531119 Landscaping Services	0	0	0	156,000
531125 Other Contracts	140,174	139,970	121,372	0
531220 Building Repairs	15,809	7,000	7,000	7,000
531230 Equipment Repairs	9,515	12,159	53,000	7,000
531320 Equipment Rental	10,439	10,000	10,975	7,000
531350 Garage Charges	149,595	150,000	146,903	185,187
531360 Computer Charges	29,172	36,538	71,232	0
Total Contractual Services	\$355,157	\$356,667	\$411,332	\$363,187
Other Charges and Services				
544087 Expense Reimbursement	(1,639)	(1,000)	(23,508)	(10,000)
Total Other Charges and Services	(\$1,639)	(\$1,000)	(\$23,508)	(\$10,000)
Capital Outlay				
564099 Other Capital Purchases	50,235	0	0	0
Total Capital Outlay	\$50,235	\$0	\$0	\$0
Total Expenses	\$1,828,693	\$1,996,277	\$1,987,383	\$2,021,725



FY2019 PROPOSED BUDGET
CROCKETT PARK (Little League Complex)

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	0	21,890	38,759	52,780
Other Charges and Services	0	(104,890)	(127,937)	(52,780)
Capital Outlay	0	83,000	89,178	0
TOTAL	\$0	\$0	\$0	\$0

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes full year funding (+\$68,866) for 50% Parks personnel to maintain grounds with reimbursement (-\$68,866) coming from the Industrial Development Corporation Parks silo.

Materials and Supplies - Increases (+\$14,021) include full year funding.

Other Charges and Services - Increase in reimbursement (+\$75,157) from Industrial Development Corporation silo for materials and supplies for full fiscal year.

Capital Outlay - Decrease (-\$89,178) in Capital Outlay for line items bought in FY2018.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Parks Crew Leader	0.00	0.50	0.50	0.50
Sr. Parks Maintenance	0.00	0.50	0.50	0.50
Maintenance Worker	0.00	0.00	1.00	1.00
TOTAL	0.00	1.00	2.00	2.00

FY2019 PROPOSED BUDGET
CROCKETT PARK (Little League Complex)

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$0	\$32,496	\$11,955	\$59,593
511002 Cola Increases	0	0	0	1,192
511005 Longevity	0	0	1,748	119
511006 Differential Pay	0	0	0	0
511009 Overtime	0	0	2,027	8,147
511125 Residency Pay	0	0	865	2,500
511510 Group Health Insurance	0	6,720	2,240	6,720
511515 Worker's Compensation	0	0	0	200
511520 Group Life Insurance	0	63	45	126
511530 Social Security - Employment	0	2,015	1,029	4,436
511535 Medicare - Employer's	0	471	241	1,037
511542 City Employee Retirement	0	2,925	1,494	6,440
511650 Salary Reimbursement	0	(44,690)	(21,644)	(90,510)
Total Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies				
521065 Office Supplies	0	0	1,000	1,500
522013 Clothing	0	0	0	10,000
522037 Janitorial Supplies	0	2,500	2,000	0
522040 Recreation Supplies	0	10,000	4,000	5,000
522056 Minor Equipment	0	0	11,459	7,500
522065 Paint and Lumber	0	890	10,000	1,780
525031 Electricity	0	8,500	5,000	6,000
525032 Natural Gas	0	0	5,000	20,000
522065 Paint and Lumber	0	0	300	1,000
Total Materials and Supplies	\$0	\$21,890	\$38,759	\$52,780
Other Charges and Services				
544087 Expense Reimbursement	0	(104,890)	(127,937)	(52,780)
Total Other Charges and Services	\$0	(\$104,890)	(\$127,937)	(\$52,780)
Capital Outlay				
564003 Vehicle Capital Outlay	0	20,000	26,178	0
564117 Machinery and Equipment	0	63,000	63,000	0
Total Capital Outlay	\$0	\$83,000	\$89,178	\$0
Total Expenses	\$0	\$0	\$0	\$0



**FY2019 PROPOSED BUDGET
DEVELOPMENTAL SERVICES OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Code Enforcement	\$669,522	\$763,564	\$747,477	\$758,751
Building Inspection	587,033	616,839	604,262	672,039
Planning	1,016,802	1,173,643	846,891	914,214
Developmental Services Total	\$2,273,357	\$2,554,046	\$2,198,630	\$2,345,004

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,566,567	\$1,648,104	\$1,602,875	\$1,729,411
Materials and Supplies	20,486	27,300	26,471	25,400
Contractual Services	720,344	864,642	555,581	576,693
Other Charges and Services	(34,041)	14,000	13,704	13,500
Developmental Services Total	\$2,273,357	\$2,554,046	\$2,198,630	\$2,345,004

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net increases (+\$126,500) include the additional of an Assistant Director of Developmental Services that was added in FY2018 and annualized cost of positions.

Materials and Supplies - Net decreases (-\$1,070) in office supplies and minor equipment.

Contractual Services - Includes decreases (-\$8,980) in various line items and Increases in computer charges (+\$30,100) include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Slight decrease in bank service charges (-\$200).

Code Enforcement

Division Mission

The City Marshal's Office and Code Enforcement Division are dedicated to improving the overall appearance of neighborhoods and quality of life for the Citizens of Galveston, by ensuring compliance with federal, state, and local laws and ordinances.

Accomplishments

- Implemented a training program to increase code officer certification to level II.
- A new tracking system for citizen complaints has been updated.
- Compliance Officer continuous training on the new LDR plan.
- There have been sixteen (16) rehabilitation projects performed by owners as a result of the Court of Record.
- There have been nine (9) demolitions performed by the city through the Court of Record program.
- Neighborhood Association meetings have been attended and information disseminated on various codes and the new online reporting process.
- There have been eight six (86) Housing Abatement cases from October, 2017 to June, 2018.
- 689 Municipal Court cases have been processed from October, 2017 to June, 2018.
- Cell Phone updates on new tracking system for field work.

Goals

- Purchase laptops and printers for each deputy marshal/code officer to decrease down time and increase productive time by creating a mobile office solution.
- Demolish at least thirty (30) unsafe structures through the Court of Record
- Increase Zoning Compliance for the island through continually educating the compliance officers and public on the new LDR plan.
- Purchase radios for code officers/deputy marshals to facilitate communication with other officers and dispatch.
- Recalculate administration fee structure for violations to recoup more costs related to enforcement.
- Implement more training programs.

**FY2019 PROPOSED BUDGET
CODE ENFORCEMENT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$511,022	\$519,244	\$514,383	\$527,038
Materials and Supplies	2,632	10,700	10,708	10,700
Contractual Services	199,521	233,620	222,386	221,013
TOTAL	\$669,522	\$763,564	\$747,477	\$758,751

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$12,650) includes annualized cost of positions.

Contractual Services - Overall changes in line items result in a net decrease (-\$1,370).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Demolitions by the City	24	25	25	25
Structures Secured	20	15	15	15
Public Nuisances Cleaned	425	425	425	425
Municipal Court Cases	695	700	750	850
Coin Machines Issued	608	550	N/A	N/A
Temporary Concessions	25	25	N/A	N/A
Hotel/Motel Permits	36	36	N/A	N/A
Temporary Parking Lots	10	14	N/A	N/A
Motor Vending	4	4	N/A	N/A
Beach Rentals	11	10	N/A	N/A
Housing Abatement Cases/Court of Record	N/A	N/A	100	100

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant Director of Developmental Services	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	0.50	0.50	0.50	0.70
Deputy Marshals	0.00	0.00	3.00	3.00
Code Enforcement Officer	5.375	5.375	2.375	2.500
Office Assistant III	1.00	1.00	1.00	1.00
TOTAL	7.875	7.875	7.875	8.200

**FY2019 PROPOSED BUDGET
CODE ENFORCEMENT**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$352,482	\$372,549	\$373,249	\$377,683
511005 Longevity	4,677	4,654	4,731	5,048
511006 Differential Pay	900	904	900	904
511009 Overtime	26,615	0	35,000	0
511021 Part-Time Payroll	0	8,736	0	8,736
511125 Residency Pay	11,250	11,293	11,528	11,293
511510 Group Health Insurance - Employer's	46,974	54,573	54,152	54,573
511515 Worker's Compensation	368	368	368	246
511520 Group Life Insurance	1,201	1,332	1,268	1,345
511530 Social Security - Employer's	24,176	24,143	26,375	25,027
511535 Medicare - Employer's	5,654	5,646	6,168	5,853
511542 City Employee Retirement	35,633	35,046	38,287	36,330
511650 Salary Reimbursements	(10,584)	0	(37,643)	0
511655 Salary Reimbursements-Grants	11,676	0	0	0
Total Personnel Services	\$511,022	\$519,244	\$514,383	\$527,038
Materials and Supplies				
521065 Office Supplies	106	7,200	7,200	7,200
522013 Clothing	2,526	3,500	3,508	3,500
Total Materials and Supplies	\$2,632	\$10,700	\$10,708	\$10,700
Contractual Services				
531025 Memberships	50	50	50	50
531027 Certification & Permit Fees	625	500	550	600
531111 Asbestos Testing	750	1,000	1,000	750
531120 Lot Maintenance	34,834	41,264	40,800	41,264
531121 Lot Demolition	96,519	92,641	93,246	95,000
531124 Towing Payments	0	1,500	1,500	1,000
531129 Graffiti Removal	0	375	375	375
531240 Maintenance Contracts	0	7,859	7,358	7,500
531350 Garage Charges	36,466	36,831	33,452	28,474
532062 Postage	0	7,600	6,500	6,500
532065 Printing, Duplication	0	2,000	1,000	2,000
532066 Print Shop Charges	0	2,000	1,000	2,000
532083 Telephone Service	10,885	10,000	10,603	10,500
532084 Cellular Service	4,289	4,000	3,819	4,000
532086 Other Communications	9,107	10,000	9,916	10,000
533085 Travel/Training	4,404	6,000	6,217	6,000
533100 Advertising	1,593	10,000	5,000	5,000
Total Contractual Services	\$199,521	\$233,620	\$222,386	\$221,013
Other Charges and Services				
543033 Filing And Releasing Fees	26,817	32,000	25,416	32,000
544087 Expense Reimbursement	(70,470)	(32,000)	(25,416)	(32,000)
Total Other Charges and Services	(\$43,653)	\$0	\$0	\$0
Total Expenses	\$669,522	\$763,564	\$747,477	\$758,751



Building Inspection

Division Mission

The mission of the Building Division is to ensure that all structures are built, maintained, and enhanced to specific standards in accordance with codes and ordinances of the City to protect the health, safety, and welfare of the general public, visitors and businesses.

Accomplishments

- Hired an Assistant Director to manage and create efficiencies within the division.
- Updated our current website to be more improved and user friendly.
- Provided a high standard of technical expertise for department staff through regular training and awareness of new legislation and innovative construction techniques.
- Implemented Internal permit tracking system to create a more expeditious permit turnaround as well as to help identify areas where improvement is needed.
- Provided additional training for inspectors to acquire training in their respective fields by attending classes through the Building Professional Institute.
- Provided additional training for inspectors to acquire training in their respective fields by attending classes through the Building Professional Institute. One of our Building Inspectors obtained ICC residential HVAC certification.
- Provided Outreach Letters for Flood Hazard Awareness to citizens two times annually for Community Rating System (CRS) credits.
- Building Division since June 27, 2017 issued a total of 5,064 permits.

Goals

- Implement new floodplain maps.
- Adopt 2018 International Codes.
- Evaluate effectiveness of electronic plan review and modify as needed; implement to increase efficiency and reduce the amount of paper being used.
- Create and/or adopt ordinances specific to Substantial Improvement, Storage Containers, and Accessory buildings under 50 square feet.
- Implement the recommendations of the Permit Division Process Audit.
- Provided a high standard of technical expertise for department staff through regular training and awareness of new legislation and innovative construction techniques.
- Hire and develop Combination Inspectors to meet the needs of the community.
- Reduce the number of positions necessary to meet permitting and inspection volume through the cross-training of inspectors.
- Provide continuous full-service coverage at permit desk through the cross-training of inspectors to issue permits in the absence of the technicians.

**FY2019 PROPOSED BUDGET
BUILDING INSPECTION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2019 BUDGET	FY2019 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$550,651	\$570,633	\$560,320	\$631,284
Materials and Supplies	0	3,600	3,763	2,700
Contractual Services	36,392	42,606	40,178	38,054
TOTAL	\$587,033	\$616,839	\$604,262	\$672,039

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2019 ESTIMATED)

Personnel Services - Added a Assistant Director of Developmental Services (+\$70,964) during FY2018.

Materials and Supplies - Reduction in office supplies (-\$1,606).

Contractual Services - Overall changes in line items result in a net decrease (-\$2,120).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2019 ESTIMATED	FY2019 PROPOSED
Total Permits Issued	4,732	4,579	5,014	5,200
Total Inspections	7,578	8,973	8,275	9,200
Inspections per day per FTE	6	4	5	6
Average days from application to permit issuance	7	12	9	7

PERSONNEL

POSITION	FY2017 ACTUAL	FY2019 BUDGET	FY2019 ESTIMATED	FY2019 PROPOSED
Assistant Director of Developmental Services	0.00	0.00	1.00	1.00
Chief Building Official	1.00	1.00	1.00	1.00
Senior Building Inspector	4.00	4.00	4.00	4.00
Building Inspector	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00
TOTAL	9.00	9.00	10.00	10.00

**FY2019 PROPOSED BUDGET
BUILDING INSPECTION**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2019 BUDGET	FY2019 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$410,583	\$420,863	\$412,434	\$470,202
511005 Longevity	4,292	4,299	4,576	4,731
511006 Differential Pay	900	904	1,662	904
511125 Residency Pay	10,000	10,038	10,000	12,548
511510 Group Health Insurance	53,303	59,875	58,240	59,875
511515 Worker's Compensation	487	487	487	325
511520 Group Life Insurance	1,424	1,556	1,548	1,383
511530 Social Security - Employment	25,415	27,038	26,578	30,280
511535 Medicare - Employer's	5,917	6,324	6,216	7,082
511542 City Employee Retirement	38,330	39,249	38,580	43,955
Total Personnel Services	\$550,651	\$570,633	\$560,320	\$631,284
Materials and Supplies				
521065 Office Supplies	0	3,600	3,585	2,500
522013 Clothing	0	0	178	200
Total Materials and Supplies	\$0	\$3,600	\$3,763	\$2,700
Contractual Services				
531004 Consultant Services	2,600	2,600	2,600	0
531025 Memberships	555	650	640	650
531027 Certification & Permit Fees	0	200	90	200
531350 Garage Charges	19,356	19,356	20,902	18,454
532062 Postage	0	3,800	0	1,500
532065 Printing, Duplication	1,491	2,000	1,500	1,000
532066 Print Shop Charges	0	0	463	250
532083 Telephone Service	5,442	5,000	6,983	7,000
533085 Travel/Training	6,948	9,000	7,000	9,000
Total Contractual Services	\$36,392	\$42,606	\$40,178	\$38,054
Other Charges and Services				
544087 Expense Reimbursement	(10)	0	0	0
Total Other Charges and Services	(\$10)	\$0	\$0	\$0
Total Expenses	\$587,033	\$616,839	\$604,262	\$672,039



Planning and Development Division

Department Mission

The mission for the City of Galveston Development Services Department is to provide the general public and city with information and guidance, in order to lead to effective and responsible future land development and economic growth, through coastal management, disaster mitigation and recovery, economic development, historic preservation, neighborhood revitalization, as well as long range and comprehensive planning.

Accomplishments

- Obtained approval of the LDR revisions and managed public engagement process with interested groups
- Proposed and obtained approval for 18" freeboard requirement for additional flood resilience
- Managed the Community Rating System 2017 cycle visit and response
- Facilitated the Broadway Ad Hoc Committee draft Broadway Corridor Streetscape/Redevelopment Plan review. Intermediary for consultant work with BAHC. Awarded a RFP for a survey of potential new historic districts along the Broadway corridor.
- Developed a draft program to address vacant structures
- Worked with the Cedar Lawn Neighborhood to designate the area as a Neighborhood Conservation District
- Transitioned all permitted processes from Code Enforcement to the Planning and Development Division
- The Coastal Development Manager:
 - Continued to work on evenly distributing free parking along the Seawall Urban Park and Stewart Beach
 - Developed a Request for Proposal for the coastal survey
 - Coordinated and permitted beach nourishment projects along the Seawall.
- Continued to implement the Land Development Regulations (LDR). Worked on a special project of revisions to the LDR.

Goals

- Continue assisting the Galveston Roundtable of Foundations with Visioning Plan
- Perform a five-year update of the Comprehensive Plan based upon Visioning Plan results.
- Begin implementing the Broadway Corridor Streetscape/Redevelopment Plan
- Continue to enhance and expand the Historic Preservation Program.
- Fully implement the Electronic Plan Review Program and increased information access for field staff.
- Revise the Beach Access and Dune Plan within the Coastal Resource Management program.
- Continue to provide administrative support to the Planning Commission, Landmark Commission and Zoning Board of Adjustment.
- Continue to support the City Manager and City Council with special projects related to land development and community planning.

**FY2019 PROPOSED BUDGET
PLANNING**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$504,895	\$558,227	\$528,171	\$571,089
Materials and Supplies	17,854	13,000	12,000	12,000
Contractual Services	484,431	588,416	293,016	317,625
Other Charges and Services	9,622	14,000	13,704	13,500
TOTAL	\$1,016,802	\$1,173,643	\$846,891	\$914,214

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase (+\$42,900) for annualized cost of positions that were vacant for a portion of FY2018.

Contractual Services - Includes decreases (-\$5,500) in various line items and Increases in computer charges (+\$30,100) include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Slight decrease in bank service charges (-\$200).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Percentage of Landmark Commission cases completed within 60 days	100%	100%	100%	100%
Percentage of Planning Commission cases completed within 90 days	100%	100%	98%	100%
Percentage of Zoning Board of Adjustment cases completed within 60 days	100%	100%	100%	100%
Percentage of Administrative License-to-Use reviewed within 15 days	100%	100%	100%	100%
Number of cases for the Financial Incentives for Historic Properties Program	30	35	15	15

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Developmental Services	1.00	1.00	1.00	1.00
Assistant Director of Dev. Services	1.00	1.00	1.00	1.00
Senior Project Manager	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00	7.00

**FY2019 PROPOSED BUDGET
PLANNING**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$391,534	\$427,323	\$405,398	\$438,042
511005 Longevity	1,398	1,400	1,232	1,736
511006 Differential Pay	900	904	900	904
511009 Overtime	793	0	0	0
511125 Residency Pay	6,827	7,528	8,990	7,529
511510 Group Health Insurance	35,793	46,570	40,600	46,570
511515 Worker's Compensation	609	609	609	407
511520 Group Life Insurance	1,053	1,107	1,091	1,274
511530 Social Security - Employment	24,200	27,103	25,824	27,789
511535 Medicare - Employer's	5,660	6,339	6,040	6,499
511542 City Employee Retirement	36,131	39,344	37,487	40,339
Total Personnel Services	\$504,895	\$558,227	\$528,171	\$571,089
Materials and Supplies				
521065 Office Supplies	14,830	7,200	7,200	7,200
521067 Minor Office Equipment	2,243	4,000	4,000	4,000
521073 Printed Materials	781	1,800	800	800
Total Materials and Supplies	\$17,854	\$13,000	\$12,000	\$12,000
Contractual Services				
531004 Consultant Services	41,846	75,000	55,000	58,500
531025 Memberships	3,883	3,000	2,173	3,500
531028 Software Licenses	62,121	62,000	62,000	62,000
531350 Garage Charges	3,768	3,768	5,297	4,009
531360 Computer Charges	297,119	361,348	89,904	120,016
531400 Water Service	6,739	5,500	3,539	5,000
532062 Postage	16,151	7,600	7,600	7,500
532065 Printing, Duplication	7,475	10,000	7,767	8,000
532066 Print Shop Charges	2,594	4,000	5,571	3,500
532083 Telephone Service	14,513	16,000	13,326	14,500
532084 Cellular Service	11,334	10,000	10,661	11,000
532086 Other Communications	162	200	179	100
532087 Aircard Service	0	5,000	0	0
533085 Travel/Training	5,165	15,000	15,000	10,000
533100 Advertising	11,562	10,000	15,000	10,000
Total Contractual Services	\$484,431	\$588,416	\$293,016	\$317,625
Other Charges and Services				
544032 Meeting Expenditures	297	1,000	585	500
544105 Bank Service Charges	9,275	13,000	13,119	13,000
547025 Over/Short	50	0	0	0
Total Other Charges and Services	\$9,622	\$14,000	\$13,704	\$13,500
Total Expenses	\$1,016,802	\$1,173,643	\$846,891	\$914,214

**FY2019 PROPOSED BUDGET
COASTAL RESOURCE MANAGEMENT**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$0	\$0	\$0
Contractual Services	0	0	0	0
Other Charges and Services	0	0	0	0
TOTAL	\$0	\$0	\$0	\$0

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - All funding for this position is currently be allocated directly to the Industrial Development Corporation Beach Remediation Silo.

PERSONNEL				
POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Coastal Resource Manager	1.00	0.00	0.00	0.00
TOTAL	1.00	0.00	0.00	0.00

**FY2019 PROPOSED BUDGET
COASTAL RESOURCE MANAGEMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$38,080	\$0	\$0	\$0
511005 Longevity	43	0	0	0
511006 Differential Pay	606	0	0	0
511009 Overtime	0	0	0	0
511125 Residency Pay	0	0	0	0
511510 Group Health Insurance	4,378	0	0	0
511515 Worker's Compensation	76	0	0	0
511520 Group Life Insurance	128	0	0	0
511530 Social Security - Employment	2,376	0	0	0
511535 Medicare - Employer's	556	0	0	0
511542 City Employee Retirement	3,486	0	0	0
511650 Salary Reimbursements	(49,727)	0	0	0
Total Personnel Services	\$0	\$0	\$0	\$0
Total Expenses	\$0	\$0	\$0	\$0



**FY2019 PROPOSED BUDGET
GENERAL GOVERNMENT OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Secretary	\$483,074	\$547,175	\$523,780	\$536,270
Elections	39,489	70,000	20,986	68,000
Municipal Court	656,025	759,670	665,673	667,871
City Manager	741,626	762,019	732,048	682,997
City Auditor	263,867	278,563	268,939	274,851
City Attorney	739,630	919,554	920,462	928,227
Human Resources	490,635	557,574	543,353	555,375
Transportation	916,788	800,000	800,000	600,000
General Government Operations Total	\$4,331,134	\$4,694,555	\$4,475,240	\$4,313,590

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,504,884	\$2,764,272	\$2,729,043	\$2,711,003
Materials and Supplies	88,742	94,950	99,560	84,100
Contractual Services	1,607,594	1,638,983	1,500,821	1,322,227
Other Charges and Services	66,055	96,350	95,817	96,260
Capital Outlay	47,788	0	0	0
Special Programs and Events	16,071	100,000	50,000	100,000
General Government Operations Total	\$4,331,134	\$4,694,555	\$4,475,240	\$4,313,590

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net decrease includes reallocation of salaries (-\$80,830) in the City Manager's and full year funding (+\$62,790) for all other departments.

Materials and Supplies - Decrease purchases to various line items (-\$15,460).

Contractual Services - Net decrease includes increases of City wide charges for technology services (+\$37,660), restructure of media related expenses to new internal service fund (-\$24,000), miscellaneous line item increases throughout the departments (+\$7,750) and a reduction in funding of local match (-\$200,000) transferred to Island Transit for Operations.

Other Charges and Services - Increase to various line items (+\$443).

Special Programs and Events - Maintain City Manager's FY2018 level of contingency (\$+50,000).

City Secretary

Department Mission

It is the mission of the City Secretary's Office to manage and preserve the official records of the City; to ensure transparency in government by assisting the public in accessing public documents and information; and to provide support services to the City Council, City Staff, and the public in a manner that values honesty, integrity, and trust.

Accomplishments

- Utilizing an automated contract management process to review contract dates; auto-notifications set up to remind department staff of upcoming dates; resulting in the reduced risk of overlooking contract expiration, termination, or renewal dates.
- Maintain shared City Council calendar to automatically push meeting dates/times and event reminders to the City Council on their electronic devices in order to keep the Council better informed.
- Continued the "green" initiative by reducing printed Council packet materials - the current process includes printing only the staff reports. A link to the online html version of agenda packets are provided for the Council's online review of additional supporting documentation.
- Assisting Port staff during transition of relocating Wharves Board meetings to City Hall and providing training and guidance during the transition of the Port agendas to html format to support increased transparency.

Goals

- Assist with implementing an electronic forms process for submission and approval of certain City forms - this process would replace paper forms with electronic workflow that collects and routes information digitally.
- Continue the effort of digitizing City records, focusing on those that are considered permanent by statute. The City Secretary's office will focus on assisting other departments.
- Expand the electronic contract management process to include electronic signatures for City staff, with the goal of improving contract approval times and supporting the "green" initiative.
- Collaborate with other departments to implement an electronic process for contracts not requiring City Council approval, but requiring City Manager approval, with the goal of increasing efficiency and ensuring all documents are filed with the City Secretary's office in the official records of the city.

**FY2019 PROPOSED BUDGET
CITY SECRETARY**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$330,610	\$359,175	\$347,696	\$350,082
Materials and Supplies	14,821	11,700	10,494	11,300
Contractual Services	114,964	141,050	132,419	139,638
Other Charges and Services	22,679	35,250	33,171	35,250
TOTAL	\$483,074	\$547,175	\$523,780	\$536,270

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase of (+\$2,386) for annualized cost of positions.

Materials and Supplies - A small increase (+\$800) is needed for office supplies and printed materials.

Contractual Services - Increases in computer charges (+\$7,200) include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Increase meeting expenditures (+\$5,060) and funding (-\$2,980) for Protocol and Niigata Sister City visitation in November.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Ordinances Processed	87	79	95	90
Resolutions Processed	51	45	70	60
Claims	150	120	180	150
Subpoenas	36	25	20	20
TABC	40	42	50	50
Boards & Committee Agendas	295	300	420	400
City Council Agendas Prepared and Posted	40	38	52	50
City Council Minutes	38	30	52	50
Proclamations	78	102	150	150
Contracts	N/A	220	240	250
Public Information Requests	860	931	1,190	1,150

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Secretary	1.00	1.00	1.00	1.00
Assist. City Secretary/Records Mgmt. Coord.	1.00	1.00	1.00	1.00
Records Management Specialist	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00	4.00

**FY2019 PROPOSED BUDGET
CITY SECRETARY**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$252,894	\$273,248	\$261,721	\$265,806
511005 Longevity	1,527	1,521	1,745	1,713
511006 Differential Pay	1,662	1,814	1,800	1,814
511009 Overtime	1,384	1,000	4,169	2,000
511110 Incentive Pay	0	1,500	0	0
511125 Residency Pay	4,615	5,000	5,000	5,000
511510 Group Health Insurance	24,462	26,880	26,880	26,880
511515 Worker's Compensation	201	201	201	134
511520 Group Life Insurance	669	712	719	726
511530 Social Security - Employment	15,891	17,613	16,827	17,133
511535 Medicare - Employer's	3,717	4,119	3,935	4,007
511542 City Employee Retirement	23,588	25,567	24,699	24,870
Total Personnel Services	\$330,610	\$359,175	\$347,696	\$350,082
Materials and Supplies				
521065 Office Supplies	8,523	8,000	7,377	8,000
521067 Minor Office Equipment	6,032	2,500	2,350	2,500
521073 Printed Materials	266	1,200	767	800
Total Materials and Supplies	\$14,821	\$11,700	\$10,494	\$11,300
Contractual Services				
531012 Records Management	26,688	29,500	36,608	34,100
531020 Codification Charges	3,468	9,800	10,298	10,300
531025 Memberships	14,931	19,050	19,350	19,400
531360 Computer Charges	24,117	30,205	22,130	29,543
532062 Postage	881	850	524	850
532065 Printing, Duplication	9,366	8,600	9,856	10,000
532083 Telephone Service	8,862	8,000	8,240	8,500
532084 Cellular Service	5,484	5,000	4,554	5,000
532086 Other Communications	404	500	392	500
532087 Aircard Service	1,356	2,000	1,243	1,400
533084 Council Members Travel/Training	9,696	10,500	7,967	9,000
533085 Travel/Training	6,749	10,000	7,324	7,000
533100 Advertising	2,929	7,000	3,900	4,000
534030 Surety Bond & Notary Fees	33	45	33	45
Total Contractual Services	\$114,964	\$141,050	\$132,419	\$139,638
Other Charges and Services				
544032 Meeting Expenditures	17,178	25,000	19,939	25,000
544034 Commemoration	0	500	500	500
544035 Protocol	5,501	8,250	8,178	8,250
544037 Sister City Expenditures	0	1,500	4,554	1,500
Total Other Charges and Services	\$22,679	\$35,250	\$33,171	\$35,250
Total Expenses	\$483,074	\$547,175	\$523,780	\$536,270

**FY2019 PROPOSED BUDGET
ELECTIONS**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
531125 Other Contracts	\$31,568	\$62,000	\$20,986	\$60,000
533100 Advertising	7,921	8,000	0	8,000
Total Contractual Services	\$39,489	\$70,000	\$20,986	\$68,000
Total Expenses	\$39,489	\$70,000	\$20,986	\$68,000

Municipal Court

Department Mission

The mission of the Municipal Court Division is to provide those we serve with high quality customer service that is effective, efficient and delivered in a professional environment, while accomplishing the duties incumbent upon it by the Galveston City Charter and the laws of the State of Texas, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments

- Participated in the statewide warrant round-up; encouraged defendants to voluntarily appear to resolve outstanding cases, clearing 897 warrants by the end of the initiative.
- Effectively implemented a process for providing notice of alternatives to full payment and an explanation of consequences for failure to appear to all violators as required and implemented a process in compliance with Senate Bill 1913, Section 8.
- Implemented the now codified "best practice" of holding show cause hearings prior to the issuance of a capias pro fine for a defendant's failure to satisfy a judgment.
- Successfully implemented a process for the filing of petitions for expunction of criminal records under the authority created by House Bill 557.
- Added 150+ new offense codes to the case management system for processing Commercial Vehicle Enforcement citations.
- Continued accepting and processing "live" online payments and extensions, deferred dispositions, and driver safety course requests, disposing of 7,128 cases in FY 2018.
- Court Clerk, Chief Deputy Court Clerk, and three Deputy Court Clerks attended a Texas Municipal Courts Education Center conference to continue professional development.

Goals

- Promote staff development and increase team performance by cross training, participating in established training programs, and attending certification courses; obtain various certifications and increase expertise as needed through respective associations.
- Eliminate printed dockets for the judge and utilize court users' e-mail addresses in lieu of regular mail when available in an effort to reduce the costs.
- Implement a process of submitting cases to Omnibase prior to the issuance of Failure to Appear charges and warrants in an effort to reduce the increased cost of paper, other related office supplies, and postage as a result of Senate Bill 1913 compliance.
- Continue efforts to reach case disposition prior to issuance of warrants by contacting defendants via phone and/or e-mail with court date and due date reminders.
- Complete a procedures manual to promote consistency in all matters before the court and a training manual to accomplish the goal of cross-training all employees.
- Continue to foster an environment in which members of the community experience an unmatched level of customer service.

**FY2019 PROPOSED BUDGET
MUNICIPAL COURT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$359,253	\$414,072	\$408,896	\$415,951
Materials and Supplies	5,938	7,500	7,500	5,000
Contractual Services	276,481	318,098	234,172	231,920
TOTAL	\$656,025	\$759,670	\$665,673	\$667,871

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$7,055) for annualized cost of positions that were vacant for a portion of FY2018.

Materials and Supplies - Decreases include funding for office supplies and equipment. (-\$2,500).

Contractual Services - Net decrease include additional cost in computer charges (+11,580) that include a proportional share for licensing and keeping hardware updated city-wide. Decreases include funding for maintenance contracts, printing and training (-\$13,830).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Traffic Tickets				
Number of Traffic Tickets Issued	20,890	16,016	14,492	14,782
\$ Value of Traffic Tickets Issued	\$4,938,868	\$3,932,496	\$3,502,513	\$3,572,563
Number of Traffic Tickets Paid	18,188	14,502	12,378	12,626
\$ Amount Paid for Traffic Tickets	\$2,363,788	\$1,748,341	\$1,812,809	\$1,849,065
Parking Tickets				
Number of Parking Tickets Issued	15,453	18,896	20,183	20,587
\$ Value of Parking Tickets Issued	\$621,730	\$683,515	\$746,178	\$761,102
Number of Parking Tickets Paid	6,975	11,020	10,998	11,218
\$ Amount Paid for Parking Tickets	\$275,497	\$481,041	\$430,303	\$438,909
Warrants Served				
Number of Warrants Served	12,916	11,085	9,124	9,306
\$ Value of Warrants Served	\$3,199,751	\$2,775,303	\$2,339,297	\$2,386,083
Number Warrants Satisfied on Non-Cash	4,845	4,346	3,556	3,627
\$ Value Community Service/Jail Time Served	\$1,661,479	\$1,622,131	\$2,437,607	\$2,486,359
Number Warrants Paid	2,344	2,819	0	0
\$ Amount Warrants Paid	\$846,340	\$822,343	\$0	\$0
Statistics				
\$ Amount of Tickets Issued	\$5,560,599	\$4,616,011	\$4,248,691	\$4,333,665
\$ Amount of Tickets Paid	\$2,639,285	\$2,229,382	\$2,243,112	\$2,287,974
Percent \$ Amount of Tickets Paid	47.5%	48.3%	52.8%	52.8%

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Clerk of Municipal Court	1.00	1.00	1.00	1.00
Chief Deputy Court Clerk	1.00	1.00	1.00	1.00
Deputy Court Clerk/Interpreter	1.00	1.00	1.00	1.00
Deputy Court Clerk	5.00	5.00	5.00	5.00
TOTAL	8.00	8.00	8.00	8.00

**FY2019 PROPOSED BUDGET
MUNICIPAL COURT**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$266,923	\$285,204	\$287,245	\$290,904
511005 Longevity	3,305	3,274	3,617	3,999
511006 Differential Pay	1,800	1,800	2,648	2,700
511009 Overtime	5,615	7,000	2,500	1,500
511021 Part-Time Payroll	29,371	32,500	25,480	32,500
511125 Residency Pay	6,250	7,500	7,500	7,500
511510 Group Health Insurance	44,033	53,760	53,480	53,760
511515 Worker's Compensation	805	805	805	538
511520 Group Life Insurance	918	1,058	1,057	1,075
511530 Social Security - Employment	18,226	20,911	19,884	21,024
511535 Medicare - Employer's	4,263	4,891	4,650	4,917
511542 City Employee Retirement	25,545	30,355	27,459	30,519
511650 Salary Reimbursements	(47,800)	(34,986)	(27,429)	(34,986)
Total Personnel Services	\$359,253	\$414,072	\$408,896	\$415,951
Materials and Supplies				
521065 Office Supplies	5,938	6,000	6,000	5,000
521067 Minor Office Equipment	0	1,500	1,500	0
Total Materials and Supplies	\$5,938	\$7,500	\$7,500	\$5,000
Contractual Services				
531018 Contractual Labor	68,875	73,500	73,475	73,500
531025 Memberships	0	200	180	80
531125 Other Contracts	6,446	6,000	6,773	7,000
531240 Maintenance Contracts	36,984	44,700	44,700	40,181
531350 Garage Charges	6,452	6,452	538	0
531360 Computer Charges	94,230	118,022	34,579	46,160
532062 Postage	18,007	15,500	19,898	17,999
532065 Printing, Duplication	3,443	8,500	8,500	4,000
532066 Print Shop Charges	2,388	2,500	2,500	2,500
532086 Other Communications	488	624	573	0
532084 Cellular Service	38,607	38,600	38,956	39,000
533085 Travel/Training	562	3,500	3,500	1,500
Total Contractual Services	\$276,481	\$318,098	\$234,172	\$231,920
Other Charges and Services				
544105 Bank Service Charges	14,341	20,000	15,000	15,000
547025 Over/Short	12	0	105	0
Total Other Charges and Services	\$14,353	\$20,000	\$15,105	\$15,000
Total Expenses	\$656,025	\$759,670	\$665,673	\$667,871



City Manager

Department Mission

The mission of the City Manager's Department is to provide policy direction and executive leadership over all City operations. The department provides advice and guidance to the Mayor and City Council on legislative and political issues and serves as a liaison to the public and private sectors in fostering partnerships and initiatives to better the entire city.

Accomplishments

- Restructured the building division to improve compliance, responsiveness and customer service;
- Completed phase one of the City asset review;
- Greatly improved the visitors experience in Galveston by improving streets and streetscape, beaches, and accessibility;
- Oversaw 17 capital improvement projects;
- Assisted Galveston County, Galveston Parks Board and the Port of Galveston with automated monitoring of their fleet operations;
- Completed renovations of Garage and Island Transit Administration Offices;
- Established a Community Outreach Department which educates the public and civic organizations of City operations, initiatives, and proposed projects;
- Restructured the Development Services Department, bringing focus to economic development and Flood Plain management;
- Instigated the review and approval of pre-disaster contracts, city policies, and interlocal agreements;
- Reorganized the Finance Department to include a new executive management structure and broader goals for city staff;
- Supported the establishment of the City's first training and development program through Galveston College;
- Secured an agreement with American National providing for a Disaster Recover site; and
- Significantly reduced Island Transit expenses through changes in the route structure and the elimination of unprofitable services.

Goals

- Foster an environment where staff development and training provide a basis for career development within the City;
- Reduce the City's environmental foot print through more efficient operation and utilization of the City fleet;
- Increase the City's community outreach through greater involvement of City leadership and staff;
- Improve oversight and management of traffic flow during special events and busy weekends;
- Enhance the walkability and accessibility of the downtown business district;
- Increase oversight and control of all City owned assets; and
- Stimulate and encourage participation in the development of the City's updated comprehensive plan.

**FY2019 PROPOSED BUDGET
CITY MANAGER**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$616,659	\$551,935	\$583,164	\$502,332
Materials and Supplies	17,373	18,500	16,536	17,000
Contractual Services	67,891	68,584	67,907	47,165
Other Charges and Services	22,632	23,000	14,441	16,500
Special Programs and Events	16,071	100,000	50,000	100,000
TOTAL	\$741,626	\$762,019	\$732,048	\$682,997

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net decrease in payroll (-\$80,830) is from allocating 25% of the Assistant City Manager of Development and Municipal Services to the Drainage Utility Fund and by allocation of 50% of the salaries of the Communications Director and Communications Specialist to new Community Outreach Internal Service Fund.

Contractual Services - Move Media services (-\$14,000), Training Expenses (-\$4,100) and communication equipment (\$-5,880) to the Community Outreach Internal Service Fund. Increases in computer charges (+\$3,240) include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Slight increase needed (+\$2,050) for Meeting Expenses and Employee Appreciation line items.

Special Programs and Events - Maintain FY2018 level of contingency (\$+50,000).

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
ACM Development & Municipal Services	0.00	0.25	0.25	0.00
Chief of Staff	1.00	0.00	0.00	0.00
Senior Project Manager	2.00	0.00	0.00	0.00
GIS Analyst	1.00	0.00	0.00	0.00
Public Information Officer	0.50	0.50	0.50	0.00
Communication Specialist	1.00	0.50	0.50	0.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	8.50	4.25	4.25	3.00

**FY2019 PROPOSED BUDGET
CITY MANAGER**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$655,676	\$467,672	\$521,393	\$439,385
511005 Longevity	1,332	1,669	982	1,669
511007 Vehicle/Motor Allowance	6,127	9,000	9,000	9,000
511009 Overtime	15,577	500	682	500
511002 Summer Employee's Payroll	8,463	0	0	0
511125 Residency Pay	10,715	13,000	5,784	5,000
511510 Group Health Insurance	41,519	26,880	29,118	20,160
511515 Worker's Compensation	568	568	852	379
511520 Group Life Insurance	1,213	754	786	389
511530 Social Security - Employment	35,209	30,494	26,871	28,244
511535 Medicare - Employer's	9,936	7,132	7,799	6,606
511542 City Employee Retirement	62,676	44,266	48,406	41,000
511650 Salary Reimbursements	(232,353)	(50,000)	(68,509)	(50,000)
Total Personnel Services	\$616,659	\$551,935	\$583,164	\$502,332
Materials and Supplies				
521065 Office Supplies	13,413	14,000	13,536	14,000
521067 Minor Office Equipment	2,022	3,000	1,500	1,500
521073 Printed Materials	1,938	1,500	1,500	1,500
Total Materials and Supplies	\$17,373	\$18,500	\$16,536	\$17,000
Contractual Services				
531013 Media Services	12,786	14,000	14,159	0
531025 Memberships	3,512	4,000	3,876	3,800
531360 Computer Charges	10,335	12,584	9,682	12,925
532062 Postage	396	400	1,395	1,400
532065 Printing, Duplication	4,195	4,000	3,692	4,000
532066 Print Shop Charges	1,781	1,800	1,770	1,800
532083 Telephone Service	8,648	8,000	9,927	10,000
532084 Cellular Service	4,066	6,500	6,664	1,680
532086 Other Communications	501	600	571	600
532087 Aircard Service	1,896	1,700	1,483	960
533085 Travel/Training	16,546	15,000	14,689	10,000
533100 Advertising	3,230	0	0	0
Total Contractual Services	\$67,891	\$68,584	\$67,907	\$47,165
Other Charges and Services				
544032 Meeting Expenditures	2,457	3,000	6,059	6,500
544038 Employee Appreciation	20,175	20,000	8,382	10,000
Total Other Charges and Services	\$22,632	\$23,000	\$14,441	\$16,500
Capital Outlay				
564285 Acquisition of Property	1,000	0	0	0
Total Capital Outlay	\$1,000	\$0	\$0	\$0
Special Events and Programs				
592001 General Fund Contingency	16,071	100,000	50,000	100,000
Total Special Events and Programs	\$16,071	\$100,000	\$50,000	\$100,000
Total Expenses	\$741,626	\$762,019	\$732,048	\$682,997



City Auditor

Department Mission

The mission of the City Auditor's office is to assist the Mayor and City Council by providing independent, objective and auditing consulting services designed to add value while improving controls and City of Galveston operations.

Accomplishments

- The City Auditor performed Sales Tax audits on ten entities. The City received approximately \$150,000 in Audit Collections February 2018 and \$100,000 in Accounts Receivable.
- The City Auditor evaluated the design and operating effectiveness of the Hotel Occupancy Audits.
- The City Auditor evaluated the design and operating effectiveness of the Internal Controls over the False Fire Alarms in the Fire Department. Proposed \$12,000 in increased revenue.
- The City Auditor evaluated the design and operating effectiveness of the Internal Controls over the Equipment Inventory in the Police Department. Estimated savings of \$500,000.
- The City Auditor evaluated the design and operating effectiveness of the Internal Controls over Parking at the Port of Galveston. Up to date increase of \$1,800,000 and estimated at \$600,000.

Goals

- Financial Goal:
 1. By implementing a Sales Tax Monitoring System Increase Audit Sales Tax Revenue by \$500,000 annually.
- Operational Goals:

Analysis and Recommendations of Administrative, Accounting and Reporting Internal Controls for:

 1. The Police Department.
 2. Work Order System in Public Works.
 3. Human Resources Payroll Documentation Process.
 4. Citywide Asset Review.
- Personnel Training and Growth:
 1. Increase the number of certifications obtained by staff.
 2. Increase the number of Continuing Education Classes.
 3. Complete the electronic work papers.
 4. Prepare documentation for a Peer Review.
- Customer Service:
 1. Strengthen communication between the Auditor's Office and the public.

Note: The City Auditor's Office is no longer conducting Hotel Occupancy Tax Audits. The Park Board is now handling the Audits.

**FY2019 PROPOSED BUDGET
CITY AUDITOR**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$233,322	\$234,386	\$236,366	\$238,825
Materials and Supplies	2,367	4,500	3,200	3,600
Contractual Services	28,177	39,677	29,373	32,426
TOTAL	\$263,867	\$278,563	\$268,939	\$274,851

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase of (+\$2,459) for annualized cost of positions.

Materials and Supplies - Increase for needed office supplies (+\$400).

Contractual Services - Added funding (\$+1,200) needed for copier rental associated with new office location and increases in computer charges (+\$1,850) that include a proportional share for licensing and keeping hardware updated city-wide.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Percent of Output (Work Completed vs. Planned)	95%	95%	95%	95%
Percent of Audit Plan approved by City Council	100%	100%	100%	100%
Revenue generated from HOT Audits	\$0	\$50,000	\$30,000	\$50,000
Revenue generated - Compliance Audits	\$1,160,000	\$0	\$0	\$1,000,000
Revenue generated - Operational Audits	\$0	\$0	\$0	\$1,000,000
Revenue generated - Sales Tax Revenue	\$0	\$250,200	\$750,000	\$1,000,000
Revenue generated - Franchise Fees	\$150,000	\$100,000	\$50,000	\$0

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Auditor	1.00	1.00	1.00	1.00
Internal Auditor	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

**FY2019 PROPOSED BUDGET
CITY AUDITOR**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$186,848	\$188,348	\$190,158	\$192,115
511005 Longevity	545	556	624	652
511009 Overtime	2,077	0	0	0
511510 Group Health Insurance	12,360	13,440	13,440	13,440
511515 Worker's Compensation	201	201	201	134
511520 Group Life Insurance	384	389	386	389
511530 Social Security - Employment	11,229	11,712	11,659	11,952
511535 Medicare - Employer's	2,626	2,739	2,727	2,795
511542 City Employee Retirement	17,052	17,001	17,170	17,349
Total Personnel Services	\$233,322	\$234,386	\$236,366	\$238,825
Materials and Supplies				
521065 Office Supplies	666	1,000	600	1,000
521067 Minor Office Equipment	1,435	1,000	1,000	1,000
525031 Electricity	266	2,500	1,200	1,200
525032 Natural Gas	0	0	400	400
Total Materials and Supplies	\$2,367	\$4,500	\$3,200	\$3,600
Contractual Services				
531005 Other Services	9,000	10,000	2,000	5,000
531310 Rental Of Land & Buildings	3,242	8,904	10,400	10,400
531320 Equipment Rental	0	0	2,000	1,200
531360 Computer Charges	9,919	12,423	5,533	7,386
532062 Postage	0	50	50	50
532065 Printing, Duplication	384	300	350	350
532066 Print Shop Charges	40	0	40	40
532083 Telephone Service	907	3,000	1,500	1,500
532084 Cellular Service	236	0	0	0
533085 Travel/Training	4,449	5,000	7,500	6,500
Total Contractual Services	\$28,177	\$39,677	\$29,373	\$32,426
Total Expenses	\$263,867	\$278,563	\$268,939	\$274,851



Legal Department

Department Mission

The mission of the City Attorney's office is to ensure the City Council, its appointees and city departments are provided superior professional legal services and representation while ensuring compliance with all state, federal, and local laws.

Accomplishments

- Housing Abatement cases. There were 32 properties in which 8 Original Petitions were filed. There are 22 cases in pending status, 2 dismissed cases and 8 total properties demolished by the City.
- Provided legal services in approximately 855 Code Enforcement cases.
- Provided legal services in approximately 288 Juvenile cases.
- Participated in revising the Employee Handbook for the City of Galveston, sound ordinance (currently pending council final action); drafted an ordinance and procedures regulating network nodes.
- Participated in and drafted the changes to the City's purchasing policy.
- Successfully resolved lawsuits involving land use issues and Open Meetings Act matters.
- Filed five Hotel Occupancy Tax collection cases and successfully defended two bills of review challenging final judgment into prior tax collection cases.
- Filed an Amicus Curiae brief in the Texas Supreme Court supporting the City of Laredo's plastic bag ban ordinance.
- Issued numerous opinions related to matters of interest to the City Council and its officials. The Office drafted opinions relative to HOT Tax, interpretations of the City Charter, membership on Boards and Commissions, and other matters.
- Successfully guaranteed passage of federal legislation to remedy the City's urbanized area formula grant program status for future transit funding.

Goals

- Review and track state and federal legislation and regulations and determine their impact on the City. Continued legislative support on the federal and state level for flood reform, surge protection, beach nourishment, and transportation planning.
- Enhance strategic support including professional development, training, and modernization of document management systems.
- Expand staff expertise through additional training not confined to Texas Municipal League (TML) sponsored courses.
- Training for City Attorney staff to handle civil litigation in house, including acquisition of needed support materials.
- Continue reduction in litigation costs through early assessment of disputes to determine where settlement could reduce costs and payouts; examining the use of outside counsel.
- Identify issues with LDR's and City Ordinances and redraft them to eliminate vagueness.
- The Acquisition of twenty-one real estate parcels in anticipation of the City's Incinerator Project.

**FY2019 PROPOSED BUDGET
CITY ATTORNEY**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$580,665	\$740,400	\$726,242	\$743,934
Materials and Supplies	19,096	18,500	17,500	18,500
Contractual Services	137,172	155,154	156,220	145,293
Other Charges and Services	2,698	5,500	20,500	20,500
TOTAL	\$739,630	\$919,554	\$920,462	\$928,227

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes proposed increase for staff members (+\$17,600).

Materials and Supplies - Increase needed for printed materials (+\$1,000).

Contractual Services - Decrease (-\$15,500) in Attorney Fee's for outside assistance, decrease in contractual services and postage (-\$2,820) and increases in computer charges (+\$7,400) that include a proportional share for licensing and keeping hardware updated city-wide.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Ordinances	87	79	95	90
Resolutions	51	45	70	60
Consent Items	280	290	291	320
Action Items	93	39	48	53
Civil Service Grievances	N/A	N/A	3	3
Housing Abatement	N/A	N/A	85	94
Code Enforcement	N/A	N/A	855	950
Juvenile	N/A	N/A	288	320
Pre-Trial	N/A	N/A	4,787	5,319
Bench Trials	N/A	N/A	91	101
Jury Trials	N/A	N/A	19	21
Bonds	N/A	N/A	1,236	1,373
Public Information Act (PIA) Requests	12	21	53	93
Public Information Act Briefs	9	40	92	161

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Attorney	1.00	1.00	1.00	1.00
Sr. Assistant City Attorney	1.00	1.00	0.00	0.00
Assistant City Attorney	2.00	2.00	3.00	3.00
Entry Level Attorney	1.00	1.00	1.00	1.00
Legislative Specialist/Paralegal	1.00	1.00	1.00	1.00
Records Coordinator/Office Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00	7.00

**FY2019 PROPOSED BUDGET
CITY ATTORNEY**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$504,609	\$599,629	\$601,847	\$616,241
511005 Longevity	809	774	1,010	1,110
511006 Differential Pay	0	0	727	900
511009 Overtime	399	100	210	100
511021 Part-Time Payroll	0	30,000	15,000	5,000
511125 Residency Pay	4,086	5,000	5,000	2,500
511510 Group Health Insurance	36,838	47,040	47,024	47,040
511515 Worker's Compensation	705	705	705	471
511520 Group Life Insurance	1,102	1,341	4,684	1,361
511530 Social Security - Employment	29,086	39,401	36,546	38,803
511535 Medicare - Employer's	7,140	9,215	8,899	9,075
511542 City Employee Retirement	32,201	28,152	40,986	42,290
511547 ICMA-401A Governmental Money Plan	13,690	29,043	13,604	29,043
511650 Salary Reimbursements	(50,000)	(50,000)	(50,000)	(50,000)
511655 Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services	\$580,665	\$740,400	\$726,242	\$743,934
Materials and Supplies				
521065 Office Supplies	1,011	3,000	2,000	2,000
521067 Minor Office Equipment	3,490	5,000	5,000	5,000
521073 Printed Materials	14,596	10,500	10,500	11,500
Total Materials and Supplies	\$19,096	\$18,500	\$17,500	\$18,500
Contractual Services				
531006 Attorney's Fees	76,860	83,000	85,000	69,500
531018 Contractual Labor	2,320	5,000	2,500	0
531025 Memberships	3,144	4,000	4,000	4,000
531360 Computer Charges	16,080	20,139	22,130	29,543
532062 Postage	679	1,000	1,850	950
532065 Printing, Duplication	3,002	3,000	2,500	3,000
532066 Print Shop Charges	276	400	390	400
532083 Telephone Service	7,447	7,500	7,500	7,500
532084 Cellular Service	1,302	2,000	1,350	1,400
532086 Other Communications	56	115	0	0
533085 Travel/Training	26,005	29,000	29,000	29,000
Total Contractual Services	\$137,172	\$155,154	\$156,220	\$145,293
Other Charges and Services				
544027 Court Costs And Judgment	2,698	5,500	20,500	20,500
544032 Meeting Expenditures	0	0	0	0
544087 Expense Reimbursement	0	0	0	0
544099 Miscellaneous Expense	0	0	0	0
Total Other Charges and Services	\$2,698	\$5,500	\$20,500	\$20,500
Total Expenses	\$739,630	\$919,554	\$920,462	\$928,227



Human Resources

Department Mission

The mission of the Human Resources Department is to deliver the highest quality customer service to our employees, City Officials, affiliate governmental entities and the community. The Staff of the Human Resources Department is committed to providing City Employees with a stable environment that provides equal opportunities for progress and professional growth. In doing so, our Staff is dedicated to the core competencies of Human Resources by being Business Leaders, Business Partners, HR Experts, and Change Agents. HR Staff members assist all City Departments with hiring highly qualified employees, a variety of disciplinary matters, policy interpretation, Family and Medical Leave matters, employee benefits, classification and compensation planning, employee assistance and wellness programs, training programs, Civil Service requirements, and a number of other administrative duties.

Accomplishments

- Staff obtained Professional Certifications in Human Resources through International Public Management Association.
- Successfully Implemented a sustainable and growing training and development program for aspiring managers and executives within the City.
- Developed common Personnel policies and procedures for all City, Port and Park Board employees.
- Revised the Galveston Drug & Alcohol Testing & Prevention Program in compliance with TxDot and FTA regulations and mandates.
- Oversaw the recruitment and placement of paid interns within the City.
- Implemented a job shadowing program for Galveston ISD students with Engineering and Information Technology career paths.
- Provided expert guidance in reorganizing City departments and recruitment of executive staff.
- Revised the civilian leave policies in an effort to retain and reward tenured employees while providing incentives for municipal professionals during recruitment.

Goals

- Implement a pay for performance tool for managers in an effort to influence performance and retain valued employees.
- Invest additional time and resources in the training and development programs currently in place to stimulate a thriving culture and working environment.
- To identify market comparators and enhance the City's benefits

**FY2019 PROPOSED BUDGET
HUMAN RESOURCES**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$384,375	\$464,304	\$426,679	\$459,880
Materials and Supplies	29,146	34,250	44,330	28,700
Contractual Services	73,419	46,420	59,744	57,785
Other Charges and Services	3,695	12,600	12,600	9,010
TOTAL	\$490,635	\$557,574	\$543,353	\$555,375

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase includes full year funding for an Administrative Assistant (+\$33,200).

Materials and Supplies - Decreases in printed materials (-\$8,000) and training materials (-\$7,600).

Contractual Services - Decreases (-\$8,050) in various contractual accounts and increases in computer charges (+\$6,100) that include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Decrease meeting expenditures (-\$2,100) and employee appreciation (-\$1,500) line items.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Processed Applications (on-line)	8,570	7,906	6,700	7,200
New Hires	130	203	107	100
Turnover rate	N/A	N/A	16.8% est.	15%
Civil Service Exams	4	3	3	3

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Service	1.00	1.00	1.00	1.00
Assistant Human Resources Director	1.00	1.00	1.00	1.00
Human Resource Analyst	0.50	1.00	0.00	0.00
HR Administrative Assistant	0.00	0.00	1.00	1.00
Human Resources Specialist	1.899	1.899	1.899	1.899
Administrative Assistant	0.40	0.40	0.40	0.40
TOTAL	4.799	5.299	5.299	5.299

**FY2019 PROPOSED BUDGET
HUMAN RESOURCES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$297,308	\$337,876	\$300,251	\$335,104
511005 Longevity	1,535	1,439	1,439	1,693
511006 Differential Pay	900	900	900	900
511009 Overtime	747	0	0	0
511021 Part-time Payroll	0	20,000	20,000	20,000
511125 Residency Pay	3,245	5,750	5,750	5,000
511510 Group Health Insurance	29,735	35,609	35,609	35,609
511515 Worker's Compensation	331	331	331	221
511520 Group Life Insurance	829	1,466	1,466	964
511530 Social Security - Employment	18,162	22,690	22,690	22,487
511535 Medicare - Employer's	4,247	5,306	5,306	5,259
511542 City Employee Retirement	27,336	32,937	32,937	32,643
Total Personnel Services	\$384,375	\$464,304	\$426,679	\$459,880
Materials and Supplies				
521065 Office Supplies	9,157	7,000	7,000	6,500
521067 Minor Office Equipment	7,816	5,250	5,250	5,000
521073 Printed Materials	1,932	2,000	10,000	2,000
521088 Training Materials	10,241	20,000	22,000	15,000
522013 Clothing	0	0	80	200
Total Materials and Supplies	\$29,146	\$34,250	\$44,330	\$28,700
Contractual Services				
531015 Temporary Employee Services	12,710	0	0	0
531025 Memberships	3,652	3,650	3,650	3,000
531125 Other Contracts	18,776	4,900	4,900	3,500
531360 Computer Charges	8,040	10,070	18,394	24,555
532062 Postage	3,102	3,500	3,500	3,500
532065 Printing, Duplication	96	4,500	4,500	250
532066 Print Shop Charges	1,230	1,400	1,400	1,000
532083 Telephone Service	5,666	4,000	5,000	7,500
532084 Cellular Service	1,408	1,200	1,200	1,300
532086 Other Communications	162	200	200	200
532087 Aircard Service	0	0	0	480
533085 Travel/Training	10,841	9,000	13,000	9,000
533100 Advertising	7,737	4,000	4,000	3,500
Total Contractual Services	\$73,419	\$46,420	\$59,744	\$57,785
Other Charges and Services				
544032 Meeting Expenditures	482	3,600	3,600	1,500
544038 Employee Appreciation	3,212	9,000	9,000	7,510
Total Other Charges and Services	\$3,695	\$12,600	\$12,600	\$9,010
Total Expenses	\$490,635	\$557,574	\$543,353	\$555,375

**FY2019 PROPOSED BUDGET
TRANSPORTATION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
531030 Transit Operation	\$870,000	\$800,000	\$800,000	\$600,000
531125 Other Contracts	0	0	0	0
Total Contractual Services	\$870,000	\$800,000	\$800,000	\$600,000
Capital Outlay				
564003 Vehicle Capital Outlay	46,788	0	0	0
Total Capital Outlay	\$46,788	\$0	\$0	\$0
Total Expenses	\$916,788	\$800,000	\$800,000	\$600,000

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Contractual Services - Includes a decrease in local match of funding transferred to Island Transit for Operations (-\$200,000).



**FY2019 PROPOSED BUDGET
FINANCE OPERATIONS**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Administration	\$259,757	\$295,269	\$337,397	\$368,569
Accounting	887,759	947,663	913,622	876,023
Purchasing	226,516	271,517	265,470	243,907
Budget	230,268	292,950	320,576	374,947
Finance Operations Total	\$1,604,300	\$1,807,399	\$1,837,065	\$1,863,446

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,229,407	\$1,316,719	\$1,388,167	\$1,461,141
Materials and Supplies	21,762	24,425	22,981	21,550
Contractual Services	377,328	473,655	443,906	403,255
Other Charges and Services	(24,353)	(7,400)	(17,989)	(22,500)
Capital Outlay	156	0	0	0
Finance Operations Total	\$1,604,300	\$1,807,399	\$1,837,065	\$1,863,446

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net increase includes the addition of an Executive Director of Finance for (+\$146,700) and a decrease (-\$73,780) in salaries in the Accounting Department as a result of redistributing duties among staff.

Materials and Supplies - Net changes throughout finance (-\$1,431).

Contractual Services - Net decrease in consultant services (-\$58,930) for arbitrage, investments and bond council. A proportional amount will be charged to the Water and Sewer Funds. \$10,000 of these savings are from a discount from the external auditors for in-house preparation of the annual CAFR and increases in computer charges (+\$18,280) that include a proportional share for licensing and keeping hardware updated city-wide.

Other Services - Net changes throughout finance (-\$4,500).

Finance Administration

Department Mission

The mission of the Finance Department is to supply timely, accurate and transparent financial information to key stakeholders, while ensuring the City Council, its appointees and established departments are provided excellent financial support in compliance with local, state and federal laws.

Accomplishments

- Oversaw the completion of the FY 2017 Comprehensive Annual Financial Report by the City Controller and Accounting division's city staff for the first time in the city's history.
- Provided guidance and support for the revision of the FY 2018 Budget document leading to the receipt of the Government Finance Officers Association's Budget Award for the first time since 1995.
- Completed the fourth Long Range Financial Forecast for major funds and budget issues and the fourth Five Year Capital Improvement Plan.
- Directed the continued improvement of the Quarterly Budget Report.
- Managed and kept updated revenue tracking and estimation models for property, sales and hotel occupancy tax revenue and for water and sewer revenue.
- Oversaw and directed revisions to the city's Purchasing policy that improved compliance with state and federal laws as well as efficiency in general purchasing procedures.
- Directed the reorganization of the Finance Department including a new executive management structure and broader goals for city staff.

Goals

- Direct the development of the City's Finance Department webpage to secure the State Comptroller's Fiscal Transparency Award.
- Streamline administrative processes and otherwise improve Finance Department responsiveness to City operating departments thereby enhancing efficiency and effectiveness of city services.
- Develop and implement specific career development goals for all staff in the Finance Department.

**FY2019 PROPOSED BUDGET
FINANCE ADMINISTRATION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$164,954	\$165,204	\$210,202	\$256,632
Materials and Supplies	4,014	525	372	150
Contractual Services	134,052	174,540	171,822	156,787
Other Charges and Services	(43,419)	(45,000)	(45,000)	(45,000)
Capital Outlay	156	0	0	0
TOTAL	\$259,757	\$295,269	\$337,397	\$368,569

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase of (+\$46,500) includes the addition of 50% of Executive Director of Finance salary added in FY2018.

Contractual Services - Net decrease of (-\$15,000) in contractual services with discount of \$10,000 for Audit Fees to allow for in-house CAFR work.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant City Manager/Director of Finance	1.00	1.00	1.00	1.00
Executive Director of Finance	0.00	0.00	0.50	0.50
TOTAL	1.00	1.00	1.50	1.50

**FY2019 PROPOSED BUDGET
FINANCE ADMINISTRATION**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$132,500	\$133,010	\$170,206	\$208,298
511005 Longevity	101	100	228	172
511009 Overtime	1,601	0	0	0
511125 Residency Pay	2,500	2,500	2,519	2,500
511510 Group Health Insurance	6,180	6,720	8,120	10,080
511515 Worker's Compensation	101	101	101	67
511520 Group Life Insurance	192	194	232	389
511530 Social Security - Employment	7,496	8,408	10,723	13,080
511535 Medicare - Employer's	1,980	1,966	2,508	3,059
511542 City Employee Retirement	12,303	12,205	15,566	18,987
Total Personnel Services	\$164,954	\$165,204	\$210,202	\$256,632
Materials and Supplies				
521065 Office Supplies	134	150	0	150
521067 Minor Office Equipment	3,880	375	372	0
Total Materials and Supplies	\$4,014	\$525	\$372	\$150
Contractual Services				
531004 Consultant Services	2,041	8,500	7,664	5,000
531025 Memberships	200	200	199	200
531125 Other Contracts	122,775	155,000	155,000	140,000
531360 Computer Charges	4,962	6,215	4,841	6,462
532083 Telephone Service	4,103	4,000	3,156	4,000
532087 Aircard Service	190	0	456	500
533085 Travel/Training	(219)	625	507	625
Total Contractual Services	\$134,052	\$174,540	\$171,822	\$156,787
Other Charges and Services				
544087 Expense Reimbursement	(45,000)	(45,000)	(45,000)	(45,000)
544099 Miscellaneous Expenses	1,581	0	0	0
Total Other Charges and Services	(\$43,419)	(\$45,000)	(\$45,000)	(\$45,000)
Total Expenses	\$259,757	\$295,269	\$337,397	\$368,569



Accounting Division

Division Mission

The mission of the Accounting Division is to provide timely, accurate, and transparent financial information to departments and the community while managing and analyzing data in the City's financial accounting systems, including payroll, accounts payable and receivable, and grants.

Accomplishments

- Received Certificate of Achievement for Excellence in Financial Reporting for the CAFR for fiscal year ended September 30, 2016 and submitted an application for the award for the fiscal year 2017 CAFR.
- Received the Government Treasurers' Organization of Texas (GTOT) Investment Policy certification for the two-year period ending August 31, 2019.
- Completed implementation of the Gravity software to produce the FY 2017 Comprehensive Annual Financial Report by the Accounting division's city staff for the first time in the City's history.

Goals

- Obtain the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for fiscal year ended September 30, 2018.
- Obtain the Texas Comptroller Leadership Circle Award for Texas transparency.
- Develop and implement career development goals for the accounting staff.
- Provide quality and timely service and reduce average time for resolving issues.
- Provide guidance on how the division will improve the quality of basic services
- Ensure all team members are accurately trained.

**FY2019 PROPOSED BUDGET
FINANCE ACCOUNTING**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$676,007	\$682,055	\$668,224	\$663,953
Materials and Supplies	12,171	18,000	16,741	16,000
Contractual Services	180,514	214,608	206,246	173,570
Other Charges and Services	19,066	33,000	22,411	22,500
TOTAL	\$887,759	\$947,663	\$913,622	\$876,023

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net decrease (-\$4,270) by eliminating a Accounting Supervisor position and adding Accountant position.

Materials and Supplies -Decrease Minor Office Equipment line item (-\$740).

Contractual Services - Includes decrease in Consultant Services (-\$44,100) and increases in computer charges (+\$11,580) that include a proportional share for licensing and keeping hardware updated city-wide.

Other Services - Maintain current level of funding for Bank Service Fees (+\$90).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of vendor payments completed	8,430	5,768	5,300	6,000
Number of checks as percent of total vendor payments	98.70%	96.83%	95.81%	95.00%
Number of funds managed	270	274	280	285
Investment Portfolio (Millions)	\$103	\$153	\$150	\$200
Interest Earned (Thousands)	\$644	\$867	\$1,700	\$2,000
Average Rate of Interest earned on Investments	0.42%	1.05%	1.57%	1.57%
Number so FEMA PW's closed out	87	10	25	5
Number of bank accounts reconciled	27	30	30	30

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Controller	0.00	0.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	0.00	0.00
Finance Business Analyst	1.00	0.00	0.00	0.00
Accounting Manager	0.00	1.00	1.00	1.00
Accounting Supervisor	2.00	1.00	0.00	0.00
Accountant	3.00	3.00	3.00	3.00
Payroll Administrator	1.00	0.00	0.00	0.00
Sr. Accounting Specialist	1.00	0.00	0.00	0.00
Accounting Specialist	3.00	4.00	4.00	4.00
Administrative Assistant	0.50	0.00	0.00	0.00
TOTAL	12.50	10.00	9.00	9.00

**FY2019 PROPOSED BUDGET
FINANCE ACCOUNTING**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$554,970	\$537,842	\$553,413	\$546,875
511005 Longevity	1,201	1,882	723	1,155
511009 Overtime	6,469	7,000	3,602	4,000
511125 Residency Pay	5,625	6,000	4,933	6,000
511510 Group Health Insurance	63,440	73,920	61,120	60,480
511515 Worker's Compensation	1,208	1,208	1,208	807
511520 Group Life Insurance	1,630	2,175	1,450	1,724
511530 Social Security - Employment	32,572	34,269	34,039	34,598
511535 Medicare - Employer's	7,748	8,014	7,961	8,091
511542 City Employee Retirement	51,144	49,745	50,640	50,223
511650 Salary Reimbursements	(50,000)	(40,000)	(50,000)	(50,000)
511655 Salary Reimbursements-Grants	0	0	(864)	0
Total Personnel Services	\$676,007	\$682,055	\$668,224	\$663,953
Materials and Supplies				
521065 Office Supplies	9,334	12,000	11,991	12,000
521067 Minor Office Equipment	2,150	5,000	3,750	3,000
521073 Printed Materials	687	1,000	1,000	1,000
Total Materials and Supplies	\$12,171	\$18,000	\$16,741	\$16,000
Contractual Services				
531004 Consultant Services	66,095	75,000	128,177	86,000
531007 Security Service	708	2,500	0	0
531025 Memberships	3,350	2,000	2,395	2,100
531125 Other Contracts	(9,500)	0	0	0
531360 Computer Charges	70,906	88,808	34,579	46,160
532062 Postage	6,410	12,000	6,256	6,500
532065 Printing, Duplication	6,825	6,000	6,730	6,800
532066 Print Shop Charges	3,701	3,000	2,400	2,500
532083 Telephone Service	12,908	14,000	13,438	14,000
532084 Cellular Service	674	500	573	600
532086 Other Communications	41	0	104	110
532087 Aircard Service	687	800	754	800
533085 Travel/Training	17,709	10,000	10,840	8,000
Total Contractual Services	\$180,514	\$214,608	\$206,246	\$173,570
Other Charges and Services				
544032 Meeting Expenditures	0	500	500	500
544099 Miscellaneous Expense	(10)	0	0	0
544105 Bank Service Charges	19,076	32,500	21,911	22,000
Total Other Charges and Services	\$19,066	\$33,000	\$22,411	\$22,500
Total Expenses	\$887,759	\$947,663	\$913,622	\$876,023



Purchasing Division

Division Mission

The mission of the Purchasing Division is to ensure the City Charter, State and Federal Purchasing laws are applied with ethics, open accountability, and integrity to inspire confidence from the City Departments and citizens; demonstrate professional and timely assistance and guidance to all departments in the procurement process for goods and services; establish a fair process for suppliers of goods and services to partner with the City of Galveston; encourage and equip suppliers in providing quality goods and services, excellent performance, best value for citizens, and exceptional support.

Accomplishments

- Purchasing Buyer completed training for and is now a Certified Texas Purchasing Manager.
- Purchasing Specialist completed training for and will soon become a Certified Texas Purchaser.
- Developed a training module for Purchasing 101 to educate user departments on the city's Purchasing Policy and Procedures.

Goals

- Implement the developed Purchasing 101 training module by hosting user training sessions for user departments.
- Develop a survey for user departments to evaluate vendors to improve levels of service and products.
- Assist departments in lowering costs to the tax payers by effectively using contracts for supplies and services.
- Purchasing staff to begin coursework to become certified by the State of Texas in Contract Management.

**FY2019 PROPOSED BUDGET
FINANCE PURCHASING**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$183,350	\$214,669	\$216,996	\$195,536
Materials and Supplies	1,201	1,400	1,568	1,400
Contractual Services	41,965	50,848	42,306	46,971
Other Charges and Services	0	4,600	4,600	0
TOTAL	\$226,516	\$271,517	\$265,470	\$243,907

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net decrease (-\$21,360) for funding set aside in the FY2018 budget for market based adjustments for two staff members.

Contractual Services - Maintain current level of funding for Advertising (+\$960) and increases in computer charges (+\$3,700) that include a proportional share for licensing and keeping hardware updated city-wide.

Other Services - Remove funding for Bank Service Charges (-\$4,600).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Purchase Orders Issued	2,783	2,349	2,600	2,500
Purchase Order Expenditures	\$75,060,369	\$177,013,765	\$136,000,000	\$110,000,000
Seal Bids/RFP Solicited	63	72	68	75

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Purchasing Supervisor	1.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00	3.00

**FY2019 PROPOSED BUDGET
FINANCE PURCHASING**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$138,799	\$161,747	\$168,985	\$146,306
511005 Longevity	292	285	192	429
511009 Overtime	13	1,500	312	500
511125 Residency Pay	2,308	2,500	0	2,500
511510 Group Health Insurance	18,025	20,160	18,760	20,160
511515 Worker's Compensation	302	302	302	202
511520 Group Life Insurance	476	531	460	508
511530 Social Security - Employment	8,436	10,294	10,317	9,284
511535 Medicare - Employer's	1,973	2,407	2,413	2,171
511542 City Employee Retirement	12,727	14,943	15,254	13,476
Total Personnel Services	\$183,350	\$214,669	\$216,996	\$195,536
Materials and Supplies				
521065 Office Supplies	600	900	1,068	900
521067 Minor Office Equipment	601	500	500	500
Total Materials and Supplies	\$1,201	\$1,400	\$1,568	\$1,400
Contractual Services				
531025 Memberships	841	250	650	650
531360 Computer Charges	12,693	15,898	11,065	14,771
532062 Postage	728	1,400	764	800
532065 Printing, Duplication	3,292	2,700	3,023	3,000
532083 Telephone Service	2,945	2,500	2,764	2,700
532084 Cellular Service	674	700	520	550
533085 Travel/Training	3,181	5,000	3,497	3,500
533100 Advertising	17,611	22,400	20,023	21,000
Total Contractual Services	\$41,965	\$50,848	\$42,306	\$46,971
Other Charges and Services				
544105 Bank Service Charges	0	4,600	4,600	0
Total Other Charges and Services	\$0	\$4,600	\$4,600	\$0
Total Expenses	\$226,516	\$271,517	\$265,470	\$243,907



Budget Division

Division Mission

The mission of the Budget Division is to provide assistance and technical expertise to the City Council, City Manager and departments on the allocation of resources through and established budget process, resulting in an accurate and transparent budget document that accomplishes the goals and objectives of the City.

Accomplishments

- Produced the Annual Budget for the fiscal year 2017-2018.
- Assisted with the Long Range Financial Forecast for the City including the General Fund, Debt Service Fund, Water Fund, Sewer Fund, Island Transit, Hotel Occupancy Tax and Convention Center Surplus Fund.
- Produced Quarterly Budget Reports including fiscal year end projections of expenditures and revenues for all budgeted funds.
- Produced the Five-Year Capital Improvement Plan for FY2018-FY2022.
- Obtained the Certificate for Excellence in Budgeting for FY2018.
- Assisted the Accounting Division and Finance Director with year end close.

Goals

- Improve technical aspect of the budgeting document to improve efficiency.
- Conduct In-house budgeting workshops for city departments.
- Ensure all financial documents are placed onto the City's Financial Transparency web page in a timely manner to encourage citizen feedback.

**FY2019 PROPOSED BUDGET
FINANCE BUDGET**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$205,095	\$254,791	\$292,745	\$345,020
Materials and Supplies	4,375	4,500	4,300	4,000
Contractual Services	20,798	33,659	23,532	25,927
TOTAL	\$230,268	\$292,950	\$320,576	\$374,947

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+52,350) Includes the addition of 50% of Executive Director of Finance salary added in FY2018 and restructure of department.

Materials and Supplies -Realign expenses to include software renewals. (-\$300).

Contractual Services - Decrease in various line items (-\$600) and increases in computer charges (+\$3,000) that include a proportional share for licensing and keeping hardware updated city-wide. .

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Department and Fund Budgets Reviewed	83	95	98	100
Percent of General Fund Revenue Over/(Under)	1.0%	0.7%	1.2%	1.6%
Percent of General Fund Expenses Over/(Under)	0.3%	7.5%	6.6%	1.0%
Budget Transfers	499	423	400	400
Requisitions Approved	2,986	2,569	2,500	2,500

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Executive Director of Finance	0.00	0.00	0.50	0.50
Budget Manager	1.00	1.00	1.00	1.00
Sr. Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	0.00	1.00	1.00	1.00
TOTAL	2.00	3.00	3.50	3.50

**FY2019 PROPOSED BUDGET
FINANCE BUDGET**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$158,650	\$196,110	\$227,011	\$270,301
511005 Longevity	1,900	1,844	2,261	2,025
511009 Overtime	221	0	0	0
511125 Residency Pay	2,500	2,510	2,500	2,500
511510 Group Health Insurance	14,163	20,160	21,560	23,520
511515 Worker's Compensation	206	206	206	138
511520 Group Life Insurance	432	583	616	778
511530 Social Security - Employment	9,992	12,429	14,370	17,039
511535 Medicare - Employer's	2,337	2,907	3,361	3,985
511542 City Employee Retirement	14,694	18,042	20,860	24,734
Total Personnel Services	\$205,095	\$254,791	\$292,745	\$345,020
Materials and Supplies				
521065 Office Supplies	1,356	2,000	1,605	1,500
521067 Minor Office Equipment	695	2,500	2,500	1,500
521071 PC Hardware	1,460	0	0	0
521072 PC Software	864	0	195	1,000
Total Materials and Supplies	\$4,375	\$4,500	\$4,300	\$4,000
Contractual Services				
531025 Memberships	198	400	199	400
531360 Computer Charges	9,919	12,423	8,990	12,002
532062 Postage	0	0	19	25
532065 Printing, Duplication	0	500	0	500
532066 Print Shop Charges	8,274	16,136	11,000	9,000
532083 Telephone Service	1,814	2,400	2,274	2,400
533085 Travel/Training	0	1,000	450	1,000
533100 Advertising	593	800	600	600
Total Contractual Services	\$20,798	\$33,659	\$23,532	\$25,927
Total Expenses	\$230,268	\$292,950	\$320,576	\$374,947

**FY2019 PROPOSED BUDGET
GOVERNMENTAL EXPENDITURES**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Taxation	\$340,181	\$265,449	\$267,209	\$270,000
Facilities	1,736,277	1,610,041	1,588,381	1,448,170
Non-Departmental	7,391,025	10,531,215	4,835,260	9,922,740
Governmental Expenditures Total	\$9,467,483	\$12,406,705	\$6,690,850	\$11,640,910

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$254,000	\$0	\$250,933
Contractual Services	730,038	730,747	629,781	607,496
Other Charges and Services	1,164,638	1,009,441	1,009,441	1,056,676
Operating Transfers	5,940,010	6,531,110	4,075,508	5,920,805
Capital Outlay	1,292,615	1,662,411	708,911	1,035,000
Special Programs and Events	340,181	2,218,996	267,209	2,770,000
Governmental Expenditures Total	\$9,467,483	\$12,406,705	\$6,690,850	\$11,640,910

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Includes a 2% COLA for civilian employees.

Contractual Services - Maintain current level of funding for Justice Center Lease and Utilities (+\$21,050) and decreases (-\$43,340) for one time expenses for consultants moved to Hurricane Harvey fund. Maintains current membership to Gulf Coast Coalition of Cities.

Other Charges and Services - Includes an decrease in the General Fund portion of Insurance policies (-\$153,800). The decrease of (-\$7,475) for the General Fund portion of Facilities maintenance overall line items. It also includes General Fund portion for Community Outreach and Public Information (+208,500) new Internal Service Fund.

Operating Transfers - Includes a increase (+\$637,759) for additional 1% increase in transfer to infrastructure/debt service fund, transfer of (+\$1,502,938) for local match needed for governmental expenditures in the Hurricane Harvey fund in FY2019 and the decrease (-\$295,400) for a one time transfer in FY2018 to the Technology Improvement Fund.

Capital Outlay - Includes funding for furniture and fixtures for the new fire station (+\$235,000), Streets & Traffic portion of the new Public Works (+\$50,000) facility and a net increase in funding for Vehicle Capital Outlay (+41,090).

Special Programs and Events - Increase in allocated portion of Tax Collection Fee and Galveston Central Appraisal District proposed operating budget (+\$2,790) and funding for General Fund Contingency (+\$2,500,000).

**FY2019 PROPOSED BUDGET
TAXATION**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Special Programs and Events	\$340,181	\$265,449	\$267,209	\$270,000
TOTAL	\$340,181	\$265,449	\$267,209	\$270,000

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Special Programs and Events - Increase in allocated portion of Tax Collection Fee and Galveston Central Appraisal District proposed operating budget (+\$2,790).

**FY2019 PROPOSED BUDGET
FACILITIES MAINTENANCE SERVICES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
531340 Justice Center - Lease	\$311,131	\$320,000	\$318,147	\$320,000
531343 Justice Center - Utilities	263,719	280,600	260,793	279,996
Total Contractual Services	\$574,851	\$600,600	\$578,940	\$599,996
Other Charges and Services				
547070 Insurance Expense	677,806	688,395	688,395	534,605
547075 Facilities Maintenance	483,620	321,046	321,046	313,569
Total Other Charges and Services	\$1,161,426	\$1,009,441	\$1,009,441	\$848,174
Total Expenses	\$1,736,277	\$1,610,041	\$1,588,381	\$1,448,170

**FY2019 PROPOSED BUDGET
NON-DEPARTMENTAL EXPENDITURES**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$254,000	\$0	\$250,933
Materials and Supplies	0	0	0	0
Contractual Services	155,188	130,147	50,841	7,500
Other Charges and Services	3,212	0	0	208,502
Operating Transfers	5,940,010	6,531,110	4,075,508	5,920,805
Capital Outlay	1,292,615	1,662,411	708,911	1,035,000
Debt Service	0	0	0	0
Special Programs and Events	0	1,953,547	0	2,500,000
TOTAL	\$7,391,025	\$10,531,215	\$4,835,260	\$9,922,740

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes a 2% COLA for civilian employees.

Contractual Services - Decrease (-\$43,340) for one time expenses for consultants moved to Hurricane Harvey fund. Maintains current membership to Gulf Coast Coalition of Cities.

Other Charges and Services - Includes General Fund portion for Community Outreach and Public Information (+208,500) new Internal Service Fund.

Operating Transfers - Includes a increase (+\$637,759) for additional 1% increase in transfer to infrastructure/debt service fund, transfer of (+\$1,502,938) for local match needed for governmental expenditures in the Hurricane Harvey fund in FY2019 and the decrease (-\$295,400) for a one time transfer in FY2018 to the Technology Improvement Fund.

Capital Outlay - Includes funding for furniture and fixtures for the new fire station (+\$235,000), Streets & Traffic portion of the new Public Works (+\$50,000) facility and a net increase in funding for Vehicle Capital Outlay (+41,090).

Special Programs and Events - Includes funding for General Fund Contingency (+\$2,500,000).

**FY2019 PROPOSED BUDGET
NON-DEPARTMENTAL EXPENDITURES**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511002 COLA Increases	\$0	\$254,000	\$0	\$250,933
Total Personnel Services	\$0	\$254,000	\$0	\$250,933
Contractual Services				
531004 Consultant Services	41,671	130,147	43,764	0
531025 Memberships	4,014	0	7,077	7,500
531328 Lodging	46,710	0	0	0
533200 Food Services	62,792	0	0	0
Total Contractual Services	\$155,188	\$130,147	\$50,841	\$7,500
Other Charges and Services				
544038 Employee Appreciation	3,212	0	0	0
544095 Community Outreach/Public Info	0	0	0	208,502
Total Other Charges and Services	\$3,212	\$0	\$0	\$208,502
Operating Transfers				
553022 Transfer to Tech Imprvt Fund	0	0	295,400	0
553024 Insurance Transfer Out	150,000	0	0	0
553025 Pension Plan Transfer Out	2,292,000	393,487	0	0
553030 Transfer to Infrastructure Fund	2,604,850	3,275,010	3,275,010	3,912,769
553035 Transfer to Separation Pay Fund	893,160	416,160	416,160	416,160
553050 Transfer to Hurricane Harvey Fund	0	2,446,453	88,938	1,591,876
Total Operating Transfers	\$5,940,010	\$6,531,110	\$4,075,508	\$5,920,805
Capital Outlay				
564003 Vehicle Capital Outlay	855,565	1,427,411	708,911	750,000
564005 Capital Outlay-Improvements	0	235,000	0	285,000
564285 Land Acquisition	437,050	0	0	0
Total Capital Outlay	\$1,292,615	\$1,662,411	\$708,911	\$1,035,000
Special Events and Programs				
591090 Fund Balance Contingency	0	1,953,547	0	2,500,000
Total Special Events and Programs	\$0	\$1,953,547	\$0	\$2,500,000
Total Expenses	\$7,391,025	\$10,531,215	\$4,835,260	\$9,922,740



Special Revenue Funds

FY2019 PROPOSED BUDGET

SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance				
Rosenberg Library	\$0	\$0	\$0	\$0
Seawall Parking	1,056,744	1,212,904	1,212,904	1,334,261
Convention Center Surplus	3,373,395	1,066,318	1,066,318	1,187,728
Historical Buildings	623,784	752,965	752,965	944,476
Council Projects and Initiatives Program	2,839,543	1,790,323	1,790,323	738,163
Infrastructure Fund	3,504,066	4,393,781	4,393,781	3,714,851
Separation Pay Fund	172,067	206,708	206,708	282,961
Public Access Channel Fund	564,458	693,767	693,767	864,538
Parking Management Fund	23,859	361,841	361,841	528,553
Lasker Pool Fund	250,000	395,635	395,635	395,216
Pension Reform Fund	0	2,255,558	2,255,558	981,873
Revenue Producing Parks	0	0	0	83,329
Asset Forfeiture Fund	138,165	196,849	196,849	107,937
Police Special Revenue Fund	101,556	103,942	103,942	61,643
Police Quartermaster Fund	47,387	8,385	8,385	7,410
Alarm Permit Fund	119,635	69,268	69,268	55,846
Fire Special Revenue Fund	56,866	29,952	29,952	21,231
Municipal Court Building Security Fund	66,593	49,425	49,425	27,710
Municipal Court Technology Fund	70,627	79,184	79,184	108,459
Juvenile Services Fund	114,905	129,254	129,254	147,360
Recovery and Capital Reserve Fund	6,398,369	5,033,176	5,033,176	5,066,979
Technology Improvement Fund	1,491,600	968,091	968,091	1,281,438
Hurricane Harvey	0	0	0	200,000
Island Transit	(182,193)	(164,718)	(164,718)	6
Total	\$20,831,426	\$19,632,607	\$19,632,607	\$18,141,965
Revenues				
Rosenberg Library	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
Seawall Parking	158,373	194,000	123,858	124,500
Convention Center Surplus	2,154,105	2,713,000	2,311,000	2,597,000
Historical Buildings	231,490	247,000	251,000	271,000
Council Projects and Initiatives Program	17,877	20,000	14,311	15,000
Infrastructure Fund	3,783,557	3,292,510	3,321,577	3,959,769
Separation Pay Fund	1,018,730	541,730	541,730	541,730
Public Access Channel Fund	173,041	166,800	177,146	176,700
Parking Management Fund	727,518	710,725	728,224	724,000
Lasker Pool Fund	258,395	288,400	320,500	321,000
Pension Reform Fund	2,302,471	396,487	21,365	21,300
Revenue Producing Parks	0	192,200	161,501	158,001
Asset Forfeiture Fund	122,465	50,900	42,750	27,100
Police Special Revenue Fund	116,895	55,025	46,997	57,100
Police Quartermaster Fund	73,447	78,275	78,594	83,600
Alarm Permit Fund	73,501	82,600	62,907	62,900
Fire Special Revenue Fund	170,754	24,050	23,829	23,815
Municipal Court Building Security Fund	21,579	25,300	21,773	21,700
Municipal Court Technology Fund	28,755	35,270	29,275	29,250
Juvenile Services Fund	30,833	32,600	32,249	32,250
Recovery and Capital Reserve Fund	50,282	35,000	1,000,000	0
Technology Improvement Fund	116,009	0	660,673	5,000
Hurricane Harvey	0	2,792,433	394,073	2,310,952
Island Transit	4,644,767	5,030,686	4,587,765	4,424,462
Total	\$18,972,873	\$19,858,691	\$17,777,899	\$18,862,629

FY2019 PROPOSED BUDGET

SPECIAL REVENUE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Expenditures				
Rosenberg Library	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
Seawall Parking	2,214	1,406,904	2,500	1,458,761
Convention Center Surplus	4,461,182	3,731,719	2,189,590	3,784,728
Historical Buildings	102,309	982,784	59,490	1,215,476
Council Projects and Initiatives Program	1,067,096	1,810,323	1,066,472	753,163
Infrastructure Fund	2,893,843	7,731,638	4,000,507	7,674,620
Separation Pay Fund	984,089	474,360	465,477	474,360
Public Access Channel Fund	43,732	848,228	6,375	1,041,238
Parking Management Fund	389,535	1,026,179	561,513	1,252,553
Lasker Pool Fund	112,760	684,035	320,919	716,216
Pension Reform Fund	46,913	2,630,194	1,295,051	1,003,173
Revenue Producing Parks	0	142,278	78,172	241,330
Asset Forfeiture Fund	63,781	247,749	131,663	135,037
Police Special Revenue Fund	114,509	97,643	89,296	118,743
Police Quartermaster Fund	112,449	86,660	79,569	91,010
Alarm Permit Fund	123,868	151,787	76,330	118,746
Fire Special Revenue Fund	197,669	54,002	32,550	45,046
Municipal Court Building Security Fund	38,747	74,725	43,488	49,410
Municipal Court Technology Fund	20,197	116,667	0	137,709
Juvenile Services Fund	16,484	161,854	14,144	179,610
Recovery and Capital Reserve Fund	1,415,475	4,964,810	966,197	5,066,979
Technology Improvement Fund	639,518	968,091	347,326	1,286,438
Hurricane Harvey	0	2,792,433	194,073	2,510,952
Island Transit	4,627,292	4,387,686	4,423,041	4,423,785
Total	\$20,171,691	\$38,426,449	\$19,268,541	\$36,653,582
Ending Balances				
Rosenberg Library	\$0	\$0	\$0	\$0
Seawall Parking	1,212,904	0	1,334,261	0
Convention Center Surplus	1,066,318	47,599	1,187,728	0
Historical Buildings	752,965	17,181	944,476	0
Council Projects and Initiatives Program	1,790,323	0	738,163	0
Infrastructure Fund	4,393,781	(45,347)	3,714,851	0
Separation Pay Fund	206,708	274,078	282,961	350,331
Public Access Channel Fund	693,767	12,339	864,538	0
Parking Management Fund	361,841	46,387	528,553	0
Lasker Pool Fund	395,635	0	395,216	0
Pension Reform Fund	2,255,558	21,851	981,873	0
Revenue Producing Parks	0	49,922	83,329	0
Asset Forfeiture Fund	196,849	0	107,937	0
Police Special Revenue Fund	103,942	61,324	61,643	0
Police Quartermaster Fund	8,385	0	7,410	0
Alarm Permit Fund	69,268	81	55,846	0
Fire Special Revenue Fund	29,952	0	21,231	0
Municipal Court Building Security Fund	49,425	0	27,710	0
Municipal Court Technology Fund	79,184	(2,213)	108,459	0
Juvenile Services Fund	129,254	0	147,360	0
Recovery and Capital Reserve Fund	5,033,176	103,366	5,066,979	0
Technology Improvement Fund	968,091	0	1,281,438	0
Hurricane Harvey	0	0	200,000	0
Island Transit	(164,718)	478,282	6	684
Total	\$19,632,607	\$1,064,849	\$18,141,964	\$351,013

**FY2019 PROPOSED BUDGET
EXPENDITURE OVERVIEW**

Expenditure Summary

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Rosenberg Library	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
Seawall Parking	0	1,406,904	2,500	1,458,761
Convention Center Surplus	4,461,182	3,731,719	2,189,590	3,784,728
Historical Buildings	102,309	982,784	59,490	1,215,476
Council Projects and Initiatives Program	1,061,790	1,810,323	1,066,472	753,163
Infrastructure Fund	2,881,922	7,731,638	4,000,507	7,674,620
Separation Pay Fund	984,089	474,360	465,477	474,360
Public Access Channel Fund	42,108	848,228	6,375	1,041,238
Parking Management Fund	388,680	1,026,179	561,513	1,252,553
Lasker Pool Fund	112,760	684,035	320,919	716,216
Pension Reform Fund	41,024	2,630,194	1,295,051	1,003,173
Revenue Producing Parks	0	142,278	78,172	241,330
Asset Forfeiture Fund	63,129	247,749	131,663	135,037
Police Special Revenue Fund	114,341	97,643	89,296	118,743
Police Quartermaster Fund	112,322	86,660	79,569	91,010
Alarm Permit Fund	123,558	151,787	76,330	118,746
Fire Special Revenue Fund	197,473	54,002	32,550	45,046
Municipal Court Building Security Fund	38,627	74,725	43,488	49,410
Municipal Court Technology Fund	20,000	116,667	0	137,709
Juvenile Services Fund	16,125	161,854	14,144	179,610
Recovery and Capital Reserve Fund	1,409,672	4,964,810	966,197	5,066,979
Technology Improvement Fund	636,406	968,091	347,326	1,286,438
Hurricane Harvey	0	2,792,433	194,073	2,510,952
Island Transit	4,627,292	4,387,686	4,423,041	4,423,785
TOTAL	\$20,132,837	\$38,426,449	\$19,268,541	\$36,653,582

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$5,028,828	\$5,500,090	\$4,791,555	\$5,009,598
Materials and Supplies	711,411	1,062,252	869,440	1,048,114
Contractual Services	1,902,873	3,657,381	2,696,174	3,565,981
Other Charges and Services	3,384,895	14,894,440	4,276,174	13,364,017
Operating Transfers	4,374,737	999,836	1,093,245	4,286,773
Capital Outlay	4,730,094	8,219,651	4,511,452	6,618,121
Debt Service	0	1,000	0	0
Special Programs and Events	0	4,091,799	1,030,500	2,760,978
TOTAL	\$20,132,837	\$38,426,449	\$19,268,541	\$36,653,582

Personnel Services

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Parking Management	3.50	3.50	4.50	4.50
Lasker Pool	1.50	1.50	3.50	3.50
Alarm Permit Fund	0.75	0.75	0.75	0.75
Island Transit Fund	58.00	58.00	56.00	53.00
TOTAL	63.75	63.75	64.75	61.75

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - ROSENBERG LIBRARY**

SUMMARY

REVENUES	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
311100 Real Property	\$2,664,989	\$2,827,400	\$2,794,800	\$2,844,500
311110 Real Property - Delinquent	33,040	26,300	30,000	30,000
TOTAL REVENUES	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
EXPENDITURES				
Other Charges and Services				
544028 Contributions	2,698,029	2,853,700	2,824,800	2,874,500
Total Other Charges and Services	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
TOTAL EXPENDITURES	\$2,698,029	\$2,853,700	\$2,824,800	\$2,874,500
REVENUES OVER/(UNDER) EXPENDITURES	\$0	\$0	\$0	\$0
BEGINNING FUND BALANCE- RESTRICTED	\$0	\$0	\$0	\$0
ENDING FUND BALANCE- RESTRICTED	\$0	\$0	\$0	\$0

FUND HIGHLIGHTS

Rosenberg Library Fund (1040) - To account for ad valorem taxes collected and transferred to the library, to be used for library purposes, as authorized by City Charter.

Highlights - Includes an increase of additional \$13,100 based on .05 cents of the Ad Valorem tax collections and paid monthly to the Rosenberg Library per the City Charter.

Property tax amounts are based on \$0.05 per \$100 of taxable value which does not change when the City's rate overall increases or decreases.

As of September 30, 2017, the Rosenberg Library reported to the city via its annual audit that it had \$4.55 million in net unrestricted assets in its operating fund, a \$952,000 increase over the prior year.

For the twelve month period ending September 30, 2017, the Library reported \$3.4 million in recurring revenues for operations, including the City's \$2.7 million property tax payment shown above.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - SEAWALL PARKING FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
348230 Seawall Parking-Transient Fees	\$152,284	\$190,000	\$114,195	\$115,000
361110 Interest Earned-Operating	6,089	4,000	9,663	9,500
TOTAL REVENUES	\$158,373	\$194,000	\$123,858	\$124,500
EXPENDITURES				
Contractual Services				
531112 Debris Removal	0	0	2,500	0
Total Contractual Services	\$0	\$0	\$2,500	\$0
Other Charges and Services				
544125 Capital Reserve	0	1,406,904	0	1,458,761
Total Other Charges and Services	\$0	\$1,406,904	\$0	\$1,458,761
TOTAL EXPENDITURES	\$0	\$1,406,904	\$2,500	\$1,458,761
REVENUES OVER/(UNDER) EXPENDITURES	\$158,373	(\$1,212,904)	\$121,358	(\$1,334,261)
BEGINNING FUND BALANCE-	\$1,056,744	\$1,212,904	\$1,212,904	\$1,334,261
PRIOR YEAR ADJUSTMENT	(\$2,214)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$1,212,904	\$0	\$1,334,261	\$0

FUND HIGHLIGHTS

Seawall Parking Fund (1095) - To account for receipts of Seawall Parking revenue and expenditures related to the operation and capital improvement of the Seawall. Effective January 2016 this program is turned over to the Galveston Park Board for operations.

Highlights - The Park Board remits on a quarterly basis to the City 15% of gross revenue to be held in reserves for the replacement of capital improvements.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES:				
Convention Center Surplus	\$2,154,105	\$2,713,000	\$2,311,000	\$2,597,000
Total revenues	\$2,154,105	\$2,713,000	\$2,311,000	\$2,597,000
EXPENDITURES:				
Special Events (City)				
Special Events General Fund	\$50,000	\$50,000	\$50,000	\$50,000
Summer Band Concert	29,117	29,117	29,117	29,117
Christmas Decorations	0	14,845	64,845	50,000
Mardi Gras	251,661	250,000	250,873	251,000
Subtotal Special Events (City)	\$330,778	\$343,962	\$394,835	\$380,117
Seawall and Related Activities (City)				
Seawall Police Services (GPD)	0	437,868	245,764	491,476
Restrooms (Operations & Maintenance)	4,500	20,000	19,090	20,000
Economic Study	8,677	0	0	0
Subtotal Seawall (City)	\$13,177	\$457,868	\$264,854	\$511,476
Park Board				
East End Lagoon	75,000	0	0	0
Seawall Litter Detail	100,000	100,000	100,000	100,000
West End Beach Access Cans	300,000	300,000	300,000	300,000
Subtotal Park Board	\$475,000	\$400,000	\$400,000	\$400,000
Island Transit				
Bus Trolley Operations	200,000	563,686	593,570	665,473
Rail Trolley Operations	0	0	0	429,560
Transportation Study	54,120	0	112,880	0
Trolley System Track Repair Project	237,600	0	0	0
Trolley Car Buses	810,386	0	0	0
Trolley Car Restoration Project	1,978,277	0	0	0
Trolley Rail Car Air-conditioning	0	101,150	101,150	0
Trolley Maintenance Building	161,844	0	0	0
Trolley System Reserve	200,000	200,000	200,000	200,000
Subtotal Island Transit	\$3,642,227	\$864,836	\$1,007,600	\$1,295,033
Historic Preservation/Promotion Activities				
Historic Broadway Lighting Improvements	0	485,155	84,800	500,000
Historic Broadway Beautification	0	1	0	0
Historic City Hall Remodeling	0	500,000	11,501	500,000
Subtotal Historic Preservation	\$0	\$985,156	\$96,301	\$1,000,000
Trolley Car Repair Reserve	0	653,897	0	198,103
Grant Contingency	0	26,000	26,000	0
TOTAL EXPENDITURES	\$4,461,182	\$3,731,719	\$2,189,589	\$3,784,729
REVENUES OVER/(UNDER) EXPENDITURES	(\$2,307,076)	(\$1,018,719)	\$121,411	(\$1,187,729)
BEGINNING FUND BALANCE-RESTRICTED	\$3,373,395	\$1,066,318	\$1,066,318	\$1,187,729
ENDING FUND BALANCE-RESTRICTED	\$1,066,318	\$47,600	\$1,187,729	\$0

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - CONVENTION CENTER SURPLUS**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
314060 Hotel Occupancy Tax	\$2,154,105	\$2,713,000	\$2,311,000	\$2,597,000
TOTAL REVENUES	\$2,154,105	\$2,713,000	\$2,311,000	\$2,597,000
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	0	437,868	245,764	491,476
Total Personnel Services	\$0	\$437,868	\$245,764	\$491,476
Materials and Supplies				
522037 Janitorial Supplies	4,500	0	0	0
522099 Other Supplies	0	14,845	64,845	50,000
Total Materials and Supplies	\$4,500	\$14,845	\$64,845	\$50,000
Contractual Services				
530020 Planning	54,120	0	0	0
531005 Other Services	8,677	0	0	0
531018 Contractual Labor	0	16,000	16,000	16,000
531125 Other Contracts	504,117	429,117	429,117	429,117
531320 Equipment Rental	0	4,000	3,090	4,000
Total Contractual Services	566,914	449,117	448,207	449,117
Other Charges and Services				
544125 Trolley Car Repair Reserve	0	653,897	0	198,102
543099 Project Management Costs	0	0	20,000	0
548010 Special Events	251,661	250,000	300,873	301,000
Total Other Charges and Services	\$251,661	\$903,897	\$320,873	\$499,102
Operating Transfers				
553021 Surplus Transfer Out	0	0	0	0
553550 HOT Tax Transfer Out	3,638,107	914,836	1,007,600	1,295,033
Total Operating Transfers	\$3,638,107	\$914,836	\$1,007,600	\$1,295,033
Capital Outlay				
564005 Capital Outlay - Improvements	0	985,156	76,301	1,000,000
Total Capital Outlay	\$0	\$985,156	\$76,301	\$1,000,000
Special Events and Programs				
591092 Grant Contingency	0	26,000	26,000	0
Total Special Events and Programs	\$0	\$26,000	\$26,000	\$0
TOTAL EXPENDITURES	\$4,461,182	\$3,731,719	\$2,189,590	\$3,784,728
REVENUES OVER/(UNDER) EXPENDITURES	(\$2,307,077)	(\$1,018,719)	\$121,410	(\$1,187,728)
BEGINNING FUND BALANCE- RESTRICTED	\$3,373,395	\$1,066,318	\$1,066,318	\$1,187,728
ENDING FUND BALANCE- RESTRICTED	\$1,066,318	\$47,600	\$1,187,728	\$0

FUND HIGHLIGHTS

Convention Center Surplus Fund (1090) - To account for local hotel occupancy tax, to be used to enhance and promote tourism and the convention and hotel industry.

Highlights - Includes funding for Seawall District Police Services, Mardi Gras, Summer Band Concerts, maintenance of restrooms on the Seawall, Seawall Litter Pickup, West End Beach cleaning, Rail and Trolley Cars expenses and funding for Historic Broadway lighting and renovation of City Hall.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - HOT 1/8 PENNY HISTORICAL BUILDING FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
314060 Hotel Occupancy Tax	\$231,490	\$247,000	\$251,000	\$271,000
TOTAL REVENUES	\$231,490	\$247,000	\$251,000	\$271,000
EXPENDITURES				
Contractual Services				
531220 Building Repairs	86,551	982,784	49,210	196,511
Total Contractual Services	\$86,551	\$982,784	\$49,210	\$196,511
Operating Transfers				
553550 HOT Tax Transfer Out	0	0	0	0
Total Operating Transfers	\$0	\$0	\$0	\$0
Capital Outlay				
564003 Vehicle Capital Outlay	0	0	0	0
564005 Capital Outlay - Improvements	15,758	0	10,280	1,018,965
Total Capital Outlay	\$15,758	\$0	\$10,280	\$1,018,965
TOTAL EXPENDITURES	\$102,309	\$982,784	\$59,490	\$1,215,476
REVENUES OVER/(UNDER) EXPENDITURES	\$129,181	(\$735,784)	\$191,510	(\$944,476)
BEGINNING FUND BALANCE- RESTRICTED	\$623,784	\$752,965	\$752,965	\$944,476
ENDING FUND BALANCE- RESTRICTED	\$752,965	\$17,181	\$944,476	\$0

FUND HIGHLIGHTS

Historical Buildings Fund (1093) - To account for receipts of 1/8 hotel occupancy tax, to be used for advertisement and capital repairs to historical buildings and statues.

Highlights - Funding of City Hall and maintenance and repairs to various city owned historic buildings and renovate Historic City Hall to correct code issues and preserve the building.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - COUNCIL PROJECTS AND INITIATIVES PROGRAM**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
361110 Interest Earned-Operating	\$17,877	\$20,000	\$14,311	\$15,000
TOTAL REVENUES	\$17,877	\$20,000	\$14,311	\$15,000
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	\$209,558	\$185,747	\$123,065	\$125,000
Total Personnel Services	\$209,558	\$185,747	\$123,065	\$125,000
Other Charges and Services				
544087 Expense Reimbursement	8,668	6,804	8,333	0
543099 Project Management Capital	0	0	0	60,000
544097 Expense Reimbursement-Other	136,101	3,496	58,420	0
Total Other Charges and Services	\$144,769	\$10,300	\$66,753	\$60,000
Capital Outlay				
564005 Capital Outlay - Improvements	707,463	1,579,463	876,654	175,941
Total Capital Outlay	\$707,463	\$1,579,463	\$876,654	\$175,941
Special Events and Programs				
592002 Construction Contingency	0	34,813	0	392,222
Total Special Events and Programs	\$0	\$34,813	\$0	\$392,222
TOTAL EXPENDITURES	\$1,061,790	\$1,810,323	\$1,066,472	\$753,163
REVENUES OVER/(UNDER) EXPENDITURES	(\$1,043,913)	(\$1,790,323)	(\$1,052,161)	(\$738,163)
BEGINNING FUND BALANCE- RESTRICTED	\$2,839,543	\$1,790,323	\$1,790,323	\$738,163
PRIOR YEAR ADJUSTMENT	(\$5,306)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$1,790,323	\$0	\$738,163	\$0

FUND HIGHLIGHTS

City Council Projects & Initiatives Program Fund (1098) - To account for funds to enhance neighborhood resources, economic development, public services, and the quality of life for residents.

Highlights - Districts within the City have made several improvements such as shade structures and playground equipment, neighborhood entry signs, and improved lighting. Contributions were made to the costs of overtime for code enforcement; as well as to the in house streets mill and overlay projects.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - INFRASTRUCTURE FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
361110 Interest Earned-Operating	28,879	17,500	46,567	47,000
370000 Other Funding Sources	1,149,828	0		0
379000 Operating Transfer In	2,604,850	3,275,010	3,275,010	3,912,769
TOTAL REVENUES	\$3,783,557	\$3,292,510	\$3,321,577	\$3,959,769
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	36,914	241,598	13,213	15,000
Total Personnel Services	\$36,914	\$241,598	\$13,213	\$15,000
Contractual Services				
531004 Consultant Services	0	0	19,235	0
531121 Lot Demolition	0	14,850	14,850	0
Total Contractual Services	\$0	\$14,850	\$34,085	\$0
Other Charges and Services				
543099 Project Management Cost	117,046	522,354	299,136	800,007
544097 Expense Reimbursement - Other	106,546	500,000	497,836	578,954
544125 Capital Reserve	0	1,232,684	0	331,959
Total Other Charges and Services	\$223,592	\$2,255,038	\$796,972	\$1,710,920
Operating Transfers				
553033 Transfer to Debt Service Fund	0	0	0	2,130,362
553050 Transfer to Hurricane Harvey	0	0	0	861,378
Total Operating Transfers	\$0	\$0	\$0	\$2,991,740
Capital Outlay				
564003 Vehicle Capital Outlay	(74,923)	0	0	0
564005 Capital Outlay - Improvements	2,380,889	2,541,240	1,661,103	1,408,585
564006 Land Acquisition	0	0	0	0
564117 Machinery & Equipment	0	221,594	1,024,344	0
565506 Engineering Services	315,450	1,026,783	470,790	555,993
567055 Traffic Signals	0	0	0	0
Total Capital Outlay	\$2,621,416	\$3,789,617	\$3,156,237	\$1,964,578
Debt Service				
571130 Investment Fees	0	1,000	0	0
Total Debt Service	\$0	\$1,000	\$0	\$0
Special Events and Programs				
592002 Construction Contingency	0	1,429,535	0	992,382
Total Special Events and Programs	\$0	\$1,429,535	\$0	\$992,382
TOTAL EXPENDITURES	\$2,881,922	\$7,731,638	\$4,000,507	\$7,674,620
REVENUES OVER/(UNDER) EXPENDITURES	\$901,635	(\$4,439,128)	(\$678,930)	(\$3,714,851)
BEGINNING FUND BALANCE-RESTRICTED	\$3,504,066	\$4,393,781	\$4,393,781	\$3,714,851
PRIOR YEAR ADJUSTMENT	(\$11,920)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$4,393,781	(\$45,347)	\$3,714,851	\$0

FUND HIGHLIGHTS

Infrastructure Fund (3199) - To account for funds for capital improvement and/or debt service allocating 1% of the General Fund Operating Budget beginning in FY 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation reaches a minimum of 8% of the total General Fund Operating Budget.

Highlights - Streets mill and overlay rehabilitation performed by city crews to bring less than satisfactory streets up to standard after the 2012 - 2013 street assessment. The cumulative annual allocation will reach 7% of the total General Fund Operating Budget in FY19.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - SEPARATION PAY FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
379000 Operating Transfers - In	20,000	20,000	20,000	20,000
379100 Waterworks - Transfer In	22,440	22,440	22,440	22,440
379200 Sewer System - Transfer In	40,800	40,800	40,800	40,800
379300 Sanitation Transfer In	35,700	35,700	35,700	35,700
379400 General Fund	893,160	416,160	416,160	416,160
379700 Airport - Transfer In	6,630	6,630	6,630	6,630
TOTAL REVENUES	\$1,018,730	\$541,730	\$541,730	\$541,730

EXPENDITURES

Personnel Services

511410 Separation Vacation	\$350,695	\$217,180	\$168,101	\$217,180
511420 Separation Sick Pay	445,577	237,180	219,071	237,180
511430 Separation Compensatory Time	29,655	20,000	15,226	20,000
511530 Social Security - Employer's	51,203	0	20,148	0
511535 Medicare - Employer's	11,770	0	5,018	0
511542 City Employee Retirement	17,518	0	12,156	0
511543 Firemen's Retirement	37,615	0	2,961	0
511544 Police Retirement	40,057	0	22,797	0
Total Personnel Services	\$984,089	\$474,360	\$465,477	\$474,360

TOTAL EXPENDITURES	\$984,089	\$474,360	\$465,477	\$474,360

**REVENUES OVER/(UNDER)
EXPENDITURES**

\$34,641	\$67,370	\$76,253	\$67,370

**BEGINNING FUND BALANCE-
RESTRICTED**

\$172,067	\$206,708	\$206,708	\$282,961

ENDING FUND BALANCE-RESTRICTED	\$206,708	\$274,078	\$282,961	\$350,331

FUND HIGHLIGHTS

Separation Pay Fund (1099) - To account for funds from the General, Waterworks, Sewer System, Sanitation, Drainage and Airport for accrued benefits paid to an employee who terminates employment from the City.

Highlights - Maintain current level of funding for separation from service with the City.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - PUBLIC ACCESS CHANNEL FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
342420 P.E.G. Fees	168,730	165,200	169,401	169,000
361110 Interest Earned - Operating	4,310	1,600	7,745	7,700
TOTAL REVENUES	\$173,041	\$166,800	\$177,146	\$176,700
EXPENDITURES				
Materials and Supplies				
521067 Minor Office Equipment	\$0	\$0	\$2,822	\$0
522056 Minor Equipment	9,818	15,000	3,554	15,000
Total Materials and Supplies	\$9,818	\$15,000	\$6,375	\$15,000
Capital Outlay				
564003 Vehicle Capital Outlay	0	0	0	0
564005 Capital Outlay - Improvements	32,290	833,228	0	1,026,238
564006 Land Acquisition	0	0	0	0
564117 Machinery & Equipment	0	0	0	0
Total Capital Outlay	\$32,290	\$833,228	\$0	\$1,026,238
TOTAL EXPENDITURES	\$42,108	\$848,228	\$6,375	\$1,041,238
REVENUES OVER/(UNDER) EXPENDITURES	\$130,933	(\$681,428)	\$170,771	(\$864,538)
BEGINNING FUND BALANCE- RESTRICTED	\$564,458	\$693,767	\$693,767	\$864,538
PRIOR YEAR ADJUSTMENT	(\$1,624)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$693,767	\$12,339	\$864,538	\$0

FUND HIGHLIGHTS

Public Access Channel Fund (1092) - To account for funds used for improvements and equipment related to the City's public access channel. The revenues from this fund come from Comcast. It is a legal requirement that the funds be spent to improve the public access channel.



**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
342510 Parking Meter Fees	725,691	710,000	723,924	720,000
361110 Interest Earned-Operating	1,826	725	4,300	4,000
TOTAL REVENUES	\$727,518	\$710,725	\$728,224	\$724,000
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	\$140,224	\$187,614	\$151,571	\$183,792
511002 COLA Increases	0	3,752	0	3,676
511005 Longevity	263	172	411	429
511009 Overtime	2,330	5,000	187	5,000
511125 Residency Pay	7,860	8,783	8,817	8,783
511510 Group Health Insurance	19,750	30,240	23,469	30,240
511515 Worker's Compensation	1,656	1,656	1,656	1,106
511520 Group Life Insurance	450	700	506	586
511530 Social Security - Employment	9,135	12,730	9,981	12,504
511535 Medicare - Employer's	2,136	2,977	2,334	2,924
511542 City Employee Retirement	13,759	18,480	14,489	18,151
511650 Salary Reimbursements	0	145,956	140,044	176,778
Total Personnel Services	\$197,564	\$418,060	\$353,465	\$443,970
Materials and Supplies				
521067 Minor Office Equipment	0	30,000	10,000	30,000
522013 Clothing	0	1,900	1,200	1,900
522017 Sign Materials	1,395	2,500	600	2,500
522056 Minor Equipment	0	0	0	0
522085 Equipment Parts	2,194	13,500	0	13,500
Total Materials and Supplies	\$3,589	\$47,900	\$11,800	\$47,900
Contractual Services				
531026 Transaction Fees	99,898	95,000	95,000	95,000
531028 Software Licenses	36,089	39,000	39,000	39,000
531240 Maintenance Contracts	18,341	25,500	25,500	25,500
531350 Garage Charges	16,234	26,234	17,479	18,932
531360 Computer Charges	0	0	6,224	8,309
532084 Cellular Service	2,232	2,496	1,800	2,496
532087 Aircard Service	(266)	456	600	456
533085 Travel/Training	0	1,500	0	1,500
533100 Advertising	0	2,000	0	2,000
Total Contractual Services	\$172,528	\$192,186	\$185,603	\$193,193
Other Charges and Services				
544125 Capital Reserve	0	328,033	0	567,490
Total Other Charges and Services	\$0	\$328,033	\$0	\$567,490
Operating Transfers				
553050 Transfer to Hurricane Harvey Fund	0	10,000	10,645	0
Total Operating Transfers	\$0	\$10,000	\$10,645	\$0
Capital Outlay				
564003 Vehicle Capital Outlay	0	30,000	0	0
564099 Other Capital Purchases	14,999	0	0	0
Total Capital Outlay	\$14,999	\$30,000	\$0	\$0
TOTAL EXPENDITURES	\$388,680	\$1,026,179	\$561,513	\$1,252,553

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - PARKING MANAGEMENT FUND**

SUMMARY

REVENUES OVER/(UNDER) EXPENDITURES	\$338,838	(\$315,454)	\$166,712	(\$528,553)
BEGINNING FUND BALANCE- RESTRICTED	\$23,859	\$361,841	\$361,841	\$528,553
PRIOR YEAR ADJUSTMENT	(\$856)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$361,841	\$46,387	\$528,553	\$0

FUND HIGHLIGHTS

Parking Management Fund (1096) - To account for collection of parking revenue and fees around the downtown

Personnel Services -Includes the full year funding (+\$48,775)) for a Parking Enforcement Officer, increase in overtime (+\$5,000) and CBA increases (+\$36,730) for two Police Officers assigned to the Downtown area.

Materials and Supplies - Net increase of (+\$36,100) to maintain current level of funding in line items.

Contractual Services - Net increase in computer charges (+\$2,085) include a proportional share for licensing and keeping hardware updated city-wide. Additional increases (+\$5,500) are to maintain current level of funding for various line items.

Other Charges and Services - Increase (+\$567,490) set aside as capital reserve.

Operating Transfers - Decrease (-\$10,645) for local match needed for Hurricane Harvey in FY2018.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
City Marshal	0.50	0.50	0.50	0.50
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00
Parking Enforcement Officer	2.00	2.00	3.00	3.00
TOTAL	3.50	3.50	4.50	4.50

Community Pool

Division Mission

The Parks and Recreation Department mission is to create, promote, administer, and maintain exceptional recreational programs, facilities, and parks to the best of our ability. The Parks and Recreation Department strives to enhance the quality of life by continuing improvements in each of these areas, accomplishing our objectives by seeking community input and available resources, while also maintaining fiscal responsibility, often searching for additional funding through grants and donations.

Accomplishments

- Completed the first operational year of Galveston's first ever community swimming pool at Lasker Park (2016 43rd Street).
- Hired two (2) Senior Lifeguards and additional part-time lifeguards and staff to aide in the daily operations of the pool.
- Offered swimming lessons and programs for beginner swimmers.
- Began hosting water aerobics classes.

Goals

- Continue to maintain and promote a safe and healthy environment for all children, adults and families visiting the pool facility.
- Continue to offer swimming lessons and programs for beginner swimmers.
- Continue to provide a safe place for rescue teams and life guards to train.
- Continue to host swimming competitions and water aerobics classes.
- Offer the facility as a rental opportunity to the community.
- Create a community outreach program that teaches children and adults about water safety.
- Teach basic first aid and CPR to the community.
- Write/Develop an in-house, comprehensive learn-to-swim program specifically for Galveston/Lasker Pool population.
- Implement membership software that can be used across all Parks and Recreation facilities, beginning at Lasker Pool.
- Write and submit/apply for at least four (4) grants, pertaining to the Learn-to-Swim program (goggles, equipment, sponsorship).
- Continue marketing via Facebook, and develop other marketing strategies.
- Increase swim lesson classes by 15%.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
347200 Pool Access Fees	\$6,150	\$38,400	\$60,000	\$60,000
347400 Park & Recreation Concessions	1,195	0	3,000	3,000
347420 Pool Rental Fees	0	0	4,500	5,000
361110 Interest Earned - Operating	0	0	0	0
363250 Donations	1,050	0	3,000	3,000
379660 I.D.C. Transfer In	250,000	250,000	250,000	250,000
TOTAL REVENUES	\$258,395	\$288,400	\$320,500	\$321,000

EXPENDITURES

Personnel Services

511001 Regular Payroll	20,221	68,262	79,302	123,915
511002 COLA Increases	0	1,365	0	2,478
511005 Longevity	14	48	133	313
511009 Overtime	209	2,000	817	2,000
511021 Part-time Payroll	26,295	200,000	53,135	60,000
511125 Residency Pay	913	2,500	2,404	2,500
511510 Group Health Insurance	2,318	10,080	9,240	23,520
511515 Workers' Compensation	0	115	115	77
511520 Group Life Insurance	73	264	289	480
511530 Social Security - Employment	2,934	17,322	8,419	11,855
511535 Medicare - Employer's	686	4,051	1,969	2,772
511542 City Employee Retirement	1,908	6,677	7,439	11,809
511650 Salary Reimbursements	0	0	0	0
Total Personnel Services	\$55,572	\$312,684	\$163,262	\$241,719

Materials and Supplies

521065 Office Supplies	2,311	2,000	2,200	5,000
521067 Minor Office Equipment	14,122	2,000	2,000	0
522011 Chemicals	4,565	35,000	25,000	40,000
522013 Clothing	4,420	2,000	4,500	5,000
522037 Janitorial Supplies	2,489	10,000	4,000	8,000
522038 Safety Supplies	3,527	10,000	8,000	10,000
522040 Recreation Supplies	4,254	5,000	5,000	6,000
522055 Minor Tools	1,846	2,000	1,650	2,000
525031 Electricity	5,892	100,000	45,000	50,000
525032 Natural Gas	111	15,000	15,000	15,000
Total Materials and Supplies	\$43,536	\$183,000	\$112,350	\$141,000

Contractual Services

531007 Security Service	886	2,200	887	0
531012 Records Management	0	0	0	2,000
531014 Building Security	5,569	15,000	1,000	9,000
531025 Memberships	0	500	1,200	1,500
531028 Software Licenses	0	0	10,000	10,000
531125 Other Contracts	0	1,600	0	0
531220 Building Repairs	1,851	5,000	2,000	5,000
531240 Maintenance Contracts	559	5,000	0	0
531360 Computer Charges	0	5,000	6,224	8,309
532065 Printing, Duplication	0	200	300	500
532066 Print Shop Charges	0	200	0	0
532083 Telephone Service	0	4,600	0	1,800
532084 Cellular Service	291	500	636	800

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - LASKER PARK POOL FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532086 Other Communications	0	2,000	7,500	3,000
533085 Travel/Training	4,496	6,000	5,500	8,000
533100 Advertising	0	300	300	600
533200 Food Services	0	0	0	5,000
Total Contractual Services	\$13,652	\$48,100	\$35,547	\$55,509
Other Charges and Services				
544087 Expense Reimbursement	0	0	(100)	(100)
547070 Insurance Expenses	0	30,000	0	30,702
Total Other Charges and Services	\$0	\$30,000	(\$100)	\$30,602
Capital Outlay				
564005 Capital Outlay - Improvements	0	0	5,360	0
Total Capital Outlay	\$0	\$0	\$5,360	\$0
Special Events and Programs				
592002 Contingency Reserve	0	110,251	4,500	247,386
Total Special Events and Programs	\$0	\$110,251	\$4,500	\$247,386
TOTAL EXPENDITURES	\$112,760	\$684,035	\$320,919	\$716,216
REVENUES OVER/(UNDER) EXPENDITURES	\$145,635	(\$395,635)	(\$419)	(\$395,216)
BEGINNING FUND BALANCE-	\$250,000	\$395,635	\$395,635	\$395,216
ENDING FUND BALANCE-RESTRICTED	\$395,635	\$0	\$395,216	\$0

FUND HIGHLIGHTS

Lasker Pool Fund (1094) - To account for funds received through donations, grants and IDC funding to be used for the first community pool in the City of Galveston.

Highlights - Completed construction of the first community pool which opened in August 2017. Plans to maintain and promote a safe and healthy environment for families visiting the pool facility. Also to offer swimming lessons, host swimming competitions, and water aerobics classes.

Personnel Services - Net increase (+\$78,450) includes addition of two full time senior life guards.

Materials and Supplies - Net increase (+\$28,650) includes increases for office supplies, chemicals, janitorial and safety supplies.

Contractual Services - Includes increase (+\$8,000) for building security and funding (+\$5,000) to sell items in concession area. includes a full operational year of the operation of the Lasker pool facility. Additional increases (+\$6,960) needed for various contractual items.

Other Charges and Services - Includes funding (+\$30,700) for causality and liability insurance.

Capital Outlay - Decrease (-\$5,360) in capital outlay for FY2019.

Special Events and Programs - Set aside (+\$242,880) of Capital Reserve for contingency.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Aquatics Manager	1.00	1.00	1.00	1.00
Pool Maintenance Technician	0.50	0.50	0.50	0.50
Senior Lifeguard	0.00	0.00	2.00	2.00
TOTAL	1.50	1.50	3.50	3.50

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - PENSION REFORM FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
379500 Pension Fund	2,292,000	393,487	0	0
361110 Interest Earned-Operating	10,471	3,000	21,365	21,300
TOTAL REVENUES	\$2,302,471	\$396,487	\$21,365	\$21,300
EXPENDITURES				
Contractual Services				
531004 Consultant Services	41,024	100,000	70,051	50,000
531006 Attorney's Fees	0	0	150,000	150,000
Total Contractual Services	\$41,024	\$100,000	\$220,051	\$200,000
Operating Transfers				
553025 Operating Transfer Out	0	75,000	75,000	0
Total Operating Transfers	\$0	\$75,000	\$75,000	\$0
Special Events and Programs				
592000 Contingency Reserve	0	2,455,194	1,000,000	803,173
Total Special Events and Programs	\$0	\$2,455,194	\$1,000,000	\$803,173
TOTAL EXPENDITURES	\$41,024	\$2,630,194	\$1,295,051	\$1,003,173
REVENUES OVER/(UNDER) EXPENDITURES	\$2,261,447	(\$2,233,707)	(\$1,273,685)	(\$981,873)
BEGINNING FUND BALANCE- RESTRICTED	\$0	\$2,255,558	\$2,255,558	\$981,873
PRIOR YEAR ADJUSTMENT	(\$5,889)	\$0	\$0	\$0
ENDING FUND BALANCE- RESTRICTED	\$2,255,558	\$21,851	\$981,873	\$0

FUND HIGHLIGHTS

Pension Reform Fund (1020) - To account for funds set aside to be used for reforming the City of Galveston Civilian Pension Plan.

Highlights - Funds are spent based on the recommendations of the City Manager and as approved by City Council. An Actuary was hired by the City as recommended and approved by City Council.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
347150 Beach User Fees	\$0	\$169,200	\$128,300	\$95,000
347152 Season Pass	0	10,000	6,000	6,000
347156 Pavilion Rental/Weddings	0	6,000	27,201	57,001
348211 Concession Stand Operations	0	7,000	0	0
TOTAL REVENUES	\$0	\$192,200	\$161,501	\$158,001

EXPENDITURES

Personnel Services

511001 Regular Payroll	0	40,000	0	24,000
511002 COLA Increases	0	0	0	480
511005 Longevity	0	0	0	0
511021 Part-time Payroll	0	55,336	32,240	17,856
511125 Residency Pay	0	0	0	0
511510 Group Health Insurance	0	0	0	3,360
511515 Workers' Compensation	0	300	0	150
511520 Group Life Insurance	0	100	0	50
511530 Social Security - Employment	0	5,910	1,999	2,625
511535 Medicare - Employer's	0	1,382	468	614
511542 City Employee Retirement	0	3,600	0	2,203
Total Personnel Services	\$0	\$106,628	\$34,707	\$51,338

Materials and Supplies

521073 Printed Materials	0	2,500	2,400	1,500
522013 Clothing	0	250	0	250
522017 Sign Materials	0	1,200	3,000	6,500
522037 Janitorial Supplies	0	2,500	600	400
522056 Minor Equipment	0	6,000	6,000	1,000
525031 Electricity	0	6,000	5,750	750
Total Materials and Supplies	\$0	\$18,450	\$17,750	\$10,400

Contractual Services

531014 Building Security	0	0	0	5,000
531026 Transaction fees	0	0	3,000	3,000
531119 Landscaping Services	0	0	800	2,400
531220 Building Repairs	0	6,500	6,500	2,500
531230 Equipment Repairs	0	3,500	3,500	1,500
531320 Equipment Rental	0	6,000	4,000	4,000
531360 Garage Charges	0	0	0	20,500
532083 Telephone Service	0	800	800	400
532084 Cellular Service	0	400	400	200
Total Contractual Services	\$0	\$17,200	\$19,000	\$39,500

Other Charges and Services

544105 Bank Service Charges	0	0	6,715	5,050
544125 Capital Reserve	0	0	0	
Total Other Charges and Services	\$0	\$0	\$6,715	\$5,050

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - REVENUE PRODUCING PARKS**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Special Events and Programs				
592002 Contingency Reserve	0	0	0	135,042
Total Special Events and Programs	\$0	\$0	\$0	\$135,042
TOTAL EXPENDITURES	\$0	\$142,278	\$78,172	\$241,330
REVENUES OVER/(UNDER) EXPENDITURES	\$0	\$49,922	\$83,329	(\$83,329)
BEGINNING FUND BALANCE-	\$0	\$0	\$0	\$83,329
ENDING FUND BALANCE-RESTRICTED	\$0	\$49,922	\$83,329	\$0

FUND HIGHLIGHTS

Revenue Producing Parks (1031) - To account for the collections of fees at Beach Pocket Parks, Seawall/Fort Crockett Park, McAllis Point and Ostermayer Bayou.

Highlights - Beginning January 1, 2018 and ending ten (10) years after commencement date the County shall charge no rent to the City for operations of the above named Parks. Public recreational uses include but are not limited to recreation, special events, an RV Park, overnight camping and specialty parks such as dog parks.

Personnel Services - Net increase (+\$16,630) includes 40% funding of a Assistant Director of Parks for a full year.

Materials and Supplies - Net decrease (-\$7,350) for various supply line items

Other Charges and Services - Net decrease (-\$1,665) for bank service fees.

Capital Outlay - Includes funding (+\$20,500) to purchase a vehicle.

Special Events and Programs - Includes funding (+\$135,040) for a contingency reserve.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant Director of Parks	0.00	0.00	0.40	0.40
TOTAL	0.00	0.00	0.40	0.40

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - ASSET FORFEITURE FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
332110 Drug Enforcement Agency	\$119,733	\$50,000	\$40,586	\$25,000
361110 Interest Earned-Operating	1,625	900	2,164	2,100
378000 Sale of General Fixed Assets	1,107	0	0	0
TOTAL REVENUES	\$122,465	\$50,900	\$42,750	\$27,100
EXPENDITURES				
Materials and Supplies				
522013 Clothing	0	0	300	0
522014 Protective Gear	20,725	0	86,143	25,000
522025 Fuel and Lubricants	0	0	160	0
522056 Minor Equipment	0	133,749	0	60,000
Total Materials and Supplies	\$20,725	\$133,749	\$86,603	\$85,000
Contractual Services				
531028 Software Licenses	0	0	0	0
531230 Equipment Repairs	0	22,000	23,060	8,700
533085 Travel/Training	8,267	50,000	0	28,337
Total Contractual Services	\$8,267	\$72,000	\$23,060	\$37,037
Operating Transfers				
553025 Operating Transfer Out	22,184	0	0	0
Total Operating Transfers	\$22,184	\$0	\$0	\$0
Capital Outlay				
564009 Data Processing - Software	11,953	20,000	0	0
564117 Machinery and Equipment	0	22,000	22,000	13,000
Total Capital Outlay	\$11,953	\$42,000	\$22,000	\$13,000
TOTAL EXPENDITURES	\$63,129	\$247,749	\$131,663	\$135,037
REVENUES OVER/(UNDER) EXPENDITURES	\$59,336	(\$196,849)	(\$88,913)	(\$107,937)
BEGINNING FUND BALANCE- RESTRICTED	\$138,165	\$196,849	\$196,849	\$107,937
PRIOR YEAR ADJUSTMENT	(\$652)	\$0	\$0	\$0
ENDING FUND BALANCE- RESTRICTED	\$196,849	\$0	\$107,937	\$0

FUND HIGHLIGHTS

Asset Forfeiture Funds (1811) - To account for the equitable sharing of assets received from federal and state agencies to be used for law enforcement purposes. Funds are used to enhance and supplement, not supplant or replace the Police Department's appropriated budget.

Highlights - Includes funding for med kits for S.W.A.T., Dive gear/hazmat suits LPR's, Cameras, hostage robot (S.W.A.T.) and training for Procedural justice, Leadership development and Legal liability.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - POLICE SPECIAL REVENUE FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
334030 TX Dept. of Public Safety	\$9,202	\$9,500	\$10,874	\$11,000
335005 Local Forfeiture Receipts	95,617	40,000	20,000	30,000
361110 Interest Earned-Operating	611	525	1,094	1,100
363270 Towed/Abandoned Vehicles	11,465	5,000	15,028	15,000
TOTAL REVENUES	\$116,895	\$55,025	\$46,997	\$57,100
EXPENDITURES				
Materials and Supplies				
521095 Petty Cash	6,972	20,000	16,830	20,000
522025 Fuel and Lubricants	542	7,000	7,774	6,500
522056 Minor Equipment	57,309	55,643	51,372	78,743
Total Materials and Supplies	\$64,823	\$82,643	\$75,976	\$105,243
Contractual Services				
531230 Equipment Repairs	87	0	0	0
533085 Travel/Training	49,431	15,000	13,320	13,500
Total Contractual Services	\$49,518	\$15,000	\$13,320	\$13,500
TOTAL EXPENDITURES	\$114,341	\$97,643	\$89,296	\$118,743
REVENUES OVER/(UNDER) EXPENDITURES	\$2,554	(\$42,618)	(\$42,299)	(\$61,643)
BEGINNING FUND BALANCE- RESTRICTED	\$101,556	\$103,942	\$103,942	\$61,643
PRIOR YEAR ADJUSTMENT	(\$168)	\$0	\$0	\$0
ENDING FUND BALANCE- RESTRICTED	\$103,942	\$61,324	\$61,643	\$0

FUND HIGHLIGHTS

Police Special Revenue Fund (1812) - To account for funds donated from the community to be used for Police Department needs.

Highlights - Funds used for buy money for Narcotic officers, purchase of body cameras and training expenses as needed.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - POLICE QUARTERMASTER FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
361110 Interest Earned-Operating	\$447	\$275	\$594	\$600
379000 Operating Transfer In	73,000	78,000	78,000	83,000
TOTAL REVENUES	\$73,447	\$78,275	\$78,594	\$83,600
EXPENDITURES				
Materials and Supplies				
522013 Clothing	75,197	86,660	79,569	91,010
Total Materials and Supplies	\$75,197	\$86,660	\$79,569	\$91,010
Operating Transfers				
553025 Operating Transfers Out	37,125	0	0	0
Total Operating Transfers	\$37,125	\$0	\$0	\$0
TOTAL EXPENDITURES	\$112,322	\$86,660	\$79,569	\$91,010
REVENUES OVER/(UNDER) EXPENDITURES	(\$38,875)	(\$8,385)	(\$975)	(\$7,410)
BEGINNING FUND BALANCE- RESTRICTED	\$47,387	\$8,385	\$8,385	\$7,410
PRIOR YEAR ADJUSTMENT	(\$127)	\$0	\$0	\$0
ENDING FUND BALANCE- RESTRICTED	\$8,385	\$0	\$7,410	\$0

FUND HIGHLIGHTS

Police Quartermaster Fund (1813) - To account for funds to maintain and purchase clothing and equipment as determined by the Police Administration for all full time paid police officers

Highlights - Funding of \$750 per Officer annually transferred from the Police Department.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - ALARM PERMIT FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
321325 Alarm Permit	\$72,640	\$82,000	\$62,000	\$62,000
361110 Interest Earned-Operating	861	600	907	900
TOTAL REVENUES	\$73,501	\$82,600	\$62,907	\$62,900
EXPENDITURES				
Personnel Services				
511001 Regular Payroll	\$33,174	\$32,612	\$33,264	\$33,929
511005 Longevity	345	394	381	417
511006 Differential Pay	675	678	675	675
511009 Overtime	3,076	2,300	4,437	4,000
511125 Residency Pay	1,875	1,882	1,859	1,892
511510 Group Health Insurance	4,635	5,040	5,040	5,040
511520 Group Life Insurance	124	124	128	128
511530 Social Security - Employment	2,164	2,668	2,518	2,537
511535 Medicare - Employer's	506	663	589	593
511542 City Employee Retirement	3,523	4,172	3,655	3,682
511650 Salary Reimbursements	16,000	16,000	16,000	16,000
Total Personnel Services	\$66,097	\$66,533	\$68,546	\$68,893
Materials and Supplies				
521065 Office Supplies	1,283	2,000	784	2,000
522056 Minor Equipment	33,930	0	0	0
Total Materials and Supplies	\$35,213	\$2,000	\$784	\$2,000
Contractual Services				
531028 Software Licenses	4,594	0	4,824	4,825
532065 Printing, Duplication	45	500	0	0
533085 Travel/Training	2,609	5,000	2,176	2,500
Total Contractual Services	\$7,248	\$5,500	\$7,000	\$7,325
Other Charges and Services				
544125 Capital Reserve	0	77,754	0	40,528
Total Other Charges and Services	\$0	\$77,754	\$0	\$40,528
Operating Transfers				
553022 Transfer to Tech Improvement Fund	15,000	0	0	0
Total Operating Transfers	\$15,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$123,558	\$151,787	\$76,330	\$118,746
REVENUES OVER/(UNDER) EXPENDITURES	(\$50,057)	(\$69,187)	(\$13,423)	(\$55,846)
BEGINNING FUND BALANCE-RESTRICTED	\$119,635	\$69,268	\$69,268	\$55,846
PRIOR YEAR ADJUSTMENT	(\$310)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$69,268	\$81	\$55,846	\$0

FUND HIGHLIGHTS

Alarm Permit Fund (1814) - To account for fees paid by permit holders for annual alarm system permits issued by the city. Fees shall be used for the general administration and enforcement of the city alarm systems program as required by Local Government Code, Section 214.194.

Highlights - Funds are used to cover 75% of personnel costs for alarm permits.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Police Administrative Services Manager	0.75	0.75	0.75	0.75
TOTAL	0.75	0.75	0.75	0.75

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - FIRE SPECIAL REVENUE FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
334030 TX Dept. of Public Safety	\$919	\$920	\$911	\$915
361110 Interest Earned-Operating	728	630	417	400
363200 Other Revenues	22,500	22,500	22,500	22,500
370024 Insurance - Transfer In	146,608	0	0	0
TOTAL REVENUES	\$170,754	\$24,050	\$23,829	\$23,815

EXPENDITURES

Materials and Supplies

521067 Minor Office Equipment	1,696	0	5,151	0
522014 Protective Gear	41,928	0	0	0
522056 Minor Equipment	10,234	0	0	44,131
Total Materials and Supplies	\$53,858	\$0	\$5,151	\$44,131

Contractual Services

533088 Training Expenses	104	900	190	915
Total Contractual Services	\$104	\$900	\$190	\$915

Other Charges and Services

544087 Expense Reimbursement	(3,097)	0	0	0
Total Other Charges and Services	(\$3,097)	\$0	\$0	\$0

Capital Outlay

564117 Machinery and Equipment	146,608	53,102	27,209	0
Total Capital Outlay	\$146,608	\$53,102	\$27,209	\$0

TOTAL EXPENDITURES	\$197,473	\$54,002	\$32,550	\$45,046

REVENUES OVER/(UNDER) EXPENDITURES	(\$26,718)	(\$29,952)	(\$8,721)	(\$21,231)

BEGINNING FUND BALANCE-RESTRICTED	\$56,866	\$29,952	\$29,952	\$21,231

PRIOR YEAR ADJUSTMENT	(\$196)	\$0	\$0	\$0

ENDING FUND BALANCE-RESTRICTED	\$29,952	\$0	\$21,231	\$0

FUND HIGHLIGHTS

Fire Special Revenue Fund (1816) - To account for funds donated from the community to be used for Fire Department needs.

Highlights - Funds used to purchase safety equipment for the Fire Department.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT BUILDING SECURITY FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
351170 Building Security Funding Fee	\$21,187	\$25,000	\$21,238	\$21,200
361110 Interest Earned-Operating	391	300	535	500
TOTAL REVENUES	\$21,579	\$25,300	\$21,773	\$21,700
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	31,675	34,986	34,986	34,986
Total Personnel Services	\$31,675	\$34,986	\$34,986	\$34,986
Materials and Supplies				
521067 Minor Office Equipment	0	32,117	0	5,754
522013 Clothing	1,260	3,000	2,000	2,000
Total Materials and Supplies	\$1,260	\$35,117	\$2,000	\$7,754
Contractual Services				
531007 Security Service	4,966	4,200	5,859	6,000
532086 Other Communications	270	270	270	270
532087 Aircard Service	456	152	373	400
Total Contractual Services	\$5,692	\$4,622	\$6,502	\$6,670
TOTAL EXPENDITURES	\$38,627	\$74,725	\$43,488	\$49,410
REVENUES OVER/(UNDER) EXPENDITURES	(\$17,049)	(\$49,425)	(\$21,715)	(\$27,710)
BEGINNING FUND BALANCE- RESTRICTED	\$66,593	\$49,425	\$49,425	\$27,710
PRIOR YEAR ADJUSTMENT	(\$120)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$49,425	\$0	\$27,710	\$0

FUND HIGHLIGHTS

Municipal Court Building Security Fund (1821) - To account for a fee of \$3.00 per misdemeanor conviction and is collected for future improvements to the security of the court facilities.

Highlights - Reimburse salaries for bailiff, armored truck services and minor equipment replacement as needed.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT TECHNOLOGY FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
351172 Municipal Court Technology Fee	\$28,251	\$35,000	\$28,318	\$28,300
361110 Interest Earned-Operating	504	270	958	950
TOTAL REVENUES	\$28,755	\$35,270	\$29,275	\$29,250
EXPENDITURES				
Materials and Supplies				
521067 Minor Office Equipment	0	6,740	0	62,709
Total Materials and Supplies	\$0	\$6,740	\$0	\$62,709
Contractual Services				
531028 Software Licenses	0	75,000	0	75,000
531240 Maintenance Contracts	0	34,927	0	0
Total Contractual Services	\$0	\$109,927	\$0	\$75,000
Operating Transfers				
553022 Transfer to Tech Improvement Fund	20,000	0	0	0
Total Operating Transfers	\$20,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$20,000	\$116,667	\$0	\$137,709
REVENUES OVER/(UNDER) EXPENDITURES	\$8,755	(\$81,397)	\$29,275	(\$108,459)
BEGINNING FUND BALANCE-RESTRICTED	\$70,627	\$79,184	\$79,184	\$108,459
PRIOR YEAR ADJUSTMENT	(\$197)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$79,184	(\$2,213)	\$108,459	\$0

FUND HIGHLIGHTS

Municipal Court Technology Fund (1822) - To account for a fee of \$4.00 per misdemeanor conviction and is collected for future improvements to technology of the court facilities.

Highlights - Funding (+\$62,700) for minor office equipment as needed and software upgrades (+75,000) as needed.

FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - MUNICIPAL COURT JUVENILE SERVICES FUND

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
351176 Juvenile Case Manager Fees	\$29,877	\$32,000	\$30,774	\$30,775
361110 Interest Earned-Operating	956	600	1,475	1,475
TOTAL REVENUES	\$30,833	\$32,600	\$32,249	\$32,250
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	16,125	15,000	14,144	15,000
Total Personnel Services	\$16,125	\$15,000	\$14,144	\$15,000
Materials and Supplies				
521073 Printed Material	0	5,000	0	0
522040 Recreation Supplies	0	0	0	0
Total Materials and Supplies	\$0	\$5,000	\$0	\$0
Contractual Services				
533085 Travel/Training	0	2,000	0	0
535140 Juvenile Case Manager Expenses	0	0	0	0
Total Contractual Services	\$0	\$2,000	\$0	\$0
Other Charges and Services				
544125 Capital Reserve	0	139,854	0	164,610
Total Other Charges and Services	\$0	\$139,854	\$0	\$164,610
TOTAL EXPENDITURES	\$16,125	\$161,854	\$14,144	\$179,610
REVENUES OVER/(UNDER) EXPENDITURES	\$14,708	(\$129,254)	\$18,106	(\$147,360)
BEGINNING FUND BALANCE- RESTRICTED	\$114,905	\$129,254	\$129,254	\$147,360
PRIOR YEAR ADJUSTMENT	(\$359)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$129,254	\$0	\$147,360	\$0

FUND HIGHLIGHTS

Municipal Court Juvenile Services Fund (1823) - To account for a fee of \$6.00 per misdemeanor conviction (90% State, 10% City) to promote the efficient operation of the court and the investigation, prosecution, and enforcement of the offenses within the court's jurisdiction.

**FY2018 ADOPTED BUDGET
SPECIAL REVENUE FUND - RECOVERY AND CAPITAL RESERVE FUND**

SUMMARY

	FY2016 ACTUAL	FY2017 BUDGET	FY2018 ESTIMATED	FY2019 ADOPTED
REVENUES				
348645 Insurance Proceeds	\$18,804	\$0	\$0	\$0
361110 Interest Earned-Operating	31,478	35,000	0	0
363200 Other Revenues	0	0	1,000,000	0
TOTAL REVENUES	\$50,282	\$35,000	\$1,000,000	\$0
EXPENDITURES				
Personnel Services				
511650 Salary Reimbursements	643	0	0	0
Total Personnel Services	\$643	\$0	\$0	\$0
Contractual Services				
531004 Consultant Services	31,707	50,000	0	0
531006 Attorney's Fees	205,779	930,000	950,000	950,000
Total Contractual Services	\$237,486	\$980,000	\$950,000	\$950,000
Other Charges and Services				
543099 Project Mgmt. Costs (Capital Projects)	709	0	290	0
544027 Court Costs and Judgements	0	0	0	0
544087 Expense Reimbursement	(14,688)	0	4,000	0
544097 Expense Reimbursement - Other	0	0	(455)	
544125 Capital Reserve	0	3,984,810	0	3,362,164
Total Other Charges and Services	(\$13,979)	\$3,984,810	\$3,835	\$3,362,164
Operating Transfers				
553024 Insurance - Transfer Out	642,321	0	0	0
Total Operating Transfers	\$642,321	\$0	\$0	\$0
Capital Outlay				
564005 Capital Outlay - Improvements	543,201	0	12,362	754,815
Total Capital Outlay	\$543,201	\$0	\$12,362	\$754,815
TOTAL EXPENDITURES	\$1,409,672	\$4,964,810	\$966,197	\$5,066,979
REVENUES OVER/(UNDER) EXPENDITURES	(\$1,359,390)	(\$4,929,810)	\$33,803	(\$5,066,979)
BEGINNING FUND BALANCE-RESTRICTED	\$6,398,369	\$5,033,176	\$5,033,176	\$5,066,979
PRIOR YEAR ADJUSTMENT	(\$5,803)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$5,033,176	\$103,366	\$5,066,979	\$0

FUND HIGHLIGHTS

Recovery and Capital Reserve Fund (3050) - To account for funds collected through the legal department.

Highlights - Includes funding (\$4,116,979) to renovate Historic City Hall to correct code issues and preserve the building and \$950,000 for attorney fees.

**FY2018 ADOPTED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2019 ESTIMATED	FY2019 ADOPTED
REVENUES				
General Fund	\$0	\$0	\$295,400	\$0
Waterworks Fund	0	0	58,700	0
Sewer System Fund	0	0	58,700	0
Sanitation Fund	0	0	35,500	0
Drainage Fund	75,000	0	20,200	0
Airport Fund	0	0	6,500	0
Central Service Fund	0	0	170,000	0
Alarm Permit Fund	15,000	0	0	0
Municipal Court Technology Fund	20,000	0	0	0
Interest Earned	6,009	0	15,673	5,000
TOTAL REVENUES	\$116,009	\$0	\$660,673	\$5,000

EXPENDITURES

Capital Outlay

Technology Projects:				
Accela Software Upgrade	0	311,497	198,379	113,118
Public Works work order system	0	286,999	320	106,081
Drainage Fee billing project	0	75,000	0	75,000
False Alarm Permitting software	0	15,000	0	15,000
Utility System upgrade	0	50,000	0	50,000
Technology Infrastructure Expansion	310,807	98,194	0	100,916
CAFR Solution Implementation	0	25,000	22,277	0
Electronic Document Management Implementation	325,599	106,401	126,350	160,650
Kronos Upgrade/HR Software Project	0	0	0	300,000
Banner Financial System Upgrade	0	0	0	75,000
Mobile Based Service Request System	0	0	0	100,000
Technology Acquisition Reserve	0	0	0	190,673
Total Capital Outlay	\$636,406	\$968,091	\$347,326	\$1,286,438
TOTAL EXPENDITURES	\$636,406	\$968,091	\$347,326	\$1,286,438

REVENUES OVER/(UNDER) EXPENDITURES	(\$520,397)	(\$968,091)	\$313,347	(\$1,281,438)
BEGINNING FUND BALANCE-RESTRICTED	\$1,491,600	\$968,091	\$968,091	\$1,281,438
PRIOR YEAR ADJUSTMENTS	(\$3,112)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$968,091	\$0	\$1,281,438	\$0

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - The City's data storage requirements have doubled in the last year and is expected to continue to grow over the next 3 to 5 years with implementation and expansion of multiple department software solutions. The purchase of a storage network to keep up with current demands was approved in FY17.

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - TECHNOLOGY IMPROVEMENT FUND**

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES				
379100 Waterworks - Transfer In	0	0	58,700	0
379200 Sewer System - Transfer In	0	0	58,700	0
379300 Sanitation - Transfer In	0	0	35,500	0
379325 Drainage - Transfer In	75,000	0	20,200	0
379400 General Fund	0	0	295,400	0
379700 Airport - Transfer In	0	0	6,500	0
379755 Alarm Permit Fund-Transfer In	15,000	0	0	0
379760 Court Technology Fund-Transfer In	20,000	0	0	0
379820 Central Services - Transfer In	0	0	170,000	0
379825 Infrastructure/Debt-Transfer In	0	0	0	0
361110 Interest Earned-Operating	6,009	0	15,673	5,000
TOTAL REVENUES	\$116,009	\$0	\$660,673	\$5,000
EXPENDITURES				
Contractual Services				
531028 Software Licenses	0	25,000	22,277	431,081
Total Contractual Services	\$0	\$25,000	\$22,277	\$431,081
Capital Outlay				
563015 Technology Improvements	310,807	644,360	198,379	0
564008 Data Processing Equipment	0	15,000	320	50,408
564009 Data Processing - Software	325,599	226,791	126,350	15,000
564012 Professional Services (Projects)	0	20,934	0	599,176
Total Capital Outlay	\$636,406	\$907,085	\$325,049	\$664,584
Special Events and Programs				
592002 Construction Contingency	0	36,006	0	190,773
Total Special Events and Programs	\$0	\$36,006	\$0	\$190,773
TOTAL EXPENDITURES	\$636,406	\$968,091	\$347,326	\$1,286,438
REVENUES OVER/(UNDER) EXPENDITURES	(\$520,397)	(\$968,091)	\$313,347	(\$1,281,438)
BEGINNING FUND BALANCE-RESTRICTED	\$1,491,600	\$968,091	\$968,091	\$1,281,438
PRIOR YEAR ADJUSTMENT	(\$3,112)	\$0	\$0	\$0
ENDING FUND BALANCE-RESTRICTED	\$968,091	\$0	\$1,281,438	\$0

FUND HIGHLIGHTS

Technology Improvement Fund (1097) - To account for projects that emphasize basic city services and improving efficiency and accountability. To include permitting and inspections, business licensing, infrastructure maintenance, drainage fee collections, document imaging, inventory and fixed asset management and control.

Highlights - The City's data storage requirements have doubled in the last year and is expected to continue to grow over the next 3 to 5 years with implementation and expansion of multiple department software solutions. The purchase of a storage network to keep up with current demands was approved in FY17.

TECHNOLOGY SPECIAL FUND SYSTEM PROJECTS FOR FY 2019

Project Description	Project Benefits	Allocation Statistic	Project Cost
Kronos Upgrade/Human Resource Software Project: Combine existing employee data bases from Kronos timekeeping system, Banner payroll and other employee information and Civic HR used for processing employment applications.	A unified employee and HR data system, providing efficiency in processing, better improving control over time reporting and payroll, while taking advantage of Kronos' current technology.	FY 2018 Budgeted Positions	\$300,000
Banner/Financial System Upgrade Project: The City's financial system is twenty years old and ultimately in need of replacement. The current version of the software has reached end of life, will not be maintained by the vendor any longer, and must be upgraded to a more recent version.	Continued operation of purchasing, payables, budget, project and grant accounting for \$240 million a year in financial activity.	FY 2018 Operating Budget	\$75,000
Mobile Device-Based Service Request System: A unified system t enable citizens and businesses to communicate issues and other needs to City officials and track the status of their request.	New service for the general public based on the most current technology available.	FY 2018 Operating Budget	\$100,000
		TOTAL	\$475,000

TECHNOLOGY SPECIAL FUND SYSTEM PROJECTS FOR FY 2019

Allocation Measure	General Fund	Combined Utility Fund	Drainage Fund	Sanitation Fund	Airport Fund	Totals
FY 2018 Budgeted Positions	498.3	133.4	36.9	58.6	8.0	735.2
FY2018 Budget (\$000's)	\$55,082.0	\$37,689.5	\$3,030.2	\$6,923.3	\$1,905.6	\$104,630.6
Allocated Costs	General Fund	Combined Utility Fund	Drainage Fund	Sanitation Fund	Airport Fund	Totals
Kronos/HR	\$203,300	\$54,400	\$15,100	\$23,900	\$3,300	\$300,000
Banner/Financial System	\$39,500	\$27,000	\$2,200	\$5,000	\$1,400	\$75,000
Mobile Device Service Requests Project	\$52,600	\$36,000	\$2,900	\$6,600	\$1,800	\$100,000
Totals by Fund	\$295,400	\$117,400	\$20,200	\$35,500	\$6,500	\$475,000

**FY2019 PROPOSED BUDGET
SPECIAL REVENUE FUND - HURRICANE HARVEY**

SUMMARY

REVENUES	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Transfer In (Reimbursable at 90%)				
379400 General Fund	\$0	\$2,200,807	\$80,044	\$1,364,293
379625 Island Transit	0	0	0	0
379000 Parking Management	0	9,000	9,581	0
379100 Water	0	8,962	8,377	0
379200 Sewer	0	130,521	63,630	33,634
379300 Sanitation	0	0	0	0
379800 Central Garage	0	36,706	9,000	19,535
379700 Airport	0	126,194	4,034	144,000
379555 Convention Center Surplus Fund	0	0	0	450,000
371600 Local Contributions	0	0	200,000	0
Reimbursable Subtotal	\$0	\$2,512,190	\$374,666	\$2,011,461
Transfer In (Local Match 10%)				
379400 General Fund	\$0	\$245,645	\$8,894	\$227,583
379625 Island Transit	0	0	0	0
379000 Parking Management	0	1,000	1,065	0
379100 Water	0	996	931	0
379200 Sewer	0	14,502	7,070	3,737
379300 Sanitation	0	0	0	0
379800 Central Garage	0	4,078	1,000	2,171
379700 Airport	0	14,022	448	16,000
379555 Convention Center Surplus Fund	0	0	0	50,000
Local Match Subtotal	\$0	\$280,243	\$19,408	\$299,491
TOTAL REVENUES	\$0	\$2,792,433	\$394,073	\$2,310,952
EXPENDITURES				
Other Charges and Services				
547055 General Fund				
Executive Management	\$0	\$0	\$0	\$0
Fire	0	61,760	0	0
Police	0	0	0	0
Streets	0	1,250,425	36,790	1,212,853
Traffic	0	13,350	13,350	0
Parks	0	188,820	16,369	162,973
Subtotal - General Fund	\$0	\$1,514,355	\$66,509	\$1,375,826
547055 Island Transit	0	32,100	0	16,050
547055 Parking Management	0	10,000	10,645	0
547055 Water	0	9,958	9,308	0
547055 Sewer	0	145,022	70,700	37,371
547055 Sanitation	0	0	0	0
547055 Central Garage	0	40,783	10,000	21,705
547055 Airport	0	140,215	4,482	160,000
547055 Facilities (City Hall)	0	900,000	22,429	900,000
Total Other Charges and Services	\$0	\$1,278,078	\$127,564	\$1,135,126
TOTAL EXPENDITURES	\$0	\$2,792,433	\$194,073	\$2,510,952

SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
REVENUES OVER/(UNDER) EXPENDITURES	\$0	\$0	\$200,000	(\$200,000)
BEGINNING FUND BALANCE-RESTRICTED	\$0	\$0	\$0	\$200,000
ENDING FUND BALANCE-RESTRICTED	\$0	\$0	\$200,000	\$0

FUND HIGHLIGHTS

Hurricane Harvey Fund - A Major Disaster Declaration for the State of Texas (FEMA-4332-DR) was issued August 25, 2017 for Hurricane Harvey, qualifying all Harvey eligible expenses for reimbursement with federal funds. The City worked with FEMA to identify \$3,818,564 in the cost of response and repair to damages from the event. The Hurricane Harvey Fund is funded with 100% local funds in recognition of the fact that the City is required to fund each project first and then seek reimbursement. Each affected fund that contributes to repair of its own facilities or the cost of its own force account labor and equipment will receive reimbursement for whatever portion of its own costs originally expended.

Highlights -. In FY 2017, the city's operating funds bore the full cost of responding to Harvey and making small repairs. This included the General Fund (\$457,273), Island Transit (\$3,169), Sewer (\$29,229), Sanitation (\$931,392), Central Garage (\$8,453), Airport (\$8,453) and Facilities Management (\$2,100). These costs will not be reflected in the Harvey Fund until and unless the City receives its anticipated 90 percent reimbursement from FEMA.

The Hurricane Harvey Fund is providing the budget for all current and future repairs to damage caused by Harvey. When such repairs are made and charged here, the appropriate operating fund's interfund transfer to Harvey account will be charged to provide cash to the Harvey fund to cover the budgeted cost.

The Harvey Fund also include \$200,000 provided by the Galveston County Recovery Fund, administered by the United Way of Galveston that will be used to defray the City's costs in its Harvey recovery effort.

Island Transit

Department Mission

The mission of Island Transit is to build, establish and operate a safe, efficient and effective transportation system that provides mobility for residents and visitors and improving the quality of life in Galveston.

Accomplishments

- Eliminated weekday evening service, and revised weekend service
- Renewed Harris County Rides contract to reduce operational cost for Demand Response through subsidized taxi services
- Rail Trolley cars transported to Ida Grove for restoration
- Island Express- Connecting Houston to Galveston kicked off after Hurricane Harvey
- Implemented Trolley Marketing Campaign with Galveston.com
- Acquired 4 Type XI Cutaway Vehicles via TIGER Funds
- Reduce overtime hours through elimination of contracts detrimental to Island Transit
- Transferred League City Park & Ride operations to Gulf Coast Center
- Transferred Cruise Shuttle service to Port of Galveston
- Acquired 5th rubber tire trolley for seawall service operations
- Assisted in the sheltering & evacuation of North County residents during Hurricane Harvey

Goals

- Receive Rail Trolley's from Ida Grove, Iowa, for testing Rail Trolley Service
- Establish public-private partnerships to enhance transit ridership and promote Economic Development, including serving high density tourist origins & destinations
- Implement technology upgrades including consideration of mobile app for fare collection
- Continue to find ways for Island Transit to become more efficient
- Monitor & refine Seawall Rubber Tire Trolley operations for continued in 2019, with an emphasis on trying to reduce vehicle headways from 30 minutes down to 15-20 minutes.

**FY2019 PROPOSED BUDGET
ISLAND TRANSIT SPECIAL FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	(\$182,193)	(\$164,718)	(\$164,718)	\$6
Revenues:				
FTA-Operating Grant	\$813,610	\$1,611,000	\$1,611,615	\$2,012,094
FTA-Job Access Grant	0	0	0	0
Gulf Coast Center Supplement	0	0	0	0
Victory Lakes	722,959	736,000	510,450	0
State DOT Grants	916,378	550,000	554,050	431,335
D & R Preventive Maintenance	20,000	0	0	0
HGAC Preventive Maintenance	500,000	0	0	0
Fare Box Revenues	253,540	260,000	247,560	245,000
UTMB Shuttles	160,000	160,000	53,333	0
UTMB Performance Evaluation	5,000	0	0	0
Port Cruise Shuttles	183,055	150,000	173,734	0
Sale of equipment	0	0	0	0
Other Revenue	225	200,000	58,156	41,000
HOT Transfer In	200,000	563,686	578,867	1,095,033
General Fund	870,000	800,000	800,000	600,000
Total Revenues	\$4,644,767	\$5,030,686	\$4,587,765	\$4,424,462
Expenditures:				
Administration	\$588,044	\$448,220	\$529,653	\$398,976
Transit System	2,571,149	2,050,827	2,221,108	1,770,715
FTA Maintenance	1,293,755	1,324,953	1,213,768	1,159,061
Bus Trolley System	174,345	563,686	458,512	665,473
Rail Trolley System	0	0	0	429,560
Total Expenditures	\$4,627,292	\$4,387,686	\$4,423,041	\$4,423,785
Excess (deficiency) of revenues over (under) expenditures	\$17,475	\$643,000	\$164,724	\$677
Fund balance at end of year	(\$164,718)	\$478,282	\$6	\$684

	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Personnel summary				
Administration	4.00	4.00	3.00	\$297,566
Transit System	37.00	31.50	22.00	1,146,471
FTA Maintenance	17.00	15.00	15.00	896,133
Bus Trolley System	0.00	6.50	10.50	553,354
Rail Trolley System	0.00	0.00	2.50	154,332
Totals	58.00	57.00	53.00	\$2,340,170

**FY2019 PROPOSED BUDGET
ISLAND TRANSIT FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Administration	588,044	448,220	529,653	398,976
Transit System	2,571,149	2,050,827	2,221,108	1,770,715
FTA Maintenance	1,293,755	1,324,953	1,213,768	1,159,061
Bus Trolley System	174,345	563,686	458,512	665,473
Rail Trolley System	0	0	0	429,560
TOTAL	\$4,627,292	\$4,387,686	\$4,423,041	\$4,423,785

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$3,430,591	\$3,206,626	\$3,274,927	\$3,047,857
Materials and Supplies	398,892	431,148	406,237	385,967
Contractual Services	713,889	638,195	679,624	910,623
Other Charges and Services	83,920	111,717	62,253	79,338
TOTAL	\$4,627,292	\$4,387,686	\$4,423,041	\$4,423,785

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net reduction of \$227,070 includes reduction in overtime and related benefits.

Materials and Supplies -Reduction of \$20,270 attributable to net savings from reduced fuel and parts for buses used on discontinued, underutilized routes in excess of cost of bus trolley service..

Contractual Services - Included are increases (+\$73,188) for Harris County Rides Program, miscellaneous contractual line items (+\$5,890), increase in computer charges (+\$10,260) include a proportional share for licensing and keeping hardware updated city-wide and six month operational cost (+\$141,659) for Rail Trolley System.

Other Charges and Services - Includes a reduction (\$-11,980) in Island Transit's portion of Casualty and Liability and Net decrease of (+\$29,275) for reimbursements from insurance claims.



**FY2019 PROPOSED BUDGET
ADMINISTRATION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$418,199	\$343,347	\$393,460	\$297,566
Materials and Supplies	34,789	45,200	39,837	41,100
Contractual Services	134,776	59,273	96,144	94,113
Other Charges and Services	281	400	212	(33,803)
TOTAL	\$588,044	\$448,220	\$529,653	\$398,976

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Reclassify Public Transportation Manager (-\$38,248), transfer 10% administrative fees (-\$37,646) to Rubber wheel and Rail Trolley System and add salary reimbursement (-\$20,000) from Industrial Development Corporation for Assistant City Manager of Grants and Public Transportation.

Materials and Supplies - Net increase (+\$1,260) in miscellaneous material and supply line items.

Contractual Services - Decrease of (-\$2,030) for miscellaneous contractual line items.

Other Charges and Services - Includes a 25% reimbursement (-\$33,803) from HOT expenditures for non-personnel items.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant City Manager/Grants & Public Transportation	1.00	1.00	1.00	0.75
Public Transportation General Manager	1.00	1.00	1.00	0.75
Accountant	1.00	1.00	1.00	0.75
Senior Administrative Assistant	1.00	1.00	1.00	0.75
TOTAL	4.00	4.00	4.00	3.00

**FY2019 PROPOSED BUDGET
ADMINISTRATION**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$322,663	\$326,310	\$270,085	\$234,996
511002 COLA Increases	0	6,430	0	8,225
511005 Longevity	1,866	1,836	1,492	1,507
511009 Overtime	2,703	0	0	0
511125 Residency Pay	5,000	5,019	3,037	5,019
511410 Separation Vacation	2,048	0	11,752	0
511420 Separation Sick Pay	5,031	0	30,316	0
511510 Group Health Insurance	22,124	26,880	22,912	25,200
511515 Worker's Compensation	387	387	388	259
511520 Group Life Insurance	709	584	910	778
511530 Social Security - Employment	20,366	21,055	19,144	15,484
511535 Medicare - Employer's	4,763	4,924	4,573	3,621
511542 City Employee Retirement	30,538	30,564	28,851	22,477
511650 Salary Reimbursements	0	(80,642)	0	(20,000)
Total Personnel Services	\$418,199	\$343,347	\$393,460	\$297,566
Materials and Supplies				
521065 Office Supplies	2,702	2,000	2,000	1,000
521073 Printed Materials	889	700	400	400
522037 Janitorial Supplies	6,848	7,700	6,995	6,800
522059 Motor Vehicle Parts	174	0	0	0
522099 Other Supplies	100	800	100	400
525031 Electricity	21,876	30,000	26,342	29,000
525032 Natural Gas	2,200	4,000	4,000	3,500
Total Materials and Supplies	\$34,789	\$45,200	\$39,837	\$41,100
Contractual Services				
531004 Consultant Services	66,954	0	0	0
531007 Security Service	6,216	6,000	9,000	6,000
531025 Memberships	2,770	2,000	1,970	2,000
531116 Hazardous Waste Disposal & Supplies	0	1,000	0	500
531125 Other Contracts	22,386	15,000	50,000	50,000
531220 Building Repairs	124	500	250	500
531360 Computer Charges	9,520	11,923	9,336	12,463
532062 Postage	1,286	650	650	650
532065 Printing, Duplication	4,219	4,000	3,500	4,000
532083 Telephone Service	15,966	15,000	15,748	15,000
532084 Cellular Service	2,206	2,200	2,839	2,000
533085 Travel/Training	3,129	1,000	2,851	1,000
Total Contractual Services	\$134,776	\$59,273	\$96,144	\$94,113
Other Charges and Services				
544087 Expense Reimbursement	(60)	0	0	(33,803)
544105 Bank Service Charges	341	400	212	0
Total Other Charges and Services	\$281	\$400	\$212	(\$33,803)
Total Expenses	\$588,044	\$448,220	\$529,653	\$398,976

**FY2019 PROPOSED BUDGET
TRANSIT SYSTEM**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,027,320	\$1,497,786	\$1,680,744	\$1,146,471
Materials and Supplies	34,175	44,700	33,200	39,700
Contractual Services	401,901	397,024	395,847	485,206
Other Charges and Services	107,753	111,317	111,317	99,338
TOTAL	\$2,571,149	\$2,050,827	\$2,221,108	\$1,770,715

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net reduction of \$534,273 includes reduction in overtime and related benefit costs (-\$134,148) and moving eight drivers personnel costs (-\$400,125) to the rubber wheel and trolley routes.

Materials and Supplies - Increases to minor office equipment (\$1,500) and fuel and lubricants (\$5,000).

Contractual Services - Included are increases (+\$73,188) for Harris County Rides Program, miscellaneous contractual line items (+\$5,900) and in computer charges (+\$10,260) include a proportional share for licensing and keeping hardware updated city-wide.

Other Charges and Services - Includes a reduction (\$-11,980) in Island Transit's portion of Casualty and Liability.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Ridership	792,486	744,382	604,381	450,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Public Transportation Operations Manager	1.00	1.00	1.00	0.00
Public Transportation Supervisors	3.00	2.50	2.50	2.00
Public Transportation Dispatcher	1.00	1.00	1.00	1.00
Rail Safety Officer	0.00	0.00	0.00	0.50
Transit Operators	32.00	26.00	26.00	18.50
TOTAL	37.00	30.50	30.50	22.00

**FY2019 PROPOSED BUDGET
TRANSIT SYSTEM**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,187,609	\$927,861	\$1,033,417	\$723,688
511002 COLA Increases	0	18,557	0	14,474
511005 Longevity	8,656	8,627	10,164	10,256
511006 Differential Pay	1,462	904	942	904
511009 Overtime	237,139	50,000	140,000	25,000
511021 Part-time Payroll	35,630	2,440	11,000	7,500
511125 Residency Pay	38,527	40,000	40,000	40,000
511410 Separation Vacation	3,147	400	1,081	0
511420 Separation Sick Pay	1,560	300	560	0
511510 Group Health Insurance	219,202	200,828	195,059	154,560
511515 Workers' Compensation	44,418	39,618	39,618	26,469
511520 Group Life Insurance	4,430	4,355	3,905	2,992
511530 Social Security - Employment	91,100	76,232	76,704	52,701
511535 Medicare - Employer's	21,306	17,827	17,939	12,325
511542 City Employee Retirement	133,134	109,837	110,355	75,602
511655 Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services	\$2,027,320	\$1,497,786	\$1,680,744	\$1,146,471
Materials and Supplies				
521065 Office Supplies	2,211	2,200	2,200	2,200
521067 Minor Office Equipment	0	2,500	1,000	2,500
522025 Fuel And Lubricants	31,963	40,000	30,000	35,000
Total Materials and Supplies	\$34,175	\$44,700	\$33,200	\$39,700
Contractual Services				
530025 Harris County Rides Program	0	0	80,000	153,188
531220 Building Repairs	718	5,000	3,600	5,000
531350 Garage Charges	374,438	353,626	254,017	253,626
531360 Computer Charges	12,693	15,898	45,132	55,392
532065 Printing, Duplication	2,000	3,000	1,000	3,000
532066 Print Shop Charges	162	2,000	75	1,000
533085 Travel/Training	583	2,000	0	1,000
533301 Cleaning Service	11,307	15,500	12,023	13,000
Total Contractual Services	\$401,901	\$397,024	\$395,847	\$485,206
Other Charges and Services				
547070 Insurance Expense	107,753	111,317	111,317	99,338
Total Other Charges and Services	\$107,753	\$111,317	\$111,317	\$99,338
Total Expenses	\$2,571,149	\$2,050,827	\$2,221,108	\$1,770,715

**FY2019 PROPOSED BUDGET
FTA MAINTENANCE**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$888,478	\$922,055	\$829,856	\$896,133
Materials and Supplies	323,941	310,000	328,200	178,500
Contractual Services	105,449	92,898	104,988	104,428
Other Charges and Services	(24,114)	0	(49,276)	(20,000)
TOTAL	\$1,293,755	\$1,324,953	\$1,213,768	\$1,159,061

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increases (+\$61,850) include staffing for the full fiscal year, a 2% cost of living adjustment (+11,520), reduction in workers' compensation (-\$7,100)

Materials and Supplies - Decreases include (-\$151,700) for less spending on motor vehicle parts and funding for minor equipment (+\$2,000) related to undersubscribed routes..

Other Charges and Services - Net decrease of (+\$29,275) for reimbursements from insurance claims.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Fleet Maintenance Supervisor	2.00	2.00	2.00	2.00
Automotive Mechanic	7.00	7.00	7.00	7.00
Automotive Parts Technician	2.00	2.00	2.00	2.00
Bus Service Attendant	6.00	6.00	4.00	4.00
TOTAL	17.00	17.00	15.00	15.00

**FY2019 PROPOSED BUDGET
FTA MAINTENANCE**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$579,091	\$585,582	\$547,600	\$576,212
511002 COLA Increases	0	11,539	0	20,167
511005 Longevity	7,563	7,607	8,117	8,177
511006 Differential Pay	(68)	0	0	0
511009 Overtime	58,217	55,000	37,529	40,000
511125 Residency Pay	20,288	23,000	22,576	23,000
511410 Separation Vacation	285	0	0	0
511420 Separation Sick Pay	136	0	0	0
511510 Group Health Insurance	90,700	100,800	92,382	100,800
511515 Worker's Compensation	21,408	21,408	21,408	14,303
511520 Group Life Insurance	2,146	2,280	2,165	2,325
511530 Social Security - Employment	39,563	42,763	36,029	41,389
511535 Medicare - Employer's	9,253	10,001	8,427	9,680
511542 City Employee Retirement	59,897	62,075	53,623	60,080
511655 Salary Reimbursements-Grants	0	0	0	0
Total Personnel Services	\$888,478	\$922,055	\$829,856	\$896,133
Materials and Supplies				
522055 Minor Tools	2,886	4,000	1,500	3,000
522059 Motor Vehicle Parts	298,002	279,000	310,700	159,000
522099 Other Supplies	23,053	27,000	16,000	16,500
Total Materials and Supplies	\$323,941	\$310,000	\$328,200	\$178,500
Contractual Services				
531125 Other Contracts	14,438	15,000	18,000	17,500
531220 Building Repairs	1,017	1,000	1,189	1,000
531250 Vehicle Repairs	63,765	45,000	45,000	35,000
531360 Computer Charges	12,693	15,898	27,663	36,928
533301 Cleaning Service	13,536	16,000	13,136	14,000
Total Contractual Services	\$105,449	\$92,898	\$104,988	\$104,428
Other Charges and Services				
544098 Reimbursable From Insurance Claims	(24,114)	0	(49,276)	(20,000)
Total Other Charges and Services	(\$24,114)	\$0	(\$49,276)	(\$20,000)
Total Expenses	\$1,293,755	\$1,324,953	\$1,213,768	\$1,159,061

**FY2019 PROPOSED BUDGET
BUS TROLLEY SYSTEM**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$96,595	\$443,438	\$370,867	\$553,354
Materials and Supplies	5,987	31,248	5,000	10,000
Contractual Services	71,763	89,000	82,645	85,217
Other Charges and Services	0	0	0	16,902
TOTAL	\$174,345	\$563,686	\$458,512	\$665,473

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase of \$182,480 attributed to full year's operation and expansion of the for bus trolley system.

Materials and Supplies - Total increase of \$5,000 for motor vehicle parts.

Contractual Services - Included is an increase in computer charges (+\$4,920) include a proportional share for licensing and keeping hardware updated city-wide and decrease (-\$2,350) in garage charges.

Other Charges and Services - Includes a 12.5% reimbursement (+\$16,900) to Transit Administration for HOT expenditures for non-personnel items.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Assistant City Manager/Grants & Public Transportation	0.00	0.00	0.00	0.1250
Public Transportation General Manager	0.00	0.00	0.00	0.0000
Grants Manager	0.00	0.00	0.00	0.1250
Senior Administrative Assistant	0.00	0.00	0.00	0.1250
Public Transportation Manager	0.00	0.50	0.50	0.1250
Transit Operators	0.00	6.00	6.00	10.00
Rail Safety Officer	0.00	0.00	0.00	0.00
TOTAL	0.00	6.50	6.50	10.50

**FY2019 PROPOSED BUDGET
BUS TROLLEY SYSTEM**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$64,112	\$272,779	\$236,890	\$367,075
511002 COLA Increases	0	5,456	0	7,342
511005 Longevity	0	100	100	48
511009 Overtime	5,345	25,000	30,000	30,000
511125 Residency Pay	4,330	37,560	1,000	0
511410 Separation Vacation	673	2,500	2,500	2,500
511510 Group Health Insurance	10,477	47,812	47,812	71,400
511515 Workers' Compensation	0	4,800	4,800	1,200
511520 Group Life Insurance	214	416	750	252
511530 Social Security - Employment	4,339	18,541	18,541	27,383
511535 Medicare - Employer's	1,015	4,338	4,338	6,404
511542 City Employee Retirement	6,091	24,136	24,136	39,750
Total Personnel Services	\$96,595	\$443,438	\$370,867	\$553,354
Materials and Supplies				
522059 Motor Vehicle Parts	5,476	31,248	5,000	10,000
522099 Other Supplies	511	0	0	0
Total Materials and Supplies	\$5,987	\$31,248	\$5,000	\$10,000
Contractual Services				
531250 Vehicle Repairs	0	25,000	10,000	10,000
531350 Garage Charges	71,763	64,000	57,942	55,590
531360 Computer Charges	0	0	14,703	19,627
Total Contractual Services	\$71,763	\$89,000	\$82,645	\$85,217
Other Charges and Services				
544087 Expense Reimbursement	0	0	0	16,902
Total Other Charges and Services	\$0	\$0	\$0	\$16,902
Total Expenses	\$174,345	\$563,686	\$458,512	\$665,473

**FY2019 PROPOSED BUDGET
RAIL TROLLEY SYSTEM**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$0	\$0	\$154,332
Materials and Supplies	0	0	0	116,667
Contractual Services	0	0	0	141,659
Other Charges and Services	0	0	0	16,902
TOTAL	\$0	\$0	\$0	\$429,560

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase of \$154,332 attributed to a six month operation and funding for rail trolley system.

Materials and Supplies - Total increase of \$116,667 for a six month operation of rail trolley system.

Contractual Services - Total increase of \$141,659 for a six month operation of rail trolley system.

Other Charges and Services - Total increase of \$16,902 for a six month operation of rail trolley system.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
ACM-Grants & Public Transportation	0.00	0.00	0.00	0.125
Public Transportation Manager	0.00	0.00	0.00	0.125
Grants Manager	0.00	0.00	0.00	0.125
Senior Administrative Assistant	0.00	0.00	0.00	0.125
Transit Operators	0.00	0.00	0.00	1.50
Rail Safety Officer	0.00	0.00	0.00	0.50
TOTAL	0.00	0.00	0.00	2.500

**FY2019 PROPOSED BUDGET
RAIL TROLLEY SYSTEM**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$0	\$0	\$0	\$119,198
511002 COLA Increases	0	0	0	2,384
511005 Longevity	0	0	0	48
511009 Overtime	0	0	0	5,000
511125 Residency Pay	0	0	0	2,500
511510 Group Health Insurance	0	0	0	8,820
511515 Workers' Compensation	0	0	0	600
511520 Group Life Insurance	0	0	0	62
511530 Social Security - Employment	0	0	0	5,854
511535 Medicare - Employer's	0	0	0	1,369
511542 City Employee Retirement	0	0	0	8,497
Total Personnel Services	\$0	\$0	\$0	\$154,332
Materials and Supplies				
522025 Fuel And Lubricants	0	0	0	16,667
522059 Motor Vehicle Parts	0	0	0	66,667
522099 Other Supplies	0	0	0	33,333
Total Materials and Supplies	\$0	\$0	\$0	\$116,667
Contractual Services				
531350 Garage Charges	0	0	0	136,803
531360 Computer Charges	0	0	0	4,856
Total Contractual Services	\$0	\$0	\$0	\$141,659
Other Charges and Services				
544099 Miscellaneous Expense	0	0	0	16,902
Total Other Charges and Services	\$0	\$0	\$0	\$16,902
Total Expenses	\$0	\$0	\$0	\$429,560



Debt Service Fund

FY2019 PROPOSED BUDGET DEBT SERVICE FUND

Overview

The Debt Service fund is used to capture debt service payments and corresponding revenue for all tax supported debt. This includes (1) General Obligation bonds approved by the voters and payable with property tax revenue, (2) General Obligation Refunding bonds issued under state law and the city charter to reduce interest costs on outstanding bonds of all types, and (3) Tax-supported revenue bonds payable with revenue streams from other sources. This includes

Not included in the Debt Service fund is principal and interest paid on revenue supported Water and Sewer bonds. Those payments are budgeted in the Waterworks and Sewer funds, respectively. Refer to the Capital Improvements section for a detailed discussion of tax supported and revenue bond debt service.

Debt Limitation

No general obligation debt limitation is imposed on the City under current State law or the city's Home Rule Charter; however, State law and the City's Charter limit the City's ad valorem tax rate.

OUTSTANDING DEBT AS OF OCTOBER 1, 2018			
Debt and Funding Source	Principal	Interest	Total
Debt Service Fund (Property Taxes)			
General Obligation Bonds	\$21,315,000	\$10,023,500	\$31,338,500
General Obligation Refunding Bonds	\$9,816,276	\$1,956,218	\$11,772,494
Certificate of Obligations	\$0	\$0	\$0
Subtotal Property Tax Supported Debt Service	\$31,131,276	\$11,979,718	\$43,110,994
Hotel Occupancy Tax Revenue Bonds	\$22,605,000	\$7,298,856	\$29,903,856
Wharves Authority Revenue Bonds	\$2,873,672	\$3,446,328	\$6,320,000
Water Fund Debt Service			
Certificate of Obligations	\$17,458,200	\$13,079,826	\$30,538,026
GO Refunding Bonds	\$6,779,230	\$2,282,813	\$9,062,043
Revenue Bonds	\$8,691,800	\$3,076,450	\$11,768,250
Subtotal Water Fund Debt Service	\$32,929,230	\$18,439,089	\$51,368,319
Sewer Fund Debt Service			
Certificate of Obligations	\$14,871,800	\$11,142,074	\$26,013,874
GO Refunding Bonds	\$6,719,495	\$2,278,269	\$8,997,764
Revenue Bonds	\$11,563,200	\$3,158,950	\$14,722,150
Subtotal Sewer Fund Debt Service	\$33,154,495	\$16,579,293	\$49,733,788
Total Outstanding Debt	\$122,693,673	\$57,743,284	\$180,436,957

As of October 1, 2018, the City of Galveston will have a total outstanding bonded indebtedness of \$180.4 million, including \$122.7 in principal and \$57.7 million in interest. Property taxes support payments for \$43.1 million of this total, including \$31.1 million in principal and \$12.0 million in interest.

**FY2019 PROPOSED BUDGET
DEBT SERVICE FUND BY LINE ITEM**

REVENUES	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
311100 Property Taxes - Current	\$1,865,436	\$3,958,400	\$3,912,800	\$2,986,700
311110 Property Taxes - Delinquent	30,626	40,000	35,000	35,000
361110 Interest Earned-Operating	30,916	34,000	34,000	40,750
379820 Central Services - Transfer In	233,049	0	0	0
379825 Infrastructure/Debt - Transfer In	0	0	0	2,130,362
TOTAL REVENUES	\$2,160,028	\$4,032,400	\$3,981,800	\$5,192,812
DEBT SERVICE PAYMENTS				
571010 Interest Expenditure	545,684	1,237,239	1,237,239	1,957,521
571040 Agent Fees	12,190	7,050	7,050	7,300
571050 Principal Expenditure	1,441,770	2,818,170	2,818,170	3,227,991
571070 Other Expenditures	750	0	0	0
Total Debt Service	\$2,000,394	\$4,062,459	\$4,062,459	\$5,192,812
TOTAL EXPENDITURES	\$2,000,394	\$4,062,459	\$4,062,459	\$5,192,812
REVENUES OVER/(UNDER) EXPENDITURES	\$159,633	(\$30,059)	(\$80,659)	\$0
BEGINNING FUND BALANCE- RESTRICTED	\$1,518,471	\$1,678,104	\$1,678,104	\$1,597,445
ENDING FUND BALANCE-RESTRICTED	\$1,678,104	\$1,648,045	\$1,597,445	\$1,597,445

HIGHLIGHTS

Property Tax Rate - This year's proposed debt service property tax rate is \$0.0525 per \$100 of taxable value. This is \$0.0175 per \$100 of taxable value and \$995,600 in property tax revenues less than last year's \$0.07 rate would have generated.

Infrastructure and Debt Service Fund Transfer In - This transfer includes: (1) An estimated \$1.5 million in new debt service for the \$20 million sale being conducted this fall to provide funding for streets and drainage projects approved in the May 2017 bond election, (2) the reduction in the current debt service payment schedule (-\$366,000), and (3) the net amount needed to replace the revenue tied to the reduced debt service tax rate (+\$997,600).

Other debt service amounts paid from non-tax revenue are shown below:

Self-Supporting Debt	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Hotel Occupancy Tax	1,761,426	1,788,013	1,788,013	1,811,212
Galveston Wharves	2,968,200	2,886,900	2,886,900	3,160,750
Self-Supporting Debt Subtotal	\$4,729,626	\$4,674,913	\$4,674,913	\$4,971,962

Enterprise Funds

FY 2019 PROPOSED BUDGET ENTERPRISE FUNDS SUMMARY

Overview

The City has maintained for some time five funds as enterprise funds which is to say they are operated like a business enterprise. This year's Proposed Budget consolidates the Waterworks and Sewer Fund budgets into the Combined Utility System Fund. This will make accounting and reporting more efficient, and follow the industry standards and best practices as far as water and sewer utility systems are concerned.

The funds in this section are accounted for on a full accrual basis and budgeted on a modified accrual basis. The difference is to recognize that the purpose of the budget is to adequately plan, manage and control the use of enterprise fund cash. Further, the role of the City Council in approving a modified accrual budget is to control how enterprise fund cash is used during the course of the fiscal year.

FY 2019 Enterprise Fund Highlights

The **Combined Utility System Fund** (including the Waterworks and Sewer system funds) is primarily funded through customer charges that are tied to water usage. The new Combined Utility Fund Proposed Budget includes \$37.1 million in operating expenditures, a \$1 million increase over the total budgets for FY 2018 for water and sewer. The Budget also includes planned transfers to water and sewer improvement funds of an additional \$1.87 million, with an ending fund balance of \$10.4 million. The Budget assumes no rate increase for FY 2019 although discussions are underway to consider the need for such an increase in FY 2019 given the future plans for bond sales to support the CIP.

The **Sanitation Fund** provides funding through fees charged to customers for the City's garbage collection and disposal services as well as its recycling center operation. The Proposed Budget for FY 2019 of \$7.4 million includes \$1.39 million to replace 2 litter trucks (\$400,000), two garbage packers (\$256,000), two rear end loaders (\$380,000); one automated truck (\$300,000) and provide \$50,000 toward a new recycling building.

The **Drainage fund** is financed through fees charged through the water bill specifically for drainage. Drainage fund personnel perform maintenance on the City's storm sewer and open ditch drainage systems. The FY 2019 Proposed Budget includes \$3.56 million, \$1.1 million of which will replace a crew cab pickup truck (+\$27,300), a Godwin pump (\$38,100), a wheel loader (\$48,300) and buy a new large vacuum truck (\$431,000), a new tracked excavator (\$265,000), and a new Gradall (\$240,000). The budget also includes \$25,000 for drainage area staff furniture in the new Public Works building.

The **Airport fund** is funded through income from Scholes Airport tenants and customers. The Airport proposes to continue enhancing the airport facilities and improving its business practices in FY 2019.

Additional information on Enterprise Fund revenue, particularly water and sewer customer charges, can be found in the Citywide Revenue Summary. Detailed explanations of every Enterprise Fund budget, including the associated line item detail can be found in the appropriate section for that budget.

FY2019 PROPOSED BUDGET

ENTERPRISE FUNDS
Summary Schedule of Revenues and Expenditures

	FY2017 Actual	FY2018 Budget	FY2018 Estimated	FY2019 Proposed
Beginning Fund Balance				
Combined Utility System Fund	\$11,602,597	\$11,877,662	\$11,877,662	\$12,358,343
Sanitation Fund	3,301,761	3,328,925	3,328,925	2,460,379
Drainage Utility Fund	1,757,888	2,062,063	2,062,063	2,272,420
Scholes Airport Fund	1,324,650	1,543,012	1,543,012	988,394
Total	\$17,986,896	\$18,811,662	\$18,811,662	\$18,079,536
Revenues				
Combined Utility System Fund	\$37,406,381	\$37,689,420	\$36,600,882	\$36,938,500
Sanitation Fund	5,515,525	6,166,067	6,197,830	6,326,213
Drainage Utility Fund	2,881,143	2,908,480	2,805,865	2,856,440
Scholes Airport Fund	2,700,276	1,105,729	1,349,882	1,113,161
Total	\$48,503,325	\$47,869,696	\$46,954,459	\$47,234,314
Expenditures				
Combined Utility System Fund	\$32,696,170	\$36,129,462	\$34,176,395	\$37,065,561
Sanitation Fund	5,314,114	5,802,434	5,945,513	6,020,185
Drainage Utility Fund	2,340,755	2,596,237	2,161,508	2,483,090
Scholes Airport Fund	1,776,630	1,245,824	1,244,775	1,277,109
Total	\$42,127,670	\$45,773,956	\$43,528,190	\$46,845,944
Revenues over/(under) Expenditures				
Combined Utility System Fund	\$4,710,212	\$1,559,959	\$2,424,488	(\$127,061)
Sanitation Fund	201,410	363,634	252,317	306,028
Drainage Utility Fund	540,388	312,244	644,357	373,350
Scholes Airport Fund	923,645	(140,095)	105,108	(163,948)
Total	\$6,375,655	\$2,095,740	\$3,426,269	\$388,370
Transfer to improvement account/Capital outlay				
Combined Utility System Fund	\$4,419,410	\$2,532,634	\$1,943,807	\$1,866,000
Sanitation Fund	174,246	1,120,863	1,120,863	1,391,000
Drainage Utility Fund	236,213	434,000	434,000	1,074,700
Scholes Airport Fund	705,283	659,726	659,726	430,000
Total	\$5,535,152	\$4,747,223	\$4,158,396	\$4,761,700
Appropriation of Fund Balance				
Combined Utility System Fund	\$290,802	(\$972,676)	\$480,681	(\$1,993,061)
Sanitation Fund	27,164	(757,230)	0	(1,084,972)
Drainage Utility Fund	304,175	(121,757)	210,357	(701,350)
Scholes Airport Fund	0	0	(554,618)	(593,948)
Total	\$622,141	(\$1,851,662)	\$136,420	(\$4,373,330)
Ending Fund Balances				
Combined Utility System Fund	\$11,893,399	\$10,904,986	\$12,358,343	\$10,365,282
Sanitation Fund	3,328,925	2,571,696	2,460,379	1,375,408
Drainage Utility Fund	2,062,063	1,940,307	2,272,420	1,571,071
Scholes Airport Fund	1,543,012	743,191	988,394	394,446
Total	\$18,827,399	\$16,160,179	\$18,079,536	\$13,706,206

**FY 2019 PROPOSED BUDGET
ENTERPRISE FUNDS EXPENDITURE OVERVIEW**

Expenditure Summaries by Fund

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Combined Utility System Fund	35,789,198	38,662,096	36,120,201	38,931,561
Sanitation	5,486,214	6,923,297	7,066,376	7,411,185
Drainage Utility	2,574,186	3,030,237	2,595,508	3,557,790
Airport	2,444,388	1,905,550	1,904,501	1,707,109
Enterprise Fund Total	\$46,293,986	\$50,521,179	\$47,686,586	\$51,607,644

Expenditure Summaries by Category

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$11,729,494	\$12,885,745	\$12,335,205	\$13,496,306
Materials and Supplies	2,022,407	3,464,925	2,891,845	3,115,864
Contractual Services	4,906,609	5,792,262	5,338,821	5,809,002
Other Charges and Services	14,303,433	15,460,287	14,684,925	15,483,842
Operating Transfers	5,951,888	3,613,124	3,133,408	2,618,941
Capital Outlay	1,182,716	2,608,392	2,607,838	3,828,500
Debt Service	6,197,440	6,696,444	6,694,545	7,255,189
Enterprise Fund Total	\$46,293,986	\$50,521,179	\$47,686,586	\$51,607,644

See the following pages for detailed discussions of each budget.

**FY2019 PROPOSED BUDGET
COMBINED UTILITY FUND SUMMARY**

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	11,602,597	11,877,662	11,877,662	12,358,343
Revenues:				
Metered customers	\$36,110,133	\$36,608,000	\$35,553,000	\$35,932,000
Service connections	515,594	530,460	501,447	520,500
Waste hauler fees	113,610	104,000	110,730	110,000
Interest earned	81,298	89,360	78,904	54,000
Penalties on account	410,716	351,600	279,000	316,000
Other revenues	175,030	6,000	77,801	6,000
Total revenues	\$37,406,381	\$37,689,420	\$36,600,882	\$36,938,500
Expenses:				
Management services	\$2,100,071	\$913,573	\$806,454	\$779,446
Utility Billing	1,214,809	2,113,540	1,719,028	1,907,015
Supply	1,496,137	1,747,386	1,622,271	1,757,729
Distribution	2,339,868	2,009,724	1,791,623	2,159,138
Industrial Pretreatment	266,690	365,846	315,112	337,594
Collection	2,808,801	3,209,370	3,376,897	4,027,601
Wastewater Treatment Plant	2,925,022	4,405,546	3,987,035	4,136,185
Cost of Water	10,674,698	11,493,433	10,741,081	11,376,200
Debt Service	6,197,439	6,695,244	6,694,045	7,254,689
Transfer to Tech. Improvement Fund	0	0	117,400	0
Other Expenses	2,658,097	3,175,800	3,005,449	3,329,964
Total expenses	\$32,681,633	\$36,129,462	\$34,176,395	\$37,065,561
Net income (loss)	\$4,724,749	\$1,559,959	\$2,424,488	(\$127,061)
Transfer to improvement funds	4,419,410	2,532,634	1,943,807	1,866,000
Prior year adjustment	(\$14,537)	\$0	\$0	\$0
Ending balance	\$11,893,399	\$10,904,986	\$12,358,343	\$10,365,282
90 Day Reserve	\$8,058,485	\$8,908,634	\$8,427,056	\$9,139,453
120 Day Reserve	\$10,744,646	\$11,878,179	\$11,236,075	\$12,185,938

Personnel summary	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY2019 PROPOSED
Management Services	5.45	5.45	4.25	\$572,914
Utility Billing	20.63	20.50	20.50	1,098,282
Supply	11.25	11.50	11.50	770,621
Distribution	20.50	20.00	20.00	1,089,889
Industrial Pretreatment	4.00	4.00	4.00	240,495
Collections	41.25	39.00	39.00	2,119,302
Wastewater Treatment Plant	29.25	32.50	32.50	1,916,007
Totals	132.33	132.95	131.75	\$7,807,511

BUDGET HIGHLIGHTS

- The Waterworks fund does not include an increase to the water rate in FY2019. A 2% growth rate increase has been factored into the revenue.
- The Budget also reflects a \$635,000 increase in costs for Gulf Coast Water Authority (GCWA).
- Also, included is an increase of \$560,000 in debt service for the scheduled payments for the water and sewer bond sale planned for early 2019.

**FY2019 PROPOSED BUDGET
WATERWORKS FUND SUMMARY**

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	5,629,260	4,831,887	4,831,887	5,147,105
Revenues:				
Metered customers	\$21,008,671	\$21,486,000	\$20,400,000	\$20,482,000
Service connections	411,869	422,460	405,760	412,500
Interest earned	41,115	35,000	27,682	0
Penalties on account	204,176	180,000	143,008	180,000
Other revenues	21,948	6,000	55,722	6,000
Total revenues	\$21,687,780	\$22,129,460	\$21,032,172	\$21,080,500
Expenses:				
Management services	\$401,071	\$456,786	\$404,760	\$389,756
Utility Billing	605,881	1,056,770	865,420	953,365
Supply	1,496,137	1,747,386	1,622,271	1,757,729
Distribution	2,339,868	2,009,724	1,791,623	2,159,138
Cost of Water	10,674,698	11,493,433	10,741,081	11,376,200
Debt Service	2,828,957	3,096,729	3,095,530	3,661,994
Transfer to Technology Improvement Fund	0	0	58,700	0
Other Expenses	1,403,593	1,581,175	1,548,742	1,732,396
Total expenses	\$19,750,206	\$21,442,003	\$20,128,127	\$22,030,578
Net income (loss)	\$1,937,574	\$687,457	\$904,045	(\$950,078)
Transfer to improvement account	2,720,410	1,177,655	588,828	962,000
Prior year adjustment	(\$14,537)	\$0	\$0	\$0
Ending balance	\$4,831,887	\$4,341,689	\$5,147,105	\$3,235,027
90 Day Reserve	\$4,869,914	\$5,287,069	\$4,963,100	\$5,432,197
120 Day Reserve	\$6,493,218	\$7,049,426	\$6,617,466	\$7,242,930
Personnel summary	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Water - Management Services	2.725	2.725	2.125	\$286,490
Water - Utility Billing	10.313	10.250	10.250	548,999
Water - Supply	11.25	11.50	11.50	770,621
Water - Distribution	20.50	20.00	20.00	1,089,889
Totals	44.788	44.475	43.875	\$2,695,999

BUDGET HIGHLIGHTS

- The Waterworks fund does not include an increase to the water rate in FY2019. Consumption is down due to conservation.
- The Budget also reflects a \$635,000 increase in costs for Gulf Coast Water Authority (GCWA). This increase is attributable for the Thomas Mackey WTP for the Distribution line south and causeway capital costs.
- Also, included is an increase of \$566,500 in debt service for six months of payments for a \$15 million revenue bond sale in spring of 2019.
- An increase of \$675,000 is programmed for transfer to the Water Improvement Account for FY 2019 CIP projects.

**WATERWORKS FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Management Services	\$401,071	\$456,786	\$404,760	\$389,756
Utility Billing	605,881	1,056,770	865,420	953,365
Supply	1,496,137	1,747,386	1,622,271	1,757,729
Distribution	2,339,868	2,009,724	1,791,623	2,159,138
Cost of Water	10,674,698	11,493,433	10,741,081	11,376,200
Debt Service	2,828,957	3,096,729	3,095,530	3,661,994
Other expenses	1,403,593	1,581,175	1,548,742	1,732,396
Transfer to Technology Improvement Fund	0	0	58,700	0
Subtotal	19,750,206	21,442,003	20,128,127	22,030,578
Transfer to Improvement Fund	2,720,410	1,177,655	588,828	962,000
Waterworks Fund Total	\$22,470,616	\$22,619,658	\$20,716,955	\$22,992,578

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,332,419	\$2,740,547	\$2,514,713	\$2,734,792
Materials and Supplies	890,387	1,021,110	892,170	993,810
Contractual Services	1,168,170	1,408,209	1,093,278	1,261,994
Other Charges and Services	12,104,295	13,043,010	12,341,988	13,068,249
Operating Transfers	2,755,850	1,210,053	679,276	984,440
Capital Outlay	390,537	100,000	100,000	287,300
Debt Service	2,828,957	3,096,729	3,095,530	3,661,994
Special Programs and Events	0	0	0	0
Waterworks Fund Total	\$22,470,616	\$22,619,658	\$20,716,955	\$22,992,578

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel services - Net increase (+\$220,100) for the addition of Assistant Director of Municipal Utilities (\$53,000 for water share), 2% COLA (\$38,800), filling positions at a higher rate than in FY 2018 (\$213,000), less overtime and related benefits (-\$35,000), reduction (-\$34,600) to reflect portions of positions for Public Information Office moved to Community Relations budget in Central Service Internal Service Fund in FY 2019.

Materials and Supplies - Increase (\$101,600) due to increasing cost of electricity and maintenance supplies as new facilities are put into operation.

Contractual Services - Increase (\$168,700) attributed to increase in citywide charges for technology services (\$31,000), garage charges (+18,000), maintenance contracts (+\$50,000), communications (\$16,500), grounds maintenance (+\$15,000)

Other Charges and Services - Increase (\$726,300) largely due to increased cost of water provided by and charged from Gulf Coast Water Authority (\$635,000); also, increased bank charges (\$13,700), and Water fund share of Community Outreach/Public Information internal service fund (\$84,500) net of reduction in insurance charges and City Hall maintenance (-\$29,800).

Capital Outlay - Total (\$287,300) includes \$126,500 for new vehicles, \$88,000 for replacement vehicles, and \$62,500 for water staff share of furnishings in new Public Works Building.

Operating Transfers - Increase (\$627,000) explained by increased cash needs for water CIP cash projects in FY 2019.

Debt Service - Includes an increase (+\$560,680) for FY 2019 debt service for water bonds to be sold in spring 2019.



Management Services Division (Waterworks Share)

Division Mission

The mission of the Management Services Division is to provide excellent leadership and administrative support for the Public Works and Municipal Utilities Department in pursuit of the Departmental Goal of "...efficiency, effectiveness, and customer service..."

Accomplishments

- Implementation of new work-order system.
- Issued Annual Water Quality Report.
- Managed Public Works payment processing.
- Oversaw the installation of GPS units in various City vehicles.
- Oversaw and reported Public Works activities related to Hurricane Harvey Recovery.

Goals

- Initiation of the Capital Improvement Project Management Program.
- Become fully operational with the new work-order system.
- Issue EPA mandated Annual Water Quality Report (Consumer Confidence Report).
- Complete installation of GPS units in all vehicles within the department.
- Continue providing excellent customer service while functioning as the community's first point of contact on public works matters.
- Continue staff development for staff through the Galveston Leadership Development program.

**FY2019 PROPOSED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$302,275	\$340,946	\$321,106	\$286,490
Materials and Supplies	11,225	15,560	14,423	15,560
Contractual Services	87,571	100,280	69,231	75,706
Capital Outlay	0	0	0	12,000
TOTAL	\$401,071	\$456,786	\$404,760	\$389,756

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Reduction of \$34,600 to reflect portions of position for Public Information Office moved to Community Relations budget in Central Service Internal Service Fund in FY 2019.

Materials and Supplies - Minor increase for office supplies (+\$1,100).

Contractual Services - Increase over FY 2018 Estimate in allocated City wide charges for technology services (+\$6,400).

Capital Outlay - Purchase a service van in FY 2019

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Service Request Reported	26,034	28,442	30,258	32,145
Design Projects Managed	30	45	40	40

Note: Performance measures are for Management Services overall.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
ACM Development & Muni Service	0.35	0.35	0.25	0.25
Director of Public Works	0.125	0.125	0.125	0.125
Director of Administration & Sanitation	0.25	0.25	0.25	0.25
Chief Surveyor	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Communications Director/PIO	0.25	0.25	0.25	0.00
Communications Specialist	0.25	0.25	0.25	0.00
Administrative Assistant	0.50	0.50	0.50	0.50
TOTAL	2.725	2.725	2.625	2.125

**FY2019 PROPOSED BUDGET
MANAGEMENT SERVICES (WATERWORKS SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$200,634	\$182,050	\$169,777	\$145,035
511005 Longevity	557	495	610	619
511006 Differential Pay	464	452	462	452
511009 Overtime	2,247	0	498	0
511125 Residency Pay	1,782	1,355	1,077	1,355
511510 Group Health Insurance	17,689	25,032	18,602	14,280
511515 Worker's Compensation	226	226	226	151
511520 Group Life Insurance	513	642	471	47
511530 Social Security - Employment	12,589	11,430	10,754	9,143
511535 Medicare - Employer's	2,958	2,673	2,535	2,138
511542 City Employee Retirement	18,652	16,591	16,009	13,271
511650 Salary Reimbursements	52,867	100,000	100,085	100,000
511655 Salary Reimbursements-Grants	(8,901)	0	0	0
Total Personnel Services	\$302,275	\$340,946	\$321,106	\$286,490
Materials and Supplies				
521065 Office Supplies	7,242	10,500	9,632	10,500
522013 Clothing	1,552	1,560	1,494	1,560
522038 Safety Supplies	0	0	64	0
522055 Minor Tools	0	0	277	0
525031 Electricity	2,431	3,500	2,956	3,500
Total Materials and Supplies	\$11,225	\$15,560	\$14,423	\$15,560
Contractual Services				
531005 Other Services	270	1,120	500	1,000
531025 Memberships	222	1,120	350	1,000
531028 Software Licenses	494	2,000	4,500	5,475
531240 Maintenance Contracts	6,534	8,960	7,688	8,960
531350 Garage Charges	18,906	17,418	10,813	6,756
531360 Computer Charges	25,347	31,747	11,847	15,815
532062 Postage	5,534	5,100	4,321	5,100
532065 Printing, Duplication	9,006	10,000	8,881	10,000
532066 Print Shop Charges	1,218	200	2,161	200
532083 Telephone Service	11,280	11,615	8,328	10,500
532084 Cellular Service	1,627	1,500	1,430	1,400
532086 Other Communications	4,916	7,500	4,915	7,500
532087 Air card Service	744	500	660	500
533085 Travel/Training	1,476	1,500	2,837	1,500
Total Contractual Services	\$87,571	\$100,280	\$69,231	\$75,706
Capital Outlay				
564003 Vehicle Capital Outlay	0	0	0	12,000
Total Capital Outlay	\$0	\$0	\$0	\$12,000
Total Expenses	\$401,071	\$456,786	\$404,760	\$389,756



Utility Billing Division (Waterworks Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Re-sequenced water meter account locations into the proper routes for more efficient meter readings.
- Processed over 2,100 adjustments to customer's billing charges as a result of the winter freeze.
- Reduced the number of unread meters to 200 per month.
- Answered 92% of all customer calls on their first attempt.
- Reduced the number of outstanding, unresolved customer concerns by 220; only 25 concerns previously submitted remaining open.

Goals

- Re-design the utility billing statement to make it easier for customers to understand.
- Foster an environment in which potential and existing customers experience an unmatched level of customer service.
- Promote staff development through cross training initiatives and established training programs.
- Continue downward trend of unread meters on a monthly basis.

**FY2019 PROPOSED BUDGET
UTILITY BILLING (WATERWORKS SHARE)**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$341,219	\$534,753	\$512,333	\$548,999
Materials and Supplies	19,151	207,800	142,371	155,100
Contractual Services	168,700	218,592	128,762	153,641
Other Charges and Services	76,811	95,625	81,954	95,625
TOTAL	\$605,881	\$1,056,770	\$865,420	\$953,365

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Increase of \$36,700 due to filling Accountant position at 50% of cost (\$33,000) and slight adjustments in other accounts.

Materials and Supplies - Increase in several supply accounts based on year of experience with meter field group as a part of this organization (\$13,100).

Contractual Services - Increase in City wide charges for technology services (+\$6,700), maintenance contracts (+\$14,600) for software, garage charges (+\$16,600) for meter services group.

Other Charges and Supply - Increase in bank service charges (+\$11,500) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of Customers	20,242	22,266	23,780	23,900
Field investigations and follow up	11,204	10,643	8,522	9,720
Average number of meters not transmitting consumption accurately monthly	850	600	200	150
No. of pre-billing consumption adjustments	121	3,432	3,613	2,472
Amount of pre-billing consump. adjustments	\$105,459	\$117,312	\$90,517	\$75,000
Active customers delinquent over 90 days	1,474	120	900	700
Over 90 day balances for active customers	\$603,143	\$482,514	\$579,403	\$550,000
Customers paying monthly by auto payment	3,627	3,989	4,200	4,500
Number of e-bill customers monthly	3,039	3,342	4,509	4,700
Customers with active payment arrangements	339	380	50	200
Funds under active payment arrangements	\$12,992	\$16,000	\$6,500	\$15,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Collections Specialist	0.375	0.375	0.375	0.375
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
Sr. Utility Customer Service Specialist	0.750	0.375	0.375	0.375
Utility Customer Service Specialist	3.375	3.375	3.375	3.375
Accountant	0.000	0.500	0.500	0.500
Administrative Assistant	0.188	0.000	0.000	0.000
Meter Services Supervisor	0.500	0.500	0.500	0.500
Meter Service Technician	3.500	3.500	3.500	3.500
Sr. Meter Service Technician	0.500	0.500	0.500	0.500
TOTAL	10.313	10.250	10.250	10.250

**FY2019 PROPOSED BUDGET
UTILITY BILLING (WATERWORKS SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$218,922	\$357,906	\$341,481	\$370,688
511005 Longevity	1,465	1,575	2,097	2,100
511006 Differential Pay	1,195	1,355	1,368	1,355
511009 Overtime	34,060	28,125	26,406	28,125
511125 Residency Pay	3,677	6,573	6,600	6,573
511510 Group Health Insurance	38,231	68,880	68,989	68,880
511515 Worker's Compensation	415	3,138	3,138	2,097
511520 Group Life Insurance	743	1,345	1,286	2,083
511530 Social Security - Employment	15,500	24,523	22,080	24,986
511535 Medicare - Employer's	3,625	5,735	5,163	5,843
511542 City Employee Retirement	23,387	35,598	33,725	36,269
Total Personnel Services	\$341,219	\$534,753	\$512,333	\$548,999
Materials and Supplies				
521065 Office Supplies	4,979	8,000	4,943	8,000
521067 Minor Office Equipment	434	3,750	500	3,750
521073 Printed Materials	12,378	9,750	9,500	9,750
522011 Chemicals	0	113	0	0
522013 Clothing	335	2,850	353	2,850
522037 Janitorial supplies	0	340	610	500
522038 Safety Supplies	0	1,050	0	1,050
522055 Minor Tools	0	3,400	415	3,400
522056 Minor Equipment	1,026	151,125	75,000	75,000
522065 Paint and Lumber	0	150	0	150
522075 Pipe and Plumbing Supplies	0	26,622	51,000	50,000
522085 Equipment Parts	0	650	50	650
Total Materials and Supplies	\$19,151	\$207,800	\$142,371	\$155,100
Contractual Services				
531004 Consultant Services	0	0	0	0
531007 Security Service	1,088	1,125	3,764	3,800
531015 Temporary Employee Services	10,080	4,781	5,000	4,781
531124 Towing Payments	0	50	0	50
531125 Other Contracts	(23)	1,000	543	1,000
531230 Equipment Repairs	0	750	200	750
531240 Maintenance Contracts	15,537	30,375	15,749	30,375
531320 Equipment Rental	4,685	5,250	4,685	5,250
531350 Garage Charges	0	16,566	15,855	16,566
531360 Computer Charges	72,176	94,399	20,056	26,773
532062 Postage	58,635	48,750	43,351	48,750
532065 Printing, Duplication	150	1,450	150	1,450
532066 Print Shop Charges	525	1,400	11,893	1,400
532083 Telephone Service	5,531	7,150	6,590	7,150
532084 Cellular Service	212	876	494	876
532086 Other Communications	68	795	132	795
533085 Travel/Training	37	3,875	300	3,875
Total Contractual Services	\$168,700	\$218,592	\$128,762	\$153,641
Other Charges and Services				
544105 Bank Service Charges	76,811	95,625	81,954	95,625
Total Other Charges and Services	\$76,811	\$95,625	\$81,954	\$95,625
Total Expenses	\$605,881	\$1,056,770	\$865,420	\$953,365



Supply Division

Division Mission

The mission of the Supply Division is to maintain and operate all water pump stations and water storage facilities in accordance with EPA and TCEQ regulations in order to protect the health of the City of Galveston's citizens and visitors.

Accomplishments

- Implemented a Water System Leak Detection Study resulting in the reduction of water loss. Maintained regulatory compliant system meeting TCEQ and EPA drinking water regulations.
- Continued construction on the 59th Street Water Pump Station.
- Initiated the design and installation of a disinfection systems for Water Wells 2A, 6A, 10, 12, 13, 16 and 17.
- Designed and initiated the rehabilitation of well numbers 9 & 11.
- Commenced the design of the 30 Inch Causeway Water Line Project.
- Completed the 30th Street Ground Storage Tank Rehabilitation Project.
- Updated the City of Galveston Drinking Water Master Plan.

Goals

- Maintain regulatory compliance with the Safe Drinking Water Act as implemented by the TCEQ and EPA.
- Complete the construction on the 59th Street Water Pump Station.
- Complete the rehabilitation for Water Wells 2A, 6A, 9, 10, 11, 12, 13, 16 and 17.
- Complete the installation of a disinfection systems for Water Wells 2A, 6A, 10, 12, 13, 16 and 17.
- Commence the design of the Pirate's Beach - Lafitte's Cove Water Loop System.
- Complete the design and begin construction of the Airport Pump Station Pump, Control and Tank Upgrades.
- Complete the 59th Street Ground Storage Tank Rehabilitation Project.
- Commence the design of 10 Mile Rd Elevated Storage Tank Rehabilitation Project.
- Continue staff development through established training programs.

**FY2019 PROPOSED BUDGET
SUPPLY**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$684,507	\$756,576	\$762,852	\$770,621
Materials and Supplies	418,306	507,350	446,383	506,350
Contractual Services	349,430	483,460	413,036	480,757
Capital Outlay	43,895	0	0	0
TOTAL	\$1,496,137	\$1,747,386	\$1,622,271	\$1,757,729

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Overall increase (+\$7,800) expected to reflect filling of Assistant Director of Utilities position (\$26,500 for 25% of salary and benefits) net of reduced overtime including benefits (\$20,300).

Materials and Supplies - Increase largely due to anticipated increase in electricity charges (\$51,500) and chemicals (\$5,200) as new facilities come on line.

Contractual Services - Increases expected for maintenance contracts (\$49,500), equipment repairs (\$14,200), and increased computer charges as a part of overall citywide increase (\$8,300), partially offset by a reduction in garage charges (\$9,000).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Water purchased from GCWA, Millions of Gallons	5,148	4,966	4,356	4,243

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director for Municipal Utilities	0.00	0.25	0.00	0.25
Water Supply Superintendent	0.00	1.00	0.00	1.00
Water Plant Lead Operator	1.00	1.00	1.00	1.00
Water Plant Operator	8.00	7.00	8.00	7.00
Laborer	2.00	2.00	2.00	2.00
TOTAL	11.25	11.50	11.25	11.50

**FY2019 PROPOSED BUDGET
SUPPLY**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$447,267	\$501,401	\$482,921	\$514,254
511005 Longevity	6,512	6,144	7,260	7,306
511006 Differential Pay	288	0	626	0
511009 Overtime	49,864	45,000	65,186	45,000
511021 Part-Time Payroll	10,995	11,000	10,977	11,000
511110 Incentive Pay	4,120	5,723	7,800	5,723
511125 Residency Pay	5,627	5,621	8,154	5,621
511510 Group Health Insurance	66,539	77,280	78,647	77,280
511515 Worker's Compensation	7,008	7,008	7,008	4,682
511520 Group Life Insurance	1,576	1,680	1,730	1,703
511530 Social Security - Employment	31,212	35,643	34,118	36,512
511535 Medicare - Employer's	7,300	8,336	7,979	8,539
511542 City Employee Retirement	46,199	51,740	50,446	53,001
Total Personnel Services	\$684,507	\$756,576	\$762,852	\$770,621
Materials and Supplies				
521065 Office Supplies	2,877	5,000	2,890	5,000
522011 Chemicals	41,989	30,500	37,753	43,000
522013 Clothing	6,870	8,350	6,337	8,350
522015 Concrete and Aggregate	0	0	52	0
522037 Janitorial Supplies	781	1,000	5,292	4,000
522038 Safety Supplies	737	4,000	1,593	2,500
522055 Minor Tools	3,610	3,000	2,860	3,000
522056 Minor Equipment	932	8,000	9,012	8,000
522065 Paint And Lumber	130	450	145	450
522085 Equipment Parts	661	2,050	1,901	2,050
525031 Electricity	359,718	445,000	378,548	430,000
Total Materials and Supplies	\$418,306	\$507,350	\$446,383	\$506,350
Contractual Services				
531003 Engineering Services	0	500	0	500
531004 Consultant Services	0	0	18,490	0
531005 Other Services	2,466	1,000	500	1,000
531006 Attorney's Fees	1,251	3,000	56	3,000
531008 Laboratory Testing	17,417	18,000	24,900	24,000
531025 Memberships	1,618	1,310	1,200	1,350
531027 Certification & Permit Fees	13,248	15,000	13,695	15,000
531028 Software Licenses	0	1,800	0	1,800
531120 Lot Maintenance	45,000	75,000	41,250	50,000
531125 Other Contracts	989	7,000	800	2,000
531220 Building Repairs	(1,099)	1,500	0	1,000
531230 Equipment Repairs	55,553	75,000	55,815	70,000
531240 Maintenance Contracts	75,671	150,000	80,462	130,000
531350 Garage Charges	23,127	23,127	50,975	41,932
531360 Computer Charges	9,919	12,423	24,814	33,125

**FY2019 PROPOSED BUDGET
SUPPLY**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532065 Printing, Duplication	120	500	120	250
532066 Print Shop Charges	1,265	5,000	1,300	2,500
532083 Telephone Service	89,613	80,000	87,893	90,000
532084 Cellular Service	1,518	2,000	1,720	2,000
532086 Other Communications	3,955	3,500	1,963	3,500
533085 Travel/Training	7,798	7,800	7,083	7,800
Total Contractual Services	\$349,430	\$483,460	\$413,036	\$480,757
Capital Outlay				
564003 Vehicle Capital Outlay	43,895	0	0	0
Total Capital Outlay	\$43,895	\$0	\$0	\$0
Total Expenses	\$1,496,137	\$1,747,386	\$1,622,271	\$1,757,729

Water Distribution Division

Division Mission

The mission of the Water Distribution Division is to ensure effective preventative maintenance and rehabilitation of the City's water distribution system including fire hydrants, valves, water mains, and metering system in accordance with EPA and TCEQ regulations. The ultimate goal of the division is to reduce water loss and deliver safe drinking water to citizens and visitors to the City of Galveston.

Accomplishments

- Repaired or replaced malfunctioning water meter register units.
- Repaired or replaced fire hydrants throughout the City as needed.
- Coordinated and provided assistance to contractors on the Avenue S, Saladia Avenue, Market Street, 33rd Street and Sealy roadway projects.
- Installed an 8-inch water line in the 30th Street and Market Street area.
- Completed the construction of the 6-inch Gulf Drive Water Line Project.

Goals

- Replace or repair all damaged fire hydrants remaining in the city.
- Provide coordination and assistance to the 65th Street and 69th Street Roadway project contractors and future CDBG 2.2 roadway projects.
- Commence construction of the 24 Inch water line system between the 59th Street Pump Station to the Airport Pump Station.
- Begin construction of the looped water system in Pirates' Beach and Lafitte's Cove.
- Commence the design of the 30 Inch water line system between the Galveston Railroad Bridge and Harborside Drive.
- Establish a water valve crew to exercise, repair, and/or replace existing water valve systems.
- Continue staff development through established training programs.
- Installation of 8-inch water line in the 30th Street and Market Street area.
- Identify areas of efficiency by streamlining operations, reducing water loss through leak detection, and repairing or replacing malfunctioning water meter register units.

**FY2019 PROPOSED BUDGET
DISTRIBUTION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,004,418	\$1,074,989	\$918,422	\$1,089,889
Materials and Supplies	441,705	290,400	288,993	316,800
Contractual Services	508,644	518,835	395,207	454,149
Other Charges and Services	38,460	25,500	89,001	85,500
Capital Outlay	346,642	100,000	100,000	212,800
TOTAL	\$2,339,868	\$2,009,724	\$1,791,623	\$2,159,138

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$171,500) to fund an average of 4.2 field crew positions vacant for the year (\$180,000), to fill Assistant Director of Public Utilities (\$26,500 for 25% of salary and benefits), net of reduction in overtime and affected benefits (-\$35,000).

Materials and Supplies - Increase of \$27,800 to fund maintenance supply budget at historical level.

Contractual Services - Increase of \$58,900, due to increases in garage charges (\$27,000), equipment rental (\$7,500), communications (\$4,500), and computer charges as part of citywide increase (\$12,200).

Capital Outlay - Includes vehicle replacements, splitting the cost with Sewer Collection (Backhoe/loader, \$49,100; Trailer \$19,000), replacement fuel trailer (\$18,200); also new equipment (Godwin pump (\$50,000) and two F350s (64,500).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Mains installed & replaced (feet)	1,505	1,186	1,680	1,457
Fire Hydrants repaired	702	422	570	565
Taps installed	328	227	213	256
Line repairs made	546	639	658	614

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director for Municipal Utilities	0.25	0.25	0.25	0.25
Chief Plumbing Inspector	0.50	0.50	0.50	0.50
Plumbing Inspector	1.00	1.00	1.00	1.00
Meter Services Supervisor	0.50	0.00	0.00	0.00
Crewleader	7.00	7.00	7.00	7.00
Concrete Finisher	1.00	1.00	1.00	1.00
Laborer	10.00	10.00	10.00	10.00
TOTAL	20.50	20.00	20.00	20.00

**FY2019 PROPOSED BUDGET
DISTRIBUTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$621,150	\$622,793	\$508,139	\$639,188
511005 Longevity	4,148	4,428	4,067	4,147
511006 Differential Pay	1,071	904	902	904
511009 Overtime	100,398	97,000	127,054	97,000
511110 Incentive Pay	866	904	831	904
511125 Residency Pay	21,097	20,793	16,433	20,793
511510 Group Health Insurance	114,293	134,400	99,379	134,400
511515 Worker's Compensation	14,657	11,934	11,934	7,973
511520 Group Life Insurance	2,373	2,487	1,711	2,552
511530 Social Security - Employment	44,460	46,303	37,366	47,302
511535 Medicare - Employer's	10,398	10,829	8,739	11,063
511542 City Employee Retirement	67,226	67,214	57,097	68,664
511650 Salary Reimbursements	69,418	55,000	44,770	55,000
511655 Salary Reimbursements-Grants	(67,135)	0	0	0
Total Personnel Services	\$1,004,418	\$1,074,989	\$918,422	\$1,089,889
Materials and Supplies				
521065 Office Supplies	5,379	2,000	2,213	3,000
522011 Chemicals	1,426	750	535	750
522013 Clothing	18,048	12,150	11,912	15,000
522015 Concrete And Aggregate	9,348	27,500	35,053	35,000
522037 Janitorial Supplies	3,579	1,650	1,963	4,000
522038 Safety Supplies	3,492	4,950	3,429	6,000
522055 Minor Tools	24,798	10,000	17,525	20,000
522056 Minor Equipment	187,608	50,000	36,296	50,000
522065 Paint And Lumber	5,874	3,000	2,438	4,000
522075 Pipe And Plumbing Supplies	178,574	175,000	173,230	175,000
522085 Equipment Parts	3,493	3,350	4,347	4,000
522099 Other Supplies	20	0	52	0
525031 Electricity	66	50	0	50
Total Materials and Supplies	\$441,705	\$290,400	\$288,993	\$316,800
Contractual Services				
531005 Other Services	3,375	0	0	0
531008 Laboratory Testing	268	0	0	0
531025 Memberships	5,273	2,500	2,083	2,500
531027 Certification & Permit Fees	87,878	80,000	79,046	80,000
531028 Software Licenses	11,000	11,000	11,000	11,000
531124 Towing Payments	0	200	0	200
531125 Other Contracts	150	0	2,175	0
531131 Demolition Cost	3,400	0	0	0
531220 Building Repairs	1,165	1,000	500	1,000
531230 Equipment Repairs	4,096	6,250	4,267	7,000
531240 Maintenance Contracts	12,546	19,079	19,050	20,000
531310 Rental Of Land & Buildings	28,356	28,356	28,356	28,356
531320 Equipment Rental	(13,509)	11,000	0	7,500
531350 Garage Charges	332,674	329,172	192,957	220,324
531360 Computer Charges	11,879	10,878	36,570	48,819
532062 Postage	0	50	0	50
532065 Printing, Duplication	1,897	800	758	800
532066 Print Shop Charges	0	3,000	0	1,000
532083 Telephone Service	6,713	5,250	3,768	6,500
532084 Cellular Service	1,742	1,200	6,147	8,000
532085 Pager Service	97	100	82	100

**FY2019 PROPOSED BUDGET
DISTRIBUTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532086 Other Communications	3,428	2,000	3,323	2,000
533085 Travel/Training	6,215	7,000	5,125	9,000
Total Contractual Services	\$508,644	\$518,835	\$395,207	\$454,149
Other Charges and Services				
544087 Expense Reimbursement	59,498	25,500	89,001	85,500
544098 Reimbursable From Insurance Claims	(21,039)	0	0	0
Total Other Charges and Services	\$38,460	\$25,500	\$89,001	\$85,500
Capital Outlay				
564003 Vehicle Capital Outlay	170,942	100,000	100,000	212,800
564117 Machinery & Equipment	175,700	0	0	0
Total Capital Outlay	\$346,642	\$100,000	\$100,000	\$212,800
Total Expenses	\$2,339,869	\$2,009,724	\$1,791,623	\$2,159,138

**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$33,283	\$0	\$38,792
Contractual Services	53,825	87,042	87,042	97,740
Other Charges and Services	11,989,025	12,921,885	12,171,033	12,887,124
Operating Transfers	2,755,850	1,210,053	679,276	984,440
Debt Service	2,828,957	3,096,729	3,095,530	3,661,994
TOTAL	\$17,627,657	\$17,348,992	\$16,032,881	\$17,732,590

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Allowance for 2% cost of living adjustment for Waterworks staff.

Contractual Services - Increase (+\$10,000) for professional services, including annual water rate reviews.

Other Charges and Services - Increase of \$716,000 primarily comprised of increase in GCWA water charges to the City (\$635,000). Also includes share of new Community Outreach internal services program (\$84,000).

Operating Transfers - Increase of \$566,600 from FY 2018 reflects projects schedules that require appropriations in FY 2019 rather than FY 2018.

Debt Service - Includes an increase (+\$560,680) for FY 2019 debt service for water bonds to be sold in spring 2019.

Capital Outlay - Furnishings for Water staff in new Public Works building (\$62,500).

**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511002 COLA Increases	\$0	\$33,283	\$0	\$38,792
Total Personnel Services	\$0	\$33,283	\$0	\$38,792
Contractual Services				
531004 Consultant Services	0	30,000	30,000	30,000
531125 Other Contracts	16,825	20,042	20,042	30,000
531310 Rental Of Land & Buildings	37,000	37,000	37,000	37,740
Total Contractual Services	\$53,825	\$87,042	\$87,042	\$97,740
Other Charges and Services				
544105 Bank Service Charges	2,012	0	1,500	0
547011 Surface Water Purchase	4,617,863	5,053,317	2,107,657	2,434,164
547012 Debt Service - Surface Water	3,836,841	3,535,237	3,304,545	3,216,997
547013 Surface Water - Capital	2,219,993	2,904,879	2,904,879	2,801,950
547014 Surface Water - Main. & Operations	0	0	2,424,000	2,923,089
547040 Administrative Service Charge	689,000	710,000	710,000	731,300
547050 Payment In Lieu Of Taxes	200,000	200,000	200,000	206,000
547070 Insurance Expense	184,870	197,406	197,406	175,068
547075 City Hall Maintenance	238,445	321,046	321,046	313,569
547095 Community Outreach/Public Info	0	0	0	84,987
Total Other Charges and Services	\$11,989,025	\$12,921,885	\$12,171,033	\$12,887,124
Operating Transfers				
553010 Waterworks - Transfer Out	2,720,410	1,177,655	588,828	962,000
553022 Transfer To Tech Impart Fund	0	0	58,700	0
553024 Insurance - Transfer Out	13,000	0	0	0
553035 Transfer To Separation Pay Fund	22,440	22,440	22,440	22,440
555350 Transfer To Hurricane Harvey	0	9,958	9,308	0
Total Operating Transfers	\$2,755,850	\$1,210,053	\$679,276	\$984,440
564005 Capital Outlay - Improvements	0	0	0	62,500
Total Capital Outlay	\$0	\$0	\$0	\$62,500
Debt Service				
571010 Interest Expense	529,998	1,082,691	1,082,692	1,049,879
571020 Revenue Bond Interest	771,219	455,598	455,598	434,590
571040 Agent Fees	625	2,125	2,125	2,700
571050 Principal Expenditure	1,527,115	1,555,115	1,555,115	1,595,125
571090 New Debt Service	0	0	0	578,500
571130 Investment Fees	0	1,200	0	1,200
Total Debt Service	\$2,828,957	\$3,096,729	\$3,095,530	\$3,661,994
Total Expenses	\$17,627,658	\$17,348,992	\$16,032,881	\$17,732,590

**FY2019 PROPOSED BUDGET
SEWER SYSTEM FUND**

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	5,973,337	7,045,774	7,045,774	7,211,238
Revenues:				
Metered customers	\$15,101,462	\$15,122,000	\$15,153,000	\$15,450,000
Service connections	103,725	108,000	95,687	108,000
Waste hauler fees	113,610	104,000	110,730	110,000
Penalties on account	206,540	171,600	135,992	136,000
Interest earned	40,183	54,360	51,222	54,000
Other revenues	153,082	0	22,079	0
Total revenues	\$15,718,601	\$15,559,960	\$15,568,710	\$15,858,000
Expenses:				
Management services	\$1,699,000	\$456,787	\$401,694	\$389,690
Utility Billing	608,928	1,056,770	853,608	953,650
Industrial Pretreatment	266,690	365,846	315,112	337,594
Collection	2,808,801	3,209,370	3,376,897	4,027,601
Wastewater Treatment Plant	2,925,022	4,405,546	3,987,035	4,136,185
Debt Service	3,368,481	3,598,515	3,598,515	3,592,695
Transfer to Tech Improvement Fund	0	0	58,700	0
Other Expenses	1,254,504	1,594,625	1,456,707	1,597,568
Total expenses	\$12,931,427	\$14,687,459	\$14,048,268	\$15,034,982
Net income/(loss)	\$2,787,174	\$872,502	\$1,520,443	\$823,018
Transfer to improvement account	1,699,000	1,354,979	1,354,979	904,000
Prior year adjustment	(\$15,737)	\$0	\$0	\$0
Ending balance	\$7,045,774	\$6,563,297	\$7,211,238	\$7,130,255
90 Day Reserve	\$3,188,571	\$3,621,565	\$3,463,956	\$3,707,256
120 Day Reserve	\$4,251,428	\$4,828,753	\$4,618,608	\$4,943,008

Personnel summary	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY2019 PROPOSED
Sewer - Management Services	2.725	2.725	2.125	\$286,424
Sewer - Utility Billing	10.313	10.250	10.250	549,284
Sewer - Industrial Pretreatment	4.000	4.000	4.000	240,495
Sewer - Collections	41.250	39.000	39.000	2,119,302
Sewer - Wastewater Treatment Plant	29.250	32.500	32.500	1,916,007
Totals	87.538	88.475	87.875	\$5,111,512

BUDGET HIGHLIGHTS

- Sewer System revenue estimates reflect no increase in sewer rates in FY 2019. A 2% growth rate increase has been factored into the revenue.
- The \$1.17 million increase in total expenses is largely the result of Collections (\$527,000) and Wastewater Treatment Plant Operations (\$454,000) increases.
- The total Sewer budget includes \$1.1 million for equipment, \$910,000 of which is new.

**SANITARY SEWER SYSTEM FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Management Services	\$387,155	\$456,787	\$401,694	\$389,690
Utility Billing	608,928	1,056,770	853,608	953,650
Industrial Pretreatment	266,690	365,846	315,112	337,594
Collection	2,808,801	3,209,370	3,376,897	4,027,601
Wastewater Treatment Plant	2,925,022	4,405,546	3,987,035	4,136,185
Debt Service	3,368,481	3,598,515	3,598,515	3,592,695
Transfer to Technology Improvement Fund	0	0	58,700	0
Other Expenses	1,254,504	1,594,625	1,456,707	1,597,568
Subtotal	11,619,582	14,687,459	14,048,268	15,034,982
Transfer to Improvement account	1,699,000	1,354,979	1,354,979	904,000
Sewer System Fund Total	\$13,318,582	\$16,042,438	\$15,403,247	\$15,938,982

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$4,376,485	\$4,739,495	\$4,733,267	\$5,186,655
Materials and Supplies	908,404	2,121,815	1,701,414	1,802,954
Contractual Services	1,483,184	1,810,350	1,603,316	1,935,528
Other Charges and Services	1,209,880	1,327,934	1,344,737	1,424,479
Operating Transfers	1,766,800	1,540,800	1,525,179	982,171
Capital Outlay	205,347	903,529	896,819	1,014,500
Debt Service	3,368,481	3,598,515	3,598,515	3,592,695
Sewer System Fund Total	\$13,318,582	\$16,042,438	\$15,403,247	\$15,938,982

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel services - Net increase (+\$453,400) for the addition of Assistant Director of Municipal Utilities (\$53,000 for sewer share), 2% COLA (\$75,100), filling positions at a higher rate than in FY 2018 (\$391,000), and less overtime and related benefits (-\$78,000).

Materials and supplies - Net increase (+\$197,000) due almost strictly to increased supplies for field crews in Sewer Collection in their effort to increase production in repairing and maintaining aging sanitary sewer lines.

Contractual Services - Net increase (\$332,200) includes increase in citywide charges for technology service (\$60,000), increased overall costs for wastewater treatment plant operations (\$195,000 net of computer charge increase),

Other Charges and services - Net increase (+\$79,700) for administrative service charges (\$19,000), bank service charges (\$11,000), payments for inhouse repair of street cuts related to sewer line repairs (\$33,000), Sewer fund share of Community Outreach/Public Information internal service fund (\$60,300), net of reductions in insurance charges (-\$36,800) and City Hall maintenance (-\$7,500)..

Operating Transfers - Increase (+\$307,400) attributable to increased transfer to Sewer Improvement fund for Proposed FY2018 CIP Sewer Program.

Capital Outlay - Total (\$1,100,800) includes \$124,300 for fleet replacement, \$914,000 for new vehicles and equipment and \$62,500 for sewer share of furnishings in new Public Works building..

Debt Service - No new debt service related to sewer projects in FY 2019.

Management Services Division (Sewer Share)

Division Mission

The mission of the Management Services Division is to provide excellent leadership and administrative support for the Public Works and Municipal Utilities Department in pursuit of the Departmental Goal of "...efficiency, effectiveness, and customer service..."

Accomplishments

- Implementation of new work-order system.
- Issued Annual Water Quality Report.
- Managed Public Works payment processing.
- Oversaw the installation of GPS units in various City vehicles.
- Oversaw and reported Public Works activities related to Hurricane Harvey Recovery.

Goals

- Initiation of the Capital Improvement Project Management Program.
- Become fully operational with the new work-order system.
- Issue EPA mandated Annual Water Quality Report (Consumer Confidence Report).
- Complete installation of GPS units in all vehicles within the department.
- Continue providing excellent customer service while functioning as the community's first point of contact on public works matters.
- Continue staff development for staff through the Galveston Leadership Development program.

**FY2019 PROPOSED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$288,411	\$340,947	\$320,193	\$286,424
Materials and Supplies	11,223	15,560	14,424	15,560
Contractual Services	87,521	100,280	67,077	75,706
Capital Outlay	0	0	0	12,000
TOTAL	\$387,155	\$456,787	\$401,694	\$389,690

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Reduction of \$33,800 to reflect portions of Public Information Office positions funded in FY 2018 moved to Community Relations budget in Central Service Internal Service Fund in FY 2019.

Materials and Supplies - Minor increase for office supplies (+\$1,100).

Contractual Services - Increase over FY 2018 Estimate in allocated City wide charges for technology services (+\$4,000) and communications and telephone (\$4,800).

Capital Outlay - Purchase a service van in FY 2019

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Service Request Reported	26,034	28,442	30,258	32,145
Design Projects Managed	30	45	40	40

Note: Performance measures are for Management Services overall.

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
ACM Development & Muni service	0.35	0.35	0.25	0.25
Director of Public Works	0.125	0.125	0.125	0.125
Director of Administration & Sanitation	0.25	0.25	0.25	0.25
Chief Surveyor	0.50	0.50	0.50	0.50
Safety Officer	0.50	0.50	0.50	0.50
Communications Director/PIO	0.25	0.25	0.25	0.00
Communications Specialist	0.25	0.25	0.25	0.00
Administrative Assistant	0.50	0.50	0.50	0.50
TOTAL	2.725	2.725	2.625	2.125

**FY2019 PROPOSED BUDGET
MANAGEMENT SERVICES (SEWER SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$200,638	\$182,050	\$169,777	\$145,035
511005 Longevity	557	495	609	562
511006 Differential Pay	464	452	462	452
511009 Overtime	2,253	0	474	0
511125 Residency Pay	1,789	1,355	1,069	1,355
511510 Group Health Insurance	17,690	25,032	18,602	14,280
511515 Worker's Compensation	226	226	226	151
511520 Group Life Insurance	513	642	471	47
511530 Social Security - Employment	12,689	11,430	10,754	9,139
511535 Medicare - Employer's	2,859	2,673	2,535	2,137
511542 City Employee Retirement	18,653	16,592	16,008	13,266
511650 Salary Reimbursements	38,984	100,000	99,206	100,000
511655 Salary Reimbursements-Grants	(8,901)	0	0	0
Total Personnel Services	\$288,411	\$340,947	\$320,193	\$286,424
Materials and Supplies				
521065 Office Supplies	7,240	10,500	9,632	10,500
522013 Clothing	1,552	1,560	1,494	1,560
522038 Safety Supplies	0	0	64	0
522055 Minor Tools	0	0	277	0
525031 Electricity	2,431	3,500	2,957	3,500
Total Materials and Supplies	\$11,223	\$15,560	\$14,424	\$15,560
Contractual Services				
531005 Other Services	270	1,120	500	1,000
531025 Memberships	222	1,120	350	1,000
531028 Software Licenses	494	2,000	4,500	5,475
531240 Maintenance Contracts	6,534	8,960	7,688	8,960
531350 Garage Charges	18,906	17,418	10,813	6,756
531360 Computer Charges	25,347	31,747	11,847	15,815
532062 Postage	5,534	5,100	4,321	5,100
532065 Printing, Duplication	8,886	10,000	8,881	10,000
532066 Print Shop Charges	1,338	200	2,161	200
532083 Telephone Service	11,280	11,615	8,328	10,500
532084 Cellular Service	1,627	1,500	1,430	1,400
532086 Other Communications	4,910	7,500	4,915	7,500
532087 Aircard Service	699	500	660	500
533085 Travel/Training	1,476	1,500	683	1,500
Total Contractual Services	\$87,521	\$100,280	\$67,077	\$75,706
Capital Outlay				
564003 Vehicle Capital Outlay	0	0	0	12,000
Total Capital Outlay	\$0	\$0	\$0	\$12,000
Total Expenses	\$387,155	\$456,787	\$401,694	\$389,690



Utility Billing Division (Sewer Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Re-sequenced water meter account locations into the proper routes for more efficient meter readings.
- Processed over 2,100 adjustments to customer's billing charges as a result of the winter freeze.
- Reduced the number of unread meters to 200 per month.
- Answered 92% of all customer calls on their first attempt.
- Reduced the number of outstanding, unresolved customer concerns by 220; only 25 concerns previously submitted remaining open.

Goals

- Re-design the utility billing statement to make it easier for customers to understand.
- Foster an environment in which potential and existing customers experience an unmatched level of customer service.
- Promote staff development through cross training initiatives and established training programs.
- Continue downward trend of unread meters on a monthly basis.

**FY2019 PROPOSED BUDGET
UTILITY BILLING (SEWER SHARE)**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$340,732	\$534,753	\$508,686	\$549,284
Materials and Supplies	19,151	207,800	141,966	155,100
Contractual Services	169,254	218,592	118,869	153,641
Other Charges and Services	79,790	95,625	84,087	95,625
TOTAL	\$608,928	\$1,056,770	\$853,608	\$953,650

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

*Utility Billing office operations allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage. The Meter Service Group allocation is 50% Water and 50% Sewer.

Personnel Services - Increase of \$40,600 due to filling Accountant position at 50% of cost (\$33,000) and slight adjustments in other accounts.

Materials and Supplies - Increase in several supply accounts based on year of experience with meter field group as a part of this organization (\$13,100).

Contractual Services - Increase in City wide charges for technology services (+\$6,700), maintenance contracts for software (+\$14,600), and garage charges (+\$16,600) for full year of meter services group.

Other Charges and Supply - Increase in bank service charges (+\$11,500) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of Customers	20,242	22,266	23,780	23,900
Field investigations and follow up	11,204	10,643	8,522	9,720
Average number of meters not transmitting consumption accurately monthly	850	600	200	150
No. of pre-billing consumption adjustments	121	3,432	3,613	2,472
Amount of pre-billing consump. adjustments	\$105,459	\$117,312	\$90,517	\$75,000
Active customers delinquent over 90 days	1,474	120	900	700
Over 90 day balances for active customers	\$603,143	\$482,514	\$579,403	\$550,000
Customers paying monthly by auto payment	3,627	3,989	4,200	4,500
Number of e-bill customers monthly	3,039	3,342	4,509	4,700
Customers with active payment arrangements	339	380	50	200
Funds under active payment arrangements	\$12,992	\$16,000	\$6,500	\$15,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Utility Customer Service Manager	0.375	0.375	0.375	0.375
Collections Specialist	0.375	0.375	0.375	0.375
Utility Billing Supervisor	0.375	0.375	0.375	0.375
Customer Service Supervisor	0.375	0.375	0.375	0.375
Sr. Utility Customer Service Specialist	0.750	0.375	0.375	0.375
Utility Customer Service Specialist	3.375	3.375	3.375	3.375
Accountant	0.000	0.500	0.500	0.500
Administrative Assistant	0.188	0.000	0.000	0.000
Meter Services Supervisor	0.500	0.500	0.500	0.500
Senior Meter Service Technician	0.500	0.500	0.500	0.500
Meter Service Technician	3.500	3.500	3.500	3.500
TOTAL	10.313	10.250	10.250	10.250

**FY2019 PROPOSED BUDGET
UTILITY BILLING (SEWER SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$218,860	\$357,906	\$341,481	\$370,688
511003 Phase II Compensation Study	\$0	\$0	\$0	\$0
511005 Longevity	1,465	1,575	2,097	2,100
511006 Differential Pay	1,105	1,355	1,260	1,355
511009 Overtime	34,047	28,125	23,211	28,125
511125 Residency Pay	3,479	6,573	6,387	6,573
511510 Group Health Insurance	38,168	68,880	68,917	68,880
511515 Worker's Compensation	415	3,138	3,138	2,097
511520 Group Life Insurance	742	1,345	1,278	1,394
511530 Social Security - Employment	15,478	24,523	22,061	25,348
511535 Medicare - Employer's	3,620	5,735	5,160	5,928
511542 City Employee Retirement	23,355	35,598	33,696	36,796
Total Personnel Services	\$340,732	\$534,753	\$508,686	\$549,284
Materials and Supplies				
521065 Office Supplies	4,979	8,000	4,943	8,000
521067 Minor Office Equipment	434	3,750	500	3,750
521073 Printed Materials	12,378	9,750	9,500	9,750
522011 Chemicals	0	113	0	0
522013 Clothing	335	2,850	353	2,850
522037 Janitorial Supplies	0	340	610	500
522038 Safety Supplies	0	1,050	0	1,050
522055 Minor Tools	0	3,400	10	3,400
522056 Minor Equipment	1,026	151,125	75,000	75,000
522065 Paint and Lumber	0	150	0	150
522075 Pipe and Plumbing Supplies	0	26,622	51,000	50,000
522085 Equipment Parts	0	650	50	650
Total Materials and Supplies	\$19,151	\$207,800	\$141,966	\$155,100
Contractual Services				
531007 Security Service	1,450	1,125	3,764	3,800
531015 Temporary Employee Services	10,080	4,781	5,000	4,781
531124 Towing Payments	0	50	0	50
531125 Other Contracts	169	1,000	543	1,000
531230 Equipment Repairs	0	750	200	750
531240 Maintenance Contracts	15,537	30,375	15,749	30,375
531320 Equipment Rental	4,685	5,250	4,685	5,250
531350 Garage Charges	0	16,566	15,855	16,566
531360 Computer Charges	72,176	94,399	20,056	26,773
532062 Postage	58,635	48,750	43,351	48,750
532065 Printing, Duplication	150	1,450	150	1,450
532066 Print Shop Charges	525	1,400	2,000	1,400
532083 Telephone Service	5,531	7,150	6,590	7,150
532084 Cellular Service	212	876	494	876
532086 Other Communications	68	795	132	795
533085 Travel/Training	37	3,875	300	3,875
Total Contractual Services	\$169,254	\$218,592	\$118,869	\$153,641
Other Charges and Services				
544105 Bank Service Charges	79,790	95,625	84,087	95,625
Total Other Charges and Services	\$79,790	\$95,625	\$84,087	\$95,625
Total Expenses	\$608,928	\$1,056,770	\$853,608	\$953,650



Industrial Pretreatment Division

Division Mission

The mission of the Industrial Pretreatment Division is to provide inspection services for the protection of the internal condition of wastewater collection mains and the protection of wastewater treatment processes in accordance with EPA and TCEQ mandates and the City Code.

Accomplishments

- 100% Compliance with Grease Trap Ordinance.
- Initiated the State mandated revision to the Pretreatment Ordinance.

Goals

- Implementation of the new Pretreatment Ordinance as per TCEQ requirement.
- 100% Compliance with Grease Trap Ordinance.
- Continue staff development through established training programs and other educational seminars.
- Maintain professional relationships with members of the community, thus ensuring compliance with ordinances and TCEQ mandates.

**FY2019 PROPOSED BUDGET
INDUSTRIAL PRETREATMENT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$228,433	\$236,405	\$212,371	\$240,495
Materials and Supplies	6,491	18,500	12,545	18,500
Contractual Services	31,767	60,941	46,906	78,599
Capital Outlay	0	50,000	43,290	0
TOTAL	\$266,690	\$365,846	\$315,112	\$337,594

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase of \$28,100 largely due to overtime budget (\$20,000) that went unspent in FY 2018.

Materials & Supplies - \$6,000 total increase with minor growth in all supply accounts.

Contractual Services - Overall increase (\$31,700) includes increase in City wide charges for technology services (+\$7,600), Increase in attorney's fees (+\$15,000), garage charges (\$3,400) and printing (\$2,000).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Food establishments inspected	1,683	1,352	1,470	1,500
Inspections performed (Industrial & waster haulers)	1,151	1,089	1,162	1,200
Waster haulers gallons received	2,547,230	2,938,902	2,663,750	2,800,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Pretreatment Coordinator	1.00	1.00	1.00	1.00
Pretreatment Technician	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00	4.00

**FY2019 PROPOSED BUDGET
INDUSTRIAL PRETREATMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$150,837	\$148,572	\$151,338	\$152,903
511005 Longevity	1,305	1,321	1,497	1,513
511009 Overtime	17,753	20,000	0	20,000
511125 Residency Pay	7,500	7,529	6,726	7,529
511510 Group Health Insurance	24,720	26,880	28,000	26,880
511515 Worker's Compensation	1,987	1,987	1,987	1,328
511520 Group Life Insurance	561	575	588	49
511530 Social Security - Employment	9,914	11,000	8,689	11,281
511535 Medicare - Employer's	2,319	2,573	2,032	2,638
511542 City Employee Retirement	15,965	15,968	14,305	16,375
511650 Salary Reimbursements	(4,427)	0	(2,791)	0
Total Personnel Services	\$228,433	\$236,405	\$212,371	\$240,495
Materials and Supplies				
521065 Office Supplies	2,963	5,000	2,844	5,000
522011 Chemicals	0	3,500	2,480	3,500
522013 Clothing	2,126	4,000	3,391	4,000
522037 Janitorial Supplies	102	500	2,151	500
522038 Safety Supplies	91	500	274	500
522055 Minor Tools	1,209	5,000	1,405	5,000
Total Materials and Supplies	\$6,491	\$18,500	\$12,545	\$18,500
Contractual Services				
531006 Attorney's Fees	11,714	30,000	15,000	30,000
531008 Laboratory Testing	38	0	0	0
531025 Memberships	150	0	0	0
531027 Certification & Permit Fees	0	250	225	250
531028 Software Licenses	0	1,900	1,500	1,900
531350 Garage Charges	2,193	2,193	3,000	6,394
531360 Computer Charges	14,312	15,898	22,739	30,355
532062 Postage	0	200	0	200
532065 Printing, Duplication	1,175	4,000	2,000	4,000
532066 Print Shop Charges	101	0	0	0
532083 Telephone Service	0	1,500	664	1,000
532084 Cellular Service	622	2,000	578	1,500
533085 Travel/Training	1,462	3,000	1,200	3,000
Total Contractual Services	\$31,767	\$60,941	\$46,906	\$78,599
Capital Outlay				
564003 Vehicle Capital Outlay	0	50,000	43,290	0
Total Capital Outlay	\$0	\$50,000	\$43,290	\$0
Total Expenses	\$266,690	\$365,846	\$315,112	\$337,594



Collections Division

Division Mission

The mission of the Collections Division is to provide for the effective collection of wastewater flows from the Citizens of Galveston in a customer service-oriented manner, and in accordance with EPA and TCEQ mandates.

Accomplishments

- Coordinated and provided assistance to contractor on the 33rd Street, Sealy Street, Market Street, Saladia Avenue, and Avenue S Roadway projects.
- Provided smoke testing to the sanitary sewer system in the Terramar Wastewater Treatment Plant drainage area to identify infiltration and inflow (I & I) problem areas.
- Minimized sanitary sewer overflows.

Goals

- Pending approval from City Council, commence the construction of the West End Sanitary Sewer Projects.
- Continue replacement of deteriorated gravity sewer and force main sanitary sewer systems.
- Continue providing smoke testing of the sanitary sewer system where needed to identify infiltration and inflow (I & I) problem areas.
- Focus on staff development; provide opportunities for staff to obtain dual certification for succession planning in collections and other divisions.
- Foster an environment that promotes professional growth, customer service and efficiency.

**FY2019 PROPOSED BUDGET
COLLECTION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,910,571	\$1,680,804	\$1,889,823	\$2,119,302
Materials and Supplies	441,327	389,255	273,672	459,794
Contractual Services	341,930	365,782	412,989	454,505
Other Charges and Services	23,685	20,000	46,884	80,000
Capital Outlay	91,288	753,529	753,529	914,000
TOTAL	\$2,808,801	\$3,209,370	\$3,376,897	\$4,027,601

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$229,500) to fund approximately 7 field crew positions vacant for portion of the year (\$297,000), to fill Assistant Director of Public Utilities (\$26,500 for 25% of salary and benefits), to fund full year of equipment operator market based adjustments (+\$37,500) net of reduction in overtime and affected benefits (-\$131,800).

Materials and Supplies - Overall increase of \$186,100 due to minor tools and pipe and plumbing supplies to be used by field crews in increasing production (see performance measures below).

Contractual Services - Increase (\$41,500) due to increases in City wide charges for technology services (+\$21,000) and garage charges (\$19,800).

Other Charges and Services - Increase (+\$33,100) due to reimbursement for repair of street cuts to repair sewers.

Capital Outlay - Total \$914,000 includes vehicle replacements, splitting the cost with Water Distribution (Backhoe loader, \$49,100; Trailer \$19,000), replacement fuel trailer (\$18,200); also new equipment (sewer camera, \$50,000; small dump truck (\$79,000); Front End Loader with rock screening bucket (\$340,000); Trackhoe excavator (\$148,000), rolloff container (\$210,000) and Freightliner Crew Truck (\$75,000).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Mains installed/replaced (feet) inhouse	568	2,150	2,800	3,000
Stoppages cleared	235	852	718	800
Taps installed	220	130	213	215
Point repairs made	91	125	94	100

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director of Municipal Utilities	0.00	0.25	0.25	0.25
City Engineer	0.50	0.00	0.00	0.00
Assistant City Engineer	0.50	0.00	0.00	0.00
Public Information Officer	0.50	0.00	0.00	0.00
Superintendent-Water Dist. & Sewer Collection	1.00	1.00	1.00	1.00
Construction Project Coordinator	0.50	0.00	0.00	0.00
Utilities Inspector	1.00	0.00	0.00	0.00
Chief Plumbing Inspector	0.50	0.50	0.50	0.50
Administrative Service Manager	1.00	1.00	1.00	1.00
Utility Supervisor	3.00	3.00	3.00	3.00
TV Truck Operator	1.00	1.00	1.00	1.00
Plumbing Inspectors @ 50%	1.00	1.00	1.00	1.00
Senior Crewleader	4.00	4.00	4.00	4.00
Senior Meter Technician	0.50	0.00	0.00	0.00
Equipment Operators	10.00	10.00	10.00	10.00
Payroll Records Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00
Concrete Finisher	1.00	1.00	1.00	1.00
Laborer	12.00	12.00	12.00	12.00
Office Assistant	0.00	1.00	1.00	1.00
TOTAL	41.25	39.00	39.00	39.00

**FY2019 PROPOSED BUDGET
COLLECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,324,853	\$867,030	\$1,071,345	\$1,306,570
511005 Longevity	7,824	8,733	6,493	6,649
511006 Differential Pay	1,468	904	903	904
511009 Overtime	181,066	175,000	288,026	175,000
511021 Part-Time Payroll	0	18,000	7,560	18,000
511110 Incentive Pay	1,108	3,012	1,715	3,012
511125 Residency Pay	46,035	44,558	40,479	44,558
511510 Group Health Insurance	222,835	262,080	212,698	262,080
511515 Worker's Compensation	21,961	19,238	19,238	12,853
511520 Group Life Insurance	4,643	4,929	3,928	5,820
511530 Social Security - Employment	92,896	93,957	83,459	96,391
511535 Medicare - Employer's	21,726	21,974	19,518	22,543
511542 City Employee Retirement	141,423	136,389	126,459	139,922
511650 Salary Reimbursements	(143,365)	25,000	8,002	25,000
511655 Salary Reimbursements-Grants	(13,903)	0	0	0
Total Personnel Services	\$1,910,571	\$1,680,804	\$1,889,823	\$2,119,302
Materials and Supplies				
521065 Office Supplies	6,688	4,000	3,663	6,000
522011 Chemicals	4,112	3,500	768	1,500
522013 Clothing	18,956	15,745	13,455	18,594
522015 Concrete And Aggregate	11,139	40,000	34,846	40,000
522037 Janitorial Supplies	4,692	1,660	1,976	2,000
522038 Safety Supplies	3,759	4,950	3,338	6,000
522045 Electrical Hardware	0	0	0	0
522055 Minor Tools	23,666	10,000	17,102	15,000
522056 Minor Equipment	178,998	165,000	86,848	200,000
522059 Motor Vehicle Parts	2,677	0	0	0
522065 Paint And Lumber	4,834	3,000	1,441	3,500
522075 Pipe And Plumbing Supplies	176,348	137,000	102,653	163,200
522085 Equipment Parts	5,106	4,000	7,530	4,000
522099 Other Supplies	20	0	52	0
525032 Natural Gas	334	400	0	0
Total Materials and Supplies	\$441,327	\$389,255	\$273,672	\$459,794
Contractual Services				
531005 Other Services	409	0	6	0
531008 Laboratory Testing	268	0	0	0
531025 Memberships	4,639	3,757	3,373	3,757
531027 Certification & Permit Fees	240	1,000	0	1,000
531028 Software Licenses	13,059	10,500	16,400	10,500
531124 Towing Payments	0	300	0	0
531125 Other Contracts	525	0	0	0
531131 Demolition Costs	3,400	0	0	0
531220 Building Repairs	1,165	1,725	0	1,725
531230 Equipment Repairs	1,870	16,500	15,951	2,500
531240 Maintenance Contracts	17,364	16,972	16,850	16,972
531310 Rental Of Land & Buildings	33,551	34,356	33,705	34,356
531320 Equipment Rental	0	13,000	2,524	13,000
531350 Garage Charges	213,226	213,227	236,354	256,169
531360 Computer Charges	26,843	29,620	62,850	83,901
532062 Postage	0	25	0	25
532065 Printing, Duplication	1,901	1,600	958	2,000
532066 Print Shop Charges	440	200	223	200
532083 Telephone Service	7,198	5,850	5,211	7,000
532084 Cellular Service	6,498	4,500	12,670	8,000

**FY2019 PROPOSED BUDGET
COLLECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532085 Pager Service	159	250	109	0
532086 Other Communications	2,895	1,000	899	2,000
532087 Aircard Service	1,780	1,400	1,672	1,400
533085 Travel/Training	4,498	10,000	3,234	10,000
Total Contractual Services	\$341,930	\$365,782	\$412,989	\$454,505
Other Charges and Services				
544087 Expense Reimbursement	30,958	20,000	46,884	80,000
544099 Miscellaneous Expense	(7,273)	0	0	0
Total Other Charges and Services	\$23,685	\$20,000	\$46,884	\$80,000
Capital Outlay				
564003 Vehicle Capital Outlay	34,635	753,529	753,529	914,000
564005 Capital Outlay - Improvements	56,653	0	0	0
Total Capital Outlay	\$91,288	\$753,529	\$753,529	\$914,000
Total Expenses	\$2,808,801	\$3,209,370	\$3,376,897	\$4,027,601

Wastewater Treatment Division

Division Mission

The mission of the Wastewater Treatment Division is to treat all of the City's wastewater and to discharge treated wastewater effluent into the waters of Texas that exceeds TCEQ and EPA standards, thus protecting the health and safety of the citizens, visitors, and environment.

Accomplishments

- Commenced construction of the Airport Waste Water Treatment Plant.
- Commenced the Pirates Beach Waste Water Treatment Plant reconstruction project.

Goals

- Begin construction of the Seawolf Waste Water Treatment Plant.
- Commence the design, rehabilitation and installation of a SCADA system for various lift stations.
- Commence design of the rehabilitation of the sludge holding tank at the Main WWTP.
- Commence the design of the Main WWTP Effluent Filtration system.
- Continue the rehabilitation of the lift stations across the City.
- Commence the update the City of Galveston Wastewater Master Plan.
- Reduce infiltration and inflow to all wastewater treatment plants.
- Reduce non-compliance, setting "zero violations" as our goal.
- Ensure staff is provided opportunities to obtain additional licenses through established City of Galveston training programs.

**FY2019 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,608,338	\$1,882,989	\$1,802,194	\$1,916,007
Materials and Supplies	430,211	1,490,700	1,258,807	1,154,000
Contractual Services	771,188	929,755	822,475	1,036,578
Other Charges and Services	1,226	2,102	3,559	3,600
Operating Transfers	0	0	0	0
Capital Outlay	114,059	100,000	100,000	26,000
TOTAL	\$2,925,023	\$4,405,546	\$3,987,035	\$4,136,185

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Net increase (+\$113,800) to fund approximately 1.5 plant operator positions vacant for portion of the year (\$61,000), to fill Assistant Director of Public Utilities (\$26,500 for 25% of salary and benefits), and increase in overtime and affected benefits (\$26,400).

Materials and supplies - New plant operating efficiently.

Contractual Services - Net increase (+\$214,100) due to increased cost of managing new plant (Consultant Services, +\$28,000), increased maintenance (sludge removal, +\$42,000; maintenance contracts +\$23,000; and lot maintenance, +\$24,000); also garage charges (+\$42,000) and computer charges increasing citywide (+\$20,600).

Capital Outlay - Includes replacing F150 (\$26,000).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Main WWTP, million gallons treated	2,239	1,745	1,616	1,867
Airport WWTP, million gallons treated	843	738	641	741
Terramar Beach WWTP, million gallons treated	8.63	6.02	8.92	7.86
Pirates Beach WWTP, million gallons treated	3.28	7.43	3.22	4.64

PERSONNEL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director - Municipal Utilities	0.25	0.25	0.25	0.25
Assistant Director of Municipal Utilities	0.00	0.25	0.25	0.25
Superintendent-WWTP	2.00	2.00	2.00	2.00
WW Plant Maintenance Supervisor	1.00	1.00	1.00	1.00
Main WWTP Chief Operator	1.00	1.00	1.00	1.00
Wastewater Plant Mechanic	3.50	4.00	4.00	4.00
WWTP Operator	14.00	16.00	16.00	16.00
Laboratory Technician	1.00	1.00	1.00	1.00
Equipment Operator	2.00	2.00	2.00	2.00
Office Assistant	1.00	1.00	1.00	1.00
Parts & Supply Coordinator	1.00	1.00	1.00	1.00
Laborer	2.50	3.00	3.00	3.00
TOTAL	29.25	32.50	32.50	32.50

**FY2019 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,057,550	\$1,226,081	\$1,198,739	\$1,258,055
511005 Longevity	8,395	8,839	8,960	9,090
511006 Differential Pay	305	0	0	0
511009 Overtime	115,744	125,000	102,330	125,000
511110 Incentive Pay	10,648	13,854	16,536	13,854
511125 Residency Pay	39,497	38,270	39,156	38,270
511510 Group Health Insurance	160,744	218,400	204,540	218,400
511515 Worker's Compensation	12,677	12,677	12,677	8,470
511520 Group Life Insurance	3,692	4,245	4,377	4,397
511530 Social Security - Employment	72,033	87,547	80,471	89,545
511535 Medicare - Employer's	16,847	20,475	18,820	20,942
511542 City Employee Retirement	110,892	127,084	122,915	129,984
511650 Salary Reimbursements	(685)	517	(4,084)	0
511655 Salary Reimbursements-Grants	0	0	(3,243)	0
Total Personnel Services	\$1,608,338	\$1,882,989	\$1,802,194	\$1,916,007
Materials and Supplies				
521065 Office Supplies	5,721	9,200	1,613	6,000
522011 Chemicals	62,866	166,000	81,626	86,000
522013 Clothing	16,865	17,500	14,139	17,500
522015 Concrete And Aggregate	89	0	200	0
522025 Fuel and Lubricants	0	0	200	0
522037 Janitorial Supplies	4,633	6,000	5,440	6,000
522038 Safety Supplies	3,181	1,500	67,796	1,500
522055 Minor Tools	13,557	5,000	3,771	5,000
522056 Minor Equipment	27,198	60,000	66,000	60,000
522065 Paint And Lumber	661	2,000	38,187	2,000
522075 Pipe And Plumbing Supplies	5,563	3,000	1,985	5,000
522085 Equipment Parts	18,866	292,000	235,847	210,000
522099 Other Supplies	2,755	3,000	2,271	3,000
525031 Electricity	266,606	925,000	737,892	750,000
525032 Natural Gas	1,650	500	1,840	2,000
Total Materials and Supplies	\$430,211	\$1,490,700	\$1,258,807	\$1,154,000
Contractual Services				
531004 Consultant Services	0	46,000	18,490	46,000
531005 Other Services	2,500	0	7,500	0
531008 Laboratory Testing	66,764	85,000	80,867	85,000
531025 Memberships	1,320	4,000	111	4,000
531027 Certification & Permit Fees	119,377	90,000	110,801	100,000
531028 Software License	0	0	974	0
531110 Sludge Removal	191,688	185,000	158,774	200,000
531120 Lot Maintenance	45,000	75,000	36,250	60,000
531124 Towing Payments	0	100	0	0
531125 Other Contracts	31,133	30,000	12,476	20,000
531220 Building Repairs	1,446	1,500	0	1,500
531230 Equipment Repairs	92,347	95,000	87,329	110,000
531240 Maintenance Contracts	7,804	75,000	16,986	40,000
531320 Equipment Rental	14,670	40,000	24,337	35,000
531350 Garage Charges	78,556	78,556	110,243	152,563
531360 Computer Charges	19,361	24,249	61,550	82,165
532062 Postage	98	0	35	0
532065 Printing, Duplication	323	300	0	300

**FY2019 PROPOSED BUDGET
WASTEWATER TREATMENT PLANT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532083 Telephone Service	65,806	70,000	66,493	70,000
532084 Cellular Service	3,339	3,500	2,994	3,500
532085 Pager Service	68	50	62	50
532086 Other Communications	16,960	16,500	16,765	16,500
533085 Travel/Training	12,627	10,000	9,438	10,000
Total Contractual Services	\$771,188	\$929,755	\$822,475	\$1,036,578
Other Charges and Services				
544087 Expense Reimbursement	1,226	2,102	3,559	3,600
Total Other Charges and Services	\$1,226	\$2,102	\$3,559	\$3,600
Capital Outlay				
564003 Vehicle Capital Outlay	25,968	100,000	43,860	26,000
564005 Capital Outlay - Improvements	6,206	0	0	0
564117 Machinery & Equipment	81,885	0	56,140	0
Total Capital Outlay	\$114,059	\$100,000	\$100,000	\$26,000
Total Expenses	\$2,925,022	\$4,405,546	\$3,987,035	\$4,136,185

**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$63,597	\$0	\$75,143
Contractual Services	81,526	135,000	135,000	136,500
Other Charges and Services	1,105,178	1,210,207	1,210,207	1,245,254
Operating Transfers	1,766,800	1,540,800	1,525,179	982,171
Capital Outlay	0	0	0	62,500
Debt Service	3,368,481	3,598,515	3,598,515	3,592,695
TOTAL	\$6,321,985	\$6,548,119	\$6,468,901	\$6,094,263

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes allowance for 2% COLA for Sewer System employees.

Other Charges and Services - Increase of \$35,000 includes share of new citywide Community Outreach internal services program (\$60,300), reduction in insurance expense (\$37,000) and increase in administrative service charge from General Fund (\$13,000).

Operating Transfers - Increase due primarily to increase in transfer to Sewer capital improvements fund (\$400,000) as programmed in the Proposed CIP for FY 2019.

Capital Outlay - Purchase furniture for sewer staff areas in new Public Works building.

**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511002 COLA Increases	\$0	\$63,597	\$0	\$75,143
Total Personnel Services	\$0	\$63,597	\$0	\$75,143
Contractual Services				
531004 Consultant Services	0	30,000	30,000	30,000
531125 Other Contracts	6,525	30,000	30,000	30,000
531310 Rental Of Land & Buildings	75,000	75,000	75,000	76,500
Total Contractual Services	\$81,526	\$135,000	\$135,000	\$136,500
Other Charges and Services				
544105 Bank Service Charges	2,003	0	0	0
547040 Administrative Service Charge	421,000	434,000	434,000	447,000
547050 Payment In Lieu Of Taxes	200,000	200,000	200,000	206,000
547070 Insurance Expense	243,720	255,161	255,161	218,366
547075 City Hall Maintenance	238,455	321,046	321,046	313,569
547095 Community Outreach/Public Info	0	0	0	60,319
Total Other Charges and Services	\$1,105,178	\$1,210,207	\$1,210,207	\$1,245,254
Operating Transfer				
553011 Sewer - Trnsf to Improvement Fund	1,699,000	1,354,979	1,354,979	904,000
553022 Transfer To Tech Imprvt Fund	0	0	58,700	0
553024 Insurance - Transfer Out	27,000	0	0	0
553035 Transfer To Separation Pay Fund	40,800	40,800	40,800	40,800
553050 Transfer To Hurricane Harvey	0	145,021	70,700	37,371
Total Operating Transfers	\$1,766,800	\$1,540,800	\$1,525,179	\$982,171
564005 Capital Outlay - Improvements	0	0	0	62,500
Total Capital Outlay	\$0	\$0	\$0	\$62,500
Debt Service				
571010 Interest Expense	501,939	969,273	969,273	938,100
571020 Revenue Bond Interest	809,802	533,002	533,002	500,710
571040 Agent Fees	625	2,525	2,525	3,000
571050 Principal Expenditure	2,056,115	2,091,715	2,091,715	2,148,885
571130 Investment Fees	0	2,000	2,000	2,000
Total Debt Service	\$3,368,481	\$3,598,515	\$3,598,515	\$3,592,695
Total Expenses	\$6,321,986	\$6,548,119	\$6,468,901	\$6,094,263

**FY2019 PROPOSED BUDGET
MUNICIPAL SANITATION SUMMARY**

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	3,301,761	3,328,925	3,328,925	2,460,379
Revenues:				
Collection fees	\$4,794,279	\$5,450,000	\$5,539,000	\$5,594,390
Dumpster fees	24,128	24,000	25,208	26,000
Trash pick-up	2,118	0	807	0
Recycling fees	496,532	496,027	501,706	506,723
Penalties on account	115,526	140,000	72,262	140,000
Other revenue	82,942	56,040	58,847	59,100
Other funding sources	0	0	0	0
Total revenues	\$5,515,525	\$6,166,067	\$6,197,830	\$6,326,213
Expenses:				
Refuse Collection	\$3,938,714	\$4,260,322	\$4,434,804	\$4,389,020
Recycling	525,691	608,105	627,660	614,299
Utility Billing	218,231	242,338	194,089	212,391
Other expenses	629,332	691,669	688,960	804,475
Total expenses	\$5,311,968	\$5,802,434	\$5,945,513	\$6,020,185
Net income (loss)	\$203,556	\$363,634	\$252,317	\$306,028
Capital Outlay	\$174,246	\$1,120,863	\$1,120,863	\$1,391,000
Prior year adjustment	(\$2,146)	\$0	\$0	\$0
Ending balance	\$3,328,925	\$2,571,696	\$2,460,379	\$1,375,408
90 Day Reserve	\$1,309,800	\$1,430,737	\$1,466,017	\$1,484,429
120 Day Reserve	\$1,746,401	\$1,907,649	\$1,954,689	\$1,979,239

Personnel summary	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY2019 PROPOSED
Municipal Sanitation - Refuse	46.50	46.50	46.50	\$2,618,762
Municipal Sanitation - Recycling	10.00	10.00	10.00	496,043
Municipal Sanitation - Utility billing	2.10	2.10	2.10	123,810
Totals	58.60	58.60	58.60	\$3,238,615

BUDGET HIGHLIGHTS

- The FY2019 Proposed Budget for the Sanitation fund includes \$1.34 million in capital outlay to replace vehicles and \$50,000 for a new building.
- The Proposed Budget also includes \$46,000 for 2% COLA adjustments for all personnel.
- A significant reduction in disposal charges (-\$106,000) is also anticipated.
- Also included are adjustments to several internal services billings (technology improvements, community outreach and public information, General Fund service charges and insurance expense.

**MUNICIPAL SANITATION FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Refuse Collection	\$3,938,714	\$4,260,322	\$4,434,804	\$4,389,020
Recycling	525,691	608,105	627,660	614,299
Utility Billing	218,231	242,338	194,089	212,391
Other expenses	629,332	691,669	688,960	804,475
Subtotal	5,311,968	5,802,434	5,945,513	6,020,185
Capital Outlay	174,246	1,120,863	1,120,863	1,391,000
Sanitation Fund Total	\$5,486,214	\$6,923,297	\$7,066,376	\$7,411,185

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,927,690	\$3,177,058	\$3,169,921	\$3,285,042
Materials and Supplies	89,082	97,550	83,785	99,200
Contractual Services	1,673,724	1,872,052	2,004,418	1,970,949
Other Charges and Services	579,772	619,774	616,190	629,293
Operating Transfers	41,700	35,700	71,200	35,700
Capital Outlay	174,246	1,120,863	1,120,863	1,391,000
Debt Service	0	300	0	0
Sanitation Fund Total	\$5,486,214	\$6,923,297	\$7,066,376	\$7,411,185

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increase (\$115,100) includes \$46,400 for 2% COLA for Sanitation fund staff, and \$69,000 to keep existing staff positions filled.

Materials & Supplies - Adjustments to a number of small supply accounts (+\$15,400)

Contractual Services - Decrease (-\$33,500) is net of reduced disposal charges (-\$106,000), a decrease in equipment rentals (-\$15,000) at the Recycling Center, and an increase (+\$87,300) in Sanitation share of citywide allocations for technology services.

Other Charges and Services - Net increase (+\$13,100) includes reduced bank fees for online/phone payments (-\$5,600), and increases in citywide charges for General Fund administrative fees (+\$12,800) and community outreach and public information (+\$24,000) net of reduction in insurance expense (-\$17,700).

Operating Transfers - Decrease (-\$35,000) for a one time transfer to Technology Improvements Fund in FY2018.

Capital Outlay - Total (\$1,391,000) to replace 2 litter trucks (\$400,000), two garbage packers (\$256,000), two rear end loaders (\$380,000); one automated truck (\$300,000); \$50,000 toward new building.

Sanitation Division

Division Mission

The mission of the Sanitation Division is to provide a safe and clean community environment for the protection of public health through establishing and maintaining an efficient system of refuse collection with an emphasis on Customer Service.

Accomplishments

- Completed debris pickup for Hurricane Harvey.
- Issued exclusive franchise for commercial accounts.
- Issued new contract for operations of the Transfer Station.
- Continued to modify program of proactive collection of most all residential trash.
- Initiated and completed two (2) citywide cleanups.
- Completed 6th year of diversion of televisions to the Recycling Center.
- Provided sanitation services for the Lone Star Motorcycle Bike Rally, Dickens on the Strand, Mardi Gras and Crawfish Festival.

Goals

- Continue to divert televisions to the Recycling Center.
- Provide two (2) citywide cleanups.
- Provide exceptional sanitation services for special events.
- Complete paving of parking lot.
- Continue staff development for operators and laborers through established training programs as available.

**FY2019 PROPOSED BUDGET
REFUSE COLLECTION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$2,403,523	\$2,532,802	\$2,584,741	\$2,618,762
Materials and Supplies	59,100	63,250	58,691	64,900
Contractual Services	1,495,465	1,679,270	1,805,642	1,720,358
Other Charges and Services	(19,374)	(15,000)	(14,269)	(15,000)
Capital Outlay	0	0	0	5,000
TOTAL	\$3,938,714	\$4,260,322	\$4,434,804	\$4,394,020

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase (+\$34,000) to fund filling of an existing budgeted position in FY 2019.

Materials and Supplies - Increase of \$6,200 for clothing (+\$2,900), minor equipment (+\$1,500), and small increases in each of the remaining supply accounts.

Contractual Services - Reduction (-\$85,300) due to reduction in refuse disposal costs (-\$106,000) and increase in garage charges (+\$17,400).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Tons Garbage/Trash collected	29,997.82	29,997.82	30,252.99	31,398.55
Tons received at Transfer Station	96,814.88	96,814.88	95,719.41	96,918.49

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Administration & Sanitation	0.50	0.50	0.50	0.50
Sanitation Superintendent	1.00	1.00	1.00	1.00
Supervisor of Sanitation	2.00	2.00	2.00	2.00
Sanitation Compliance Officer	1.00	1.00	1.00	1.00
Senior Crew Leader	0.00	0.00	12.00	12.00
Crew leader	1.00	1.00	1.00	1.00
Equipment Operator	1.00	1.00	0.00	0.00
Automated Truck Driver	8.00	8.00	8.00	8.00
Litter Truck Operator	3.00	3.00	0.00	0.00
Office Assistant	1.00	1.00	1.00	1.00
Sanitation Cart Technician	2.00	2.00	2.00	2.00
Refuse Truck Operators	8.00	8.00	0.00	0.00
Solid Waste Collectors	18.00	18.00	18.00	18.00
TOTAL	46.50	46.50	46.50	46.50

**FY2019 PROPOSED BUDGET
REFUSE COLLECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,476,566	\$1,515,004	\$1,568,357	\$1,601,824
511005 Longevity	18,132	18,096	19,503	19,704
511006 Differential Pay	2,217	3,500	1,689	3,500
511009 Overtime	268,772	300,000	294,693	300,000
511125 Residency Pay	55,065	52,700	61,776	52,700
511510 Group Health Insurance	276,947	312,480	303,408	312,480
511515 Worker's Compensation	49,299	49,299	49,299	32,937
511520 Group Life Insurance	5,348	5,985	5,933	6,326
511530 Social Security - Employment	107,788	117,137	120,653	122,619
511535 Medicare - Employer's	25,208	27,395	28,217	28,677
511542 City Employee Retirement	163,783	170,037	175,142	177,995
511650 Salary Reimbursements	(45,602)	(38,831)	(43,930)	(40,000)
Total Personnel Services	\$2,403,523	\$2,532,802	\$2,584,741	\$2,618,762
Materials and Supplies				
521065 Office Supplies	4,315	5,200	3,983	4,200
522011 Chemicals	1,775	1,050	1,579	1,600
522013 Clothing	22,604	26,000	25,086	28,000
522037 Janitorial Supplies	5,651	3,000	4,800	5,000
522038 Safety Supplies	4,211	5,000	3,593	3,600
522055 Minor Tools	2,749	4,000	2,741	3,000
522056 Minor Equipment	4,663	3,000	0	1,500
522065 Paint And Lumber	191	1,000	313	500
522075 Pipe and Plumbing Supplies	170	0	229	500
522099 Other Supplies	7,395	7,500	6,529	7,000
525031 Electricity	5,377	7,500	7,349	7,500
Total Materials and Supplies	\$59,100	\$63,250	\$58,691	\$64,900
Contractual Services				
531027 Certification & Permit Fees	10,932	11,000	10,932	11,000
531111 Asbestos Testing	498,241	695,024	796,493	690,500
531115 Refuse Disposal	0	300	0	0
531124 Towing Payments	122,006	130,000	135,900	135,000
531125 Other Contracts	3,120	5,000	3,100	3,500
531220 Building Repairs	1,615	4,000	3,019	3,500
531230 Equipment Repairs	15,824	15,000	20,762	20,000
531240 Maintenance Contracts	28,599	0	13,600	15,000
531350 Garage Charges	795,872	795,746	804,209	821,608
532062 Postage	6	1,000	541	550
532065 Printing, Duplication	1,566	3,000	1,500	1,600
532066 Print Shop Charges	389	1,000	580	600
532083 Telephone Service	3,389	3,200	1,355	1,500
532084 Cellular Service	3,824	3,500	6,044	6,000
532086 Other Communications	9,322	9,000	6,706	9,000
533085 Travel/Training	759	2,500	900	1,000
Total Contractual Services	\$1,495,465	\$1,679,270	\$1,805,642	\$1,720,358

**FY2019 PROPOSED BUDGET
REFUSE COLLECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544087 Expense Reimbursement	(19,374)	(15,000)	(14,269)	(15,000)
Total Other Charges and Services	(\$19,374)	(\$15,000)	(\$14,269)	(\$15,000)
Capital Outlay				
564005 Capital Outlay - Improvements	0	0	0	5,000
Total Capital Outlay	\$0	\$0	\$0	\$5,000
Total Expenses	\$3,938,714	\$4,260,322	\$4,434,804	\$4,394,020

Recycling Division

Division Mission

The mission of the Recycling division is to reduce the landfill waste stream by providing opportunities for citizens to participate in educational programs and recycling certain wastes through the Recycling Facility.

Accomplishments

- Hosted two (2) shred days.
- Promoted recycling services with the two (2) City Wide Clean Ups.
- Increased residential participation.
- Increased recycling tonnage intake.
- Improved curb side pickup schedule.
- Participated in Earth Day Event at UTMB.

Goals

- Complete new building at site.
- Complete beautification of site.
- Expansion of mulching program.
- Expand commercial recycling program.
- Continue excellent customer service while educating citizens on matters specific to the Recycling Division, regulations and services offered by the City.
- Continue staff development through established training programs and other educational seminars.

**FY2019 PROPOSED BUDGET
RECYCLING**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$415,451	\$485,957	\$478,195	\$496,043
Materials and Supplies	22,322	26,050	19,314	26,050
Contractual Services	83,774	91,098	126,851	86,707
Other Charges and Services	4,145	5,000	3,300	5,500
Capital Outlay	0	140,000	140,000	50,000
TOTAL	\$525,691	\$748,105	\$767,660	\$664,299

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase (+\$17,800) in salaries due to keeping laborer position filled.

Materials & Supplies - Increase (+6,700) because of increases in office supplies (+\$1,200), clothing (+\$1,900), and minor equipment (+3,000).

Contractual Services - Decrease (-\$40,100) caused by reduction in garage charges to account for more accurate billing of vehicles and equipment (-\$29,700) and decrease in equipment rentals (-\$15,000).

Other Charges & Services - Reduction in fuel delivery reimbursements (+\$2,200).

Capital Outlay - Reduction (-\$90,000) to leave funding to furnish new recycling building now underway should it not be completed in FY 2018.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Recyclable tons diverted	2,399	2,399	3,899	4,000
Senior Citizens collections	151	151	139	150

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Recycling Coordinator	1.00	1.00	1.00	1.00
Crewleader	2.00	2.00	2.00	2.00
Equipment Operator	1.00	1.00	1.00	1.00
Laborer	6.00	6.00	6.00	6.00
TOTAL	10.00	10.00	10.00	10.00

**FY2019 PROPOSED BUDGET
RECYCLING**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$265,442	\$303,161	\$282,248	\$315,631
511005 Longevity	1,574	1,650	1,710	1,750
511006 Differential Pay	71	0	7	0
511009 Overtime	23,001	35,000	41,264	35,000
511125 Residency Pay	9,288	7,529	15,346	7,529
511510 Group Health Insurance	54,567	67,200	64,016	67,200
511515 Worker's Compensation	10,923	10,923	10,923	7,298
511520 Group Life Insurance	981	1,162	1,095	1,210
511530 Social Security - Employment	17,722	21,535	22,148	22,314
511535 Medicare - Employer's	4,145	5,036	5,180	5,219
511542 City Employee Retirement	26,944	31,261	33,702	32,392
511650 Salary Reimbursements	793	1,500	556	500
Total Personnel Services	\$415,451	\$485,957	\$478,195	\$496,043
Materials and Supplies				
521065 Office Supplies	2,446	3,000	1,720	3,000
522011 Chemicals	19	100	0	100
522013 Clothing	5,512	6,150	4,224	6,150
522015 Concrete And Aggregate	335	400	0	400
522037 Janitorial Supplies	224	400	381	400
522038 Safety Supplies	1,687	3,000	2,398	3,000
522055 Minor Tools	1,020	2,000	1,197	2,000
522056 Minor Equipment	6,410	6,000	3,000	6,000
522065 Paint And Lumber	249	0	605	0
522099 Other Supplies	1,466	2,500	2,015	2,500
525031 Electricity	2,954	2,500	3,774	2,500
Total Materials and Supplies	\$22,322	\$26,050	\$19,314	\$26,050
Contractual Services				
531003 Engineering Services	1,423	0	0	0
531005 Other Services	480	500	1,160	500
531025 Memberships	270	300	300	300
531027 Certifications / Permits	0	0	125	0
531028 Software Licenses	0	5,000	2,000	2,000
531115 Refuse Disposal	1,132	0	0	0
531125 Other Contracts	10,792	9,000	8,353	9,000
531230 Equipment Repairs	610	10,000	8,161	10,000
531240 Maintenance Contracts	1,207	1,000	1,954	1,000
531250 Vehicle Repairs	1,075	0	0	0
531320 Equipment Rental	7,936	4,500	19,056	4,500
531350 Garage Charges	35,117	35,117	63,487	33,727
531360 Computer Charges	11,960	12,530	12,530	12,530
532065 Printing, Duplication	0	500	0	500
532066 Print Shop Charges	0	100	0	100
532083 Telephone Service	3,038	4,000	693	4,000
532084 Cellular Service	317	550	1,140	550
532086 Other Communications	6,712	7,000	6,704	7,000
533085 Travel/Training	1,703	1,000	1,188	1,000
Total Contractual Services	\$83,774	\$91,098	\$126,851	\$86,707

**FY2018 PROPOSED BUDGET
RECYCLING**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544087 Expense Reimbursement	4,145	5,000	3,332	5,500
547020 Bad Debt	0	0	(32)	0
Total Other Charges and Services	\$4,145	\$5,000	\$3,300	\$5,500
Capital Outlay				
564003 Vehicle Capital Outlay	0	5,000	5,000	0
564005 Capital Outlay - Improvements	0	50,000	50,000	50,000
564117 Machinery & Equipment	0	85,000	85,000	0
Total Capital Outlay	\$0	\$140,000	\$140,000	\$50,000
Total Expenses	\$525,691	\$748,105	\$767,660	\$664,299

Utility Billing Division (Sanitation Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Re-sequenced water meter account locations into the proper routes for more efficient meter readings.
- Processed over 2,100 adjustments to customer's billing charges as a result of the winter freeze.
- Reduced the number of unread meters to 200 per month.
- Answered 92% of all customer calls on their first attempt.
- Reduced the number of outstanding, unresolved customer concerns by 220; only 25 concerns previously submitted remaining open.

Goals

- Re-design the utility billing statement to make it easier for customers to understand.
- Foster an environment in which potential and existing customers experience an unmatched level of customer service.
- Promote staff development through cross training initiatives and established training programs.
- Continue downward trend of unread meters on a monthly basis.

**FY2019 PROPOSED BUDGET
UTILITY BILLING (SANITATION SHARE)**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$108,716	\$120,390	\$106,985	\$123,810
Materials and Supplies	7,660	8,250	5,780	8,250
Contractual Services	69,938	75,448	45,689	50,331
Other Charges and Services	31,916	38,250	35,635	30,000
TOTAL	\$218,231	\$242,338	\$194,089	\$212,391

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

*Utility Billing office cost allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increase (+\$16,800) due to net vacancy of less than one FTE in FY 2018.

Materials and Supplies - Increase (+\$2,500) due to increase (+\$1,400) in printed materials, increase for minor equipment (+\$1,000).

Contractual Services - Increase (+\$4,600) caused by increase in computer charges (\$3,100) and postage (+\$3,900) offset by decrease (-\$3,600) in print shop charges.

Other Charges and Services - Decrease in Bank service charges (-\$5,600).

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of Customers	20,242	22,266	23,780	23,900
Field investigations and follow up	11,204	10,643	8,522	9,720
Average number of meters not transmitting consumption accurately	850	600	200	150
No. of pre-billing consumption adjustments	121	3,432	3,613	2,472
Amount of pre-billing consump. adjustment	\$105,459	\$117,312	\$90,517	\$75,000
Active customers delinquent over 90 days	1,474	120	900	700
Over 90 day balances for active customers	\$603,143	\$482,514	\$579,403	\$550,000
Customers paying monthly by auto	3,627	3,989	4,200	4,500
Number of e-bill customers monthly	3,039	3,342	4,509	4,700
Customers with active payment	339	380	50	200
Funds under active payment arrangements	\$12,992	\$16,000	\$6,500	\$15,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Utility Customer Service Manager	0.150	0.150	0.150	0.150
Collections Specialist	0.150	0.150	0.150	0.150
Utility Billing Supervisor	0.150	0.150	0.150	0.150
Customer Service Supervisor	0.150	0.150	0.150	0.150
Sr. Utility Customer Service Specialist	0.150	0.150	0.150	0.150
Utility Customer Service Specialist	1.350	1.350	1.350	1.350
Administrative Assistant	0.000	0.000	0.000	0.000
TOTAL	2.100	2.100	2.100	2.100

**FY2019 PROPOSED BUDGET
UTILITY BILLING (SANITATION SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$70,023	\$77,279	\$71,165	\$80,247
511005 Longevity	503	510	576	510
511006 Differential Pay	504	542	576	542
511009 Overtime	10,484	11,250	6,503	11,250
511125 Residency Pay	1,115	1,129	1,200	1,129
511510 Group Health Insurance	12,118	14,112	13,670	14,112
511515 Worker's Compensation	166	166	166	111
511520 Group Life Insurance	240	299	260	311
511530 Social Security - Employment	4,951	5,624	4,651	5,808
511535 Medicare - Employer's	1,158	1,315	1,088	1,358
511542 City Employee Retirement	7,456	8,164	7,130	8,431
Total Personnel Services	\$108,716	\$120,390	\$106,985	\$123,810
Materials and Supplies				
521065 Office Supplies	1,992	2,400	1,877	2,400
521067 Minor Office Equipment	174	1,500	500	1,500
521073 Printed Materials	4,951	3,900	2,500	3,900
522013 Clothing	134	0	0	0
522056 Minor Equipment	410	450	796	450
522075 Pipe And Plumbing Supplies	0	0	107	0
Total Materials and Supplies	\$7,660	\$8,250	\$5,780	\$8,250
Contractual Services				
531007 Security Service	1,011	450	1,506	1,506
531015 Temporary Employee Services	4,032	1,913	1,500	1,750
531125 Other Contracts	152	0	234	0
531240 Maintenance Contracts	6,215	11,250	8,116	8,250
531320 Equipment Rental	1,874	2,100	1,876	2,100
531360 Computer Charges	30,591	36,155	8,783	11,725
532062 Postage	23,454	19,500	16,040	20,000
532065 Printing, Duplication	60	450	300	450
532066 Print Shop Charges	210	450	4,637	1,000
532083 Telephone Service	2,212	2,400	1,810	2,400
532084 Cellular Service	85	0	204	300
532086 Other Communications	27	30	83	100
533085 Travel/Training	15	750	600	750
Total Contractual Services	\$69,938	\$75,448	\$45,689	\$50,331
Other Charges and Services				
544105 Bank Service Charges	31,916	38,250	35,635	30,000
Total Other Charges and Services	\$31,916	\$38,250	\$35,635	\$30,000
Total Expenses	\$218,231	\$242,338	\$194,089	\$212,391



**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$37,909	\$0	\$46,428
Contractual Services	24,547	26,236	26,236	113,554
Other Charges and Services	563,085	591,524	591,524	608,793
Operating Transfers	41,700	35,700	71,200	35,700
Capital Outlay	174,246	980,863	980,863	1,336,000
Debt Service	0	300	0	0
TOTAL	\$803,578	\$1,672,532	\$1,669,823	\$2,140,475

BUDGET HIGHLIGHTS (FY2019 ADOPTED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes funds for 2% COLA for Sanitation fund staff (\$+46,400).

Contractual Services - Increase (+\$87,300) in Sanitation share of citywide allocations for technology services.

Other Charges and Services - Increase (+\$17,300) for General Fund administrative service charge (+\$6,800), in payment to General Fund in lieu of taxes (+\$6,000), for Sanitation fund's share of citywide allocation for Community Outreach and public information (+\$24,000) and reduction in insurance expense (-\$17,700).

Operating Transfers - Decrease (-\$35,000) for a one time transfer to Technology Improvements Fund in FY2018.

Capital Outlay - Total (\$846,000) to replace 2 litter trucks (\$400,000), two garbage packers (\$256,000), and a rear end loader (\$190,000)..

**FY2019 PROPOSED BUDGET
OTHER EXPENSES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511002 COLA Increases	\$0	\$37,909	\$0	\$46,428
Total Personnel Services	\$0	\$37,909	\$0	\$46,428
Contractual Services				
531003 Engineering Services	3,600	0	0	0
531360 Computer Charges	20,947	26,236	26,236	113,554
Total Contractual Services	\$24,547	\$26,236	\$26,236	\$113,554
Other Charges and Services				
547040 Administrative Service Charge	219,000	226,000	226,000	232,800
547050 Payment In Lieu Of Taxes	200,000	200,000	200,000	206,000
547070 Insurance Expense	82,263	82,290	82,290	64,665
547075 City Hall Maintenance	61,822	83,234	83,234	81,296
547095 Community Outreach/Public Info	0	0	0	24,032
Total Other Charges and Services	\$563,085	\$591,524	\$591,524	\$608,793
Operating Transfers				
553022 Transfer to Tech Imprvt Fund	0	0	35,500	0
553024 Insurance - Transfer Out	6,000	0	0	0
553035 Transfer To Separation Pay Fund	35,700	35,700	35,700	35,700
Total Operating Transfers	\$41,700	\$35,700	\$71,200	\$35,700
Capital Outlay				
564003 Vehicle Capital Outlay	174,246	980,863	980,863	1,336,000
Total Capital Outlay	\$174,246	\$980,863	\$980,863	\$1,336,000
Debt Service				
571130 Investment Fees	0	300	0	0
Total Debt Service	\$0	\$300	\$0	\$0
Total Expenses	\$803,578	\$1,672,532	\$1,669,823	\$2,140,475

**FY2019 PROPOSED BUDGET
MUNICIPAL DRAINAGE UTILITY FUND**

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	1,757,888	2,062,063	2,062,063	2,272,420
Revenues:				
Drainage District Charge	\$2,808,975	\$2,766,240	\$2,767,000	\$2,795,000
Penalties on account	41,266	55,440	28,075	55,440
Interest earned	7,360	6,000	10,790	6,000
Other revenue	23,543	80,800	0	0
Total revenues	\$2,881,143	\$2,908,480	\$2,805,865	\$2,856,440
Expenses:				
Municipal Drainage Utility	\$2,123,412	\$2,440,873	\$2,010,824	\$2,336,883
Transfer to Technology Improvement Fund	75,000	0	20,200	0
Utility billing	139,560	155,364	130,483	146,207
Total expenses	\$2,337,972	\$2,596,237	\$2,161,508	\$2,483,090
Operating income (loss)	\$543,171	\$312,244	\$644,357	\$373,350
Capital outlay/Transfer to Improvement Fund	\$236,213	\$434,000	\$434,000	\$1,074,700
Prior year adjustment	(\$2,783)	\$0	\$0	\$0
Ending balance	\$2,062,063	\$1,940,307	\$2,272,420	\$1,571,071
<i>90 Day Reserve</i>	<i>\$576,486</i>	<i>\$640,168</i>	<i>\$532,974</i>	<i>\$612,269</i>
<i>120 Day Reserve</i>	<i>\$768,648</i>	<i>\$853,557</i>	<i>\$710,633</i>	<i>\$816,358</i>

Personnel summary	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY2019 PROPOSED
Municipal Drainage Utility	31.50	35.20	34.95	\$1,744,255
Utility Billing	1.50	1.40	1.40	81,325
Totals	33.00	36.60	36.35	\$1,825,580

BUDGET HIGHLIGHTS

- The FY2019 Proposed Budget for the Drainage fund anticipates that market based compensation adjustments will result in being more fully staffed and increasing production.
- The FY2019 Proposed Budget for the Drainage fund does not include an Operating transfer in to the Improvement fund for capital projects. The amount shown is for equipment.

**MUNICIPAL DRAINAGE UTILITY FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Drainage Utility & Inspection	\$2,178,412	\$2,420,873	\$2,011,024	\$2,316,883
Utility Billing	139,561	155,364	130,483	146,207
Subtotal	2,317,973	2,576,237	2,141,508	2,463,090
Transfer to Improvement Account	20,000	20,000	20,000	20,000
Capital Outlay	236,213	434,000	434,000	1,074,700
Drainage Utility Total	\$2,574,186	\$3,030,237	\$2,595,508	\$3,557,790

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,645,034	\$1,775,241	\$1,462,159	\$1,825,580
Materials and Supplies	39,300	107,650	110,671	114,700
Contractual Services	390,323	504,705	447,295	433,608
Other Charges and Services	158,317	188,241	101,183	89,201
Operating Transfers	105,000	20,000	40,200	20,000
Capital Outlay	236,213	434,000	434,000	1,074,700
Debt Service	0	400	0	0
Drainage Utility Total	\$2,574,186	\$3,030,237	\$2,595,508	\$3,557,790

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Net increase (+\$352,900) Includes 2% COLA (+\$25,800) and cost of funding market based adjustments for full year while enabling the retention of employees to remain fully staffed.

Materials and Supplies - Slight overall increase (\$3,000).

Contractual Services - Net decrease (-\$16,400) includes increase in city wide charges for technology services

Other Charges and Services - Net decrease (-\$12,000) includes reduced insurance charges (-\$8,100) and City Hall maintenance (-\$1,700), reduced expense reimbursements for street and drainage repairs (-\$14,300) offset by

Operating Transfers - Net decrease (-\$20,200) from FY 2018 transfer to the technology improvements fund.

Capital Outlay - Total (\$1,049,700) includes replacing a crew cab pickup truck (+\$27,300), replacing a Godwin pump (\$38,100), replacing a wheel loader (\$48,300) and buying a new large vacuum truck (\$431,000), a new tracked excavator (\$265,000), a new Gradall (\$240,000). Also includes \$25,000 for drainage area staff furniture in new Public Works building.

Municipal Drainage Utility Division

Division Mission

The mission of the Municipal Drainage Utility Division is to effectively and efficiently implement the U. S. Environmental Protection Agency mandated National Pollutant Discharge Elimination System by providing for the conveyance of clean storm water to the maximum extent practicable.

Accomplishments

- Continued the T.P.D.E.S. Storm Water Permit process.
- Provided training to Public Works Staff (distribution and collections, streets, drainage, recycling and refuse) in basic storm water management.
- Continued public information programs to promote and educate public about storm water management.
- Improved drainage in west end communities and throughout the city by repairing/cleaning of culverts, storm drain pipe, and inlets.

Goals

- Continue implementation of T.P.D.E.S. storm water permit.
- Continue with the storm sewer cleaning and maintenance program.
- Continue training program for all Public Works / City Staff on basic storm water management, customer service expectations and City-wide initiatives.
- Provide slope mowing for large drainage ditch systems; re-establish drainage ditch systems in various west end subdivisions.
- Continue providing street sweeping for City roadways located between Ferry Road and Cove View Boulevard.
- Maintain the City's drainage system.

**FY2019 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,576,925	\$1,694,980	\$1,391,310	\$1,744,255
Materials and Supplies	34,198	102,150	108,200	111,200
Contractual Services	345,251	460,602	413,648	397,226
Other Charges and Services	137,040	162,741	77,667	64,201
Operating Transfers	105,000	20,000	40,200	20,000
Capital Outlay	236,213	434,000	434,000	1,074,700
Debt Service	0	400	0	0
TOTAL	\$2,434,626	\$2,874,873	\$2,465,024	\$3,411,583

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

*Utility Billing office staff allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increase (+\$352,900) Includes 2% COLA (+\$25,800) and cost of funding market based
Materials and Supplies - Slight overall increase (\$3,000).

Contractual Services - Net decrease (-\$16,400) includes increase in city wide charges for technology services
(+\$19,200), reduction in garage charges (-\$24,800), and decrease for other contracts (-\$10,800).

Other Charges and Services - Net decrease (-\$13,500) includes reduced insurance charges (-\$8,100) and City Hall
maintenance (-\$1,700), reduced expense reimbursements for street and drainage repairs (-\$14,300) offset by
Drainage Fund's share of community outreach and public information (+\$11,000).

Operating Transfers - Net decrease (-\$20,200) from FY 2018 transfer to the technology improvements fund.

Capital Outlay - Total (\$1,049,700) includes replacing a crew cab pickup truck (+\$27,300), replacing a Godwin
pump (\$38,100), replacing a wheel loader (\$48,300) and buying a new large vacuum truck (\$431,000), a new
tracked excavator (\$265,000), a new Gradall (\$240,000) . Also includes \$25,000 for drainage area staff furniture in
new Public Works building.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Storm pipes cleaned (feet)	33,230	0	422	45,000
Blocks cleaned (linear feet)	2,341	2,374	777,652	1,020,000
Total yards of dirt, leaves and debris	1,310	884	331	450

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
ACM Development & Muni Service	0.30	0.30	0.30	0.25
Director of Infrastructure	0.00	0.00	0.00	0.00
City Engineer	0.50	0.00	0.00	0.00
DR Program Specialist	0.00	0.00	0.00	0.00
Assistant City Engineer	0.50	0.00	0.00	0.00
Director of Public Works	0.50	0.50	0.50	0.50
Assistant Director of Public Works	0.50	0.50	0.50	0.50
Superintendent of Streets/Drainage	0.50	0.20	0.50	0.70
Superintendent of Drainage	0.00	1.00	0.00	0.00
Drainage Supervisor	1.00	2.00	1.00	2.00
GIS Technician	1.00	0.00	1.00	0.00
GIS Field Technician	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Equipment Operator	11.00	13.00	9.00	13.00
Crewleader	2.00	2.00	2.00	2.00
Laborer	11.00	13.00	11.00	13.00
TOTAL	31.50	35.20	28.50	34.95

**FY2019 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$1,132,855	\$1,201,593	\$995,909	\$1,236,085
511002 COLA Increases	0	24,886	0	25,752
511005 Longevity	4,322	5,859	4,634	6,054
511006 Differential Pay	944	904	900	904
511009 Overtime	56,050	50,000	42,447	50,000
511125 Residency Pay	36,581	24,970	39,067	38,270
511510 Group Health Insurance - Employer's	179,781	226,632	188,662	222,936
511515 Worker's Compensation	13,690	13,690	13,690	9,146
511520 Group Life Insurance	3,745	3,629	3,689	4,156
511530 Social Security - Employer's	73,572	81,109	67,143	84,138
511535 Medicare - Employer's	17,223	18,969	15,703	19,677
511542 City Employee Retirement	110,767	117,739	97,466	122,136
511650 Salary Reimbursements	(34,803)	(75,000)	(78,000)	(75,000)
511655 Salary Reimbursements-Grants	(17,802)	0	0	0
Total Personnel Services	\$1,576,925	\$1,694,980	\$1,391,310	\$1,744,255
Materials and Supplies				
521065 Office Supplies	8,847	9,500	7,500	7,500
522011 Chemicals	832	200	7,500	7,500
522013 Clothing	13,648	24,000	22,000	25,000
522015 Concrete And Aggregate	1,766	50,000	50,000	50,000
522037 Janitorial Supplies	212	450	500	500
522038 Safety Supplies	657	1,000	2,500	2,500
522055 Minor Tools	5,585	7,000	6,500	6,500
522056 Minor Equipment	2,531	8,000	10,000	10,000
522065 Paint And Lumber	37	1,500	500	500
522075 Pipe And Plumbing Supplies	0	0	200	200
522085 Equipment Parts	82	0	800	800
522099 Other Supplies	0	500	200	200
Total Materials and Supplies	\$34,198	\$102,150	\$108,200	\$111,200
Contractual Services				
531003 Engineering Services	800	0	0	0
531005 Other Services	190	200	200	200
531025 Memberships	492	800	800	800
531027 Certification & Permit Fees	300	400	200	200
531028 Software Licenses	11,628	12,000	12,000	1,200
531125 Other Contracts	13,714	125,000	125,000	125,000
531230 Equipment Repairs	0	0	500	500
531240 Maintenance Contracts	5,187	4,000	5,500	5,500
531320 Equipment Rental	8,151	5,000	15,000	15,000
531350 Garage Charges	282,880	281,794	185,000	160,203
531360 Computer Charges	14,298	17,908	57,248	76,423
532065 Printing, Duplication	253	500	500	500
532066 Print Shop Charges	0	0	0	0
532084 Cellular Service	2,205	4,000	4,000	4,000
532086 Other Communications	1,865	2,500	1,500	1,500
532087 Aircard Service	543	500	700	700
533085 Travel/Training	2,746	6,000	5,500	5,500
Total Contractual Services	\$345,251	\$460,602	\$413,648	\$397,226

**FY2019 PROPOSED BUDGET
DRAINAGE UTILITY & INSPECTION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544032 Meeting Expenditures	774	900	1,500	1,200
544087 Expense Reimbursement	0	0	(23,192)	0
544096 Expense Reimbursement (Equip.)	0	0	(62,482)	(100,000)
547040 Administrative Service Charge	49,000	50,000	50,000	50,000
547070 Insurance Expense	34,276	40,497	40,497	32,327
547075 City Hall Maintenance	52,990	71,344	71,344	69,682
547095 Community Outreach/Public Info	0	0	0	10,992
Total Other Charges and Services	\$137,040	\$162,741	\$77,667	\$64,201
Operating Transfers				
553022 Transfer To Tech Imprvt Fund	75,000	0	20,200	0
553024 Insurance - Transfer Out	10,000	0	0	0
553035 Transfer To Separation Pay Fund	20,000	20,000	20,000	20,000
Total Operating Transfers	\$105,000	\$20,000	\$40,200	\$20,000
Capital Outlay				
564003 Vehicle Capital Outlay	185,648	377,860	377,860	1,049,700
564005 Capital Outlay - Improvements	0	0	0	25,000
564099 Other Capital Purchases	50,565	0	0	0
564117 Machinery And Equipment	0	56,140	56,140	0
Total Capital Outlay	\$236,213	\$434,000	\$434,000	\$1,074,700
Debt Service				
571130 Investment Fees	0	400	0	0
Total Debt Service	\$0	\$400	\$0	\$0
Total Expenses	\$2,434,625	\$2,874,873	\$2,465,024	\$3,411,583

Utility Billing Division (Drainage Utility Share)

Division Mission

The mission of the Utility Billing Division is to ensure accuracy and efficiency in the billing and collection of utility services, while providing excellent customer service to new and existing customers, responding to inquiries, and promptly posting payments.

Accomplishments

- Re-sequenced water meter account locations into the proper routes for more efficient meter readings.
- Processed over 2,100 adjustments to customer's billing charges as a result of the winter freeze.
- Reduced the number of unread meters to 200 per month.
- Answered 92% of all customer calls on their first attempt.
- Reduced the number of outstanding, unresolved customer concerns by 220; only 25 concerns previously submitted remaining open.

Goals

- Re-design the utility billing statement to make it easier for customers to understand.
- Foster an environment in which potential and existing customers experience an unmatched level of customer service.
- Promote staff development through cross training initiatives and established training programs.
- Continue downward trend of unread meters on a monthly basis.

FY2019 PROPOSED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$68,109	\$80,261	\$70,849	\$81,325
Materials and Supplies	5,102	5,500	2,471	3,500
Contractual Services	45,073	44,103	33,647	36,382
Other Charges and Services	21,277	25,500	23,516	25,000
TOTAL	\$139,561	\$155,364	\$130,483	\$146,207

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

*Utility Billing allocation is 37.5% Water, 37.5% Sewer, 15% Sanitation, 10% Drainage.

Personnel Services - Net increase (+\$10,500) includes 2% COLA and keeping positions filled in FY 2019

Materials and Supplies - Net increase (+\$1,000) for minor office equipment and printed materials.

Contractual Services - Increase (+\$2,700) in citywide charges for technology services.

Other Charges and Supply - Increase in bank service charges (+\$1,500) for online credit cards and phone payments.

PERFORMANCE INDICATORS

INDICATORS	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ESTIMATED	FY2019 PROPOSED
Number of Customers	20,242	22,266	23,780	23,900
Field investigations and follow up	11,204	10,643	8,522	9,720
Average number of meters not transmitting consumption accurately monthly	850	600	200	150
No. of pre-billing consumption adjustments	121	3,432	3,613	2,472
Amount of pre-billing consump. adjustments	\$105,459	\$117,312	\$90,517	\$75,000
Active customers delinquent over 90 days	1,474	120	900	700
Over 90 day balances for active customers	\$603,143	\$482,514	\$579,403	\$550,000
Customers paying monthly by auto payment	3,627	3,989	4,200	4,500
Number of e-bill customers monthly	3,039	3,342	4,509	4,700
Customers with active payment arrangements	339	380	50	200
Funds under active payment arrangements	\$12,992	\$16,000	\$6,500	\$15,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Utility Customer Service Manager	0.10	0.10	0.10	0.10
Collections Specialist	0.10	0.10	0.10	0.10
Utility Billing Supervisor	0.10	0.10	0.10	0.10
Customer Service Supervisor	0.00	0.10	0.10	0.10
Sr. Utility Customer Service Specialist	0.20	0.10	0.10	0.10
Utility Customer Service Specialist	0.90	0.90	0.90	0.90
Administrative Assistant	0.10	0.00	0.00	0.00
TOTAL	1.50	1.40	1.40	1.40

**FY2019 PROPOSED BUDGET
UTILITY BILLING (DRAINAGE UTILITY SHARE)**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$43,811	\$51,519	\$47,270	\$52,457
511005 Longevity	300	340	382	340
511006 Differential Pay	346	361	396	361
511009 Overtime	6,400	7,500	4,288	7,500
511125 Residency Pay	768	753	825	753
511510 Group Health Insurance	7,728	9,408	9,093	9,408
511515 Worker's Compensation	126	111	111	74
511520 Group Life Insurance	152	200	173	207
511530 Social Security - Employment	3,095	3,749	3,003	3,807
511535 Medicare - Employer's	724	877	702	890
511542 City Employee Retirement	4,659	5,443	4,606	5,527
Total Personnel Services	\$68,109	\$80,261	\$70,849	\$81,325
Materials and Supplies				
521065 Office Supplies	1,328	1,600	1,152	1,300
521067 Minor Office Equipment	116	1,000	50	500
521073 Printed Materials	3,301	2,600	500	1,000
522013 Clothing	84	0	0	0
522056 Minor Equipment	274	300	697	500
522075 Pipe and Plumbing Supply	0	0	72	200
Total Materials and Supplies	\$5,102	\$5,500	\$2,471	\$3,500
Contractual Services				
531007 Security Service	280	300	245	300
531015 Temporary Employee Services	2,688	1,275	500	1,000
533125 Other Contracts	101	0	23	100
531240 Maintenance Contracts	4,143	7,500	6,244	6,500
531320 Equipment Rental	1,249	1,400	1,325	1,400
531360 Computer Charges	19,246	17,908	7,815	10,432
532062 Postage	15,636	13,000	12,694	13,000
532065 Printing, Duplication	40	300	50	100
532066 Print Shop Charges	140	300	3,092	1,500
532083 Telephone Service	1,475	1,600	1,205	1,300
532084 Cellular Service	56	0	134	150
532086 Other Communications	18	20	70	100
533085 Travel/Training	0	500	250	500
Total Contractual Services	\$45,073	\$44,103	\$33,647	\$36,382
Other Charges and Services				
544105 Bank Service Charges	21,277	25,500	23,516	25,000
Total Other Charges and Services	\$21,277	\$25,500	\$23,516	\$25,000
Total Expenses	\$139,561	\$155,364	\$130,483	\$146,207



FY2019 PROPOSED BUDGET
SCHOLES INTERNATIONAL AIRPORT AT GALVESTON

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	1,324,650	1,543,012	1,543,012	988,394
Revenues:				
TXDOT grant	\$251,276	\$50,000	\$250,784	\$50,000
Building rentals	43,732	\$52,772	\$54,787	\$35,115
Hangar rentals	22,200	\$73,500	\$43,920	\$68,100
Terminal space rental	56,214	\$48,000	\$44,388	\$45,521
Land rentals	457,404	\$616,273	\$651,895	\$638,533
Municipal Utilities	112,000	\$78,341	\$112,004	\$80,300
Golf Course	80,124	\$79,843	\$80,996	\$84,049
General Fund Rental	57,050	\$60,000	\$62,002	\$64,543
Fuel flowage fees	34,387	\$40,000	\$37,013	\$35,000
Interest earned	8,819	\$7,000	\$11,525	\$0
Other revenue	1,577,070	0	569	12,000
Total operating revenue	\$2,700,276	\$1,105,729	\$1,349,882	\$1,113,161
Expenses:				
Airport Operations	\$1,544,270	\$1,038,840	\$1,037,791	\$1,082,844
Insurance	138,835	148,984	148,984	134,565
Administrative Service	56,000	58,000	58,000	59,700
Total expenses	\$1,739,104	\$1,245,824	\$1,244,775	\$1,277,109
Operating income (loss)	\$961,171	(\$140,095)	\$105,108	(\$163,948)
Transfer to improvement account	\$705,283	\$659,726	\$659,726	\$430,000
Prior year adjustment	(\$37,526)	\$0	\$0	\$0
Ending balance	\$1,543,012	\$743,191	\$988,394	\$394,446
90 Day Reserve	\$428,820	\$307,190	\$306,931	\$314,904
120 Day Reserve	\$571,760	\$409,586	\$409,241	\$419,871
Personnel summary	FY2017 ACTUAL	FY2018 BUDGET	FY2019 BUDGET	FY2019 PROPOSED
Scholes International Airport	7.80	8.00	8.00	\$464,237

BUDGET HIGHLIGHTS

- The FY2019 Proposed Budget for the Airport fund includes a transfer from Operations in to the Improvement fund for a warehouse building to provide housing for City owned equipment.

**AIRPORT FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Airport Operations	\$1,544,270	\$1,038,840	\$1,037,791	\$1,082,844
Insurance	138,835	148,984	148,984	134,565
Administrative Service Charge	56,000	58,000	58,000	59,700
Subtotal	1,739,104	1,245,824	1,244,775	1,277,109
Transfer to improvement account	705,283	659,726	659,726	430,000
Airport Total	\$2,444,388	\$1,905,550	\$1,904,501	\$1,707,109

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$447,865	\$453,404	\$455,145	\$464,237
Materials and Supplies	95,237	116,800	103,805	105,200
Contractual Services	191,208	196,947	190,514	206,922
Other Charges and Services	251,167	281,328	280,828	272,620
Operating Transfers	1,282,539	806,571	817,553	596,630
Capital Outlay	176,371	50,000	56,156	61,000
Debt Service	0	500	500	500
Airport Total	\$2,444,388	\$1,905,550	\$1,904,501	\$1,707,109

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increase (+\$5,900) includes 2% COLA for Airport employees.

Contractual Services - Increase (+\$16,400) includes increased garage charges (+8,500) and Airport's share of citywide increase in computer charges (+\$5,100).

Other Charges and Services - Reduction (-\$8,200) is net of increased General Fund administrative charge (+\$1,700), Airport's share of community outreach and public information (\$5,700) and reduced insurance expense (-\$14,400).

Operating Transfers - Decreasing (-\$220,900) due to net adjustments in Airport CIP projects, including Airport warehouse building.

Capital Outlay - Net increase (+\$4,800) for grounds maintenance equipment.

Scholes International Airport

Department Mission

The mission of the Scholes International Airport is to promote and operate the Airport in a safe and efficient manner, to be responsive to the needs of the community, and to keep the community informed of the economic impact of the Airport.

Accomplishments

- Provided recommendation to City Council resulting in the adoption of a written Ground Lease Policy, which will allow the Airport to update most of the existing hangar leases, adjust the lease rates to the new adopted rates, while giving the existing lease holders options, should their hangar receive damage during a natural disaster.
- Purchased a 4-unit T-Hangar, resulting in an estimated net increase in revenue of \$551,000 over a 30-year period.
- Completed the engineering and construction of a 3.8 mile fence around the Airport, thus reducing unauthorized access to the secured areas of the property.
- In partnership with Public Works, completed a new Hangar Access Road at Gate 4.
- Installed underground electrical service lines to the new hangar sites located on the north side of the Hangar Access Ramp.
- In partnership with Facilities Maintenance, completed interior LED lighting upgrades in Hangar 28, as well as the installation of 21 LED Security Lights at the North Ramp Hangar Area.
- Received recognition from TxDOT Aviation as the 2018 Reliever Airport of the Year.

Goals

- Complete various capital improvement projects within established budgets.
- Increase development and revenues to the Airport in order to match Federal and State grants and cover airport-related expenses.
- Continue to work with partners to promote and attract new aviation-related businesses to the Airport.
- Continue staff development through established training programs, educational seminars and conferences specific to aviation.
- Foster an environment in which potential clients, the community and partners alike are supportive of and drawn to an unmatched experience at our Airport.

**FY2019 PROPOSED BUDGET
AIRPORT OPERATIONS**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$447,865	\$453,404	\$455,145	\$464,237
Materials and Supplies	95,237	116,800	103,805	105,200
Contractual Services	191,208	196,947	190,514	206,922
Other Charges and Services	251,167	281,328	280,828	272,620
Operating Transfers	1,282,539	806,571	817,553	596,630
Capital Outlay	176,371	50,000	56,156	61,000
Debt Service	0	500	500	500
TOTAL	\$2,444,388	\$1,905,550	\$1,904,501	\$1,707,109

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase (+\$5,900) includes 2% COLA for Airport employees.

Contractual Services - Increase (+\$16,400) includes increased garage charges (+8,500) and Airport's share of citywide increase in computer charges (+\$5,100).

Other Charges and Services - Reduction (-\$8,200) is net of increased General Fund administrative charge (+\$1,700), Airport's share of community outreach and public information (\$5,700) and reduced insurance expense (-\$14,400).

Operating Transfers - Decreasing (-\$220,900) due to net adjustments in Airport CIP projects, including Airport warehouse building.

Capital Outlay - Net increase (+\$4,800) for grounds maintenance equipment.

PERFORMANCE INDICATORS

INDICATORS	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Take offs and landings	33,363	34,000	31,000	34,000
Fuel Flowage (gallons)	954,049	1,204,900	780,000	1,000,000

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Airport	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Airport Maintenance Crew Leader	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00
Airport Maintenance Technician	3.80	4.00	4.00	4.00
TOTAL	7.80	8.00	8.00	8.00

**FY2019 PROPOSED BUDGET
AIRPORT OPERATIONS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$322,396	\$319,117	\$324,224	\$326,751
511002 COLA Increases	0	6,393	0	6,535
511005 Longevity	4,818	4,760	4,896	4,928
511009 Overtime	6,306	3,000	521	1,000
511125 Residency Pay	10,000	10,038	10,000	10,000
511510 Group Health Insurance - Employer's	48,710	49,440	55,958	53,760
511515 Worker's Compensation	2,529	2,529	2,529	1,690
511520 Group Life Insurance	1,011	1,080	1,725	1,096
511530 Social Security - Employer's	20,358	22,360	20,057	21,775
511535 Medicare - Employer's	4,761	5,229	4,691	5,093
511542 City Employee Retirement	30,917	32,458	30,544	31,609
511650 Salary Reimbursements	(3,940)	(3,000)	0	0
Total Personnel Services	\$447,865	\$453,404	\$455,145	\$464,237
Materials and Supplies				
521065 Office Supplies	1,452	1,800	1,500	1,500
522003 Agriculture Supplies	4,776	4,000	3,000	3,000
522013 Clothing	2,303	4,000	3,000	3,500
522037 Janitorial Supplies	4,760	5,500	4,500	5,000
522045 Electrical Hardware	8,916	21,500	16,500	20,000
522055 Minor Tools	2,081	1,500	1,500	1,500
522056 Minor Equipment	18,376	3,000	3,000	3,000
522065 Paint And Lumber	38	500	765	700
522099 Other Supplies	10,814	20,000	20,000	16,000
525031 Electricity	41,722	55,000	50,040	51,000
Total Materials and Supplies	\$95,237	\$116,800	\$103,805	\$105,200
Contractual Services				
531025 Memberships	2,875	3,800	2,975	3,000
531027 Certifications and Permit Fess	0	0	35	100
531125 Other Contracts	42,185	25,000	25,000	25,000
531220 Building Repairs	4,294	8,000	7,000	7,000
531230 Equipment Repairs	18,236	35,000	32,000	30,000
531240 Maintenance Contracts	20,493	25,000	22,000	25,000
531320 Equipment Rental	467	800	600	800
531350 Garage Charges	44,014	40,994	39,321	47,861
531360 Computer Charges	6,031	7,553	15,215	20,311
532062 Postage	117	600	600	500
532065 Printing, Duplication	467	800	500	500
532066 Printshop Charges	0	0	45	100
532083 Telephone Service	38,901	32,000	30,341	32,000
532084 Cellular Service	743	800	578	750
532086 Other Communications	7,127	7,600	7,304	7,500
533085 Travel/Training	3,169	6,000	5,000	4,000
533100 Advertising	2,090	3,000	2,000	2,500
Total Contractual Services	\$191,208	\$196,947	\$190,514	\$206,922

**FY2019 PROPOSED BUDGET
AIRPORT OPERATIONS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Other Charges and Services				
544032 Meeting Expenditures	818	1,000	1,000	1,000
544099 Miscellaneous Expense	2,524	2,000	1,500	2,000
547040 Administrative Service Charge	56,000	58,000	58,000	59,700
547070 Insurance Expense	138,835	148,984	148,984	134,565
547075 Facilities Maintenance	52,990	71,344	71,344	69,682
547095 Community Outreach/Public Info	0	0	0	5,673
Total Other Charges and Services	\$251,167	\$281,328	\$280,828	\$272,620
Operating Transfers				
553015 Airport - Transfer Out	705,283	659,726	659,726	430,000
553022 Transfer to Tech Imprvt Fund	0	0	6,500	0
553050 Transfer To Hurricane Harvey Fund	0	140,215	140,215	0
553024 Insurance - Transfer Out	570,626	0	4,482	160,000
553035 Transfer To Separation Pay Fund	6,630	6,630	6,630	6,630
Total Operating Transfers	\$1,282,539	\$806,571	\$817,553	\$596,630
564005 Capital Outlay - Improvements	115,981	50,000	56,156	50,000
564007 Construction Improvement (TxDot)	50,639	0	0	0
564117 Machinery & Equipment	9,751	0	0	11,000
Total Capital Outlay	\$176,371	\$50,000	\$56,156	\$61,000
Debt Service				
571130 Investment Fees	0	500	500	500
Total Special Events and Programs	\$0	\$0	\$0	\$0
Total Expenses	\$2,444,388	\$1,905,550	\$1,904,501	\$1,707,109



Internal Service Funds

FY2019 PROPOSED BUDGET

INTERNAL SERVICE FUNDS Summary Schedule of Revenues and Expenditures

	FY2017 Actual	FY2018 Budget	FY2018 Estimated	FY2019 Proposed
Beginning Fund Balance				
Central Services	\$642,210	\$827,545	\$827,545	\$824,077
Central Garage Fund	732,046	1,134,202	1,134,202	1,430,088
Casualty & Liability Insurance	2,199,033	2,450,150	2,450,150	2,505,008
Workers' Compensation Fund	1,774,114	1,983,536	1,983,536	2,059,598
Health & Life Insurance Fund	3,900,754	2,966,607	2,966,607	2,436,006
Project Management Fund	5,745	4,179	4,179	4,179
Total	\$9,253,902	\$9,366,220	\$9,366,220	\$9,258,957
Revenues				
Central Services	\$2,821,079	\$3,371,435	\$3,361,056	\$4,434,204
Central Garage Fund	4,758,964	4,458,293	4,737,068	4,672,842
Casualty & Liability Insurance	1,940,945	2,045,399	2,049,406	1,790,266
Workers' Compensation Fund	605,286	606,554	618,916	425,619
Health & Life Insurance Fund	9,643,509	8,790,000	9,100,200	9,060,000
Project Management Fund	224	0	0	0
Total	\$19,770,007	\$19,271,681	\$19,866,647	\$20,382,931
Expenditures				
Central Services	\$2,635,744	\$3,367,436	\$3,364,524	\$4,429,705
Central Garage Fund	4,356,808	5,297,949	4,441,182	5,373,842
Casualty & Liability Insurance	1,689,828	2,030,399	1,994,548	2,150,266
Workers' Compensation Fund	395,864	606,554	542,854	425,619
Health & Life Insurance Fund	10,577,656	8,789,000	9,630,801	9,060,000
Project Management Fund	1,790	0	0	0
Total	\$19,657,690	\$20,091,338	\$19,973,910	\$21,439,432
Ending Fund Balances				
Central Services	\$827,545	\$831,544	\$824,077	\$828,576
Central Garage Fund	1,134,202	294,546	1,430,088	729,088
Casualty & Liability Insurance	2,450,150	2,465,150	2,505,008	2,145,008
Workers' Compensation Fund	1,983,536	1,983,536	2,059,598	2,059,598
Health & Life Insurance Fund	2,966,607	2,967,607	2,436,006	2,436,006
Project Management Fund	4,179	4,179	4,179	4,179
Total	\$9,366,220	\$8,546,563	\$9,258,957	\$8,202,456

OVERVIEW

The Internal Service Funds provide a means of sharing the cost of specific support costs and services across the city through a series of direct charges throughout the year. While they operate like enterprise funds and are considered similar to the, they can actually be considered an extension of the City's General Fund.

Casualty & Liability Insurance Fund - After reviewing the charges and allocation methodologies for the various funds, it was determined that this has been overcharging operating departments over a five year period. Between FY 2013 and FY 2018, that fund had overcharged for insurance service and policies an average of \$379,000 per year. As of the end of FY 2018, the balance is estimated to be \$2.5 million, or the equivalent of 126 percent of FY 2018 expenditures. The Proposed Budget will reduce billing to departments in FY 2019 for the insurance fund such that the ending balance next year will be equal to the budgeted expenditures for the year, a 100 percent reserve.

Central Services Fund: Technology Services - The City has systematically underfunded its technology are for some time. The FY 2019 Proposed Budget for Technology Services is proposing a \$2.62 million budget for FY 2019 for this important area including adding staff with project management skills and additional funding for software licensing and maintenance, and the city's technology infrastructure. Allocation statistics have been updated and the cost increase is being allocated equitably across funds and departments.

Central Services Fund: Community Outreach - This organization is being funded for the first time as an internal service in FY 2019. It includes costs formerly charged to the General Fund for the public information function.

**FY 2019 PROPOSED BUDGET
INTERNAL SERVICE FUNDS EXPENDITURE OVERVIEW**

Expenditure Summaries by Fund

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 ADOPTED
Central Service	\$2,635,744	\$3,367,436	\$3,364,524	\$4,429,705
Central Garage	4,356,808	5,297,949	4,441,182	5,373,842
Casualty & Liability	1,689,829	2,030,399	1,994,548	2,150,266
Workers' Compensation	395,864	606,554	542,854	425,619
Health & Life Insurance	10,376,873	8,789,000	9,485,801	0
Project Management	1,790	0	0	0
Internal Service Fund Total	\$19,456,907	\$20,091,338	\$19,828,909	\$12,379,433

Expenditure Summaries by Category

CATEGORY	FY2016 ACTUAL	FY2017 BUDGET	FY2017 ESTIMATED	FY2018 ADOPTED
Personnel Services	\$3,248,588	\$4,624,694	\$3,970,596	\$5,066,865
Materials and Supplies	2,370,866	2,601,043	2,470,326	2,857,897
Contractual Services	13,471,436	12,661,022	13,477,512	4,385,893
Other Charges and Services	(3,803)	(1,053,456)	(710,140)	(1,163,341)
Operating Transfers	233,049	0	180,000	21,705
Capital Outlay	107,037	1,117,937	299,876	1,070,318
Debt Service	29,733	140,098	140,739	140,096
Special Programs and Events	0	0	0	0
Internal Service Fund Total	\$19,456,907	\$20,091,338	\$19,828,910	\$12,379,433

BUDGET HIGHLIGHTS

- Personnel Services - Net increase (+\$1,600,000). The Central Service fund includes a reorganization of personnel for the Technology Service group (+\$331,000). (See Technology Service section, page IF-9). The Project Management fund includes a reorganization for personnel involved with the Capital Improvement Plan which includes for the planning, engineering, and inspecting of capital projects (+\$1,131,000).
- Other Charges and Services - Net decrease (-\$1,171,00). These are reimburseable costs incurred by the Project Management group for the planning, engineering, and inspecting of capital projects per the Capital Improvement Plan FY2018 (See Project Management section, page IF-55).

See the following pages for detailed discussions of each budget.

**FY2019 PROPOSED BUDGET
CENTRAL SERVICE FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$642,210	\$827,545	\$827,545	\$824,077
Revenues:				
Sales to Departments				
Technology charges	\$1,550,046	\$1,923,091	\$1,923,091	\$2,620,002
Central mail charges	107,995	121,185	106,863	118,667
Print shop charges	29,306	134,100	138,007	134,100
Facilities charges	1,128,332	1,189,059	1,189,059	1,161,366
Communications and Engagement	0	0	0	395,570
Other revenue	5,399	4,000	4,037	4,500
Total revenues	\$2,821,079	\$3,371,435	\$3,361,056	\$4,434,204
Expenses:				
Mail	\$121,601	\$121,186	\$107,839	\$118,667
Information technology	1,425,335	1,724,598	1,826,117	2,347,002
Facilities Department	998,361	1,151,274	1,109,711	1,123,582
Print shop	52,662	134,100	138,007	134,100
Community Outreach	0	0	48,532	363,570
Total expenses	\$2,597,959	\$3,131,158	\$3,230,206	\$4,086,920
Net income (loss)	\$223,120	\$240,277	\$130,850	\$347,284
Capital Outlay	\$37,785	\$236,278	\$134,318	\$342,785
Ending Fund Balance	\$827,545	\$831,544	\$824,077	\$828,576

	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Personnel summary				
Mail	1.00	1.00	1.00	\$54,607
Technology Services	12.00	16.00	16.00	1,342,964
Facilities Department	3.00	5.00	5.00	381,820
Print Shop	0.00	0.00	0.00	0
Community Outreach	0.00	1.00	3.00	222,133
Totals	16.00	23.00	25.00	\$1,779,391

**FY2019 PROPOSED BUDGET
CENTRAL SERVICE FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Technology Services	\$1,425,335	\$1,923,091	\$1,925,773	\$2,620,002
Facilities	1,036,146	1,189,059	1,144,373	1,161,367
Community Outreach	0	0	48,532	395,570
Mail	121,601	121,186	107,839	118,667
Print Shop	52,662	134,100	138,007	134,100
Central Service Fund Total	\$2,635,744	\$3,367,436	\$3,364,524	\$4,429,705

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,452,100	\$1,667,662	\$1,468,058	\$2,063,983
Materials and Supplies	210,990	363,817	378,549	506,188
Contractual Services	616,809	930,125	1,043,354	1,343,142
Other Charges and Services	55,277	30,656	30,656	33,511
Operating Transfers	233,049	0	170,000	0
Capital Outlay	37,785	236,278	134,318	342,785
Debt Service	29,733	138,898	139,589	140,096
Central Service Fund Total	\$2,635,744	\$3,367,436	\$3,364,524	\$4,429,705

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increase includes for the reorganization of personnel and addition Executive Director position for Community Outreach (+\$221,282), annualized costs for personnel and 2% COLA for Mail room department (+\$35,646), salary increases for personnel (+ \$7,818) for Facilities, and annualized cost for personnel (+ \$235,886) and addition of IT Support Service Manager (+ \$69,450) in Technology Services.

Materials and Supplies - Increase includes desktop and equipment replacement (+ \$133,563) in Technology, decrease in fuel and lubricants (- \$5,000) in Facilities, decrease in inventory supplies for resale (- \$8,983) in the Print Shop, and and increase for office supplies and general materials (+ \$8,000) for Community Outreach.

Contractual Services - Increase includes Facilities department (+ \$10,100) for various services, decrease in Mail (- \$23,800), Technology Services (+ \$246,900) for various services, Community Outreach (+ \$53,906), and Print Shop (+\$5,076).

Other Charges and Services - Minor overall increase (+ \$2,800).

Capital Outlay - Increase includes increase (+ \$35,000) in vehicle capital outlay for Community Outreach and Facilities and an increase (+\$173,000) for PC's and related equipment in Technology Services.



Information Technology

Department Mission

The mission of the Information Technology Department is to increase the availability of usable information and technology to the parties that need it, when they need it; creating efficiency of operations, allowing more to be done with less. Major responsibilities of the department include the planning and maintenance of network, servers, personal computers and laptops, as well as the City's telephone system. This department provides technology tools and services to the Citizens of Galveston and City Staff. Core to the mission of the department is the maintaining of technology infrastructure to maximize uptime, reducing system redundancy, and speed disaster recovery.

Accomplishments

- Implemented a disaster recovery site.
- Upgraded the City's enterprise content management solution.
- Upgraded the Accela Automation software, implemented and deployed the electronic plan review solution for the Development Services Department.
- Upgraded the Utility Billing software solution.
- Completed network redesign to support dynamic multi-datacenter routing topology, thus enhancing network performance.
- Deployed upgrades to existing server equipment.
- Replaced the City's primary firewall equipment.
- Deployed solution that allows users unassisted password reset capabilities.

Goals

- Provide citywide innovation and leadership in the utilization and deployment of information technology service and applications.
- Ensure high-quality, effective and efficient production and support services for Galveston and its employees by ensuring a skilled, responsive and innovative workforce that keeps current with evolving business critical technologies is maintained.
- Maintain a secure information technology environment, ensuring the confidentiality, integrity and high availability of critical information and systems.
- Deploy modern and adaptable software for better collaboration and communication within City departments, and between the City and its residents and businesses.
- Educate city staff on the use of technology thereby creating greater efficiencies in overall operations.
- Maintain infrastructure that is resilient, scalable, agile, and secure from cyber-threats and natural disasters by refreshing aging technology.
- Educate and promote the use of Geographic Information Systems (GIS) and related technologies as a tool to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic and infrastructure resources of the City.
- Maximize budget to ensure departmental needs are met.
- Work with City Departments to review, revise and develop IT service level agreements to be implemented in future budget years.

**FY2019 PROPOSED BUDGET
TECHNOLOGY SERVICES**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,072,268	\$1,257,190	\$1,037,628	\$1,342,964
Materials and Supplies	31,027	33,317	33,825	167,388
Contractual Services	276,305	422,484	573,057	819,958
Other Charges and Services	45,734	11,607	11,607	15,492
Capital Outlay	0	198,493	99,656	273,000
Debt Service	0	0	0	1,200
TOTAL	\$1,425,335	\$1,923,091	\$1,925,773	\$2,620,002

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes an annualized cost for personnel (+ \$235,886) and addition of IT Support Service Manager (+ \$69,450)

Materials and Supplies - Includes desktop and other equipment replacement (+ \$133,563).

Contractual Services - Net increase (+\$246,900) includes increases in consultant services (+ \$40,000), software maintenance contracts (+ \$84,950), equipment repairs (+ \$6,500), maintenance contracts (+ \$70,000), telephone service (+ \$13,000), other communications (+ \$17,000), and travel/training (+ \$15,000)

Capital Outlay - Net increase (+ \$ 173,344) - Decrease in data processing equipment (- \$ 96,907) and an increase in PC's & related equipment (+ \$273,000) for data center upgrades, wireless access points, and Citrix.

PERFORMANCE INDICATORS

INDICATORS	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Service tickets closed	6,273	4,298	4,249	4,300
Major projects	4	6	5	7
Other projects	8	13	8	6

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Chief Information & Technology Officer	1.00	1.00	1.00	1.00
Director of Technology Services	1.00	0.00	1.00	0.00
Infrastructure Architect	1.00	0.00	1.00	0.00
DB/Application Administrator	1.00	1.00	1.00	1.00
Assistant Director of Technology Services	1.00	1.00	1.00	1.00
Senior Developer/Program Analyst	1.00	1.00	1.00	1.00
GIS Supervisor	0.00	1.00	0.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
GIS Analyst	0.00	1.00	0.00	1.00
Public Safety System Administrator	1.00	1.00	1.00	1.00
Infrastructure Technician	0.00	1.00	0.00	1.00
Business Systems Analyst	0.00	1.00	0.00	1.00
GIS Technician	0.00	1.00	0.00	1.00
Applications Analyst	2.00	2.00	2.00	2.00
Desktop Support Specialist	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	1.00	0.00	1.00
TOTAL	12.00	16.00	12.00	16.00

**FY2019 PROPOSED BUDGET
TECHNOLOGY SERVICES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$822,572	\$995,583	\$829,700	\$1,062,983
511002 COLA Increases	0	19,912	0	21,026
511005 Longevity	5,002	4,626	5,650	5,585
511009 Overtime	24,245	20,000	19,784	20,000
511021 Part Time Payroll	0	0	1,554	0
511125 Residency Pay	3,846	5,019	5,000	5,019
511410 Separation Vacation	1,434	0	4,077	0
511420 Separation Sick Pay	145	0	12,683	0
511430 Separation Compensatory Time	865	0	0	0
511510 Group Health Insurance	69,927	107,520	82,572	114,240
511515 Worker's Compensation	906	906	906	605
511520 Group Life Insurance	2,059	2,934	2,769	3,199
511530 Social Security - Employment	51,900	64,799	54,464	68,380
511535 Medicare - Employer's	12,138	15,155	12,737	15,992
511542 City Employee Retirement	77,230	94,063	79,060	99,262
511650 Salary Reimbursements	0	(73,327)	(73,327)	(73,327)
Total Personnel Services	\$1,072,268	\$1,257,190	\$1,037,628	\$1,342,964
Materials and Supplies				
521065 Office Supplies	2,492	2,500	2,469	2,500
521067 Minor Office Equipment	28,535	30,817	30,630	164,888
521088 Training Materials	0	0	726	0
Total Materials and Supplies	\$31,027	\$33,317	\$33,825	\$167,388
Contractual Services				
531004 Consultant Services	14,500	15,000	15,000	55,000
531025 Memberships	152	200	200	800
531028 Software Licenses	7,702	18,000	19,063	20,000
531029 Software Maintenance Contracts	666	0	150,000	234,952
531230 Equipment Repairs	4,902	20,000	3,920	10,000
531240 Maintenance Contracts	211,496	330,184	330,716	400,693
531250 Vehicle Repairs	977	1,000	750	1,000
531350 Garage Charges	2,092	5,500	5,435	4,313
532065 Printing, Duplication	40	100	0	100
532066 Print Shop	80	0	0	0
532083 Telephone Service	10,438	10,000	12,282	25,000
532084 Cellular Service	5,784	4,000	5,799	6,000
531085 Pager Service	68	0	58	100
532086 Other Communications	3,556	2,500	13,084	30,000
532087 Aircard Service	1,223	1,000	1,650	2,000
533085 Travel/Training	12,430	15,000	15,100	30,000
533088 Training Expense	200	0	0	0
Total Contractual Services	\$276,305	\$422,484	\$573,057	\$819,958
Other Charges and Services				
547030 Compensated Absences	34,306	0	0	0
547070 Insurance Charges	11,428	11,607	11,607	15,492
Total Other Charges and Services	\$45,734	\$11,607	\$11,607	\$15,492

**FY2019 PROPOSED BUDGET
TECHNOLOGY SERVICES**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Operating Transfers				
553022 Transfer to Tech Impvt Fund	0	0	170,000	0
Total Operating Transfers	\$0	\$0	\$170,000	\$0
Capital Outlay				
564002 Office Furniture	0	0	2,749	0
564008 Data Processing Equipment	0	54,019	96,907	0
564010 PC's & Related Equipment	0	124,471	0	273,000
564011 PC Software	0	20,003	0	0
Total Capital Outlay	\$0	\$198,493	\$99,656	\$273,000
Debt Service				
571130 Investment Fees	0	0	0	1,200
Total Debt Service	\$0	\$0	\$0	\$1,200
Total Expenses	\$1,425,335	\$1,923,091	\$1,925,773	\$2,620,002

**FY2019 PROPOSED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS**

Fund	Division	People Plus Computing Devices	FY2018 Allocation	FY 2019 Allocation
General Fund				
	City Secretary	16.00	30,205	29,543
	Courts	25.00	118,022	46,160
	City Manager	7.00	12,584	12,925
	City Auditor	4.00	12,423	7,386
	Finance-Administration	3.50	6,215	6,462
	Finance-Accounting	25.00	88,808	46,160
	Finance-Purchasing	8.00	15,898	14,771
	Finance-Budget	6.50	12,423	12,002
	City Attorney	16.00	20,139	29,543
	Human Resources	6.00	10,070	24,555
	Police Department	404.00	428,448	745,950
	Fire Department	155.00	52,861	286,194
	Emergency Management	19.00	67,964	35,082
	Public Works-Streets	49.38	12,423	91,148
	Public Works-Traffic	24.58	19,677	45,357
	Parks Department	66.50	62,774	122,786
	Developmental Services	59.78	361,348	115,955
	City Marshal	2.50	0	4,616
Special Revenue Funds				
	Revenue Producing Parks	0.00	0	0
	Lasker Pool	4.50	0	8,309
	Parking Management	4.50	0	8,309
	Island Transit	30.00	15,898	55,392
	FTA Maintenance	20.00	15,898	36,928
	Island Transit Administration	6.75	11,923	12,463
	Seawall Transportation Route	10.63	0	19,627
	Rail Trolley System	2.63	0	4,856
	CDBG Program Management	8.00	12,423	14,771
	CDBG Housing Rehab Adminis	1.00	12,423	1,846
	CDBG Code Enforcement Staff	2.20	0	4,062
	CDBG Demolition & Maint	0.00	0	0
	CDBG Youth Activities	0.00	0	0
Combined Utility System Fund: Waterworks Fund				
	Public Works- Administration	8.57	31,747	15,815
	Finance-Utility Billing	14.50	90,399	26,773
	Public Works - Supply	17.94	12,423	33,125
	Public Works-Distribution	26.44	14,878	48,819

**FY2019 PROPOSED BUDGET
TECHNOLOGY SERVICES
ALLOCATION OF COSTS TO DEPARTMENTS**

Fund	Division	People Plus Computing Devices	FY2018 Allocation	FY 2019 Allocation
Combined Utility System Fund: Sanitary Sewer Fund				
	Public Works- Administration	8.57	31,747	15,815
	Finance-Utility Billing	14.50	90,399	26,773
	Public Works-Pretreatment	16.44	15,898	30,355
	Public Works-Collection	45.44	33,620	83,901
	Public Works Main - WWTP	44.50	24,249	82,165
Sanitation Fund				
	Public Works-Sanitation	61.50	26,236	113,554
	Public Works-Recycling	0.00	0	0
	Finance-Utility Billing	6.35	36,155	11,725
Drainage Utility Fund				
	Public Works-Drainage Utility	41.39	17,908	76,423
	Finance-Utility Billing	5.65	24,105	10,432
Airport Fund				
	Airport	11.00	7,553	20,311
Internal Service Funds				
	Information Technology	0.00	0	0
	Facilities	12.00	0	22,157
	Mailroom	1.00	0	1,846
	Community Outreach	8.00	0	14,771
	Garage Admin	13.00	39,994	24,003
	Garage Operations	22.00	0	40,621
	Insurance Admin (Risk Mgmt)	5.70	9,940	10,526
	Construction Management	36.25	14,992	66,932
TOTAL		1,409	1,923,091	2,620,002

Facilities Department

Division Mission

The mission of the Facilities Department is to provide the highest quality services while managing resources effectively, efficiently and with accountability. We also strive to continually evaluate and improve our methods and processes in order to expedite services in a timely manner.

Accomplishments

- Completed the Crockett Battery Park Shade Structure repainting.
- Remodeled the City Council Meeting Room
- Completed the installation of a wall in the Purchasing Department
- Completed the Island Transit Administration Remodeling Project
- Initiated and successfully completed the renovations of the City Garage Administration Offices.
- Installed new flooring in the City Manager and City Attorney's Suits.
- Completed the installation of 20 LED light fixtures for Scholes International Airport
- Replaced the light fixtures at Fire Station #4 with LED High Bay fixtures
- Repainted the pipes in the apparatus bay at Fire Station#4
- Completed the installation of the Apparatus Bay roll up doors at Fire Station #8
- Completed the Chiller Coil replacement at McGuire Dent Recreation Center
- Completed the Stanley Best hardware upgrades at City Hall, Island Transit, McGuire Dent and Wright Cuney Recreation Centers
- Initiated and closed 5,100 work orders

Goals

- Continue to expedite service calls and seek efficient, less costly methods of repairs.
- Window lenthil and stone work repairs at City Hall, during the 1st and 2nd quarters of FY2019.
- Commence minor interior remodeling and painting of Fire Station's 2 and 5.
- Continue to refine our repair techniques in order to improve open repair requests.
- Continue to take advantage of City internal training classes to stay current with law and policy updates.

**FY2019 PROPOSED BUDGET
FACILITIES DEPARTMENT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$327,969	\$380,545	\$374,002	\$381,820
Materials and Supplies	164,485	231,700	237,000	232,000
Contractual Services	246,760	386,804	345,793	363,504
Other Charges and Services	(3,635)	13,327	13,327	7,362
Operating Transfers	233,049	0	0	0
Capital Outlay	37,785	37,785	34,662	37,785
Debt Service	29,733	138,898	139,589	138,896
TOTAL	\$1,036,146	\$1,189,059	\$1,144,373	\$1,161,367

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes salary increases for personnel (+\$7,818).

Materials and Supplies - Maintain current level of funding for minor building supplies with a reduction in fuel and lubricants (-\$5,000).

Contractual Services - Includes a decrease to other services (- \$32,900), an increase to building repairs (+ \$25,000), garage charges for additional service vehicle (+\$18,000), and city wide increase to technology services (+ \$5,559).

Other Charges and Services - Decreases in portioned cost of city wide insurance (- \$7,362).

PERFORMANCE INDICATORS

INDICATORS	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Work orders	6,273	4,298	4,800	5,800
Preventive maintenance	4	6	50	500

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Facilities Director	1.00	1.00	1.00	1.00
LEAD Facilities Maintenance Specialist	0.00	1.00	1.00	1.00
Senior Facilities Technician	1.00	1.00	1.00	1.00
Facilities Technician	1.00	2.00	2.00	2.00
TOTAL	3.00	5.00	5.00	5.00

**FY2019 PROPOSED BUDGET
FACILITIES DEPARTMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$244,087	\$267,494	\$264,858	\$269,347
511002 COLA Increases	0	5,350	0	5,387
511005 Longevity	1,632	1,634	1,534	1,554
511009 Overtime	7,619	15,000	15,000	15,000
511125 Residency Pay	4,759	5,019	7,505	5,019
511510 Group Health Insurance - Employer's	24,205	33,600	33,600	33,600
511515 Worker's Compensation	2,517	2,517	2,517	1,682
511520 Group Life Insurance	820	897	887	896
511530 Social Security - Employer's	15,481	18,259	17,912	18,371
511535 Medicare - Employer's	3,620	4,270	4,189	4,296
511542 City Employee Retirement	23,229	26,505	26,001	26,668
Total Personnel Services	\$327,969	\$380,545	\$374,002	\$381,820
Materials and Supplies				
521065 Office Supplies	939	500	500	500
521067 Minor Office Equipment	3,276	20,000	20,000	20,000
522011 Chemicals	32	500	500	500
522013 Clothing	1,538	2,000	2,000	2,000
522014 Protective Gear	60	500	500	500
522025 Fuel And Lubricants	2,887	5,000	10,000	5,000
522037 Janitorial Supplies	13,680	17,500	17,500	17,500
522045 Electrical Hardware	8,045	8,000	10,000	10,000
522055 Minor Tools	1,480	3,000	1,500	1,500
522056 Minor Equipment	587	2,700	2,500	2,500
522065 Paint And Lumber	5,748	5,000	5,000	5,000
522075 Pipe And Plumbing Supplies	1,248	5,000	5,000	5,000
522099 Other Supplies	2,933	5,000	5,000	5,000
525031 Electricity	112,955	145,000	145,000	145,000
525032 Natural Gas	9,079	12,000	12,000	12,000
Total Materials and Supplies	\$164,485	\$231,700	\$237,000	\$232,000
Contractual Services				
531005 Other Services	2,500	45,000	42,900	10,000
531010 Inspection Fees	480	1,500	1,500	1,500
531014 Building Security	0	2,000	2,000	2,000
531115 Refuse Disposal	3,552	10,000	3,400	4,000
531119 Landscape Services	0	5,000	5,000	5,000
531120 Lot Maintenance	(16)	0	70	0
531220 Building Repairs	126,026	130,000	120,000	145,000
531230 Equipment Repairs	275	24,412	24,000	25,247
531240 Maintenance Contracts	55,055	78,000	70,000	70,000
531250 Vehicle Repairs	0	0	31	0
531350 Garage Charges	7,986	26,000	7,994	26,000
531360 Computer Charges	0	0	16,598	22,157
532065 Printing, Duplication	1,847	1,592	1,500	1,800
532083 Telephone Service	3,690	3,800	3,800	3,800
532084 Cellular Service	3,738	4,500	4,000	4,000

**FY2018 ADOPTED BUDGET
FACILITIES DEPARTMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
532086 Other Communications	4,278	10,000	5,000	5,000
533301 Cleaning Service	37,350	45,000	38,000	38,000
Total Contractual Services	\$246,760	\$386,804	\$345,793	\$363,504
Other Charges and Services				
544098 Reimbursable From Insurance Claims	(15,030)	0	0	0
547030 Compensated Absences	4,143	0	0	0
547070 Insurance Expense	7,252	13,327	13,327	7,362
Total Other Charges and Services	(\$3,635)	\$13,327	\$13,327	\$7,362
Operating Transfers				
553033 Transfer To Debt Service Fund	233,049	0	0	0
Total Operating Transfers	\$233,049	\$0	\$0	\$0
Capital Outlay				
564003 Vehicle Capital Outlay	37,785	37,785	34,662	37,785
Total Capital Outlay	\$37,785	\$37,785	\$34,662	\$37,785
Debt Service				
571010 Interest Expenditure	29,733	24,581	25,272	19,793
571050 Principal Expenditure	0	114,182	114,182	118,968
571070 Other Expenditures	0	135	135	135
Total Debt Service	\$29,733	\$138,898	\$139,589	\$138,896
Total Expenses	\$1,036,146	\$1,189,059	\$1,144,373	\$1,161,367

Community Outreach

Department Mission

The mission of the Department of Community Outreach is to inform and educate the public of City operations, its initiatives, and to implement the community's vision for Galveston through the use of a variety of traditional and contemporary outreach tools.

Accomplishments

- Established Community Outreach Department, its Mission, and vision, which also applies to Public Information Office and Parks and Recreation.
- Became a member of the Rotary Club, the Galveston Morning Kiwanis, the League of United Latin American Citizens (LULAC) Council, and the National Association for the Advancement of Colored People (NAACP).

Goals

- Improve all communications with the public and civic organizations by establishing an ongoing dialogue via various communication outlets.
- Continue and improve "Waves of Information" campaign to help keep the public safe, informed, and engaged on events happening in the community.
- Continue and improve "Employee Spotlight" interviews and videos to showcase City personnel and their responsibilities, highlighting their passion(s) and commitment to the community.
- Provide high quality and professional public services that address community needs while enhancing the quality of life.
- Continue staff development through established training programs and educational seminars.
- Accomplish communication and development objectives within established budgets as approved.

**FY2019 PROPOSED BUDGET
COMMUNITY OUTREACH**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$0	\$0	\$37,467	\$284,593
Materials and Supplies	0	0	0	8,000
Contractual Services	0	0	11,065	64,971
Other Charges and Services	0	0	0	6,006
Capital Outlay	0	0	0	32,000
TOTAL	\$0	\$0	\$48,532	\$395,570

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Addition of Executive Direction of Community Outreach (+ \$110,000) and Communications Director (+ \$66,300), and Communications Specialist (+ \$44,982)

Materials and Supplies - Increase for general office supplies (+ \$8,000).

Contractual Services - Net increase (+ \$53,906) due to restructuring of Community Outreach and Communications.

Other Charges and Services - Increase to insurance expenses (+ \$6,006)

Capital Outlay - Increase to vehicle capital outlay for new vehicle (+ \$32,000) for Executive Director.

PERFORMANCE INDICATORS

INDICATORS	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Waves of Information Videos	N/A	N/A	47	50
Employee Spotlight Videos	N/A	N/A	40	40
Feature Videos	N/A	N/A	48	50
Press Releases / Community News	N/A	N/A	45	50
Informational videos (other)	N/A	N/A	60	60
Community Meetings	N/A	N/A	N/A	100

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Executive Director of Community Outreach	0.00	1.00	1.00	1.00
Communications Director / PIO	0.00	0.00	0.00	1.00
Communications Specialists	0.00	0.00	0.00	1.00
TOTAL	0.00	1.00	1.00	3.00

**FY2019 PROPOSED BUDGET
COMMUNITY OUTREACH**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$0	\$0	\$29,615	\$222,133
511005 Longevity	0	0	336	644
511009 Overtime	0	0	0	500
511125 Residency Pay	0	0	673	2,500
511510 Group Health Insurance - Employer's	0	0	1,680	20,160
511515 Worker's Compensation	0	0	0	500
511520 Group Life Insurance	0	0	64	564
511530 Social Security - Employer's	0	0	1,899	13,998
511535 Medicare - Employer's	0	0	444	3,274
511542 City Employee Retirement	0	0	2,756	20,320
Total Personnel Services	\$0	\$0	\$37,467	\$284,593
Materials and Supplies				
521065 Office Supplies	0	0	0	5,000
521067 Minor Office Equipment	0	0	0	3,000
Total Materials and Supplies	\$0	\$0	\$0	\$8,000
Contractual Services				
531013 Media Services	0	0	0	13,000
531025 Memberships	0	0	0	3,000
531350 Garage Charges	0	0	0	7,200
531360 Computer Charges	0	0	11,065	14,771
532062 Postage	0	0	0	400
532065 Printing, Duplications	0	0	0	8,000
532083 Telephone Service	0	0	0	2,400
532084 Cellular Service	0	0	0	5,000
532086 Other Communications	0	0	0	1,000
532087 Aircard Service	0	0	0	1,700
533085 Travel/Training	0	0	0	7,500
533100 Advertising	0	0	0	1,000
Total Contractual Services	\$0	\$0	\$11,065	\$64,971
Other Charges and Services				
547070 Insurance Expense	0	0	0	6,006
Total Other Charges and Services	\$0	\$0	\$0	\$6,006
Capital Outlay				
564003 Vehicle Capital Outlay	0	0	0	32,000
Total Capital Outlay	\$0	\$0	\$0	\$32,000
Total Expenses	\$0	\$0	\$48,532	\$395,570

**FY2019 PROPOSED BUDGET
MAIL SERVICES**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$51,863	\$29,927	\$18,961	\$54,607
Materials and Supplies	791	1,300	1,240	1,300
Contractual Services	61,059	84,237	81,916	58,109
Other Charges and Services	7,889	5,722	5,722	4,651
TOTAL	\$121,601	\$121,186	\$107,839	\$118,667

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Includes an annualized cost for personnel and a 2% COLA (+ \$35,646).

Contractual Services - Includes a decrease in temporary employment services (- \$23,800).

Other Charges and Services - Includes a decrease in the Mail Services portion of liability insurance costs (- \$1,100).

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Support Services	1.00	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00	1.00

**FY2019 PROPOSED BUDGET
MAIL SERVICES**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$36,439	\$12,926	\$12,927	\$37,527
511002 COLA Increase	0	736	0	751
511005 Longevity	24	96	17	67
511009 Overtime	304	0	453	0
511125 Residency Pay	2,500	2,510	865	2,510
511510 Group Health Insurance - Employer's	6,180	6,720	2,240	6,720
511515 Worker's Compensation	101	129	153	86
511520 Group Life Insurance	127	128	48	145
511530 Social Security - Employer's	2,153	2,488	790	2,533
511535 Medicare - Employer's	503	582	185	592
511542 City Employee Retirement	3,534	3,612	1,284	3,677
Total Personnel Services	\$51,863	\$29,927	\$18,961	\$54,607
Materials and Supplies				
521065 Office Supplies	315	300	240	300
521067 Minor Office Equipment	476	1,000	1,000	1,000
Total Materials and Supplies	\$791	\$1,300	\$1,240	\$1,300
Contractual Services				
531015 Temporary Employee Services	0	23,865	23,864	0
531240 Maintenance Contracts	1,777	5,000	1,900	2,000
531350 Garage Charges	3,834	3,372	3,834	3,263
531360 Computer Charges	0	0	1,383	1,846
532062 Postage	54,541	50,000	50,000	50,000
532083 Telephone Service	907	1,000	934	1,000
533085 Travel/Training	0	1,000	0	0
Total Contractual Services	\$61,059	\$84,237	\$81,916	\$58,109
Other Charges and Services				
547030 Compensated Absences	2,600	0	0	0
547070 Insurance Expense	5,289	5,722	5,722	4,651
Total Other Charges and Services	\$7,889	\$5,722	\$5,722	\$4,651
Total Expenses	\$121,601	\$121,186	\$107,839	\$118,667

**FY2019 PROPOSED BUDGET
PRINT SHOP**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Materials and Supplies	14,686	97,500	106,483	97,500
Contractual Services	32,686	36,600	31,524	36,600
Other Charges and Services	5,289	0	0	0
TOTAL	\$52,662	\$134,100	\$138,007	\$134,100

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Materials and Supplies - Decrease in inventory supplies for resale (- \$8,983).

Contractual Services - Maintain current level of funding for maintenance contracts and cellular service (+\$5,076).

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Materials and Supplies				
521065 Office Supplies	507	500	500	500
521067 Minor Office Equipment	754	2,000	1,149	2,000
524001 Inventory Supplies For Resale	13,310	95,000	104,834	95,000
525032 Natural Gas	115	0	0	0
Total Materials and Supplies	\$14,686	\$97,500	\$106,483	\$97,500
Contractual Services				
531240 Maintenance Contracts	30,882	35,000	30,379	35,000
532084 Cellular Service	1,129	1,600	1,145	1,600
533085 Travel/Training	675	0	0	0
Total Contractual Services	\$32,686	\$36,600	\$31,524	\$36,600
547070 Insurance Expense	5,289	0	0	0
Total Other Charges and Services	\$5,289	\$0	\$0	\$0
Total Expenses	\$52,662	\$134,100	\$138,007	\$134,100



**FY2019 PROPOSED BUDGET
CENTRAL GARAGE FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$732,046	\$1,134,202	\$1,134,202	\$1,430,088
Revenues				
Motor vehicle charges	\$4,085,099	\$4,000,000	\$4,197,502	\$4,216,114
Outside agency revenue	390,558	407,293	461,738	402,728
Other revenue	133,754	28,000	65,391	27,000
Sale of equipment	27,977	15,000	169	15,000
Interest earned	10,238	8,000	12,268	12,000
Operating transfer in	111,337	0	0	0
Total revenues	\$4,758,964	\$4,458,293	\$4,737,068	\$4,672,842
Expenses				
Administration	\$662,614	\$1,586,989	\$710,538	\$1,422,582
Operations	3,624,942	2,829,301	3,565,086	3,223,727
Total expenses	\$4,287,556	\$4,416,290	\$4,275,624	\$4,646,309
Net income (loss)	\$471,408	\$42,003	\$461,444	\$26,533
Capital Outlay	\$69,252	\$881,659	\$165,558	\$727,533
Ending Fund Balance	\$1,134,202	\$294,546	\$1,430,088	\$729,088

	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Personnel summary				
Garage Administration	2.00	2.00	2.00	\$204,892
Garage Operations	20.00	20.00	20.00	1,158,055
Totals	22.00	22.00	22.00	\$1,362,947

**FY2019 PROPOSED BUDGET
CENTRAL GARAGE FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Garage Administration	\$662,614	\$1,586,989	\$710,538	\$1,422,582
Garage Operations	3,694,194	3,710,960	3,730,644	3,951,260
Central Garage Fund Total	\$4,356,808	\$5,297,949	\$4,441,182	\$5,373,842

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,231,964	\$1,338,832	\$1,244,527	\$1,362,947
Materials and Supplies	2,154,130	2,226,726	2,083,668	2,339,909
Contractual Services	488,913	384,254	471,001	488,884
Other Charges and Services	412,548	466,278	466,278	432,864
Operating Transfers	0	0	10,000	21,705
Capital Outlay	69,252	881,659	165,558	727,533
Debt Service	0	200	150	0
Special Programs and Events	0	0	0	0
Central Garage Fund Total	\$4,356,808	\$5,297,949	\$4,441,182	\$5,373,842

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increases include the annualized cost of two Fleet Service Attendants of (\$91,030), a 2% COLA (+\$17,390) and salary increase for \$10,000.

Materials and Supplies - Maintain current level of funding for fuel and lubricants (+ \$175,000) and motor vehicle parts (+ \$80,100)

Contractual Services - Increases in computer charges (+\$16,190) include a proportional share for licensing and keeping hardware updated city-wide and decreases (-\$1,690) in miscellaneous line items.

Other Charges and Services - Decrease in Garage portion of auto and damage liability insurance (- \$33,400).

Operating Transfers - Additional funding (+\$11,700) needed for repairs from Hurricane Harvey.

Capital Outlay - Net increase (+561,975) is for funding for installation of concrete east parking lot, replacement of forklift, service truck, and service SUV.

City Garage

Department Mission

The mission of the Municipal Garage Facilities is to meet city operational equipment needs by maintaining over five hundred city vehicles and equipment in a safe, operable condition and to assist in prolonging the equipment's life span.

Accomplishments

- Installed an improved preventative maintenance system for fleet vehicles.
- Assisted Galveston County, Galveston Parks Board and the Port of Galveston with automated monitoring of their fleet operations.
- Completed 3,839 general repairs and 1,150 Preventative Maintenance programs resulting in 220 additional repairs from PM findings and 586 road calls services.
- Increased auction sales revenue dramatically by utilizing on-line auction systems and improving procedures.

Goals

- Continue improving operations at the Municipal Garage Facility while providing support and working in harmony with user departments.
- Continue staff development and training for mechanics and the supporting staff.
- Monitor and manage the reduction of fleet downtime and fuel usage.
- Continue implementation of the Vehicle Replacement Program and to consider better fuel efficient and "greener" vehicles.

**FY2019 PROPOSED BUDGET
GARAGE ADMINISTRATION**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$192,346	\$192,527	\$192,227	\$204,892
Materials and Supplies	1,472	2,330	1,204	2,330
Contractual Services	56,446	70,954	45,679	54,963
Other Charges and Services	412,350	466,278	466,278	432,864
Capital Outlay	0	854,700	5,000	727,533
Debt Service	0	200	150	0
TOTAL	\$662,614	\$1,586,989	\$710,538	\$1,422,582

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increases a 2% COLA (+\$2,900) and salary increase (+\$10,000).

Contractual Services - Increase in city wide charges for technology services (+\$6,000).

Other Charges and Services - Decrease in Garage portion of Auto and damage liability insurance (-\$33,400).

Capital Outlay - Funding for installation of concrete east parking lot (+\$630,000), replacement of service vehicles: forklift (\$38,000), service truck (\$24,000), service SUV (\$35,000).

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Director of Fleet, Mass Transit & Special Events	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

**FY2018 ADOPTED BUDGET
GARAGE ADMINISTRATION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$145,637	\$145,444	\$148,978	\$156,141
511002 COLA Increases	0	2,909	0	3,123
511005 Longevity	2,352	2,340	2,404	2,412
511009 Overtime	5,913	2,000	1,375	2,000
511510 Group Health Insurance - Employer's	12,360	13,440	13,440	13,440
511515 Worker's Compensation	201	258	258	172
511520 Group Life Insurance	339	349	378	352
511530 Social Security - Employer's	9,477	9,602	9,439	10,148
511535 Medicare - Employer's	2,216	2,246	2,207	2,373
511542 City Employee Retirement	13,851	13,939	13,748	14,731
Total Personnel Services	\$192,346	\$192,527	\$192,227	\$204,892
Materials and Supplies				
521065 Office Supplies	1,472	2,330	1,204	2,330
Total Materials and Supplies	\$1,472	\$2,330	\$1,204	\$2,330
Contractual Services				
531025 Memberships	1,008	1,000	1,019	1,000
531125 Other Contracts	0	2,000	1,000	2,000
531240 Maintenance Contracts	19,275	21,000	20,195	21,000
531360 Computer Charges	31,932	39,994	17,981	24,003
532062 Postage	19	60	30	60
532083 Telephone Service	3,205	3,200	3,054	3,200
532084 Cellular Service	994	1,500	916	1,500
532085 Pager Service	185	200	0	200
533085 Travel/Training	(172)	2,000	1,484	2,000
Total Contractual Services	\$56,446	\$70,954	\$45,679	\$54,963
Other Charges and Services				
544097 Expense Reimbursement - Other	(1,940)	0	0	0
547070 Insurance Expense	414,290	466,278	466,278	432,864
571070 Other Expenditures	0	200	0	0
Total Other Charges and Services	\$412,350	\$466,278	\$466,278	\$432,864
Capital Outlay				
564005 Capital Outlay - Improvements	0	854,700	5,000	727,533
Total Capital Outlay	\$0	\$854,700	\$5,000	\$727,533
Debt Service				
571130 Investment Fees	0	200	150	0
Total Debt Service	\$0	\$200	\$150	\$0
Total Expenses	\$662,614	\$1,586,989	\$710,538	\$1,422,582

**FY2019 PROPOSED BUDGET
GARAGE OPERATIONS**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$1,039,619	\$1,146,305	\$1,052,300	\$1,158,055
Materials and Supplies	2,152,658	2,224,396	2,082,464	2,337,579
Contractual Services	432,467	313,300	425,322	433,921
Other Charges and Services	198	0	0	0
Operating Transfers	0	0	10,000	21,705
Capital Outlay	69,252	26,959	160,558	0
TOTAL	\$3,694,194	\$3,710,960	\$3,730,644	\$3,951,260

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increases include the annualized cost of two Fleet Service Attendants of (\$91,030) and a 2% COLA (+\$14,724).

Materials and Supplies - Maintain current level of funding for fuel and lubricants (+ \$175,000) and motor vehicle parts (+ \$80,100)

Contractual Services - Increases in computer charges (+\$10,190) include a proportional share for licensing and keeping hardware updated city-wide and decreases (-\$1,590) in miscellaneous line items.

Operating Transfers - Additional funding (+\$11,700) needed for repairs from Hurricane Harvey.

Capital Outlay - Decrease (-\$160,588) for items ordered in FY2017 but not arrived until FY2018.

PERFORMANCE INDICATORS

INDICATORS	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Downtime full fleet	7.71%	7.32%	7.09%	7.05%
Number of work orders	1,919	1,641	1,913	1,950
Number of PM services	862	940	1,168	1,170

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00
Automotive Mechanic	6.00	6.00	6.00	6.00
Automotive Parts Specialist	1.00	1.00	1.00	1.00
Automotive Parts Technician	1.00	1.00	1.00	1.00
Fleet Service Technician	2.00	2.00	2.00	2.00
Automotive Tire Repairer	2.00	2.00	2.00	2.00
Fleet Service Technician/Station Attendant	1.00	1.00	1.00	1.00
Fleet Service Writer	1.00	1.00	1.00	1.00
Parts Runner	1.00	1.00	1.00	1.00
Garage Security Attendant	3.00	3.00	3.00	3.00
Custodian	1.00	1.00	1.00	1.00
TOTAL	20.00	20.00	20.00	20.00

**FY2019 PROPOSED BUDGET
GARAGE OPERATIONS**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$664,255	\$735,134	\$678,595	\$736,206
511002 COLA Increases	0	14,703	0	14,724
511005 Longevity	8,470	8,451	8,708	8,788
511009 Overtime	64,763	60,000	50,000	60,000
511125 Residency Pay	37,787	37,500	38,133	37,500
511410 Separation Vacation	762	0	395	0
511420 Separation Sick Pay	3,038	0	890	0
511430 Separation Compensatory Time	0	0	112	0
511510 Group Health Insurance	119,047	134,400	132,638	147,840
511515 Worker's Compensation	10,951	10,951	10,951	7,317
511520 Group Life Insurance	2,427	2,677	2,535	2,953
511530 Social Security - Employment	46,979	53,059	48,164	53,148
511535 Medicare - Employer's	10,987	12,409	11,264	12,430
511542 City Employee Retirement	70,117	77,021	69,915	77,150
511650 Salary Reimbursements	36	0	0	0
Total Personnel Services	\$1,039,619	\$1,146,305	\$1,052,300	\$1,158,055
Materials and Supplies				
521065 Office Supplies	2,036	5,000	3,810	5,000
521067 Minor Office Equipment	2,730	6,000	5,970	6,000
522013 Clothing	12,345	14,500	12,692	14,500
522025 Fuel And Lubricants	1,532,206	1,570,030	1,464,708	1,640,000
522037 Janitorial Supplies	8,098	7,500	8,907	7,500
522055 Minor Tools	21,953	16,500	21,590	16,500
522059 Motor Vehicle Parts	555,909	579,866	543,700	623,079
525031 Electricity	14,424	21,000	14,799	21,000
525032 Natural Gas	2,957	4,000	6,288	4,000
Total Materials and Supplies	\$2,152,658	\$2,224,396	\$2,082,464	\$2,337,579
Contractual Services				
531005 Other Services	0	0	325	0
531125 Other Contracts	59,202	55,000	55,000	55,000
531220 Building Repairs	7,588	9,700	8,767	9,700
531230 Equipment Repairs	5,130	6,000	5,180	6,000
531250 Vehicle Repairs	322,807	200,000	280,191	280,000
531350 Garage Charges	25,800	30,000	32,043	30,000
531360 Computer Charges	0	0	30,429	40,621
532083 Telephone Service	11,485	12,000	12,766	12,000
532087 Aircard Service	456	600	621	600
Total Contractual Services	\$432,467	\$313,300	\$425,322	\$433,921
Other Charges and Services				
544087 Expense Reimbursement	198	0	0	0
Total Other Charges and Services	\$198	\$0	\$0	\$0
Operating Transfers				
553050 Transfer to Hurricane Harvey	0	0	10,000	21,705
Total Operating Transfers	\$0	\$0	\$10,000	\$21,705

**FY2019 PROPOSED BUDGET
GARAGE OPERATIONS**

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Capital Outlay				
564003 Vehicle Capital Outlay	62,427	0	135,305	0
564008 Data Processing Equipment	6,825	6,825	5,119	0
564117 Machinery & Equipment	0	20,134	20,134	0
Total Capital Outlay	\$69,252	\$26,959	\$160,558	\$0
Total Expenses	\$3,694,194	\$3,710,960	\$3,730,644	\$3,951,260

**FY2019 PROPOSED BUDGET
CASUALTY & LIABILITY INSURANCE FUND**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$2,199,033	\$2,450,150	\$2,450,150	\$2,505,008
Revenues:				
Charges for services				
Waterworks Fund	\$184,870	\$197,406	\$197,406	\$175,068
Sewer System Fund	243,720	255,161	255,161	218,366
Drainage Utility Fund	34,276	40,497	40,497	32,327
Sanitation Fund	82,263	82,290	82,290	64,665
Capital Projects Fund	9,215	9,415	9,415	15,259
Central Services	29,258	30,656	30,656	33,510
Central Garage	414,290	466,278	466,278	432,864
Airport Fund	138,835	148,984	148,984	134,565
Federal/state grants	107,753	111,317	111,317	99,338
Community Pool	0	0	0	30,702
General Fund	677,806	688,395	688,395	534,602
Other revenue	18,659	15,000	19,007	19,000
Total revenues	\$1,940,945	\$2,045,399	\$2,049,406	\$1,790,266
Expenses:				
Administration	\$167,720	\$183,399	\$173,857	\$185,666
Insurance policies	1,182,937	1,372,000	1,395,355	1,474,600
Other expenses	339,171	475,000	425,336	490,000
Total expenses	\$1,689,828	\$2,030,399	\$1,994,548	\$2,150,266
Net income (loss)	\$251,117	\$15,000	\$54,858	(\$360,000)
Ending Fund Balance	\$2,450,150	\$2,465,150	\$2,505,008	\$2,145,008
Personnel summary	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Insurance Fund - Administration	1.710	1.710	1.701	\$151,439
Totals	1.710	1.710	1.701	\$151,439

**FY2019 PROPOSED BUDGET
CASUALTY AND LIABILITY FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Insurance Administration	\$167,720	\$183,399	\$173,857	\$185,666
Policies In Force	1,182,937	1,372,000	1,395,355	1,474,600
Other Operating Expenses	339,171	475,000	425,336	490,000
Casualty and Liability Total	\$1,689,829	\$2,030,399	\$1,994,548	\$2,150,266

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$136,842	\$149,074	\$146,524	\$151,439
Materials and Supplies	1,302	4,000	2,110	3,300
Contractual Services	1,608,331	1,892,325	1,913,763	2,020,527
Other Charges and Services	(56,648)	(15,000)	(67,849)	(25,000)
Casualty and Liability Total	\$1,689,829	\$2,030,399	\$1,994,548	\$2,150,266

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Personnel Services - Increase includes a 2% COLA

Contractual Services - Includes increases in insurance policies (+ \$76,060) and maintaining current level of funding (+ \$25,000) for uninsured damage claims.

Municipal Insurance

Division Mission

The City's insurance program is monitored by both the Risk Management and the Human Resource Departments, which coordinates and supervises the fringe benefit program for City employees. The Risk Manager assists the overall performance of the self-insured Health plan and supervises the Worker's Compensation self-insurance plan. He also identifies risk areas and secures insurance coverage for the City's property and liability risk.

Accomplishments

- Provided insurance expertise on flood and windstorm insurance to assist in closing out FEMA project worksheets related to Hurricane IKE damage to City facilities.
- Reviewed and updated insurance coverage for City owned vehicles and mobile equipment.
- Reviewed and updated building value and contents insurance limits for all City owned and leased properties.
- Assistance and management of FEMA funded PW projects for City facilities and equipment replacement.
- Monitor and assist employees with the City self-insured Workers Compensation plan including modified duty assignments and return to work issues. Participate in benefit review and appeal hearings with the TPA.
- In FY 07-08, the Health Board of Trustees approved an interlocal agreement with the County to provide for an eligible employee/dependent primary health care clinic administered by CareHere, LLC. The program has now expanded to include Galveston County, Galveston ISD, City of League City and Dickinson ISD. The Port of Galveston is now included on the City of Galveston Health program and are eligible for the CareHere clinic benefits. The program will continue into FY19 and will include continuation of Pharmacy program.

Goals

- Achieve a better understanding of risk with cost savings through better management of resources.
- Build and improve capabilities to respond effectively to low probability, catastrophic risks.
- Continue to Identify and assess risks. Review risk management efforts in risk control and financing measures.
- Closely monitor the worker's compensation insurance fund.
- Continue to review all city properties and personnel for safety compliance.
- Continue safety inspections and work site-specific courses for employees throughout the City operations.

**FY2019 PROPOSED BUDGET
INSURANCE ADMINISTRATION**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$136,842	\$149,074	\$146,524	\$151,439
Materials and Supplies	1,302	4,000	2,110	3,300
Contractual Services	29,575	30,325	25,223	30,927
Other Charges and Services	0	0	0	0
TOTAL	\$167,720	\$183,399	\$173,857	\$185,666

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Personnel Services - Increase includes a 2% COLA.

PERSONNEL				
POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Risk Manager	1.00	1.00	1.00	1.00
Human Resources Specialist	0.110	0.110	0.101	0.101
Administrative Assistant	0.60	0.60	0.60	0.60
TOTAL	1.710	1.710	1.701	1.701

**FY2019 PROPOSED BUDGET
INSURANCE ADMINISTRATION**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$107,364	\$113,085	\$113,496	\$116,543
511002 COLA Increases	0	2,262	0	2,331
511005 Longevity	498	488	533	540
511009 Overtime	454	0	0	0
511125 Residency Pay	697	1,500	1,501	0
511410 Separation Vacation	21	0	0	0
511420 Separation Sick Pay	11	0	0	0
511510 Group Health Insurance - Employer's	9,405	11,431	11,431	11,431
511515 Worker's Compensation	229	229	229	153
511520 Group Life Insurance	247	543	284	559
511530 Social Security - Employer's	6,567	7,275	7,013	7,404
511535 Medicare - Employer's	1,536	1,701	1,640	1,731
511542 City Employee Retirement	9,814	10,560	10,398	10,747
Total Personnel Services	\$136,842	\$149,074	\$146,524	\$151,439
Materials and Supplies				
521065 Office Supplies	588	2,000	1,110	1,800
522055 Minor Tools	714	2,000	1,000	1,500
Total Materials and Supplies	\$1,302	\$4,000	\$2,110	\$3,300
Contractual Services				
531005 Other Services	1,645	2,000	1,529	2,000
531025 Memberships	0	500	500	500
531350 Garage Charges	7,425	7,425	7,426	7,501
531360 Computer Charges	10,000	10,000	7,885	10,526
532062 Postage	220	300	177	300
532083 Telephone Service	2,782	2,500	1,880	2,500
532084 Cellular Service	2,036	2,000	1,670	2,000
532087 Aircard Service	456	500	418	500
533085 Travel/Training	5,012	5,100	3,738	5,100
Total Contractual Services	\$29,575	\$30,325	\$25,223	\$30,927
Total Expenses	\$167,720	\$183,399	\$173,857	\$185,666

**FY2019 PROPOSED BUDGET
POLICIES IN FORCE**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services	1,223,766	1,372,000	1,408,540	1,484,600
Other Charges and Services	(40,829)	0	(13,185)	(10,000)
TOTAL	\$1,182,937	\$1,372,000	\$1,395,355	\$1,474,600

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Contractual Services - Includes increases in Windstorm (+ \$34,742), Automobile Physical Damage (+ \$18,080), Flood (+ \$9,455), Auto Liability (+ \$4,612).

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
534013 Automobile Physical Damage	\$143,911	\$180,000	\$161,920	\$180,000
534014 Windstorm	396,584	410,000	450,258	485,000
534015 Contractor's Equip & Val. Papers	23,066	23,500	26,070	27,000
534016 Flood	171,688	172,000	162,545	172,000
534017 Airport Liability	2,198	3,000	1,990	3,000
534018 Police Liability	78,773	80,000	102,958	105,000
534019 Public Official Liability	68,865	70,000	70,157	71,500
534021 Fire & Ext. Coverage	71,827	76,000	76,558	78,100
534026 Auto Liability	167,997	180,000	225,388	230,000
534027 General Liability	33,575	35,000	40,169	41,000
534028 Employee Blanket Bond	2,882	4,000	2,882	4,000
534029 Unemployment Insurance	41,356	118,000	60,503	60,500
534037 Vehicle - Catastrophic Insurance	15,222	15,500	15,222	15,500
534039 Pollution Control Policy	5,818	5,000	11,920	12,000
Total Contractual Services	\$1,223,766	\$1,372,000	\$1,408,540	\$1,484,600
Other Charges and Services				
544087 Expense Reimbursement	(40,829)	0	(13,185)	(10,000)
Total Other Charges and Services	(\$40,829)	\$0	(\$13,185)	(\$10,000)
Total Expenses	\$1,182,937	\$1,372,000	\$1,395,355	\$1,474,600

**FY2019 PROPOSED BUDGET
OTHER OPERATING EXPENSES**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services	354,990	490,000	480,000	505,000
Other Charges and Services	(15,819)	(15,000)	(54,664)	(15,000)
TOTAL	\$339,171	\$475,000	\$425,336	\$490,000

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Contractual Services - Increase of \$25,000 includes maintaining current level of funding for uninsured damage claims.

LINE ITEM DETAIL

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
534032 Preventive Health Program	75,064	60,000	75,000	75,000
534033 Uninsured Damage Claims	177,133	250,000	225,000	250,000
534034 Uninsured Legal Fees	94,212	170,000	170,000	170,000
534035 Employee Assistance Program	8,580	10,000	10,000	10,000
Total Contractual Services	\$354,990	\$490,000	\$480,000	\$505,000
Other Charges and Services				
544087 Expense Reimbursement	(15,819)	(15,000)	(54,664)	(15,000)
Total Other Charges and Services	(\$15,819)	(\$15,000)	(\$54,664)	(\$15,000)
Total Expenses	\$339,171	\$475,000	\$425,336	\$490,000



**FY2019 PROPOSED BUDGET
WORKERS' COMPENSATION FUND**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$1,774,114	\$1,983,536	\$1,983,536	\$2,059,598
Revenues:				
Charges for services				
Workers' compensation	\$594,554	\$594,554	\$602,543	\$409,619
Interest	10,732	12,000	16,373	16,000
Total revenues	\$605,286	\$606,554	\$618,916	\$425,619
Expenses:				
Insurance policies	\$395,864	\$606,554	\$542,854	\$425,619
Total expenses	\$395,864	\$606,554	\$542,854	\$425,619
Net income (loss)	\$209,422	\$0	\$76,062	\$0
Ending Fund Balance	\$1,983,536	\$1,983,536	\$2,059,598	\$2,059,598

**FY2019 PROPOSED BUDGET
POLICIES IN FORCE**

EXPENDITURE SUMMARY				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services	395,864	606,554	542,854	425,619
TOTAL	\$395,865	\$606,554	\$542,854	\$425,619

BUDGET HIGHLIGHTS (FY2019 PROPOSED OVER/UNDER FY2018 ESTIMATED)

Contractual Services - Decreased Worker's Compensation (- \$118,406) to reflect actual cost of plan, and an increase in Administrative and Stop Loss (+ \$1,170) costs.

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Contractual Services				
534023 Workers' Compensation	\$331,511	\$520,054	\$458,406	\$340,000
534054 Administrative & Stop Loss	64,353	86,500	84,449	85,619
Total Contractual Services	\$395,864	\$606,554	\$542,854	\$425,619
Total Expenses	\$395,864	\$606,554	\$542,854	\$425,619

**FY2019 PROPOSED BUDGET
HEALTH AND LIFE INSURANCE FUND SUMMARY**

OVERVIEW

The Health and Life Insurance Fund accounts for the City's self-insurance for health benefits for City, Park Board, and Wharves employees, their dependents and retirees.

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$3,900,754	\$2,966,607	\$2,966,607	\$2,436,006
Revenues:				
Medical Insurance Contributions	7,306,178	7,886,000	8,248,100	8,401,000
Stop Loss Reimbursements	1,989,860	750,000	700,000	500,000
Life Insurance	118,743	119,000	126,800	129,000
Interest	19,728	35,000	25,300	30,000
Operating Transfer In	209,000	0	0	0
Total revenues	\$9,643,509	\$8,790,000	\$9,100,200	\$9,060,000
Expenses:				
Claims and Expenses	\$8,235,208	\$6,387,700	\$6,784,001	\$6,157,000
Plan Administration	\$2,342,448	\$2,401,300	\$2,846,800	\$2,903,000
Total expenses	\$10,577,656	\$8,789,000	\$9,630,801	\$9,060,000
Net income (loss)	(\$934,147)	\$1,000	(\$530,601)	\$0
Ending Fund Balance	\$2,966,607	\$2,967,607	\$2,436,006	\$2,436,006

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

Contributions - Net increase of \$153,000 due to an employee (City and Wharves) contribution increase from \$40/month to \$50/month for individual plans and from \$290/month to \$330/month on family plans. Park Board employee contributions increased from \$50/monthly to \$60/monthly for individuals, \$100/monthly to \$110/monthly for employee + child, \$150/monthly to \$160/monthly for employee + spouse, and \$290/monthly to \$300/monthly for employee + family. City contribution remains at the current rate of \$560/monthly per employee.

Claims - Decrease due to plan changes increasing PPO deductibles (\$217,250), PPO out of pocket max (\$55,830), ER deductibles (\$7,320), office visit copay (\$30,053) and prescription copays (\$75,024).

Plan Administration - Net increase of \$56,000 due to increase in Stop-Loss premiums after unusually high year for catastrophic claims, and slight increase in administrative and clinic expenses.

**FY2019 PROPOSED BUDGET
HEALTH AND LIFE INSURANCE FUND SUMMARY**

Category	FY 2017 Actual	FY 2018 Budget	FY 2018 Estimated	FY 2019 Proposed
Contributions				
Employer Contributions - City	4,772,239	5,192,000	5,324,000	5,433,000
Employee Contributions - City	1,212,784	1,233,000	1,398,000	1,450,000
Park Board Employer Contributions	370,285	404,000	522,800	535,000
Park Board Employee Contributions	93,205	94,000	126,800	92,000
Wharves Employer Contributions	513,046	565,000	527,000	531,000
Wharves Employee Contributions	142,200	1,420,000	146,000	156,600
Retiree & Cobra - Wharves	0	0	0	0
Retiree & Cobra - City	202,419	256,000	203,500	203,400
Interest on Investments	19,728	35,000	25,300	30,000
Operating Transfer In - City	209,000	0	0	0
Life Insurance	118,743	119,000	126,800	129,000
Refunds & Stop Loss Reimbursements	1,989,860	750,000	700,000	500,000
Total Contributions	7,653,649	9,318,000	9,100,200	9,060,000
City of Galveston Medical Claims	5,526,266	4,336,700	4,338,220	3,861,000
City Medical Claims Subtotal	5,526,266	4,336,700	4,338,220	3,861,000
Port of Galveston Medical Claims	305,601	176,000	667,930	569,000
Park Board of Trustees Medical Claims	270,037	132,000	217,851	186,000
TOTAL MEDICAL CLAIMS	6,101,904	4,644,700	5,224,001	4,616,000
Prescriptions				
Prescriptions - City	1,614,920	1,410,000	1,131,000	1,120,000
Prescriptions - Port	326,754	281,000	278,000	272,000
Prescriptions - Park Board	191,630	52,000	151,000	149,000
TOTAL PRESCRIPTIONS	2,133,304	1,743,000	1,560,000	1,541,000
TOTAL CLAIMS	8,235,208	6,387,700	6,784,001	6,157,000
Plan Administration				
Administration - Plan Administrator	463,031	472,000	512,000	522,000
Stop Loss Premium	720,880	834,000	1,110,000	1,132,000
Investment fees	0	1,000	1,000	1,000
Transitional Reinsurance Fee	51,565	62,000	62,000	63,000
Health Clinics Operating Expense	988,837	916,000	1,035,000	1,056,000
Life Insurance	118,135	116,300	126,800	129,000
Plan Administration Subtotal	2,342,448	2,401,300	2,846,800	2,903,000
Expenses Total	10,577,656	8,789,000	9,630,801	9,060,000
Contributions Over/(Under) Expense	(2,924,007)	529,000	(530,601)	0
Beginning Fund Balance	6,270,776	3,346,769	3,346,769	2,816,168
Ending Fund Balance	3,346,769	3,875,769	2,816,168	2,816,168



**FY2019 PROPOSED BUDGET
PROJECT MANAGEMENT FUND SUMMARY**

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Beginning Fund Balance	\$5,745	\$4,179	\$4,179	\$4,179
Revenues:				
Capital Projects - Transfer in	\$0	\$0	\$0	\$0
Interest Earned-Operating	224	0	0	0
Total revenues	\$224	\$0	\$0	\$0
Expenses:				
Project Management	\$1,790	\$0	\$0	\$0
Total expenses	\$1,790	\$0	\$0	\$0
Net income (loss)	(\$1,566)	\$0	\$0	\$0
Net assets at end of year	\$4,179	\$4,179	\$4,179	\$4,179

	2017 Actual	2018 Budget	2019 Budget	Salary Costs
Personnel summary				
Project Management	14.00	17.00	17.25	\$1,488,495
Totals	14.00	17.00	17.25	\$1,488,495

FY2019 PROPOSED BUDGET
PROJECT MANAGENET FUND REVENUE DETAIL

LINE ITEM DETAIL				
CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Interest Income				
361110 Interest Earned-Operating	224	0	0	0
Interest Income Subtotal	\$224	\$0	\$0	\$0
Other Revenues				
363200 Other Revenues	0	0	0	0
Other Revenues Subtotal	\$0	\$0	\$0	\$0
Other Funding Sources				
370000 Other Funding Sources	0	0	0	0
378000 Sale Of Gen.Fixed Assets	0	0	0	0
379000 Operating Transfers - In	0	0	0	0
379670 Capital Projects - Transfer In	0	0	0	0
Other Funding Sources Subtotal	\$0	\$0	\$0	\$0
Construction Management Fund Revenue	\$224	\$0	\$0	\$0

**FY2019 PROPOSED BUDGET
PROJECT MANAGEMENT FUND
EXPENDITURE SUMMARY**

DEPARTMENT	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Project Management	\$1,790	\$0	\$0	\$0
Project Management Total	\$1,790	\$0	\$0	\$0

CATEGORY	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$427,682	\$1,469,126	\$1,111,486	\$1,488,495
Materials and Supplies	4,444	6,500	6,000	8,500
Contractual Services	36,210	121,764	83,739	107,722
Other Charges and Services	(466,545)	(1,597,390)	(1,201,225)	(1,604,716)
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Project Management Total	\$1,790	\$0	\$0	\$0

HIGHLIGHTS (FY2019 Proposed Over/Under FY2018 Estimated)

*These costs will be allocated per the Capital Improvement Plan FY2018.

Personnel Services - Includes an annualized cost for personnel (+ \$162,986), maintain current level of overtime (+ \$10,000), and a 2% COLA (+ \$26,971). Reduction of expected salary reimbursements FY19 (+ \$126,766).

Materials and Supplies - Includes increase (+\$2500) for safety and office supplies.

Contractual Services - Includes increase (+\$17,000) for technology services. And an increase in rental of land and buildings (+ \$6,804).

Project Management

Division Mission

The mission of the Construction Management Division is to assist all City departments with construction related activity and to ensure communication between City departments, design professionals and consultants, both during design/development phase and construction phase of projects while monitoring all city projects in the field for quality. The Construction Division monitors progress payments with relation to completion, processing and tracking changes to the contracts and overseeing dispute resolution. Additionally, the Division oversees real property acquisition needs for the City's construction projects.

Accomplishments

- Completed inspection of the multiuse field as part of the Crocket Park project.
- Commencement of the Harborside Dr. improvements to enhance the tourist gateway to the City.
- Completed phase 1 of the 27th Street scenic corridor project.
- Completed the Seawall enhancements improving the island experience for tourists visiting the Seawall.
- Completed construction of 28.6 million dollars of capital improvement projects.

Goals

- Provide engineering, construction management and grant administration services towards the completion of all projects currently under construction as shown in the adopted Capital Improvement Plan.
- Achievement of Public Infrastructure Inspector certification for all construction inspectors.
- Ensure engagement and correspondence between design staff, consultants and various City departments thereby increasing efficiency among all.
- Maintain oversight of council approved projects ensuring budgets are met and not exceeded, ensuring quality of projects.
- Improve coordination with public franchise utilities in the accomplishment of City projects.

**FY2019 PROPOSED BUDGET
PROJECT MANAGEMENT**

EXPENDITURE SUMMARY

	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services	\$427,682	\$1,469,126	\$1,111,486	\$1,488,495
Materials and Supplies	4,444	6,500	6,000	8,500
Contractual Services	36,210	121,764	83,739	107,722
Other Charges and Services	(466,545)	(1,597,390)	(1,201,225)	(1,604,716)
TOTAL	\$1,790	\$0	\$0	\$0

BUDGET HIGHLIGHTS (FY2018 ADOPTED OVER/UNDER FY2017 ESTIMATED)

*These costs will be allocated per the Capital Improvement Plan FY2018.

Personnel Services - Includes an annualized cost for personnel (+ \$162,986), maintain current level of overtime (+ \$10,000), and a 2% COLA (+ \$26,971). Reduction of expected salary reimbursements FY19 (+ \$126,766).

Materials and Supplies - Includes increase (+\$2500) for safety and office supplies.

Contractual Services - Includes increase (+\$17,000) for technology services. And an increase in rental of land and buildings (+ \$6,804).

PERSONNEL

POSITION	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
ACM Development & Muni Services	1.00	0.00	0.00	0.25
Director of Capital Projects	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Senior Assistant City Engineer	0.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00
Senior Projects Manager	1.00	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00	1.00
Senior Construction Inspector	1.00	1.00	1.00	1.00
Construction Inspector	4.00	4.00	4.00	4.00
Construction Project Coordinator	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
FEMA Public Asst. Program Mgr.	0.00	1.00	1.00	1.00
Special Project Manager	1.00	1.00	1.00	1.00
Project Manager	0.00	1.00	1.00	1.00
Project Scheduler	0.00	1.00	1.00	1.00
TOTAL	14.00	17.00	17.00	17.25

**FY2019 PROPOSED BUDGET
PROJECT MANAGEMENT**

LINE ITEM DETAIL				
	FY2017 ACTUAL	FY2018 BUDGET	FY2018 ESTIMATED	FY2019 PROPOSED
Personnel Services				
511001 Regular Payroll	\$396,410	\$1,229,698	\$1,177,586	\$1,348,525
511002 Salary Increases	0	24,594	0	26,971
511005 Longevity	2,744	2,299	4,471	3,980
511006 Differential Pay	195	0	794	0
511009 Overtime	21,572	40,000	30,000	40,000
511125 Residency Pay	4,365	0	11,735	8,000
511410 Separation Vacation Pay	1,948	0	0	0
511420 Separation Sick Pay	2,429	0	0	0
511510 Group Health Insurance - Employer's	40,652	114,240	101,793	115,920
511515 Worker's Compensation	4,371	4,371	4,371	4,371
511520 Group Life Insurance	1,130	3,041	3,610	2,920
511530 Social Security - Employer's	25,890	80,389	75,924	88,553
511535 Medicare - Employer's	6,055	18,801	17,756	20,710
511542 City Employee Retirement	38,670	116,693	110,213	128,545
511650 Salary Reimbursements	(90,761)	(150,000)	(171,595)	(150,000)
511655 Salary Reimbursements-Grants	(27,989)	(15,000)	(255,171)	(150,000)
Total Personnel Services	\$427,682	\$1,469,126	\$1,111,486	\$1,488,495
Materials and Supplies				
521065 Office Supplies	2,378	2,000	2,149	4,000
522013 Clothing	1,427	4,000	3,400	3,000
522038 Safety Supplies	541	0	76	1,000
522055 Minor Tools	99	500	375	500
Total Materials and Supplies	\$4,444	\$6,500	\$6,000	\$8,500
Contractual Services				
531025 Memberships	0	1,000	1,000	1,000
531027 Certifications	0	1,000	750	1,000
531240 Maintenance Contracts	2,277	2,500	2,930	2,500
531310 Rental Of Land & Buildings	0	6,804	0	6,804
531350 Garage Charges	13,592	20,400	13,596	13,986
531360 Computer Charges	11,970	68,000	50,139	66,932
532065 Printing, Duplication	210	500	0	500
532066 Printshop Charges	3,436	0	240	0
532083 Telephone Service	968	8,160	4,001	5,000
532084 Cellular Service	3,666	5,400	5,083	5,000
533085 Travel & Training	91	8,000	6,000	5,000
Total Contractual Services	\$36,210	\$121,764	\$83,739	\$107,722
Other Charges and Services				
543099 Project Mgmt Costs (Capital)	(482,382)	(\$1,606,805)	(\$1,210,640)	(\$1,619,975)
544087 Expense Reimbursement	(49,868)	0	0	0
547030 Compensated Absences	56,490	0	0	0
547070 Insurance expense	9,215	9,415	9,415	15,259
Total Other Charges and Services	(\$466,545)	(\$1,597,390)	(\$1,201,225)	(\$1,604,716)
Total Expenses	\$1,790	\$0	\$0	\$0

Grant Program

Grants & Housing Department

Mission Statement

The City of Galveston's Grants & Housing Department is committed to empowering low-moderate income (LMI) residents develop effective community development strategies and programs to achieve their vision of a healthy viable community.

Accomplishments

- Expended \$1,489,042.04 in CDBG and HOME Program funds during our 2017 Program Year and facilitated the HUD drawdown requests for reimbursement of funds in a timely manner.
- Provided downpayment and closing cost assistance to 2 LMI first-time homebuyers. This activity helps stabilize neighborhoods and assists LMI persons realize the "American Dream" of homeownership.
- Provided for rehabilitation/reconstruction of 5 single-family housing units for LMI households: 2 completed and 3 under construction. All units meet local building codes, TDI Windstorm, Floodplain Management, and Lead-Based Paint requirements to provide safe, decent housing to LMI residents.
- Worked with the Community Housing Development Org. (CHDO) to provide affordable housing projects to acquire, rehabilitate and sell to LMI households; acquired 5 units, 4 units rehabilitated and for sale to LMI homebuyers, 1 unit is under construction, and 2 properties sold to LMI homebuyers.
- Facilitated all necessary federal requirements for the Public Works Department Street Repaving Improvements to Winnie (Ave. G) from 37th to 43rd St., Church (Ave. F) from 38th to 41st St., and 47th St. from Broadway to Ave. L (paved 11 blocks of streets) and Sidewalk Improvements to Ave. L-43rd to 53rd St. and Ave. M-29th to 35th St. (installed 15 blocks of sidewalks both sides and handicap ramps); Code Enforcement Division Demolition / Boardup / Clearance (completed 69 lot clearances and 1 boardup) and Code Compliance Staffing (conducted 5,573 inspections and 1,516 reinspections with 4,054 code violations); and the Parks & Recreation Department Youth Recreation Programs (served 1,046 youth with 42,038 daily units of service). Ensured that all required documentation was obtained, categorized and maintained in project files to justify compliance and meet all HUD low-moderate income requirements. Compliance included procurement, Environmental Review Process, Texas Historical Commission 106 Review, documenting eligibility and subsequent community benefit.
- CDBG & HOME Programs provided a total of \$787,104.16 in 31 contracts; \$764,693.68 for 18 Minority and Women Owned Businesses and \$9,125.00 for 11 Section 3 Businesses (local LMI businesses).
- Provided technical assistance to the Galveston Housing Authority, The Children's Center, WOMAN's Inc., Gulf Coast Center, Salvation Army, Houston Area Urban Community Development Corporation (HAUCDC) in the areas of the HUD mandated Environmental Review Process and Community Housing & Development Organization regulatory requirements and reporting systems.
- Reviewed 6 federal grant applications for local non-profit agencies and completed HUD mandatory Consistency of Consolidated Plan Certifications. This is a mandatory HUD requirement necessary for the agencies to submit a grant application to HUD.
- Received a favorable Year End Assessment Report from HUD for the CDBG and HOME Programs. The review revealed the City exceeded its one-year goals in several areas; the City expended 100% of its funds to benefit low-moderate income persons; and the City met its CDBG Timeliness Ratio for expenditures and its HOME Deadlines for Commitments and Disbursements. The HUD Assessment concluded that the "City carried out its program substantially as described in its Consolidated Plan

submission; the Consolidated Plan submission as implemented generally complies with the requirements of the Housing and Community Development Act and other applicable laws and regulations; and the local government has the continuing capacity to carry out the approved program in a timely manner”.

- The Department met all HUD mandatory requirements for Financial compliance. The Department met the CDBG Timeliness Expenditure of funds test for expenditure ratio and the HOME Program’s Commitment of Funds and CHDO requirements for the grant year. Failure to meet either requirement may cause the City to repay grant funds or receive a reduced funding allocation.

Goals

- Ensure statutory and regulatory compliance in all CDBG and HOME Program areas. These include project eligibility (beneficiary & financial); financial expenditure ratio, timeliness, commitment and disbursement; Environmental Review (including Texas Historical Commission 106 Review Process) for City and non-profit program activities; Federal Labor Standards Provision and the Davis-Bacon Act for construction projects; homebuyer and rehabilitation activities including Lead-Based Paint compliance; procurement requirements; housing inspections; Fair Housing & Equal Opportunity requirements; and all required project documentation is obtained, categorized and maintained in project files to justify compliance, all HUD low-moderate income requirements, and subsequent community benefit. Non-compliance in the above-mentioned categories may result in grant funds being conditioned, sanctioned, reduced, subject to recapture or repaid from non-federal sources.
- Facilitate the rehabilitation of 6 single-family homes occupied (primary residence) by LMI households to ensure a decent, safe and sanitary living environment built to local building codes and complete 3 projects that are in-progress.
- Provide downpayment and closing cost assistance for 2 low-moderate income (LMI) families to purchase their first home.
- Complete the HAUCDC CHDO affordable housing project to provide 3 units sold to LMI homebuyers.
- Facilitate all necessary federal requirements for the installation of sidewalk and ADA ramps including possible streetscape (curbs, streetlights, and tree plantings) improvements in the street rights-of-way in the LMI area of 27th Street from Broadway to Market and coordinate with the Public Works Department to facilitate engineering and construction contract oversight.
- Collaborate with the Code Enforcement Division and the Parks & Recreation Department to ensure that all federal statutory and regulatory requirements are adhered to for the Demolition / Boardup / Clearance and Code Compliance Staffing and Youth Recreation Programs respectively.

Performance Measures

- Management of the CDBG & HOME Programs for 2018 Grant Year projects totaling \$1,508,389 and prior year projects to ensure federal regulatory requirements and City policies and procedures compliance
 - Conduct 2018 Environmental Reviews for 9 projects and HUD Release of Funds
 - Oversight of project implementation by City Departments Community Development and CHDO Affordable Housing Subrecipients to monitor status of 9 projects including timely execution and expenditure of funding, compliance with federal regulations, and meeting goals and objectives
 - HUD drawdown of funds for expenditure reimbursements for 12-monthly draws and ensure the City meets the required HUD CDBG Timeliness ratio of expenditures to funds available on April 2,

2019 and HOME Commitments, Disbursements, and CHDO Reservations Deadline on June 30, 2019 and September 30, 2019

- HUD Reporting Requirements for 9 individual reports and 12-monthly program updates for all active activities in HUD online reporting system (IDIS): Annual Action Plan application narrative for annual projects and goals and objectives, Section 3 Report, Semi-Annual Contractor/Subcontractor Activity Report, Semi-Annual Labor Standards Enforcement Report, M/WBE Report, HOME Match Report, Consolidated Annual Performance and Evaluation Report year-end narrative for project accomplishments and goals and objectives, and activity setups in IDIS with monthly updates of all individual activities
- Coordinate planning and public consultation process for 2019 CDBG and HOME Programs with City Management and City Council for 3-month development timeline with the appropriate City Departments and/or Subrecipients for final presentations to City Council for approval
- Coordination and preparation of the City's 5-Year Consolidated Plan for the period of 2019-2023; HUD required multi-year plan to assess the affordable housing and community development needs, priorities and market conditions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities and set goals that align and focus funding for the 5-year planning for the CDBG and HOME Program to identify projects. Conduct community outreach and meetings for public hearings, stakeholder interviews, agency and group consultations, public surveys, and information gathering.
- Other Housing and Community Development Activities:
 - 150 homeowner consultations on complaints or issues on housing
 - 3 non-profit or outside agency requests for Environmental Review from the City as the Responsible Entity
 - Coordination of April Fair Housing Month Activities
 - Coordination of Section 3 Outreach and Section 3 Business database
 - Technical assistance to 5 non-profit or outside agencies
 - 130 citizen consultations on requests for public service assistance
- The 2018 CDBG and HOME Programs identified the following Community Development and Housing Objectives. Through the implementation of the 2018 approved programs and CDBG and HOME prior-year funding available the following will be provided:
 - To provide and expand the supply of safe, decent, and affordable housing through the rehabilitation of existing residential property and the development of new residential property for low-moderate income persons
 - To provide and expand homeownership opportunities for low-moderate income homebuyers
 - To reduce the number of housing units containing lead-based paint and other lead hazards
 - To identify and eliminate barriers to affordable housing and impediments to fair housing
 - Provide code enforcement and neighborhood revitalization activities to diminish blight, unsafe buildings and lots, and general neighborhood decay in low-moderate income areas
 - Provide infrastructure enhancement to support neighborhood revitalization and new residential development in low-moderate income areas
 - Promote the health and well-being of city residents through the provision of public and supportive services
 - To facilitate neighborhood, comprehensive, and individual project management, planning, and capacity building activities for low/moderate income areas
 - Provide economic development opportunities for low-moderate income and for their employers
 - Assist in the coordination of resources in the community through expansion/enhancement of the homeless Continuum of Care Program

Performance Measurements	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Undetermined
Financial Compliance				
Timeliness Ratio: 1.50% or Less Regulatory Compliance	1.49%	1.45%	1.50%	N-A
Commitment of Funds: 100% Regulatory Compliance	100%	100%	100.00%	N-A
Disbursement of Funds: 100% Regulatory Compliance	100%	100%	100.00%	N-A
Beneficiary Compliance				
% of LMI Benefits: 70% Regulatory Compliance	100%	100%	80.00%	N-A
Overall Regulatory Compliance				
HUD Monitoring: < 7 Findings Standard Program Monitoring:	City Rated Above Monitoring Requirement - No Findings/No Concerns	City Rated Above Monitoring Requirement - No Findings/No Concerns	City Rated Above Monitoring Requirement - No Findings/No Concerns	N-A
Monthly Desk Review	92	57	50	N-A
Labor Standards Compliance: Minimize Findings	No Findings/No Concerns	No Findings/No Concerns	No Findings/No Concerns	N-A
Environmental Reviews:	16	15	9	N-A
Fair Housing Compliance:	No Findings	No Findings	No Findings	N-A
F.H. Educational Material	Distribute F.H. Educational Material To 10 Local Agencies Quarterly	Distribute F.H. Educational Material To 10 Local Agencies Quarterly; E-mail agencies and groups information updates	Distribute F.H. Educational Material To 10 Local Agencies Quarterly; E-mail agencies and groups information updates	N-A
Section 3 Compliance: Greatest Extent Possible				
Contracts	16	11	10	N-A
Employees	7	5	5	N-A
Training	Facilitate 2 Semi- Annual Training with CDBG funded City Dept.	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.	Facilitate 2 Semi-Annual Training with CDBG funded City Dept.	N-A
HUD Reporting: Complete, Accurate & Timely	9	9	9	N-A
Homebuyer Downpayment Assistance	2	2	2	N-A
Rehabilitation/Reconstruction Assistance	8	2	8	N-A
CHDO Affordable Housing	5	2	3	N-A
City Dept. Funded Projects	6	7	7	N-A

CITY OF GALVESTON

2018 CDBG and HOME Approved Programs

On April 26, 2018, the City Council approved the 2018 Consolidated Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs for \$1,346,427 (CDBG \$1,131,617 and HOME \$214,810) and Program Income estimate of \$60,000 (CDBG \$30,000 and HOME \$30,000) to meet the Community Development and Housing Objectives to benefit primarily the low-moderate income (LMI) population. The U.S. Dept. of Housing & Urban Development (HUD) administers these programs and had not issued the 2018 Allocations. The 2018 Programs were based on the City's 2017 CDBG and HOME Allocations. In case of any deviations in these amounts upon the issuance of the 2018 Allocations, City Council authorized the amendment of each project's funding per the percent of increase or decrease in the City's 2018 final allocations. The 2018 HUD Allocations were posted on May 1, 2018. The City will receive CDBG funding of \$1,211,734 and HOME funding of \$296,655. Each project's funding is adjusted per the percent of increase in the City's 2018 CDBG and HOME Program Allocations as follows: CDBG +7.08% and HOME +38.10%.

2018 Community Development & Housing Objectives

The 2018 CDBG and HOME Program of Projects will meet the following 2018 Community Development and Housing Objectives as established by the City's 2013-2018 Consolidated Plan High Priority Needs to primarily benefit Galveston's low-moderate income population.

1. To provide and expand the supply of safe, decent, and affordable housing through the rehabilitation of existing residential property and the development of new residential property for low-moderate income persons;
2. To provide and expand homeownership opportunities for low-moderate income homebuyers;
3. To reduce the number of housing units containing lead-based paint and other lead hazards;
4. To identify and eliminate barriers to affordable housing and impediments to fair housing;
5. Provide code enforcement and neighborhood revitalization activities to diminish blight, unsafe buildings and lots, and general neighborhood decay in low-moderate income areas;
6. Provide infrastructure enhancement to support neighborhood revitalization and new residential development in low-moderate income areas;
7. Promote the health and well-being of city low-moderate income residents through the provision of public and supportive services;
8. To facilitate neighborhood, comprehensive, and individual project management, planning, and capacity building activities for low-moderate income areas;
9. Provide economic development opportunities for low-moderate income and for their employers; and
10. Assist in the coordination of resources in the community through expansion/enhancement of the homeless Continuum of Care Program.

2018 CDBG Program Projects

Project	Description	Objective	2018 Allocations
Public Service Activities			\$ 152,066
Parks & Recreation Dept. Children & Youth Program	Provide staffing to implement summer and after-school supervised educational / recreational activities at Menard and Wright Cuney Parks and Recreation Centers for primarily LMI (90%) children and youth ages 5-17; Limit of 15% Requirement	900 children and youth	\$ 152,066

Public Facility & Improvement Activities **\$ 297,291**

Public Works Dept. Sidewalk-Streetscape Improvements	Provide sidewalk and ADA ramps including possible streetscape (curbs, streetlights, and tree plantings) improvements in the street rights-of-way used as existing pedestrian walkways in the LMI area of 27th Street from Broadway to Market to assist in safe, accessible routes for pedestrians and enhanced deteriorated streetscape amenities	6 blocks of improvements	\$ 297,291

Code Enforcement Activities **\$ 182,479**

City Marshall- Compliance Division Code Compliance Officers	Provide 4 compliance officers to work in LMI neighborhoods to conduct property inspections and reinspection's to enforce local codes and owner notifications and processes for enforcement on non-compliant properties	5,500 inspections and 1,500 reinspection's	\$ 182,479

Housing Rehabilitation Activities **\$ 337,552**

Housing Rehabilitation Program	Provide a Housing Rehabilitation Program with CDBG or HOME funding of up to \$25,000 for LMI single-family owner-occupied housing units through an RFP process for non-profit housing development providers	8 LMI housing units	\$ 269,526
Housing Rehabilitation Project Delivery & Management	Provide management and oversight for the housing rehabilitation and affordable housing programs and other housing related issues including projects funded through the CDBG Program, Revolving Loan Fund, HOME Program, and HOME Program Income	Ensure regulatory compliance and building standards	\$ 68,026

Planning & Program Administration Activities **\$ 242,346**

CDBG Program Administration	Provide management of the CDBG and HOME Programs to ensure compliance with all regulatory requirements; Limit of 20% Requirement	Ensure regulatory compliance	\$ 242,346

CDBG TOTAL ALLOCATION **\$ 1,211,734**

CDBG Program Income (Estimated)	Provide Consolidated Plan Eligible Projects such as code enforcement and housing rehabilitation program from PI received primarily from housing rehabilitation loan payments and payoffs and lot clearance, board up, and demolition lien payoffs	Assist in eligible CDBG projects	\$ 30,000

2018 HOME Program Projects

Project	Description	Objective	2018 Allocations
Affordable Housing Activities			\$ 266,990
Community Housing Development Organization (CHDO) Program	Provide a homeownership housing development activity to acquire property and rehabilitate or construct affordable housing to be sold (or rented) to an LMI household through a CHDO RFP process; Mandatory 15% Set-aside Requirement	1 LMI affordable housing unit	\$ 44,499
Housing Rehabilitation Program	Provide a Housing Rehabilitation Program with CDBG or HOME funding of up to \$25,000 for LMI single-family owner-occupied housing units through an RFP process for non-profit housing development providers	4 LMI housing units	\$ 222,491
HOME Program Administration Activities			\$ 29,665
HOME Program Administration	Provide management of the HOME Program to ensure compliance with all regulatory requirements; Limit of 10% Requirement	Ensure regulatory compliance	\$ 29,665
HOME TOTAL ALLOCATION			\$ 296,655
HOME Program Income (Estimated)	Provide Consolidated Plan Eligible Projects such as housing rehabilitation program and homeownership projects from PI received primarily from housing rehabilitation loan payments	Assist in eligible HOME projects	\$ 30,000
TOTAL CONSOLIDATED PROGRAMS			\$ 1,508,389

The Grants and Housing Department is the lead agency for management and coordination of the implementation of the 2018 CDBG and HOME Programs under the 5-year Consolidated Plan and the 1-year Action Plan for the City of Galveston. The 2018 CDBG and HOME Programs' fiscal year starts on June 1, 2018 and ends on May 31, 2019.



Capital Improvements



City of Galveston

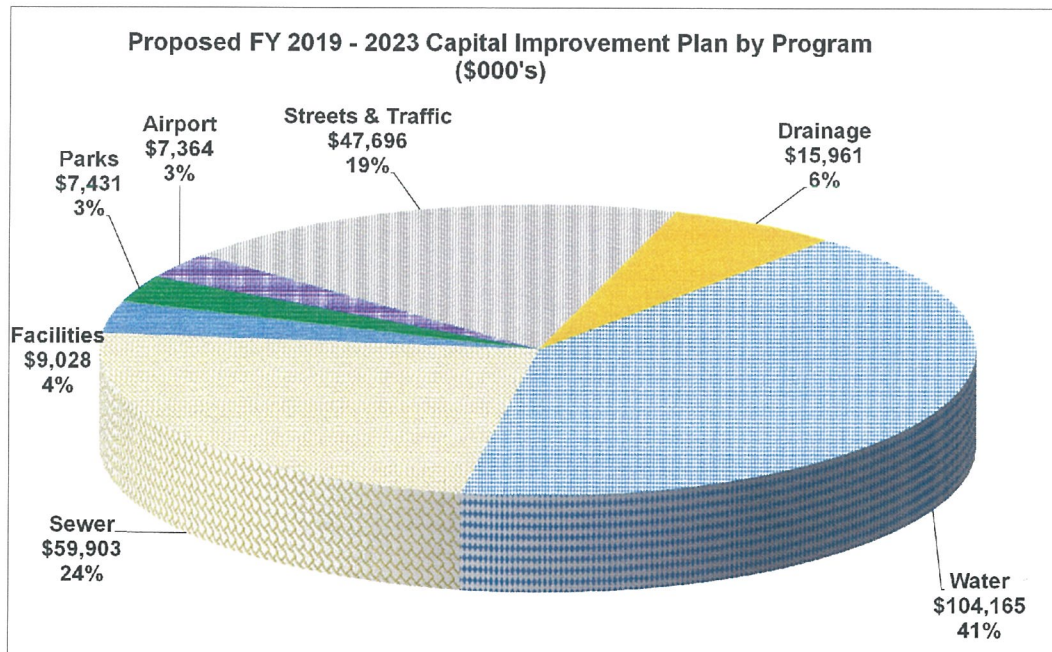
OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

July 17, 2018

To: Honorable Mayor James D. Yarborough and Members of City Council
Subject: Proposed FY 2019-2023 Capital Improvement Plan

Attached please find the Proposed FY 2019-2023 Capital Improvement Plan (CIP) for the City of Galveston. The CIP will also be included in summary form in the Proposed FY2019 Budget. The CIP provides project level detail for \$251.5 million in projects in seven program areas (see below). The Water (\$104.2 million), Streets (\$47.7 million), Sewer (\$59.9 million) and Drainage (\$16 million) programs include 91 percent of the projects in the ed CIP.



CIP highlights include:

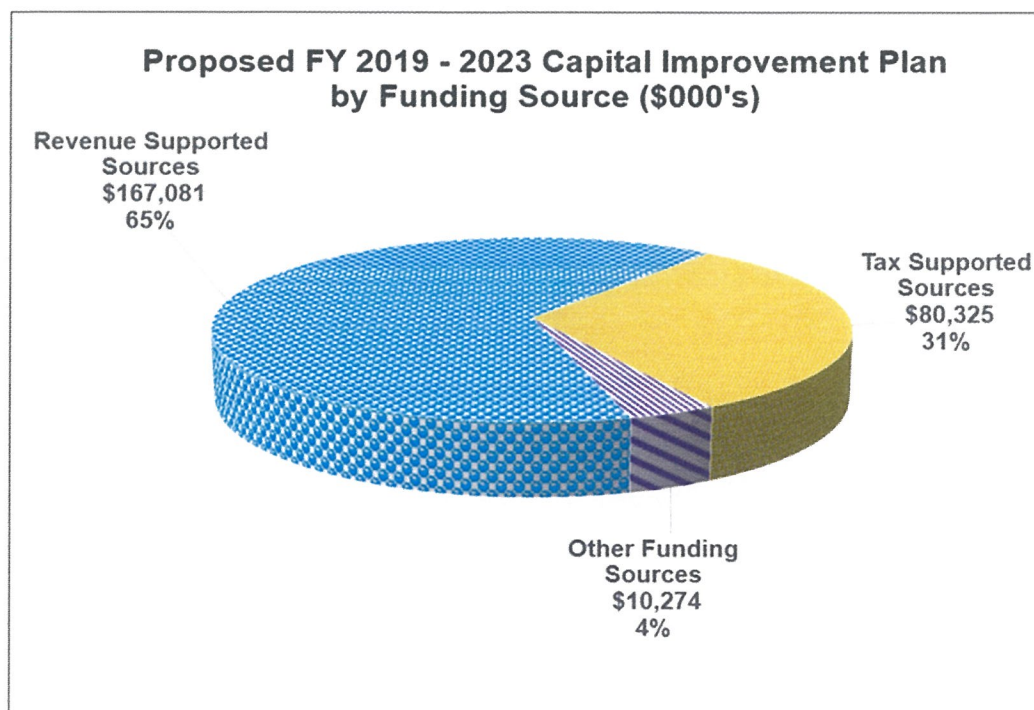
1. Implementation of the May 2017 bond election, designing and constructing \$62 million in bond funded street and drainage projects;
2. Resurfacing and replacing streets that are in deteriorated condition;
3. Renovation and preservation of Galveston's historic City Hall;
4. Construction of additional water storage capacity; and
5. Major renewal and replacement programs for sanitary and storm sewers citywide.



All street and drainage projects presented as priorities in the May 2017 bond election are proposed to be underway by FY 2021 and completed by the end of FY 2022.

CITY OF GALVESTON CAPITAL IMPROVEMENT PLAN TOTALS BY PROGRAM FY 2019 - 2023						
PROGRAM NAME	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
STREETS & TRAFFIC	\$22,631,633	\$15,613,000	\$3,031,200	\$3,191,600	\$3,229,000	\$47,696,433
DRAINAGE	15,064,500	646,500	250,000	0	0	15,961,000
WATER	29,191,384	14,141,500	25,400,705	15,668,445	19,762,745	104,164,779
SEWER	15,219,422	11,610,188	6,051,933	6,706,375	20,314,925	59,902,843
FACILITIES	3,163,780	3,475,800	2,388,561	0	0	9,028,141
PARKS & RECREATION	415,000	3,022,000	844,000	3,150,000	0	7,431,000
AIRPORT	790,000	1,741,510	2,272,160	2,560,360	0	7,364,030
TOTAL	\$86,475,719	\$50,250,498	\$40,238,559	\$31,276,780	\$43,306,670	\$251,548,226

Federally funded projects are almost complete and the Hurricane Ike recovery period is being closed. We are now focused on those needs that could not be addressed with federal funds including the replacement and improvement of aging infrastructure.



**FY 2019-2023 CAPITAL IMPROVEMENT PLAN
SOURCES OF FUNDS (\$000s)**

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
TAX SUPPORTED FUNDS						
2017 G.O. BONDS (PROPERTY TAX SUPPORTED)	7,258	0	0	0	0	7,258
FUTURE PROPERTY TAX SUPPORTED BONDS	25,010	11,939	579	672	546	38,746
SUBTOTAL PROPERTY TAX SUPPORTED BONDS	\$32,267	\$11,939	\$579	\$672	\$546	\$46,003
BEACH NOURISHMENT (SALES TAX)	0	1,500	844	1,850	0	4,194
PARKS & RECREATION (SALES TAX)	415	1,522	0	1,300	0	3,237
INFRASTRUCTURE (SALES TAX)	3,169	2,469	619	369	369	6,995
SUBTOTAL SALES FUNDS (INDUSTRIAL DEVELOPMENT CORP)	\$3,584	\$5,491	\$1,463	\$3,519	\$369	\$14,426
INFRASTRUCTURE & DEBT SERVICE FUND (GENERAL FUND)	1,760	1,851	2,083	2,151	2,314	10,159
ARTS/HISTORICAL SPECIAL FUND (HOTEL OCCUPANCY TAX)	1,019	287	299	0	0	1,605
CONVENTION CENTER SURPLUS FUND (HOTEL OCCUPANCY TAX)	1,000	0	0	0	0	1,000
SUBTOTAL CASH FUNDS	\$3,779	\$2,138	\$2,382	\$2,151	\$2,314	\$12,764
TOTAL TAX SUPPORTED FUNDS	\$39,630	\$19,569	\$4,424	\$6,342	\$3,229	\$73,193
REVENUE SUPPORTED FUNDS						
2017 CERTIFICATES OF OBLIGATION WATER	12,882	0	0	0	0	12,882
FUTURE WATER REVENUE SUPPORTED BONDS	15,046	12,682	24,216	15,058	19,153	86,155
2017 CERTIFICATES OF OBLIGATION SEWER	13,281	2,464	0	0	0	15,745
FUTURE SEWER REVENUE SUPPORTED BONDS	0	6,646	3,552	4,206	17,815	32,219
SUBTOTAL REVENUE SUPPORTED BONDS	\$41,209	\$21,792	\$27,768	\$19,265	\$36,968	\$147,002
WATER IMPROVEMENT FUND	1,264	1,460	1,184	610	610	5,128
SEWER IMPROVEMENT FUND	1,754	2,500	2,500	2,500	2,500	11,754
DRAINAGE IMPROVEMENT FUND	0	0	0	0	0	0
AIRPORT IMPROVEMENT FUND	790	57	207	233	0	1,287
FUTURE CASH: PROPERTY SALES	0	1,110	0	0	0	1,110
SANITATION OPERATIONS	5	0	0	0	0	5
GARAGE INTERNAL SERVICE FUND	795	0	0	0	0	795
SUBTOTAL CASH FUNDED SOURCES	\$4,608	\$5,127	\$3,891	\$3,343	\$3,110	\$20,079
TOTAL REVENUE SUPPORTED FUNDS	\$45,817	\$26,919	\$31,659	\$22,608	\$40,078	\$167,081
OTHER FUNDING SOURCES						
FEMA	184	0	0	0	0	184
INSURANCE PROCEEDS - IKE	90	0	0	0	0	90
RECOVERY AND CAPITAL RESERVES	755	3,189	2,090	0	0	6,033
TXDOT GRANTS	0	574	2,066	2,328	0	4,967
TOTAL OTHER FUNDING SOURCES	\$1,028	\$3,763	\$4,155	\$2,328	\$0	\$11,274
GRAND TOTAL - ALL SOURCES	\$86,476	\$50,250	\$40,239	\$31,277	\$43,307	\$251,548

CIP ADMINISTRATION

The CIP is required by City Charter to include all capital funds and projects for a five year period. It is updated annually to show planned and actual allocations approved by City Council for each project phase as well as the specific funding source or sources used for each phase. If funds are not appropriated for a contract to implement design, construction or another project phase, those funds must be allocated again in the subsequent year's budget according to the City Charter.

Project status reports are provided quarterly for each project included in the current fiscal year's Budget and the first year of the CIP. Also, every project fund is reported quarterly to show cash balances, allocations of cash by City Council, as well as planned and/or committed uses of available cash. The project status and cash status reports for the quarter ending June 30, 2018, are included as Appendices to this CIP. The other three quarterly reports are provided in the first, second and fourth quarterly Budget Status reports published each fiscal year.

CIP FINANCING PLAN: TAX SUPPORTED PROJECTS

Note: The following financing plan for tax supported projects is largely excerpted from the FY 2019-2023 Long Range Financial Forecast released in June 2018.

Tax-Supported Project Financing

The Proposed FY 2019-2023 CIP includes three major funding sources totalling \$73.2 million for tax-supported projects:

1. \$46 million in property tax supported General Obligation Bonds presented on an election ballot and approved by the voters;
2. \$14.4 million in sales tax revenue reserved for projects that are sponsored by and through the Industrial Development Corporation; and
3. \$12.8 million in cash from other sources, with \$10.2 million from the Infrastructure and Debt Service Fund and \$2.6 million from Hotel Occupancy Tax funds maintained by the City.

The G.O Bonds and Infrastructure and Debt Service Fund amounts are being used for streets and drainage projects as required by the May 2017 bond election. General facility projects and parks and recreation facility projects are also being financed with sales and hotel occupancy tax revenues.

General Obligation Bond Funding Assumptions

The General Debt Service Fund is the depository of property tax revenue collected to make all payments of principal and interest for purely property tax supported bonds. The Fund also includes transfers from the Infrastructure and Debt Service Fund as revenue to be used for tax supported debt service payments as required to stabilize property tax rates. The Infrastructure and Debt Service Fund transfer amounts incorporated in the five year CIP financing Plan below are based on a sufficient portion of each year's set aside of General Fund revenue to meet the goal of completing all projects in five years.

The property tax rate dedicated to the payment of debt service is assumed to begin the period at \$0.05 per \$100 of taxable value, two cents less than in FY 2018. As discussed in the General Fund Forecast, this "worst case scenario" compensates for what is expected to be the lack of normal growth in this year's property tax roll. It is also under review and will be finalized in the Proposed Budget for FY 2019 when presented.

GENERAL DEBT SERVICE FUND FORECAST

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
REVENUE						
Property Taxes	\$3,960	\$2,867	\$3,280	\$3,722	\$4,193	\$4,696
Infrastructure & Debt Service Fund Transfer	\$0	\$1,902	\$3,240	\$2,778	\$2,387	\$2,315
Interest Income	\$35	\$40	\$45	\$48	\$49	\$46
TOTAL REVENUE	\$3,995	\$4,809	\$6,565	\$6,548	\$6,629	\$7,057
EXPENSE						
Current Debt Service (includes 2017 Bonds)						
Principal	\$2,818	\$2,356	\$2,339	\$2,250	\$2,543	\$2,660
Interest	\$1,232	\$1,329	\$1,236	\$1,146	\$1,054	\$941
Paying Agent Fees	\$5	\$5	\$5	\$5	\$5	\$5
Subtotal Current Debt Service	\$4,055	\$3,690	\$3,580	\$3,401	\$3,602	\$3,606
Projected Future Bonds Debt Service						
Principal	\$0	\$872	\$1,625	\$1,647	\$1,717	\$1,793
Interest	\$0	\$629	\$1,197	\$1,172	\$1,441	\$1,691
Subtotal Future Bonds Debt Service	\$0	\$1,501	\$2,822	\$2,819	\$3,158	\$3,484
TOTAL EXPENSE	\$4,055	\$5,191	\$6,402	\$6,220	\$6,760	\$7,090
Revenue Over/(Under) Expense	(\$60)	(\$382)	\$163	\$328	(\$131)	(\$33)
Beginning Fund Balance	\$1,713	\$1,653	\$1,271	\$1,435	\$1,762	\$1,632
Ending Fund Balance	\$1,653	\$1,271	\$1,435	\$1,762	\$1,632	\$1,598
	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Taxable Value (\$millions)	\$5,686.1	\$5,763.8	\$5,994.4	\$6,234.2	\$6,483.6	\$6,742.9
Debt Service Tax Rate	\$0.070000	\$0.050000	\$0.055000	\$0.060000	\$0.065000	\$0.070000
Property Tax Growth	6.0%	1.4%	4.0%	4.0%	4.0%	4.0%
Investment Pool Earnings Rate	1.0%	1.5%	2.1%	2.6%	2.8%	2.8%
General Fund Transfer to Infrastructure & Debt Service Fund	\$3,266.5	\$3,805.0	\$4,629.2	\$4,629.2	\$4,774.6	\$4,629.2
Percent I&DS Fund transferred to Debt Service Fund	0.0%	50.0%	70.0%	60.0%	50.0%	50.0%
Future Bond Issue (\$000's) NOTE	\$0	\$20,000	\$17,000	\$0	\$8,000	\$8,000
Outstanding Principal (\$000's) FY End	\$33,949	\$50,721	\$63,757	\$59,860	\$63,600	\$67,147
Overall Interest Rate	3.09%	3.84%	4.09%	4.09%	4.09%	4.09%
Interest Rate Diff with FY18 Rates	0.00%	0.75%	1.00%	1.00%	1.00%	1.00%

2017 Bond Election and Future Bond Sales

In May 2017, the voters approved the issuance of \$62 million for street and drainage projects. In July 2017, the City sold the first \$25 million towards the bond election authorization, and these bond proceeds are expected to be fully appropriated for projects by the end of October, 2018. Plans are underway, pending City Council approval, to sell an additional \$20 million in October to keep the bond election project list on schedule. The first principal and interest payments for the October issue will be due in FY 2019, and the schedule above reflects those payments.

There are apparent differences between the five year CIP schedules and the Debt Service Service Fund for the annual amount of bonds being sold and/or appropriated. This is due to timing differences and the policy being followed of selling bonds only when new bond fund proceeds are actually needed for project appropriations.

Given current project schedules, and the goal of having all projects finished in five years, the remaining bond election authorization of \$17 million would need to be sold in the fall of 2019, at the start of FY 2020. The first payments for that sale are also reflected in the forecast for FY 2020. The forecast anticipates the transfer from the Infrastructure and Debt Service Fund will

need to be increased from 50 percent in FY 2019 to 70 percent in FY 2020 to pay the debt service required by these back to back sales. The transfer can then be reduced to 60 percent in FY 2021 and 50 percent in FY 2022 as the property tax rate returns to its current level of \$0.07 per \$100 of taxable value.

After the May 2017 authorized bonds are sold, the forecast illustrates the effect of additional sales beginning in FY 2022. These sales, estimated at \$8 million per year, are to assure the reader that the city's capacity for tax supported debt service will not be exhausted by the issuance of the May 2017 voter authorized bonds. Also, please bear in mind that the five year forecast includes projected payments of bond principal each year in the \$4 million range, totalling \$19.8 million for the FY 2019-2023 period. This steady repayment of borrowed funds will offset the anticipated sales of \$37 million already authorized and an additional \$16 million in potential issuance as described from a future bond election.

CIP FINANCING PLAN: REVENUE SUPPORTED PROJECTS

The Proposed CIP includes two major funding sources totalling \$167.1 million for revenue supported water and sewer projects:

1. \$147 million in revenue supported long-term water and sewer bonds that require City Council approval; and
2. \$20.1 million in enterprise fund cash set aside for water (\$5.1 million), sewer (\$11.8 million), Airport (\$1.3 million), and other (\$1.9 million) projects.

Water and sewer project comprise the major portion (\$163.9 million of \$167.1 million) of revenue supported projects. The Airport CIP is largely supported by \$5 million in grants from TxDOT. The historic City Hall preservation project will be supported by \$6.1 million in recovery and capital reserves and \$2.1 million in hotel occupancy tax funds, \$1.6 million of which is from HOT funds dedicated to historic preservation.

WATER AND SEWER SYSTEM PROJECT FINANCING

The plan to finance necessary water and sewer system improvements is based on revenue collected from customers that is used to pay debt service on long-term bonds and to provide cash for some projects. The last water and sewer rate increase on October 1, 2015, was largely responsible for a \$4.7 million increase in water revenue and a \$2 million increase in sewer revenue in FY 2016 over FY 2015. A new rate structure was also put in place to encourage conservation by customers that consumed more water and protect small users of water from the significant overall increase needed to support the FY 2016-2020 water and sewer CIP.

In 2015, annual increases were projected in water and sewer rates every year, but we emphasized that rates would be reviewed annually and increases would be avoided if possible. In the following year, we avoided any increase in water or sewer rates and projected no future increases in sewer rates to support the five year CIP. We still projected annual water rate

increases to support the increasing cost of water supplied through the Gulf Coast Water Authority.

At the time of the release of this Proposed CIP for FY 2019-2023, final rate analyses are not complete, but we expect to have a full presentation on the issue of rates by staff and the City's rate consultants in the July 26th City Council workshop. The following section is heavily excerpted from the FY 2019-2023 Long Range Financial Forecast on the overall financial structure of the water and sewer systems, and the potential impact of rates in FY 2019 only.

Overview of the Water and Sewer System Financial Structure

We are now preparing to consolidate the Waterworks and Sewer System Enterprise Funds into one Combined Utility System Fund. This consolidation will include segregated record keeping for water and sewer revenue and costs for rate setting purposes.

Combining the two major utility funds is advantageous for several reasons:

1. It is consistent with the sale of long-term bonds that are most commonly purposed to fund capital improvements to both systems. The City of Galveston's water and wastewater bond sales are conducted in this fashion, requiring rating agencies, city staff and interested investors to review two sets of financial records in determining how to rate and whether to purchase the bonds. The City's financial advisors, Hutchinson Shockey Erley & Co. support the funds consolidation recommendation.
2. A single set of financial records from a consolidated fund will make for more efficiency in accounting and auditing as well. The City's auditors, Whitley Penn, support the consolidation.
3. Records for water and sewer system revenue and expense will be maintained separately, to support cost allocation and rate studies. This will continue to make rate setting and financial reporting transparent to system customers and the general public.
4. Consolidated utility systems funds are a "best practice" in use in the following local cities: Pearland, Pasadena, La Marque, League City, Alvin, Angleton, Beaumont, Rosenberg, Seabrook, Sugar Land, Baytown and Friendswood. Of the cities surveyed who run their own water and wastewater systems, only one, Texas City maintains separate funds for each system like the City of Galveston does.

The need for rate increases has been reviewed annually and the water and sewer rate structure that was implemented effective October 1, 2015, is still in place today. The principle behind the 2015 increase was to cover price increases passed through by Gulf Coast Water Authority and the cost of implementing the CIP, including principal and interest on new bonds. That principle is still in place today. The projected increases in revenue that would cover increases in GCWA's cost and new bonds require some form of rate or fee increase can be deferred or funded in several ways.

1. An across-the-board increase in all fees and charges to all classes of customers;
2. Increases to certain classes of customers;
3. Adjustments to base charges alone, that cover the cost of access to the system;

4. Increases in special fees and charges based on the cost of the service involved (i.e. meter installation, later payment fees, et al);
5. Cancellation or rescheduling of specific CIP projects;
6. Reductions in the City's cost of maintaining and operating the system;
7. Improved collections of receivables; or
8. Some combination of any or all of the above.

The table below presents the impact of stopping the water leak found by city staff last November. GCWA's \$11.5 million budgeted cost to the City is 50.8 percent of the FY 2019 Waterworks Fund Budget, and \$8.5 million of that amount is fixed. The impact of the leak having been stopped affects only one GCWA cost category shown below.

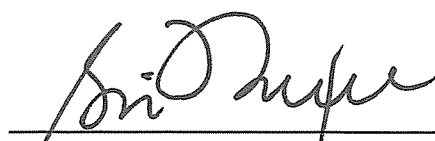
FY 2018 Budget Cost Analysis

Contract Category	FY 2018 Budget	FY 2018 Budget Estimate	Costs Unaffected by the Loss	Costs Affected by the Loss	Comment	Rate per 1000 Gallons
Contract Bond Payments						
GCWA Bonds 2011A (1998)	\$2,443,518	\$2,443,518	\$2,443,518	\$0	Fixed payment schedule	
GCWA Bonds 2012 (2002)	\$861,027	\$861,027	\$861,027	\$0	Fixed payment schedule	
GCWA Bonds 2016A	\$230,711	\$230,711	\$230,711	\$0	Fixed payment schedule	
Subtotal - GCWA Bond Payments	\$3,535,256	\$3,535,256	\$3,535,256	\$0	Fixed payment schedule	
Water Purchase (Note)						
Raw water	\$2,107,657	\$2,107,657	\$2,107,657	\$0	COG rights to 20.99 MGD	\$0.27510
Capital Outlay & Replacements	\$1,592,411	\$1,592,411	\$1,592,411	\$0	Plant improvements & repairs	\$0.20785
Maintenance and Operations	\$2,945,660	\$2,424,000	\$0	\$2,424,000	Based on 14.125 MGD per day versus 11.625 MGD since November	\$0.57135
Subtotal M&O	\$6,645,728	\$6,124,068	\$3,700,068	\$2,424,000		
Other Costs						
Distribution TMWTP South Line	\$602,699	\$602,699	\$602,699	\$0	COG rights to 20.99 MGD	\$0.07867
Causeway M&O	\$69,769	\$69,769	\$69,769	\$0		
Causeway Capital	\$640,000	\$640,000	\$640,000	\$0		
Subtotal- Other Costs	\$1,312,468	\$1,312,468	\$1,312,468	\$0		
TOTALS	\$11,493,452	\$10,971,792	\$8,547,792	\$2,424,000		
	Savings	(\$521,660)				

The year-over-year difference in consumption has been between 2 and 3 million gallons per day. Assuming 2.5 million fewer gallons are purchased from GCWA per day, the savings is estimated at \$521,660 annually.

Conclusion

We look forward to reviewing the FY 2019-2023 Proposed CIP with the Mayor and City Council, including the proposed projects and the related financing necessary to support the overall improvement effort.


 Brian Maxwell, City Manager

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Streets Program Overview**

The Street Program includes projects totaling \$87 million for Street projects for the FY2018-2023 period, \$43 million of which has been initiated in FY2017 & FY2018. Streets identified for funding in the May 2017 bond election are underway so they will be finished by the end of FY 2022. Street projects comprise \$27.5 million of the 2017 G.O. Bonds.

The \$44 million street program for the FY 2019-2023 period also is proposed to be funded with \$10.1 million from the General Fund Infrastructure and Debt Service set aside and \$4.5 million from sales tax revenue provided through the Industrial Development Corporation. Six street reconstruction projects totaling \$15 million are being completed with CDBG Disaster Recovery grants in FY 2017-2018.

In addition to the City funded projects, we are entering into a partnership with Galveston County to provide pavement and drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall, utilizing the 2017 County bond election funds.

In 2017, the City of Galveston performed a Streets Assessment and prepared a priority list of streets in need of repairs or reconstructions. This effort followed on the first such assessment performed in 2012. These assessments provided a scoring of the city streets based on the following scale:

<u>Rating</u>	<u>Assessment</u>
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious
0-10	Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2019-2023 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in May 2017.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from “Failed” to “Fair”) within the five fiscal years. The initial effort involved repaving or totally reconstructing 23.7 percent of the streets within the City, amounting to 67.3 miles of roadway. This has been reduced by the completion of sections of 69th Street, 51st

Street, Saladia Avenue, Market Street, Avenue S, 65th Street, Sealy, and other projects throughout the island.

The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2017 assessment and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects will be accomplished by utilizing a combination of City crews and outside contractors. City crews will perform work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews will also place HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways.

Outside contractors will be utilized for total reconstruction projects since these projects will include water, sewer, and drainage improvements in addition to the street repaving. In FY 2019, these projects include:

1. Reconstruction of 45th Street from Broadway to Seawall,
2. 25th Street from Broadway to Seawall,
3. 73rd Street from Heards Lane to Avenue N ½,
4. Continuing the 27th Street corridor project,
5. 16th Street from Broadway to Avenue N ½,
6. 30th Street from Avenue O to Seawall,
7. 35th Street from Postoffice to Broadway, and
8. 29th Street from Church to Harborside.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	2019	2020	2021	2022	2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
	1	16th Street from Broadway to Ave N 1/2	ST1802	217,600	1,242,500	0	0	0	0	1,242,500	1,460,100
IDC Infrastructure	2	27th Street Corridor	IDC27	3,132,000	2,600,000	0	0	0	0	2,600,000	5,732,000
IHST19	3	Streets Mill & Overlay Rehabilitation	IHST19	2,626,261	2,310,783	2,481,000	2,662,200	2,822,600	2,860,000	13,136,583	15,762,844
	4	26th Street from Ave N to Broadway	ST1503	539,800	0	0	0	0	0	0	539,800
	5	26th Street from Church Broadway (Phase 2)	ST1503-2	5,000	564,100	0	0	0	0	564,100	569,100
Contingency	6	Program Contingency	STCONT	0	1,500,000	0	0	0	0	1,500,000	1,500,000
CDBG 2.2	7	Saladia Street from Heards Lane to Stewart Road	ST1509	2,008,807	0	0	0	0	0	0	2,008,807
Convention Center Surplus	8	Historic Broadway Lighting Improvements	TR1701	0	500,000	0	0	0	0	500,000	500,000
CDBG 2.2	9	Avenue S from 61st Street to 53rd Street	ST1511	3,114,253	0	0	0	0	0	0	3,114,253
CDBG 2.2	10	51st Street from Broadway to Postoffice Street	ST1512	2,064,609	0	0	0	0	0	0	2,064,609
CDBG 2.2	11	Sealy Street from 25th Street to 33rd Street	ST1513	2,763,702	0	0	0	0	0	0	2,763,702
	12	25th Street from Broadway to Seawall	ST1701	575,250	4,105,750	0	0	0	0	4,105,750	4,681,000
	13	73rd Street from Heards Lane to Ave N 1/2	ST1702	175,000	1,319,750	0	0	0	0	1,319,750	1,494,750
	14	Replacement of Strand Pavers	ST1704	0	430,000	0	0	0	0	430,000	430,000
	15	45th Street from Broadway to Seawall	ST1705, IDC45	11,495,000	0	0	0	0	0	0	11,495,000
	16	Intersection Improvements for 61st Street and Seawall Boulevard	ST1706	4,000	35,000	243,000	0	0	0	278,000	282,000
	17	30th Street from Ave O to Seawall Blvd	ST1801	176,500	1,306,500	0	0	0	0	1,306,500	1,483,000
	18	22nd Street from Harborside to Broadway	ST1803	510,000	0	0	0	0	0	0	510,000
	19	37th Street from Broadway to Seawall	ST1901	13,750	808,750	5,907,500	0	0	0	6,716,250	6,730,000
	20	29th Street from Ave O to Seawall	ST2001	15,000	620,000	4,512,500	0	0	0	5,132,500	5,147,500
	21	49th Street from Ave P to Ave S 1/2	ST2002	282,750	1,983,050	0	0	0	0	1,983,050	2,265,800
	22	35th Street from Postoffice to Broadway	ST2003	310,000	2,145,500	0	0	0	0	2,145,500	2,455,500
	23	Roadway reconstruction / repair	RDWYP	2,018,234	0	0	0	0	0	0	2,018,234
TIRZ 14	24	Sidewalk 81st to Sand Hill & Stewart	SR81SH	1,128,302	0	0	0	0	0	0	1,128,302
IDC Infrastructure	25	Sidewalk and Concrete Crew	IDCSCC	1,313,074	369,000	369,000	369,000	369,000	369,000	1,845,000	3,158,074
TIRZ 14	26	Travel Air Bridge Improvements	ST1620	1,058,000	0	0	0	0	0	0	1,058,000
TIRZ 14	27	83rd Street Drainage and Roadway Reconstruction	ST1805	85,443	0	0	0	0	0	0	85,443
	28	33rd Street - Broadway to Harborside	ST1605	391,995	0	0	0	0	0	0	391,995
	29	29th Street - Church to Harborside	ST1604	26,100	590,950	0	0	0	0	590,950	617,050
IDC Economic Development	30	West Market Street - 25th to 33rd	WEMA	1,366,575	0	0	0	0	0	0	1,366,575
TXDOT	31	Seawall Paving Improvements (local match)	ST1709	570,000	0	0	0	0	0	0	570,000
IDC Economic Development	32	Harborside Drive - 33rd and 20th Street	IDCHAR	2,900,000	0	0	0	0	0	0	2,900,000
	33	29th Street - Broadway to Sealy	ST1603	13,200	0	0	0	0	0	0	13,200
New	34	Downtown Streetscape Improvements	IDCDOW	0	200,000	2,100,000	0	0	0	2,300,000	2,300,000
	Total \$'s by Year			\$ 40,900,205	\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 47,696,433	\$ 88,596,638

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Drainage Program**

The Drainage Program includes constructing new facilities to increase capacity and providing repairs to existing systems, with \$19.4 million in projects scheduled for the FY 2019-2023 period. Drainage projects identified in the May 2017 bond election will be under construction by FY 2021 so they might be finished by the end of FY 2022. Drainage projects are being funded with \$4.4 million of the \$25 million in public improvement bond proceeds (identified herein as 2017 G.O. Bonds) received from the sale completed in July 2017.

City crews will be implementing a ditch regrading program to improve the roadside ditches in the West End. We are also coordinating with the Texas Department of Transportation (TxDOT) for improvements to the drainage for the area of 11 Mile Road south of FM 3005 to be completed in FY2019.

In addition to the City funded projects, we will be utilizing the 2017 County bond election funds to provide drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall by partnering with Galveston County.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure. Future improvements to existing systems include:

1. Replacing and upsizing the storm drain in Church Street from 35th Street to 37th Street;
2. Performing a major drainage study for the drainage area centered on 18th Street to include replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel, cross connecting the entire drainage area into a single, and evaluating the feasibility of a mechanical pumping system to improve the drainage in that area (providing the basis for other, similar projects); and
3. Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City will be conducting a Master Drainage Study to research alternate technologies and recommend cost effective drainage improvements that we will be looking to implement in the future.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	11 Mile Road Drainage Improvements	D1601	0	20,000	0	0	0	0	20,000	20,000
	2	18th Street Drainage Improvements	D1602	1,200,861	12,948,296	0	0	0	0	12,948,296	14,149,157
	3	Avenue L Storm System at 62nd St and 63rd St	DAVENL	238,875	0	0	0	0	0	0	238,875
	4	Church Street Drainage Improvements	D1604	137,386	998,674	0	0	0	0	998,674	1,136,060
Contingency	5	Drainage Program Contingency	DCONT	0	798,780	0	0	0	0	798,780	798,780
	6	Master Drainage Plan and Feasibility Study	D1701	1,750	1,750	346,500	0	0	0	348,250	350,000
	7	Storm Sewer Rehabilitation & Inspection Program	D1608	1,800,000	0	0	0	0	0	0	1,800,000
Evaluation	8	Evaluation of Storm Sewer System Outfalls	D1702	250,000	0	0	0	0	0	0	250,000
Evaluation	9	West End Drainage Rehabilitation Program	D1703	3,000	297,000	300,000	0	0	0	597,000	600,000
	10	33rd Street - Broadway to Harborside	ST1605	500,000	0	0	0	0	0	0	500,000
Compliance	11	Storm Water Management (TCEQ)	DSTORM	440,238	0	0	0	0	0	0	440,238
IDC Infrastructure	12	Drainage System Improvements	D1801	0	0	0	250,000	0	0	250,000	250,000
	Total \$'s by Year			\$ 4,572,110	\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 15,961,000	\$ 20,533,110

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Water Program**

The Water Program includes projects totaling \$154.2 million intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and available pressure. A total of \$50 million in projects have already been initiated in FY2017-2018 to improve the water system with \$24.7 million from CDBG Disaster Recovery grant funds being used for five projects.

Rehabilitation and replacement projects for the FY2019–2023 period include:

1. Rehabilitating the groundwater supply wells located on the mainland,
2. Replacing the original 1894 waterline with a new supply main on the causeway,
3. Renovating the existing tanks at the 59th Street pump station site,
4. Replacing sections of the main supply line on the island to our pump stations,
5. Replacing the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street
6. Continued replacement of substandard fire hydrants throughout the city, and
7. Complete reconstruction of the 59th Street Pump Station.

Proposed new construction for the water system by FY 2023 includes:

1. A 7.5 million gallon ground storage tank (GST) at the 59th Street pump station site,
2. A 24 inch waterline from the 59th Street Pump Station to the Airport, and
3. Installation of a 12 inch waterline along a portion of Seawall Boulevard to provide increased pressure and better service.

Future projects may include constructing a new elevated storage tank (EST) on the east end, a 20 inch waterline from Holiday Drive to east beach, and a new 20 inch waterline from the 30th Street pump station to the east end. These projects will provide greater capacity and pressure to the east end and the area located along the route of the new line. Other future work will include new looped systems to improve pressure and reliability in the Laffite's Cove and Spanish Grant (bayside) subdivisions and upgrading the capacity and operations of the Airport Pump Station.

Other projects will include replacing old waterlines in conjunction with street improvements in order to provide for improved traffic circulation and prevent impacts to both the roadway and water systems by performing major construction without coordinating work appropriately.

Funding will be a combination of the Water Improvement Fund and 2017 Water revenue bonds. This combination of cash and financing is an effective approach to fund projects utilizing a balance of short- and long-term funding.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	2019	2020	2021	2022	2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
	1	Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17	W1701	56,700	570,000	0	0	0	0	570,000	626,700
Finalizing Accounting	2	8" Water Line - 30th St ROW and Market Street	W1706	41,000	279,100	0	0	0	0	279,100	320,100
Awaiting TCEQ approval	3	Rehabilitation of Water Wells #9 and 11	WWELLS	496,682	250,000	635,000	0	0	0	885,000	1,381,682
	4	Pirate's Beach - Lafitte's Cove Loop	W1610	107,250	702,250	0	0	0	0	702,250	809,500
	5	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	W1702	14,305	0	0	349,305	3,212,390	0	3,561,695	3,576,000
	6	12 Inch Water Line - Seawall Boulevard, 81st Street to 97th Street	W1902	0	0	0	225,000	1,836,750	0	2,061,750	2,061,750
	7	61st Street Bridge Waterline	W1709	313,500	0	0	0	0	0	0	313,500
	8	30 Inch Water Line Causeway	W1605	824,930	0	0	9,439,900	0	0	9,439,900	10,264,830
	9	Airport Pump Station Pump and Control Upgrades	W1703	240,000	24,000	2,028,000	0	0	0	2,052,000	2,292,000
	10	30 Inch Water Line - Railroad Bridge to Harborside Drive	W1704	308,000	0	0	0	2,310,000	0	2,310,000	2,618,000
	11	Airport Pump Station Pump Tank Upgrades - Phase 1	W1705	733,750	0	4,758,000	0	0	0	4,758,000	5,491,750
	12	24" Water Line - 59th St Pump Station to Airport Pump Station	W1707	1,837,500	18,275,500	0	0	0	0	18,275,500	20,113,000
	13	30 Inch Water Line - 71st Street to 59th Street Pump Station	W1801	0	0	0	529,000	4,574,000	0	5,103,000	5,103,000
	14	Airport Pump Station Pump Tank Upgrades - Phase 2	W1901	0	12,500	850,000	5,282,000	0	0	6,144,500	6,144,500
	15	Rehabilitation of Water Tanks at the 59th Street Pump Station	W1603	6,837,881	0	0	0	0	0	0	6,837,881
	16	Construction of a New 7.5 Million Gallon Water Tank at the 59th Street Pump Station	W1612	7,583,074	0	0	0	0	0	0	7,583,074
	17	Rehabilitation of Water Tanks at the 30th Street Pump Station	W1617	975,743	0	0	0	0	0	0	975,743
	18	59th St Pump Station Reconstruction	W59PMP	21,106,263	0	0	0	0	0	0	21,106,263
Ongoing	19	Fire Hydrant Replacement Program	FD-132	4,812,785	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	6,300,000	11,112,785
Finalizing Accounting	20	6 Inch Water Line - Gulf Drive	W1608	1,350,771	0	0	0	0	0	0	1,350,771
Contingency	21	Program Contingency for Water	WCONT	800,000	1,000,000	0	0	0	0	1,000,000	1,800,000
	22	Water Master Plan	W1615	105,328	0	0	0	0	0	0	105,328
Ongoing	23	Water System Improvements and Water Valve Replacement Program	W1618	368,379	712,000	350,000	350,000	350,000	350,000	2,112,000	2,480,379
New	24	10 Mile Road Elevated Storage Tank Replacement	W1601	0	250,000	1,487,500	7,790,000	0	0	9,527,500	9,527,500
Ongoing	25	Non-revenue Water Mitigation Program	W1802	196,000	104,000	0	0	0	0	104,000	300,000
COUNTY pending	26	23RD - Broadway to Seawall Blvd. (County)	ST1806	215,130	1,596,659	0	0	0	0	1,596,659	1,811,789
COUNTY pending	27	Avenue S - 53rd to Seawall Blvd. (County)	ST1807	667,391	3,775,625	0	0	0	0	3,775,625	4,443,016
New	28	Teichman Road Waterline- 91st to 96th	W1803	0	379,750	2,773,000	0	0	0	3,152,750	3,152,750
New	29	20" Waterline - 7 Mile to 10 Mile Road	W1903	0	0	0	45,000	1,341,305	10,345,545	11,731,850	11,731,850
New	30	12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th	W1904	0	0	0	50,000	375,000	4,052,200	4,477,200	4,477,200
New	31	Upsize for Fire Flow and Capacity (City Wide)	W1905	0	0	0	80,500	409,000	3,755,000	4,244,500	4,244,500
	Total \$'s by Year			\$ 49,992,362	\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 104,164,779	\$ 154,157,141

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Sewer Program**

The Sewer Program includes \$77.6 million in projects that will improve existing system infrastructure and extend sanitary sewer to the west end of the island.

This includes the construction of sanitary sewer to serve Sunny Beach and the development along 8 Mile Road south of Stewart Road, and, potentially, a sanitary sewer along 11 Mile Road from the beach to Stewart Road. In addition, the City is looking into various means of providing sanitary sewer to the remaining unserved areas in a cost effective manner, including researching alternate technologies and programs.

Included in the CIP is the ongoing work of bringing the old infrastructure of the existing sanitary sewer system up to day. This includes:

1. Upgrading lift stations throughout the City to provide for resiliency,
2. Rebuilding the Airport Wastewater Treatment Plant (WWTP),
3. Reconstructing and upgrading the Pirate's Beach WWTP,
4. Rebuilding the Seawolf Park WWTP,
5. Reducing inflow and infiltration (I & I) by pipe bursting and sliplining old sewer lines throughout the City,
6. Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and
7. Rehabilitating sanitary sewer force mains at various locations.

Future projects will include improving the City's ability to provide sanitary sewer to the east end and relocating the sanitary sewers that are under homes in the Cedar Lawn subdivision.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	2019	2020	2021	2022	2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
	1	Rehabilitation of Main WWTP Sludge Holding Tank	S1610	0	904,000	5,575,188	0	0	0	6,479,188	6,479,188
	2	Lift Station Pump and Electrical Improvements	S1701	2,036,000	2,286,000	2,536,000	2,536,000	2,536,000	2,536,000	12,430,000	14,466,000
	3	Reconstruction of Pirates' Beach Wastewater Treatment Plant	S1607	660,167	6,559,400	0	0	0	0	6,559,400	7,219,567
Awaiting TCEQ	4	Seawolf Park WWTP Reconstruction	SSEAWO	259,618	1,200,986	0	0	0	0	1,200,986	1,460,604
	5	Airport Wastewater Treatment Plant Final Mitigation & Recovery	SWPPT/SW-159	7,928,289	0	0	0	0	0	0	7,928,289
Ongoing	6	Replace Pipe at Ferry & 1st	S1902	0	0	0	0	161,200	962,500	1,123,700	1,123,700
	7	West End Sewer Improvements	S1702	25,000	595,000	0	2,690,933	0	0	3,285,933	3,310,933
Ongoing	8	Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration)	SLINEI	5,772,374	825,000	825,000	825,000	825,000	825,000	4,125,000	9,897,374
	9	Wastewater Master Plan	S1611	124,616	0	0	0	0	0	0	124,616
	10	Sunny Beach - 8 Mile Road Sanitary Sewer Project	S1609	332,000	20,000	2,674,000	0	0	0	2,694,000	3,026,000
NEW	11	Harborside - 25th to 29th	S1901	0	0	0	0	526,675	3,653,125	4,179,800	4,179,800
Contingency	12	Program contingency	SCONT	225,000	750,000	0	0	0	0	750,000	975,000
NEW	13	Avenue S - 53rd to Seawall Blvd. (County)	ST1807	61,180	362,600	0	0	0	0	362,600	423,780
NEW	14	Terramar Waste Water Treatment Plant Upgrade	S1903	0	0	0	0	2,657,500	12,338,300	14,995,800	14,995,800
NEW	15	23RD - Broadway to Seawall Blvd. (County)	ST1806	227,050	1,716,436	0	0	0	0	1,716,436	1,943,486
	Total \$'s by Year			\$ 17,651,294	\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 59,902,843	\$ 77,554,137

**City of Galveston
FY2018 – FY2022
Capital Improvement Plan
Parks and Recreation Program**

The Parks and Recreation Program includes \$21.3 million in projects that serve to implement the Parks, Recreation, and Open Space Master Plan. Sale tax revenue provided through the Industrial Development Corporation are proposed to provide \$18 million for this program, while \$3.3 million in grants and private donations provide the balance.

The highest priority in the Master Plan was a community pool, which is being completed in Lasker Park and opened during FY 2017. Operating costs will be funded from IDC sale tax revenues and pool operating revenue. The Program also includes two projects, which support specific objectives in the Master Plan:

1. 53rd Street Baseball and Softball Complex and Park at 53rd and Avenue S (\$5.2 million in IDC funding), and
2. The Sandhill Crane Soccer Complex and Park at 7 Mile and Stewart Road (\$4.5 million in IDC funding.).

Both projects involve plans that coincide with priority numbers two (2) Repair/ Rehabilitation of Existing Parks, three (3) Increased Shade Opportunities at Existing Parks, four (4) Continued Pursuit of a Comprehensive Trail and Bikeway Master Plan and six (6) Tournament Facilities in our Parks, Recreation, and Open Space Master Plan. Other priorities also include the acquisition of park acreage in areas of need, and public bay access for fishing and recreation.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY 2019-2023**

STATUS		PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
Phase 1, 2	1	53rd Street Little League Complex & Park	IDCLLC	4,761,575	0	0	0	0	0	0	4,761,575
Beach	2	Babe's Beach Preservation	IDCBBP	1,500,000	0	1,500,000	0	0	0	1,500,000	3,000,000
Local Match	3	Jones Park	IDCJP	0	25,000	0	0	0	0	25,000	25,000
Beach	4	Seawall Urban Park Renourishment	IDCSUP	0	0	0	844,000	0	0	844,000	844,000
	5	McGuire Dent Recreation Center	IDCMDP	0	150,000	0	0	0	0	150,000	150,000
Phase 1, 2, 3	6	Sandhill Crane Soccer Complex & Park	IDCSHC	75,000	240,000	1,100,000	0	1,300,000	0	2,640,000	2,715,000
Local Match	7	Dellanera Park Renourishment	IDCDELL	0	0	422,000	0	0	0	422,000	422,000
New	8	Beach Pocket Park Rehabilitation	IDCPOC	0	1,850,000	0	0	0	0	1,850,000	1,850,000
	Total \$'s by Year			\$ 6,336,575	\$ 2,265,000	\$ 3,022,000	\$ 844,000	\$ 1,300,000	\$ -	\$ 7,431,000	\$ 13,767,575

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Facilities Program**

The Facilities Program includes \$40.5 million for demolition, rehabilitation and/or improvement of city facilities with \$29.8 million coming from CDBG Disaster Recovery grant funds, which were started in FY2018. These projects will remove blight, provide or foster neighborhood improvements, and upgrade facilities important to the provision of city services. No City bond funds are proposed for Facilities Program projects.

Projects include the demolition of the Old Municipal Incinerator, renovating the old 30th Street Pump Station to provide community activities in this historic structure, and improvements to the lighting along Broadway.

Two major facility projects are being funded with CDBG Disaster Recovery funds including a new operations facility for Public Works and Utility personnel (\$9.0 million in CDBG funding) and construction of a new Fire Station #1 adjacent to City Hall (\$9.1 million in CDBG Disaster Recovery funds). These projects will include demolition of the current Public Safety Annex and the Bersinger Building. Other facility projects include paving the parking area for Sanitation vehicles to reduce wear and tear on the equipment, as well as renovations to the City's historic City Hall to help preserve our history and improve service to the citizens of Galveston.

.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
BUDGET SUMMARY
FY2019 - FY2023**

STATUS		PROJECT NAME	PROJECT NO.	Prior Encumbered						TOTAL FY 19-23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
CDBG 2.2	1	Demolition of Old Municipal Incinerator	IDEMO	5,480,243	0	0	0	0	0	0	5,480,243
CDBG 2.2	2	Cedars Area Neighborhood Improvements	CWALK	618,806	0	0	0	0	0	0	618,806
CDBG 2.2	3	New Public Works & Utilities Building & Warehouse	PWFAC	11,124,092	0	0	0	0	0	0	11,124,092
CDBG 2.2	4	Historic 30th Street Pump Station Rehabilitation	CREHAB	2,549,797	0	0	0	0	0	0	2,549,797
CDBG 2.2	5	New Central Fire Station (Fire Station No. 1)	FS1	9,812,568	0	0	0	0	0	0	9,812,568
CDBG 2.2	6	Demo Existing Central Fire Station / Annex (Fire Station No. 1)	DFS1	237,353	0	0	0	0	0	0	237,353
CDBG 2.2	7	30th St. Tank Demolition	CTDEMO	215,373	0	0	0	0	0	0	215,373
Planning	8	East Parking Lot - Garage	F1801	5,000	795,000	0	0	0	0	795,000	800,000
Insurance Proceeds	9	Parking Lot Improvements at Sanitation (RE-102)	SA1701	2,000	95,000	0	0	0	0	95,000	97,000
FEMA and Insurance Proceeds	10	Replacement of Recycling Building at Eco-Center	SW-171	202,639	0	0	0	0	0	0	202,639
Complete	11	City Hall Roof Repair Project	CH1701	660,000	0	0	0	0	0	0	660,000
Planning	12	Renovate City Hall & Windows	CH1702	20,000	2,273,780	3,475,800	2,388,561	0	0	8,138,141	8,158,141
	Total \$'s by Year			\$ 30,927,871	\$ 3,163,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 9,028,141	\$ 39,956,012

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Airport Program**

The Airport Program includes approximately \$11.6 million to improve Scholes International Airport operations and to upgrade or build new facilities for airport users. The majority of this program (\$9 million) is to be funded with grants through the Texas Department of Transportation (TxDOT).

The Airport Capital Improvement Program includes construction of three hangars and an office/warehouse facility, rehabilitation of the majority of airfield pavement, and updating our Airport Master Plan.

The following is the list of specific projects:

1. Construction of an eight-unit nested T-hangar and two, 3,600 sq. ft. box hangars.
2. Construction of a commercial office/warehouse space.
3. Rehabilitation of Runway 14/32, Taxiways A, B, C, D & E and Phase 3 & 4 of the North Apron (FY2019).
4. Airport Master Plan update and design and engineering for the planned FY 2021-22 projects (FY2020),
5. Rehabilitation of Runway 18/36 (FY2021).
6. Rehabilitation of Phases 1-3 of the South Apron and South Ramp (FY2022).

CITY OF GALVESTON
 CAPITAL IMPROVEMENT PLAN
 AIRPORT PROGRAM
 BUDGET SUMMARY
 FY2019 - FY2023

STATUS		PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	Design FY 17, 18, 19 and 21 Projects & Fencing Improvements	A1603	0	0	0	0	0	0	0	0
	2	Hangar Construction Project	A1701	0	0	0	0	0	0	0	0
TxDot	3	Airfield Pavement Improvements Phase 3	A1801	0	0	0	0	0	0	0	0
	4	Airport Warehouse Building	A1802	0	0	0	0	0	0	0	0
TxDot	5	Planning - Airport Master Plan Update. Design - Pavement Imprv.	A2001	0	0	0	0	0	0	0	0
TxDot	6	Airfield Pavement Improvements Runway 18/36	A2101	0	0	0	0	0	0	0	0
TxDot	7	Airfield Pavement Improvements South Apron & South Ramp	A2201	0	0	0	0	0	0	0	0
TxDot	8	Fencing Improvements	A1604	0	0	0	0	0	0	0	0
	Total \$'s by Year			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1503	26TH - BROADWAY TO CHURCH (phase 2)	Replace approx. 1,282 feet milling and overlay and upgrading of the drainage system.	\$ 569,100	\$ 1,950	Construction Subsequent to ST1503 Phase 1	Design Complete, Construction Subsequent to ST1503 Phase 1 in FY 2019, Phase 1 is in Construction.
ST1603	29TH ST - BROADWAY TO SEALY	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 133,490	\$ 11,120	Construction Simultaneously with ST1604	Design Complete, Construction Simultaneously with ST1604 in FY 2019
ST1802	16TH - BROADWAY TO AVE N 1/2	Approximately 1,945 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	\$ 1,460,100	\$ 600	Design	Project in the planning phase awaiting 18th Street Drainage Area Modeling results.
ST1803	22ND - HARBORSIDE TO BROADWAY	Approximately 2,935 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	\$ 4,495,000	\$ 916	Design	Project in the planning phase awaiting 18th Street Drainage Area Modeling results.
ST1901	37TH - BROADWAY TO SEAWALL	Approximately 5,830 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 6,730	\$ 225	Design	Project is in the planning phase.
ST2001	29TH - AVE O TO AVE R 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 5,147,500	\$ 225	Design	If negotiations and cost reduction on proposal is achieved, design proposal could go to July council meeting for award.
ST1706	INTERSECTION OF 61ST and SEAWALL BLVD.	Creation of dual right turn lanes from 61st to Seawall by relocating the median to the east. Redesign traffic signal to provide for turning and better facilities for pedestrians crossing.	\$ 282,000	\$ -	Study complete	Recommendations under staff review; Will need to be implemented along with a comprehensive Seawall Blvd median and intersection evaluation
TR1701	BROADWAY LIGHTING IMPROVEMENTS	Improvements to lighting on Broadway.	\$ 500,000	\$ -	Design	Project complete
ST1801	30TH - AVENUE O TO SEAWALL	Approximately 2,550 feet to include milling and replacement of asphalt surface and replace and upsize old water and sewer utilities.	\$ 1,483,000	\$ 4,475	Design	Design 15% with inhouse Surveying and Geotech in progress.
ST2002	49TH - AVE P TO AVE S 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, replace and upsize old water and sewer utilities.	\$ 2,265,800	\$ 98,300	Design at 10%	Surveying and Geotech in progress.
ST2003	35TH - POST OFFICE TO BROADWAY	Approximately 1,600 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 2,455,500	\$ 5,429	Design at 10%	Surveying and Geotech in progress. Concept design completed.
ST1805	83RD - DRAIN & ROADWAY (TIRZ14)	Reconstruct 83rd Street from the segment of South of Cessna to Stewart Road.	\$ 85,443	\$ 17,198	Design at 30%	Design being reviewed by City.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1701	25TH ST - BROADWAY to SEAWALL	Repaving of approx. 4,154 feet and replace and upsize old water and sewer utilities. To begin after completion of trolley track rehab.	\$ 4,681,000	\$ 201,900	Design at 55%	Construction anticipated February 2019.
ST1705 (IDC45)	45TH ST - BROADWAY to SEAWALL (IDC Econ Dev silo for design)	Repaving of approx. 6,740 feet and replace and upsize old water and sewer utilities. To be constructed in 3 phases.	\$ 11,495,000	\$ 556,250	Design at 60%	Construction anticipated August 2018.
ST1604	29TH ST - CHURCH to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 528,950	\$ 18,690	Design at 90%	Construction anticipated FY 2019
ST1702	73RD ST - HEARDS LANE to AVENUE N 1/2	Repaving of approx. 1,265 feet and replace and upsize old water and sewer utilities.	\$ 1,494,750	\$ 161,780	Design at 95%	Project delayed due to new route and conflicts. Design amendment in review and expected to City Council in August.
ST1709	SEAWALL (TXDOT LOCAL SHARE)	Ferry Road East to the End of the Seawall.	\$ 400,000	\$ 186,915	Design at 90%	Construction anticipated Spring 2019. Awaiting final AFA and funding from TXDOT.
ST1704	STRAND & INTERSECTIONS OF 21ST, 22ND, 23RD, 24TH	Reinstall brick pavers to provide sufficient support to traffic loads.	\$ 530,000	\$ 76,278	Design complete	Project being prepared for bids to advertise after Market Street Completion.
ST1605	33RD ST - BROADWAY to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 877,046	\$ 343,680	Construction	Construction 90% complete
ST1503	26TH - AVENUE N to BROADWAY (phase 1)	Replace approx. 1,612 feet milling and overlay and upgrading of the drainage system.	\$ 539,800	\$ 484,400	Construction	Final walkthrough and TDLR inspection upcoming
RRMARK	MARKET STREET (CDBG 2.1)	ReConstruct Street between 19th and 25th Streets	\$ 5,049,425	\$ 3,292,325	Construction	Construction 95% complete.
ST1509	SALADIA ST (CDBG 2.2)	ReConstruct Saladia Street between Heards Lane and Stewart Road	\$ 1,858,532	\$ 1,753,472	Construction	Construction complete.
ST1511	AVENUE S (CDBG 2.2)	ReConstruct Avenue S between 53rd Street and 61st Street	\$ 3,114,253	\$ 2,149,379	Construction	Final walkthrough scheduled.
ST1512	51ST STREET (CDBG 2.2)	ReConstruct 51st Street between Post Office Street and Broadway	\$ 2,142,159	\$ 1,026,167	Construction	Project closeout in process.
ST1513	SEALY STREET (CDBG 2.2)	ReConstruct Sealy Street between 35th Street and 33rd Street	\$ 2,806,638	\$ 478,484	Construction	AT&T conflicts being resolved, project 90% complete.
ST1631	VARIOUS INTERSECTIONS LOCATED IN THE CITY (City Wide)	Milling and asphalt overlay at various intersections that are degraded due to traffic volumes and turning movements.	\$ 115,000	\$ -	Ongoing	Ongoing
IHST18	FY18 IN HOUSE STREETS	Milling and overlay project for city streets identified as less than "Satisfactory" in the 2017 Streets Assessment.	\$ 2,162,000	\$ 427,650	Ongoing	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1620	TRAVEL AIR BRIDGE PROJECT (TIRZ 14)	Replacement of deteriorated existing bridge.	\$ 1,290,272	\$ 1,051,583	Complete	Construction complete
STINHO	STREETS & OVERLAY BY CITY FORCES (In House Streets FY2017)	Correcting streets identified as less than Satisfactory by 2013 Street Assessment by LJA Engineering.	\$ 2,750,209	\$ 264,000	Complete	Completed the schedule of milling and overlay streets for FY 2017. The remaining budget was made available in FY 2018 (HST18).
TR1702	CAUSEWAY LIGHTING REHABILITATION	Restore full functionality and provide energy efficient LED lighting to the street.	\$ 270,000	\$ 222,310	Complete	Complete Spring 2018
SR81SH	SIDEWALK 81ST to SAND HILL & STEWART	Installation of sidewalk system. Funded by Tirz 14.	\$ 1,050,127	\$ 957,328	Construction Complete	Construction Complete

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

DRAINAGE IMPROVEMENT PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
D1601	11 MILE ROAD DRAINAGE IMPROVEMENTS	To alleviate drainage concerns, culvert replacement and ditch regrading needed. Drainage improvement along FM 3005 will require coordination with TXDOT.	\$ 147,500	\$ -	Planning	Awaiting TXDOT final design so outfall ditches can be designed accordingly.
D1703	WEST END DRAINAGE REHABILITATION PROGRAM	Restoration of surface and open channel drainage in the west end communities. Inspection, survey, & rehabilitation of existing and proposed ditches and culvert systems.	\$ 600,000	\$ -	Planning	Design anticipated FY 2019. We will be running models internally in FY 2019 to subsequently make recommendations on rehabilitations and upgrades
D1602	18TH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	\$ 10,164,157	\$ 34,826	Pre-Engineering	Design is in progress and flood reduction/ponding elevation maps with new infrastructure for 25 year storm has been provided showing significant reduction in flooding. 100 year storm modeling in progress
D1604	CHURCH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	\$ 1,136,060	\$ 6,285	Design at 1%	Design is 15% complete.
DAVENI	62ND& 63RD AVENUE L IMPROVEMENTS	Storm sewer to be replaced due to deterioration.	\$ 238,875	\$ 6,900	Construction	Contractor addressing punch list items to reach final completion
D1701	MASTER DRAINAGE PLAN and FEASIBILITY STUDY	Engineering study of current drainage system throughout City with recommendation as to the feasibility of various alternatives to improve drainage.	\$ 350,000	\$ -	Subsequent to D1608	To follow D1608 findings and in-house cleaning and contracted rehabilitation. Anticipated to begin Fall 2018/9
D1801	DRAINAGE SYSTEM IMPROVEMENTS (IDC Infrastructure silo)	Improvement to City's drainage outflows that includes but not limited to the installation of drainage back flow valves and the maintenance of the same.	\$ 3,100,000	\$ -	Ongoing	Ongoing
D1608	STORM SEWER REHABILITATION & INSPECTION PROGRAM	Three year program to rehab and inspect existing storm sewer city wide. Project will provide debris removal and inspection of existing system.	\$ 2,100,000	\$ 71,500	Annual	Annual Recurring Project. In progress. Performed in house.
DSTORM	STORM WATER MANAGEMENT	Annual reporting and monitoring of Municipal Separate Storm Sewer System (MS4) Permit to TCEQ	\$ 558,497	\$ 387,250	Annual	Annual Recurring Project. In progress. March 2018 annual report for the City of Galveston Phase II MS4 has been approved by TCEQ on June 18, 2018
D1702	EVALUATION OF STORM SEWER OUTFALLS	Evaluation of the 42 storm sewer outfalls. Majority of these outfalls are submerged and their condition is unknown.	\$ 250,000	\$ 240,600	Field work completed	Report provided for City Review. Comments provided requesting concept design and cost estimate and alternate technology evaluation and presentations to the team.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
WWELLS	REHABILITATION OF WATER WELLS # 9 AND #11	To provide alternate source of drinking water for the City.	\$ 510,000	\$ -	Evaluation	Planning Phase.
W1802	NON-REVENUE WATER MITIGATION PROGRAM	Mitigate the amount of water that is not sold at retail price. Areas such as leak detection, improvements, meter replacements.	\$ 300,000	\$ 2,910	Evaluation	30" Offracts Bayou Waterline City Council Award anticipated 4.26.2018. Major waterleak identified in the Saladia Storm Box Area and Mitigated (non-revenue loss reduction of 3 million gallons per day). Yacht 24" basin water leak detection in progress.
W1801	30" WATERLINE - 71ST STREET TO 59TH STREET PUMP STATION	Replace approx. 4,300 feet of 30" water line.	\$ 3,618,000	\$ 225	Delay until 59th Street Pump Station and Tank complete	Team suggested delaying this project until 59th Street PS and Tank is complete. Alternate initiation of design and awaiting connection until 59th Street PS is complete is being discussed.
W1702	20" WATERLINE - TAMUG TO SEAWOLF PARKWAY TO BRADNER STREET	Replace approx. 5,250 feet of existing 20" water line that serves a major portion of Pelican Island. Old bar wrapped concrete cylinder pipe with multiple failure points and expensive to repair.	\$ 3,196,000	\$ -	Planning	Design anticipated FY 2021
W1902	12" WATERLINE - SEAWALL BLVD., 81ST TO 97TH STREET	Construction of approx. 3,650 ft. of 12" water line. To complete the loop providing water to the west end and improve the water quality and pressure available to the properties located in this stretch of seawall.	\$ 2,019,000	\$ -	Planning	Design anticipated FY 2021.
W1707	24" WATERLINE - 59TH ST. PUMP STATION to AIRPORT PUMP STATION	Construction to provide redundancy of supply and pressure to potable water in the event of failure of either pump station.	\$ 20,025,000	\$ 1,258,000	Design at 30%	Construction anticipated Winter 2019.
W1612	NEW GROUND STORAGE TANK @ 59th Street (CDBG 2.2)	Construct new elevated water tank at 59th Street Pump Station	\$ 7,583,074	\$ 3,146	Design at 60%	7.5 MG tank project being prepared for bid advertisement
W1704	30" WATERLINE - RAILROAD BRIDGE TO HARBORSIDE DR	Replace approx. 2,100 feet of waterline.	\$ 2,023,000	\$ 146,509	Design at 60%	Team suggested delaying this project until 59th Street PS and Tank is complete. Alternate construction of the entire line and awaiting connection until 59th Street PS is complete is being discussed
W1701	WELL DISINFECTION / FLUSHING (2A, 6A, 10, 12, 13, 16, 17)	Installation of a disinfection system and flush valve for each of the previously rehabilitated Alta Loma Wells. This allows for the use of these wells without contamination the water system.	\$ 490,000	\$ 35,276	Design at 90%	Electrical added to project and 100% design submitted to TCEQ for review and comments. GCWA has indicated their main line cannot handle high pressures from well and evaluation is in progress. Construction planned Spring 2019.
W1605	30" CAUSEWAY WATERLINE	Construction of a 36" waterline along the causeway to provide additional redundancy for island water.	\$ 10,231,500	\$ 691,186	Design at 95%	Construction anticipated in FY 2021

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
W1615	WATER MASTER PLAN	Update existing water master plan. Needs to be accomplished in FY 2017.	\$ 203,534	\$ 102,749	100% Plan in review. Recommendations being implemented.	Model provided to AWC for other CIP water projects evaluation.
W1703	AIRPORT PUMP STATION / CONTROL UPGRADES	Expand controls building and upgrade electronics and controls, replace pumps. Preliminary to construction of new ground storage tanks at pump station.	\$ 1,914,000	\$ 2,360	Construction	Project at 15%
W1601	10 MILE ROAD ELEVATED STORAGE TANK REHABILITATION	Rehab of EST is vital as the coating is severely degraded and the tank needs to be recoated. Update tank from "flow by" to "flow through" to preserve water quality.	\$ 2,402,000	\$ 3,500	Construction	Project at 25%
W1610	PIRATE'S BEACH - LAFITTE'S COVE LOOP	Installation of approx. 1,500 feet of 8" water line to provide a looped system to provide for greater water quality and improved pressure for this area.	\$ 797,500	\$ 3,000	Construction	Project at 15%
W1705	AIRPORT PUMP STATION TANK UPGRADES PHASE 1	Construction of a new 5 million gallon water ground storage tank (GST) at the Airport Pump Station. This is needed to protect water supply from risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.	\$ 5,088,750	\$ -	Construction	Project at 15%
W1603	59th St. TANK REHABILITATION (CDBG 2.2)	Replace four existing water storage tanks at 59th Street Pump Station	\$ 6,837,881	\$ 3,086,000	Construction	Construction 50% complete.
W1709	61ST STREET BRIDGE WATERLINE	Replacement of a 12" water line at the 61st Street bridge.	\$ 225,560	\$ 157,800	Construction	Construction substantially complete and punch list in progress.
W1617	30th St PUMP STATION TANK REHAB (CDBG 2.2)	Rehabilitate four existing water storage tanks at 59th Street Pump Station	\$ 975,743	\$ 621,100	Construction	Construction 100% complete. Project being closed out.
W59PWP	HMPG - 59th Street Pump Station (CDBG 2.2 and IKE)	Construct new operations building at 59th Street Pump Station	\$ 21,106,262	\$ 17,266,077	Construction	Construction 95% complete.
W1708	METER REGISTERS (WATER / SEWER)	Updating meter registers that are failing.	\$ 700,000	\$ 670,600	Recurring Project	Recurring Project.
W1618	WATER SYSTEM IMPROVEMENTS	Continued rehab of water distribution system through City.	\$ 922,970	\$ 372,400	Recurring Project	Recurring Project.
FD-132	FIRE HYDRANTS REPLACEMENT PROGRAM	Continue to replacement or repair non or poorly functioning fire hydrants (Portion possible reimbursement from FEMA)	\$ 1,870,000	\$ 203,105	Recurring Project	This is a new contract with T Construction, November 2017. A portion of this contract will be charged to the Hurricane Ike fund.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
FD-132 (WFIRHY)	FIRE HYDRANT REPLACEMENT PROGRAM (Hurricane Ike portion)	Continue to replacement or repair non or poorly functioning fire hydrants (FEMA reimbursement)	\$ 4,812,784	\$ 3,577,860	Complete portion (ongoing)	This is the completed portion of the fire hydrants that have been repaired/replaced and have been posted to the Hurricane Ike fund.
W1608	GULF DRIVE 6 INCH WATER LINE PROJECT	Installation of 6" waterline to replace existing 2" and 3" water lines on Gulf Drive in Sea Isle and Terramar Beach subdivisions	\$ 1,350,380	\$ 866,281	Complete	Construction complete Spring 2018. Accounting to finalize.
W1706	8" WATER LINE - 30TH ST. ROW and MARKET ST	Replace 6" cast iron waterline and provide increased pressure and improved fire protection.	\$ 320,100	\$ 32,190	Complete	Construction complete Spring 2018. Accounting to finalize.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

SEWER PROGRAM

PROJECT CODE	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
S1701	LIFT STATION PUMP and ELECTRICAL UPGRADES	Upgrading the existing pumps and electrical systems for lift stations located throughout the City.	\$ 8,144,000	\$ 55,801	Evaluation	Field Evaluation and Assessment Completed and Design is in progress.
S1604	LIFT STATION SCADA	System to monitor and collect data from lift stations city wide. 20 lift stations @ \$7,000 ea.	\$ -	\$ -	Planning	Planning and internal discussion.
S1610	SLUDGE and GRIT REMOVAL FROM MAIN WWTP SLUDGE HOLDING TANK	Remove approx. 6,700 cubic yards of wastewater sludge, grit and associated materials from Main WWTP	\$ 1,007,000	\$ -	Planning	NTP for design initiation being processed
S1702	WEST END IMPROVEMENTS	Researching alternatives for the West End unserved areas.	\$ 2,579,933	\$ 16,300	Design	Developer Sweetwater Lift Station Design is in progress. STEP system Design to be initiated FY 2019 Construction anticipated FY 2021
SW-165 SSEAWO Expansion	SEAWOLF PARK WWTP Reconstruction & Expansion	Construction of wastewater package plant due to damage of existing plant by Hurricane Ike. FEMA, COG, Park Board.	\$ 1,460,678	\$ 192,530	Design	TCEQ approval on preliminary concept and location received
S1607	PIRATES BEACH WWTP	Nearing its lifetime. Design and replace to be in compliance with TCEQ.	\$ 7,070,810	\$ 247,000	Design at 25%	Design 30% in City review
S1611	WASTEWATER MASTER PLAN	Updating the existing wastewater master plan. Previous plan was performed in 1999.	\$ 124,275	\$ 66,400	Design at 95%	Design 95% complete.
SW-159 SSW/PT	AIRPORT WWTP (CDBG 2.2 and Hurricane Ike)	Refurbish Airport Wastewater Treatment Plant at Sky Master Road and Mustang Drive	\$ 6,370,289	\$ 329,297	Bid Phase	Contract completion and execution in process
S1609	SUNNY BEACH 8 MILE ROAD SANITARY SEWER	Installation of sanitary sewer along 8 mile from Sunny Beach subdivision to Stewart Road	\$ 3,242,000	\$ 266,215	Design at 95%	Construction anticipated FY 2020
S1603	REHABILITATION OF SANITARY SEWER FORCE MAINS	Rehabilitation of existing sanitary force mains	\$ 760,200	\$ 755,734	Construction	As needed, improvements are being made periodically on this project.
SLINEI	SANITARY SEWER REHABILITATION INFLOW & INFILTRATION	Reduce inflow and infiltration to existing sanitary sewer system through rehab of collection system.	\$ 10,463,113	\$ 2,945,649	Construction	Ongoing evaluations. As needed, improvements are being made periodically on this project.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

ISLAND TRANSIT CAPITAL PROJECTS

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IT1701	ISLAND TRANSIT TECHNOLOGY UPGRADE (STUDY)	Via the Galveston County Transit District, COG has been selected for a technology upgrade project. Install Automatic Vehicle Locators, passenger counter, Wi-Fi, electronic fare media, electronic fareboxes in all Fixed route vehicles.	\$ 167,000	\$ 55,230	Planning	Still in investigative stage. Looking to see if better alternative exists.
19063	SEAWALL TRANSPORTATION STUDY	To conduct analysis, work with stakeholders, and develop a master parking and pedestrian safety plan to improve operations of Seawall Blvd; including but not limited to federal funding, public private partnerships, joint-use facilities, pedestrian crossings, etc.	\$ 200,000	\$ 200,000	Design	Currently, waiting on consultant draft report and presentation to Council. Anticipating for June 28, 2018.
DWNPED 3501	DOWNTOWN LCI II (PEDESTRIAN TRANSIT CONNECT)	To install street furniture, sidewalks, pedestrian scale lighting paid by FTA. Companion TxDOT -TAP project will cover ADA ramps and sidewalk reconstruction/repair.	\$ 172,500	\$ 12,000	Design	Delayed by TxDOT until 2019.
IT-104	TROLLEY BARN	Maintenance and Hazard Mitigation - Improvements, design, and project management.	\$ 161,844	\$ 161,844	Construction	Temporary water wall up, in case of storm. Expected to be complete in 2019. Permanent wall on back side of building could take longer.
IT-113	TROLLEY CARS (Railcars)	Purchase of Trolley rail cars for Seawall.	\$ 1,978,277	\$ 895,915	Construction	Trolleys have been sent off to Iowa for repair.
TRTRAC	TROLLEY TRACK	Rehabilitation of Trolley tracks - testing, inspection, design / project management.	\$ 477,821	\$ 322,113	Construction	Completed TxDOT audit, estimated 6 months from being able to provide service (December 2018)
SBIPH2 IT1703	SEAWALL BLVD PHASE 2 IMPROVEMENTS (City's local share)	ADA Compliant, restrooms, landscaping, signage, lighting.	\$ 466,000	\$ 411,522	Construction	99% complete
TRCARS	TROLLEY CARS (Buses)	Purchase of Trolley buses for Seawall. This will serve as an interim for downtown operations until the rail trolley is repaired.	\$ 815,285	\$ 815,286	Complete	All buses delivered and in service. Accounting to finalize.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

FACILITIES

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
CH1702	CITY HALL REMODELING	Develop plans to remodel floors in City Hall.	\$ 200,000	\$ 6,527	Measurements and Concept Design	Field Measurements and design in progress.
SA1701	PARKING LOT IMPROVEMENTS AT SANITATION	Improvement to existing parking area at the sanitation building by placing concrete pavement in areas of high traffic to protect City equipment and personnel. (FEMA project RE-102. City portion \$95,000.)	\$ 95,000	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.
SW-171	REPLACEMENT OF RECYCLING BUILDING AT ECO-CENTER	Replacement of recycling building damaged by Ike. New office, employee facilities, covered operating area for recycling equipment. Fema funds and Insurance proceeds.	\$ 202,639	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.
F1801	GARAGE - EAST END PARKING LOT	Installation of concrete for the East Parking Lot, 502 32nd Street, Galveston.	\$ 800,000	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

CDBG - NON HOUSING (Outside the 2018 CIP)

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
CTDEMO	30th Street Demo	Demolish two old water tanks at 30th and Ball	\$ 636,816	\$ 3,812	Construction	Bid awarded and construction began in June 2018.
CREHAB	Cedars - Pump Station Rehab	Rehabilitate historic Water & Electric Works Building, 30th and Ball	\$ 2,549,797	\$ 2,750	Bidding	Design Complete. Bid award scheduled for Summer 2018
IDEMO	Municipal Incinerator - Demolition	Demolish old municipal incinerator, #3 Lennox Avenue	\$ 5,480,243	\$ 2,826	Bidding	Design complete; project being prepared for bids
ISTUDY	Municipal Incinerator - Study	Develop cleanup plan for incinerator site and surrounding properties on Lennox Avenue	\$ 8,861	\$ 1,495	Complete	Project involves TCEQ required study for required clean up for the Response Action plan.
PWFAC	Public Works Facilities (Bersinger)	Demolish Bersinger Building, Construct new Public Works Facility at same location, 30th & Market Street	\$ 10,925,000	\$ 675,370	Construction	Construction Contract Awarded. Preconstruction meeting held in February 2018. Construction 5% complete. Pile foundation re-design performed by City Engineering and City Architect to save \$300K
FS1	Fire Station #1 - with parking	Construct new Fire Station #1 at 26th and Sealy	\$ 9,612,568	\$ 1,337,750	Construction	Construction 30% complete
CWALK	Cedar - Walkways	Construct new sidewalks, street lights, cross walks, and transit stops in Cedars area neighborhood	\$ 618,806	\$ 605,500	Construction	Punch list completed and final closeout in process
DFS1	Fire Station #1 - Demolition	Demolish current Fire Station #1 after new station is Constructed	\$ 237,353	\$ 8,300	Construction	Existing Fire Station #1 will remain until new Fire Station #1 is built and is in service

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

PARKS AND RECREATION PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCSHC	Parks Pkg#2 - SANDHILL COMPLEX	Permanent restroom facilities, general improvements, landscaping.	\$ 3,615,000	\$ 74,572	Planning	Awaiting design and funding, upon completion of the Little League Complex.
IDCLLC	Parks Pkg#2 - LITTLE LEAGUE COMPLEX (53RD & S)	Clear property for public park purpose and events. Amateur/Professional sports, etc.	\$ 5,125,000	\$ 2,874,592	Construction	Construction underway, anticipated project completion, June 2018.
IDCPPM	PARKS PROJECT MANAGEMENT	Payroll for management of projects - ongoing cost by year	\$ 75,000	\$ 35,882	Project Mgmt.	Payroll allocated to projects as project manager continues to work on projects throughout the year.

IDC - BEACH NOURISHMENT, ECONOMIC DEVELOPMENT & INFRASTRUCTURE PROGRAM

PROJECT NO. (Beaches)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCBBP	BABE'S BEACH PRESERVATION	Hot spot maintenance as described in the San Management Plan.	\$ 1,500,000	\$ -	Planning	Council Approved 3/22/18.
IDCLTR	LONG TERM RESTORATION STRATEGIES	Restoration strategy to support beach remediation along the Gulf of Mexico	\$ 25,000	\$ -	Planning	Council Approved 3/22/18.
IDCSS	STRUCTURAL SOLUTIONS	Structural solutions to support beach remediation along the Gulf of Mexico	\$ 75,000	\$ -	Planning	Council Approved 3/22/18.
IDCBPN	BACK PASSING NOURISHMENT	In support of beach remediation along the Gulf of Mexico	\$ 75,000	\$ -	Planning	Council Approved 3/22/18.
IDCDEL	DELLANERA BEACH REMEDIATION	Hot spot maintenance as described in the San Management Plan.	\$ 150,000	\$ -	Awaiting funding	awaiting RESTORE grant funding for match.

PROJECT NO. (EconDev)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCLB	LAND BANK	Infill Redevelopment project	\$ 250,000	\$ -	Planning	Ongoing meetings with IDC on Landbank Concept.
ST1705 (IDC45)	45th STREET CORRIDOR	Repaving 45th Street from Broadway to Seawall Boulevard. Engineering.	\$ 1,100,000	\$ 550,000	Design at 30%	Construction anticipated Fall 2018.
WEMA	WEST MARKET - 25TH to 33RD	Improvements to West Market Street. Engineering.	\$ 1,043,500	\$ 39,000	Bid Phase	Council Approved 6/21/18
IDCHAR	HARBORSIDE DRIVE IMPROVEMENTS PROJECT (Construction)	Pedestrian Safety and beautification project	\$ 2,200,000	\$ 1,750	Construction	Council Approved 6/21/18

PROJECT NO. (Infrastr.)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCHAR	HARBORSIDE DR IMPROVEMENT PROJECT (Design)	Pedestrian Safety and beautification project	\$ 350,000	\$ 300,550	Design at 95%	Council Approved 6/21/18
IDC27	27TH CORRIDOR	Redevelopment. Improve infrastructure, pedestrian safety, bicycle, streets, parking, etc.	\$ 3,132,000	\$ 2,913,000	Construction	Final Completion expected 7/2018
IDSCC	SIDEWALK & CURB CREW	Improvements to Sidewalks/Curbs. Residents to pay for materials.	\$ 1,228,000	\$ 1,098,100	Construction	Recurring and Ongoing. Phase 3 has begun In-house Construction.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

SCHOLES INTERNATIONAL AIRPORT

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
A1604	AIRPORT FENCING PROJECT	Construction of Airport Perimeter Fence. 90/10 TxDOT Aviation Grant (1812 GLVST)	\$ 690,000	\$ 69,000	Construction	Construction of the fence is 20% complete.
A1603	ARCHITECTURAL & ENGINEERING SERVICES FOR SCHOLES INTERNATIONAL AIRPORT (RFQ 16-02)	Design FY 17, 18, 19 Projects. All Taxiways, Runway 14/32 and North Aprons 3 & 4. This is a TxDOT reimbursable project. (Garver LLC)	\$ 300,000	\$ 223,640	Design at 97%	Design 97% complete. FY 2017 Fencing Design 100% complete; FY 2018 Taxiway & North Apron 3 Design and 2019 Runway 14/32 & North Apron 4 Design, have been combined into one project and is 95% complete. The only remaining item is the review and bidder recommendation, once the project has gone out to bid.
A1701	HANGAR CONSTRUCTION PROJECT	Construction of three hangars, consisting of a 9-unit nested T-hangar and two, 60' x 60' box hangars.	\$ 800,000	\$ 43,350	Bid Phase	Anticipate bidding 2nd quarter of 2018.
A1801	AIRFIELD PAVEMENT IMPROVEMENTS PHASE 3 (City's local share, TIRZ14)	Rehabilitation of Taxiways and North Apron Phase 3. Rehabilitation of Runway 14/32 and Apron Phase 4.	\$ 400,000	\$ 400,000	Bid Phase	Anticipate bidding Summer 2018. Council approved 3/22/18.
A1802	AIRPORT WAREHOUSE BUILDING	New warehouse building to provide housing for municipal equipment.	\$ 367,690	\$ -	Bid Phase	Anticipate bidding 3rd quarter of 2018.



CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2018
AS OF July 30, 2018
(2 pages)

Department:	COUNCIL	IDC				PUBLIC IMPROVEMENT	STREETS / TRAFFIC		DRAINAGE
		PROJECTS & INITIATIVES PRG.	BEACHES	ECON DEV	PARKS	INFRAST	2017 G.O. Bonds	ISA & DS	
Fund #:	1098		3190	3191	3192	3193	3217	3199	44102
Page #:	Page 3		Page 4	Page 5	Page 6	Page 7	Page 8	Page 9	Page 10

CASH RECONCILIATION									
Beginning Balance, Oct 1, 2017	\$1,822,696	\$3,620,254	\$5,228,955	\$4,452,803	\$4,180,603	\$25,060,204	\$5,021,658	\$386,337	
Add: Interest FY 2018	\$9,541	\$28,244	\$38,044	\$17,458	\$24,129	\$177,436	\$31,045	\$2,287	
Add: FY 2018 Transfers / Revenues / Other Sources	\$0	\$825,541	\$825,541	\$825,541	\$825,541	\$0	\$2,456,258	\$0	
CASH, TOTAL RESOURCES	\$1,832,237	\$4,474,039	\$6,092,539	\$5,295,802	\$5,030,273	\$25,237,640	\$7,508,960	\$388,624	
Less: YTD Expenditures	(\$1,045,308)	(\$307,897)	(\$708,138)	(\$2,480,649)	(\$1,616,610)	(\$1,965,350)	(\$3,313,315)	(\$103,394)	
Less: Payables, Due from	(\$32,373)	\$205,004	\$40,281	(\$102,810)	(\$223,679)	\$0	(\$644,421)	(\$6,817)	
CASH, ENDING BALANCE	\$754,556	\$4,371,146	\$5,424,682	\$2,712,342	\$3,189,984	\$23,272,290	\$3,551,224	\$278,413	

BUDGET RECONCILIATION									
CASH, ENDING BALANCE	\$754,556	\$4,371,146	\$5,424,682	\$2,712,342	\$3,189,984	\$23,272,290	\$3,551,224	\$278,413	
Add: FY 2018 Outstanding Estimated Revenue, Other Funding Sources, Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$818,753	\$0	
Less: Encumbered	(\$142,014)	(\$74,239)	(\$4,043,627)	(\$1,798,324)	(\$225,254)	(\$2,403,750)	(\$1,356,442)	(\$194,798)	
Less: Unencumbered	(\$165,738)	(\$2,195,213)	(\$564,566)	(\$272,698)	(\$363,855)	(\$17,262,890)	(\$2,979,143)	(\$64,955)	
AVAILABLE FY 2018	\$446,803	\$2,101,694	\$816,489	\$641,320	\$2,600,875	\$3,605,651	\$34,392	\$18,661	

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2018
AS OF July 30, 2018
(2 pages)

Department:		WATER			SEWER			TOTAL	
Fund Description:		Airport Improve	Water Improve	2006 Bonds	2008 Bonds	2017 CO Bonds	Sewer Improve	2008 Bonds	2017 CO Bonds
Fund #:	43302	40102	40111	40115	40117	42102	42115	42117	ALL FUNDS
Page #:	Page 11	Page 12	Page 13	Page 14	Page 15	Page 16	Page 17	Page 18	
CASH RECONCILIATION									
Beginning Balance, Oct 1, 2017		\$893,389	\$3,864,066	\$44,754	\$164,822	\$18,574,064	\$3,357,790	\$3,958,421	\$16,174,293
Add: Interest FY 2018		\$7,402	\$28,016	\$0	\$0	\$125,665	\$26,369	\$29,250	\$116,323
Add: FY 2018 Transfers / Revenues / Other Sources		\$399,971	\$588,828	\$0	\$0	\$0	\$750,000	\$0	\$0
CASH, TOTAL RESOURCES		\$1,300,762	\$4,480,910	\$44,754	\$164,822	\$18,699,729	\$4,134,159	\$3,987,672	\$16,290,616
Less: YTD Expenditures		(\$520,320)	(\$879,036)	(\$21,662)	(\$73,381)	(\$1,093,071)	(\$1,035,652)	(\$56,145)	(\$22,780)
Less: Payables, Due from		(\$19,306)	(\$66,953)	(\$14,319)	(\$48,466)	(\$680,271)	(\$94,029)	\$0	\$0
CASH, ENDING BALANCE		\$761,135	\$3,534,921	\$8,773	\$42,976	\$16,926,386	\$3,004,478	\$3,931,527	\$16,267,836
BUDGET RECONCILIATION									
CASH, ENDING BALANCE		\$761,135	\$3,534,921	\$8,773	\$42,976	\$16,926,386	\$3,004,478	\$3,931,527	\$16,267,836
Add: FY 2018 Outstanding Estimated Revenue, Other Funding Sources, Transfers		\$399,971	\$588,828	\$0	\$0	\$0	\$604,979	\$0	\$0
Less: Encumbered		(\$50,577)	(\$1,239,988)	(\$8,772)	(\$14,458)	(\$1,432,648)	(\$1,736,992)	(\$1,242,238)	(\$663,675)
Less: Unencumbered		(\$1,100,961)	(\$2,321,450)	\$0	(\$28,518)	(\$10,812,926)	(\$1,129,889)	(\$1,806,498)	(\$14,934,817)
AVAILABLE FY 2018		\$9,568	\$562,310	\$0	\$0	\$4,680,813	\$742,576	\$882,791	\$669,344
									\$17,813,285

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
COUNCIL PROJECTS & INITIATIVE FUND 1098
AS OF July 30, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 1,822,696.02
FY 2018: Interest	\$ 9,540.99
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 1,832,237.01
Less: Expenditures	\$ (1,045,308.46)
Less: Accounts Payable as of 10/1/2017	\$ (32,372.54)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 754,556.01

Budget Reconciliation

Cash, Ending 7/30/18	\$ 754,556.01
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 754,556.01
Less: Encumbered	\$ (142,014.44)
Less: Unencumbered	\$ (165,738.35)
Available FY 2018	446,803

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS BY DISTRICT							
D1 - STREET IMPROVEMENTS	2017	19301	7,775	500	800	1,300	6,475
D1 - CENTRAL MIDDLE SCHOOL SIDEWALK	DEC 2017	D11702	25,535	26,519	3,035	29,554	(4,019)
D1 - SIDEWALK 2800 AVENUE M	DEC 2017	D11801	40,000	24,891	7,585	32,477	7,523
D2 - 27th STREET ENGINEERING	2017	19302	53,417	9,070	9,535	18,605	34,813
D2 - CODE ENFORCEMENT OVERTIME	2017	D21704	25,929	26,355	0	26,355	(426)
D2 - BANNER SILK STOCKING	2017	D21707	20,000	0	0	0	20,000
D3 - LINDALE PARK WALKING TRAIL	DEC 2017	D31701	179,751	101,257	78,494	179,751	0
D3 - LINDALE PARK SHADE STRUCTURE	2017	D31702	22,183	0	22,182	22,182	1
D5 - CHANNELVIEW SIDEWALK/CURBS	DEC 2017	D51701	122,184	112,327	14,395	126,722	(4,539)
D5 - COLONY PARK SIDEWALK/CURBS	DEC 2017	D51702	45,687	40,047	5,092	45,139	548
D6 - STREET IMPROVEMENTS	2017	19306	857	778	0	778	79
PROJECT MANAGEMENT (5%)	2017	1930PM	162,756	56,577	897	57,474	105,281
CLOSED PROJECT 2018 (Finalizing Accounting)							
D1 - WRIGHT CUNEY SHADE STRUCTURE	2017	D11701	146,860	146,859	0	146,859	0
D2 - MENARD PARK TABLES	2017	D21706	7,953	7,952	0	7,952	0
D3 - LINDALE PARK PLAYGROUND EQUIP	2017	19303	27,307	27,307	0	27,307	0
D3 - CHURCH/SEALY STREET LIGHTS	NOV 2017	D31703	190,000	190,000	0	190,000	0
D3 - LINDALE PARK CONCESSION STAND	2017	D31801	14,640	14,640	0	14,640	0
D4 - STREET IMPROVEMENTS	2017	19304	233,947	233,947	0	233,947	0
D5 - 77TH STREET LIGHTS	2017	D51703	7,064	7,064	0	7,064	0
D5 - ROBERT COHEN LIGHTING	2017	D51801	17,220	17,220	0	17,220	0
DE - ROBERT COHEN SIGN (TOPPERS)	2017	D51802	999	999	0	999	0
D5 - GULF VILLAGE SIGNAGE	7/10/1905	D51803	999	999	0	999	0
TOTAL BUDGET (established)			\$1,353,061	\$1,045,308	\$142,014	\$1,187,323	\$165,738

Note: This fund includes the Old IDC funding.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC BEACH NOURISHMENT FUND 3190
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,620,254.13	Cash, Ending 7/30/18	\$ 4,371,146.02
FY 2018: Interest	\$ 28,243.57	FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 825,540.85	FY 2018: 4B Sales Tax	\$ -
Total Cash Resources	\$ 4,474,038.55	Total Cash/Budget	\$ 4,371,146.02
Less: Expenditures	\$ (307,896.68)	Less: Encumbered	\$ (74,239.38)
Less: Accounts Payable 10/1/17, Due from State	\$ 205,004.15	Less: Unencumbered	\$ (2,195,212.74)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 4,371,146.02	Available FY 2018	2,101,694

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REIMBURSEMENTS							
REIM - ATKINS SURVEY (POG & JAMAICA BEACH)				(22,460)	0	(22,460)	0
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	774,809	330,357	74,239	404,596	370,213
PROJECTS							
DELLANERA BEACH REMEDIATION	<i>pending approval</i>	IDCDEL	150,000	0	0	0	150,000
BABES BEACH PRESERVATION	MAR 2018	IDCBBP	1,500,000	0	0	0	1,500,000
STRUCTURAL SOLUTIONS	MAR 2018	IDCSS	75,000	0	0	0	75,000
BACK PASSING NOURISHMENT	MAR 2018	IDCBPN	75,000	0	0	0	75,000
LONG TERM RESTORATION STRATEGIES	MAR 2018	IDCLTR	25,000	0	0	0	25,000
TOTAL BUDGET (established)			\$2,599,809	\$307,897	\$74,239	\$382,136	\$2,195,213

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC ECONOMIC DEVELOPMENT FUND 3191
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 5,228,954.73	Cash, Ending 7/30/18	\$ 5,424,682.19
FY 2018: Interest	\$ 38,043.50	FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 825,540.85	FY 2018: 4B Sales Tax	\$ -
Total Cash Resources	\$ 6,092,539.08	Total Cash/Budget	\$ 5,424,682.19
Less: Expenditures	\$ (708,138.33)	Less: Encumbered	\$ (4,043,627.49)
Less: Accounts Payable 10/1/17, Due from State	\$ 40,281.44	Less: Unencumbered	\$ (564,566.18)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 5,424,682.19	Available FY 2018	816,489

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING	2018	OPEXP	237,832	171,287	18,373	189,660	48,172
PROJECTS							
45TH ST - BROADWAY TO SEAWALL	APR 2017	ST1705	935,000	495,000	440,000	935,000	0
WEST MARKET 25TH to 33RD (1)	APR 2017	WIEMA	1,593,500	40,109	1,311,860	1,351,969	241,531
HARBORSIDE DRIVE --33RD to 20TH (CONSTRUCTION)	FEB 2018	IDCHAR	2,300,000	1,742	2,273,394	2,275,136	24,864
INFILL REDEVELOPMENT PROJECT	AUG 2015	IDCLB	250,000	0	0	0	250,000
TOTAL BUDGET (established)			\$5,316,332	\$708,138	\$4,043,627	\$4,751,766	\$564,566

(1) IDC approved \$150,000 for design. WIEMA

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC PARKS & RECREATION FUND 3192
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 4,452,803.14	Cash, Ending 7/30/18	\$ 2,712,342.26
FY 2018: Interest	\$ 17,458.05	FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 825,540.85	FY 2018: 4B Sales Tax	\$ -
Total Cash Resources	\$ 5,295,802.04	Total Cash/Budget	\$ 2,712,342.26
Less: Expenditures	\$ (2,480,649.47)	Less: Encumbered	\$ (1,798,324.41)
Less: Accounts Payable 10/1/17, Due from State	\$ (102,810.31)	Less: Unencumbered	\$ (272,698.06)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 2,712,342.26	Available FY 2018	641,320

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	95,332	78,533	6,364	84,897	10,435
LITTLE LEAGUE COMPLEX (1)	2018	IDCLLC	150,000	4,772	16,178	20,950	129,050
LASKER COMMUNITY POOL (2)	2018	LASKER	250,000	250,000	0	250,000	0
IDC PROJECTS (Parks Crew Maintenance) (1)	MAR 2018	various	110,000	1,968	0	1,968	108,032
PROJECTS							
PARKS PROJECT MGMT	MAY 2012	IDCPPM	17,345	0	0	0	17,345
PARKS PACKAGE #2							
LITTLE LEAGUE COMPLEX - 53RD & AVE S	FEB 2015	IDCLLC	3,756,346	1,987,741	1,775,357	3,763,098	(6,751)
SANDHILL CRANE SOCCER PROJECT	FEB 2015	IDCSHC	3,729	0	426	426	3,303
CLOSED PROJECTS 2018 (Finalizing accounting)							
LASKER COMMUNITY POOL	JUN 2016	LASKER	168,920	157,636	0	157,636	11,284
TOTAL BUDGET (established)			\$4,382,752	\$2,480,649	\$1,798,324	\$4,278,974	\$272,698

- (1) Reimburse General Fund for maintenance expenditures as incurred.
(2) Transfer of funds to the Lasker Pool fund.

**CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC INFRASTRUCTURE FUND 3193
AS OF July 30, 2018**

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 4,180,602.92
FY 2018: Interest	\$ 24,129.25
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 825,540.85
Total Cash Resources	\$ 5,030,273.02
Less: Expenditures	\$ (1,616,610.21)
Less: Accounts Payable 10/1/17, Due from State	\$ (223,678.71)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 3,189,984.10

Budget Reconciliation

Cash, Ending 7/30/18	\$ 3,189,984.10
FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax	
Total Cash/Budget	\$ 3,189,984.10
Less: Encumbered	\$ (225,254.04)
Less: Unencumbered	\$ (363,855.42)
Available FY 2018	2,600,875

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	95,332	70,729	6,364	77,094	18,238
PROJECTS							
PROJECT MGMT		IDCNRP	29,025	0	0	0	29,025
HARBORSIDE DRIVE --33RD to 20TH (DESIGN)	MAY 2012	IDCHAR	113,170	63,680	5,800	69,480	43,690
27TH CORRIDOR	SEP 2014	IDC27	1,570,030	1,301,316	193,807	1,495,123	74,907
DRAINAGE SYSTEM IMPROVEMENTS	<i>pending approval</i>	D1801	100,000	0	0	0	100,000
CURB CREW PROGRAM							
SIDEWALK CURB CREW - salary reim	AUG 2015	IDCSCC	253,935	155,795	0	155,795	98,140
SIDEWALK CURB CREW - vehicle	AUG 2015	IDCSCC	6,228	0	0	0	6,228
SIDEWALK CURB CREW - materials	AUG 2015	IDCSCC	85,000	66,766	19,283	86,048	(1,048)
SIDEWALK CURB CREW - resident reim	AUG 2015	IDCSCC	(85,000)	(41,676)	0	(41,676)	(43,324)
NEIGHBORHOOD REVITALIZATION PROGRAM							
DISTRICT #2	(1)	Program# 451152	13,000	0	0	0	13,000
MAYOR	(1)	451150	25,000	0	0	0	25,000
TOTAL BUDGET (established)			\$2,205,720	\$1,616,610	\$225,254	\$1,841,864	\$363,855

(1) Council approved 7/11/2013. Funding is IDC Infrastructure silo of \$1.4M. (6 Districts + Mayor)

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2017 GO BONDS FUND 3217
AS OF July 30, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 25,060,204.18
FY 2018: Interest	\$ 177,435.97
FY 2018: Other	\$ -
Total Cash Resources	\$ 25,237,640.15
Less: Expenditures	\$ (1,965,350.28)
Less: Accounts Payable as of 10/1/2017	\$ -
CASH, ENDING BALANCE AS OF 7/30/18	\$ 23,272,289.87

Budget Reconciliation	
Cash, Ending 7/30/18	\$ 23,272,289.87
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 23,272,289.87
Less: Encumbered	\$ (2,403,749.57)
Less: Unencumbered	\$ (17,262,889.77)
Available FY 2018	3,605,650.53

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
18TH ST DRAIN IMPROVEMENTS	FEB 2018	D1602	1,200,861	194,869	788,572	983,441	217,420
CHURCH ST DRAIN IMPROVEMENTS	DEC 2017	D1604	137,386	47,679	58,848	106,527	30,859
STORM DRAIN REHAB & INSPECTION	AUG 2017	D1608	1,800,000	151,303	143,380	294,683	1,505,317
62ND & 63RD AVENUE L IMPROVEMENTS	NOV 2017	DAVENL	223,025	6,860	211,202	218,062	4,963
33RD - DRAINAGE (BROADWAY TO HARBOR	OCT 2017	ST1605	558,365	332,388	220,728	553,116	5,249
DRAINAGE CONTINGENCY	pending	DCONT	441,346	0	0	0	441,346
STREET PROJECTS							
IN HOUSE STREETS (MATERIALS COST)	OCT 2017	INST18	899,220	546,785	352,435	899,220	0
26TH - AVE N TO BROADWAY	SEP 2017	ST1503	538,986	508,818	9,342	518,160	20,826
29TH - BROADWAY TO SEALY	planning	ST1603	80,840	69	0	69	80,771
29TH - CHURCH TO HARBORSIDE	planning	ST1604	590,950	420	0	420	590,530
73RD - HEARDS LANE TO AVE N 1/2	planning	ST1702	1,319,750	4,280	0	4,280	1,315,470
REPLACEMENT OF STRAND PAVERS	planning	ST1704	430,000	353	0	353	429,647
45TH - BROADWAY TO SEAWALL	planning	ST1705	10,395,000	6,247	0	6,247	10,388,753
61ST & SEWALL - INTERSECTION		ST1706	247,000	0	0	0	247,000
30TH - AVE O TO SEAWALL	planning	ST1801	177,660	4,471	177,660	182,131	(4,471)
16TH - BROADWAY TO AVE N 1/2	planning	ST1802	1,460,100	593	0	593	1,459,507
22ND - HARBORSIDE TO BROADWAY	planning	ST1803	510,000	916	0	916	509,084
37TH - BROADWAY TO SEAWALL	planning	ST1901	13,750	222	0	222	13,528
29TH - AVE O TO AVE R 1/2	planning	ST2001	15,000	215	0	215	14,785
49TH - AVE P TO AVE S 1/2	DEC 2017	ST2002	282,750	98,291	188,405	286,696	(3,946)
35TH - POST OFFICE TO BROADWAY	DEC 2017	ST2003	310,000	60,573	253,178	313,750	(3,750)
TOTAL BUDGET (established)				\$1,965,350	\$2,403,750	\$4,369,100	\$17,262,890

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
INFRASTRUCTURE & DEBT SERVICE FUND 3199
AS OF July 30, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 5,021,659.00
FY 2018: Interest	\$ 31,044.63
FY 2018: Other	\$ -
FY 2018: Transfer from GP*	\$ 2,456,257.50
Total Cash Resources	\$ 7,508,960.13
Less: Expenditures	\$ (3,313,314.70)
Less: Accounts Payable as of 10/1/2017	\$ (644,421.11)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 3,551,224.32

Budget Reconciliation

Cash, Ending 7/30/18	\$ 3,551,224.32
FY 2018: Transfer in GF*	\$ 818,752.50 <i>(to be transferred)</i>
FY 2018: Other	\$ -
FY 2018: TIRZ14 A/F	\$ -
Total Cash/Budget	\$ 4,369,976.82
Less: Encumbered	\$ (1,356,442.00)
Less: Unencumbered	\$ (2,979,142.60)
Available FY 2018	\$ 34,392

** Adopted Budget 2018 - Transfer from General Fund to Infrastructure Set Aside is \$3,275,010. Transfers are posted on a quarterly basis.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
MASTER DRAINAGE PLAN AND FEASIBILITY STUDY		D1701	1,750	0	0	0	1,750
INSPECTION OF STORM SEWER OUTFALLS	DEC 2016	D1702	202,783	192,971	9,886	202,857	(74)
WEST END DRAINAGE REHAB		D1703	3,000	0	0	0	3,000
DRAINAGE CONTINGENCY		DCONT	295,250	0	0	0	295,250
STREET PROJECTS							
IN HOUSE STREETS - (labor+equip) 2018	OCT 2017	INST18	1,262,780	401,321	0	401,321	861,459
26TH - AVE N TO BROADWAY		ST1503	5,000	1,935	0	1,935	3,065
29TH ST - BROADWAY TO SEALY	JAN 2016	ST1603	41,954	346	2,640	2,986	38,968
29TH ST - CHURCH TO HARBORSIDE (design)	FEB 2016	ST1604	7,830	0	7,830	7,830	0
33RD ST - BROADWAY TO HARBORSIDE	JAN 2016	ST1605	346,458	225,002	130,533	355,535	(9,078)
25TH - BROADWAY TO SEAWALL	JUL 2017	ST1701	508,955	209,453	92,050	301,504	207,451
73RD - HEARDS LANE TO AVE N 1/2	MAY 2017	ST1702	70,386	61,636	8,750	70,386	0
REPLACEMENT OF STRAND PAVERS	DEC 2016	ST1704	24,201	124	22,201	22,325	1,876
61ST & SEAWALL - INTERSECTION IMPROVEMENTS		ST1706	35,000	0	0	0	35,000
SEAWALL (TxDot) Local Share	JUL 2017	ST1709	364,624	322,399	23,074	345,473	19,152
SEAWALL (TxDot) Local Share	pending	ST1709	170,000	0	0	0	170,000
30TH - AVE O TO SEAWALL		ST1801	12,660	197	0	197	12,463
IN HOUSE STREETS - EQUIPMENT PURCHASES	FEB 2018	ST18EQ	1,024,344	749,004	275,339	1,024,343	1
INELIGIBLE CDBG Round 2.2 Payroll	FY18	NA	35,000	25,171	0	25,171	9,829
CAPITAL PROJECTS MANAGEMENT SERVICES	FY18	NA	65,000	39,737	0	39,737	25,263
BROADWAY CORRIDOR (Harvey)	pending		861,378	0	0	0	861,378
STREETS CONTINGENCY		STCONT	74,439	0	0	0	74,439
TRAFFIC PROJECTS							
CAUSEWAY LIGHTING REHABILITATION	DEC 2016	TRI702	56,759	9,069	2,690	11,759	45,000
GRANTS, FEMA, TIRZ, TXDOT							
ROADWAY RECONSTRUCTION / REPAIR	NOV 2013	RDWVP	17,624	9,889	7,725	17,624	0
SIDEWALK 81ST TO SAND HILL - STEWART (TIRZ14)	AUG 2014	SR81SH	163,231	188	5,430	5,618	157,613
83RD ST - DRAIN & ROADWAY (TIRZ14)	2017	ST1805	85,555	51,445	34,183	85,629	(74)
TRAVEL AIR BRIDGE PROJECT (TIRZ 14)	CM 9/10/15	ST1620	917,023	740,121	16,256	756,377	160,646
FIRE HYDRANTS (IKE) (1)	SEP 2017	FD-132	900,000	182,146	717,854	900,000	0
CLOSED PROJECT 2018 (Finalizing Accounting)							
SEA ISLE DRAINAGE	SEP 2016	DRSEAD	0	0	0	0	0
DEMOLITION OF POCKET PARK #3	CM 2018	PK1701	14,850	14,850	0	14,850	0
IN HOUSE STREETS - ROLLOVER 2017	OCT 2016	STINHO	34,064	34,064	0	34,064	0
EMERGENCY UNDERGROUND STORAGE TANK (26TH/AVE	CM 2/5/18	STEM01	24,000	19,235	0	19,235	4,765
REHAB OF FORCE MAINS - 23RD	MAR 2017	S1603	23,002	23,002	0	23,002	0
TOTAL BUDGET (established)			\$7,648,899	\$3,313,315	\$1,356,442	\$4,669,757	\$2,979,143

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be appropriated to fund this project in the amount shown.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
DRAINAGE IMPROVEMENT FUND 44102
AS OF July 30, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 386,336.79
FY 2018: Interest	\$ 2,287.22
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 388,624.01
Less: Expenditures	\$ (103,393.72)
Less: Accounts Payable as of 10/1/2017	\$ (6,817.17)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 278,413.12

Budget Reconciliation	
Cash, Ending 7/30/18	\$ 278,413.12
FY 2018: Other	\$ -
FY 2018: Transfers	\$ -
Total Cash/Budget	\$ 278,413.12
Less: Encumbered	\$ (194,797.63)
Less: Unencumbered	\$ (64,954.56)
Available FY 2018	18,661

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
STORM DRAINAGE REHAB & INSPECTION	JUL 2016	D1608	37,453	0	0	0	37,453
62ND & 63RD AVENUE L IMPROVEMENTS	JAN 2014	DAVENL	1,770	1,770	0	1,770	0
HARBORSIDE DRIVE OUTFALL	SEP 2013	DHDOUT	163,615	0	141,511	141,511	22,103
SEA ISLE DRAINAGE - ENGINEERING	APR 2015	DRSEAD	286	0	286	286	0
DRAINAGE - STORM WATER MANAGEMENT (teeq)	2008	DSTORM	60,139	5,623	53,000	58,623	1,516
41ST - AVE L TO SEAWALL	1/28/2016	ST1502	0	0	0	0	0
CLOSED PROJECT 2018 (Finalizing accounting)							
TEMPORARY POWER POLES	CMA JUN 2018	POLES	2,000	2,000	0	2,000	0
EMERGENCY - BACKFLOW PREVENTION PROJECT	DEC 17	D18EM1	97,884	94,001	0	94,001	3,883
TOTAL BUDGET (established)			\$363,146	\$103,394	\$194,798	\$298,191	\$64,955

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
AIRPORT IMPROVEMENT FUND 43302
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 893,389.25	Cash, Ending 7/30/18	\$ 761,135.12
FY 2018: Interest	\$ 7,402.07	FY 2018: Due from TXDOT	\$ -
FY 2018: Transfer In from Operating**	\$ 399,970.50	FY 2018: Transfers**	\$ 399,970.50
Total Cash Resources	\$ 1,300,761.82	Total Cash/Budget	\$ 1,161,105.62
Less: Expenditures	\$ (520,320.38)	Less: Encumbered	\$ (50,577.30)
Less: Accounts Payable as of 10/1/2017	\$ (19,306.32)	Less: Unencumbered	\$ (1,100,960.79)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 761,135.12	Available FY 2018	9,568

**Adopted Budget 2018 - Transfer from Operations to Improvement \$799,941..

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
GRANT - Due from TXDOT							
TXDOT - DESIGN FOR TAXI / RUNWAYS, FENCE (Garver)	2016	A1603	52,685	27,620	25,065	52,685	0
PROJECTS							
HANGAR IMPROVEMENTS (TIRZ14)	MAR 2017	A1701	774,799	18,142	25,512	43,654	731,145
TERMINAL ROOF (INS)	FEB 2017	A1703	3,685	0	0	0	3,685
AIRFIELD PAVING IMPROVEMENTS PHASE 3 & 4 (local match)	MAR 2018	A1801	400,000	400,000	0	400,000	0
AIRPORT WAREHOUSE BUILDING	<i>pending</i>	A1802	367,690	1,559	0	1,559	366,131
CLOSED PROJECT 2018 (Finalizing Accounting)							
PURCHASE HANGAR (GRAY)	JAN 2018	A1803	73,000	73,000	0	73,000	0
TOTAL BUDGET (established)			\$1,671,858	\$520,320	\$50,577	\$570,898	\$1,100,961

**CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS IMPROVEMENT FUND 40102
AS OF July 30, 2018**

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,864,066.43	Cash, Ending 7/30/18	\$ 3,534,921.23
FY 2018: Interest	\$ 28,016.40	FY 2018: Other	\$ -
FY 2018: Transfers**	\$ 588,827.50	FY 2018: Transfers**	\$ 588,827.50 <i>(to be transferred)</i>
Total Cash Resources	\$ 4,480,910.33	Total Cash/Budget	\$ 4,123,748.73
Less: Expenditures	\$ (879,035.96)	Less: Encumbered	\$ (1,239,988.28)
Less: Accounts Payable as of 10/1/2017	\$ (66,953.14)	Less: Unencumbered	\$ (2,321,450.19)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 3,534,921.23	Available FY 2018	562,310

**Adopted Budget 2018 - Transfer from Operations to Improvement \$1,177,655. Transfers are posted on a quarterly basis.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
10 MI ELEVATED STORAGE TANK REHAB	DEC 2017	W1601	273,500	3,476	16,190	19,666	253,834
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	158,404	76,365	45,152	121,517	36,888
GULF DRIVE - 6" WATERLINE	JAN 2016	W1608	5,966	3,100	2,866	5,966	0
PIRATES BEACH LAFFITTE COVE LOOP	DEC 2017	W1610	107,250	2,992	49,630	52,622	54,628
WATER MASTER PLAN	MAR 2016	W1615	2,579	0	2,579	2,579	0
WATER SYSTEM IMPROVEMENTS / VALVES	CIP 2016	W1618	1,000,000	292,019	0	292,019	707,981
WELL DISINFECTING / FLUSHING	MAY 2017	W1701	454,800	9,765	11,810	21,575	433,225
20" WL - TAMUG TO SEAWOLF TO BRADNER	pending	W1702	14,305	0	0	0	14,305
AIRPORT PS AND CONTROLS UPGRADE	DEC 2017	W1703	240,000	259	240,000	240,259	(259)
8" WL - 30TH ST ROW & MARKET	InHouse	W1706	285,911	0	10,227	10,227	275,684
METER REGISTERS	FEB 2017	W1708	86,127	78,202	1,925	80,127	6,000
61st STREET BRIDGE WATERLINE	JUN 2017	W1709	213,236	145,458	69,980	215,439	(2,203)
12" WL - SEAWALL, 81ST-97TH	pending	W1902	7,250	0	0	0	7,250
FIRE HYDRANTS (HURRICANE IKE) (1)	SEP 2017	FD-132	999,780	202,885	772,676	975,560	24,220
HMPG - 59TH STREET PUMP STATION	FEB 2014	W59PMP	46,642	15,000	16,954	31,954	14,688
REHAB - WELLS - 9, 11	pending	WWELLS	510,000	0	0	0	510,000
Ineligible payroll for CDBG Round 2.2		various	0	13,942	0	13,942	(13,942)
CLOSED PROJECTS 2018 (Finalizing accounting)							
TEMPORARY POWER POLES (PW/FAC)	CMA JUN 2018	POLES	2,000	2,848	0	2,848	(848)
EMERGENCY - JANUARY FREEZE/WATERLINES		FREEZE	32,725	32,725	0	32,725	0
TOTAL BUDGET (established)			\$4,440,474	\$879,036	\$1,239,988	\$2,119,024	\$2,321,450

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be appropriated to fund this project in the amount shown.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS REVENUE BONDS, SERIES 2006 FUND 40111
AS OF July 30, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 44,754.30
FY 2018: Interest	\$ -
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 44,754.30
Less: Expenditures	\$ (21,662.36)
Less: Accounts Payable as of 10/1/2017	\$ (14,319.36)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 8,772.58

Cash, Ending 7/30/18	\$ 8,772.58
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 8,772.58
Less: Encumbered	\$ (8,772.20)
Less: Unencumbered	\$ -
Available FY 2018	0

0 FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	30,435	21,662	8,772	30,435	0
TOTAL BUDGET (established)			\$ 30,435	\$ 21,662	\$ 8,772	\$ 30,435	\$ -

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS REVENUE BONDS, SERIES 2008 FUND 40115
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 164,822.30	Cash, Ending 7/30/18	\$ 42,975.55
FY 2018: Interest	\$ -	FY 2018: Transfers	\$ -
Total Cash Resources	\$ 164,822.30	Total Cash/Budget	\$ 42,975.55
Less: Expenditures	\$ (73,381.22)	Less: Encumbered	\$ (14,458.10)
Less: Accounts Payable as of 10/1/2017	\$ (48,465.53)	Less: Unencumbered	\$ (28,517.56)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 42,975.55	Available FY 2018	0 FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	116,357	73,381	14,458	87,839	28,518
TOTAL BUDGET (established)				\$73,381	\$14,458	\$87,839	\$28,518

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2017 BONDS FUND 40117
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 18,574,063.81	Cash, Ending 7/30/18	\$ 16,926,386.47
FY 2018: Interest	\$ 125,665.35	FY 2018: Transfers	\$ -
FY 2018: Other	\$ -	FY 2018: Other	\$ -
Total Cash Resources	\$ 18,699,729.16	Total Cash/Budget	\$ 16,926,386.47
Less: Expenditures	\$ (1,093,071.32)	Less: Encumbered	\$ (1,432,647.91)
Less: Accounts Payable as of 10/1/2017	\$ (680,271.37)	Less: Unencumbered	\$ (10,812,926.06)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 16,926,386.47	Available FY 2018	4,680,812.50

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
GULF DRIVE - 6" WL	APR 2017	W1608	701,395	219,887	56,576	276,463	424,932
AIRPORT PUMP STATION (PUMPS&CONTROLS)		W1703	1,674,000	2,352	0	2,352	1,671,648
30" WL - RAILROAD BRIDGE / HARBORSIDE	JAN 2017	W1704	1,923,000	63,562	60,000	123,562	1,799,438
AIRPORT PUMP STATION (TANK UPGRADE PH	DEC 2017	W1705	733,750	0	660,159	660,159	73,591
24" WL - 59TH ST PS TO AIRPORT PUMP STAT	JAN 2017	W1707	1,300,500	720,980	537,000	1,257,980	42,520
61ST ST BRIDGE WATERLINE	NOV 2017	W1709	101,300	68,377	32,923	101,300	0
30" WL - 71ST TO 59TH PUMP STATION		W1801	474,000	223	0	223	473,777
NON REVENUE WATER MITIGATION PROGRAM	2017	W1802	300,000	17,690	85,990	103,680	196,320
WATER CONTINGENCY - CAPITAL PROJECTS		WCONT	898,700	0	0	0	898,700
COUNTY - AVENUE S WATERLINE	<i>pending</i>	ST1807	3,855,800	0	0	0	3,855,800
COUNTY - 23RD WATERLINE	<i>pending</i>	ST1806	1,376,200	0	0	0	1,376,200
TOTAL BUDGET (established)			\$13,338,645	\$1,093,071	\$1,432,648	\$2,525,719	\$10,812,926

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER IMPROVEMENT FUND 42102
AS OF July 30, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 3,357,789.51
FY 2018: Interest	\$ 26,369.18
FY 2018: Transfer from Operations**	\$ 750,000.00
Total Cash Resources	\$ 4,134,158.69
Less: Expenditures	\$ (1,035,651.53)
Less: Accounts Payable as of 10/1/2017	\$ (94,029.04)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 3,004,478.12

Budget Reconciliation

Cash, Ending 7/30/18	\$ 3,004,478.12
FY 2018: Transfers**	\$ 604,979.00 <i>(to be transferred)</i>
FY 2018: Other	\$ -
Total Cash/Budget	\$ 3,609,457.12
Less: Encumbered	\$ (1,736,992.06)
Less: Unencumbered	\$ (1,129,889.14)
Available FY 2018	742,576

**Adopted Budget 2018 - Transfer from Operations to Improvement \$1,500,000. Transfers are posted on a quarterly basis. Budget Amendment #1 CA 2/22/18 provided a Transfer to Hurricane Harvey \$145,021 from the original Adopted Budget FY2018 transfer amount.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
PIRATES BEACH WWTP	FEB 2016	S1607	502,167	80,349	421,817	502,167	0
SUNNY BEACH 8 MILE RD SANITARY SEWER	FEB 2016	S1609	99,600	33,200	66,400	99,600	0
WASTEWATER MASTER PLAN	2017	S1611	84,849	26,883	58,608	85,491	(642)
METER REGISTERS	JAN 2017	W1708	86,127	78,202	1,925	80,127	6,000
BERMUDA BEACH SANITARY SEWER IMPRV	2014	SBBSSI	36,717	0	0	0	36,717
SANITARY SEWER REHABILITATION PROGRAM	2015	SLINEI	2,830,319	821,953	1,151,019	1,972,971	857,348
SEAWOLF WWTP RECON & EXPANSION	2015	SSEAWO	52,915	15,691	37,223	52,915	0
CONTINGENCY		SCONT	225,000	0	0	0	225,000
CLOSED PROJECT 2018 (Finalizing Accounting)							
TEMPORARY POWER POLES	CMA JUN 2018	POLES	3,000	2,000	0	2,000	1,000
REHAB OF SANITARY SEWER FORCE MAINS	MAY 2016	S1603	(18,160)	(22,626)	0	(22,626)	4,466
TOTAL BUDGET (established)			\$3,902,533	\$1,035,652	\$1,736,992	\$2,772,644	\$1,129,889

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER REVENUE BONDS, SERIES 2008 FUND 42115
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,958,421.12	Cash, Ending 7/30/18	\$ 3,931,526.55
FY 2018: Interest	\$ 29,250.48	FY 2018: Transfers	\$ -
Total Cash Resources	\$3,987,671.60	Total Cash/Budget	\$ 3,931,526.55
Less: Expenditures	\$ (56,145.05)	Less: Encumbered	\$ (1,242,238.17)
Less: Accounts Payable as of 10/1/2017	\$ -	Less: Unencumbered	\$ (1,806,497.78)
CASH, ENDING BALANCE AS OF 7/30/18	\$3,931,526.55	Available FY 2018	882,791

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS (1)							
L/S PUMP & ELECTRICAL UPGRADES	2017	S1701	2,036,000	56,145	194,318	250,463	1,785,537
AIRPORT WWTP	2018	SW-159	1,068,881	0	1,047,920	1,047,920	20,961
ALTERNATE FUNDING SOURCE (2)							
8 MI SUNNY SEWER	to 42117	S1609	551,000	0	0	0	0
WWTP - SLUDGE/GRIT REMOVAL	to 42117	S1610	1,007,000	0	0	0	0
TOTAL BUDGET (established)			4,662,881	56,145	1,242,238	1,298,383	1,806,498

- (1) Projects are funded utilizing the First In First Out method of resources available.
(2) Project budgets will be funded with an alternate funding source.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2017 BONDS FUND 42117
AS OF July 30, 2018

Cash Reconciliation		Budget Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 16,174,293.17	Cash, Ending 7/30/18	\$ 16,267,835.70
FY 2018: Interest	\$ 116,322.73	FY 2018: Transfers	\$ -
FY 2018: CO Bonds, 2017 - Sewer	\$ -	FY 2018: Other	\$ -
Total Cash Resources	\$ 16,290,615.90	Total Cash/Budget	\$ 16,267,835.70
Less: Expenditures	\$ (22,780.20)	Less: Encumbered	\$ (663,674.70)
Less: Accounts Payable as of 10/1/2017	\$ -	Less: Unencumbered	\$ (14,934,817.10)
CASH, ENDING BALANCE AS OF 7/30/18	\$ 16,267,835.70	Available FY 2018	669,343.90

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
PIRATES BEACH WWTP	<i>planning</i>	S1607	6,405,000	2,872	0	2,872	6,402,128
8 MI SUNNY SEWER -design & construction	<i>planning</i>	S1609	2,910,000	3,024	0	3,024	2,906,976
WEST END (UNSERVED AREAS)	<i>planning</i>	S1702	2,579,933	16,296	0	16,296	2,563,637
SEAWOLF WWTP RECONSTRUCTION	JAN 2016	SSEAWO	750,939	339	0	339	750,600
WWTP - SLUDGE/GRIT REMOVAL	<i>pending</i>	S1610	1,007,000	249	663,675	663,924	343,076
COUNTY - AVENUE S WATERLINE	<i>pending</i>	ST1807	367,100	0	0	0	367,100
COUNTY - 23RD WATERLINE	<i>pending</i>	ST1806	1,601,300	0	0	0	1,601,300
				0	0	0	0
TOTAL BUDGET (established)			15,621,272	22,780	663,675	686,455	14,934,817

Appendices

CITY OF GALVESTON CHARTER PROVISIONS FINANCE AND TAXATION

ARTICLE VII. - FINANCE

Section 1. Department of Finance. There shall be a Department of Finance, the head of which shall be the Director of Finance, who shall be appointed by the city manager. The Director of Finance shall have knowledge of municipal accounting and finance and shall be otherwise qualified by experience or training for this position.

(Ord. No. 96-59, § 10, 6-16-96)

Section 2. Director of Finance. The Director of Finance shall supervise the Department of Finance and administer all the financial affairs of the City other than the assessment and collection of taxes. The Director of Finance shall be responsible for the receipt, disbursement and safe-keeping of all City funds, establish the accounting procedures to be used in all departments, and approve all expenditures to ensure that legal requirements have been met and the budget appropriations are not exceeded.

(Ord. No. 91-95, § 4(10), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 3. Reserved.

Editor's note— Ord. No. 16-035, § 8, adopted May 17, 2016, repealed § 3, in its entirety. Former § 3 pertained to " City Auditor," and was derived from Ord. No. 91-95, § 4(11), adopted November 14, 1991; Ord. No. 96-59, § 10, adopted June 16, 1996 and Ord. No. 98-33, § 18, adopted June 3, 1998.

Section 4. Accounting. Complete and accurate financial records and accounts shall be kept for every department, office and agency of the City and covering every receipt and expenditure of municipal funds. Such records and accounts shall be established and maintained according to standard and approved systems of accounting, and shall be designed to reflect as nearly as possible the cost of each service provided by the City, including the capital expenditures properly to be included therein.

(Ord. No. 96-59, § 10, 6-16-96)

Section 5. Fiscal Year. The fiscal year of the City shall begin on the first day of each October, and end on the last day of September in the succeeding calendar year.

(Ord. No. 96-59, § 10, 6-16-96)

Section 6. Preparation of the Budget. At least forty-five (45) days prior to the beginning of each fiscal year the City Manager shall submit to the Council a proposed budget, which shall include:

- (1) The anticipated revenues and the proposed expenditures for the year, in detail;
- (2) A statement of all capital projects proposed to be undertaken during the year, and the method of their financing;

(3) A statement of the capital projects planned for the next succeeding five (5) fiscal years, with estimates of their costs. The budget shall be accompanied by a report from the City Manager, with supporting schedules and exhibits, setting forth a complete financial plan for operation of the City during the coming fiscal year, with suitable explanation of any major changes in the cost of operation or the financial policy. (Ord. No. 89-17, § 3(8), 1-26-89; Ord. No. 96-59, § 10, 6-16-96)

Section 7. Public Hearings on Budget. When submitted to the Council the proposed budget and the budget message shall become a public record and sufficient copies shall be available for distribution to interested persons. A time and place for a public hearing on the budget shall be set by the Council and notice thereof shall be published in accordance with State law. The public hearing shall be held as required by State law. At such hearings, all interested persons shall be given the opportunity to be heard for or against any items of income or expenditure in the proposed budget, including the capital projects proposed to be undertaken.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 19, 6-3-98; Ord. No. 98-66, § 6, 7-30-98)

Section 8. Approval of the Budget. After the public hearing thereon the Council shall approve and adopt the budget by the second regularly scheduled Council meeting in September, either in the same form as submitted by the City Manager or with such changes as the Council may find to be necessary or desirable. No budget shall be adopted or appropriation made unless the anticipated revenues for the fiscal year equal or exceed the authorized expenditures. The adoption of the budget shall require a favorable vote of at least a majority of all the members of the Council. In the event the budget has not been adopted by the beginning of the fiscal year, the latest budget proposed by the City Manager shall take and remain in effect until the budget is finally adopted by the Council.

(Ord. No. 89-17, § 3(9), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 9. Appropriations. No funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred unless there is an appropriation therefor in the budget as duly adopted. Expenditures appropriated in anticipation of revenues from sale of capital assets or legal settlements shall be made only after actual receipt of those revenues. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be re-appropriated by the Council. During the fiscal year the Council shall have the power to transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time, and the City Manager shall have authority, without Council approval, to transfer appropriation, balances from one expenditure account to another within a single office, department, or agency of the City.

(Ord. No. 96-59, § 10, 6-16-96)

Section 10. Emergency Appropriations. ;ol0; (1)\At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have

been included in the original budget through the use of reasonably diligent thought and attention. Such appropriations shall be by ordinance adopted by the favorable vote of five members of the Council and shall be made only upon recommendation of the City Manager. The total amount of such emergency appropriations made in any fiscal year shall not exceed ten per centum of the tax levy for general purposes in that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be not sufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, it shall be the duty of the Council to include the amount of such deficit in its budget and said deficit shall be paid off and discharged not later than thirty-six (36) months from the date the appropriation was made. If the Council amends the budget to meet an emergency, the Council shall file a copy of its ordinance in accordance with State law.

(2)

At any time in any fiscal year, where the City has experienced a natural or man-made disaster that results in the issuance of a Proclamation of Public Disaster by the President of the United States or Governor of the Great State of Texas, the Council may make emergency appropriations to alleviate the effects of the natural or man-made disaster, and the limitations on the total amount of emergency expenditures set out in the preceding section shall not apply.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 20, 6-3-98; Ord. No. 02-033, § 2, 5-4-02; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 16-035, § 8, 5-17-16)

Section 11. Borrowing to Meet Emergency Appropriations. In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provision of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, secured by ad valorem taxes which the City is authorized to levy in payment thereof, each of which shall be designated "Emergency Note" and may be renewed from time to time, but all such notes and any renewals thereof shall mature and be payable not later than thirty-six (36) months after which the emergency appropriation's debt was incurred, as provided in the last preceding section.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 12. Borrowing in Anticipation of Taxes. Except for borrowing to meet emergency appropriations, no loan shall be authorized or made to pay any deficiency arising from a failure to realize sufficient income from taxation to meet the amounts provided for in the budget, but the Council, during any fiscal year, may borrow money for its use in anticipation of the receipt of taxes collected or to be collected during such fiscal year, and pledge, as security, the uncollected taxes for such fiscal year; provided, that any notes or other obligations issued hereunder shall mature and be payable not later than the end of the fiscal year in which issued.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04)

Section 13. Depository and Withdrawals. All monies received by any person, department, or agency of the City for or in connection with affairs of the City shall be

deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers or warrants for the withdrawal of money from the City depositories shall be signed by the Director of Finance and countersigned by the City Manager or their designees. Provided, that the Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Directors of Finance and City Manager on such checks, vouchers, or warrants.

(Ord. No. 91-95, § 4(12), 11-14-91; Ord. No. 96-59, § 10, 6-16-96)

Section 14. General Obligation Bonds. The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and Laws of the State of Texas, and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15. Revenue Bonds. The City shall have power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and Laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable solely from the properties, or interest therein, pledged, or the income therefrom, or both, and shall never be a debt of the City. All such bonds shall be authorized and issued in conformity with the Laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96)

Section 15a. Limitation on Borrowing. The City shall not borrow, or issue general obligation bonds, or any other instrument, or series of instruments to evidence the obligation created thereby unless first submitted to all of the qualified voters in the City for their approval at an election duly called and held for such purposes. This section shall not apply to borrowing to meet a natural or man-made disaster resulting in the declaration of a Proclamation of Public Disaster by the President of the United States or the Governor of the Great State of Texas, emergency appropriations, borrowing in anticipation of taxes, or borrowing as otherwise provided by the City Charter. This section shall not apply to refunding bonds of the City previously issued, so long as the issuance of refunding bonds does not result in a higher total expenditure by the City. This section shall not apply to revenue bonds or certificates of obligation which shall be issued in accordance with State law. Six (6) or more members of the Council must approve the issuance of revenue bonds or certificates of obligation.

(Ord. No. 89-17, § 3(10), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 21, 6-3-98; Ord. No. 02-033, § 3, 5-4-02; Ord. No. 16-035, § 8, 5-17-16)

Editor's note— Section 15a was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 16. Sale of Bonds. All bonds shall be sold in accordance with the laws of the State of Texas.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 16-035, § 8, 5-17-16)

Section 17. Purchase Procedure.

(1) All purchases made by the City, and contracts executed which will require the expenditure of City funds, shall be made pursuant to a requisition from the head of the office or department whose appropriation will be charged. No order shall be given, nor contract made, and neither shall be binding upon the City, unless the Director of Finance, or designee, shall have certified that there is to the credit of the budget appropriation to be charged a sufficient unencumbered balance to pay therefor.

(2) It shall be the policy of the City to obtain written competitive bids on purchases or contracts involving the expenditure of City funds, and such bidding shall be required when the amount involved is more than One Thousand Dollars (\$1,000.00). When bids are received the purchase or contract shall be awarded to the lowest and best bid excepting that the City shall reserve the right to reject any and all bids for cause stated.

(3) The Council may by ordinance confer upon the City Manager the power and authority to enter upon such purchases and contracts without further action of the Council where the expenditure is provided in the budget and does not exceed Fifteen Thousand Dollars (\$15,000.00). All other expenditures must have the express approval of the Council, in advance. In the event of a declared local state of disaster or emergency, the City Manager shall have the authority to enter upon purchases and contracts in an amount not to exceed ten (10) percent of the City's current annual budget in accordance with state and federal procurement laws, provided a quorum of Council is unable to be present at a meeting.

(4) Contracts for supplies, equipment or contractual services to be furnished the City shall only be made upon competitive bidding and the period of such contracts may not exceed thirty-six (36) months unless a longer term, not to exceed 60 months, is approved by five members of City Council.

(5) The requirement of competitive bidding shall not extend to contracts for personal or professional services.

(6) The requirement of competitive bidding shall not apply to purchases made at publicly advertised auctions if the items purchased do not exceed Ten Thousand Dollars (\$10,000.00) each, and items may be purchased at such auctions for amounts in excess of Ten Thousand Dollars (\$10,000.00) with the prior approval of the Council.

(Ord. No. 89-17, § 3(11), 1-26-89; Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, §§ 22, 23, 6-3-98; Ord. No. 02-033, § 4, 5-4-02; Ord. No. 12-009, § 2, 2-23-12)

Section 18. Independent Audit. At the close of each fiscal year the Council shall cause an independent audit to be made of all accounts of the City by a Certified Public Accountant. Upon completion of this audit it shall be filed in the office of the City Secretary as a public record.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 98-33, § 24, 6-3-98)

Section 19. Limitation on Expenditures. The Council shall not approve a budget that exceeds more than seven (7) per cent of the budget of the prior fiscal year as to total expenditures for any and all purposes excluding expenditures related to bond funded projects, grant funded programs, trust and agency funds, internal services fund expenditures, and any capital improvement funds appropriated in the previous fiscal year that have not been expended.

(Ord. No. 96-59, § 10, 6-16-96; Ord. No. 04-028, § 2, 2-26-04; Ord. No. 12-009, § 2, 2-23-12)

Editor's note— Section 19 was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 20. Capital Improvement and/or Debt Service Account. The City shall create a "Capital Improvement and/or Debt Service Account" allocating an equivalent of 1% of the General Fund Operating Budget ("annual allocation") to such an account beginning in fiscal year 2013 and an additional 1% in each successive fiscal year thereafter until the cumulative annual allocation to the account reaches a minimum of 8% of the total General Fund Operating Budget, for either Capital Improvements or Debt Service in every year, and each year thereafter allocate at least 8% of the total General Fund Operating Budget to such account, subordinate to any deficiency in the emergency 90-day minimum reserve. For purposes of this section "Capital Improvements" shall be defined as projects above \$100,000.00.

(Ord. No. 12-009, § 2, 2-23-12)

- **ARTICLE VIII. - TAXATION**

Section 1. Department of Taxation. There may be a department of taxation, the head of which shall be the City Collector of Taxes. The Collector of Taxes shall be appointed by the Council and shall be responsible for the collection of all taxes levied by the City of Galveston. In addition the Collector of Taxes may be made responsible for the assessment and collection of taxes levied by a School District, Navigation District, Water Control and Improvement District or other political subdivisions, if the Council has by contract with such other political subdivision so provided. Instead of creating a department of taxation and appointing a City Collector of Taxes, the City may contract to have another government entity or agency, who is qualified to perform either the collection and appraisal functions, assess or collect taxes hereunder in accordance with the requirements of the Texas Tax Code and other applicable laws.

(Ord. No. 89-17, § 3(12), 1-26-89; Ord. No. 91-95, § 4(13), 11-14-91; Ord. No. 96-59, § 11, 6-16-96)

Section 2. Powers of Taxation. In order to carry out its municipal purposes, the City shall have the power to levy, assess, and collect taxes of every character and type as now or hereafter authorized by the Constitution and Laws of the State of Texas. Provided, however, that until otherwise authorized by the amendment of this Charter the power of the City to levy an annual ad valorem tax upon taxable property situated within its corporate limits shall include only the following:

(1) A tax at a rate not to exceed Seventy Cents (\$0.70) on each \$100.00 of assessed valuation for general operating expenses; and for the City's contributions toward the retirement or disability pensions of City employees; and for payment on the interest on and provide for the sinking fund required by law for all outstanding general obligation bonds of the City; and at the discretion of City Council for the employment of a municipal band.

(2) Effective January 1, 1979, for the conduct, maintenance, improvement and extension of Rosenberg Library, a tax rate which will yield that amount which would be derived by the levy of a Five Cent (\$0.05) tax, or at the discretion of the City Council, an additional amount up to a maximum total of an Eight Cent (\$0.08) tax, per \$100.00 of assessed valuation based upon a one hundred (100) per cent assessment ratio.

(Ord. No. 75-18, § 3, 4-10-75; Ord. No. 79-24, § 3, 4-9-79; Ord. No. 89-17, § 3(13), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 25, 6-3-98; Ord. No. 98-66, § 7, 7-30-98)

State Constitution reference— Tax rate limited, Const., art. 8, § 9, art. 11, § 5; license fees limited, Const., art. 8, § 1.

Editor's note— The property subject to taxation is now controlled by V.A.T.C., Property Tax Code, § 11.01.

State Law reference— Tax for airport purposes, Vernon's Ann. Civ. St. art. 46d-8.

Section 2(a) Tax on Occupants of Hotel Rooms. The City Council may impose on the occupants of hotels, as that term is defined by State law, a tax as permitted by State law on the amount paid for rooms; and may provide for the collection, on behalf of the City, of such tax by the operator of the hotel from the occupant of the room, and transmittal of the proceeds of the tax to the City. The proceeds of any such tax levied at the rate of 3%, after the expense of collection, shall be appropriated by the city for the use by the beach park board of trustees for the purpose of advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities under the board's supervision and control; provided, however, that no portion of the tax levied at the rate of 3% for advertising and promoting the city's recreational advantages and advertising and promoting recreational facilities shall be used by the beach park board of trustees for capital improvements nor shall such proceeds ever be pledged as security for a bond issue.

(Ord. No. 96-59, § 11, 6-16-96; Ord. No. 98-33, § 26, 6-3-98; Ord. No. 98-66, § 8, 7-30-98)

Editor's note— Section 2(a) of Article VIII of the Charter was adopted at a regular city election held April 11, 1967. The election results were confirmed by Ord. No. 67-23, § 3, adopted April 20, 1967.

Section 2(b) Limitation on Taxation. The City Council shall not make, permit, or approve any increase in ad valorem taxes on any taxable property in the City in any one year exceeding five (5) per cent of the City's immediate prior year's ad valorem tax, subject, however, to the total tax limitation in the City Charter. Such five (5) per cent limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made. Provided further; that the proceeds of the one-half of one per cent ($\frac{1}{2}\%$) sales tax adopted by the City shall be used to reduce the ad valorem tax rate on the basis of one dollar for each dollar received from the additional sales tax based on the sales tax received by the City from the most recent twelve month period that ends on June 30th to the extent required by Article VIII, Section I and Article VII, Section 19, of this Charter. This limitation shall not prevent increased market valuation and taxation of taxable property when subsequent improvements are made.

(Ord. No. 89-17, § 3(14), 1-26-89; Ord. No. 96-59, § 11, 6-16-96; Ord. No. 02-033, § 6, 5-4-02)

Editor's note— Section 2(b) was created by an amendment approved by the electorate on January 20, 1979. The election results were confirmed by Ord. No. 79-2, adopted January 22, 1979.

Section 3. Appraisal of Property for Tax Purposes. All property real, personal or mixed, having a situs within the corporate limits of the City of Galveston on January 1st of each year, not expressly exempted by law, shall be subject to taxation by the City of Galveston for such year. If the State requires appraisals of property, those appraisals will be made in accordance with State laws.

(Ord. No. 89-17, § 3(15), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

State Law reference— Tax assessment, Vernon's Ann. Civ. St., art. 7181a et seq.; listing of property for taxation, Vernon's Ann. Civ. St., art. 7151.

Section 4. Tax Payments. All taxes due the City of Galveston shall be payable at the office of the City Tax Collector in accordance with State law. The City shall assess penalties and interest in accordance with State law.

(Ord. No. 89-17, § 3(17), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Section 5. Tax Liens and Liabilities. All property, real, personal and mixed, situated in the City of Galveston on the 1st day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens, excepting where otherwise provided by law, regardless of when such other liens were created. All persons purchasing any of said property after the 1st day of January of any year shall take the same subject to the

liens herein provided. In addition to the liens against property as herein provided, the owner on the 1st day of January of any year of property subject to taxation by the City shall be personally liable for taxes due thereon for such year. The City shall have the power to sue for and recover personal judgement for taxes without foreclosure, or to foreclosure its lien or liens, or to recover both personal judgement and foreclosure. In any such suit where it appears that the description of any property in the City tax rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property intended to be assessed, to prove the same, and to have its judgement foreclosing the tax lien or for personal judgement against the owner for such taxes.

(Ord. No. 89-17, § 3(18), 1-26-89; Ord. No. 96-59, § 11, 6-16-96)

Sections 6 and 7. Reserved.

Editor's note— Former § 6, tax liens and liabilities, has been amended and renumbered as § 5. Former § 7, joint interest in property, has been repealed in its entirety. The aforesaid amendments were enacted by Ord. No. 89-17, § 3(18), (19), adopted January 26, 1989.

Section 8. Arrears of Taxes Offset to Debt Against City. The City shall be entitled to counterclaim and offset against any debt, claim, demand or account owed by the City to any person, firm or corporation that is in arrears to the City of Galveston for taxes, in the amount of taxes so in arrears, and no assignment or transfer of such debt, claim, demand or account after the said taxes are due, shall affect the right of the City to so offset the said taxes against the same.

(Ord. No. 96-59, § 11, 6-16-96)

Section 9. Disposition of Unappropriated Delinquent Taxes. The Council shall be authorized to appropriate all delinquent taxes against which no demands are outstanding, and after the purposes for which said taxes were levied have been fulfilled and satisfied, to any proper municipal purpose, and the Council shall be empowered at the end of the fiscal year to declare such residue of all said delinquent taxes a surplus fund, and to direct that the same when collected be carried as a surplus account subject to the further appropriation by said Council for proper municipal purposes.

(Ord. No. 96-59, § 11, 6-16-96)

LOCAL GOVERNMENT CODE

TITLE 4. FINANCES

SUBTITLE A. MUNICIPAL FINANCES

CHAPTER 102. MUNICIPAL BUDGET

Sec. 102.001. BUDGET OFFICER. (a) The mayor of a municipality serves as the budget officer for the governing body of the municipality except as provided by Subsection (b).

(b) If the municipality has the city manager form of government, the city manager serves as the budget officer.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.002. ANNUAL BUDGET REQUIRED. The budget officer shall prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.003. ITEMIZED BUDGET; CONTENTS. (a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget must contain a complete financial statement of the municipality that shows:

- (1) the outstanding obligations of the municipality;
- (2) the cash on hand to the credit of each fund;
- (3) the funds received from all sources during the preceding year;

(4) the funds available from all sources during the ensuing year;

(5) the estimated revenue available to cover the proposed budget; and

(6) the estimated tax rate required to cover the proposed budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.004. INFORMATION FURNISHED BY MUNICIPAL OFFICERS AND BOARDS. In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.005. PROPOSED BUDGET FILED WITH MUNICIPAL CLERK; PUBLIC INSPECTION. (a) The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year.

(b) A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

(c) The proposed budget shall be available for inspection by any person. If the municipality maintains an Internet website, the municipal clerk shall take action to ensure that the proposed budget is posted on the website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. [3195](#)), Sec. 1, eff. September 1, 2007.

Sec. 102.006. PUBLIC HEARING ON PROPOSED BUDGET. (a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing.

(b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy.

(c) The governing body shall provide for public notice of the date, time, and location of the hearing. The notice must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section [102.005\(b\)](#).

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. [3195](#)), Sec. 2, eff. September 1, 2007.

Sec. 102.0065. SPECIAL NOTICE BY PUBLICATION FOR BUDGET HEARING. (a) The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located.

(b) Notice published under this section is in addition to notice required by other law, except that if another law requires the governing body to give notice, by publication, of a hearing on a budget this section does not apply.

(c) Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005(b).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 24, eff. Sept. 1, 1993. Amended by Acts 2001, 77th Leg., ch. 402, Sec. 9, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 3, eff. September 1, 2007.

Sec. 102.007. ADOPTION OF BUDGET. (a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget. A vote to adopt the budget must be a record vote.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

(c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

(d) An adopted budget must contain a cover page that includes:

(1) one of the following statements in 18-point or larger type that accurately describes the adopted budget:

(A) "This budget will raise more revenue from property taxes than last year's budget by an amount of (insert total dollar amount of increase), which is a (insert percentage increase) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the

proposed tax rate by the value of new property added to the roll).";

(B) "This budget will raise less revenue from property taxes than last year's budget by an amount of (insert total dollar amount of decrease), which is a (insert percentage decrease) percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll)."; or

(C) "This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(2) the record vote of each member of the governing body by name voting on the adoption of the budget;

(3) the municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, including:

(A) the property tax rate;

(B) the effective tax rate;

(C) the effective maintenance and operations tax rate;

(D) the rollback tax rate; and

(E) the debt rate; and

(4) the total amount of municipal debt obligations.

(e) In this section, "debt obligation" means an issued public security as defined by Section [1201.002](#), Government Code, secured by property taxes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. [3195](#)), Sec. 4, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 1, eff. September 1, 2013.

Sec. 102.008. APPROVED BUDGET FILED WITH MUNICIPAL CLERK: POSTING ON INTERNET. (a) On final approval of the budget by the governing body of the municipality, the governing body shall:

- (1) file the budget with the municipal clerk; and
- (2) if the municipality maintains an Internet website, take action to ensure that:
 - (A) a copy of the budget, including the cover page, is posted on the website; and
 - (B) the record vote described by Section 102.007(d)(2) is posted on the website at least until the first anniversary of the date the budget is adopted.

(b) The governing body shall take action to ensure that the cover page of the budget is amended to include the property tax rates required by Section 102.007(d)(3) for the current fiscal year if the rates are not included on the cover page when the budget is filed with the municipal clerk. The governing body shall file an amended cover page with the municipal clerk and take action to ensure that the amended cover page is posted on the municipality's website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 5, eff. September 1, 2007.

Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 2, eff. September 1, 2013.

Sec. 102.009. LEVY OF TAXES AND EXPENDITURE OF FUNDS UNDER BUDGET; EMERGENCY EXPENDITURE. (a) The governing body of the municipality may levy taxes only in accordance with the budget.

(b) After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency.

(c) The governing body may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the governing body amends the original budget to meet an emergency, the governing body shall file a copy of its order or resolution amending the budget with the municipal clerk, and the clerk shall attach the copy to the original budget.

(d) After the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of the county clerk of the county in which the municipality is located.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.010. CHANGES IN BUDGET FOR MUNICIPAL PURPOSES. This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 102.011. CIRCUMSTANCES UNDER WHICH CHARTER PROVISIONS CONTROL. If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section [102.006](#) and otherwise complies with the provisions of this chapter relating to property tax increases, the charter provisions control. After the budget has been finally prepared

and approved, a copy of the budget and the amendments to the budget shall be filed with the county clerk, as required for other budgets under this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. [3195](#)), Sec. 6, eff. September 1, 2007.

**CITY OF GALVESTON PROPERTY TAX COLLECTIONS
MONTHLY AND YEAR TO DATE TOTALS FY 2001-2018**

INCLUDING TAXES PASSED THROUGH TO TAX INCREMENT ZONES AND MUDDS

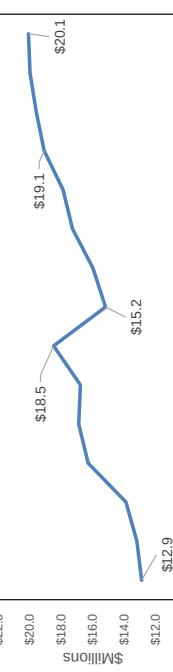
MONTHLY PROPERTY TAX COLLECTION TOTALS												
Fiscal Year	October	November	December	January	February	March	April	May	June	July	August	September
2001	787,825.87	1,180,230.78	3,034,365.48	3,241,440.50	466,468.38	581,638.87	130,105.29	288,877.96	519,134.21	285,510.57	94,264.80	197,138.66
2002	751,814.67	1,190,757.11	2,030,894.32	4,658,653.81	1,475,947.37	158,229.62	146,960.81	296,916.96	725,872.42	260,766.70	94,882.88	58,542.51
2003	541,761.51	883,462.58	2,516,716.78	4,901,540.05	1,690,711.18	209,512.29	182,300.22	165,804.04	702,100.22	451,102.01	90,913.22	69,799.27
2004	545,559.91	726,004.97	2,247,751.99	4,892,878.85	3,460,870.63	339,050.13	224,463.27	220,117.51	260,845.06	145,964.86	148,383.14	76,902.32
2005	318,694.08	1,044,425.62	3,119,177.92	4,392,435.91	3,059,616.36	1,184,353.79	253,964.48	203,980.34	237,276.32	281,125.73	149,855.48	74,236.02
2006	249,647.97	1,086,704.01	2,691,382.26	5,201,874.01	4,209,818.91	1,314,480.23	247,130.47	304,917.96	231,280.50	299,228.01	116,647.19	104,763.33
2007	81,892.35	873,501.30	2,447,900.61	9,040,744.94	2,985,713.01	446,983.62	246,559.35	243,989.66	443,778.66	267,909.47	127,570.61	115,800.89
2008	95,989.77	871,935.25	3,841,038.00	10,259,362.16	3,040,369.56	437,809.17	391,382.19	283,065.96	316,961.02	312,456.24	87,740.68	40,624.46
2009	237,091.46	573,291.64	4,411,061.67	9,968,805.14	2,895,853.58	1,072,345.07	512,264.90	355,989.08	444,948.45	380,407.63	193,310.10	84,059.74
2010	113,485.20	1,988,051.57	5,992,362.38	7,053,547.43	3,182,849.21	883,974.42	277,390.37	410,380.57	325,826.61	187,608.61	152,264.16	62,864.65
2011	96,974.35	1,698,932.92	7,297,951.54	6,477,364.21	4,937,057.69	579,777.98	347,847.74	308,698.88	341,432.63	220,337.51	189,774.99	114,282.30
2012	133,094.40	2,315,531.59	5,738,318.27	8,765,207.46	3,829,476.69	733,352.94	368,230.26	337,271.17	502,887.33	385,508.95	173,258.09	84,010.18
2013	568,708.27	2,310,809.14	6,095,486.25	8,590,115.69	3,561,183.93	611,729.89	423,407.73	398,529.19	774,840.36	407,645.70	154,076.93	97,458.99
2014	153,256.92	2,736,129.65	7,543,885.32	6,537,213.76	5,005,794.47	1,151,319.17	279,017.80	309,910.52	661,582.36	488,155.24	111,661.34	111,330.19
2015	169,888.49	2,683,715.51	8,274,453.01	6,681,300.75	4,815,928.25	652,116.02	343,979.83	284,433.23	599,863.00	615,405.54	127,765.94	98,593.98
2016	125,450.76	2,308,589.39	9,991,483.24	8,280,842.27	3,500,614.68	1,062,987.33	344,712.13	384,931.06	846,836.59	678,021.90	192,588.96	101,432.48
2017	423,460.29	3,403,255.33	10,096,330.16	9,497,387.52	3,773,411.95	747,398.19	278,797.27	455,229.12	794,204.79	585,206.49	109,372.46	74,277.26
2018	238,607.73	3,784,907.42	11,504,770.93	10,905,734.30	3,703,564.59	734,126.51	597,565.52	584,086.96	698,363.34			
YEAR TO DATE PROPERTY TAX COLLECTION TOTALS												
	October	November	December	January	February	March	April	May	June	July	August	September
2001	787,825.87	1,968,056.65	5,002,422.13	8,243,862.63	8,710,331.01	9,291,969.88	9,422,075.17	9,710,953.13	10,230,087.34	10,515,597.91	10,609,862.71	10,807,001.37
2002	751,814.67	1,942,571.78	3,973,466.10	8,632,119.91	10,108,067.28	10,266,296.90	10,413,257.71	10,710,174.67	11,436,047.09	11,696,813.79	11,791,696.67	11,850,239.18
2003	541,761.51	1,425,224.09	3,941,940.87	8,843,480.92	10,534,192.10	10,743,704.39	10,926,004.61	11,091,808.65	11,793,908.87	12,245,010.88	12,335,924.10	12,405,723.37
2004	545,559.91	1,271,564.88	3,519,316.87	8,412,195.72	11,873,066.35	12,212,116.48	12,436,579.75	12,656,697.26	12,917,542.32	13,063,507.18	13,211,890.32	13,288,792.64
2005	318,694.08	1,363,119.70	4,482,297.62	8,874,733.53	11,934,349.89	13,118,703.68	13,372,668.16	13,576,648.50	13,813,924.82	14,095,050.55	14,244,906.03	14,319,142.05
2006	249,647.97	1,336,351.98	4,027,734.24	9,229,608.25	13,439,427.16	14,753,907.39	15,001,037.86	15,305,955.82	15,537,236.32	15,836,464.33	15,953,111.52	16,057,874.85
2007	81,892.35	955,393.65	3,403,294.26	12,444,039.20	15,429,752.21	15,876,735.83	16,123,295.18	16,367,284.84	16,811,063.50	17,078,972.97	17,206,543.58	17,322,344.47
2008	95,989.77	967,925.02	4,808,963.02	15,068,325.18	18,108,694.74	18,546,503.91	18,937,886.10	19,220,952.06	19,537,913.08	19,850,369.32	19,938,110.00	19,978,734.46
2009	237,091.46	810,383.10	5,221,444.77	15,190,249.91	18,086,103.49	19,158,448.56	19,670,713.46	20,026,702.54	20,471,650.99	20,852,058.62	21,045,368.72	21,129,428.46
2010	113,485.20	2,101,536.77	8,093,899.15	15,147,446.58	18,330,295.79	19,214,270.21	19,491,660.58	19,902,041.15	20,227,867.76	20,415,476.37	20,567,740.53	20,630,605.18
2011	96,974.35	1,795,907.27	9,093,858.81	15,571,223.02	20,508,280.71	21,088,058.69	21,435,906.43	21,744,605.31	22,086,037.94	22,306,375.45	22,496,150.44	22,610,432.74
2012	133,094.40	2,448,625.99	8,186,944.26	16,952,151.72	20,781,628.41	21,514,981.35	21,883,211.61	22,220,482.78	22,723,370.11	23,108,879.06	23,282,137.15	23,366,147.33
2013	568,708.27	2,879,517.41	8,975,003.66	17,565,119.35	21,126,303.28	21,738,033.17	22,161,440.90	22,559,970.09	23,334,810.45	23,742,456.15	23,896,533.08	23,993,992.07
2014	153,256.92	2,889,386.57	10,433,271.89	16,970,485.65	21,976,280.12	23,127,599.29	23,406,617.09	23,716,527.61	24,378,109.97	24,866,265.21	24,977,926.55	25,089,256.74
2015	169,888.49	2,853,604.00	11,128,057.01	17,809,357.76	22,625,286.01	23,277,402.03	23,621,381.86	23,905,815.09	24,505,678.09	25,121,083.63	25,248,849.57	25,347,443.55
2016	125,450.76	2,434,040.15	12,425,523.39	20,706,365.66	24,206,980.34	25,269,967.67	25,614,679.80	25,999,610.86	26,846,447.45	27,524,469.35	27,717,058.31	27,818,490.79
2017	423,460.29	3,826,715.62	13,923,045.78	23,420,433.30	27,193,845.25	27,941,243.44	28,220,040.71	28,675,269.83	29,469,474.62	30,054,681.11	30,164,053.57	30,238,330.83
2018	238,607.73	4,023,515.15	15,528,286.08	26,434,020.38	30,137,584.97	30,871,711.48	31,469,277.00	32,053,363.96	32,751,727.30			

**CITY OF GALVESTON PROPERTY TAX COLLECTIONS
MONTHLY AND YEAR TO DATE TOTALS FY 2001-2018
INCLUDING TAXES PASSED THROUGH TO TAX INCREMENT ZONES AND MUDDS**

YTD PROPERTY TAX COLLECTION TOTALS AS PERCENT OF YEAREND TOTAL												
	October	November	December	January	February	March	April	May	June	July	August	September
2001	7.3%	18.2%	46.3%	76.3%	80.6%	86.0%	87.2%	89.9%	94.7%	97.3%	98.2%	100.0%
2002	6.3%	16.4%	33.5%	72.8%	85.3%	86.6%	87.9%	90.4%	96.5%	98.7%	99.5%	100.0%
2003	4.4%	11.5%	31.8%	71.3%	84.9%	86.6%	88.1%	89.4%	95.1%	98.7%	99.4%	100.0%
2004	4.1%	9.6%	26.5%	63.3%	89.3%	91.9%	93.6%	95.2%	97.2%	98.3%	99.4%	100.0%
2005	2.2%	9.5%	31.3%	62.0%	83.3%	91.6%	93.4%	94.8%	96.5%	98.4%	99.5%	100.0%
2006	1.6%	8.3%	25.1%	57.5%	83.7%	91.9%	93.4%	95.3%	96.8%	98.6%	99.3%	100.0%
2007	0.5%	5.5%	19.6%	71.8%	89.1%	91.7%	93.1%	94.5%	97.0%	98.6%	99.3%	100.0%
2008	0.5%	4.8%	24.1%	75.4%	90.6%	92.8%	94.8%	96.2%	97.8%	99.4%	99.8%	100.0%
2009	1.1%	3.8%	24.7%	71.9%	85.6%	90.7%	93.1%	94.8%	96.9%	98.7%	99.6%	100.0%
2010	0.6%	10.2%	39.2%	73.4%	88.9%	93.1%	94.5%	96.5%	98.0%	99.0%	99.7%	100.0%
2011	0.4%	7.9%	40.2%	68.9%	90.7%	93.3%	94.8%	96.2%	97.7%	98.7%	99.5%	100.0%
2012	0.6%	10.5%	35.0%	72.6%	88.9%	92.1%	93.7%	95.1%	97.2%	98.9%	99.6%	100.0%
2013	2.4%	12.0%	37.4%	73.2%	88.0%	90.6%	92.4%	94.0%	97.3%	99.0%	99.6%	100.0%
2014	0.6%	11.5%	41.6%	67.6%	87.6%	92.2%	93.3%	94.5%	97.2%	99.1%	99.6%	100.0%
2015	0.7%	11.3%	43.9%	70.3%	89.3%	91.8%	93.2%	94.3%	96.7%	99.1%	99.6%	100.0%
2016	0.5%	8.7%	44.7%	74.4%	87.0%	90.8%	92.1%	93.5%	96.5%	98.9%	99.6%	100.0%
2017	1.4%	12.7%	46.0%	77.5%	89.9%	92.4%	93.3%	94.8%	97.5%	99.4%	99.8%	100.0%
2001-17 Avg	2.1%	10.1%	34.8%	70.6%	87.2%	90.9%	92.5%	94.1%	96.9%	98.8%	99.5%	100.0%
5 Yrs Max Rev	0.5%	8.7%	37.4%	67.6%	87.0%	90.6%	92.1%	93.5%	96.5%	98.9%	99.6%	100.0%
5 Yrs Min Rev	2.4%	12.7%	46.0%	77.5%	89.9%	92.4%	93.3%	94.8%	97.5%	99.4%	99.8%	100.0%
5 Yrs Avg	1.1%	11.2%	42.7%	72.6%	88.4%	91.6%	92.9%	94.2%	97.0%	99.1%	99.6%	100.0%
FY 2018 Projected (Trends only - Partial Payment Plan Considerations not included)												
2001-17 Avg	\$11,524,000	\$39,675,000	\$44,674,000	\$37,442,000	\$34,554,000	\$33,945,000	\$34,034,000	\$34,069,000	\$33,814,000			
5 Yrs Max Rev	\$47,722,000	\$46,247,000	\$41,519,000	\$39,104,000	\$34,641,000	\$34,075,000	\$34,169,000	\$34,282,000	\$33,940,000			
5 Yrs Min Rev	\$9,942,000	\$31,681,000	\$33,757,000	\$34,108,000	\$33,523,000	\$33,411,000	\$33,729,000	\$33,812,000	\$33,592,000			
5 Yrs Avg	\$21,304,000	\$35,796,000	\$36,349,000	\$36,410,000	\$34,108,000	\$33,717,000	\$33,889,000	\$34,020,000	\$33,751,000			
2018 Budgeted	\$34,144,100	\$34,144,100	\$34,144,101	\$34,144,101	\$34,144,101	\$34,144,101	\$34,144,102	\$34,144,103	\$34,144,104			
2018 Estimated	\$34,144,100	\$34,144,100	\$33,709,600	\$33,709,600	\$33,709,600	\$33,717,000	\$33,889,000	\$34,020,000	\$33,751,000			
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Aug

33811565.36

**CITY OF GALVESTON SALES TAX COLLECTIONS RESULTS FOR FULL 2% TAX (1.5% TO CITY, 0.5% TO IDC)
APRIL 2018 MERCHANTS' COLLECTIONS, PAID INTO STATE COMPTROLLER IN MAY, RECEIVED BY CITY IN JUNE 2018**

MONTH TAX COLLECTED BY RETAILER	2013 (Full 2% Receipts)	2014 (Full 2% Receipts)	2015 (Full 2% Receipts)	2016 (Full 2% Receipts)	2017 (Full 2% Receipts)	2018 (Full 2% Receipts)	Pct Over Same Mo Last FY	General Fund Share (75% of Total Receipts)	CITY OF GALVESTON SALES TAX REVENUE RECEIVED FROM STATE COMPTROLLER, FY2003-2017												
	October	1,259,799.43	1,291,651.32	1,394,471.33	1,366,645.51	1,453,825.27	1,583,869.29	8.94%	1,187,901.97												
November	1,140,069.77	1,206,491.83	1,271,065.03	1,346,250.59	1,409,900.59	1,508,187.73	6.97%	1,131,140.80													
December	1,503,560.37	1,580,661.09	1,727,234.37	1,775,748.53	1,743,007.96	1,898,024.07	8.89%	1,423,518.05													
January	1,248,434.02	1,196,353.19	1,267,941.59	1,345,136.83	1,365,509.84	1,338,215.41	-2.00%	1,003,661.56													
February	1,183,430.49	1,306,266.44	1,326,316.48	1,287,680.31	1,512,079.09	1,355,370.24	-10.36%	1,016,527.68													
March	1,702,991.96	1,673,131.09	1,883,450.03	1,918,408.51	1,805,353.93	2,016,199.59	11.68%	1,512,149.69													
April	1,341,757.16	1,543,703.81	1,521,566.83	1,520,201.92	1,597,398.76	1,628,106.23	1.92%	1,221,079.67													
May	1,464,185.50	1,571,501.29	1,608,255.60	1,728,972.75	1,707,408.24	1,790,834.04	4.89%	1,343,125.53													
June	1,901,816.89	2,017,138.85	2,108,830.18	2,109,070.02	2,142,210.36																
July	1,867,947.38	2,131,203.89	1,932,921.75	1,840,685.72	2,072,163.35																
August	1,702,391.19	1,908,135.36	1,754,317.72	1,970,226.10	1,541,184.53																
September	1,583,462.97	1,642,812.02	1,811,499.15	1,792,464.01	1,795,376.55																
	17,899,847.13	19,069,050.18	19,607,870.06	20,001,490.80	20,145,418.47	13,118,806.60		9,839,104.95													
	3.2%																				
YTD Totals																					
October	1,259,799.43	1,291,651.32	1,394,471.33	1,366,645.51	1,453,825.27	1,583,869.29	8.94%	16,463,000		LOW	AVERAGE	HIGH	AVG FY10-16	LOW	AVERAGE	HIGH					
November	2,399,869.20	2,498,143.15	2,665,536.36	2,712,896.10	2,863,725.86	3,092,057.02	7.97%	16,308,000					15,395,000								
December	3,903,429.57	4,078,804.24	4,392,770.73	4,488,644.63	4,606,733.82	4,990,081.09	8.32%	16,022,000					15,290,000								
January	5,151,863.59	5,275,157.43	5,660,712.32	5,833,781.46	5,972,243.66	6,328,296.50	5.96%	15,445,000					15,294,000								
February	6,335,294.08	6,581,423.87	6,987,028.80	7,121,461.77	7,484,322.75	7,683,666.74	2.66%	15,512,000					15,169,000								
March	8,038,286.04	8,254,554.96	8,870,478.83	9,039,870.28	9,289,676.68	9,699,866.33	4.42%	15,521,000					15,179,000								
April	9,360,043.20	9,798,258.77	10,392,045.66	10,560,072.20	10,887,075.44	11,327,972.56	4.05%	15,638,000					15,159,000								
May	10,844,228.70	11,369,760.06	12,000,301.26	12,289,044.95	12,594,483.68	13,118,806.60	4.16%	15,737,000					15,241,000								
June	12,746,045.59	13,386,898.91	14,109,131.44	14,398,114.97	14,736,694.04																
July	14,613,992.97	15,518,102.80	16,042,053.19	16,238,800.69	16,808,857.39																
August	16,316,364.16	17,426,238.16	17,796,370.91	18,209,026.79	18,350,041.92																
September	17,899,847.13	19,069,050.18	19,607,870.06	20,001,490.80	20,145,418.47																
COG 1.5%	13,424,885.35	14,301,787.64	14,705,902.55	15,001,118.10	15,109,063.85																
Percent of Year																					
October	7.04%	6.77%	7.11%	6.83%	7.22%				7.22%	6.92%	6.42%	6.91%									
November	13.41%	13.10%	13.59%	13.56%	14.22%				14.22%	13.35%	10.96%	13.22%									
December	21.81%	21.39%	22.40%	22.44%	22.87%				23.36%	22.31%	20.53%	22.02%									
January	28.78%	27.66%	28.87%	29.17%	29.65%				30.73%	29.03%	27.18%	28.61%									
February	35.39%	34.51%	35.63%	35.60%	37.15%				37.15%	35.71%	33.19%	35.21%									
March	44.91%	43.29%	45.24%	45.20%	46.11%				46.87%	45.24%	42.40%	44.67%									
April	52.40%	51.38%	53.00%	52.80%	54.04%				54.33%	52.75%	49.93%	52.25%									
May	60.58%	59.62%	61.20%	61.44%	62.52%				62.52%	60.83%	58.17%	60.48%									
June	71.21%	70.20%	71.96%	71.99%	73.15%				73.15%	71.71%	69.80%	71.40%									
July	81.64%	81.38%	81.81%	81.19%	83.44%				83.44%	81.50%	80.35%	81.56%									
August	91.15%	91.38%	90.76%	91.04%	91.09%				91.38%	90.57%	89.87%	90.76%									
September	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%	100.00%	100.00%	100.00%									

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
 Date: 6/15/2018

FY	COEFFICIENTS		Employment + 1 Quarter		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtrs 2 Qtr Moving Average		MODEL ESTIMATE (\$000's) = A+B+C+D+E+F+ G+H	ACTUAL (\$000's)
	Fiscal Year	DATA	PRODUCT T OF DATA AND COEFFICI ENT = B	PRODUCT OF DATA AND COEFFICIENT = H	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT NT = E	DATA	PRODUCT OF DATA AND COEFFICIENT T = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT NT = G					
1992	1992-2	(3.150)	1,795.0	2,364.0	\$9,188.9	(190.8)	0.00	106.07	128.4	0.0	0.00	0.00	\$8,955.85	1,956.9	\$1,106.5	\$1,106.6		
1992	1992-3	(3.150)	1,765.6	2,325.3	\$9,789.5	(203.2)	129.10	100.00	119.2	0.0	0.00	0.00	\$8,996.85	1,965.8	\$1,251.3	\$1,292.8		
1992	1992-4	(3.150)	1,789.3	2,356.5	\$10,391.3	(215.7)	188.40	102.67	122.4	0.0	0.00	0.00	\$9,069.70	1,981.7	\$1,378.3	\$1,300.2		
1993	1993-1	(3.150)	1,781.9	2,346.8	\$10,204.4	(211.8)	0.00	106.33	126.7	0.0	0.00	0.00	\$9,173.25	2,004.4	\$1,116.1	\$1,142.6		
1993	1993-2	(3.150)	1,808.7	2,382.1	\$10,207.1	(211.9)	0.00	102.77	122.5	0.0	0.00	0.00	\$9,268.35	2,025.1	\$1,167.8	\$1,070.7		
1993	1993-3	(3.150)	1,786.0	2,352.2	\$10,235.8	(212.5)	132.40	98.33	117.2	0.0	0.00	0.00	\$9,359.85	2,045.1	\$1,351.1	\$1,235.5		
1993	1993-4	(3.150)	1,815.6	2,391.1	\$10,765.7	(223.5)	192.90	101.77	121.3	0.0	0.00	0.00	\$9,415.30	2,057.2	\$1,486.2	\$1,420.4		
1994	1994-1	(3.150)	1,825.2	2,403.8	\$9,825.6	(204.0)	0.00	99.50	118.6	0.0	0.00	0.00	\$9,452.10	2,065.3	\$1,232.8	\$1,222.8		
1994	1994-2	(3.150)	1,847.9	2,433.7	\$10,753.7	(223.2)	0.00	97.73	116.5	0.0	0.00	0.00	\$9,503.20	2,076.4	\$1,283.4	\$1,127.4		
1994	1994-3	(3.150)	1,826.3	2,405.2	\$11,859.3	(246.2)	137.10	93.13	111.0	0.0	0.00	0.00	\$9,589.90	2,095.4	\$1,421.6	\$1,487.0		
1994	1994-4	(3.150)	1,862.7	2,453.2	\$12,620.1	(262.0)	201.80	97.77	116.5	0.0	0.00	0.00	\$9,700.85	2,119.6	\$1,580.8	\$1,626.9		
1995	1995-1	(3.150)	1,869.6	2,462.3	\$13,043.3	(270.8)	0.00	104.33	124.4	0.0	0.00	0.00	\$9,814.80	2,144.5	\$1,310.4	\$1,393.5		
1995	1995-2	(3.150)	1,905.2	2,509.1	\$13,320.8	(276.5)	0.00	101.67	121.2	0.0	0.00	0.00	\$9,910.55	2,165.5	\$1,369.3	\$1,335.3		
1995	1995-3	(3.150)	1,891.6	2,491.2	\$11,594.2	(240.7)	139.00	98.03	116.9	0.0	0.00	0.00	\$9,996.10	2,184.1	\$1,610.6	\$1,514.5		
1995	1995-4	(3.150)	1,919.7	2,528.2	\$10,867.7	(225.6)	203.10	105.87	126.2	0.0	0.00	0.00	\$10,069.70	2,200.2	\$1,781.7	\$1,565.5		
1996	1996-1	(3.150)	1,930.4	2,542.3	\$11,715.2	(243.2)	0.00	101.87	121.4	0.0	0.00	0.00	\$10,104.50	2,207.8	\$1,478.3	\$1,529.7		
1996	1996-2	(3.150)	1,956.6	2,576.8	\$12,115.0	(251.5)	0.00	94.90	113.1	0.0	0.00	0.00	\$10,165.45	2,221.2	\$1,509.6	\$1,595.5		
1996	1996-3	(3.150)	1,936.1	2,549.8	\$13,000.4	(269.9)	143.00	111.00	118.0	0.0	0.00	0.00	\$10,245.00	2,238.5	\$1,701.5	\$1,818.1		
1996	1996-4	(3.150)	1,965.3	2,588.3	\$13,659.5	(283.6)	207.10	110.67	131.9	0.0	0.00	0.00	\$10,314.95	2,253.8	\$1,851.9	\$1,957.3		
1997	1997-1	(3.150)	1,973.3	2,598.8	\$14,347.2	(297.8)	0.00	103.63	123.5	0.0	0.00	0.00	\$10,439.05	2,280.9	\$1,555.4	\$1,675.2		
1997	1997-2	(3.150)	2,013.8	2,652.2	\$15,784.5	(327.7)	0.00	105.87	126.2	0.0	0.00	0.00	\$10,578.10	2,311.3	\$1,612.0	\$1,670.1		
1997	1997-3	(3.150)	2,004.7	2,640.2	\$15,671.8	(325.3)	145.00	104.63	124.7	0.0	0.00	0.00	\$10,682.95	2,334.2	\$1,841.9	\$1,958.4		
1997	1997-4	(3.150)	2,042.3	2,689.7	\$17,053.3	(354.0)	210.80	101.57	121.1	0.0	0.00	0.00	\$10,780.00	2,355.4	\$1,979.2	\$2,036.7		
1998	1998-1	(3.150)	2,061.8	2,715.4	\$18,581.2	(385.7)	0.00	104.70	124.8	0.0	0.00	0.00	\$10,902.55	2,382.2	\$1,666.7	\$1,745.7		
1998	1998-2	(3.150)	2,108.6	2,777.0	\$20,082.2	(416.9)	0.00	100.73	120.1	0.0	0.00	0.00	\$11,054.10	2,415.3	\$1,745.5	\$1,767.0		
1998	1998-3	(3.150)	2,107.5	2,775.6	\$19,966.7	(406.2)	146.40	92.73	110.5	0.0	0.00	0.00	\$11,167.15	2,440.0	\$1,990.1	\$2,094.6		
1998	1998-4	(3.150)	2,148.5	2,829.6	\$19,253.2	(399.7)	213.70	92.17	109.9	0.0	0.00	0.00	\$11,265.75	2,461.6	\$2,172.8	\$2,094.9		
1999	1999-1	(3.150)	2,170.9	2,859.1	\$19,219.3	(399.0)	0.00	90.33	107.7	0.0	0.00	0.00	\$11,376.10	2,485.7	\$1,903.5	\$2,030.1		
1999	1999-2	(3.150)	2,200.7	2,898.3	\$20,733.4	(430.4)	0.00	88.97	106.0	0.0	0.00	0.00	\$11,505.80	2,514.0	\$1,937.9	\$1,999.7		
1999	1999-3	(3.150)	2,172.7	2,861.4	\$18,947.4	(393.3)	148.30	84.03	100.2	0.0	0.00	0.00	\$11,675.65	2,551.0	\$2,192.4	\$2,121.1		
1999	1999-4	(3.150)	2,182.1	2,873.8	\$20,375.6	(423.0)	215.90	95.53	113.9	0.0	0.00	0.00	\$11,817.70	2,582.2	\$2,321.6	\$2,183.9		
2000	2000-1	(3.150)	2,191.1	2,885.7	\$22,400.4	(465.0)	0.00	102.33	122.0	0.0	0.00	0.00	\$11,913.60	2,603.1	\$1,995.8	\$2,150.1		
2000	2000-2	(3.150)	2,219.5	2,923.1	\$25,185.5	(522.9)	0.00	109.07	130.0	0.0	0.00	0.00	\$12,037.80	2,630.3	\$2,010.5	\$2,057.3		
2000	2000-3	(3.150)	2,206.7	2,906.2	\$26,069.9	(541.2)	153.40	120.17	143.2	0.0	0.00	0.00	\$12,218.20	2,669.7	\$2,258.6	\$2,285.1		
2000	2000-4	(3.150)	2,240.4	2,950.6	\$27,594.8	(572.9)	223.90	131.13	156.3	0.0	0.00	0.00	\$12,341.20	2,696.6	\$2,417.3	\$2,428.5		
2001	2001-1	(3.150)	2,249.6	2,962.7	\$29,289.1	(608.0)	0.00	133.90	159.6	0.0	0.00	0.00	\$12,473.80	2,726.0	\$2,090.3	\$2,094.2		
2001	2001-2	(3.150)	2,277.7	2,999.7	\$28,395.2	(589.5)	0.00	124.97	149.0	0.0	0.00	0.00	\$12,600.10	2,753.1	\$2,162.3	\$2,253.3		
2001	2001-3	(3.150)	2,263.8	2,981.4	\$26,688.3	(554.0)	159.60	120.80	144.0	0.0	0.00	0.00	\$12,643.50	2,762.6	\$2,424.0	\$2,476.4		
2001	2001-4	(3.150)	2,288.9	3,014.5	\$25,252.5	(524.2)	230.00	139.07	165.8	0.0	0.00	0.00	\$12,661.30	2,766.5	\$2,618.5	\$2,632.2		
2002	2002-1	(3.150)	2,284.9	3,009.2	\$24,399.0	(506.5)	0.00	120.67	143.8	0.0	0.00	0.00	\$12,676.80	2,769.9	\$2,266.4	\$2,262.9		
2002	2002-2	(3.150)	2,292.2	3,018.8	\$24,956.7	(518.1)	0.00	100.57	119.9	0.0	0.00	0.00	\$12,690.20	2,772.8	\$2,243.4	\$2,206.0		
2002	2002-3	(3.150)	2,265.8	2,984.1	\$22,607.9	(469.3)	158.60	95.97	114.4	0.0	0.00	0.00	\$12,687.70	2,773.9	\$2,490.0	\$2,449.9		
2002	2002-4	(3.150)	2,283.2	3,007.0	\$24,875.7	(516.4)	232.10	119.23	142.1	0.0	0.00	0.00	\$12,763.80	2,788.9	\$2,620.7	\$2,478.9		
2003	2003-1	(3.150)	2,274.9	2,996.0	\$24,805.1	(515.0)	0.00	115.93	138.2	0.0	0.00	0.00	\$12,857.65	2,809.4	\$2,278.6	\$2,145.5		
2003	2003-2	(3.150)	2,285.7	3,010.3	\$25,181.4	(522.8)	0.00	119.27	142.2	0.0	0.00	0.00	\$12,924.40	2,824.0	\$2,303.7	\$2,309.0		
2003	2003-3	(3.150)	2,258.6	2,974.6	\$22,677.8	(470.8)	162.50	132.47	157.9	0.0	0.00	0.00	\$12,959.90	2,831.7	\$2,567.8	\$2,573.9		
2003	2003-4	(3.150)	2,267.9	2,986.8	\$23,909.5	(496.4)	237.90	124.33	148.2	0.0	0.00	0.00	\$12,991.60	2,840.0	\$2,686.4	\$2,655.3		
2004	2004-1	(3.150)	2,254.6	2,969.3	\$24,379.3	(506.1)	0.00	128.27	152.9	0.0	0.00	0.00	\$13,091.65	2,860.5	\$2,326.6	\$2,308.7		
2004	2004-2	(3.150)	2,270.5	2,990.2	\$26,445.1	(549.0)	0.00	120.90	144.1	0.0	0.00	0.00	\$13,263.25	2,897.8	\$2,333.1	\$2,308.3		
2004	2004-3	(3.150)	2,257.3	2,972.9	\$25,869.5	(537.1)	169.50	133.97	159.7	0.0	0.00	0.00	\$13,450.55	2,938.9	\$2,639.3	\$2,611.7		
2004	2004-4	(3.150)	2,277.0	2,998.8	\$27,729.9	(575.7)	245.20	154.23	183.8	0.0	0.00	0.00	\$13,567.60	2,964.5	\$2,790.2	\$2,687.7		
2005	2005-1	(3.150)	2,276.2	2,997.8	\$27,854.7	(578.3)	0.00	151.93	181.1	0.0	0.00	0.00	\$13,656.35	2,983.9	\$2,434.5	\$2,440.5		
2005	2005-2	(3.150)	2,304.4	3,034.9	\$29,277.2	(607.8)	0.00	157.63	187.9	0.0	0.00	0.00	\$13,763.50	3,008.4	\$2,473.4	\$2,457.1		
2005	2005-3	(3.150)	2,294.6	3,022.0	\$28,141.6	(584.2)	174.60	155.03	184.8	0.0	0.00	0.00	\$13,890.60	3,035.1	\$2,770.3	\$2,726.1		
200																		

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
 Date: 6/15/2018

FY	COEFFICIENTS		Employment + 1 Quarter		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtrs 2 Qtr Moving Average		MODEL ESTIMATE (\$000's) = A+B+C+D+E+F+ G+H	ACTUAL (\$000's)
	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT NT = D	DATA	PRODUCT OF DATA AND COEFFICIENT NT = E	DATA	PRODUCT OF DATA AND COEFFICIENT T = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT NT = G		
2006	2006-3	(3.150)	2,417.4	3,183.7	\$32,483.1	(674.3)	181.80	273.4	197.70	235.7	0.0	0.0	0.00	0.00	\$14,332.60	3,131.7	\$3,000.2	\$3,268.7
2006	2006-4	(3.150)	2,423.6	3,191.9	\$34,056.7	(707.0)	264.60	398.0	247.40	294.9	0.0	0.0	0.00	0.00	\$14,459.75	3,159.5	\$3,187.3	\$3,405.2
2007	2007-1	(3.150)	2,443.7	3,218.4	\$33,103.7	(687.2)	0.00	0.0	236.70	282.1	0.0	0.0	0.00	0.00	\$14,567.85	3,183.1	\$2,846.4	\$2,850.4
2007	2007-2	(3.150)	2,485.9	3,273.9	\$34,078.3	(707.5)	0.00	0.0	183.47	218.7	0.0	0.0	0.00	0.00	\$14,596.10	3,189.2	\$2,824.3	\$2,988.6
2007	2007-3	(3.150)	2,483.1	3,270.2	\$32,157.0	(667.6)	184.30	477.2	192.60	229.6	0.0	0.0	0.00	0.00	\$14,659.75	3,203.2	\$3,162.6	\$3,292.4
2007	2007-4	(3.150)	2,534.1	3,337.4	\$34,410.4	(714.4)	266.40	700.7	250.16	298.2	0.0	0.0	0.00	0.00	\$14,721.45	3,216.6	\$3,388.5	\$3,566.1
2008	2008-1	(3.150)	2,548.4	3,356.2	\$34,836.2	(723.2)	0.00	0.0	236.56	282.0	0.0	0.0	0.00	0.00	\$14,782.35	3,229.9	\$2,994.9	\$3,165.6
2008	2008-2	(3.150)	2,583.1	3,401.9	\$34,514.4	(716.5)	0.00	0.0	242.61	289.2	0.0	0.0	0.00	0.00	\$14,888.60	3,253.2	\$3,077.8	\$3,014.3
2008	2008-3	(3.150)	2,564.8	3,377.8	\$35,745.6	(742.1)	191.20	287.6	259.83	309.7	0.0	0.0	0.00	0.00	\$14,965.15	3,289.9	\$3,352.9	\$3,406.4
2008	2008-4	(3.150)	2,597.9	3,421.4	\$38,174.1	(792.5)	279.40	420.2	312.79	372.8	(1.0)	(479.6)	0.00	0.00	\$14,940.65	3,264.5	\$3,056.8	\$3,000.6
2009	2009-1	(3.150)	2,590.4	3,411.6	\$40,339.7	(837.5)	0.00	0.0	318.52	379.7	1.0	479.6	0.00	0.00	\$14,926.45	3,261.4	\$3,544.8	\$3,496.6
2009	2009-2	(3.150)	2,607.1	3,433.6	\$36,960.7	(767.3)	0.00	0.0	190.92	227.6	0.5	239.8	0.00	0.00	\$14,927.50	3,261.7	\$3,245.4	\$3,339.2
2009	2009-3	(3.150)	2,566.1	3,366.4	\$29,068.3	(603.5)	191.00	287.3	154.24	183.9	0.5	239.8	0.00	0.00	\$14,734.30	3,219.4	\$3,543.3	\$3,568.9
2009	2009-4	(3.150)	2,534.9	3,338.5	\$29,515.9	(612.8)	277.90	418.0	191.69	228.5	0.5	239.8	0.00	0.00	\$14,476.00	3,163.0	\$3,625.0	\$3,452.6
2010	2010-1	(3.150)	2,502.5	3,295.8	\$33,779.8	(701.3)	0.00	0.0	212.28	253.0	0.0	0.0	0.00	0.00	\$14,365.30	3,138.8	\$2,836.3	\$2,560.7
2010	2010-2	(3.150)	2,513.1	3,309.8	\$36,528.0	(758.3)	0.00	0.0	212.12	252.8	0.0	0.0	0.00	0.00	\$14,379.05	3,141.8	\$2,796.1	\$2,580.2
2010	2010-3	(3.150)	2,480.1	3,266.3	\$37,439.1	(777.2)	194.40	492.4	223.55	266.5	0.0	0.0	0.00	0.00	\$14,472.20	3,162.2	\$3,060.2	\$2,969.8
2010	2010-4	(3.150)	2,559.9	3,371.3	\$40,419.8	(839.1)	283.00	425.6	235.53	280.8	0.0	0.0	0.00	0.00	\$14,573.35	3,184.3	\$3,272.9	\$3,271.6
2011	2011-1	(3.150)	2,566.1	3,366.4	\$41,341.3	(858.2)	0.00	0.0	222.38	265.1	0.0	0.0	0.00	0.00	\$14,676.35	3,206.6	\$2,829.9	\$2,646.2
2011	2011-2	(3.150)	2,583.8	3,402.8	\$44,464.5	(923.1)	0.00	0.0	235.55	280.8	0.0	0.0	0.00	0.00	\$14,795.70	3,232.9	\$2,843.4	\$2,764.0
2011	2011-3	(3.150)	2,570.6	3,385.4	\$46,096.9	(957.0)	201.50	303.1	272.97	325.4	0.0	0.0	0.00	0.00	\$14,892.25	3,254.0	\$3,160.9	\$3,200.0
2011	2011-4	(3.150)	2,620.8	3,451.6	\$49,637.2	(1,030.5)	293.50	441.4	306.26	388.9	0.0	0.0	0.00	0.00	\$14,910.15	3,257.9	\$3,353.3	\$3,406.7
2012	2012-1	(3.150)	2,629.4	3,462.9	\$50,904.9	(1,056.8)	0.00	0.0	306.67	365.6	0.0	0.0	0.00	0.00	\$15,005.35	3,278.7	\$2,885.1	\$2,671.3
2012	2012-2	(3.150)	2,660.9	3,504.4	\$51,649.6	(1,072.2)	0.00	0.0	278.18	331.6	0.0	0.0	0.00	0.00	\$15,035.35	3,278.7	\$2,892.5	\$2,844.2
2012	2012-3	(3.150)	2,660.8	3,504.3	\$52,954.0	(1,099.3)	205.50	309.1	303.36	361.6	0.0	0.0	1.00	277.10	\$15,105.70	3,300.6	\$3,503.4	\$3,564.9
2012	2012-4	(3.150)	2,718.8	3,580.7	\$53,111.5	(1,102.6)	295.70	444.7	318.76	380.0	0.0	0.0	1.00	277.10	\$15,240.65	3,330.1	\$3,760.0	\$3,928.4
2013	2013-1	(3.150)	2,736.7	3,604.2	\$54,216.3	(1,125.5)	0.00	0.0	303.71	362.0	0.0	0.0	0.00	0.00	\$15,326.70	3,348.9	\$3,039.6	\$2,927.6
2013	2013-2	(3.150)	2,781.2	3,662.9	\$55,593.2	(1,154.1)	0.00	0.0	287.53	342.7	0.0	0.0	0.00	0.00	\$15,371.60	3,358.7	\$3,060.2	\$3,101.1
2013	2013-3	(3.150)	2,776.0	3,656.0	\$53,698.4	(1,114.8)	207.40	312.4	299.70	357.2	0.0	0.0	1.20	332.50	\$15,382.55	3,361.1	\$3,754.4	\$3,530.8
2013	2013-4	(3.150)	2,823.9	3,719.1	\$57,007.1	(1,183.5)	302.40	454.8	301.63	359.5	0.0	0.0	1.20	332.50	\$15,472.80	3,393.2	\$3,905.6	\$3,530.8
2014	2014-1	(3.150)	2,832.7	3,730.6	\$56,795.9	(1,179.1)	0.00	0.0	300.73	358.5	0.0	0.0	0.00	0.00	\$15,506.75	3,389.2	\$3,148.2	\$3,059.1
2014	2014-2	(3.150)	2,872.9	3,783.6	\$58,452.9	(1,213.5)	0.00	0.0	272.83	325.2	0.0	0.0	0.00	0.00	\$15,581.45	3,404.5	\$3,149.8	\$3,131.8
2014	2014-3	(3.150)	2,863.1	3,770.7	\$57,650.5	(1,196.8)	214.00	321.9	284.62	339.3	0.0	0.0	1.20	332.50	\$15,717.60	3,434.3	\$3,851.9	\$3,849.3
2014	2014-4	(3.150)	2,918.8	3,844.1	\$61,111.3	(1,268.7)	310.40	466.8	308.23	367.4	0.0	0.0	1.20	332.50	\$15,770.45	3,445.8	\$4,037.9	\$4,261.6
2015	2015-1	(3.150)	2,932.9	3,862.6	\$61,351.5	(1,273.7)	0.00	0.0	296.31	353.2	0.0	0.0	0.00	0.00	\$15,823.90	3,457.5	\$3,249.6	\$3,294.6
2015	2015-2	(3.150)	2,985.4	3,931.8	\$60,894.0	(1,264.2)	0.00	0.0	242.67	289.3	0.0	0.0	0.00	0.00	\$15,997.95	3,495.5	\$3,302.4	\$3,358.3
2015	2015-3	(3.150)	2,984.9	3,904.8	\$57,171.2	(1,186.9)	213.20	320.7	183.93	219.2	0.0	0.0	1.20	332.50	\$16,140.60	3,526.7	\$3,967.0	\$3,929.0
2015	2015-4	(3.150)	2,962.3	3,927.7	\$60,182.7	(1,249.4)	311.20	468.0	216.05	257.5	0.0	0.0	1.20	332.50	\$16,227.85	3,545.8	\$4,132.1	\$4,124.1
2016	2016-1	(3.150)	2,972.0	3,914.1	\$60,225.4	(1,250.3)	0.00	0.0	212.31	253.1	0.0	0.0	0.00	0.00	\$16,321.60	3,563.3	\$3,332.2	\$3,366.5
2016	2016-2	(3.150)	2,994.0	3,943.1	\$58,624.7	(1,217.0)	0.00	0.0	170.99	203.8	0.0	0.0	0.00	0.00	\$16,414.55	3,586.6	\$3,366.5	\$3,413.4
2016	2016-3	(3.150)	2,967.8	3,908.5	\$55,397.6	(1,150.1)	216.40	325.5	147.74	176.1	0.0	0.0	1.20	332.50	\$16,472.80	3,599.3	\$4,041.8	\$4,018.7
2016	2016-4	(3.150)	2,983.6	3,929.4	\$57,692.8	(1,197.7)	314.00	472.3	180.71	215.4	0.0	0.0	1.20	332.50	\$16,507.85	3,607.0	\$4,208.9	\$4,202.5
2017	2017-1	(3.150)	2,968.6	3,909.6	\$57,897.6	(1,202.0)	0.00	0.0	180.02	214.6	0.0	0.0	0.00	0.00	\$16,617.55	3,630.9	\$3,403.1	\$3,455.1
2017	2017-2	(3.150)	2,991.0	3,939.2	\$58,713.7	(1,218.9)	0.00	0.0	180.11	214.7	0.0	0.0	0.00	0.00	\$16,720.80	3,653.5	\$3,385.5	\$3,512.2
2017	2017-3	(3.150)	2,974.2	3,917.0	\$58,702.5	(1,218.7)	221.00	332.4	189.15	225.5	0.0	0.0	1.20	332.50	\$16,814.75	3,674.0	\$4,112.7	\$4,085.3
2017	2017-4	(3.150)	3,012.2	3,967.1	\$60,090.9	(1,247.5)	323.70	486.8	198.61	236.7	(0.5)	(239.8)	1.20	332.50	\$16,877.40	3,687.7	\$4,073.5	\$4,056.5
2018	2018-1	(3.150)	2,995.9	3,945.6	\$60,693.9	(1,260.3)	0.00	0.0	200.06	238.5	0.5	239.8	0.00	0.00	\$16,967.63	3,707.4	\$3,721.3	\$3,742.6
2018	2018-2	(3.150)	3,049.5	4,009.5	\$63,501.2	(1,318.0)	0.00	0.0	202.55	241.4	0.0	0.0	0.00	0.00	\$17,097.88	3,735.9	\$3,518.5	\$3,532.3
2018	2018-3	(3.150)	3,051.4	4,018.7	\$68,702.5	(1,218.7)	225.40	339.0	222.55	265.3	0.0	0.0	1.20	332.50	\$17,225.20	3,763.7	\$4,350.5	\$4,350.5
2018	2018-4	(3.150)	3,034.8	3,996.8	\$60,090.9	(1,247.5)	330.20	496.6	222.55	265.3	0.0	0.0	1.20	332.50	\$17,287.00	3,777.2	\$4,470.9	\$4,470.9
2019	2019-1	(3.150)	3,065.6	4,037.4	\$60,693.9	(1,260.0)	0.00	0.0	202.55	241.4	0.0	0.0	0.00	0.00	\$17,527.56	3,829.8	\$3,698.6	

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
 Date: 6/15/2018

	COEFFICIENTS		Employment + 1 Quarter		Exports to Mexico FAS + 1 Qtr		Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtrs 2 Qtr Moving Average		
FY	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = B	PRODUCT OF DATA AND COEFFICIENT = H	PRODUCT OF DATA AND COEFFICIENT NT = D	DATA	PRODUCT OF DATA AND COEFFICIENT NT = E	DATA	PRODUCT OF DATA AND COEFFICIENT NT = F	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT NT = G	MODEL ESTIMATE (\$000's) = A+B+C+D+E+F+ G+H	ACTUAL (\$000's)	
2019	2019-2	(3,150)	3,054.1	4,022.2	\$63,501.2	(1,318.3)	0.0	202.55	241.4	0.0	0.0	0.0	\$17,682.11	3,863.5	\$3,658.8		
2019	2019-3	(3,150)	3,094.1	4,074.9	\$58,702.5	(1,218.7)	229.90	345.8	222.55	265.3	0.0	1.20	\$17,777.80	3,884.4	\$4,534.2		
2019	2019-4	(3,150)	3,080.9	4,057.5	\$60,090.9	(1,247.5)	336.80	506.5	222.55	265.3	0.0	1.20	\$17,852.78	3,900.8	\$4,665.1		
2020	2020-1	(3,150)	3,115.6	4,103.2	\$60,693.9	(1,260.0)	0.0	202.55	241.4	0.0	0.0	0.0	\$17,948.22	3,921.7	\$3,856.3		
2020	2020-2	(3,150)	3,107.5	4,092.6	\$63,501.2	(1,318.3)	0.0	202.55	241.4	0.0	0.0	0.0	\$18,086.00	3,951.8	\$3,817.5		
2020	2020-3	(3,150)	3,149.8	4,148.3	\$58,702.5	(1,218.7)	234.50	352.7	222.55	265.3	0.0	1.20	\$18,150.99	3,966.0	\$4,696.1		
2020	2020-4	(3,150)	3,138.5	4,133.4	\$60,090.9	(1,247.5)	343.50	516.6	222.55	265.3	0.0	1.20	\$18,174.14	3,971.0	\$4,821.3		
2021	2021-1	(3,150)	3,175.4	4,182.0	\$60,693.9	(1,260.0)	0.0	202.55	241.4	0.0	0.0	0.0	\$18,271.29	3,992.3	\$4,005.7		
2021	2021-2	(3,150)	3,169.7	4,174.5	\$63,501.2	(1,318.3)	0.0	202.55	241.4	0.0	0.0	0.0	\$18,411.55	4,022.9	\$3,970.5		
2021	2021-3	(3,150)	3,219.1	4,239.6	\$58,702.5	(1,218.7)	239.20	359.8	222.55	265.3	0.0	1.20	\$18,450.49	4,031.4	\$4,859.9		
2021	2021-4	(3,150)	3,207.5	4,224.3	\$60,090.9	(1,247.5)	350.40	527.0	222.55	265.3	0.0	1.20	\$18,446.75	4,030.6	\$4,982.2		

ASSUMPTIONS

Cal Year	Calendar Year Employment Growth	Fiscal Year	Fiscal Year Employment Growth	U.S. Real GDP Growth	Exports to Mexico	CPI	Projected COG Sales Tax (\$Millions)	Fiscal Year	Model Total (\$000's)	Total Actual Tax (\$000's)	Actual Over/ Under) Model	Pct Actual Over/Under Model	Pct Change
2016	-0.10%	FY 2016	-0.11%	1.00%	-1.24%	1.32%	\$14.95	1993	\$5,121.2	\$4,869.2	(\$252.0)	-5.18%	
2017	1.18%	FY 2017	0.92%	2.09%	0.00%	2.02%	\$15.03	1994	\$5,489.1	\$5,484.1	(\$5.0)	-0.46%	12.22%
2018	1.30%	FY 2018	1.30%	2.40%	0.00%	2.00%	\$16.06	1995	\$6,072.0	\$5,828.8	(\$243.2)	-4.17%	6.67%
2019	1.63%	FY 2019	1.52%	2.55%	0.00%	2.00%	\$16.56	1996	\$6,541.3	\$6,900.6	\$359.3	5.21%	18.39%
2020	1.92%	FY 2020	1.87%	2.23%	0.00%	2.00%	\$17.19	1997	\$6,988.5	\$7,340.4	\$351.9	4.79%	6.37%
2021	2.20%	FY 2021	2.20%	2.03%	0.00%	2.00%	\$17.82	1998	\$7,595.1	\$7,702.2	\$107.1	1.39%	4.93%
								1999	\$8,355.4	\$9,334.8	(\$20.6)	-0.25%	8.21%
								2000	\$8,682.2	\$8,921.0	\$238.8	2.68%	7.03%
								2001	\$9,295.1	\$9,356.1	\$61.0	0.65%	4.88%
								2002	\$9,620.5	\$9,252.0	(\$368.5)	-3.96%	-1.11%
								2003	\$9,856.5	\$9,683.7	(\$172.8)	-1.78%	4.67%
								2004	\$10,089.2	\$9,916.4	(\$172.8)	-1.74%	2.40%
								2005	\$10,638.9	\$10,449.0	(\$189.9)	-1.82%	5.37%
								2006	\$11,520.5	\$12,224.2	\$703.7	5.76%	16.99%
								2007	\$12,221.8	\$12,687.5	\$475.7	3.75%	3.87%
								2008	\$12,482.4	\$12,586.9	\$104.5	0.83%	-0.87%
								2009	\$13,958.5	\$13,857.3	(\$101.2)	-0.73%	10.09%
								2010	\$11,965.5	\$11,380.3	(\$585.2)	-5.14%	-17.88%
								2011	\$12,193.5	\$12,016.9	(\$176.6)	-1.47%	5.59%
								2012	\$13,041.0	\$13,008.8	(\$32.2)	-0.25%	8.25%
								2013	\$13,759.8	\$13,424.9	(\$334.9)	-2.49%	3.20%
								2014	\$14,187.8	\$14,301.8	\$114.0	0.80%	6.53%
								2015	\$14,651.1	\$14,706.0	\$54.9	0.37%	2.83%
								2016	\$14,950.4	\$15,001.1	\$50.7	0.34%	2.01%
								2017 Est.	\$15,027.8	\$15,109.1	\$81.3	0.54%	0.72%
								2018 Est.	\$16,061.2	\$16,096.3	\$35.1	0.22%	6.30%
								2019 Est.	\$16,556.7				3.05%
								2020 Est.	\$17,191.2				3.83%
								2021 Est.	\$17,818.3				3.65%

CITY OF GALVESTON SALES TAX MODEL
QUARTERLY TAX REVENUE EXPLAINED USING LOCAL, REGIONAL AND NATIONAL FACTORS

Sales Tax Econometric Forecast
 Date: 6/15/2018

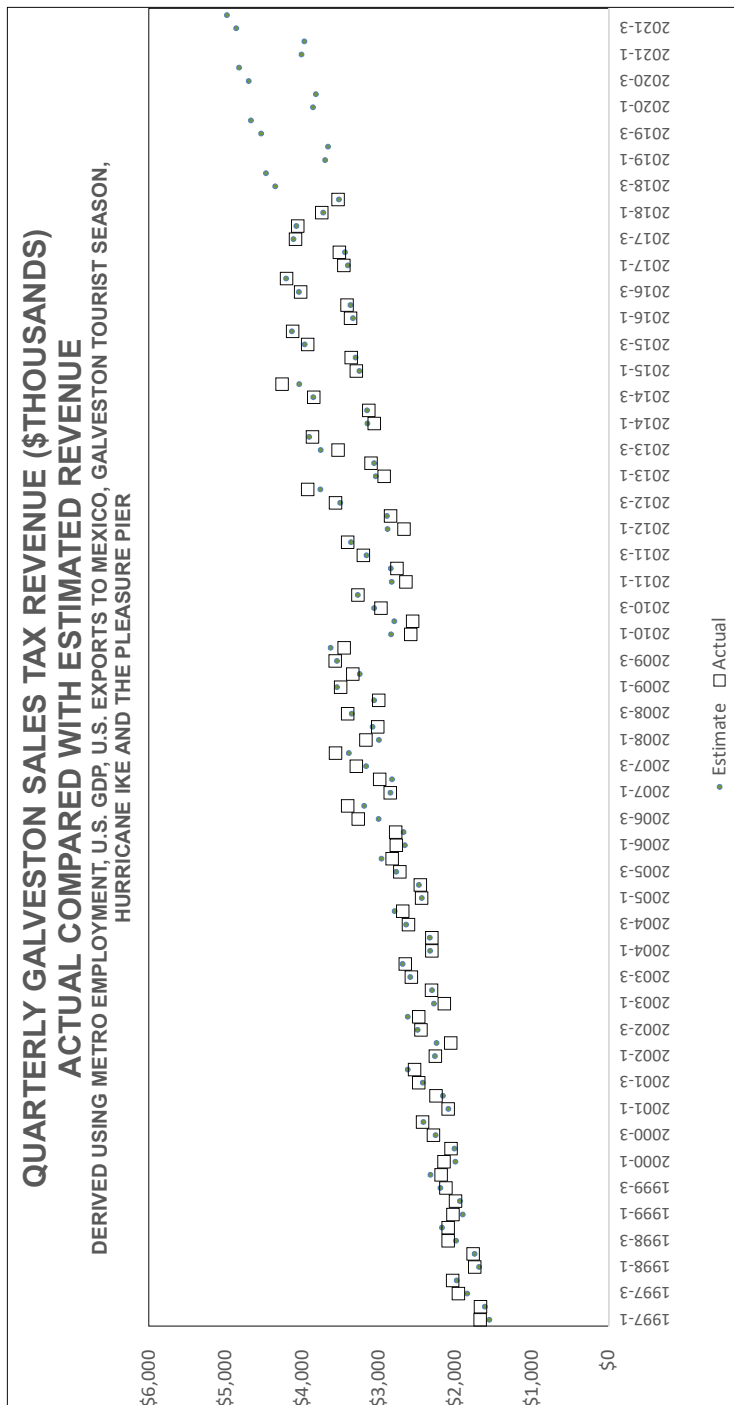
FY	Fiscal Year	COEFFICIENTS		Employment + 1 Quarter	Exports to Mexico FAS + 1 Qtr	Summer Season Adjustment Var #1	Houston Gasoline Price Index + 1 Qtr	Galveston Storm Variable	Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtrs 2 Qtr Moving Average		MODEL ESTIMATE (\$000's) = A+B+C+D+E+F+ G+H	ACTUAL (\$000's)
		DATA	PRODUCT OF DATA AND COEFFICIENT = B			DATA	PRODUCT OF DATA AND COEFFICIENT = H		DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT NT = G		
			1.317	-0.02076	1.504	1.192	479.6	277.1	0.2185					0.51%

Sales Tax Estimated Revenue Versus Actual by Fiscal Year
 (Predictive Factors: Regional Employment, Exports to Mexico, U.S. Gross Domestic Product, Houston Gasoline Prices, Summer Season, Hurricanes, and Pleasure Pier)



Sales Tax Econometric Forecast
Date: 6/15/2018

FY	COEFFICIENTS		Employment + 1 Quarter		Exports to Mexico FAS + 1 Qtr	Summer Season Adjustment Var #1		Houston Gasoline Price Index + 1 Qtr		Galveston Storm Variable		Pleasure Pier Adjustment		U.S. Real GDP + 2 Qtrs 2 Qtr Moving Average		ACTUAL (\$000's)
	Fiscal Year	DATA	DATA	PRODUCT OF DATA AND COEFFICIENT = R		DATA	PRODUCT OF DATA AND COEFFICIENT = H	DATA	PRODUCT OF DATA AND COEFFICIENT = D	DATA	PRODUCT OF DATA AND COEFFICIENT = E	DATA	PRODUCT OF DATA AND COEFFICIENT = G	DATA	PRODUCT OF DATA AND COEFFICIENT = F	
				1.317	-0.02076	1.504	1.192	479.6	277.1	0.2185						



WATER BILLED BY MONTH
FY 2004-2018
(ADJUSTED FOR RATE OVERCHARGES IN FY 2013-2015 PERIOD)

PERIOD	Consumption Month	FY08 (1)	FY09	FY10	FY11	FY12 (2)	FY13 (6)	FY14 (3) (6)	FY15 (4) (6)	FY16	FY17 (7)	FY18 (8)	FY18 Over/(Under) FY17	Monthly Budget FY 2018
1	October	1,026,266	1,103,484	1,208,674	1,062,315	1,370,651	1,462,953	1,406,416	1,531,876	1,980,495	1,798,033	1,822,567	1.4%	2,062,700
2	November	1,267,637	1,016,879	948,211	1,169,355	1,202,275	1,172,268	1,105,351	1,201,595	1,472,169	1,735,283	1,671,082	-3.7%	1,525,462
3	December	933,029	932,044	1,147,118	1,025,036	1,193,222	1,187,989	1,220,912	1,130,961	1,661,710	1,713,271	1,402,429	-18.1%	1,718,838
4	January	1,068,960	923,329	1,040,955	915,744	1,168,942	1,191,141	1,090,597	1,290,354	1,572,610	1,448,479	1,470,569	1.5%	1,633,000
5	February	888,484	987,761	888,149	1,137,213	1,097,829	1,192,587	1,052,712	971,541	1,293,101	1,288,374	1,213,156	-5.8%	1,353,600
6	March	917,690	1,007,157	841,597	1,151,092	1,142,824	1,203,169	1,299,312	1,090,198	1,464,200	1,577,075	1,384,379	-12.2%	1,525,500
7	April	1,209,989	1,139,332	1,365,231	1,228,110	1,259,938	1,199,872	2,000,757	1,182,676	1,601,530	1,519,366	1,661,458	9.4%	1,654,400
8	May	1,119,457	1,193,925	1,330,843	1,508,009	1,557,077	1,540,987	1,627,127	1,134,449	1,556,558	1,819,959	1,912,776	5.1%	1,611,500
9	June	1,257,551	1,629,747	1,500,336	1,518,666	1,616,019	1,662,271	1,481,916	1,461,962	1,643,370	2,008,489			1,718,900
10	July	1,673,163	1,715,539	1,480,708	1,650,726	1,660,664	1,644,346	969,975	1,763,127	2,334,289	1,821,316			2,406,400
11	August	1,037,331	1,489,421	1,417,067	1,476,042	1,584,469	1,526,923	1,548,922	1,732,325	2,245,392	2,179,099			2,342,000
12	September	1,377,121	1,310,263	1,294,547	1,438,046	1,451,898	1,462,720	1,409,943	1,471,078	1,860,832	1,788,294			1,933,700
	FY TOTALS	13,776,680	14,448,883	14,463,436	15,280,354	16,305,808	16,447,225	16,213,940	15,962,142	20,686,256	20,697,037			21,486,000
PERIOD	YTD Totals	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY18 Over/(Under) FY17	YTD Budget FY 2018
1	October	1,026,266	1,103,484	1,208,674	1,062,315	1,370,651	1,462,953	1,406,416	1,531,876	1,980,495	1,798,033	1,822,567	1.4%	2,062,700
2	November	2,293,904	2,120,364	2,156,884	2,231,670	2,572,926	2,635,221	2,511,767	2,733,471	3,452,664	3,533,316	3,493,649	-1.1%	3,588,162
3	December	3,226,933	3,052,408	3,304,002	3,256,705	3,766,148	3,823,210	3,732,679	3,864,432	5,114,374	5,246,587	4,896,078	-6.7%	5,307,000
4	January	4,295,894	3,975,737	4,344,957	4,172,449	4,935,090	5,014,351	4,823,276	5,154,786	6,686,983	6,695,065	6,366,647	-4.9%	6,940,000
5	February	5,184,378	4,963,498	5,233,106	5,309,662	6,032,918	6,206,938	5,875,988	6,126,327	7,980,085	7,983,440	7,579,803	-5.1%	8,293,600
6	March	6,102,068	5,970,655	6,074,703	6,460,754	7,175,743	7,410,107	7,175,301	7,216,524	9,444,285	9,560,515	8,964,182	-6.2%	9,819,100
7	April	7,312,057	7,109,987	7,439,934	7,688,863	8,435,681	8,609,979	9,176,057	8,399,201	11,045,815	11,079,880	10,625,640	-4.1%	11,473,500
8	May	8,431,514	8,303,912	8,770,777	9,196,873	9,992,758	10,150,966	10,803,184	9,533,650	12,602,373	12,899,839	12,538,416	-2.8%	13,085,000
9	June	9,689,066	9,933,659	10,271,113	10,715,539	11,608,776	11,813,237	12,285,100	10,995,612	14,245,743	14,908,328			14,803,900
10	July	11,362,228	11,649,198	11,751,822	12,366,266	13,269,441	13,457,582	13,255,075	12,758,739	16,580,032	16,729,644			17,210,300
11	August	12,399,559	13,138,619	13,168,889	13,842,308	14,853,909	14,984,505	14,803,998	14,491,064	18,825,424	18,908,743			19,552,300
12	September	13,776,680	14,448,883	14,463,436	15,280,354	16,305,808	16,447,225	16,213,940	15,962,142	20,686,256	20,697,037			21,486,000

WATER BILLED BY MONTH
FY 2004-2018
(ADJUSTED FOR RATE OVERCHARGES IN FY 2013-2015 PERIOD)

PERIOD	% YTD of Actual	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18 Projected (Using Avg)	Average FY04-17 w/o FY09, FY14
1	October	7.4%	7.6%	8.4%	7.0%	8.4%	8.9%	8.7%	9.6%	9.6%	8.7%	21,915,000	8.3%
2	November	16.7%	14.7%	14.9%	14.6%	15.8%	16.0%	15.5%	17.1%	16.7%	17.1%	21,745,000	16.1%
3	December	23.4%	21.1%	22.8%	21.3%	23.1%	23.2%	23.0%	24.2%	24.7%	25.3%	20,909,000	23.4%
4	January	31.2%	27.5%	30.0%	27.3%	30.3%	30.5%	29.7%	32.3%	32.3%	32.3%	20,834,000	30.6%
5	February	37.6%	34.4%	36.2%	34.7%	37.0%	37.7%	36.2%	38.4%	38.6%	38.6%	20,312,000	37.3%
6	March	44.3%	41.3%	42.0%	42.3%	44.0%	45.1%	44.3%	45.2%	45.7%	46.2%	20,080,000	44.6%
7	April	53.1%	49.2%	51.4%	50.3%	51.7%	52.3%	56.6%	52.6%	53.4%	53.5%	20,210,000	52.6%
8	May	61.2%	57.5%	60.6%	60.2%	61.3%	61.7%	66.6%	59.7%	60.9%	62.3%	20,465,000	61.3%
9	June	70.3%	68.8%	71.0%	70.1%	71.2%	71.8%	75.8%	68.9%	68.9%	72.0%	-	70.9%
10	July	82.5%	80.6%	81.3%	80.9%	81.4%	81.8%	81.8%	79.9%	80.1%	80.8%	-	81.0%
11	August	90.0%	90.9%	91.0%	90.6%	91.1%	91.1%	91.3%	90.8%	91.0%	91.4%	-	91.5%
12	September	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	-	100.0%

Notes

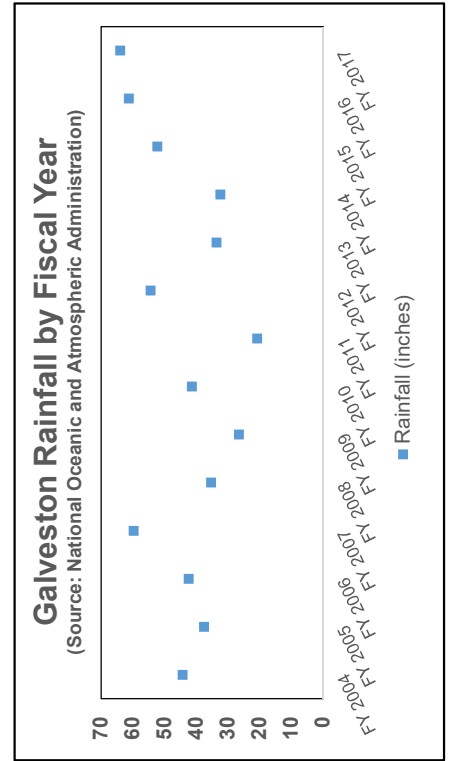
- (1) Hurricane Ike effect in September 2008.
- (2) Council Approved Rate Increase of 1.5% (October 1, 2012).
- (3) Implementation of new Utility Billing Software (CUSI).
- (4) Credits issued in the amount of \$1.71M (August 2015).
- (5) Adopted Budget FY16 (Burton & Associates).
- (6) Fiscal Years 2013 to July 2015 were adjusted to reflect Council Approved rate increase Oct 1, 2012. The rebate program began in August 2015.
- (7) The monthly revenues stated do not include accruals recorded at year-end.
- (8) Galveston experienced a hard freeze event January 18-19, 2018. Galveston was under a water conservation mandate due to bursting pipes and water leaks.

GALVESTON RAINFALL IN INCHES BY FISCAL YEAR
(SOURCE: NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION AND WEATHER UNDERGROUND)

Actual Rainfall (inches)	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 (1)	FY 2018	FY18 Over/ (Under) FY17	FY04-17 14 Yr Avg	FY18 Over/ (Under) 14 Yr Avg
October	4.38	4.70	2.51	11.62	3.24	1.37	6.76	0.11	4.60	0.51	6.85	1.75	9.80	1.52	2.28	0.76	4.27	(1.99)
November	1.58	7.78	3.86	0.47	1.98	3.37	3.97	6.90	2.36	0.86	2.45	3.91	5.55	1.26	0.43	(0.83)	3.31	(2.05)
December	5.71	2.55	2.36	2.68	0.83	1.82	6.53	2.13	4.41	2.87	0.65	3.87	3.19	11.08	7.14	(3.94)	3.85	7.23
January	4.78	2.16	0.57	5.37	6.04	3.34	2.27	3.86	3.01	7.18	1.36	5.44	3.07	0.89	3.32	2.43	3.31	(2.42)
February	4.18	2.76	0.67	0.03	1.32	1.05	3.47	0.67	7.32	2.24	1.69	0.70	0.89	3.38	0.84	(2.54)	2.08	1.30
March	2.41	3.92	1.35	9.10	1.88	3.73	1.41	2.70	4.96	0.72	1.82	7.69	3.16	1.27	1.34	0.07	3.16	(1.89)
April	2.50	1.85	1.34	3.84	0.66	5.23	0.94	0.12	1.99	3.46	0.10	5.30	5.75	1.36	1.89	0.53	2.46	(1.10)
May	3.66	2.63	3.24	2.21	0.02	0.19	3.66	0.38	4.22	1.12	3.72	3.02	7.66	3.98	0.73	(3.25)	2.84	1.14
June	10.99	0.24	5.37	3.37	1.06	0.32	2.37	0.94	4.10	3.26	1.53	2.75	7.93	10.24	2.58	(7.66)	3.89	6.35
July	0.86	4.02	9.39	8.03	2.10	2.72	4.76	1.11	5.60	2.40	1.08	0.23	3.40	2.66	2.27	(0.39)	3.45	(0.79)
August	0.77	1.00	5.24	4.77	7.68	1.08	0.52	0.10	6.14	3.85	4.95	6.40	8.82	25.96			5.52	
September	2.44	3.88	6.41	8.15	8.48	5.24	4.60	1.70	5.63	5.06	6.11	11.13	1.94	0.32			5.08	
Totals (inches)	44.26	37.49	42.31	59.64	35.29	26.46	41.26	20.72	54.34	33.53	32.31	52.19	61.16	63.92	22.82	(14.82)	43.21	5.78

YTD Totals (inches)	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY18 Over/ (Under) FY17	FY18 Over/ (Under) 14 Yr Avg	FY18 Est wh 14 Yr Avg
October	4.38	4.70	2.51	11.62	3.24	1.37	6.76	0.11	4.60	0.51	6.85	1.75	9.80	1.52	2.28	0.76	4.27	24.17
November	5.96	12.48	6.37	12.09	5.22	4.74	10.73	7.01	6.96	1.37	9.30	5.66	15.35	2.78	2.71	(0.07)	7.57	14.56
December	11.67	15.03	8.73	14.77	6.05	6.56	17.26	9.14	11.37	4.24	9.95	9.53	18.54	13.86	9.85	(4.01)	11.19	36.84
January	16.45	17.19	9.30	20.14	12.09	6.90	19.53	13.00	14.38	11.42	11.31	14.97	21.61	14.75	13.17	(1.58)	14.50	37.49
February	20.63	19.95	9.97	20.17	13.41	7.95	23.00	13.67	21.70	13.66	13.00	15.67	22.50	18.13	14.01	(4.12)	16.67	34.83
March	23.04	23.87	11.32	29.27	15.29	11.68	24.41	16.37	26.66	14.38	14.82	23.36	25.66	19.40	15.35	(4.05)	19.97	31.98
April	25.54	25.72	12.66	33.11	15.95	16.91	25.35	16.49	28.65	17.84	14.92	28.66	31.41	20.76	17.24	(3.52)	22.43	32.06
May	29.20	28.35	15.90	35.32	15.97	17.10	29.01	16.87	32.87	18.96	18.64	31.68	39.07	24.74	17.97	(6.77)	25.26	30.02
June	40.19	28.59	21.27	38.69	17.03	17.42	31.38	17.81	36.97	22.22	20.17	34.43	47.00	34.98	20.55	(14.43)	29.15	30.20
July	41.05	32.61	30.66	46.72	19.13	20.14	36.14	18.92	42.57	24.62	21.25	34.66	50.40	37.64	22.82	(14.82)	32.61	30.00
August	41.82	33.61	35.90	51.49	26.81	21.22	36.66	19.02	48.71	28.47	26.20	41.06	59.22	63.60			38.13	0.00
September	44.26	37.49	42.31	59.64	35.29	26.46	41.26	20.72	54.34	33.53	32.31	52.19	61.16	63.92			43.21	

(1) Hurricane Harvey, August 18, 2017



SEWER BILLED BY MONTH
FY 2004-2018
(ADJUSTED FOR RATE OVERCHARGES IN FY 2013-2015 PERIOD)

PERIOD	Consumption Month	FY08 (1)	FY09	FY10	FY11	FY12 (2)	FY13 (6)	FY14 (3) (6)	FY15 (4) (6)	FY16	FY17 (7)	FY18 (8)	FY18 Over/(Under) FY17	Monthly Budget FY 2018
1	October	885,245	960,266	906,107	760,341	957,079	1,081,810	1,077,646	1,177,037	1,255,861	1,163,205	1,251,166	7.6%	1,209,760
2	November	1,034,013	816,119	735,318	875,522	872,020	919,724	835,742	923,386	1,020,359	1,159,339	1,189,764	2.6%	1,209,760
3	December	783,080	737,924	953,431	757,647	913,367	931,277	924,075	883,472	1,156,091	1,206,249	1,086,617	-9.9%	1,240,004
4	January	918,770	765,165	824,147	713,154	889,759	974,020	901,192	1,013,899	1,117,668	1,102,726	1,161,656	5.3%	1,149,272
5	February	776,096	790,109	645,695	909,127	868,193	859,201	860,106	780,149	992,412	1,011,493	1,037,586	2.6%	1,058,540
6	March	798,741	799,495	742,150	864,582	888,106	915,089	1,000,981	812,036	1,130,585	1,205,061	1,136,495	-5.7%	1,255,126
7	April	1,004,610	859,831	937,843	880,160	995,885	873,167	967,599	941,364	1,138,186	1,093,401	1,220,794	11.7%	1,134,150
8	May	908,674	880,529	953,956	1,123,964	1,137,558	1,128,822	1,206,430	884,914	1,147,865	1,194,918	1,248,638	4.5%	1,240,004
9	June	1,011,646	1,165,207	1,073,377	1,088,993	1,246,681	1,221,575	412,190	1,130,599	1,209,374	1,374,260			1,421,468
10	July	1,306,123	1,226,650	1,109,919	1,238,984	1,238,184	1,193,203	1,982,664	1,256,796	1,362,298	1,279,550			1,330,736
11	August	795,784	1,068,508	1,019,560	1,019,041	1,167,198	942,245	1,133,011	1,235,798	1,369,124	1,496,221			1,557,566
12	September	1,116,050	954,440	943,341	1,054,688	1,042,362	1,064,360	1,016,904	1,066,429	1,245,600	1,267,306			1,315,614
	FY TOTALS	11,318,833	11,024,246	10,844,845	11,286,202	12,216,392	12,104,494	12,318,540	12,105,879	14,145,423	14,553,730			15,122,000
PERIOD	YTD TOTALS	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY18 Over/(Under) FY17	YTD Budget FY 2018
1	October	885,245	960,266	906,107	760,341	957,079	1,081,810	1,077,646	1,177,037	1,255,861	1,163,205	1,251,166	7.6%	1,209,760
2	November	1,899,258	1,776,385	1,641,425	1,635,863	1,829,099	2,001,534	1,913,388	2,100,423	2,276,220	2,322,544	2,440,930	5.1%	2,419,520
3	December	2,682,338	2,514,310	2,594,856	2,393,510	2,742,467	2,932,811	2,837,463	2,983,895	3,432,311	3,528,793	3,527,547	0.0%	3,659,524
4	January	3,601,109	3,279,475	3,419,003	3,106,664	3,632,225	3,906,831	3,738,655	3,997,794	4,549,979	4,631,519	4,689,203	1.2%	4,808,796
5	February	4,377,205	4,069,584	4,064,698	4,015,791	4,500,418	4,766,032	4,598,761	4,777,944	5,542,391	5,643,012	5,726,789	1.5%	5,867,336
6	March	5,175,946	4,869,079	4,806,849	4,880,372	5,388,524	5,681,121	5,599,742	5,589,980	6,672,976	6,848,073	6,863,284	0.2%	7,122,462
7	April	6,180,556	5,728,910	5,744,692	5,760,532	6,384,409	6,554,289	6,567,341	6,531,344	7,811,162	7,941,475	8,084,078	1.8%	8,256,612
8	May	7,089,230	6,609,440	6,698,648	6,884,497	7,521,967	7,683,111	7,773,772	7,416,258	8,959,027	9,136,393	9,332,716	2.1%	9,496,616
9	June	8,100,876	7,774,647	7,772,025	7,973,489	8,768,648	8,904,686	8,185,961	8,546,857	10,168,401	10,510,653			10,918,084
10	July	9,407,000	9,001,297	8,881,944	9,212,473	10,006,832	10,097,888	10,168,625	9,803,652	11,530,699	11,790,203			12,248,820
11	August	10,202,783	10,069,805	9,901,504	10,231,514	11,174,030	11,040,133	11,301,637	11,039,450	12,899,823	13,286,424			13,806,386
12	September	11,318,833	11,024,246	10,844,845	11,286,202	12,216,392	12,104,494	12,318,540	12,105,879	14,145,423	14,553,730			15,122,000

SEWER BILLED BY MONTH
FY 2004-2018
(ADJUSTED FOR RATE OVERCHARGES IN FY 2013-2015 PERIOD)

PERIOD	% YTD of Actual	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18 Projected (Using Avg)	Average FY04-17 w/o FY14	
1	October	7.6%	8.7%	8.4%	6.7%	7.8%	8.9%	8.7%	9.7%	8.9%	8.0%	15,344,000	8.2%	
2	November	16.8%	16.1%	15.1%	14.5%	15.0%	16.5%	15.5%	17.4%	16.1%	16.0%	15,464,000	15.8%	
3	December	23.7%	22.8%	23.9%	21.2%	22.4%	24.2%	23.0%	24.6%	24.3%	24.2%	15,115,000	23.3%	
4	January	31.8%	29.7%	31.5%	27.5%	29.7%	32.3%	30.3%	33.0%	32.2%	31.8%	15,255,000	30.7%	
5	February	38.7%	36.9%	37.5%	35.6%	36.8%	39.4%	37.3%	39.5%	39.2%	38.8%	15,169,000	37.8%	
6	March	45.7%	44.2%	44.3%	43.2%	44.1%	46.9%	45.5%	46.2%	47.2%	47.1%	15,153,000	45.3%	
7	April	54.6%	52.0%	53.0%	51.0%	52.3%	54.1%	53.3%	54.0%	55.2%	54.6%	15,189,000	53.2%	
8	May	62.6%	60.0%	61.8%	61.0%	61.6%	63.5%	63.1%	61.3%	63.3%	62.8%	15,053,000	62.0%	
9	June	71.6%	70.5%	71.7%	70.6%	71.8%	73.6%	66.5%	70.6%	71.9%	72.2%		71.0%	
10	July	83.1%	81.7%	81.9%	81.6%	81.9%	83.4%	82.5%	81.0%	81.5%	81.0%		81.4%	
11	August	90.1%	91.3%	91.3%	90.7%	91.5%	91.2%	91.7%	91.2%	91.2%	91.3%		91.7%	
12	September	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		100.0%	

Notes: The monthly revenues stated to do not include accruals recorded at year-end.

- (1) Hurricane Ike September 2008
- (2) Council Approved Rate Increase of 1.5% (October 1, 2012)
- (3) Implementation of new Utility Billing Software (CUI)
- (4) Credits issued in the amount of \$1.72 M (August 2015)
- (5) Adopted Budget FY15 (Burton & Associates)
- (6) Fiscal Years 2013 to July 2015 were adjusted to reflect Council Approved rate increase Oct 1, 2012. The rebate program began in August 2015.
- (7) The monthly revenues stated do not include accruals recorded at year-end.
- (8) Galveston hard freeze event January 18-19, 2018. Galveston was under a water conservation mandate due to bursting pipes and water leaks.

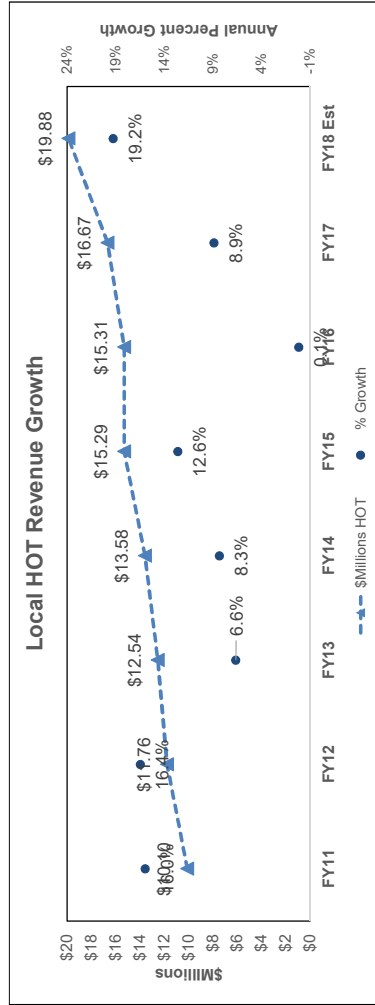
CITY OF GALVESTON HOTEL OCCUPANCY TAX MODEL
QUARTERLY REVENUE EXPLAINED BY U.S. REAL GDP, PLEASURE PIER AND TOURISM SEASONAL ADJUSTMENT

Hotel Occupancy Tax Model
DATE 6/15/2018

	COEFFICIENTS		U.S. Real GDP		Summer Season Adjustment Var #2		Pleasure Pier Adjustment with CPI				
			0.6445		5.592		206.7				
National	Fiscal Year	CONSTANT = A	DATA	PRODUCT OF DATA AND COEFFICIE NT = B	DATA	PRODUCT OF DATA AND COEFFICIE NT = D	DATA	PRODUCT OF DATA AND COEFFICIE NT = D	MODEL ESTIMATE (\$000's) = C+E+G	ACTUAL (\$000's)	ACTUAL OVER/ (UNDER) ESTIMATE (\$000'S)
2007	2007-1	-8027	14,716.9	9,485.0	0.00	0.0	0.00	0.0	\$1,458.0	\$1,474.3	\$16.3
2007	2007-2	-8027	14,726.0	9,490.9	36.00	201.3	0.00	0.0	\$1,665.2	\$1,757.2	\$92.0
2007	2007-3	-8027	14,838.7	9,563.5	202.70	1,133.5	0.00	0.0	\$2,670.0	\$3,034.6	\$364.6
2007	2007-4	-8027	14,938.5	9,627.9	339.80	1,900.2	0.00	0.0	\$3,501.1	\$3,550.4	\$49.3
2008	2008-1	-8027	14,991.8	9,662.2	0.00	0.0	0.00	0.0	\$1,635.2	\$1,694.8	\$59.6
2008	2008-2	-8027	14,889.5	9,596.3	37.10	207.5	0.00	0.0	\$1,776.8	\$1,984.1	\$207.3
2008	2008-3	-8027	14,963.4	9,643.9	210.30	1,176.0	0.00	0.0	\$2,792.9	\$3,190.0	\$397.1
2008	2008-4	-8027	14,891.6	9,597.6	356.50	1,993.5	0.00	0.0	\$3,564.1	\$3,416.0	(\$148.1)
2009	2009-1	-8027	14,577.0	9,394.9	0.00	0.0	0.00	0.0	\$1,367.9	\$1,288.8	(\$79.1)
2009	2009-2	-8027	14,375.0	9,264.7	37.70	210.8	0.00	0.0	\$1,448.5	\$1,928.5	\$480.0
2009	2009-3	-8027	14,355.6	9,252.2	210.10	1,174.9	0.00	0.0	\$2,400.1	\$2,104.3	(\$295.8)
2009	2009-4	-8027	14,402.5	9,282.4	354.60	1,982.9	0.00	0.0	\$3,238.3	\$2,769.2	(\$469.1)
2010	2010-1	-8027	14,541.9	9,372.3	0.00	0.0	0.00	0.0	\$1,345.3	\$1,216.5	(\$128.8)
2010	2010-2	-8027	14,604.8	9,412.8	38.30	214.2	0.00	0.0	\$1,600.0	\$1,503.4	(\$96.6)
2010	2010-3	-8027	14,745.9	9,503.7	213.80	1,195.6	0.00	0.0	\$2,672.3	\$2,668.5	(\$3.8)
2010	2010-4	-8027	14,845.5	9,567.9	361.10	2,019.3	0.00	0.0	\$3,560.2	\$3,325.1	(\$235.1)
2011	2011-1	-8027	14,939.0	9,628.2	0.00	0.0	0.00	0.0	\$1,601.2	\$1,399.5	(\$201.7)
2011	2011-2	-8027	14,881.3	9,591.0	39.00	218.1	0.00	0.0	\$1,782.1	\$1,729.2	(\$52.9)
2011	2011-3	-8027	14,989.6	9,660.8	221.60	1,239.2	0.00	0.0	\$2,873.0	\$3,102.8	\$229.8
2011	2011-4	-8027	15,021.1	9,681.1	374.50	2,094.2	0.00	0.0	\$3,748.3	\$3,868.7	\$120.4
2012	2012-1	-8027	15,190.3	9,790.1	0.00	0.0	0.00	0.0	\$1,763.1	\$1,604.7	(\$158.4)
2012	2012-2	-8027	15,291.0	9,855.0	40.20	224.8	0.00	0.0	\$2,052.8	\$2,085.1	\$32.3
2012	2012-3	-8027	15,362.4	9,901.1	226.00	1,263.8	2.05	423.7	\$3,561.6	\$3,670.6	\$109.0
2012	2012-4	-8027	15,380.8	9,912.9	377.30	2,109.9	2.04	421.7	\$4,417.5	\$4,398.1	(\$19.4)
2013	2013-1	-8027	15,384.3	9,915.2	0.00	0.0	0.00	0.0	\$1,886.2	\$1,797.8	(\$90.4)
2013	2013-2	-8027	15,491.9	9,984.5	40.70	227.6	0.00	0.0	\$2,185.1	\$2,280.5	\$95.4
2013	2013-3	-8027	15,521.6	10,003.7	228.50	1,277.8	2.49	514.7	\$3,769.2	\$3,473.9	(\$295.3)
2013	2013-4	-8027	15,641.3	10,080.8	385.90	2,158.0	2.50	516.8	\$4,728.6	\$4,985.7	\$257.1
2014	2014-1	-8027	15,793.9	10,179.2	0.00	0.0	0.00	0.0	\$2,152.2	\$2,250.1	\$97.9
2014	2014-2	-8027	15,757.6	10,155.8	41.80	233.7	0.00	0.0	\$2,362.5	\$2,101.8	(\$260.7)
2014	2014-3	-8027	15,935.8	10,270.6	235.40	1,316.4	2.57	531.2	\$4,091.2	\$3,490.3	(\$600.9)
2014	2014-4	-8027									

**CITY OF GALVESTON - LOCAL HOTEL OCCUPANCY TAX - GROSS COLLECTIONS REPORT
MAY OCCUPANCY AND JUNE COLLECTIONS BY PARK BOARD**

Month of Occupancy	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Month Over/ (Under) Same Month Last Yr	
October	\$566,603.98	\$649,601.76	\$639,696.99	\$858,676.11	\$1,273,005.15	\$892,938.06	\$1,015,895.74	\$1,107,179.49	9.0%	
November	\$474,036.48	\$584,677.19	\$685,798.10	\$861,261.82	\$838,200.99	\$872,362.01	\$816,077.11	\$1,058,984.58	29.8%	
December	\$358,869.95	\$370,422.69	\$472,320.24	\$530,191.42	\$635,474.94	\$730,641.58	\$902,418.26	\$987,874.60	9.5%	
January	\$385,821.19	\$416,526.68	\$489,796.45	\$477,859.59	\$557,936.66	\$691,506.50	\$726,111.74	\$742,164.89	2.2%	
February	\$463,624.03	\$556,338.30	\$662,290.02	\$611,617.14	\$815,772.67	\$783,600.85	\$928,371.67	\$846,191.38	-8.9%	
March	\$879,705.14	\$1,112,272.85	\$1,128,453.40	\$1,012,287.24	\$1,167,060.11	\$1,444,396.17	\$1,527,514.96	\$1,781,668.66	16.6%	
April	\$811,548.49	\$908,341.22	\$902,403.03	\$944,120.47	\$1,120,372.30	\$1,213,005.59	\$1,279,130.86	\$1,320,636.41	3.2%	
May	\$812,563.94	\$1,005,816.52	\$1,059,210.25	\$1,398,247.05	\$1,334,699.85	\$1,324,156.41	\$1,384,806.34	\$1,567,006.88	13.2%	
June	\$1,478,676.42	\$1,756,462.71	\$1,512,258.09	\$1,147,935.08	\$1,949,550.21	\$2,159,510.89	\$2,369,703.73			
July	\$1,891,503.23	\$1,847,095.93	\$2,476,120.72	\$3,109,028.17	\$2,596,952.83	\$2,304,051.16	\$2,639,528.58			
August	\$1,249,302.15	\$1,725,676.56	\$1,849,894.39	\$1,681,498.78	\$1,809,908.82	\$1,492,338.64	\$1,563,148.58			
September	\$727,916.77	\$825,373.66	\$659,731.22	\$952,144.67	\$1,172,423.31	\$1,399,092.70	\$1,513,221.44			
Totals	\$10,100,171.77	\$11,758,606.07	\$12,537,972.90	\$13,584,867.54	\$15,287,357.84	\$15,307,600.56	\$16,665,929.01	\$9,411,706.89		
Am't per Penny	15.9%	16.4%	6.6%	8.3%	12.5%	0.1%	8.9%			
YTD Totals	\$1,122,241.31	\$1,306,511.79	\$1,393,108.10	\$1,509,429.73	\$1,698,595.32	\$1,700,844.51	\$1,851,769.89			
October	\$566,603.98	\$649,601.76	\$639,696.99	\$858,676.11	\$1,273,005.15	\$892,938.06	\$1,015,895.74	\$1,107,179.49	9.0%	FY18 Estimate
November	\$1,040,640.46	\$1,234,278.95	\$1,325,495.09	\$1,719,937.93	\$2,111,206.14	\$1,765,300.07	\$1,831,972.85	\$2,166,164.07	18.2%	wh 3 Year Avg
December	\$1,399,510.41	\$1,604,701.64	\$1,797,815.33	\$2,250,129.35	\$2,746,681.08	\$2,495,941.65	\$2,734,391.11	\$3,154,038.67	15.3%	
January	\$1,785,331.60	\$2,021,228.32	\$2,287,611.78	\$2,727,988.94	\$3,320,617.74	\$3,187,448.15	\$3,460,502.85	\$3,896,203.56	12.6%	
February	\$2,248,955.63	\$2,577,566.62	\$2,949,901.80	\$3,339,606.08	\$4,136,390.41	\$3,971,049.00	\$4,388,874.52	\$4,742,394.94	8.1%	
March	\$3,128,660.77	\$3,689,839.47	\$4,078,355.20	\$4,351,893.32	\$5,303,450.52	\$5,415,445.17	\$5,916,389.48	\$6,524,063.60	10.3%	
April	\$3,940,209.26	\$4,598,180.69	\$4,980,758.23	\$5,296,013.79	\$6,423,822.82	\$6,628,450.76	\$7,195,520.34	\$7,844,700.01	9.0%	
May	\$4,752,773.20	\$5,603,997.21	\$6,039,968.48	\$6,694,260.84	\$7,758,522.67	\$7,952,607.17	\$8,580,326.68	\$9,411,706.89	9.7%	
June	\$6,231,449.62	\$7,360,459.92	\$7,552,226.57	\$7,842,195.92	\$9,708,072.88	\$10,112,118.06	\$10,960,030.41			
July	\$9,122,952.85	\$9,207,555.85	\$10,028,347.29	\$10,951,224.09	\$12,305,025.71	\$12,416,169.22	\$13,589,558.99			
August	\$9,372,255.00	\$10,933,232.41	\$11,878,241.68	\$12,632,722.87	\$14,114,934.53	\$13,908,507.86	\$15,152,707.57			
September	\$10,100,171.77	\$11,758,606.07	\$12,537,972.90	\$13,584,867.54	\$15,287,357.84	\$15,307,600.56	\$16,665,929.01			





City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Assistant City Manager for Finance

RE: **Consider for action a motion ratifying the property tax increase reflected in the FY 2019 Budget.**

I. **Background**

The FY 2018 Budget includes property tax revenue that exceeds last year's total by 1.74 percent. This is based on a higher tax roll resulting in new construction and existing appraised value that was set in prior years but protected under the homestead increase cap of ten percent per year. This year's total tax rate of \$0.561 is the same as last year's total rate and 0.29 percent less than the \$0.562658 effective tax rate.

Keeping the tax rate constant is technically a reduction in the tax rate itself as described under the State Property Tax Code. But the State Budget law provision below approaches the issue based on total revenue and not the rate.

According to Section 102.007(c) of the Local Government Code in State law, the increase in tax revenue requires a separate vote of City Council to ratify this increase. The language required by the Budget Law also requires that it be characterized as a property tax increase.

State law also requires that the Proposed Budget include a specific message on "a cover page" in "18-point or larger type." The message for the City of Galveston can be found in the FY 2019 Budget on the first page in the budget document. It reads as follows:

"This budget will raise more property taxes than last year's budget by \$559,600 which is a 1.74 percent increase, and of that amount, \$443,900 is tax revenue to be raised from new property added to the tax roll this year."

This language was included in the public notice announcing the Budget Hearing that is also scheduled to have taken place on September 13th prior to the vote on the Proposed Budget itself.

II. **Current Situation**

The amounts used in the ad and in the Budget are calculated using the difference between the estimated property tax revenue in the FY 2018 Estimated column of the Budget and the FY 2019 Proposed column of the budget. (See page 39 of the Budget Summary section.) This approach parallels that used in the effective tax rate calculation that measures the growth from the prior year based on the most recent tax roll and

resulting collections amount for that year. In this sense, the property tax revenue estimated to have been raised using the most recent tax roll is the amount raised from last year's budget.

Should this motion pass, the State Budget Law requires that the Adopted Budget include the following language on its cover page in 18-point or larger type:

"This budget will raise more property taxes than last year's budget by \$559,600 which is a 1.74 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$443,900."

The State Budget Law also requires that the cover page include the "record vote of each member of the governing body by name voting on the adoption of the budget, as well as the following:

- The property tax rate - \$0.561
- The effective tax rate - \$0.562658
- The effective maintenance and operations tax rate - \$0.510158
- The rollback tax rate - \$0.562658
- The debt rate - \$0.0525

The cover page has to identify the total amount of municipal debt obligations secured by property taxes as defined under Section 1201.002 of the Government Code. That amount for the City as of September 30, 2018 is \$43,110,994 including principal and interest.

III. Recommendation

Make, second and approve a motion by a record vote ratifying the property tax increase reflected in the FY 2018 Budget.



City of Galveston

FINANCE

Michael Loftin, Assistant City Manager Finance
MLoftin@GalvestonTx.Gov | 409-797-3562 | www.galvestontx.gov

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Assistant City Manager Finance

RE: Consider for approval an ordinance levying ad valorem taxes for tax year 2018 in the amount of 56 cents and 1 mill (\$0.56100).

I. Background

If approved, this item will set a property tax rate for tax year 2018 of \$0.561000 per \$100 of taxable property value for tax year 2018, and allocate the rate between \$0.0525 for debt service and \$0.508500 for maintenance and operations. Included in the maintenance and operations rate is \$0.05 per \$100 of taxable property value for the Rosenberg Library.

COMPARISON OF PROPOSED RATE AND THIS YEAR'S EFFECTIVE RATE				
Tax Rate Portion	Effective Tax Rates for 2018	Proposed 2018 Tax Rates (This Year)	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)
Debt Rate	\$0.052500	\$0.052500	\$0.000000	0.00%
Maintenance and Operations Rate (including Library)	\$0.510158	\$0.508500	(\$0.001658)	-0.325%
Total Rate	\$0.562658	\$0.561000	(\$0.001658)	-0.295%

Section 102.009(a) of the Local Government Codes states "The governing body of the municipality may levy taxes only in accordance with the budget." At the September 13, 2018 meeting, it is expected that the City Council will adopt the FY 2019 Budget based on a proposed property tax rate of \$0.561000 per \$100 of valuation prior to the consideration of this action.

The total tax rate remains the same as last year's rate of \$0.561 per \$100 of taxable property value, and less than this year's effective tax rate of \$0.562658 per \$100 of taxable property value. The tax rate also provides for a \$0.0175 increase in the maintenance and operations portion of the tax rate and a \$0.0175 decrease in the debt service tax rate. (See chart above). This requires that ordinance language required by State law be modified slightly to accomplish the transparency required by the State Truth in Taxation legislation.





City of Galveston

FINANCE

Michael Loftin, Assistant City Manager Finance
MLoftin@GalvestonTx.Gov | 409-797-3562 | www.galvestontx.gov

II. **Current Situation**

The State Tax Code in Section 26.05 requires that City include specific language in its tax adoption ordinance and subsequently on its webpage depending on the circumstances of the current year's tax rate.

1. First, specific language must be used in the motion to adopt the tax rate ordinance:

"I move that the property tax rate remain the same by the adoption of a tax rate of \$0.561000 which is effectively a 0.29 percent decrease in the tax rate."

The motion made and seconded by City Council must include the aforementioned wording.

2. Section 2605b of the law continues: "If the ordinance, resolution, or order sets a tax rate that, if applied to the **total taxable value** (my emphasis), will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must (1) include in the ordinance, resolution, or order in type larger than the type used in any other portion of the document: (A) the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."
3. This is, in fact the case for the City of Galveston for this tax year because of the \$0.0175 increase in the M&O portion of the tax. Therefore, sections 6 of the ordinance reads as follows:

SECTION 6. THE FOLLOWING STATEMENT IS INCLUDED AS REQUIRED BY STATE LAW: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

4. The next section of the law uses a different basis of comparison, describing the effect of the M&O tax rate instead of M&O tax revenue. Section 26.05b (1) (b) reads as follows: "If the tax rate exceeds the effective maintenance and operations rate" (which the proposed rate does not), the law provides that the following language be provided:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE





City of Galveston

FINANCE

Michael Loftin, Assistant City Manager Finance
MLoftin@GalvestonTx.Gov | 409-797-3562 | www.galvestontx.gov

TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."

5. This, in fact, is NOT the case for the City of Galveston this year. The proposed M&O rate is \$0.5085 and the M&O effective rate is \$0.510158. So the City could just leave out the required language (see 4 above) and comply with the law in a technical, literal sense. However, in the interest of transparency, the proposed ordinance includes the following two sections:

SECTION 7. "THE TAX RATE FOR MAINTENANCE AND OPERATIONS WILL BE RAISED BY 3.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50."

SECTION 8. "THE TAX RATE FOR DEBT SERVICE WILL BE CUT BY 25% AND WILL CUT TAXES FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$17.50."

COMPARISON OF PROPOSED RATE AND LAST YEAR'S RATE				
Tax Rate Portion	2017 Tax Rates (Last Year)	Proposed 2018 Tax Rates (This Year)	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)
Debt Rate	\$0.070000	\$0.052500	(\$0.017500)	-25.00%
Maintenance and Operations Rate (including Library)	\$0.491000	\$0.508500	\$0.017500	3.564%
Total Rate	\$0.561000	\$0.561000	\$0.000000	0.000%

6. This inclusion of language in the ordinance and on the webpage is consistent with the spirit of transparency. The City also held one public hearing on August 23, 2018 on its tax rate although the proposed rate was less than the effective rate and no public hearings were required.

III. **Recommendation**

Approve the ordinance and adopt the proposed property tax rate of \$0.561 for tax year 2018 using the following language as required by Section 26.05 of the State Tax Code:

REQUIRED MOTION LANGUAGE

"I move that the property tax rate remain the same by the adoption of a tax rate of \$0.561000 which is effectively a 0.29 percent decrease in the tax rate."



ORDINANCE NO. 18-

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, LEVYING AD VALOREM TAXES IN THE AMOUNT OF 56 CENTS AND 1 MILLS (\$0.561000) UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF PROPERTY VALUATION FOR THE CALENDAR YEAR 2018; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, The City Charter, Article VIII, section 2, authorizes the City Council of the City of Galveston, Texas, to levy taxes upon taxable property situated within its corporate limits; and

WHEREAS, the Council deems it in the City's interest to levy a tax rate of 56 Cents and 1 Mill (\$0.561000) upon each One Hundred Dollars (\$100.00) of property valuation for the calendar year 2018;

WHEREAS, the Galveston County Tax Assessor Collector in her capacity as the Galveston City Tax Assessor Collector published a notice in the newspaper on August 25, 2018 of the City's effective and rollback tax rate calculation for tax year 2018;

WHEREAS, the City Council held a public hearing on the proposed tax rate on August 23, 2018;

WHEREAS, the Council at its meeting on September 20, 2018 adopted the FY 2018 Budget including revenue to be collected from a property tax rate of 56 Cents and 1 Mill (\$0.561000) upon each One Hundred Dollars (\$100.00) of property valuation for the calendar year 2018;

WHEREAS, Section 26.05(b)(1) of the State Tax Code requires that certain specific language be included in the ordinance adopting the tax rate;

WHEREAS, Section 26.05(b) of the State Tax Code requires that certain specific language be included in the motion to approve the ordinance adopting the tax rate; and

WHEREAS Section 26.05(b)(2) of the State Tax Code requires that certain specific language be included on the home page of the City's website after the ordinance is approved by a record vote of City Council.

WHEREAS the City desires to maintain transparency in its budgeting and taxation policies and practices

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. That the findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. That the City Council of the City of Galveston, Texas, hereby levies a tax rate of 56 Cents and 1 Mill (\$0.561000) upon each One Hundred Dollars (\$100.00) of property valuation for the calendar year 2018.

SECTION 3. That the tax rate specified in the above Section 2 shall be levied upon all property, real, personal, or mixed that is not otherwise exempt from taxation pursuant to the Constitution or laws of the State of Texas, which is situated within the corporate limits of the City of Galveston, Texas, on January 1, 2018, as ad valorem taxes upon each One Hundred Dollars (\$100.00) valuation of such property.

SECTION 4. That the tax rate of (\$0.561000) as specified in the above Section 2 shall be applied at the following rates for the specified municipal purposes:

- (1) General Purposes – 45 Cents and 85 Mill (\$0.458500).
- (2) Rosenberg Library Fund – 5 Cents (\$0.05); and
- (3) Debt Service Fund – 5 Cents and 25 Mill (\$0.0525).

SECTION 5. That the Certificate for Ordinance, attached hereto as **Exhibit A** after adoption of the ordinance and incorporated herein for all intents and purposes, satisfies the Record Vote provision required by the Texas Tax Code § 26.05 (b), as amended by Senate Bill 18 adopted during the Regular Session of the 79th Legislature of the State of Texas.

SECTION 6. THE FOLLOWING STATEMENT IS INCLUDED AS REQUIRED BY STATE LAW: **“THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.”**

SECTION 7. “THE TAX RATE FOR MAINTENANCE AND OPERATIONS WILL BE RAISED BY 3.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50.”

SECTION 8. “THE TAX RATE FOR DEBT SERVICE WILL BE CUT BY 25% AND WILL CUT TAXES FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$17.50.”

SECTION 8. That the City Manager is hereby directed to post the following notices on the homepage of the City of Galveston’s Internet Website: **“THE CITY OF GALVESTON, TEXAS, ADOPTED A TAX RATE THAT WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS FOR TAX YEAR 2018. THE TAX RATE FOR MAINTENANCE AND OPERATIONS WILL BE RAISED BY 3.56 PERCENT AND WILL RAISE TAXES FOR**

MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.50. THE TAX RATE FOR DEBT SERVICE WILL BE CUT BY 25% AND WILL CUT TAXES FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$17.50.”

SECTION 9. The City Council officially finds, determines, and declares that sufficient notice of the date, hour, place, and subject of each meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by Chapter 551 of the Texas Government Code and Chapter 26 of the Texas Tax Code, and that each such meeting has been open to the public, as required by law, at all times during such discussion, consideration, and action. The City Council ratifies, approves, and confirms such notices in the contents and posting thereof.

SECTION 10. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 11. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 12. In accordance with the provisions of Sections 12 and 13 of Article II of The City Charter, this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 13. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of The City Charter of the City of Galveston.

APPROVED AS TO FORM:

DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a regular meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this _____ day of _____, 2018.

Secretary for the City Council
of the City of Galveston



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Director of Finance

RE: Consider for action an ordinance approving and adopting the FY 2019-2023 Capital Improvement Plan.

I. Background

The FY 2019-2023 Capital Improvement Plan (CIP) includes \$251.5 million for City capital improvement projects. Approval of this document is intended to provide a basis for long term capital project planning and financing. Budget and Capital Improvement Plan workshops with the City Council began in June of 2018, with a focused workshop on the Proposed CIP held on July 27th.

The CIP is a comprehensive document with planned projects phased over a five year period, utilizing a combination of local funds and grant funds. A separate section is provided for each of seven capital programs. Analyses are also provided for nineteen local funding sources, including \$147.0 million in revenue bonds and \$46.0 million in tax supported bonds needed during the five year planning period.

The CIP includes financing analyses that demonstrate the affordability of these bonds. In accordance with the City Charter and state law, the tax-supported bonds were approved by the voters in the May 2017 bond election. Under state law and City Charter, City Council can approve the issuance of the revenue supported bonds without an election. All of the proposed bonds will be sold on an as needed basis, and will likely require rate increases for water and sewer system customers. Any such rate increase will be reviewed and proposed annually based on the annual Budget.

II. Current Situation - CIP Highlights by program:

Streets and Traffic - \$47.7 million in projects, with priorities given to streets that were deemed in the poorest condition in the City's streets surveys. Included in the Street program is financing provided through the Infrastructure and Debt Service fund, IDC Economic Development funds, IDC Infrastructure funds, CDBG like recovery funds, and tax supported bonds approved by voter election, May 2017.

The \$44 million street program for the FY 2019-2023 period also is proposed to be funded with \$10.1 million from the General Fund Infrastructure and Debt Service set aside and \$4.5 million from sales tax revenue provided through the Industrial

Development Corporation. Six street reconstruction projects totaling \$15 million are being completed with CDBG Disaster Recovery grants in FY 2017-2018.

In addition to the City funded projects, we are entering into a partnership with Galveston County to provide pavement and drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall, utilizing the 2017 County bond election funds.

In 2017, the City of Galveston performed a Streets Assessment and prepared a priority list of streets in need of repairs or reconstructions. This effort followed on the first such assessment performed in 2012. These assessments provided a scoring of the city's streets based on the following scale:

<u>Rating</u>	<u>Assessment</u>
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious
0-10	Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2019-2023 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in May 2017.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from "Failed" to "Fair") within the five fiscal years. The initial effort involved repaving or totally reconstructing 23.7 percent of the streets within the City, amounting to 67.3 miles of roadway. This has been reduced by the completion of sections of 69th Street, 51st Street, Saladia Avenue, Market Street, Avenue S, 65th Street, Sealy, and other projects throughout the island.

The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2017 assessment and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects will be accomplished by utilizing a combination of City crews and outside contractors. City crews will perform work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews will also place HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways.

Outside contractors will be utilized for total reconstruction projects since these projects will include water, sewer, and drainage improvements in addition to the street repaving. In FY 2019, these projects include:

- Reconstruction of 45th Street from Broadway to Seawall,
- 25th Street from Broadway to Seawall,
- 73rd Street from Heard's Lane to Avenue N ½,



- Continuing the 27th Street corridor project,
- 16th Street from Broadway to Avenue N ½,
- 30th Street from Avenue O to Seawall,
- 35th Street from Postoffice to Broadway, and
- 29th Street from Church to Harborside.

Drainage - \$16 million in projects to be financed with a combination of Infrastructure and Debt Service cash, IDC Infrastructure fund, and tax supported bonds approved by voter election, May 2017. Projects are intended to improve and/or provide increased drainage capacity in the downtown and on the west end. Spots with bottlenecked drainage structures are also being upgraded and replaced.

The Drainage Program includes constructing new facilities to increase capacity and providing repairs to existing systems. City crews will be implementing a ditch regrading program to improve the roadside ditches in the West End. We are also coordinating with the Texas Department of Transportation (TxDOT) for improvements to the drainage for the area of 11 Mile Road south of FM 3005 to be completed in FY2019.

In addition to the City funded projects, we will be utilizing the 2017 County bond election funds to provide drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall by partnering with Galveston County.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure. Future improvements to existing systems include:

- Replacing and upsizing the storm drain in Church Street from 35th Street to 37th Street;
- Performing a major drainage study for the drainage area centered on 18th Street to include replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel, cross connecting the entire drainage area into a single, and evaluating the feasibility of a mechanical pumping system to improve the drainage in that area (providing the basis for other, similar projects); and
- Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City will be conducting a Master Drainage Study to research alternate technologies and recommend cost effective drainage improvements that we will be looking to implement in the future.

Water - \$104.2 million for projects, including \$5.1 million in Waterworks Fund operating cash, \$12.9 million in proceeds from a 2017 Certificate of Obligation sale. Future water revenue supported bonds totaling \$86.2 million, when combined with annual cost increases for water supplied through the Gulf Coast Water Authority will likely require annual rate increases for water system customers. Any such increase will be calculated and considered annually based on estimated costs approved through the Budget.

The Water Program includes projects intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and available pressure.



Rehabilitation and replacement projects for the FY2019–2023 period include:

- Rehabilitating the groundwater supply wells located on the mainland,
- Replacing the original 1894 waterline with a new supply main on the causeway,
- Renovating the existing tanks at the 59th Street pump station site,
- Replacing sections of the main supply line on the island to our pump stations,
- Replacing the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street
- Continued replacement of substandard fire hydrants throughout the city, and
- Complete reconstruction of the 59th Street Pump Station.

Proposed new construction for the water system by FY 2023 includes:

- A 7.5 million gallon ground storage tank (GST) at the 59th Street pump station site,
- A 24 inch waterline from the 59th Street Pump Station to the Airport, and
- Installation of a 12 inch waterline along a portion of Seawall Boulevard to provide increased pressure and better service.

Future projects may include constructing a new elevated storage tank (EST) on the east end, a 20 inch waterline from Holiday Drive to east beach, and a new 20 inch waterline from the 30th Street pump station to the east end. These projects will provide greater capacity and pressure to the east end and the area located along the route of the new line. Other future work will include new looped systems to improve pressure and reliability in the Laffite's Cove and Spanish Grant (bayside) subdivisions and upgrading the capacity and operations of the Airport Pump Station.

Other projects will include replacing old waterlines in conjunction with street improvements in order to provide for improved traffic circulation and prevent impacts to both the roadway and water systems by performing major construction without coordinating work appropriately.

Sewer - \$60 million in projects, including \$15.7 million in proceeds from a 2017 Certificate of Obligation sale, \$11.8 million in Sewer Fund operating cash, and Future sewer revenue supported bonds totaling \$32.2 million, which will likely require rate increases during the FY 2019-2023 period for sewer system customers. Any such increase will be calculated and considered annually based on estimated costs approved through the Budget.

The Sewer Program includes projects that will improve existing system infrastructure and extend sanitary sewer to the west end of the island.

This includes the construction of sanitary sewer to serve Sunny Beach and the development along 8 Mile Road south of Stewart Road, and, potentially, a sanitary sewer along 11 Mile Road from the beach to Stewart Road. In addition, the City is looking into various means of providing sanitary sewer to the remaining unserved areas in a cost effective manner, including researching alternate technologies and programs.

- Included in the CIP is the ongoing work of bringing the old infrastructure of the existing sanitary sewer system up to day. This includes:
- Upgrading lift stations throughout the City to provide for resiliency,
- Rebuilding the Airport Wastewater Treatment Plant (WWTP),
- Reconstructing and upgrading the Pirate's Beach WWTP,



- Rebuilding the Seawolf Park WWTP,
- Reducing inflow and infiltration (I & I) by pipe bursting and slip lining old sewer lines throughout the City,
- Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and
- Rehabilitating sanitary sewer force mains at various locations.

Future projects will include improving the City's ability to provide sanitary sewer to the east end and relocating the sanitary sewers that are under homes in the Cedar Lawn subdivision.

Other Programs –

- Facilities projects totaling \$9 million, \$8 million of which is set aside from local cash funding sources for preservation and renovation of Galveston's historic City Hall.
- Park Improvements - \$7.4 million from IDC Sales Tax funds including \$1.5 million for preservation of Babe's Beach and \$2.6 million for Sandhill Crane Soccer Complex and park.
- Airport Improvements - \$7.4 million, with \$5 million from TxDOT, \$1.1 million from Airport property sales, and \$1.3 from Airport cash.

III. Recommendation

Adopt the FY 2019-2023 CIP as presented.



ORDINANCE NO. 18-

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, APPROVING AND ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY 2019-2023; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, The City Charter, Article VII, section 6, requires the City Manager to submit to the City Council of the City of Galveston, Texas, a statement of capital projects planned for the next succeeding five (5) fiscal years, with estimates of their cost; and

WHEREAS, in July 2018, the City Manager presented to the City Council a proposed Capital Improvement Plan (CIP) for Fiscal Years 2018 through 2022; and

WHEREAS, on July 26th, 2018 the City Council of the City of Galveston, Texas, met in open session to receive information concerning the Capital Improvement Plan for Fiscal Year 2019 as a part of its annual budget review;

WHEREAS, the City Council has considered the input of the public and the recommendations of its staff and hereby determines it to be in the public interest to adopt a five-year Capital Improvement Plan for Fiscal Years 2019 through 2023 to service the public health, safety and general welfare of the taxpayers of the City; and

WHEREAS, a copy of the Capital Improvement Plan for Fiscal Years 2019 through 2023 has been made available for public review and comment in the Office of the City Secretary and on the City's web-site, and the City Council desires to adopt the same; and

WHEREAS, the City Council is anticipated to adopt the FY 2019 projects included in the Capital Improvement Plan as part of the City Budget with the passage of Ordinance No. 2018-XXX on September 13, 2018; and

WHEREAS, the FY 2019-2023 Capital Improvement Plan provides a general framework to guide project planning and financing over a five-year period; and

WHEREAS, the FY 2019-2023 Capital Improvement Plan is based on general priorities and available financing as can be anticipated at the present time; and

WHEREAS, the FY 2019-2023 Capital Improvement Plan includes all of the street and drainage projects included in the program presented to the voters and approved in the May 2017 bond election; and

WHEREAS, it is the intention of the City Council that the Capital Improvement Plan will be updated annually and include five years of planned and affordable projects while considering projects that have been completed in the prior fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The certain compilation identified as the Proposed Capital Improvement Program for Fiscal Years 2019 through 2023, a copy of which has been and is on file in the Office of the City Secretary for and examination by the public, is hereby incorporated in full by this reference and is hereby adopted as the five-year capital improvement plan for the City of Galveston, Texas.

SECTION 3. The Capital Improvement Plan will be updated each year to recognize changes in the Plan as the result of completed projects, changes in project cost current financing capability of the City and the completion of all of the street and drainage projects presented to the voters in the May 2017 bond election by the end of FY 2023.

SECTION 4. The first year of the Capital Improvement Plan will be adopted each year as the capital budget for the current fiscal year through the annual budget ordinance.

SECTION 5. All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only.

APPROVED AS TO FORM:

APPROVED:

DONALD GLYWASTY
CITY ATTORNEY

JAMES D. YARBOROUGH
MAYOR

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at a regular meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this _____ day of _____, 2018.

Secretary for the City Council
of the City of Galveston

City of Galveston
Proposed Capital
Improvement Plan
Fiscal Years 2019-2023





City of Galveston

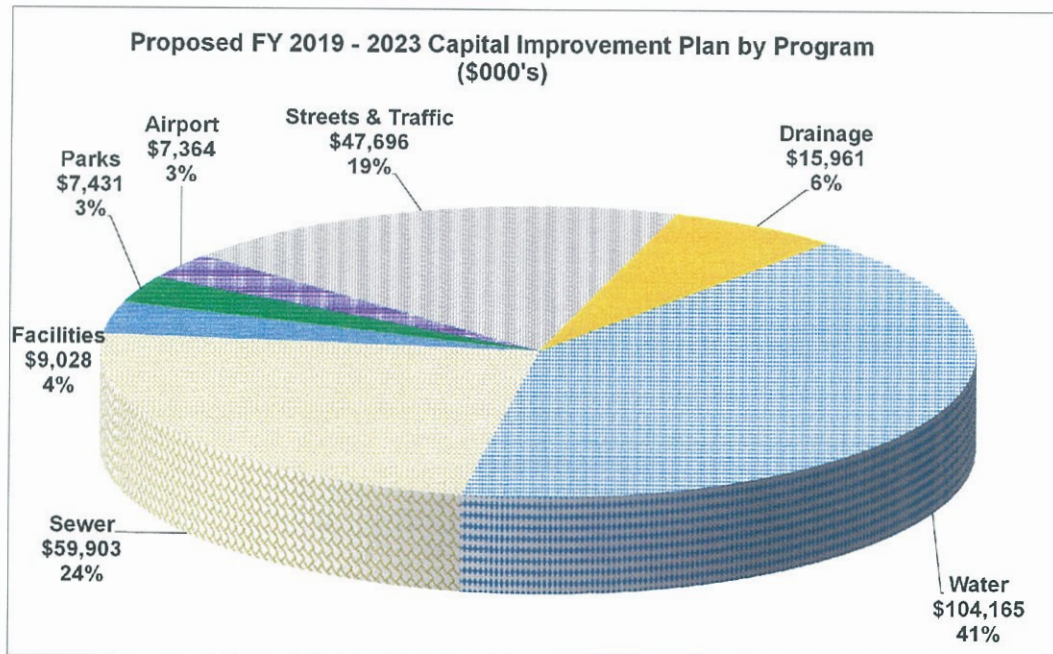
OFFICE OF THE CITY MANAGER

PO Box 779 | Galveston, TX 77553-0779
www.citymanager@galvestontx.gov | 409-797-3520

July 17, 2018

To: Honorable Mayor James D. Yarborough and Members of City Council
Subject: Proposed FY 2019-2023 Capital Improvement Plan

Attached please find the Proposed FY 2019-2023 Capital Improvement Plan (CIP) for the City of Galveston. The CIP will also be included in summary form in the Proposed FY2019 Budget. The CIP provides project level detail for \$251.5 million in projects in seven program areas (see below). The Water (\$104.2 million), Streets (\$47.7 million), Sewer (\$59.9 million) and Drainage (\$16 million) programs include 91 percent of the projects in the ed CIP.



CIP highlights include:

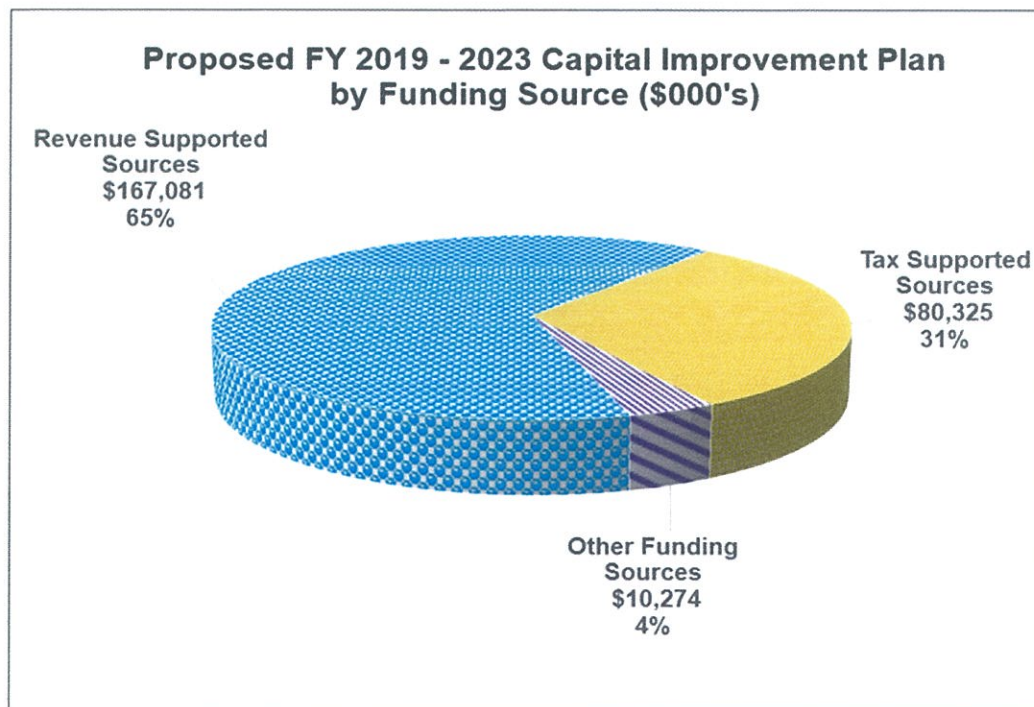
1. Implementation of the May 2017 bond election, designing and constructing \$62 million in bond funded street and drainage projects;
2. Resurfacing and replacing streets that are in deteriorated condition;
3. Renovation and preservation of Galveston's historic City Hall;
4. Construction of additional water storage capacity; and
5. Major renewal and replacement programs for sanitary and storm sewers citywide.



All street and drainage projects presented as priorities in the May 2017 bond election are proposed to be underway by FY 2021 and completed by the end of FY 2022.

CITY OF GALVESTON CAPITAL IMPROVEMENT PLAN TOTALS BY PROGRAM FY 2019 - 2023						
PROGRAM NAME	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
STREETS & TRAFFIC	\$22,631,633	\$15,613,000	\$3,031,200	\$3,191,600	\$3,229,000	\$47,696,433
DRAINAGE	15,064,500	646,500	250,000	0	0	15,961,000
WATER	29,191,384	14,141,500	25,400,705	15,668,445	19,762,745	104,164,779
SEWER	15,219,422	11,610,188	6,051,933	6,706,375	20,314,925	59,902,843
FACILITIES	3,163,780	3,475,800	2,388,561	0	0	9,028,141
PARKS & RECREATION	415,000	3,022,000	844,000	3,150,000	0	7,431,000
AIRPORT	790,000	1,741,510	2,272,160	2,560,360	0	7,364,030
TOTAL	\$86,475,719	\$50,250,498	\$40,238,559	\$31,276,780	\$43,306,670	\$251,548,226

Federally funded projects are almost complete and the Hurricane Ike recovery period is being closed. We are now focused on those needs that could not be addressed with federal funds including the replacement and improvement of aging infrastructure.



**FY 2019-2023 CAPITAL IMPROVEMENT PLAN
SOURCES OF FUNDS (\$000s)**

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
TAX SUPPORTED FUNDS						
2017 G.O. BONDS (PROPERTY TAX SUPPORTED)	7,258	0	0	0	0	7,258
FUTURE PROPERTY TAX SUPPORTED BONDS	25,010	11,939	579	672	546	38,746
SUBTOTAL PROPERTY TAX SUPPORTED BONDS	\$32,267	\$11,939	\$579	\$672	\$546	\$46,003
BEACH NOURISHMENT (SALES TAX)	0	1,500	844	1,850	0	4,194
PARKS & RECREATION (SALES TAX)	415	1,522	0	1,300	0	3,237
INFRASTRUCTURE (SALES TAX)	3,169	2,469	619	369	369	6,995
SUBTOTAL SALES FUNDS (INDUSTRIAL DEVELOPMENT CORP)	\$3,584	\$5,491	\$1,463	\$3,519	\$369	\$14,426
INFRASTRUCTURE & DEBT SERVICE FUND (GENERAL FUND)	1,760	1,851	2,083	2,151	2,314	10,159
ARTS/HISTORICAL SPECIAL FUND (HOTEL OCCUPANCY TAX)	1,019	287	299	0	0	1,605
CONVENTION CENTER SURPLUS FUND (HOTEL OCCUPANCY TAX)	1,000	0	0	0	0	1,000
SUBTOTAL CASH FUNDS	\$3,779	\$2,138	\$2,382	\$2,151	\$2,314	\$12,764
TOTAL TAX SUPPORTED FUNDS	\$39,630	\$19,569	\$4,424	\$6,342	\$3,229	\$73,193
REVENUE SUPPORTED FUNDS						
2017 CERTIFICATES OF OBLIGATION WATER	12,882	0	0	0	0	12,882
FUTURE WATER REVENUE SUPPORTED BONDS	15,046	12,682	24,216	15,058	19,153	86,155
2017 CERTIFICATES OF OBLIGATION SEWER	13,281	2,464	0	0	0	15,745
FUTURE SEWER REVENUE SUPPORTED BONDS	0	6,646	3,552	4,206	17,815	32,219
SUBTOTAL REVENUE SUPPORTED BONDS	\$41,209	\$21,792	\$27,768	\$19,265	\$36,968	\$147,002
WATER IMPROVEMENT FUND	1,264	1,460	1,184	610	610	5,128
SEWER IMPROVEMENT FUND	1,754	2,500	2,500	2,500	2,500	11,754
DRAINAGE IMPROVEMENT FUND	0	0	0	0	0	0
AIRPORT IMPROVEMENT FUND	790	57	207	233	0	1,287
FUTURE CASH: PROPERTY SALES	0	1,110	0	0	0	1,110
SANITATION OPERATIONS	5	0	0	0	0	5
GARAGE INTERNAL SERVICE FUND	795	0	0	0	0	795
SUBTOTAL CASH FUNDED SOURCES	\$4,608	\$5,127	\$3,891	\$3,343	\$3,110	\$20,079
TOTAL REVENUE SUPPORTED FUNDS	\$45,817	\$26,919	\$31,659	\$22,608	\$40,078	\$167,081
OTHER FUNDING SOURCES						
FEMA	184	0	0	0	0	184
INSURANCE PROCEEDS - IKE	90	0	0	0	0	90
RECOVERY AND CAPITAL RESERVES	755	3,189	2,090	0	0	6,033
TXDOT GRANTS	0	574	2,066	2,328	0	4,967
TOTAL OTHER FUNDING SOURCES	\$1,028	\$3,763	\$4,155	\$2,328	\$0	\$11,274
GRAND TOTAL - ALL SOURCES	\$86,476	\$50,250	\$40,239	\$31,277	\$43,307	\$251,548

CIP ADMINISTRATION

The CIP is required by City Charter to include all capital funds and projects for a five year period. It is updated annually to show planned and actual allocations approved by City Council for each project phase as well as the specific funding source or sources used for each phase. If funds are not appropriated for a contract to implement design, construction or another project phase, those funds must be allocated again in the subsequent year's budget according to the City Charter.

Project status reports are provided quarterly for each project included in the current fiscal year's Budget and the first year of the CIP. Also, every project fund is reported quarterly to show cash balances, allocations of cash by City Council, as well as planned and/or committed uses of available cash. The project status and cash status reports for the quarter ending June 30, 2018, are included as Appendices to this CIP. The other three quarterly reports are provided in the first, second and fourth quarterly Budget Status reports published each fiscal year.

CIP FINANCING PLAN: TAX SUPPORTED PROJECTS

Note: The following financing plan for tax supported projects is largely excerpted from the FY 2019-2023 Long Range Financial Forecast released in June 2018.

Tax-Supported Project Financing

The Proposed FY 2019-2023 CIP includes three major funding sources totalling \$73.2 million for tax-supported projects:

1. \$46 million in property tax supported General Obligation Bonds presented on an election ballot and approved by the voters;
2. \$14.4 million in sales tax revenue reserved for projects that are sponsored by and through the Industrial Development Corporation; and
3. \$12.8 million in cash from other sources, with \$10.2 million from the Infrastructure and Debt Service Fund and \$2.6 million from Hotel Occupancy Tax funds maintained by the City.

The G.O Bonds and Infrastructure and Debt Service Fund amounts are being used for streets and drainage projects as required by the May 2017 bond election. General facility projects and parks and recreation facility projects are also being financed with sales and hotel occupancy tax revenues.

General Obligation Bond Funding Assumptions

The General Debt Service Fund is the depository of property tax revenue collected to make all payments of principal and interest for purely property tax supported bonds. The Fund also includes transfers from the Infrastructure and Debt Service Fund as revenue to be used for tax supported debt service payments as required to stabilize property tax rates. The Infrastructure and Debt Service Fund transfer amounts incorporated in the five year CIP financing Plan below are based on a sufficient portion of each year's set aside of General Fund revenue to meet the goal of completing all projects in five years.

The property tax rate dedicated to the payment of debt service is assumed to begin the period at \$0.05 per \$100 of taxable value, two cents less than in FY 2018. As discussed in the General Fund Forecast, this "worst case scenario" compensates for what is expected to be the lack of normal growth in this year's property tax roll. It is also under review and will be finalized in the Proposed Budget for FY 2019 when presented.

GENERAL DEBT SERVICE FUND FORECAST

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
REVENUE						
Property Taxes	\$3,960	\$2,867	\$3,280	\$3,722	\$4,193	\$4,696
Infrastructure & Debt Service Fund Transfer	\$0	\$1,902	\$3,240	\$2,778	\$2,387	\$2,315
Interest Income	\$35	\$40	\$45	\$48	\$49	\$46
TOTAL REVENUE	\$3,995	\$4,809	\$6,565	\$6,548	\$6,629	\$7,057
EXPENSE						
Current Debt Service (includes 2017 Bonds)						
Principal	\$2,818	\$2,356	\$2,339	\$2,250	\$2,543	\$2,660
Interest	\$1,232	\$1,329	\$1,236	\$1,146	\$1,054	\$941
Paying Agent Fees	\$5	\$5	\$5	\$5	\$5	\$5
Subtotal Current Debt Service	\$4,055	\$3,690	\$3,580	\$3,401	\$3,602	\$3,606
Projected Future Bonds Debt Service						
Principal	\$0	\$872	\$1,625	\$1,647	\$1,717	\$1,793
Interest	\$0	\$629	\$1,197	\$1,172	\$1,441	\$1,691
Subtotal Future Bonds Debt Service	\$0	\$1,501	\$2,822	\$2,819	\$3,158	\$3,484
TOTAL EXPENSE	\$4,055	\$5,191	\$6,402	\$6,220	\$6,760	\$7,090
Revenue Over/(Under) Expense	(\$60)	(\$382)	\$163	\$328	(\$131)	(\$33)
Beginning Fund Balance	\$1,713	\$1,653	\$1,271	\$1,435	\$1,762	\$1,632
Ending Fund Balance	\$1,653	\$1,271	\$1,435	\$1,762	\$1,632	\$1,598
	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Taxable Value (\$millions)	\$5,686.1	\$5,763.8	\$5,994.4	\$6,234.2	\$6,483.6	\$6,742.9
Debt Service Tax Rate	\$0.070000	\$0.050000	\$0.055000	\$0.060000	\$0.065000	\$0.070000
Property Tax Growth	6.0%	1.4%	4.0%	4.0%	4.0%	4.0%
Investment Pool Earnings Rate	1.0%	1.5%	2.1%	2.6%	2.8%	2.8%
General Fund Transfer to Infrastructure & Debt Service Fund	\$3,266.5	\$3,805.0	\$4,629.2	\$4,629.2	\$4,774.6	\$4,629.2
Percent I&DS Fund transferred to Debt Service Fund	0.0%	50.0%	70.0%	60.0%	50.0%	50.0%
Future Bond Issue (\$000's) NOTE	\$0	\$20,000	\$17,000	\$0	\$8,000	\$8,000
Outstanding Principal (\$000's) FY End	\$33,949	\$50,721	\$63,757	\$59,860	\$63,600	\$67,147
Overall Interest Rate	3.09%	3.84%	4.09%	4.09%	4.09%	4.09%
Interest Rate Diff with FY18 Rates	0.00%	0.75%	1.00%	1.00%	1.00%	1.00%

2017 Bond Election and Future Bond Sales

In May 2017, the voters approved the issuance of \$62 million for street and drainage projects. In July 2017, the City sold the first \$25 million towards the bond election authorization, and these bond proceeds are expected to be fully appropriated for projects by the end of October, 2018. Plans are underway, pending City Council approval, to sell an additional \$20 million in October to keep the bond election project list on schedule. The first principal and interest payments for the October issue will be due in FY 2019, and the schedule above reflects those payments.

There are apparent differences between the five year CIP schedules and the Debt Service Service Fund for the annual amount of bonds being sold and/or appropriated. This is due to timing differences and the policy being followed of selling bonds only when new bond fund proceeds are actually needed for project appropriations.

Given current project schedules, and the goal of having all projects finished in five years, the remaining bond election authorization of \$17 million would need to be sold in the fall of 2019, at the start of FY 2020. The first payments for that sale are also reflected in the forecast for FY 2020. The forecast anticipates the transfer from the Infrastructure and Debt Service Fund will

need to be increased from 50 percent in FY 2019 to 70 percent in FY 2020 to pay the debt service required by these back to back sales. The transfer can then be reduced to 60 percent in FY 2021 and 50 percent in FY 2022 as the property tax rate returns to its current level of \$0.07 per \$100 of taxable value.

After the May 2017 authorized bonds are sold, the forecast illustrates the effect of additional sales beginning in FY 2022. These sales, estimated at \$8 million per year, are to assure the reader that the city's capacity for tax supported debt service will not be exhausted by the issuance of the May 2017 voter authorized bonds. Also, please bear in mind that the five year forecast includes projected payments of bond principal each year in the \$4 million range, totalling \$19.8 million for the FY 2019-2023 period. This steady repayment of borrowed funds will offset the anticipated sales of \$37 million already authorized and an additional \$16 million in potential issuance as described from a future bond election.

CIP FINANCING PLAN: REVENUE SUPPORTED PROJECTS

The Proposed CIP includes two major funding sources totalling \$167.1 million for revenue supported water and sewer projects:

1. \$147 million in revenue supported long-term water and sewer bonds that require City Council approval; and
2. \$20.1 million in enterprise fund cash set aside for water (\$5.1 million), sewer (\$11.8 million), Airport (\$1.3 million), and other (\$1.9 million) projects.

Water and sewer project comprise the major portion (\$163.9 million of \$167.1 million) of revenue supported projects. The Airport CIP is largely supported by \$5 million in grants from TxDOT. The historic City Hall preservation project will be supported by \$6.1 million in recovery and capital reserves and \$2.1 million in hotel occupancy tax funds, \$1.6 million of which is from HOT funds dedicated to historic preservation.

WATER AND SEWER SYSTEM PROJECT FINANCING

The plan to finance necessary water and sewer system improvements is based on revenue collected from customers that is used to pay debt service on long-term bonds and to provide cash for some projects. The last water and sewer rate increase on October 1, 2015, was largely responsible for a \$4.7 million increase in water revenue and a \$2 million increase in sewer revenue in FY 2016 over FY 2015. A new rate structure was also put in place to encourage conservation by customers that consumed more water and protect small users of water from the significant overall increase needed to support the FY 2016-2020 water and sewer CIP.

In 2015, annual increases were projected in water and sewer rates every year, but we emphasized that rates would be reviewed annually and increases would be avoided if possible. In the following year, we avoided any increase in water or sewer rates and projected no future increases in sewer rates to support the five year CIP. We still projected annual water rate

increases to support the increasing cost of water supplied through the Gulf Coast Water Authority.

At the time of the release of this Proposed CIP for FY 2019-2023, final rate analyses are not complete, but we expect to have a full presentation on the issue of rates by staff and the City's rate consultants in the July 26th City Council workshop. The following section is heavily excerpted from the FY 2019-2023 Long Range Financial Forecast on the overall financial structure of the water and sewer systems, and the potential impact of rates in FY 2019 only.

Overview of the Water and Sewer System Financial Structure

We are now preparing to consolidate the Waterworks and Sewer System Enterprise Funds into one Combined Utility System Fund. This consolidation will include segregated record keeping for water and sewer revenue and costs for rate setting purposes.

Combining the two major utility funds is advantageous for several reasons:

1. It is consistent with the sale of long-term bonds that are most commonly purposed to fund capital improvements to both systems. The City of Galveston's water and wastewater bond sales are conducted in this fashion, requiring rating agencies, city staff and interested investors to review two sets of financial records in determining how to rate and whether to purchase the bonds. The City's financial advisors, Hutchinson Shockey Erley & Co. support the funds consolidation recommendation.
2. A single set of financial records from a consolidated fund will make for more efficiency in accounting and auditing as well. The City's auditors, Whitley Penn, support the consolidation.
3. Records for water and sewer system revenue and expense will be maintained separately, to support cost allocation and rate studies. This will continue to make rate setting and financial reporting transparent to system customers and the general public.
4. Consolidated utility systems funds are a "best practice" in use in the following local cities: Pearland, Pasadena, La Marque, League City, Alvin, Angleton, Beaumont, Rosenberg, Seabrook, Sugar Land, Baytown and Friendswood. Of the cities surveyed who run their own water and wastewater systems, only one, Texas City maintains separate funds for each system like the City of Galveston does.

The need for rate increases has been reviewed annually and the water and sewer rate structure that was implemented effective October 1, 2015, is still in place today. The principle behind the 2015 increase was to cover price increases passed through by Gulf Coast Water Authority and the cost of implementing the CIP, including principal and interest on new bonds. That principle is still in place today. The projected increases in revenue that would cover increases in GCWA's cost and new bonds require some form of rate or fee increase can be deferred or funded in several ways.

1. An across-the-board increase in all fees and charges to all classes of customers;
2. Increases to certain classes of customers;
3. Adjustments to base charges alone, that cover the cost of access to the system;

4. Increases in special fees and charges based on the cost of the service involved (i.e. meter installation, later payment fees, et al);
5. Cancellation or rescheduling of specific CIP projects;
6. Reductions in the City's cost of maintaining and operating the system;
7. Improved collections of receivables; or
8. Some combination of any or all of the above.

The table below presents the impact of stopping the water leak found by city staff last November. GCWA's \$11.5 million budgeted cost to the City is 50.8 percent of the FY 2019 Waterworks Fund Budget, and \$8.5 million of that amount is fixed. The impact of the leak having been stopped affects only one GCWA cost category shown below.

FY 2018 Budget Cost Analysis

Contract Category	FY 2018 Budget	FY 2018 Budget Estimate	Costs Unaffected by the Loss	Costs Affected by the Loss	Comment	Rate per 1000 Gallons
Contract Bond Payments						
GCWA Bonds 2011A (1998)	\$2,443,518	\$2,443,518	\$2,443,518	\$0	Fixed payment schedule	
GCWA Bonds 2012 (2002)	\$861,027	\$861,027	\$861,027	\$0	Fixed payment schedule	
GCWA Bonds 2016A	\$230,711	\$230,711	\$230,711	\$0	Fixed payment schedule	
Subtotal - GCWA Bond Payments	\$3,535,256	\$3,535,256	\$3,535,256	\$0	Fixed payment schedule	
Water Purchase (Note)						
Raw water	\$2,107,657	\$2,107,657	\$2,107,657	\$0	COG rights to 20.99 MGD	\$0.27510
Capital Outlay & Replacements	\$1,592,411	\$1,592,411	\$1,592,411	\$0	Plant improvements & repairs	\$0.20785
Maintenance and Operations	\$2,945,660	\$2,424,000	\$0	\$2,424,000	Based on 14.125 MGD per day versus 11.625 MGD since November	\$0.57135
Subtotal M&O	\$6,645,728	\$6,124,068	\$3,700,068	\$2,424,000		
Other Costs						
Distribution TMWTP South Line	\$602,699	\$602,699	\$602,699	\$0	COG rights to 20.99 MGD	\$0.07867
Causeway M&O	\$69,769	\$69,769	\$69,769	\$0		
Causeway Capital	\$640,000	\$640,000	\$640,000	\$0		
Subtotal- Other Costs	\$1,312,468	\$1,312,468	\$1,312,468	\$0		
TOTALS	\$11,493,452	\$10,971,792	\$8,547,792	\$2,424,000		
	Savings	(\$521,660)				

The year-over-year difference in consumption has been between 2 and 3 million gallons per day. Assuming 2.5 million fewer gallons are purchased from GCWA per day, the savings is estimated at \$521,660 annually.

Conclusion

We look forward to reviewing the FY 2019-2023 Proposed CIP with the Mayor and City Council, including the proposed projects and the related financing necessary to support the overall improvement effort.


 Brian Maxwell, City Manager

**LONG RANGE FINANCIAL FORECAST
COMBINED UTILITY SYSTEM FUND SUMMARY (\$000's)**

	FY 2018 Estimate	FY 2019 Forecast	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast
Beginning Fund Balance(1)	\$13,190	\$12,308	\$11,977	\$10,567	\$10,087	\$9,073
Water Revenue	\$20,712	\$21,122	\$21,333	\$21,756	\$22,186	\$22,626
Wastewater Revenue	\$15,569	\$15,882	\$16,045	\$16,209	\$16,376	\$16,544
Potential Rate Increase Revenue (2)	\$0	\$1,554	\$3,234	\$5,381	\$7,026	\$6,716
Total Revenue	\$36,281	\$38,558	\$40,611	\$43,346	\$45,588	\$45,885
Operating Expenses:						
City Water M&O	\$6,604	\$6,856	\$7,175	\$7,537	\$7,853	\$8,194
City Wastewater M&O	\$10,360	\$9,814	\$10,144	\$10,527	\$11,685	\$11,434
Cost of Water (2)	\$10,972	\$11,950	\$12,122	\$12,564	\$13,026	\$10,446
Subtotal Operating Expense	\$27,936	\$28,620	\$29,440	\$30,627	\$32,563	\$30,074
Debt Service:						
Existing Debt	\$6,694	\$6,676	\$6,537	\$5,946	\$5,737	\$3,347
New Debt (3)	\$0	\$577	\$2,084	\$3,789	\$4,972	\$7,242
Subtotal Debt Service	\$6,694	\$7,252	\$8,621	\$9,735	\$10,708	\$10,589
Transfer to Water Improvement Fund	\$1,178	\$1,264	\$1,460	\$964	\$830	\$610
Transfer to Wastewater Improvement Fund	\$1,355	\$1,754	\$2,500	\$2,500	\$2,500	\$2,500
Subtotal Transfer to Improvement Funds	\$2,533	\$3,018	\$3,960	\$3,464	\$3,330	\$3,110
Total Expense	\$37,162	\$38,890	\$42,021	\$43,826	\$46,601	\$43,772
Revenue Over/(Under) Expense	(\$881)	(\$332)	(\$1,409)	(\$481)	(\$1,014)	\$2,113
Ending Fund Balance	\$12,308	\$11,977	\$10,567	\$10,087	\$9,073	\$11,186
90 Day Reserve	\$9,163	\$9,589	\$10,361	\$10,807	\$11,491	\$10,793
Ending Balance Over/(Under) 90 Days	\$3,145	\$2,387	\$206	(\$720)	(\$2,418)	\$393
Notes;						
(1) Combined Waterworks Fund and Sewer Fund Beginning Balances						
(2) Rate increases required to pay principal and interest on new bonds and cumulative increases in Cost of Water						
Category	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
New Debt	\$577	\$1,507	\$1,705	\$1,183	\$2,270	
Gulf Coast Water Authority (Cost of Water increasing at 5 percent per year)	\$978	\$172	\$442	\$462	(\$2,580)	
Net Annual Increase	\$1,554	\$1,679	\$2,147	\$1,645	(\$310)	
Annual Percent Increase in Revenue/Rates	4.28%	4.54%	5.74%	4.33%	-0.80%	
Cumulative Increase	\$1,554	\$3,234	\$5,381	\$7,026	\$6,716	
(3) New bond sales are projected to support the Capital Improvement Plan as follows (\$thousands):						
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Water Program Projects	\$15,046	\$12,682	\$24,216	\$15,058	\$19,153	
Sewer Program Projects	\$0	\$6,646	\$3,552	\$4,206	\$17,815	
Total Bond Sales	\$15,046	\$19,328	\$27,768	\$19,264	\$36,968	

FY 2019 BUDGET SCHEDULE

- Long Range Forecast presented June 15 and discussed in June 21 Workshop
- Capital Improvement Plan presented July 17 and discussed in July 26 Workshop
- Water and Sewer Rates presentation in July 26 Workshop
- Proposed Budget presented by August 9 and discussed in August 9 Council Workshop
- August 9 Council meeting agenda items: Propose property tax rate and schedule public hearings on tax rate and budget
- August 23 Council meeting: Discuss Budget and CIP in workshop, hold public hearing on tax rate
- September 13 Council meeting: Hold second tax rate public hearing, hold budget public hearing, consider adopting CIP
- September 20 Council meeting – Adopt budget and CIP if necessary and adopt tax rate

Street & Traffic

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Streets Program Overview**

The Street Program includes projects totaling \$87 million for Street projects for the FY2018-2023 period, \$43 million of which has been initiated in FY2017 & FY2018. Streets identified for funding in the May 2017 bond election are underway so they will be finished by the end of FY 2022. Street projects comprise \$27.5 million of the 2017 G.O. Bonds.

The \$44 million street program for the FY 2019-2023 period also is proposed to be funded with \$10.1 million from the General Fund Infrastructure and Debt Service set aside and \$4.5 million from sales tax revenue provided through the Industrial Development Corporation. Six street reconstruction projects totaling \$15 million are being completed with CDBG Disaster Recovery grants in FY 2017-2018.

In addition to the City funded projects, we are entering into a partnership with Galveston County to provide pavement and drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall, utilizing the 2017 County bond election funds.

In 2017, the City of Galveston performed a Streets Assessment and prepared a priority list of streets in need of repairs or reconstructions. This effort followed on the first such assessment performed in 2012. These assessments provided a scoring of the city streets based on the following scale:

<u>Rating</u>	<u>Assessment</u>
86-100	Good
71-85	Satisfactory
56-70	Fair
41-55	Poor
26-40	Very Poor
11-25	Serious
0-10	Failed

This information has been used as the basis for the adopted CIP starting in FY2016, and continuing in the FY2019-2023 Streets CIP plan. The streets identified as most in need of repair or replacement made up the Street list used to support the public improvement bond proposition approved by the voters in May 2017.

The objective of the Streets program is to correct all streets scoring below 70 (ranging from “Failed” to “Fair”) within the five fiscal years. The initial effort involved repaving or totally reconstructing 23.7 percent of the streets within the City, amounting to 67.3 miles of roadway. This has been reduced by the completion of sections of 69th Street, 51st

Street, Saladia Avenue, Market Street, Avenue S, 65th Street, Sealy, and other projects throughout the island.

The initial effort was aimed at those streets without significant base failures or associated underground utility issues. Based on the 2017 assessment and repair records, City staff is continually evaluating and prioritizing projects requiring both surface reconstruction and utility replacement.

Street projects will be accomplished by utilizing a combination of City crews and outside contractors. City crews will perform work associated with milling and laying hot-mix asphaltic concrete (HMAC) utilizing existing equipment on existing HMAC surfaced streets. Crews will also place HMAC overlays as needed on existing concrete streets in order to extend the service life of these roadways.

Outside contractors will be utilized for total reconstruction projects since these projects will include water, sewer, and drainage improvements in addition to the street repaving. In FY 2019, these projects include:

1. Reconstruction of 45th Street from Broadway to Seawall,
2. 25th Street from Broadway to Seawall,
3. 73rd Street from Heards Lane to Avenue N ½,
4. Continuing the 27th Street corridor project,
5. 16th Street from Broadway to Avenue N ½,
6. 30th Street from Avenue O to Seawall,
7. 35th Street from Postoffice to Broadway, and
8. 29th Street from Church to Harborside.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
INFRASTRUCTURE & DEBT SERVICE	5,674,565	1,759,943	1,851,200	2,083,200	2,150,600	2,314,200	10,159,143	15,833,708
2017 G.O. BONDS	13,363,620	6,757,688	-	-	-	-	6,757,688	20,121,308
IDC - ECONOMIC DEVELOPMENT	4,666,575	-	-	-	-	-	-	4,666,575
IDC - INFRASTRUCTURE	5,145,074	3,169,000	2,469,000	369,000	369,000	369,000	6,745,000	11,890,074
CONVENTION CENTER SURPLUS	-	500,000	-	-	-	-	500,000	500,000
TOTAL Existing City Funds	28,849,834	12,186,631	4,320,200	2,452,200	2,519,600	2,683,200	24,161,831	53,011,665

Other Funding Sources								
TIRZ 14	2,099,000	-	-	-	-	-	-	2,099,000
CDBG ROUND 2.2	9,951,371	-	-	-	-	-	-	9,951,371
TOTAL Other Funding Sources	12,050,371	-	-	-	-	-		12,050,371

Future Funding Sources								
TAX SUPPORTED BONDS	-	10,445,002	11,292,800	579,000	672,000	545,800	23,534,602	23,534,602
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	0	10,445,002	11,292,800	579,000	672,000	545,800	23,534,602	23,534,602

TOTAL STREETS & TRAFFIC PROGRAM FUNDING	\$ 40,900,205	\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 47,696,433	\$ 88,596,638

(1) Awarded FY16

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	2019	2020	2021	2022	2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
	1	16th Street from Broadway to Ave N 1/2	ST1802	217,600	1,242,500	0	0	0	0	1,242,500	1,460,100
IDC Infrastructure	2	27th Street Corridor	IDC27	3,132,000	2,600,000	0	0	0	0	2,600,000	5,732,000
IHST19	3	Streets Mill & Overlay Rehabilitation	IHST19	2,626,261	2,310,783	2,481,000	2,662,200	2,822,600	2,860,000	13,136,583	15,762,844
	4	26th Street from Ave N to Broadway	ST1503	539,800	0	0	0	0	0	0	539,800
	5	26th Street from Church Broadway (Phase 2)	ST1503-2	5,000	564,100	0	0	0	0	564,100	569,100
Contingency	6	Program Contingency	STCONT	0	1,500,000	0	0	0	0	1,500,000	1,500,000
CDBG 2.2	7	Saladia Street from Heards Lane to Stewart Road	ST1509	2,008,807	0	0	0	0	0	0	2,008,807
Convention Center Surplus	8	Historic Broadway Lighting Improvements	TR1701	0	500,000	0	0	0	0	500,000	500,000
CDBG 2.2	9	Avenue S from 61st Street to 53rd Street	ST1511	3,114,253	0	0	0	0	0	0	3,114,253
CDBG 2.2	10	51st Street from Broadway to Postoffice Street	ST1512	2,064,609	0	0	0	0	0	0	2,064,609
CDBG 2.2	11	Sealy Street from 25th Street to 33rd Street	ST1513	2,763,702	0	0	0	0	0	0	2,763,702
	12	25th Street from Broadway to Seawall	ST1701	575,250	4,105,750	0	0	0	0	4,105,750	4,681,000
	13	73rd Street from Heards Lane to Ave N 1/2	ST1702	175,000	1,319,750	0	0	0	0	1,319,750	1,494,750
	14	Replacement of Strand Pavers	ST1704	0	430,000	0	0	0	0	430,000	430,000
	15	45th Street from Broadway to Seawall	ST1705, IDC45	11,495,000	0	0	0	0	0	0	11,495,000
	16	Intersection Improvements for 61st Street and Seawall Boulevard	ST1706	4,000	35,000	243,000	0	0	0	278,000	282,000
	17	30th Street from Ave O to Seawall Blvd	ST1801	176,500	1,306,500	0	0	0	0	1,306,500	1,483,000
	18	22nd Street from Harborside to Broadway	ST1803	510,000	0	0	0	0	0	0	510,000
	19	37th Street from Broadway to Seawall	ST1901	13,750	808,750	5,907,500	0	0	0	6,716,250	6,730,000
	20	29th Street from Ave O to Seawall	ST2001	15,000	620,000	4,512,500	0	0	0	5,132,500	5,147,500
	21	49th Street from Ave P to Ave S 1/2	ST2002	282,750	1,983,050	0	0	0	0	1,983,050	2,265,800
	22	35th Street from Postoffice to Broadway	ST2003	310,000	2,145,500	0	0	0	0	2,145,500	2,455,500

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	2019	2020	2021	2022	2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
	23	Roadway reconstruction / repair	RDWYP	2,018,234	0	0	0	0	0	0	2,018,234
TIRZ 14	24	Sidewalk 81st to Sand Hill & Stewart	SR81SH	1,128,302	0	0	0	0	0	0	1,128,302
IDC Infrastructure	25	Sidewalk and Concrete Crew	IDCSCC	1,313,074	369,000	369,000	369,000	369,000	369,000	1,845,000	3,158,074
TIRZ 14	26	Travel Air Bridge Improvements	ST1620	1,058,000	0	0	0	0	0	0	1,058,000
TIRZ 14	27	83rd Street Drainage and Roadway Reconstruction	ST1805	85,443	0	0	0	0	0	0	85,443
	28	33rd Street - Broadway to Harborside	ST1605	391,995	0	0	0	0	0	0	391,995
	29	29th Street - Church to Harborside	ST1604	26,100	590,950	0	0	0	0	590,950	617,050
IDC Economic Development	30	West Market Street - 25th to 33rd	WEMA	1,366,575	0	0	0	0	0	0	1,366,575
TXDOT	31	Seawall Paving Improvements (local match)	ST1709	570,000	0	0	0	0	0	0	570,000
IDC Economic Development	32	Harborside Drive - 33rd and 20th Street	IDCHAR	2,900,000	0	0	0	0	0	0	2,900,000
	33	29th Street - Broadway to Sealy	ST1603	13,200	0	0	0	0	0	0	13,200
New	34	Downtown Streetscape Improvements	IDCDOW	0	200,000	2,100,000	0	0	0	2,300,000	2,300,000
Total \$'s by Year				\$ 40,900,205	\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 47,696,433	\$ 88,596,638

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
DETAIL SUMMARY
FY2019 - FY2023

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	4,546,535	1,435,000	-	-	-	-	5,981,535
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	32,315,578	16,559,970	12,670,480	1,108,464	1,174,992	1,200,000	65,029,484
PROJECT MGMT (MONITORING)	1,800,326	1,528,823	1,618,020	1,667,536	1,735,008	1,744,000	10,093,713
EQUIPMENT	360,000	-	-	-	-	-	360,000
CONTINGENCY	1,272,766	2,958,450	1,219,500	255,200	281,600	285,000	6,272,516
OTHER: MATERIALS TESTING	605,000	149,390	105,000	-	-	-	859,390
Total	\$ 40,900,205	\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 88,596,638

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	5,674,565	1,759,943	1,851,200	2,083,200	2,150,600	2,314,200	15,833,708
2017 GO BONDS	13,363,620	6,757,688	-	-	-	-	20,121,308
IDC - ECONOMIC DEVELOPMENT	4,666,575	-	-	-	-	-	4,666,575
IDC - INFRASTRUCTURE	5,145,074	3,169,000	2,469,000	369,000	369,000	369,000	11,890,074
CONVENTION CENTER SURPLUS	-	500,000	-	-	-	-	500,000
TIRZ 14	2,099,000	-	-	-	-	-	2,099,000
CDBG ROUND 2.2	9,951,371	-	-	-	-	-	9,951,371
TAX SUPPORTED BONDS	-	10,445,002	11,292,800	579,000	672,000	545,800	23,534,602
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 40,900,205	\$ 22,631,633	\$ 15,613,000	\$ 3,031,200	\$ 3,191,600	\$ 3,229,000	\$ 88,596,638

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1802
Fund(s): 3217

1 **Department:** Public Works # 1

2 **Project Name:** 16th Street from Broadway to Ave N 1/2 Priority Number:

3 **Project Location:** 16th Street from Broadway to Ave N 1/2

4 **Project Description:** The repaving of 16th Street from Broadway to Ave N 1/2, an overall length of approximately 1,945 feet, to include the milling and replacement of the asphalt surface, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	170,000	-	-	-	-	-	170,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,130,000	-	-	-	-	1,130,000
PROJECT MGMT (MONITORING)	22,600	-	-	-	-	-	22,600
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	112,500	-	-	-	-	112,500
OTHER: MATERIALS TESTING	25,000	-	-	-	-	-	25,000
Total	\$ 217,600	\$ 1,242,500	\$ -	\$ -	\$ -	\$ -	\$ 1,460,100

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	217,600	1,242,500	-	-	-	-	1,460,100
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 217,600	\$ 1,242,500	\$ -	\$ -	\$ -	\$ -	\$ 1,460,100

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: IDC27
Fund(s): 3193

- 1 **Department:** Special Projects # 2
- 2 **Project Name:** 27th Street Corridor Priority Number:
- 3 **Project Location:** 27th Street from Broadway to Seawall (Phase 1 and Phase 2)
- 4 **Project Description:** The design and construction of streetscape improvements along 27th Street from Broadway to Seawall Boulevard to improve pedestrian and bicycle accommodations and connectivity between the Seawall, McGuire Dent Recreation Center, Menard Park, Kempner Park, Kermit Courville Stadium, and Broadway.
Phase 1 construction from Broadway to Ave O is complete, with design of Phase 2 from Ave O to Seawall to start in FY 2019.
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	3,132,000	2,600,000	-	-	-	-	5,732,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 3,132,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 5,732,000

- 6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	3,132,000	2,600,000	-	-	-	-	5,732,000
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 3,132,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 5,732,000

- 7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: IHST19
Fund(s): 3199, 3217

- 1 **Department:** Public Works # 3
- 2 **Project Name:** Streets Mill & Overlay Rehabilitation Priority Number:
- 3 **Project Location:** Throughout the city of Galveston
- 4 **Project Description:** Correcting those streets identified as less than "Satisfactory" in the 2013 & 2017 Street Assessment by milling off the existing paving surface and overlaying them with new asphalt pavement. This work will be accomplished by City of Galveston Streets Division crews. This project will encompass approximately 5 miles of city streets per year.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	32,205	-	-	-	-		32,205
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	2,546,971	1,056,920	1,047,480	1,108,464	1,174,992	1,200,000	8,134,827
PROJECT MGMT (MONITORING)	25,294	1,011,523	1,191,520	1,298,536	1,366,008	1,375,000	6,267,881
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	21,791	237,950	242,000	255,200	281,600	285,000	1,323,541
OTHER: MATERIALS TESTING	-	4,390	-	-	-		4,390
Total	\$ 2,626,261	\$ 2,310,783	\$ 2,481,000	\$ 2,662,200	\$ 2,822,600	\$ 2,860,000	\$ 15,762,844

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	1,727,041	1,759,943	1,851,200	2,083,200	2,150,600	2,314,200	\$ 11,886,184
2017 GO BONDS	899,220	550,840	-	-	-		\$ 1,450,060
2017 CO's WATER	-	-	-	-	-		\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-		\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-		\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-		\$ -
TIRZ 14	-	-	-	-	-		\$ -
CDBG ROUND 2.2	-	-	-	-	-		\$ -
TAX SUPPORTED BONDS	-	-	629,800	579,000	672,000	545,800	\$ 2,426,600
REVENUE SUPPORTED BONDS	-	-	-	-	-		\$ -
FUTURE OPERATING CASH	-	-	-	-	-		\$ -
Total	\$ 2,626,261	\$ 2,310,783	\$ 2,481,000	\$ 2,662,200	\$ 2,822,600	\$ 2,860,000	\$ 15,762,844

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Previous Activity Codes:
STINHO FY2017
IHST18 FY2018

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1503
Fund(s): 3217

- 1 **Department:** Public Works # 4
- 2 **Project Name:** 26th Street from Ave N to Broadway Priority Number:
- 3 **Project Location:** 26th Street from Ave N to Broadway
- 4 **Project Description:** The repaving of 26th Street from Avenue N to Broadway, an overall length of approximately 1,612 feet, to include the milling and replacement of the asphalt surface and upgrading of the drainage system.
- 5 **Preliminary Budget/Cost Estimate:** Phase I - Completed FY2018

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	470,300	-	-	-	-	-	470,300
PROJECT MGMT (MONITORING)	9,500	-	-	-	-	-	9,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	50,000	-	-	-	-	-	50,000
OTHER: MATERIALS TESTIN	10,000	-	-	-	-	-	10,000
Total	\$ 539,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 539,800

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	539,800	-	-	-	-	-	539,800
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 539,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 539,800

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1503-2
Fund(s): 3199, 3217

- 1 **Department:** Public Works # 5
- 2 **Project Name:** 26th Street from Church Broadway (Phase 2) Priority Number:
- 3 **Project Location:** 26th Street from Church to Broadway (Phase 2)
- 4 **Project Description:** The repaving of 26th Street from Avenue N to Broadway, an overall length of approximately 1,612 feet, to include the milling and replacement of the asphalt surface and upgrading of the drainage system.
Phase 2 - This project is scheduled to be let after completion of Fire Station.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	499,100	-	-	-	-	499,100
PROJECT MGMT (MONITORING)	5,000	5,000	-	-	-	-	10,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	50,000	-	-	-	-	50,000
OTHER: MATERIALS TESTING	-	10,000	-	-	-	-	10,000
Total	\$ 5,000	\$ 564,100	\$ -	\$ -	\$ -	\$ -	\$ 569,100

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (IS)	5,000	-	-	-	-	-	\$ 5,000
2017 GO BONDS	-	564,100	-	-	-	-	\$ 564,100
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 5,000	\$ 564,100	\$ -	\$ -	\$ -	\$ -	\$ 569,100

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: STCONT
Fund(s): 3199

1 **Department:** Streets & Traffic # 6
2 **Project Name:** Program Contingency Priority Number:
3 **Project Location:** City of Galveston
4 **Project Description:** Program contingency for streets and traffic projects.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	1,500,000	-	-	-	-	1,500,000
OTHER:	-	-	-	-	-	-	-
Total	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	1,500,000	-	-	-	-	\$ 1,500,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1509
Fund(s): 1708

1 **Department:** Public Works # 7

2 **Project Name:** Saladia Street from Heards Lane to Stewart Road Priority Number:

3 **Project Location:** Saladia Street from Heards Lane to Stewart Road

4 **Project Description:** The total reconstruction of Saladia Street from Stewart Rd to Heards Ln, including curb/sidewalk/ADA ramps and underground utilities. The existing roadway will be replaced with a 32 foot wide concrete roadway.

Awarded FY2016 Complete FY2018

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,908,216	-	-	-	-	-	1,908,216
PROJECT MGMT (MONITORING)	100,591	-	-	-	-	-	100,591
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 2,008,807	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,008,807

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	2,008,807	-	-	-	-	-	\$ 2,008,807
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 2,008,807	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,008,807

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: TR1701
Fund(s): 1090

1 **Department:** Special Projects # 8

2 **Project Name:** Historic Broadway Lighting Improvements Priority Number:

3 **Project Location:** Broadway

4 **Project Description:** Improvements to the lighting on Historic Broadway.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	500,000	-	-	-	-	500,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	500,000	-	-	-	-	\$ 500,000
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1511
Fund(s): 1708

1 **Department:** Public Works # 9

2 **Project Name:** Avenue S from 61st Street to 53rd Street Priority Number:

3 **Project Location:** Avenue S from 61st Street to 53rd Street

4 **Project Description:** The reconstruction of Avenue S from 61st Street to 53rd Street including curb/sidewalk/ADA ramps and underground utilities.
The existing roadway will be replaced with a 48 foot wide concrete wide roadway.
Awarded FY2016 Complete FY2018

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	2,938,700	-	-	-	-	-	2,938,700
PROJECT MGMT (MONITORING)	175,553	-	-	-	-	-	175,553
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 3,114,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,114,253

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	3,114,253	-	-	-	-	-	\$ 3,114,253
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 3,114,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,114,253

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1512
Fund(s): 1708

- 1 **Department:** Public Works # 10
- 2 **Project Name:** 51st Street from Broadway to Postoffice Street Priority Number:
- 3 **Project Location:** 51st Street from Broadway to Postoffice Street
- 4 **Project Description:** The total reconstruction of 51st Street from Broadway to Postoffice Street, including curb/sidewalk/ADA ramps and underground utilities. The existing roadway will be replaced with a 48 foot wide concrete roadway.
Awarded FY2016 Complete FY2018
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,940,390	-	-	-	-	-	1,940,390
PROJECT MGMT (MONITORING)	124,219	-	-	-	-	-	124,219
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 2,064,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,064,609

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	2,064,609	-	-	-	-	-	\$ 2,064,609
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 2,064,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,064,609

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1513
Fund(s): 1708

- 1 **Department:** Public Works # 11
- 2 **Project Name:** Sealy Street from 25th Street to 33rd Street Priority Number:
- 3 **Project Location:** Sealy Street from 25th Street to 33rd Street
- 4 **Project Description:** The total reconstruction of Sealy Street from 25th Street to 33rd Street, including curb/sidewalk/ADA ramps and underground utilities. The existing roadway will be replaced with a 38 foot wide concrete roadway.
Awarded FY2016
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	2,644,399	-	-	-	-	-	2,644,399
PROJECT MGMT (MONITORING)	119,303	-	-	-	-	-	119,303
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 2,763,702	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,763,702

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	2,763,702	-	-	-	-	-	\$ 2,763,702
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 2,763,702	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,763,702

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1701
Fund(s): 3199

1 **Department:** Public Works # 12

2 **Project Name:** 25th Street from Broadway to Seawall Priority Number:

3 **Project Location:** 25th Street from Broadway to Seawall

4 **Project Description:** The repaving of 25th Street from Broadway to Seawall, an overall length of approximately 4,145 feet, to include the milling and replacement of the asphalt surface, and replacement and upsizing of old water and sewer utilities.
This project will be performed upon completion of the trolley track rehabilitation.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	553,000	-	-	-	-	-	553,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	3,685,000	-	-	-	-	3,685,000
PROJECT MGMT (MONITORING)	22,250	22,250	-	-	-	-	44,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	368,500	-	-	-	-	368,500
OTHER: MATERIALS TESTING	-	30,000	-	-	-	-	30,000
Total	\$ 575,250	\$ 4,105,750	\$ -	\$ -	\$ -	\$ -	\$ 4,681,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	575,250	-	-	-	-	-	575,250
2017 GO BONDS	-	630,798	-	-	-	-	630,798
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	3,474,952	-	-	-	-	3,474,952
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 575,250	\$ 4,105,750	\$ -	\$ -	\$ -	\$ -	\$ 4,681,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1702
Fund(s): 3199, 3217

1 **Department:** Public Works # 13
2 **Project Name:** 73rd Street from Heards Lane to Ave N 1/2 Priority Number:
3 **Project Location:** 73rd Street from Heards Lane to Ave N 1/2
4 **Project Description:** The repaving of 73rd Street from Heards Ln to Ave N 1/2, an overall length of approximately 1,265 feet, to include the milling and replacement of the asphalt surface, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	175,000	-	-	-	-	-	175,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,180,000	-	-	-	-	1,180,000
PROJECT MGMT (MONITORING)	-	23,250	-	-	-	-	23,250
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	116,500	-	-	-	-	116,500
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 175,000	\$ 1,319,750	\$ -	\$ -	\$ -	\$ -	\$ 1,494,750

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	175,000	-	-	-	-	-	\$ 175,000
2017 GO BONDS	-	1,319,750	-	-	-	-	\$ 1,319,750
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 175,000	\$ 1,319,750	\$ -	\$ -	\$ -	\$ -	\$ 1,494,750

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1704
Fund(s): 3217

1 **Department:** Public Works # 14

2 **Project Name:** Replacement of Strand Pavers Priority Number:

3 **Project Location:** The Strand and the Intersections of 21st, 22nd, 23rd, and 24th Streets

4 **Project Description:** The brick pavers at the intersections of 21st through 24th Streets and The Strand were installed in a historic manner, but this did not provide sufficient strength for modern traffic loads. Accordingly, the various locations are suffering from failures and need to be repaired or reinstalled in a manner that will support automotive and truck traffic.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	380,000	-	-	-	-	380,000
PROJECT MGMT (MONITORING)	-	10,000	-	-	-	-	10,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	40,000	-	-	-	-	40,000
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ -	\$ 430,000	\$ -	\$ -	\$ -	\$ -	\$ 430,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	-	430,000	-	-	-	-	\$ 430,000
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 430,000	\$ -	\$ -	\$ -	\$ -	\$ 430,000

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1705, IDC45
Fund(s): 3191, 3217

- 1 **Department:** Public Works # 15
- 2 **Project Name:** 45th Street from Broadway to Seawall Priority Number:
- 3 **Project Location:** 45th Street from Broadway Street to Seawall Boulevard
- 4 **Project Description:** The repaving of 45th Street from Broadway to Seawall Boulevard, an overall length of approximately 6,740 feet, to include the milling and replacement of the asphalt surface, extension of the storm sewer main to provide for future expansion of the drainage system, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	1,100,000	-	-	-	-	-	1,100,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	9,170,000	-	-	-	-	-	9,170,000
PROJECT MGMT (MONITORING)	150,000	-	-	-	-	-	150,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	1,015,000	-	-	-	-	-	1,015,000
OTHER: MATERIALS TESTING	60,000	-	-	-	-	-	60,000
Total	\$ 11,495,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,495,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	\$ -
2017 GO BONDS	10,395,000	-	-	-	-	-	\$ 10,395,000
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	1,100,000	-	-	-	-	-	\$ 1,100,000
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 11,495,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,495,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1706
Fund(s): 3199, 3217

- 1 **Department:** Public Works # 16
- 2 **Project Name:** Intersection Improvements for 61st Street and Seawall Boulevard Priority Number:
- 3 **Project Location:** Intersection of 61st Street and Seawall Boulevard
- 4 **Project Description:** The creation of dual right turn lanes from 61st Street to Seawall Boulevard by relocating the median to the east. This will increase the number of southbound lanes to four, allowing for two left turn lanes and two right turn lanes. This will also reduce the number of northbound lanes to two - eliminating the excess, unneeded third lane. The project will also include redesign of the traffic signal to provide for the increased turning movement and better facilities for pedestrians crossing Seawall Boulevard.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	35,000	-	-	-	-	35,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	198,000	-	-	-	198,000
PROJECT MGMT (MONITORING)	4,000	-	-	-	-	-	4,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	45,000	-	-	-	45,000
OTHER:	-	-	-	-	-	-	-
Total	\$ 4,000	\$ 35,000	\$ 243,000	\$ -	\$ -	\$ -	\$ 282,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	\$ -
2017 GO BONDS	4,000	-	-	-	-	-	\$ 4,000
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	35,000	243,000	-	-	-	\$ 278,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 4,000	\$ 35,000	\$ 243,000	\$ -	\$ -	\$ -	\$ 282,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1801
Fund(s): 3217

1 **Department:** Public Works # 17
2 **Project Name:** 30th Street from Ave O to Seawall Blvd Priority Number:
3 **Project Location:** 30th Street from Ave O to Seawall Blvd
4 **Project Description:** The repaving of 30th Street from Ave O to Seawall, an overall length of approximately 2,550 feet, to include the milling and replacement of the asphalt surface and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	165,000	-	-	-	-	-	165,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,150,000	-	-	-	-	1,150,000
PROJECT MGMT (MONITORING)	11,500	11,500	-	-	-	-	23,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	115,000	-	-	-	-	115,000
OTHER: MATERIALS TESTING	-	30,000	-	-	-	-	30,000
Total	\$ 176,500	\$ 1,306,500	\$ -	\$ -	\$ -	\$ -	\$ 1,483,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	\$ -
2017 GO BONDS	176,500	-	-	-	-	-	\$ 176,500
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	1,306,500	-	-	-	-	\$ 1,306,500
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 176,500	\$ 1,306,500	\$ -	\$ -	\$ -	\$ -	\$ 1,483,000

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1803
Fund(s): 3217

1 **Department:** Public Works # 18

2 **Project Name:** 22nd Street from Harborside to Broadway Priority Number:

3 **Project Location:** 22nd Street from Harborside to Broadway

4 **Project Description:** The repaving of 22nd Street from Harborside to Broadway, an overall length of approximately 2,935 feet, to include the milling and replacement of the asphalt surface, replacement of drainage inlets and laterals, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	485,000	-	-	-	-	-	485,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	25,000	-	-	-	-	-	25,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	\$ -
2017 GO BONDS	510,000	-	-	-	-	-	\$ 510,000
2017 CO's WATER	-	-	-	-	-	-	\$ -
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	\$ -
TIRZ 14	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1901

Fund(s): 3217

1 **Department:** Public Works # 19

2 **Project Name:** 37th Street from Broadway to Seawall Priority Number:

3 **Project Location:** 37th Street from Broadway to Seawall

4 **Project Description:** The repaving of 37th Street from Broadway to Seawall Boulevard, an overall length of approximately 5,830 feet, to include the milling and replacement of the asphalt surface, extension of the storm sewer main to provide for future expansion of the drainage system, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	795,000	-	-	-	-	795,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	5,300,000	-	-	-	5,300,000
PROJECT MGMT (MONITORING)	13,750	13,750	27,500	-	-	-	55,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	530,000	-	-	-	530,000
OTHER: MATERIALS TESTING	-	-	50,000	-	-	-	50,000
Total	\$ 13,750	\$ 808,750	\$ 5,907,500	\$ -	\$ -	\$ -	\$ 6,730,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	13,750	808,750	-	-	-	-	822,500
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	5,907,500	-	-	-	5,907,500
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 13,750	\$ 808,750	\$ 5,907,500	\$ -	\$ -	\$ -	\$ 6,730,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST2001
Fund(s): 3217

1 **Department:** Public Works # 20

2 **Project Name:** 29th Street from Ave O to Seawall Priority Number:

3 **Project Location:** 29th Street from Ave O to Seawall

4 **Project Description:** The repaving of 29th Street from Ave O to Seawall, an overall length of approximately 2,275 feet, to include the milling and replacement of the asphalt surface, extension of the storm sewer main to provide for future expansion of the drainage system, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	605,000	-	-	-	-	605,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	4,025,000	-	-	-	4,025,000
PROJECT MGMT (MONITORING)	15,000	15,000	30,000	-	-	-	60,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	402,500	-	-	-	402,500
OTHER: MATERIALS TESTING	-	-	55,000	-	-	-	55,000
Total	\$ 15,000	\$ 620,000	\$ 4,512,500	\$ -	\$ -	\$ -	\$ 5,147,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	15,000	620,000	-	-	-	-	635,000
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	4,512,500	-	-	-	4,512,500
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 15,000	\$ 620,000	\$ 4,512,500	\$ -	\$ -	\$ -	\$ 5,147,500

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST2002
Fund(s): 3217

1 **Department:** Public Works # 21

2 **Project Name:** 49th Street from Ave P to Ave S 1/2 Priority Number:

3 **Project Location:** 49th Street from Ave P to Ave S 1/2

4 **Project Description:** The repaving of 49th Street from Ave P to Ave S 1/2, an overall length of approximately 2,275 feet, to include the milling and replacement of the asphalt surface and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	265,000	-	-	-	-	-	265,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,755,000	-	-	-	-	1,755,000
PROJECT MGMT (MONITORING)	17,750	17,550	-	-	-	-	35,300
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	175,500	-	-	-	-	175,500
OTHER: MATERIALS TESTING	-	35,000	-	-	-	-	35,000
Total	\$ 282,750	\$ 1,983,050	\$ -	\$ -	\$ -	\$ -	\$ 2,265,800

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	282,750	-	-	-	-	-	282,750
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	1,983,050	-	-	-	-	1,983,050
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 282,750	\$ 1,983,050	\$ -	\$ -	\$ -	\$ -	\$ 2,265,800

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST2003
Fund(s): 3217

1 **Department:** Public Works # 22

2 **Project Name:** 35th Street from Postoffice to Broadway Priority Number:

3 **Project Location:** 35th Street from Postoffice to Broadway

4 **Project Description:** The repaving of 35th Street from Postoffice to Broadway, an overall length of approximately 1,600 feet, to include the milling and replacement of the asphalt surface, extension of the storm sewer main to provide for future expansion of the drainage system, and replacement and upsizing of old water and sewer utilities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	290,000	-	-	-	-	-	290,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,905,000	-	-	-	-	1,905,000
PROJECT MGMT (MONITORING)	20,000	20,000	-	-	-	-	40,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	190,500	-	-	-	-	190,500
OTHER:	-	30,000	-	-	-	-	30,000
Total	\$ 310,000	\$ 2,145,500	\$ -	\$ -	\$ -	\$ -	\$ 2,455,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	310,000	-	-	-	-	-	310,000
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	2,145,500	-	-	-	-	2,145,500
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 310,000	\$ 2,145,500	\$ -	\$ -	\$ -	\$ -	\$ 2,455,500

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: RDWYP
Fund(s): 3199

- 1 **Department:** Public Works # 23
- 2 **Project Name:** Roadway reconstruction / repair Priority Number:
- 3 **Project Location:** Throughout City of Galveston
- 4 **Project Description:** Roadway preservation program. LJA Engineering provided engineering services to prepare Roadway Evaluation Report to the City of Galveston post Hurricane Ike.
CA FY 2014
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	296,300	-	-	-	-	-	296,300
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,721,934	-	-	-	-	-	1,721,934
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 2,018,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,018,234

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	2,018,234	-	-	-	-	-	2,018,234
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 2,018,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,018,234

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: SR81SH
Fund(s): TIRZ 14

1 **Department:** Public Works # 24
2 **Project Name:** Sidewalk 81st to Sand Hill & Stewart Priority Number:
3 **Project Location:** Sidewalk 81st to Sand Hill & Stewart
4 **Project Description:** Installation of a sidewalk system on Stewart Rd between 81st Street and the Sandhill Crane Soccer Complex. The funding is provided by TIRZ 14.
5 **Preliminary Budget/Cost Estimate:** Complete FY2018

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	5,430	-	-	-	-	-	5,430
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,035,901	-	-	-	-	-	1,035,901
PROJECT MGMT (MONITORING)	14,496	-	-	-	-	-	14,496
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	72,475	-	-	-	-	-	72,475
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 1,128,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,128,302

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	172,745	-	-	-	-	-	172,745
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	955,557	-	-	-	-	-	955,557
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,128,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,128,302

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: IDCSCC
Fund(s): 3193

1 **Department:** Special Project # 25
2 **Project Name:** Sidewalk and Concrete Crew Priority Number:
3 **Project Location:** Various locations throughout City
4 **Project Description:** FY2017 - Phase II
FY2018 - Phase III

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	868,074	369,000	369,000	369,000	369,000	369,000	2,713,074
EQUIPMENT	360,000	-	-	-	-	-	360,000
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS	85,000	-	-	-	-	-	85,000
Total	\$ 1,313,074	\$ 369,000	\$ 369,000	\$ 369,000	\$ 369,000	\$ 369,000	\$ 3,158,074

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	1,313,074	369,000	369,000	369,000	369,000	369,000	3,158,074
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,313,074	\$ 369,000	\$ 369,000	\$ 369,000	\$ 369,000	\$ 369,000	\$ 3,158,074

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1620
Fund(s): TIRZ 14

1 **Department:** Special Project # 26

2 **Project Name:** 99th Street Pedestrian Bridge Project Priority Number:

3 **Project Location:** 99th Street

4 **Project Description:** Travel Air Bridge Replacement
Existing bridge on Travel Air Lane adjacent to the Galveston Municipal Golf Course has deteriorated and needs to be replaced.
Complete FY2018

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,058,000	-	-	-	-	-	1,058,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 1,058,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,058,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	1,058,000	-	-	-	-	-	1,058,000
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,058,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,058,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1805
Fund(s): TIRZ 14

1 **Department:** Special Project # 27

2 **Project Name:** 83rd Street Drainage and Roadway Reconstruction Priority Number:

3 **Project Location:** 83rd Street Drainage and Roadway Reconstruction

4 **Project Description:** Reconstruct 83rd Street from the segment South of Cessna to Stewart Road.
Currently, project is pending.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	85,443	-	-	-	-	-	85,443
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 85,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,443

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	85,443	-	-	-	-	-	85,443
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 85,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,443

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1605
Fund(s): 3199

1 **Department:** Public Works # 28
2 **Project Name:** 33rd Street - Broadway to Harborside Priority Number:
3 **Project Location:** 33rd Street - Broadway to Harborside
4 **Project Description:** This project calls for the replacement of storm sewer inlets and inlet lead piping. It also calls for milling and asphalt overlay of the 48 foot wide roadway surface.
CA 1/14/16
5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	56,800	-	-	-	-	-	56,800
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	328,749	-	-	-	-	-	328,749
PROJECT MGMT (MONITORING)	6,446	-	-	-	-	-	6,446
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 391,995	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 391,995

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	391,995	-	-	-	-	-	391,995
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 391,995	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 391,995

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1604
Fund(s): 3217

1 **Department:** Public Works # 29

2 **Project Name:** 29th Street - Church to Harborside Priority Number:

3 **Project Location:** 29th Street - Church to Harborside

4 **Project Description:** The repaving of 29th Street from Church Street to Harborside Drive, an overall length of approximately 1,435 feet, to include the milling and replacement of the asphalt surface and replacement of storm sewer inlets and inlet leads.
CA 2/25/16

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	26,100	-	-	-	-	-	26,100
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	518,950	-	-	-	-	518,950
PROJECT MGMT (MONITORING)	-	10,000	-	-	-	-	10,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	52,000	-	-	-	-	52,000
OTHER: MATERIALS TESTING	-	10,000	-	-	-	-	10,000
Total	\$ 26,100	\$ 590,950	\$ -	\$ -	\$ -	\$ -	\$ 617,050

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	26,100	-	-	-	-	-	26,100
2017 GO BONDS	-	590,950	-	-	-	-	590,950
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 26,100	\$ 590,950	\$ -	\$ -	\$ -	\$ -	\$ 617,050

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: WEMA
Fund(s): 3191

1 **Department:** Special Projects # 30
2 **Project Name:** West Market Street - 25th to 33rd Priority Number:
3 **Project Location:** West Market Street - 25th to 33rd
4 **Project Description:** Improvements to West Market Street.
CA 6/21/18

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	43,500	-	-	-	-	-	43,500
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,134,575	-	-	-	-	-	1,134,575
PROJECT MGMT (MONITORING)	50,000	-	-	-	-	-	50,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	113,500	-	-	-	-	-	113,500
OTHER: MATERIALS TESTING	25,000	-	-	-	-	-	25,000
Total	\$ 1,366,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,366,575

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	1,366,575	-	-	-	-	-	1,366,575
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,366,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,366,575

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1709
Fund(s): 3199

1 **Department:** Special Projects # 31

2 **Project Name:** Seawall Paving Improvements (local match) Priority Number:

3 **Project Location:** Seawall Paving Improvements (local match)

4 **Project Description:** TxDOT Project - Local Share
Ferry Road East to the End of the Seawall

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	170,000	-	-	-	-		170,000
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-		-
PROJECT MGMT (MONITORING)	-	-	-	-	-		-
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	-	-	-	-		-
OTHER: LOCAL SHARE	400,000	-	-	-	-		400,000
Total	\$ 570,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	570,000	-	-	-	-		570,000
2017 GO BONDS	-	-	-	-	-		-
2017 CO's WATER	-	-	-	-	-		-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-		-
IDC - INFRASTRUCTURE	-	-	-	-	-		-
CONVENTION CENTER SURPLUS	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
CDBG ROUND 2.2	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE OPERATING CASH	-	-	-	-	-		-
Total	\$ 570,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: IDCHAR
Fund(s): 3193, 3191

1 **Department:** Special Projects # 32
2 **Project Name:** Harborside Drive - 33rd and 20th Street Priority Number:
3 **Project Location:** Harborside Drive - 33rd and 20th Street
4 **Project Description:** Improvements to Harborside Drive - 33rd and 20th Street.
CA 6/21/18

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	700,000	-	-	-	-	-	700,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	2,200,000	-	-	-	-	-	2,200,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	2,200,000	-	-	-	-	-	2,200,000
IDC - INFRASTRUCTURE	700,000	-	-	-	-	-	700,000
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 2,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: ST1603
Fund(s): 3199, 3217

1 **Department:** Public Works # 33

2 **Project Name:** 29th Street - Broadway to Sealy Priority Number:

3 **Project Location:** 29th Street - Broadway to Sealy

4 **Project Description:** This project calls for the milling & asphalt overlay of the 48 foot wide roadway surface of 29th Street from Broadway to Sealy.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	13,200	-	-	-	-	-	13,200
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING / INSPECTION	-	-	-	-	-	-	-
Total	\$ 13,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,200

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	13,200	-	-	-	-	-	13,200
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 13,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,200

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
STREETS & TRAFFIC PROGRAM
FY2019 - FY2023

Activity Code: IDCDOW
Fund(s): 3193

1 **Department:** Special Projects # 34
2 **Project Name:** Downtown Streetscape Improvements Priority Number:
3 **Project Location:** Downtown Streetscape Improvements
4 **Project Description:** Improvements to downtown areas.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	200,000	2,100,000	-	-	-	2,300,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 2,300,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE (ISA)	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	200,000	2,100,000	-	-	-	2,300,000
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ 2,100,000	\$ -	\$ -	\$ -	\$ 2,300,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Drainage

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Drainage Program**

The Drainage Program includes constructing new facilities to increase capacity and providing repairs to existing systems, with \$19.4 million in projects scheduled for the FY 2019-2023 period. Drainage projects identified in the May 2017 bond election will be under construction by FY 2021 so they might be finished by the end of FY 2022. Drainage projects are being funded with \$4.4 million of the \$25 million in public improvement bond proceeds (identified herein as 2017 G.O. Bonds) received from the sale completed in July 2017.

City crews will be implementing a ditch regrading program to improve the roadside ditches in the West End. We are also coordinating with the Texas Department of Transportation (TxDOT) for improvements to the drainage for the area of 11 Mile Road south of FM 3005 to be completed in FY2019.

In addition to the City funded projects, we will be utilizing the 2017 County bond election funds to provide drainage improvements for Avenue S from 53rd Street eastward to Seawall Boulevard and 23rd Street from Broadway to Seawall by partnering with Galveston County.

We will also be continuing a program to remove the sediment and debris from the existing below ground drainage infrastructure. Future improvements to existing systems include:

1. Replacing and upsizing the storm drain in Church Street from 35th Street to 37th Street;
2. Performing a major drainage study for the drainage area centered on 18th Street to include replacing the failing storm main in 18th Street from Market Street to the Galveston Ship Channel, cross connecting the entire drainage area into a single, and evaluating the feasibility of a mechanical pumping system to improve the drainage in that area (providing the basis for other, similar projects); and
3. Replacing inlets and undersized laterals in conjunction with street improvement projects.

In addition, the City will be conducting a Master Drainage Study to research alternate technologies and recommend cost effective drainage improvements that we will be looking to implement in the future.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
INFRASTRUCTURE & DEBT SERVICE	254,750	-	-	-	-	-	-	254,750
2017 GO BONDS	3,861,272	500,000	-	-	-	-	500,000	4,361,272
DRAINAGE IMPROVEMENT	456,088	-	-	-	-	-	-	456,088
IDC - INFRASTRUCTURE	-	-	-	250,000	-	-	250,000	250,000
TOTAL Existing City Funds	4,572,110	500,000	-	250,000	-	-	750,000	5,322,110
Other Funding Sources								
Other Funding Sources	-	-	-	-	-	-	-	-
TOTAL Other Funding Sources	-	-	-	-	-	-	-	-
Future Funding Sources								
TAX SUPPORTED BONDS	-	14,564,500	646,500	-	-	-	15,211,000	15,211,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	0	14,564,500	646,500	0	0	0	15,211,000	15,211,000
TOTAL DRAINAGE PROGRAM FUNDING								
TOTAL DRAINAGE PROGRAM FUNDING	\$ 4,572,110	\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 15,961,000	\$ 20,533,110

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	11 Mile Road Drainage Improvements	D1601	0	20,000	0	0	0	0	20,000	20,000
	2	18th Street Drainage Improvements	D1602	1,200,861	12,948,296	0	0	0	0	12,948,296	14,149,157
	3	Avenue L Storm System at 62nd St and 63rd St	DAVENL	238,875	0	0	0	0	0	0	238,875
	4	Church Street Drainage Improvements	D1604	137,386	998,674	0	0	0	0	998,674	1,136,060
Contingency	5	Drainage Program Contingency	DCONT	0	798,780	0	0	0	0	798,780	798,780
	6	Master Drainage Plan and Feasibility Study	D1701	1,750	1,750	346,500	0	0	0	348,250	350,000
	7	Storm Sewer Rehabilitation & Inspection Program	D1608	1,800,000	0	0	0	0	0	0	1,800,000
Evaluation	8	Evaluation of Storm Sewer System Outfalls	D1702	250,000	0	0	0	0	0	0	250,000
Evaluation	9	West End Drainage Rehabilitation Program	D1703	3,000	297,000	300,000	0	0	0	597,000	600,000
	10	33rd Street - Broadway to Harborside	ST1605	500,000	0	0	0	0	0	0	500,000
Compliance	11	Storm Water Management (TCEQ)	DSTORM	440,238	0	0	0	0	0	0	440,238
IDC Infrastructure	12	Drainage System Improvements	D1801	0	0	0	250,000	0	0	250,000	250,000
	Total \$'s by Year			\$ 4,572,110	\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 15,961,000	\$ 20,533,110

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
DETAIL SUMMARY
FY2019 - FY2023

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	1,759,245	20,000	-	-	-	-	1,779,245
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	2,700,125	12,432,409	637,000	250,000	-	-	16,019,534
PROJECT MGMT (MONITORING)	79,840	64,840	9,500	-	-	-	154,180
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	27,900	2,492,251	-	-	-	-	2,520,151
OTHER: MATERIALS TESTING	5,000	55,000	-	-	-	-	60,000
Total	\$ 4,572,110	\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 20,533,110

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022		Total Cost
INFRASTRUCTURE & DEBT SERVICE	254,750	-	-	-	-	-	254,750
2017 GO BONDS	3,861,272	500,000	-	-	-	-	4,361,272
DRAINAGE IMPROVEMENT	456,088	-	-	-	-	-	456,088
IDC - INFRASTRUCTURE	-	-	-	250,000	-	-	250,000
TAX SUPPORTED BONDS	-	14,564,500	646,500	-	-	-	15,211,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 4,572,110	\$ 15,064,500	\$ 646,500	\$ 250,000	\$ -	\$ -	\$ 20,533,110

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1601

Fund(s): 44102

1 **Department:** Public Works # 1

2 **Project Name:** 11 Mile Road Drainage Improvements Priority Number:

3 **Project Location:** 11 Mile Road and FM 3005

4 **Project Description:** In order to alleviate drainage concerns at 11 Mile Rd and FM 3005, culvert replacement and ditch regrading will need to be accomplished on 11 Mile Rd. between FM 3005 and the beach. Drainage improvements along FM 3005 will require coordination with TxDOT.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	20,000	-	-	-	-	20,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	20,000	-	-	-	-	20,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1602

Fund(s): 3217

- 1 **Department:** Public Works # 2
- 2 **Project Name:** 18th Street Drainage Improvements Priority Number:
- 3 **Project Location:** Along 18th Street from the Ship Channel to Ave K
- 4 **Project Description:** The existing vitrified clay storm sewer system in 18th Street to the Galveston Ship Channel is old and structurally unsound. This has resulted in numerous repairs to the old system. The existing clay storm sewer needs to be replaced and upgraded to the recommendations in the Master Drainage Study.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	1,174,321	-	-	-	-	-	1,174,321
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	11,279,009	-	-	-	-	11,279,009
PROJECT MGMT (MONITORING)	26,540	51,540	-	-	-	-	78,080
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	1,582,747	-	-	-	-	1,582,747
OTHER:	-	35,000	-	-	-	-	35,000
Total	\$ 1,200,861	\$ 12,948,296	\$ -	\$ -	\$ -	\$ -	\$ 14,149,157

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	\$ -
2017 GO BONDS	1,200,861	-	-	-	-	-	\$ 1,200,861
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	\$ -
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	12,948,296	-	-	-	-	\$ 12,948,296
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 1,200,861	\$ 12,948,296	\$ -	\$ -	\$ -	\$ -	\$ 14,149,157

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: DAVENL
Fund(s): 3217, 44102

1 **Department:** Public Works # 3
2 **Project Name:** Avenue L Storm System at 62nd St and 63rd St Priority Number:
3 **Project Location:** Avenue L Storm System at 62nd St and 63rd St
4 **Project Description:** Improvement of the degraded Avenue L Storm Sewer System at 62nd Street and 63rd Street.
CA FY 2014

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	15,850	-	-	-	-	-	15,850
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	186,125	-	-	-	-	-	186,125
PROJECT MGMT (MONITORING)	4,000	-	-	-	-	-	4,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	27,900	-	-	-	-	-	27,900
OTHER: MATERIALS TESTING	5,000	-	-	-	-	-	5,000
Total	\$ 238,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,875

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	\$ -
2017 GO BONDS	223,025	-	-	-	-	-	\$ 223,025
DRAINAGE IMPROVEMENT	15,850	-	-	-	-	-	\$ 15,850
IDC - INFRASTRUCTURE	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 238,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,875

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1604

Fund(s): 3217

1 **Department:** Public Works # 4

2 **Project Name:** Church Street Drainage Improvements Priority Number:

3 **Project Location:** Along Church Street from 35th St to 37th St

4 **Project Description:** The existing 15 inch vitrified clay storm sewer system in Church Street between 35th and 37th Streets is undersized, old, and structurally unsound. This has resulted in numerous repairs to the old system. The existing clay storm

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	128,836	-	-	-	-	-	128,836
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	859,400	-	-	-	-	859,400
PROJECT MGMT (MONITORING)	8,550	8,550	-	-	-	-	17,100
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	110,724	-	-	-	-	110,724
OTHER: MATERIALS TESTIN	-	20,000	-	-	-	-	20,000
Total	\$ 137,386	\$ 998,674	\$ -	\$ -	\$ -	\$ -	\$ 1,136,060

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	137,386	-	-	-	-	-	137,386
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	998,674	-	-	-	-	998,674
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 137,386	\$ 998,674	\$ -	\$ -	\$ -	\$ -	\$ 1,136,060

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: DCONT

Fund(s): 3217

1 **Department:** Public Works # 5

2 **Project Name:** Drainage Program Contingency **Priority Number:**

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** Providing of contingency funding for the Drainage Capital Improvement Plan projects to allow for unexpected expenditures and overages.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	798,780	-	-	-	-	798,780
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ -	\$ 798,780	\$ -	\$ -	\$ -	\$ -	\$ 798,780

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	-	500,000	-	-	-	-	500,000
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	298,780	-	-	-	-	298,780
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ 798,780	\$ -	\$ -	\$ -	\$ -	\$ 798,780

7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1701

Fund(s): 3199

1 **Department:** Public Works # 6

2 **Project Name:** Master Drainage Plan and Feasibility Study Priority Number:

3 **Project Location:** Throughout the City

4 **Project Description:** The engineering study of the current drainage system throughout the City of Galveston with recommendations as to the feasibility of various alternatives to improve drainage, including the cost vs benefit of the different options. Options to include improvements

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	343,000	-	-	-	343,000
PROJECT MGMT (MONITORING)	1,750	1,750	3,500	-	-	-	7,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 1,750	\$ 1,750	\$ 346,500	\$ -	\$ -	\$ -	\$ 350,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	1,750	-	-	-	-	-	1,750
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	1,750	346,500	-	-	-	348,250
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,750	\$ 1,750	\$ 346,500	\$ -	\$ -	\$ -	\$ 350,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1608

Fund(s): 44102, 3217

- 1 **Department:** PUBLIC WORKS # 7
- 2 **Project Name:** Storm Sewer Rehabilitation & Inspection Program Priority Number:
- 3 **Project Location:** Throughout the City
- 4 **Project Description:** This program will be the beginning of a three year program to rehabilitate and inspect the existing storm sewer system city wide. This project will provide debris removal and inspection of the existing system. Increased capacity of the storm sewer system is a direct result of this.
CA FY 2016

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,764,000	-	-	-	-	-	1,764,000
PROJECT MGMT (MONITORING)	36,000	-	-	-	-	-	36,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	1,800,000	-	-	-	-	-	1,800,000
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1702

Fund(s): 3199

1 **Department:** Public Works # 8

2 **Project Name:** Evaluation of Storm Sewer System Outfalls Priority Number:

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** The City of Galveston major populated areas are served by 42 storm sewer outfalls. A majority of these outfalls are submerged and their condition is unknown. The project consists of the inspection of all 42 outfalls including the use of underwater remotely operated

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	250,000	-	-	-	-	-	250,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	250,000	-	-	-	-	-	250,000
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1703

Fund(s): 3199

1 **Department:** Public Works # 9

2 **Project Name:** West End Drainage Rehabilitation Program Priority Number:

3 **Project Location:** West End - VARIES

4 **Project Description:** This program will provide for the inspection, survey & rehabilitation of existing and proposed west end drainage ditches and culvert systems. The primary focus is restoration of surface and open channel drainage in the west end communities.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	294,000	294,000	-	-	-	588,000
PROJECT MGMT (MONITORING)	3,000	3,000	6,000	-	-	-	12,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 3,000	\$ 297,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 600,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	3,000	-	-	-	-	-	3,000
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	297,000	300,000	-	-	-	597,000
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 3,000	\$ 297,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 600,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: ST1605

Fund(s): 3217

1 **Department:** Public Works # 10

2 **Project Name:** 33rd Street - Broadway to Harborside Priority Number:

3 **Project Location:** 33rd Street - Broadway to Harborside

4 **Project Description:** This project calls for the replacement of storm sewer inlets and inlet lead piping. It also calls for milling and asphalt overlay of the 48 foot wide roadway surface.

CA 1/14/16

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	500,000	-	-	-	-	-	500,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	500,000	-	-	-	-	-	500,000
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: DSTORM
Fund(s): 44102

1 **Department:** Public Works # 11
2 **Project Name:** Storm Water Management (TCEQ) Priority Number:
3 **Project Location:** Storm Water Management (TCEQ)
4 **Project Description:** Regulatory compliance for the TCEQ.
DANNENBAUM ENGINEERING
CA FY 2008

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	440,238	-	-	-	-	-	440,238
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 440,238	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,238

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	440,238	-	-	-	-	-	440,238
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 440,238	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,238

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
DRAINAGE PROGRAM
FY2019 - FY2023

Activity Code: D1801

Fund(s): 3193

1 **Department:** Public Works # 12

2 **Project Name:** Drainage System Improvements Priority Number:

3 **Project Location:** City of Galveston

4 **Project Description:** This project involves the improvement of the City's drainage outflows that includes but it not limited to the installation of drainage back flow valves and the maintenance of the same.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	250,000	-	-	250,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
INFRASTRUCTURE & DEBT SERVICE	-	-	-	-	-	-	-
2017 GO BONDS	-	-	-	-	-	-	-
DRAINAGE IMPROVEMENT	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	250,000	-	-	250,000
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Water

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Water Program**

The Water Program includes projects totaling \$154.2 million intended to improve the quality and quantity of drinking water provided to the citizens of Galveston. This includes rehabilitating existing infrastructure and constructing new facilities to increase capacity and available pressure. A total of \$50 million in projects have already been initiated in FY2017-2018 to improve the water system with \$24.7 million from CDBG Disaster Recovery grant funds being used for five projects.

Rehabilitation and replacement projects for the FY2019–2023 period include:

1. Rehabilitating the groundwater supply wells located on the mainland,
2. Replacing the original 1894 waterline with a new supply main on the causeway,
3. Renovating the existing tanks at the 59th Street pump station site,
4. Replacing sections of the main supply line on the island to our pump stations,
5. Replacing the water lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street
6. Continued replacement of substandard fire hydrants throughout the city, and
7. Complete reconstruction of the 59th Street Pump Station.

Proposed new construction for the water system by FY 2023 includes:

1. A 7.5 million gallon ground storage tank (GST) at the 59th Street pump station site,
2. A 24 inch waterline from the 59th Street Pump Station to the Airport, and
3. Installation of a 12 inch waterline along a portion of Seawall Boulevard to provide increased pressure and better service.

Future projects may include constructing a new elevated storage tank (EST) on the east end, a 20 inch waterline from Holiday Drive to east beach, and a new 20 inch waterline from the 30th Street pump station to the east end. These projects will provide greater capacity and pressure to the east end and the area located along the route of the new line. Other future work will include new looped systems to improve pressure and reliability in the Laffite's Cove and Spanish Grant (bayside) subdivisions and upgrading the capacity and operations of the Airport Pump Station.

Other projects will include replacing old waterlines in conjunction with street improvements in order to provide for improved traffic circulation and prevent impacts to both the roadway and water systems by performing major construction without coordinating work appropriately.

Funding will be a combination of the Water Improvement Fund and 2017 Water revenue bonds. This combination of cash and financing is an effective approach to fund projects utilizing a balance of short- and long-term funding.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
WATERWORKS IMPROVEMENT	2,757,033	1,263,600	1,460,000	1,184,305	610,000	610,000	5,127,905	7,884,938
2006 WATER REVENUE BONDS	98,908	-	-	-	-	-	-	98,908
2008 WATER REVENUE BONDS	314,933	-	-	-	-	-	-	314,933
2017 CO's WATER	6,017,831	12,882,169	-	-	-	-	12,882,169	18,900,000
TOTAL Existing City Funds	9,188,705	14,145,769	1,460,000	1,184,305	610,000	610,000	18,010,074	27,198,779

Other Funding Sources								
FEMA	13,866,777	-	-	-	-	-	-	13,866,777
(1) CDBG ROUND 2.2	26,936,880	-	-	-	-	-	-	26,936,880
TOTAL Other Funding Sources	40,803,657	-	-	-	-	-	-	40,803,657

Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	15,045,615	12,681,500	24,216,400	15,058,445	19,152,745	86,154,705	86,154,705
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	0	15,045,615	12,681,500	24,216,400	15,058,445	19,152,745	86,154,705	86,154,705

TOTAL WATERWORKS PROGRAM FUNDING	\$ 49,992,362	\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 104,164,779	\$ 154,157,141

(1) Awarded FY16

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17	W1701	56,700	570,000	0	0	0	0	570,000	626,700
Finalizing Accounting	2	8" Water Line - 30th St ROW and Market Street	W1706	41,000	279,100	0	0	0	0	279,100	320,100
Awaiting TCEQ approval	3	Rehabilitation of Water Wells #9 and 11	WWELLS	496,682	250,000	635,000	0	0	0	885,000	1,381,682
	4	Pirate's Beach - Lafitte's Cove Loop	W1610	107,250	702,250	0	0	0	0	702,250	809,500
	5	20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street	W1702	14,305	0	0	349,305	3,212,390	0	3,561,695	3,576,000
	6	12 Inch Water Line - Seawall Boulevard, 81st Street to 97th Street	W1902	0	0	0	225,000	1,836,750	0	2,061,750	2,061,750
	7	61st Street Bridge Waterline	W1709	313,500	0	0	0	0	0	0	313,500
	8	30 Inch Water Line Causeway	W1605	824,930	0	0	9,439,900	0	0	9,439,900	10,264,830
	9	Airport Pump Station Pump and Control Upgrades	W1703	240,000	24,000	2,028,000	0	0	0	2,052,000	2,292,000
	10	30 Inch Water Line - Railroad Bridge to Harborside Drive	W1704	308,000	0	0	0	2,310,000	0	2,310,000	2,618,000
	11	Airport Pump Station Pump Tank Upgrades - Phase 1	W1705	733,750	0	4,758,000	0	0	0	4,758,000	5,491,750
	12	24" Water Line - 59th St Pump Station to Airport Pump Station	W1707	1,837,500	18,275,500	0	0	0	0	18,275,500	20,113,000
	13	30 Inch Water Line - 71st Street to 59th Street Pump Station	W1801	0	0	0	529,000	4,574,000	0	5,103,000	5,103,000
	14	Airport Pump Station Pump Tank Upgrades - Phase 2	W1901	0	12,500	850,000	5,282,000	0	0	6,144,500	6,144,500
	15	Rehabilitation of Water Tanks at the 59th Street Pump Station	W1603	6,837,881	0	0	0	0	0	0	6,837,881
	16	Construction of a New 7.5 Million Gallon Water Tank at the 59th Street Pump Station	W1612	7,583,074	0	0	0	0	0	0	7,583,074
	17	Rehabilitation of Water Tanks at the 30th Street Pump Station	W1617	975,743	0	0	0	0	0	0	975,743
	18	59th St Pump Station Reconstruction	W59PMP	21,106,263	0	0	0	0	0	0	21,106,263
Ongoing	19	Fire Hydrant Replacement Program	FD-132	4,812,785	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	6,300,000	11,112,785
Finalizing Accounting	20	6 inch Water Line - Gulf Drive	W1608	1,350,771	0	0	0	0	0	0	1,350,771

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
Contingency	21	Program Contingency for Water	WCONT	800,000	1,000,000	0	0	0	0	1,000,000	1,800,000
	22	Water Master Plan	W1615	105,328	0	0	0	0	0	0	105,328
Ongoing	23	Water System Improvements and Water Valve Replacement Program	W1618	368,379	712,000	350,000	350,000	350,000	350,000	2,112,000	2,480,379
New	24	10 Mile Road Elevated Storage Tank Replacement	W1601	0	250,000	1,487,500	7,790,000	0	0	9,527,500	9,527,500
Ongoing	25	Non-revenue Water Mitigation Program	W1802	196,000	104,000	0	0	0	0	104,000	300,000
COUNTY pending	26	23RD - Broadway to Seawall Blvd. (County)	ST1806	215,130	1,596,659	0	0	0	0	1,596,659	1,811,789
COUNTY pending	27	Avenue S - 53rd to Seawall Blvd. (County)	ST1807	667,391	3,775,625	0	0	0	0	3,775,625	4,443,016
New	28	Teichman Road Waterline- 91st to 96th	W1803	0	379,750	2,773,000	0	0	0	3,152,750	3,152,750
New	29	20" Waterline - 7 Mile to 10 Mile Road	W1903	0	0	0	45,000	1,341,305	10,345,545	11,731,850	11,731,850
New	30	12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th	W1904	0	0	0	50,000	375,000	4,052,200	4,477,200	4,477,200
New	31	Upsize for Fire Flow and Capacity (City Wide)	W1905	0	0	0	80,500	409,000	3,755,000	4,244,500	4,244,500
	Total \$'s by Year			\$ 49,992,362	\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 104,164,779	\$ 154,157,141

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
DETAIL SUMMARY
FY2019 - FY2023

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	7,447,762	855,500	2,100,000	7,880,000	1,961,305	-	20,244,567
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	39,150,784	22,838,456	9,955,000	14,162,100	11,768,780	17,438,055	115,313,175
PROJECT MGMT (MONITORING)	2,143,296	330,428	269,500	453,555	344,360	240,200	3,781,339
EQUIPMENT	86,972	-	-	-	-	-	86,972
CONTINGENCY	994,500	4,861,000	1,605,000	2,486,700	1,339,000	1,665,000	12,951,200
OTHER: MATERIALS TESTING	169,048	306,000	212,000	418,350	255,000	419,490	1,779,888
Total	\$ 49,992,362	\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 154,157,141

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	2,757,033	1,263,600	1,460,000	1,184,305	610,000	610,000	\$ 7,884,938
2006 WW REVENUE BONDS	98,908	-	-	-	-	-	\$ 98,908
2008 WATER REVENUE BONDS	314,933	-	-	-	-	-	\$ 314,933
2017 CO's WATER	6,017,831	12,882,169	-	-	-	-	\$ 18,900,000
FEMA	13,866,777	-	-	-	-	-	\$ 13,866,777
CDBG ROUND 2.2	26,936,880	-	-	-	-	-	\$ 26,936,880
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	15,045,615	12,681,500	24,216,400	15,058,445	19,152,745	\$ 86,154,705
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 49,992,362	\$ 29,191,384	\$ 14,141,500	\$ 25,400,705	\$ 15,668,445	\$ 19,762,745	\$ 154,157,141

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1701

Fund(s): 40102

1 **Department:** Municipal Utilities - Water Supply # 1

2 **Project Name:** Well Disinfection and Flushing for Water Wells #2A, 6A, 10, 12, 13, 16, 17 Priority Number:

3 **Project Location:** Alta Loma Well Fields

4 **Project Description:** This project includes the installation of a disinfection system and flush valve for each of the previously rehabilitated Alta Loma Wells #2A, 6A, 10, 12, 13, 16, and 17 at a cost of \$70,000 per well. This will allow for the use of these wells without contaminating the water system.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	56,700	450,000	-	-	-	-	506,700
PROJECT MGMT (MONITORING)	-	10,000	-	-	-	-	10,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	90,000	-	-	-	-	90,000
OTHER: MATERIALS TESTING	-	20,000	-	-	-	-	20,000
Total	\$ 56,700	\$ 570,000	\$ -	\$ -	\$ -	\$ -	\$ 626,700

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	56,700	-	-	-	-	-	56,700
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
2008 WATER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	570,000	-	-	-	-	570,000
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 56,700	\$ 570,000	\$ -	\$ -	\$ -	\$ -	\$ 626,700

7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1706
Fund(s): 40102

- 1 **Department:** Municipal Utilities - Water Distribution # 2
- 2 **Project Name:** 8" Water Line - 30th St ROW and Market Street Priority Number:
- 3 **Project Location:** Along Market Street from 31st St to 30th St, then along the 30th St ROW to Church Street
- 4 **Project Description:** Construction of an 8 inch waterline along Market Street from 31st Street to 30th Street, then along the 30th Street right-of-way to Church Street to replace the existing 6 inch cast iron waterline and provide increased pressure and improved fire protection for this neighborhood.
In House Project

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN		30,500	-	-	-	-	30,500
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	41,000	216,000	-	-	-	-	257,000
PROJECT MGMT (MONITORING)	-	5,100	-	-	-	-	5,100
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	25,500	-	-	-	-	25,500
OTHER:	-	2,000	-	-	-	-	2,000
Total	\$ 41,000	\$ 279,100	\$ -	\$ -	\$ -	\$ -	\$ 320,100

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	41,000	279,100	-	-	-	-	\$ 320,100
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 41,000	\$ 279,100	\$ -	\$ -	\$ -	\$ -	\$ 320,100

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: WWELLS
Fund(s): 40102

- 1 **Department:** Municipal Utilities - Water Supply # 3
- 2 **Project Name:** Rehabilitation of Water Wells #9 and 11 Priority Number:
- 3 **Project Location:** Alta Loma Well Fields
- 4 **Project Description:** The rehabilitation of the Alto Loma Wells #9 and 11 to provide an alternate source of drinking water for the City of Galveston. This project includes the installation of a disinfection system and flush valve for each well. Ultrasonic or electro magnetic casing thickening and corrosion assessment needs to be completed. Visual video not adequate.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	250,000	-	-	-	-	250,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	496,682	-	510,000	-	-	-	1,006,682
PROJECT MGMT (MONITORING)	-	-	10,000	-	-	-	10,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY**	-	-	100,000	-	-	-	100,000
OTHER: MATERIALS TESTING	-	-	15,000	-	-	-	15,000
Total	\$ 496,682	\$ 250,000	\$ 635,000	\$ -	\$ -	\$ -	\$ 1,381,682

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	496,682	-	-	-	-	-	\$ 496,682
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	250,000	-	-	-	-	\$ 250,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	635,000	-	-	-	\$ 635,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 496,682	\$ 250,000	\$ 635,000	\$ -	\$ -	\$ -	\$ 1,381,682

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Note: ** Unknowns due to condition of well and condition assessment of casing, pump, etc. required

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1610

Fund(s): 40102

1 **Department:** Municipal Utilities - Water Distribution # 4

2 **Project Name:** Pirate's Beach - Lafitte's Cove Loop Priority Number:

3 **Project Location:** Pirate's Beach - Lafitte's Cove

4 **Project Description:** Installation of approximately 1,500 feet of 8 inch water line to provide a looped system for Lafitte's Cove to provide for greater water quality and improved pressure for this area.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	100,500	-	-	-	-	-	100,500
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	670,000	-	-	-	-	670,000
PROJECT MGMT (MONITORING)	6,750	6,750	-	-	-	-	13,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	13,500	-	-	-	-	13,500
OTHER: MATERIALS TESTING	-	12,000	-	-	-	-	12,000
Total	\$ 107,250	\$ 702,250	\$ -	\$ -	\$ -	\$ -	\$ 809,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	107,250	-	-	-	-	-	107,250
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
2008 WATER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	702,250	-	-	-	-	702,250
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 107,250	\$ 702,250	\$ -	\$ -	\$ -	\$ -	\$ 809,500

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1702

Fund(s): 40102

- 1 **Department:** Municipal Utilities - Water Distribution # 5
- 2 **Project Name:** 20 Inch Water Line - TAMUG to Seawolf Parkway to Bradner Street Priority Number:
- 3 **Project Location:** From the Ship Channel through TAMUG to Seawolf Parkway to Bradner Street
- 4 **Project Description:** Replacement of approximately 5,250 feet of existing 20" water line that serves a major portion Pelican Island. This line is an old, bar wrapped concrete cylinder pipe that has multiple failure points and is very difficult and expensive to repair.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	335,000	-	-	335,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	2,803,780	-	2,803,780
PROJECT MGMT (MONITORING)	14,305	-	-	14,305	28,610	-	57,220
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	300,000	-	300,000
OTHER: MATERIALS TESTING	-	-	-	-	80,000	-	80,000
Total	\$ 14,305	\$ -	\$ -	\$ 349,305	\$ 3,212,390	\$ -	\$ 3,576,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	14,305	-	-	349,305	-	-	\$ 363,610
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	3,212,390	-	\$ 3,212,390
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 14,305	\$ -	\$ -	\$ 349,305	\$ 3,212,390	\$ -	\$ 3,576,000

7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1902
Fund(s): 40102

1 **Department:** Municipal Utilities - Water Distribution # 6

2 **Project Name:** 12 Inch Water Line - Seawall Boulevard, 81st Street to 97th Street Priority Number:

3 **Project Location:** From 81st Street to 97th Street Along the Northside of Seawall Boulevard

4 **Project Description:** Construction of approximately 3,650 feet of 12" water line between 81st Street and 97th Street on Seawall Boulevard.
This project is to complete the loop providing water to the west end and improve the water quality and pressure available to the properties located in this stretch of Seawall.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	220,000	-	-	220,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	1,450,000	-	1,450,000
PROJECT MGMT (MONITORING)	-	-	-	5,000	66,750	-	71,750
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	290,000	-	290,000
OTHER:	-	-	-	-	30,000	-	30,000
Total	\$ -	\$ -	\$ -	\$ 225,000	\$ 1,836,750	\$ -	\$ 2,061,750

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	225,000	-	-	\$ 225,000
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	1,836,750	-	\$ 1,836,750
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ -	\$ -	\$ 225,000	\$ 1,836,750	\$ -	\$ 2,061,750

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1709
Fund(s): 40102

1 **Department:** Public Works # 7

2 **Project Name:** 61st Street Bridge Waterline Priority Number:

3 **Project Location:** 61st Street

4 **Project Description:** Replacement of a 12" water line at the 61st Street bridge.
Complete FY2018

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	305,000	-	-	-	-	-	305,000
PROJECT MGMT (MONITORING)	3,500	-	-	-	-	-	3,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	5,000	-	-	-	-	-	5,000
Total	\$ 313,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	212,200	-	-	-	-	-	\$ 212,200
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	101,300	-	-	-	-	-	\$ 101,300
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 313,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,500

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1605
Fund(s): 40102, 40111, 40115

- 1 **Department:** Municipal Utilities - Water Supply # 8
- 2 **Project Name:** 30 Inch Water Line Causeway Priority Number:
- 3 **Project Location:** Along the causeway for an estimated length of 12,500 feet.
- 4 **Project Description:** Construction of a 30" water line along the causeway. As part of the causeway construction, anchors were installed to provide for the installation of a 30" water line. It is desired to replace the 30" waterline that was installed across the Bay in the 1890s to provide additional redundancy for the island's water supply.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	783,330	-	-	-	-	-	783,330
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	8,317,100	-	-	8,317,100
PROJECT MGMT (MONITORING)	41,600	-	-	124,750	-	-	166,350
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	831,700	-	-	831,700
OTHER:	-	-	-	166,350	-	-	166,350
Total	\$ 824,930	\$ -	\$ -	\$ 9,439,900	\$ -	\$ -	\$ 10,264,830

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	411,089	-	-	-	-	-	\$ 411,089
2006 WATER REVENUE BONDS	98,908	-	-	-	-	-	\$ 98,908
2008 WATER REVENUE BONDS	314,933	-	-	-	-	-	\$ 314,933
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	9,439,900	-	-	\$ 9,439,900
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 824,930	\$ -	\$ -	\$ 9,439,900	\$ -	\$ -	\$ 10,264,830

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1703
Fund(s): 40102, 40117

1 **Department:** Municipal Utilities - Water Supply # 9

2 **Project Name:** Airport Pump Station Pump and Control Upgrades Priority Number:

3 **Project Location:** Airport Pump Station

4 **Project Description:** Expansion of the controls building and upgrading the electronics and controls, plus replacing the pumps. The electrical systems at this pump station are old and in danger of failing. This work is preliminary to constructing new ground storage tanks at the pump station.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	240,000	-	-	-	-	-	240,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	1,650,000	-	-	-	1,650,000
PROJECT MGMT (MONITORING)	-	24,000	33,000	-	-	-	57,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	270,000	-	-	-	270,000
OTHER: MATERIALS TESTING	-	-	75,000	-	-	-	75,000
Total	\$ 240,000	\$ 24,000	\$ 2,028,000	\$ -	\$ -	\$ -	\$ 2,292,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	240,000	-	-	-	-	-	\$ 240,000
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	24,000	-	-	-	-	\$ 24,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	2,028,000	-	-	-	\$ 2,028,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 240,000	\$ 24,000	\$ 2,028,000	\$ -	\$ -	\$ -	\$ 2,292,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1704
Fund(s): 40117

1 **Department:** Municipal Utilities - Water Distribution # 10

2 **Project Name:** 30 Inch Water Line - Railroad Bridge to Harborside Drive Priority Number:

3 **Project Location:** From the Railroad Bridge to Harborside Drive Along I-45

4 **Project Description:** Replacement of approximately 2,100 feet of 30" water line between the railroad bridge to Harborside Drive.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	280,000	-	-	-	-	-	280,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	1,920,000	-	1,920,000
PROJECT MGMT (MONITORING)	28,000	-	-	-	55,000	-	83,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	280,000	-	280,000
OTHER:	-	-	-	-	55,000	-	55,000
Total	\$ 308,000	\$ -	\$ -	\$ -	\$ 2,310,000	\$ -	\$ 2,618,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	308,000	-	-	-	-	-	\$ 308,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	2,310,000	-	\$ 2,310,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 308,000	\$ -	\$ -	\$ -	\$ 2,310,000	\$ -	\$ 2,618,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1705
Fund(s): 40102

1 **Department:** Municipal Utilities - Water Supply # 11

2 **Project Name:** Airport Pump Station Pump Tank Upgrades - Phase 1 Priority Number:

3 **Project Location:** Airport Pump Station

4 **Project Description:** Construction of a new 5 million gallon water ground storage tank (GST) at the Airport Pump Station. This is needed to protect the City's water supply from the risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	708,750	-	-	-	-	-	708,750
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	3,900,000	-	-	-	3,900,000
PROJECT MGMT (MONITORING)	25,000	-	78,000	-	-	-	103,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	710,000	-	-	-	710,000
OTHER: MATERIALS TESTING	-	-	70,000	-	-	-	70,000
Total	\$ 733,750	\$ -	\$ 4,758,000	\$ -	\$ -	\$ -	\$ 5,491,750

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	733,750	-	-	-	-	-	\$ 733,750
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	4,758,000	-	-	-	\$ 4,758,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 733,750	\$ -	\$ 4,758,000	\$ -	\$ -	\$ -	\$ 5,491,750

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1707

Fund(s): 40117

- 1 **Department:** Municipal Utilities - Water Distribution # 12
- 2 **Project Name:** 24" Water Line - 59th St Pump Station to Airport Pump Station Priority Number:
- 3 **Project Location:** Along various City streets inc. 54th St, 55th St, Heards Ln, and Jones Dr.
- 4 **Project Description:** Construction of a 24 inch waterline connecting the 59th Street Pump Station to the Airport Pump Station to provide redundancy of supply and pressure of potable water in the event of failure of either pump station.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	1,800,000	-	-	-	-	-	1,800,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	15,000,000	-	-	-	-	15,000,000
PROJECT MGMT (MONITORING)	37,500	125,500	-	-	-	-	163,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	3,000,000	-	-	-	-	3,000,000
OTHER: MATERIALS TESTING	-	150,000	-	-	-	-	150,000
Total	\$ 1,837,500	\$ 18,275,500	\$ -	\$ -	\$ -	\$ -	\$ 20,113,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
2008 WATER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's WATER	1,837,500	10,172,169	-	-	-	-	12,009,669
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	8,103,331	-	-	-	-	8,103,331
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 1,837,500	\$ 18,275,500	\$ -	\$ -	\$ -	\$ -	\$ 20,113,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1801
Fund(s): 40117

1 **Department:** Municipal Utilities - Water Distribution # 13

2 **Project Name:** 30 Inch Water Line - 71st Street to 59th Street Pump Station Priority Number:

3 **Project Location:** From 71st Street to the 59th Street Pump Station North of I-45

4 **Project Description:** Replacement of approximately 4,300 feet of 30" water line between 71st Street and the 59th Street Pump Station.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	450,000	-	-	450,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	4,000,000	-	4,000,000
PROJECT MGMT (MONITORING)	-	-	-	24,000	84,000	-	108,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	55,000	400,000	-	455,000
OTHER: MATERIALS TESTING	-	-	-	-	90,000	-	90,000
Total	\$ -	\$ -	\$ -	\$ 529,000	\$ 4,574,000	\$ -	\$ 5,103,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	529,000	4,574,000	-	\$ 5,103,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ -	\$ -	\$ 529,000	\$ 4,574,000	\$ -	\$ 5,103,000

7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1901
Fund(s): 40102

1 **Department:** Municipal Utilities - Water Supply # 14

2 **Project Name:** Airport Pump Station Pump Tank Upgrades - Phase 2 Priority Number:

3 **Project Location:** Airport Pump Station

4 **Project Description:** Construction of a new 5 million gallon water ground storage tank (GST) at the Airport Pump Station to replace the existing tank. This is needed to protect the City's water supply from the risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	850,000	-	-	-	850,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	4,250,000	-	-	4,250,000
PROJECT MGMT (MONITORING)	-	12,500	-	85,000	-	-	97,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	850,000	-	-	850,000
OTHER: MATERIALS TESTING	-	-	-	97,000	-	-	97,000
Total	\$ -	\$ 12,500	\$ 850,000	\$ 5,282,000	\$ -	\$ -	\$ 6,144,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	12,500	850,000	-	-	-	\$ 862,500
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	5,282,000	-	-	\$ 5,282,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 12,500	\$ 850,000	\$ 5,282,000	\$ -	\$ -	\$ 6,144,500

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1603
Fund(s): 1708

1 **Department:** Municipal Utilities - Water Supply # 15

2 **Project Name:** Rehabilitation of Water Tanks at the 59th Street Pump Station Priority Number:

3 **Project Location:** 5900 - 6000 Blocks of Postoffice Street

4 **Project Description:** Repair and hardening of four ground storage tanks (GST) located at the 59th Street Pump Station. Tanks will have the coatings removed by abrasive blasting, then cleaned and recoated - both the interior and exterior. The tanks will also be upgraded from "flow-by" to "flow-through" operation in accordance with current water quality standards.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	6,718,550	-	-	-	-	-	6,718,550
PROJECT MGMT (MONITORING)	119,331	-	-	-	-	-	119,331
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 6,837,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,837,881

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	6,837,881	-	-	-	-	-	\$ 6,837,881
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 6,837,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,837,881

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1612
Fund(s): 1708

- 1 **Department:** Municipal Utilities - Water Supply # 16
- 2 **Project Name:** Construction of a New 7.5 Million Gallon Water Tank at the 59th Street Pump Station Priority Number:
- 3 **Project Location:** 6000 Block of Postoffice Street
- 4 **Project Description:** Construction of a new 7.5 million gallon ground storage tank (GST) at the 59th Street Pump Station. The project will include two flow control stations with related piping, valves, site work, electrical, instrumentation, controls, and appurtenances.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	6,116,250	-	-	-	-	-	6,116,250
PROJECT MGMT (MONITORING)	1,466,824	-	-	-	-	-	1,466,824
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 7,583,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,583,074

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	7,583,074	-	-	-	-	-	\$ 7,583,074
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 7,583,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,583,074

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1617
Fund(s): 1708

- 1 **Department:** Municipal Utilities - Water Supply # 17
- 2 **Project Name:** Rehabilitation of Water Tanks at the 30th Street Pump Station Priority Number:
- 3 **Project Location:** 600 Block of 30th Street
- 4 **Project Description:** Repair and hardening of four ground storage tanks (GST) located at the 59th Street Pump Station. Tanks will have the coatings removed by abrasive blasting, then cleaned and recoated - both the interior and exterior.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	879,991	-	-	-	-	-	879,991
PROJECT MGMT (MONITORING)	95,752	-	-	-	-	-	95,752
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 975,743	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 975,743

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	975,743	-	-	-	-	-	\$ 975,743
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 975,743	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 975,743

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W59PMP
Fund(s): 1708, 1214, 40102

1 **Department:** Municipal Utilities - Water Supply # 18

2 **Project Name:** 59th St Pump Station Reconstruction Priority Number:

3 **Project Location:** 59th Street Pump Station

4 **Project Description:** Reconstruction of the 59th Street Pump Station is needed due to the damage of the previous pump station by inundation due to Hurricane Ike. Funding is from FEMA HMGP and CDBG 2.2. The construction is designed to withstand a strong Cat 5 storm to minimize future damage.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	2,447,713	-	-	-	-	-	2,447,713
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	18,524,882	-	-	-	-	-	18,524,882
PROJECT MGMT (MONITORING)	132,068	-	-	-	-	-	132,068
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: ADVERTISING	1,600	-	-	-	-	-	1,600
Total	\$ 21,106,263	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,106,263

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	512,089	-	-	-	-	-	\$ 512,089
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	9,053,992	-	-	-	-	-	\$ 9,053,992
CDBG ROUND 2.2	11,540,182	-	-	-	-	-	\$ 11,540,182
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 21,106,263	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,106,263

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: FD-132

Fund(s): 1214

1 **Department:** Municipal Utilities - Water Distribution # 19

2 **Project Name:** Fire Hydrant Replacement Program Priority Number:

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** This project is the continued replacement or repair of non- or poorly functioning fire hydrants throughout the city. Many of these fire hydrants suffered damage as a result of inundation from Hurricane Ike. There is an approved FEMA project worksheet for the replacement of these.
After the FEMA portion is complete, we will implement a maintenance program for the succeeding years.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	4,421,800	1,245,000	1,245,000	1,245,000	1,245,000	1,245,000	10,646,800
PROJECT MGMT (MONITORING)	151,765	15,000	15,000	15,000	15,000	15,000	226,765
EQUIPMENT	86,972	-	-	-	-	-	86,972
CONTINGENCY	-	-	-	-	-	-	-
OTHER: CONSULTANT	152,248	-	-	-	-	-	152,248
Total	\$ 4,812,785	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 11,112,785

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	260,000	260,000	260,000	260,000	260,000	1,300,000
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
2008 WATER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's WATER	-	-	-	-	-	-	-
FEMA	4,812,785	-	-	-	-	-	4,812,785
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 4,812,785	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 11,112,785

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1608
Fund(s): 40102, 40117

1 **Department:** Municipal Utilities - Water Distribution # 20

2 **Project Name:** 6 Inch Water Line - Gulf Drive Priority Number:

3 **Project Location:** Gulf Drive

4 **Project Description:** This project calls for the installation of a 6 inch water line to replace existing 2 inch and 3 inch water lines on Gulf Drive in the Sea Isle and Terramar Beach subdivisions.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	191,620	-	-	-	-	-	191,620
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,025,550	-	-	-	-	-	1,025,550
PROJECT MGMT (MONITORING)	20,901	-	-	-	-	-	20,901
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	102,500	-	-	-	-	-	102,500
OTHER: MATERIALS TESTING	10,200	-	-	-	-	-	10,200
Total	\$ 1,350,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350,771

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	192,011	-	-	-	-	-	\$ 192,011
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	1,158,760	-	-	-	-	-	\$ 1,158,760
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 1,350,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350,771

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: WCONT

Fund(s):

1 **Department:** Public Works # 21

2 **Project Name:** Program Contingency for Water Priority Number:

3 **Project Location:** City of Galveston

4 **Project Description:** Contingency for the Waterworks program.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	800,000	1,000,000	-	-	-	-	1,800,000
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	800,000	1,000,000	-	-	-	-	\$ 1,800,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1615
Fund(s): 40102

1 **Department:** Municipal Utilities # 22

2 **Project Name:** Water Master Plan Priority Number:

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** Updating the existing water master plan. The previous Water Master Plan was performed in 2008.
Complete FY2018

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	105,328	-	-	-	-	-	105,328
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 105,328	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,328

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	105,328	-	-	-	-	-	\$ 105,328
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 105,328	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,328

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1618
Fund(s): 40102

1 **Department:** Municipal Utilities - Water Distribution # 23

2 **Project Name:** Water System Improvements and Water Valve Replacement Program Priority Number:

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** This project is to provide for the continued rehabilitation of the water distribution system throughout the City and the replacement or improvement of non- or poorly functioning water valves throughout the city.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	368,379	712,000	350,000	350,000	350,000	350,000	2,480,379
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 368,379	\$ 712,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,480,379

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	368,379	712,000	350,000	350,000	350,000	350,000	\$ 2,480,379
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 368,379	\$ 712,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,480,379

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1601
Fund(s): 40102

1 **Department:** Municipal Utilities - Water Supply # 24

2 **Project Name:** 10 Mile Road Elevated Storage Tank Replacement Priority Number:

3 **Project Location:** 10 Mile Road EST

4 **Project Description:** Rehabilitation of this EST is vital as the coating is severely degraded and the tank was constructed as "flow by" rather than "flow through". This needs to be replaced to prevent stagnation within the tank and preserve water quality throughout tank and preserve water quality throughout the service area as mandated by the TCEQ.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	250,000	1,250,000	6,750,000	-	-	8,250,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	-	-
PROJECT MGMT (MONITORING)	-	-	87,500	135,000	-	-	222,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	150,000	750,000	-	-	900,000
OTHER: MATERIALS TESTING	-	-	-	155,000	-	-	155,000
Total	\$ -	\$ 250,000	\$ 1,487,500	\$ 7,790,000	\$ -	\$ -	\$ 9,527,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	250,000	-	-	-	-	\$ 250,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	1,487,500	7,790,000	-	-	\$ 9,277,500
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 250,000	\$ 1,487,500	\$ 7,790,000	\$ -	\$ -	\$ 9,527,500

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1802
Fund(s): 40117

1 **Department:** Public Works # 25

2 **Project Name:** Non-revenue Water Mitigation Program Priority Number:

3 **Project Location:** City of Galveston

4 **Project Description:** This program is designed to mitigate the amount of water that is not sold at retail price. Areas such as leak detection, improvements, meter replacements, and /or possible study of the data handling associated with wholesale water purchases and retail water sales.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS **	196,000	104,000	-	-	-	-	300,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 196,000	\$ 104,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	196,000	104,000	-	-	-	-	\$ 300,000
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	\$ -
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 196,000	\$ 104,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

** Yacht Basin WL, Offats Bayou WL,
Texas A & M WL, Railroad to Harborside WL,
71st to 59th WL

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: ST1806

Fund(s):

1 **Department:** Public Works # 26

2 **Project Name:** 23RD - Broadway to Seawall Blvd. (County) Priority Number:

3 **Project Location:** 23rd - Broadway to Seawall Blvd. (County)

4 **Project Description:** For asphalt and drainage work in the County Bond Election. This project address the other utility work that needs to be constructed at the same time for which County funds were ineligible.

Galveston County

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	195,130	-	-	-	-	-	195,130
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,181,039	-	-	-	-	1,181,039
PROJECT MGMT (MONITORING)	-	33,620	-	-	-	-	33,620
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	20,000	350,000	-	-	-	-	370,000
OTHER: MATERIALS TESTING	-	32,000	-	-	-	-	32,000
Total	\$ 215,130	\$ 1,596,659	\$ -	\$ -	\$ -	\$ -	\$ 1,811,789

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	215,130	-	-	-	-	-	\$ 215,130
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	1,596,659	-	-	-	-	\$ 1,596,659
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 215,130	\$ 1,596,659	\$ -	\$ -	\$ -	\$ -	\$ 1,811,789

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: ST1807

Fund(s):

1 **Department:** Public Works # 27

2 **Project Name:** Avenue S - 53rd to Seawall Blvd. (County) Priority Number:

3 **Project Location:** Avenue S - 53rd to Seawall Blvd. (County)

4 **Project Description:** For asphalt and drainage work in the County Bond Election. This project address the other utility work that needs to be constructed at the same time for which County funds were ineligible.

Galveston County

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	595,391	-	-	-	-	-	595,391
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	3,260,417	-	-	-	-	3,260,417
PROJECT MGMT (MONITORING)	-	75,208	-	-	-	-	75,208
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	72,000	350,000	-	-	-	-	422,000
OTHER: MATERIALS TESTING	-	90,000	-	-	-	-	90,000
Total	\$ 667,391	\$ 3,775,625	\$ -	\$ -	\$ -	\$ -	\$ 4,443,016

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	667,391	-	-	-	-	-	\$ 667,391
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	3,775,625	-	-	-	-	\$ 3,775,625
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 667,391	\$ 3,775,625	\$ -	\$ -	\$ -	\$ -	\$ 4,443,016

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1803
Fund(s): 40117

1 **Department:** Municipal Utilities # 28

2 **Project Name:** Teichman Road Waterline- 91st to 96th Priority Number:

3 **Project Location:** Teichman Road - 91st to 96th

4 **Project Description:** Waterline replacement from transite pipe to AWWA C-900 from 91st to 96th.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	325,000	-	-	-	-	325,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	2,300,000	-	-	-	2,300,000
PROJECT MGMT (MONITORING)	-	22,750	46,000	-	-	-	68,750
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	32,000	375,000	-	-	-	407,000
OTHER: MATERIALS TESTING	-	-	52,000	-	-	-	52,000
Total	\$ -	\$ 379,750	\$ 2,773,000	\$ -	\$ -	\$ -	\$ 3,152,750

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	379,750	-	-	-	-	\$ 379,750
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	2,773,000	-	-	-	\$ 2,773,000
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ 379,750	\$ 2,773,000	\$ -	\$ -	\$ -	\$ 3,152,750

7 **Project Status:**

P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1903

Fund(s):

1 **Department:** Municipal Utilities # 29

2 **Project Name:** 20" Waterline - 7 Mile to 10 Mile Road Priority Number:

3 **Project Location:** 20" Waterline - 7 Mile to 10 Mile Road

4 **Project Description:** Redundant 20" waterline to supplement transite pipe from 7 Mile to MUD29 / 10 Mile Road EST.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	1,296,305	-	1,296,305
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	9,083,055	9,083,055
PROJECT MGMT (MONITORING)	-	-	-	45,000	45,000	90,000	180,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	900,000	900,000
OTHER: MATERIALS TESTING	-	-	-	-	-	272,490	272,490
Total	\$ -	\$ -	\$ -	\$ 45,000	\$ 1,341,305	\$ 10,345,545	\$ 11,731,850

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	45,000	1,341,305	10,345,545	\$ 11,731,850
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ -	\$ -	\$ 45,000	\$ 1,341,305	\$ 10,345,545	\$ 11,731,850

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1904

Fund(s):

1 **Department:** Municipal Utilities # 30

2 **Project Name:** 12" WL Upgrade - I-45 Feeder Rd. - 65th to 77th Priority Number:

3 **Project Location:** I-45 Feeder Rd - 65th to 77th

4 **Project Description:** Upgrade to 12" waterline from 6" transite pipe from 65th to 77th on I-45 Feeder Road.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	50,000	315,000	-	365,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	3,510,000	3,510,000
PROJECT MGMT (MONITORING)	-	-	-	-	26,000	70,200	96,200
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	34,000	395,000	429,000
OTHER: MATERIALS TESTING	-	-	-	-	-	77,000	77,000
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 375,000	\$ 4,052,200	\$ 4,477,200

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	50,000	375,000	4,052,200	\$ 4,477,200
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ 375,000	\$ 4,052,200	\$ 4,477,200

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
WATERWORKS PROGRAM
FY2019 - FY2023

Activity Code: W1905

Fund(s):

1 **Department:** Municipal Utilities # 31

2 **Project Name:** Upsize for Fire Flow and Capacity (City Wide) Priority Number:

3 **Project Location:** Upsize for Fire Flow and Capacity (City Wide)

4 **Project Description:**

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	75,000	350,000	-	425,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	3,250,000	3,250,000
PROJECT MGMT (MONITORING)	-	-	-	5,500	24,000	65,000	94,500
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	35,000	370,000	405,000
OTHER: MATERIALS TESTING	-	-	-	-	-	70,000	70,000
Total	\$ -	\$ -	\$ -	\$ 80,500	\$ 409,000	\$ 3,755,000	\$ 4,244,500

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	\$ -
2006 WW REVENUE BONDS	-	-	-	-	-	-	\$ -
2008 WATER REVENUE BONDS	-	-	-	-	-	-	\$ -
2017 CO's WATER	-	-	-	-	-	-	\$ -
FEMA	-	-	-	-	-	-	\$ -
CDBG ROUND 2.2	-	-	-	-	-	-	\$ -
TAX SUPPORTED BONDS	-	-	-	-	-	-	\$ -
REVENUE SUPPORTED BONDS	-	-	-	80,500	409,000	3,755,000	\$ 4,244,500
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ -	\$ -	\$ -	\$ 80,500	\$ 409,000	\$ 3,755,000	\$ 4,244,500

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Sewer

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Sewer Program**

The Sewer Program includes \$77.6 million in projects that will improve existing system infrastructure and extend sanitary sewer to the west end of the island.

This includes the construction of sanitary sewer to serve Sunny Beach and the development along 8 Mile Road south of Stewart Road, and, potentially, a sanitary sewer along 11 Mile Road from the beach to Stewart Road. In addition, the City is looking into various means of providing sanitary sewer to the remaining unserved areas in a cost effective manner, including researching alternate technologies and programs.

Included in the CIP is the ongoing work of bringing the old infrastructure of the existing sanitary sewer system up to day. This includes:

1. Upgrading lift stations throughout the City to provide for resiliency,
2. Rebuilding the Airport Wastewater Treatment Plant (WWTP),
3. Reconstructing and upgrading the Pirate's Beach WWTP,
4. Rebuilding the Seawolf Park WWTP,
5. Reducing inflow and infiltration (I & I) by pipe bursting and sliplining old sewer lines throughout the City,
6. Replacing the aged sewer lines and infrastructure in conjunction with the County bond projects for Avenue S and 23rd Street, and
7. Rehabilitating sanitary sewer force mains at various locations.

Future projects will include improving the City's ability to provide sanitary sewer to the east end and relocating the sanitary sewers that are under homes in the Cedar Lawn subdivision.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
WATERWORKS IMPROVEMENT	100,226	-	-	-	-	-	-	100,226
2006 WATER REVENUE BONDS	917,423	-	-	-	-	-	-	917,423
SEWER IMPROVEMENT	5,838,993	1,754,404	2,500,000	2,500,000	2,500,000	2,500,000	11,754,404	17,593,397
2008 SEWER REVENUE BONDS	4,027,136	-	-	-	-	-	-	4,027,136
2017 CO's SEWER	428,830	13,281,343	2,464,121	-	-	-	15,745,464	16,174,294
TOTAL Existing City Funds	11,312,608	15,035,747	4,964,121	2,500,000	2,500,000	2,500,000	27,499,868	38,812,476
Other Funding Sources								
FEMA	1,207,793	183,675	-	-	-	-	183,675	1,391,468
(1) CDBG ROUND 2.2	5,130,894	-	-	-	-	-	-	5,130,894
TOTAL Other Funding Sources	6,338,687	183,675	-	-	-	-	183,675	6,522,362
Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	6,646,067	3,551,933	4,206,375	17,814,925	32,219,300	32,219,300
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	0	0	6,646,067	3,551,933	4,206,375	17,814,925	32,219,300	32,219,300
TOTAL SEWER PROGRAM FUNDING	\$ 17,651,295	\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 59,902,843	\$ 77,554,138

(1) Awarded FY16

**CITY OF GALVESTON
CAPITAL IMPI CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
BUDGET SUMMARY BY FISCAL YEAR
FY2019 - FY2023**

STATUS	#	PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	Rehabilitation of Main WWTP Sludge Holding Tank	S1610	0	904,000	5,575,188	0	0	0	6,479,188	6,479,188
	2	Lift Station Pump and Electrical Improvements	S1701	2,036,000	2,286,000	2,536,000	2,536,000	2,536,000	2,536,000	12,430,000	14,466,000
	3	Reconstruction of Pirates' Beach Wastewater Treatment Plant	S1607	660,167	6,559,400	0	0	0	0	6,559,400	7,219,567
Awaiting TCEQ	4	Seawolf Park WWTP Reconstruction	SSEAWO	259,618	1,200,986	0	0	0	0	1,200,986	1,460,604
	5	Airport Wastewater Treatment Plant Final Mitigation & Recovery	SWPPT/SW-159	7,928,289	0	0	0	0	0	0	7,928,289
Ongoing	6	Replace Pipe at Ferry & 1st	S1902	0	0	0	0	161,200	962,500	1,123,700	1,123,700
	7	West End Sewer Improvements	S1702	25,000	595,000	0	2,690,933	0	0	3,285,933	3,310,933
Ongoing	8	Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration)	SLINEI	5,772,374	825,000	825,000	825,000	825,000	825,000	4,125,000	9,897,374
	9	Wastewater Master Plan	S1611	124,616	0	0	0	0	0	0	124,616
	10	Sunny Beach - 8 Mile Road Sanitary Sewer Project	S1609	332,000	20,000	2,674,000	0	0	0	2,694,000	3,026,000
NEW	11	Harborside - 25th to 29th	S1901	0	0	0	0	526,675	3,653,125	4,179,800	4,179,800
Contingency	12	Program contingency	SCONT	225,000	750,000	0	0	0	0	750,000	975,000
NEW	13	Avenue S - 53rd to Seawall Blvd. (County)	ST1807	61,180	362,600	0	0	0	0	362,600	423,780
NEW	14	Terramar Waste Water Treatement Plant Upgrade	S1903	0	0	0	0	2,657,500	12,338,300	14,995,800	14,995,800
NEW	15	23RD - Broadway to Seawall Blvd. (County)	ST1806	227,050	1,716,436	0	0	0	0	1,716,436	1,943,486
	Total \$'s by Year			\$ 17,651,294	\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 59,902,843	\$ 77,554,137

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
DETAIL SUMMARY
FY2019 - FY2023

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	2,135,888	1,649,174	250,000	250,000	3,091,000	250,000	7,626,062
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	15,092,690	11,550,150	10,134,675	5,173,200	2,800,000	18,016,250	62,766,965
PROJECT MGMT (MONITORING)	422,716	333,098	190,513	96,033	250,375	368,675	1,661,410
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	1,235,000	960,000	442,200	515,000	1,255,000	4,407,200
OTHER: MATERIALS TESTING	-	452,000	75,000	90,500	50,000	425,000	1,092,500
Total	\$ 17,651,294	\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 77,554,137

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS OPERATIONS	100,226	-	-	-	-	-	\$ 100,226
2006 WW REVENUE BONDS	917,423	-	-	-	-	-	\$ 917,423
SEWER IMPROVEMENT	5,838,993	1,754,404	2,500,000	2,500,000	2,500,000	2,500,000	\$ 17,593,397
2008 SEWER REVENUE BONDS	4,027,136	-	-	-	-	-	\$ 4,027,136
2017 CO's SEWER	428,830	13,281,343	2,464,121	-	-	-	\$ 16,174,294
FEMA	1,207,793	183,675	-	-	-	-	\$ 1,391,468
CDBG ROUND 2.2	5,130,894	-	-	-	-	-	\$ 5,130,894
FUTURE TAX BONDS	-	-	-	-	-	-	\$ -
FUTURE REVENUE BONDS	-	-	6,646,067	3,551,933	4,206,375	17,814,925	\$ 32,219,300
FUTURE OPERATING CASH	-	-	-	-	-	-	\$ -
Total	\$ 17,651,295	\$ 15,219,422	\$ 11,610,188	\$ 6,051,933	\$ 6,706,375	\$ 20,314,925	\$ 77,554,138

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1610
Fund(s): 42115

1 **Department:** Municipal Utilities - Wastewater Treatment # 1

2 **Project Name:** Rehabilitation of Main WWTP Sludge Holding Tank Priority Number:

3 **Project Location:** Main Wastewater Treatment Plant

4 **Project Description:** Remove approximately 6,700 cubic yards of wastewater sludge, grit, and associated materials from the Main WWTP Sludge Holding Tank. Perform Condition Assessment of Tank. Design rehabilitation of Tank. Remove existing surface aerators and replace with coarse bubble diffused aerators with new blowers and electrical.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	600,000	-	-	-	-	600,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	4,975,675	-	-	-	4,975,675
PROJECT MGMT (MONITORING)	-	42,000	99,513	-	-	-	141,513
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	75,000	500,000	-	-	-	575,000
OTHER: DISPOSAL	-	187,000	-	-	-	-	187,000
Total	\$ -	\$ 904,000	\$ 5,575,188	\$ -	\$ -	\$ -	\$ 6,479,188

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	904,000	-	-	-	-	904,000
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	5,575,188	-	-	-	5,575,188
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ 904,000	\$ 5,575,188	\$ -	\$ -	\$ -	\$ 6,479,188

7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1701
Fund(s): 42115, 42117

- 1 **Department:** Municipal Utilities - Wastewater Treatment # 2
- 2 **Project Name:** Lift Station Pump and Electrical Improvements Priority Number:
- 3 **Project Location:** Throughout the City of Galveston
- 4 **Project Description:** Upgrading the existing pumps and electrical systems for lift stations located throughout the city. To provide for reiliency during disasters.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	500,000	250,000	250,000	250,000	250,000	250,000	1,750,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,500,000	1,750,000	2,000,000	2,000,000	2,000,000	2,000,000	11,250,000
PROJECT MGMT (MONITORING)	36,000	36,000	36,000	36,000	36,000	36,000	216,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	200,000	200,000	200,000	200,000	200,000	1,000,000
OTHER: MATERIALS TESTING	-	50,000	50,000	50,000	50,000	50,000	250,000
Total	\$ 2,036,000	\$ 2,286,000	\$ 2,536,000	\$ 2,536,000	\$ 2,536,000	\$ 2,536,000	\$ 14,466,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	1,675,000	1,675,000	1,675,000	5,025,000
2008 SEWER REVENUE BONDS	2,036,000	-	-	-	-	-	2,036,000
2017 CO's SEWER	-	2,286,000	2,464,121	-	-	-	4,750,121
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	71,879	861,000	861,000	861,000	2,654,879
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 2,036,000	\$ 2,286,000	\$ 2,536,000	\$ 2,536,000	\$ 2,536,000	\$ 2,536,000	\$ 14,466,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1607
Fund(s): 42102, 42117

1 **Department:** Municipal Utilities - Wastewater Treatment # 3

2 **Project Name:** Reconstruction of Pirates' Beach Wastewater Treatment Plant Priority Number:

3 **Project Location:** Pirates' Beach Wastewater Treatment Plant (WWTP)

4 **Project Description:** The Pirates' Beach WWTP is old and nearing its lifetime. In order to consistently produce effluent quality that is compliant with all TCEQ requirements and reduced operating costs, it is important to design and build a state-of-the-art treatment system.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	600,167	-	-	-	-	-	600,167
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	5,720,000	-	-	-	-	5,720,000
PROJECT MGMT (MONITORING)	60,000	114,400	-	-	-	-	174,400
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	575,000	-	-	-	-	575,000
OTHER: MATERIALS TESTING	-	150,000	-	-	-	-	150,000
Total	\$ 660,167	\$ 6,559,400	\$ -	\$ -	\$ -	\$ -	\$ 7,219,567

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	600,167	-	-	-	-	-	600,167
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	60,000	6,559,400	-	-	-	-	6,619,400
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 660,167	\$ 6,559,400	\$ -	\$ -	\$ -	\$ -	\$ 7,219,567

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: SSEAWO
Fund(s): 42102, 42117, 1214

- 1 **Department:** Municipal Utilities - Wastewater Treatment # 4
- 2 **Project Name:** Seawolf Park WWTP Reconstruction Priority Number:
- 3 **Project Location:** Seawolf Park on Pelican Island
- 4 **Project Description:** Reconstruction of the Seawolf Park wastewater package plant is needed due to the damage of the existing plant by inundation due to Hurricane Ike. Funding is FEMA, City of Galveston, and Park Board.
SW-165 (FEMA)

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	240,630	183,674	-	-	-	-	424,304
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	850,000	-	-	-	-	850,000
PROJECT MGMT (MONITORING)	18,988	47,312	-	-	-	-	66,300
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	95,000	-	-	-	-	95,000
OTHER: MATERIALS TESTING	-	25,000	-	-	-	-	25,000
Total	\$ 259,618	\$ 1,200,986	\$ -	\$ -	\$ -	\$ -	\$ 1,460,604

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	185,030	25,404	-	-	-	-	210,434
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	55,600	991,907	-	-	-	-	1,047,507
FEMA	18,988	183,675	-	-	-	-	202,663
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 259,618	\$ 1,200,986	\$ -	\$ -	\$ -	\$ -	\$ 1,460,604

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: SWPPT/SW-159
Fund(s):

- 1 **Department:** Municipal Utilities - Wastewater Treatment # 5
- 2 **Project Name:** Airport Wastewater Treatment Plant Final Mitigation & Recovery Priority Number:
- 3 **Project Location:** Airport Wastewater Treatment Plant (WWTP)
- 4 **Project Description:** Reconstruction of the Airport WWTP is needed due to the damage of the existing plant by inundation due to Hurricane Ike. Funding is from FEMA HMGP and CDBG 2.2.
SW-159 - Project Worksheet 14803

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	50,590	-	-	-	-	-	50,590
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	7,655,372	-	-	-	-	-	7,655,372
PROJECT MGMT (MONITORING)	222,327	-	-	-	-	-	222,327
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 7,928,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,928,289

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	50,590	-	-	-	-	-	50,590
2008 SEWER REVENUE BONDS	1,558,000	-	-	-	-	-	1,558,000
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	1,188,805	-	-	-	-	-	1,188,805
CDBG ROUND 2.2	5,130,894	-	-	-	-	-	5,130,894
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 7,928,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,928,289

- 7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1902

Fund(s):

1 **Department:** Municipal Utilities # 6

2 **Project Name:** Replace Pipe at Ferry & 1st Priority Number:

3 **Project Location:** Replace Pipe at Ferry & 1st

4 **Project Description:** Replace 8" and 10" clay pipe on Ferry and 1st with 10" and 10" pipe.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	136,000	-	136,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	832,500	832,500
PROJECT MGMT (MONITORING)	-	-	-	-	10,200	20,000	30,200
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	15,000	80,000	95,000
OTHER:	-	-	-	-	-	30,000	30,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 161,200	\$ 962,500	\$ 1,123,700

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	161,200	962,500	1,123,700
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 161,200	\$ 962,500	\$ 1,123,700

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1702
Fund(s): 42117

1 **Department:** Municipal Utilities # 7

2 **Project Name:** West End Sewer Improvements Priority Number:

3 **Project Location:** Various Locations West of 8 Mile Road

4 **Project Description:** Construction of sanitary sewer for the remaining unserved areas including researching alternate technologies and programs to provide services in a cost effective manner.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	595,000	-	-	-	-	595,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	2,373,200	-	-	2,373,200
PROJECT MGMT (MONITORING)	25,000	-	-	35,033	-	-	60,033
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	242,200	-	-	242,200
OTHER: MATERIALS TESTING	-	-	-	40,500	-	-	40,500
Total	\$ 25,000	\$ 595,000	\$ -	\$ 2,690,933	\$ -	\$ -	\$ 3,310,933

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	25,000	595,000	-	-	-	-	620,000
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	2,690,933	-	-	2,690,933
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 25,000	\$ 595,000	\$ -	\$ 2,690,933	\$ -	\$ -	\$ 3,310,933

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: SLINEI
Fund(s): 42102

- 1 **Department:** Municipal Utilities - Sewer Collection # 8
- 2 **Project Name:** Sanitary Sewer Repair and Rehabilitation Program (Force Mains/Inflow/Infiltration) Priority Number:
- 3 **Project Location:** Throughout the City of Galveston
- 4 **Project Description:** Repair and rehabilitation of the existing sanitary sewer system to eliminate issues with existing force mains and reduce inflow and infiltration of the sanitary sewer collection system.
CA 3/26/2015

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	5,711,973	800,000	800,000	800,000	800,000	800,000	9,711,973
PROJECT MGMT (MONITORING)	60,401	25,000	25,000	25,000	25,000	25,000	185,401
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 5,772,374	\$ 825,000	\$ 825,000	\$ 825,000	\$ 825,000	\$ 825,000	\$ 9,897,374

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	100,226	-	-	-	-	-	100,226
2006 WATER REVENUE BONDS	917,423	-	-	-	-	-	917,423
SEWER IMPROVEMENT	4,321,590	825,000	825,000	825,000	825,000	825,000	8,446,590
2008 SEWER REVENUE BONDS	433,136	-	-	-	-	-	433,136
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 5,772,375	\$ 825,000	\$ 825,000	\$ 825,000	\$ 825,000	\$ 825,000	\$ 9,897,375

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1611
Fund(s): 42102

1 **Department:** Municipal Utilities # 9
2 **Project Name:** Wastewater Master Plan Priority Number:
3 **Project Location:** Throughout the City of Galveston
4 **Project Description:** Updating the existing wastewater master plan. The previous Wastewater Master Plan was performed in 1999.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	124,271	-	-	-	-	-	124,271
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	345	-	-	-	-	-	345
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 124,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,616

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	124,616	-	-	-	-	-	124,616
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 124,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,616

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1609
Fund(s): 42102, 42115

1 **Department:** Municipal Utilities - Sewer Collection # 10

2 **Project Name:** Sunny Beach - 8 Mile Road Sanitary Sewer Project Priority Number:

3 **Project Location:** 8 Mile Road - Sunny Beach to Stewart Road

4 **Project Description:** The installation of sanitary sewer along 8 Mile Road from Sunny Beach Subdivision to Stewart Road, and the installation of sanitary sewer within the Sunny Beach Subdivision.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	332,000	-	-	-	-	-	332,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	2,359,000	-	-	-	2,359,000
PROJECT MGMT (MONITORING)	-	20,000	30,000	-	-	-	50,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	260,000	-	-	-	260,000
OTHER:	-	-	25,000	-	-	-	25,000
Total	\$ 332,000	\$ 20,000	\$ 2,674,000	\$ -	\$ -	\$ -	\$ 3,026,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	332,000	-	1,675,000	-	-	-	2,007,000
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	20,000	-	-	-	-	20,000
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	999,000	-	-	-	999,000
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 332,000	\$ 20,000	\$ 2,674,000	\$ -	\$ -	\$ -	\$ 3,026,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1901

Fund(s):

1 **Department:** Municipal Utilities # 11

2 **Project Name:** Harborside - 25th to 29th Priority Number:

3 **Project Location:** Harborside - 25th to 29th Lift Station #1

4 **Project Description:** Replace 1,500 of 30" clay pipe with 42" PVC. Flow is from 25th to 29th Main Lift Station #1 on Harborside Drive.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	455,000	-	455,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	3,218,750	3,218,750
PROJECT MGMT (MONITORING)	-	-	-	-	21,675	64,375	86,050
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	50,000	300,000	350,000
OTHER: MATERIALS TESTING	-	-	-	-	-	70,000	70,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 526,675	\$ 3,653,125	\$ 4,179,800

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	526,675	3,653,125	4,179,800
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 526,675	\$ 3,653,125	\$ 4,179,800

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: SCONT
Fund(s): 40102

1 **Department:** Municipal Utilities # 12

2 **Project Name:** Program contingency Priority Number:

3 **Project Location:** Throughout the City of Galveston

4 **Project Description:** Contingency for sewer projects.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	225,000	750,000	-	-	-	-	975,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MATERIALS TESTING	-	-	-	-	-	-	-
Total	\$ 225,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 975,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	225,000	-	-	-	-	-	225,000
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	750,000	-	-	-	-	750,000
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 225,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 975,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: ST1807

Fund(s):

1 **Department:** Municipal Utilities # 13

2 **Project Name:** Avenue S - 53rd to Seawall Blvd. (County) Priority Number:

3 **Project Location:** Avenue S - 53rd to Seawall Blvd. (County)

4 **Project Description:** For asphalt and drainage work in the County Bond Election. This project address the other utility work that needs to be constructed at the same time for which County funds were ineligible.

Galveston County

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	61,180	3,500	-	-	-	-	64,680
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	305,900	-	-	-	-	305,900
PROJECT MGMT (MONITORING)	-	6,200	-	-	-	-	6,200
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	40,000	-	-	-	-	40,000
OTHER: MATERIALS TESTING	-	7,000	-	-	-	-	7,000
Total	\$ 61,180	\$ 362,600	\$ -	\$ -	\$ -	\$ -	\$ 423,780

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	61,180	362,600	-	-	-	-	423,780
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 61,180	\$ 362,600	\$ -	\$ -	\$ -	\$ -	\$ 423,780

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: S1903

Fund(s):

1 **Department:** Municipal Utilities # 14

2 **Project Name:** Terramar Waste Water Treatment Plant Upgrade Priority Number:

3 **Project Location:** Terramar Waste Water Treatment Plant Upgrade

4 **Project Description:** Pending results of study, potential expansion of the waste water treatment plant to handle flows above TCEQ requirements.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	2,250,000	-	2,250,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-	11,165,000	11,165,000
PROJECT MGMT (MONITORING)	-	-	-	-	157,500	223,300	380,800
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	250,000	675,000	925,000
OTHER: MATERIALS TESTING	-	-	-	-	-	275,000	275,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,657,500	\$ 12,338,300	\$ 14,995,800

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	2,657,500	12,338,300	14,995,800
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,657,500	\$ 12,338,300	\$ 14,995,800

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
SEWER PROGRAM
FY2019 - FY2023

Activity Code: ST1806

Fund(s):

1 **Department:** Municipal Utilities # 15

2 **Project Name:** 23RD - Broadway to Seawall Blvd. (County) Priority Number:

3 **Project Location:** 23rd - Broadway to Seawall Blvd. (County)

4 **Project Description:** For asphalt and drainage work in the County Bond Election. This project address the other utility work that needs to be constructed at the same time for which County funds were ineligible.

Galveston County

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	227,050	17,000	-	-	-	-	244,050
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,374,250	-	-	-	-	1,374,250
PROJECT MGMT (MONITORING)	-	42,186	-	-	-	-	42,186
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	250,000	-	-	-	-	250,000
OTHER: MATERIALS TESTING	-	33,000	-	-	-	-	33,000
Total	\$ 227,050	\$ 1,716,436	\$ -	\$ -	\$ -	\$ -	\$ 1,943,486

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
WATERWORKS IMPROVEMENT	-	-	-	-	-	-	-
2006 WW REVENUE BONDS	-	-	-	-	-	-	-
SEWER IMPROVEMENT	-	-	-	-	-	-	-
2008 SEWER REVENUE BONDS	-	-	-	-	-	-	-
2017 CO's SEWER	227,050	1,716,436	-	-	-	-	1,943,486
FEMA	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 227,050	\$ 1,716,436	\$ -	\$ -	\$ -	\$ -	\$ 1,943,486

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.



Island Transit

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Island Transit Program**

Island Transit's service area covers approximately 18 square miles on Galveston Island, and includes both fixed route and ADA Paratransit services. League City Park and Ride services ceased as of April 28, 2018, and the Port of Galveston shuttle services ended effective May 31, 2018. Island Transit also operates the rubber tire Trolleys (Hotel-Motel tax funded).

Island Transit funding is derived from FTA/TXDOT Grants, General Fund expenditures. Current/future operations, including Seawall Tourist Transit Routes and the Rail Trolley are/will be funded with Hotel-Motel "Trickle Down" funds. These services will provide connectivity for this rapidly growing segment of the Island's daytime population, which travels between the many hotels, the beach, and major tourist destinations ranging from The Strand, The San Luis Resort, The Galvez, Moody Gardens, and Schlitterbahn. 2017 represented an all-time high number of visitors to the Island, at 7 Million annually.

Island Transit's grant funding resource status changed from small urban (FTA) to rural (TxDOT) after the 2010 Census, resulting from the City's population dropping below 50,000 residents. The decrease was attributed to population relocation off-Island immediately following Hurricane Ike in 2008. However, Island Transit had its Small Urban Status re-instated when federal legislation passed in January 2018. This effective change in status from Rural back to Small Urban (5307) will provide Island Transit with a much needed of federal funding coming directly from the Federal Transportation Administration (FTA), whereas funding used to pass through TxDOT. Current population estimates now exceed 52,000, however they must be confirmed in the 2020 Census.

Island Transit's Capital Plan details projects that are budgeted FY 2019, including completion of the Trolley Rehabilitation project (both track and rolling stock rehabilitation). Ridership in FY2017 was 744,382. However, end of FY 18 ridership will likely decrease due to the loss of both the League City Park and Ride and Port Shuttle Services.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
CONVENTION CENTER SURPLUS	4,061,156	-	-	-	-	-	-	4,061,156
TOTAL Existing City Funds	4,061,156	-	-	-	-	-	-	4,061,156
Other Funding Sources								
FTA FUNDING	7,824,422	-	-	-	-	-		7,824,422
TXDOT FUNDING	400,000	-	-	-	-	-		400,000
INSURANCE PROCEEDS	272,042	-	-	-	-	-		272,042
TOTAL Other Funding Sources	10,698,863	-	-	-	-	-	-	10,698,863
Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-		-
FUTURE OPERATING CASH	-	-	-	-	-	-		-
TOTAL Future Funding Sources	0	0	0	0	0	0	0	0
TOTAL ISLAND TRANSIT PROGRAM FUNDING	\$ 14,760,019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,760,019

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT
BUDGET SUMMARY
FY2019 - FY2023**

STATUS		PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED	Dollars by Fiscal Year					TOTAL FY 19 - 23	CIP TOTAL
					2019	2020	2021	2022	2022		
Planning	1	Island Transit Technology Upgrade - STUDY	IT1701	567,000	0	0	0	0	0	0	567,000
Construction	2	Island Transit Trolley, Track, and Maintenance System Rehabilitation	TROLLEY	7,862,597	0	0	0	0	0	0	7,862,597
Construction	3	Phase II Seawall Improvement Program (SBIPH2)	IT1703	6,330,422	0	0	0	0	0	0	6,330,422
	Total \$'s by Year			\$ 14,760,019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,760,019

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT PROGRAM
FY2019 - FY2023

Activity Code: IT1701
Fund(s):

1

- 1 **Department:** Island Transit
- 2 **Project Name:** Island Transit Technology Upgrade - STUDY **Priority Number:**
- 3 **Project Location:** Systemwide
- 4 **Project Description:** Install Automatic Vehicle Locators (AVL), WiFi, Passegger Counters, Electronic Fare Media technology, and Electronic Fareboxes on all Island Transit Fixed Route Vehicles. Project has been submitted for TxDOT 5339 Bus/Bus Technology Grant Funds. Total project cost estimated @ \$500,000 (\$400,000 State, \$100,000 Local). City Council has approved grant submittal and commitment to local share match, if grant application is selected.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENT	-	-	-	-	-	-	-
PROJECT MGMT (Monitoring)	-	-	-	-	-	-	-
EQUIPMENT	567,000	-	-	-	-	-	567,000
CONTINGENCY	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-
Total	\$ 567,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
CONVENTION CENTER SURPLUS	167,000	-	-	-	-	-	167,000
TXDOT FUNDING	400,000	-	-	-	-	-	400,000
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 567,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,000

7 **Project Status:** Matching Funds Approved by CC, Grant request submitted to TxDOT

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT PROGRAM
FY2019 - FY2023

Activity Code: TROLLEY
Fund(s):

2

- 1 **Department:** Island Transit
- 2 **Project Name:** Island Transit Trolley, Track, and Maintenance System Rehabilitation **Priority Number:**
- 3 **Project Location:** Trolley System Track & Switches Rehabilitation (systemwide); Rolling Stock Repair; Trolley Barn Facility Rehabilitation
- 4 **Project Description:** Rehabilitate Galveston Trolley system including Track and Switches, Repair of Rolling Stock, and Trolley Barn Rehabilitation and Mitigation.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	402,952	-	-	-	-	-	402,952
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENT	2,786,820	-	-	-	-	-	2,786,820
PROJECT MGMT (Monitoring)	-	-	-	-	-	-	-
EQUIPMENT / CARS / BUS TROLLEY	4,672,825	-	-	-	-	-	4,672,825
CONTINGENCY	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-
Total	\$ 7,862,597	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,862,597

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
CONVENTION CENTER SURPLUS	3,428,156	-	-	-	-	-	3,428,156
FTA FUNDING	1,960,000	-	-	-	-	-	1,960,000
FEMA	2,202,399	-	-	-	-	-	2,202,399
INSURANCE PROCEEDS	272,042	-	-	-	-	-	272,042
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 7,862,597	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,862,597

7 **Project Status:** Active. Track Rehabilitation construction contract awarded May 2016

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

FTA Funding:
TX-03-0303 \$ 1,960,000

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
ISLAND TRANSIT PROGRAM
FY2019 - FY2023

Activity Code: IT1703
Fund(s):

3

- 1 **Department:** Island Transit
- 2 **Project Name:** Phase II Seawall Improvement Program (SBIPH2) **Priority Number:**
- 3 **Project Location:** Seawall Blvd - 4th to 81st Streets
- 4 **Project Description:** Enhancement to provide ADA compliance, restrooms, landscaping, signage, pedestrian scale lighting to further attract tourists and residents. Match includes \$372,884 Transportation Development Credits TDCs; \$1,000,000 in cash match from Frito Lay for the Phase I improvements.
3201-913569, 3201-913570

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENT	5,290,422	-	-	-	-	-	5,290,422
PROJECT MGMT (Monitoring)	45,000	-	-	-	-	-	45,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER	995,000	-	-	-	-	-	995,000
Total	\$ 6,330,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,330,422

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
CONVENTION CENTER SURPLUS	466,000	-	-	-	-	-	466,000
FTA FUNDING	5,864,422	-	-	-	-	-	5,864,422
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 6,330,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,330,422

7 **Project Status:** Active: Funds approved by CC

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

FTA Funding:	
TX-04-0113-00	\$ 4,000,000
TX-95-X067-00	\$ 1,864,422
TOTAL	\$ 5,864,422

Facilities

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Facilities Program**

The Facilities Program includes \$40.5 million for demolition, rehabilitation and/or improvement of city facilities with \$29.8 million coming from CDBG Disaster Recovery grant funds, which were started in FY2018. These projects will remove blight, provide or foster neighborhood improvements, and upgrade facilities important to the provision of city services. No City bond funds are proposed for Facilities Program projects.

Projects include the demolition of the Old Municipal Incinerator, renovating the old 30th Street Pump Station to provide community activities in this historic structure, and improvements to the lighting along Broadway.

Two major facility projects are being funded with CDBG Disaster Recovery funds including a new operations facility for Public Works and Utility personnel (\$9.0 million in CDBG funding) and construction of a new Fire Station #1 adjacent to City Hall (\$9.1 million in CDBG Disaster Recovery funds). These projects will include demolition of the current Public Safety Annex and the Bersinger Building. Other facility projects include paving the parking area for Sanitation vehicles to reduce wear and tear on the equipment, as well as renovations to the City's historic City Hall to help preserve our history and improve service to the citizens of Galveston.

.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
SANITATION OPERATIONS	2,000	5,000	-	-	-	-	5,000	7,000
RECOVERY AND CAPITAL RESERVES	660,000	754,815	3,188,800	2,089,561	-	-	6,033,176	6,693,176
CONVENTION CENTER SURPLUS	20,000	500,000	-	-	-	-	500,000	520,000
GARAGE INTERNAL SERVICE	5,000	795,000	-	-	-	-	795,000	800,000
ARTS/HISTORICAL (HOT) 1/8	-	1,018,965	287,000	299,000	-	-	1,604,965	1,604,965
TOTAL Existing City Funds	687,000	3,073,780	3,475,800	2,388,561	-	-	8,938,141	9,625,141

Other Funding Sources								
FEMA	84,677	-	-	-	-	-	-	84,677
INSURANCE PROCEEDS - IKE	117,962	90,000	-	-	-	-	90,000	207,962
(1) CDBG ROUND 2.2	30,038,232	-	-	-	-	-	-	30,038,232
TOTAL Other Funding Sources	30,240,871	90,000	-	-	-	-	90,000	30,330,871

Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	-	-	-	-	-	-	-	-

TOTAL FACILITIES PROGRAM FUNDING	\$ 30,927,871	\$ 3,163,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 9,028,141	\$ 39,956,012

(1) Awarded FY16

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
BUDGET SUMMARY
FY2019 - FY2023**

STATUS		PROJECT NAME	PROJECT NO.	Prior Encumbered						TOTAL FY 19-23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
CDBG 2.2	1	Demolition of Old Municipal Incinerator	IDEMO	5,480,243	0	0	0	0	0	0	5,480,243
CDBG 2.2	2	Cedars Area Neighborhood Improvements	CWALK	618,806	0	0	0	0	0	0	618,806
CDBG 2.2	3	New Public Works & Utilities Building & Warehouse	PWFAC	11,124,092	0	0	0	0	0	0	11,124,092
CDBG 2.2	4	Historic 30th Street Pump Station Rehabilitation	CREHAB	2,549,797	0	0	0	0	0	0	2,549,797
CDBG 2.2	5	New Central Fire Station (Fire Station No. 1)	FS1	9,812,568	0	0	0	0	0	0	9,812,568
CDBG 2.2	6	Demo Existing Central Fire Station / Annex (Fire Station No. 1)	DFS1	237,353	0	0	0	0	0	0	237,353
CDBG 2.2	7	30th St. Tank Demolition	CTDEMO	215,373	0	0	0	0	0	0	215,373
Planning	8	East Parking Lot - Garage	F1801	5,000	795,000	0	0	0	0	795,000	800,000
Insurance Proceeds	9	Parking Lot Improvements at Sanitation (RE-102)	SA1701	2,000	95,000	0	0	0	0	95,000	97,000
FEMA and Insurance Proceeds	10	Replacement of Recycling Building at Eco-Center	SW-171	202,639	0	0	0	0	0	0	202,639
Complete	11	City Hall Roof Repair Project	CH1701	660,000	0	0	0	0	0	0	660,000
Planning	12	Renovate City Hall & Windows	CH1702	20,000	2,273,780	3,475,800	2,388,561	0	0	8,138,141	8,158,141
	Total \$'s by Year			\$ 30,927,871	\$ 3,163,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 9,028,141	\$ 39,956,012

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: IDEMO
Fund(s): 1708

1 **Department:** Public Works Department # 1

2 **Project Name:** Demolition of Old Municipal Incinerator Priority Number:

3 **Project Location:** No. 3 Lennox Ave., Galveston

4 **Project Description:** Demolition of old municipal incinerator at #3 Lennox; excavation/capping of soil around incinerator, inclusive of "Lot E;" abandonment and capping of monitoring wells; and potential recycling of certain incinerator construction materials. Project includes development of APAR, RAP, and MSD applications/approvals from TCEQ (engineering fees).

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	5,409,924	-	-	-	-	-	5,409,924
PROJECT MGMT (MONITORING)	70,319	-	-	-	-	-	70,319
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 5,480,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,480,243

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
ARTS/HISTORICAL (HOT) 1/8	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	5,480,243	-	-	-	-	-	5,480,243
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 5,480,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,480,243

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: CWALK
Fund(s): 1708

- 1 **Department:** Public Works Department # 2
- 2 **Project Name:** Cedars Area Neighborhood Improvements Priority Number:
- 3 **Project Location:** Cedars Mixed Income Housing Neighborhood, between 27th and 31st Streets
- 4 **Project Description:** Construction of new sidewalks and crosswalks between 27th and 31st Streets; installation of new streetlights, various locations; installation of transit shelters at 30th and Ball; replacement of fencing around 30th Street tanks and historic pump station.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	594,475	-	-	-	-	-	594,475
PROJECT MGMT (MONITORING)	24,331	-	-	-	-	-	24,331
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 618,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,806

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
ARTS/HISTORICAL (HOT) 1/8	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	618,806	-	-	-	-	-	618,806
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 618,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,806

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: PWFAC
Fund(s): 1708

- 1 **Department:** Public Works Department # 3
- 2 **Project Name:** New Public Works & Utilities Building & Warehouse Priority Number:
- 3 **Project Location:** Market Street, between 29th and 31st Streets
- 4 **Project Description:** Construction of new Public Works & Utilities Facility and Warehouse; demolition of Bersinger Building; demolition of Lean-To buildings; creation of off-site parking.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	10,732,495	-	-	-	-	-	10,732,495
PROJECT MGMT (MONITORING)	391,597	-	-	-	-	-	391,597
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: OPERATIONS, MAINTENANCE	-	-	-	-	-	-	-
Total	\$ 11,124,092	\$ -	\$ -	\$ -	\$ -	\$ -	11,124,092

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	11,124,092	-	-	-	-	-	11,124,092
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 11,124,092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,124,092

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: CREHAB
Fund(s): 1708

1 **Department:** Public Works Department # 4
2 **Project Name:** Historic 30th Street Pump Station Rehabilitation Priority Number:
3 **Project Location:** Avenue H at 30th Street
4 **Project Description:** Rehabilitate exterior and interior of historic Water and Electric Works building, for future public use.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	2,514,840	-	-	-	-	-	2,514,840
PROJECT MGMT (MONITORING)	34,957	-	-	-	-	-	34,957
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 2,549,797	\$ -	\$ -	\$ -	\$ -	\$ -	2,549,797

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	2,549,797	-	-	-	-	-	2,549,797
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 2,549,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,549,797

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: FS1
Fund(s): 1708

1 **Department:** Fire Department # 5

2 **Project Name:** New Central Fire Station (Fire Station No. 1) Priority Number:

3 **Project Location:** 26th Street, between Sealy and Ball

4 **Project Description:** Construct new Central Fire Station on city property along 26th Street, between Sealy and Ball; demolish existing fire station / annex.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	9,444,825	-	-	-	-	-	9,444,825
PROJECT MGMT (MONITORING)	367,743	-	-	-	-	-	367,743
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 9,812,568	\$ -	\$ -	\$ -	\$ -	\$ -	9,812,568

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	9,812,568	-	-	-	-	-	9,812,568
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 9,812,568	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,812,568

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: DFS1
Fund(s): 1708

1 **Department:** Fire Department # 6

2 **Project Name:** Demo Existing Central Fire Station / Annex (Fire Station No. 1) Priority Number:

3 **Project Location:** 26th Street, between Sealy and Ball

4 **Project Description:** Demolish existing Central Fire Station on city property along 26th Street, between Sealy and Ball.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	27,653	-	-	-	-	-	27,653
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	176,675	-	-	-	-	-	176,675
PROJECT MGMT (MONITORING)	33,025	-	-	-	-	-	33,025
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 237,353	\$ -	\$ -	\$ -	\$ -	\$ -	237,353

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS		-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	237,353	-	-	-	-	-	237,353
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 237,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,353

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: CTDEMO
Fund(s): 1708

1 **Department:** Public Works Department # 7
2 **Project Name:** 30th St. Tank Demolition Priority Number:
3 **Project Location:** 30th Street between 27th and 31st Streets
4 **Project Description:** 30th Street Tank Demolition

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	6,228	-	-	-	-	-	6,228
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	200,000	-	-	-	-	-	200,000
PROJECT MGMT (MONITORING)	9,145	-	-	-	-	-	9,145
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 215,373	\$ -	\$ -	\$ -	\$ -	\$ -	215,373

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	215,373	-	-	-	-	-	215,373
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 215,373	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,373

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: F1801
Fund(s): 5020

1 **Department:** Facilities # 8
2 **Project Name:** East Parking Lot - Garage Priority Number:
3 **Project Location:** 502 32nd Street, Galveston
4 **Project Description:** Installation of concrete for the East Parking Lot

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	5,000	795,000				-	800,000
PROJECT MGMT (MONITORING)		-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 5,000	\$ 795,000	\$ -	\$ -	\$ -	\$ -	800,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	5,000	795,000	-	-	-	-	800,000
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2		-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 5,000	\$ 795,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

7 **Project Status:** n

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: SA1701
Fund(s): 4320

1 **Department:** Sanitation # 9

2 **Project Name:** Parking Lot Improvements at Sanitation (RE-102) Priority Number:

3 **Project Location:** City of Galveston Sanitation Building at 5501 Harborside Drive

4 **Project Description:** Improvement of the existing parking area at the Sanitation Building by placing concrete pavement in areas of high traffic to protect City equipment and personnel.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	90,000	-	-	-	-	90,000
PROJECT MGMT (MONITORING)	2,000	5,000	-	-	-	-	7,000
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 2,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 97,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	2,000	5,000	-	-	-	-	7,000
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	90,000	-	-	-	-	90,000
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 2,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 97,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: SW-171
Fund(s): 1214

- 1 **Department:** Sanitation - Recycling # 10
- 2 **Project Name:** Replacement of Recycling Building at Eco-Center Priority Number:
- 3 **Project Location:** City of Galveston Eco-Center at 702 61st Street
- 4 **Project Description:** Replacement of the previous recycling building that was severely damaged due to Hurricane Ike. The new building will provide for a new office, employee facilities, and a covered operating area for the recycling equipment. Funding is available from FEMA Project Worksheet SW-171 and insurance.
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	202,639	-	-	-	-	-	202,639
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 202,639	\$ -	\$ -	\$ -	\$ -	\$ -	202,639

- 6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	-	-	-	-	-	-
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	84,677	-	-	-	-	-	84,677
INSURANCE PROCEEDS - IKE	117,962	-	-	-	-	-	117,962
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 202,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,639

- 7 **Project Status:**

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: CH1701
Fund(s): 5010

1 **Department:** Facilities # 11

2 **Project Name:** City Hall Roof Repair Project Priority Number:

3 **Project Location:** 823 Rosenberg

4 **Project Description:** Repair and replace both clay tile and flat roof on City Hall. Remove antennas, guttering, windows, roof door, rotten decking. Replace broken tiles with kind and like, build up flat roof, install new modified bitumen, copper guttering, window frames, door. Paint penthouse walls and building soffit add new lightning protection to roof.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	660,000	-	-	-	-	-	660,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ -	660,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	660,000	-	-	-	-	-	660,000
CONVENTION CENTER SURPLUS	-	-	-	-	-	-	-
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
GARAGE CAPITAL	-	-	-	-	-	-	-
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 660,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
FACILITIES PROGRAM
FY2019 - FY2023

Activity Code: CH1702
Fund(s): 1090

- 1 **Department:** Facilities # 12
- 2 **Project Name:** Renovate City Hall & Windows Priority Number:
- 3 **Project Location:** 823 Rosenberg City Hall
- 4 **Project Description:** Renovate historic City Hall to correct code issues and preserve the building to make more useful to citizens and staff of Galveston. Window lintel and terracotta stone improvements on floors 2,3, 4.
A portion of these costs may be reimburseable from FEMA due to the damage by Hurricane Harvey in August 2018.
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	444,000	148,000	148,000	-	-	740,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,300,000	3,140,000	1,682,981	-	-	6,122,981
PROJECT MGMT (MONITORING)	20,000	-	62,800	62,800	-	-	145,600
EQUIPMENT	-	-	125,000	125,000	-	-	250,000
CONTINGENCY	-	529,780	-	369,780	-	-	899,560
OTHER:	-	-	-	-	-	-	-
Total	\$ 20,000	\$ 2,273,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 8,158,141

- 6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
SANITATION OPERATIONS	-	-	-	-	-	-	-
RECOVERY AND CAPITAL RESERVES	-	754,815	3,188,800	2,089,561	-	-	6,033,176
CONVENTION CENTER SURPLUS	20,000	500,000	-	-	-	-	520,000
GARAGE INTERNAL SERVICE	-	-	-	-	-	-	-
ARTS/HISTORICAL (HOT) 1/8	-	1,018,965	287,000	299,000	-	-	1,604,965
FEMA	-	-	-	-	-	-	-
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
CDBG ROUND 2.2	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-
Total	\$ 20,000	\$ 2,273,780	\$ 3,475,800	\$ 2,388,561	\$ -	\$ -	\$ 8,158,141

- 7 **Project Status:** P

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.



Parks and Recreation

**City of Galveston
FY2018 – FY2022
Capital Improvement Plan
Parks and Recreation Program**

The Parks and Recreation Program includes \$21.3 million in projects that serve to implement the Parks, Recreation, and Open Space Master Plan. Sale tax revenue provided through the Industrial Development Corporation are proposed to provide \$18 million for this program, while \$3.3 million in grants and private donations provide the balance.

The highest priority in the Master Plan was a community pool, which is being completed in Lasker Park and opened during FY 2017. Operating costs will be funded from IDC sale tax revenues and pool operating revenue. The Program also includes two projects, which support specific objectives in the Master Plan:

1. 53rd Street Baseball and Softball Complex and Park at 53rd and Avenue S (\$5.2 million in IDC funding), and
2. The Sandhill Crane Soccer Complex and Park at 7 Mile and Stewart Road (\$4.5 million in IDC funding.).

Both projects involve plans that coincide with priority numbers two (2) Repair/ Rehabilitation of Existing Parks, three (3) Increased Shade Opportunities at Existing Parks, four (4) Continued Pursuit of a Comprehensive Trail and Bikeway Master Plan and six (6) Tournament Facilities in our Parks, Recreation, and Open Space Master Plan. Other priorities also include the acquisition of park acreage in areas of need, and public bay access for fishing and recreation.

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY 2019-2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
IDC - BEACH NOURISHMENT	1,500,000	-	1,500,000	844,000	1,850,000	-	4,194,000	5,694,000
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-
IDC - PARKS	4,836,575	415,000	1,522,000	-	1,300,000	-	3,237,000	8,073,575
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-	-
TOTAL Existing City Funds	6,336,575	415,000	3,022,000	844,000	3,150,000	-	7,431,000	13,767,575
Other Funding Sources								
Other Funding Sources	-	-	-	-	-	-	-	-
TOTAL Other Funding Sources	-	-	-	-	-	-	-	-
Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-	-
FUTURE OPERATING CASH	-	-	-	-	-	-	-	-
TOTAL Future Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PARKS PROGRAM FUNDING	\$ 6,336,575	\$ 415,000	\$ 3,022,000	\$ 844,000	\$ 3,150,000	\$ -	\$ 7,431,000	\$ 13,767,575

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
BUDGET SUMMARY
FY 2019-2023**

STATUS		PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED					2023	TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022			
Phase 1, 2	1	53rd Street Little League Complex & Park	IDCLLC	4,761,575	0	0	0	0	0	0	4,761,575
Beach	2	Babe's Beach Preservation	IDCBBP	1,500,000	0	1,500,000	0	0	0	1,500,000	3,000,000
Local Match	3	Jones Park	IDCJP	0	25,000	0	0	0	0	25,000	25,000
Beach	4	Seawall Urban Park Renourishment	IDCSUP	0	0	0	844,000	0	0	844,000	844,000
	5	McGuire Dent Recreation Center	IDCMDR	0	150,000	0	0	0	0	150,000	150,000
Phase 1, 2, 3	6	Sandhill Crane Soccer Complex & Park	IDCSHC	75,000	240,000	1,100,000	0	1,300,000	0	2,640,000	2,715,000
Local Match	7	Dellanera Park Renourishment	IDCDELL	0	0	422,000	0	0	0	422,000	422,000
New	8	Beach Pocket Park Rehabilitation	IDCPOC	0	1,850,000	0	0	0	0	1,850,000	1,850,000
	Total \$'s by Year			\$ 6,336,575	\$ 2,265,000	\$ 3,022,000	\$ 844,000	\$ 1,300,000	\$ -	\$ 7,431,000	\$ 13,767,575

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCLLC
Fund(s): 3192

1 **Department:** Parks and Recreation # 1
2 **Project Name:** 53rd Street Little League Complex & Park Priority Number:
3 **Project Location:** 53rd and Avenue S
4 **Project Description:** Renovation of existing park and playground equipment; Construction of a new Little League Complex;
Addition of a Walking Trail & Parking (Crockett Park)
FY17 -- Phase1. FY18 -- Phase 2.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	325,000	-	-	-	-	-	325,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	4,340,255	-	-	-	-	-	4,340,255
PROJECT MGMT (MONITORING)	73,303	-	-	-	-	-	73,303
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	23,017	-	-	-	-	-	23,017
OTHER:	-	-	-	-	-	-	-
Total	\$ 4,761,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,761,575

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	4,761,575	-	-	-	-	-	4,761,575
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ 4,761,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,761,575

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCBBP
Fund(s): 3190

- 1 **Department:** Beach Nourishment # 2
- 2 **Project Name:** Babe's Beach Preservation Priority Number:
- 3 **Project Location:** Babe's Beach
- 4 **Project Description:** Necessary hot spot maintenance as described in the Sand Management Plan. The plan suggested regular and strategic sand placement to keep sediment in the system as coastal processes move material to the accreting ends of the island
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	1,500,000	-	1,500,000	-	-	-	3,000,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 3,000,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	1,500,000	-	1,500,000	-	-	-	3,000,000
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 3,000,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCJP
Fund(s): 3192

1 **Department:** Parks and Recreation # 3

2 **Project Name:** Jones Park Priority Number:

3 **Project Location:** Jones Park

4 **Project Description:** This will be used as a match for public-private grant program in the total amount of \$75,000, if addition funds are raised.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-		-	-	-	-	-
LAND ACQUISITION	-		-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-		-	-	-	-	-
PROJECT MGMT (MONITORING)	-		-	-	-	-	-
EQUIPMENT	-		-	-	-	-	-
CONTINGENCY	-		-	-	-	-	-
OTHER: LOCAL MATCH	-	25,000	-	-	-	-	25,000
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	25,000	-	-	-	-	25,000
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCSUP
Fund(s): 3190

- 1 **Department:** Beach Nourishment # 4
- 2 **Project Name:** Seawall Urban Park Renourishment Priority Number:
- 3 **Project Location:** Seawall Urban Park Reourishment
- 4 **Project Description:** Necessary hot spot maintenance as described in the Sand Management Plan. The plan suggested regular and strategic sand placement to keep sediment in the system as coastal processes move material to the accreting ends of the island
- 5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN			-	-	-	-	-
LAND ACQUISITION			-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-		-	844,000	-	-	844,000
PROJECT MGMT (MONITORING)			-	-	-	-	-
EQUIPMENT			-	-	-	-	-
CONTINGENCY			-	-	-	-	-
OTHER:			-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 844,000	\$ -	\$ -	\$ 844,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	844,000	-	-	844,000
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 844,000	\$ -	\$ -	\$ 844,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCMDR
Fund(s): 3190

1 **Department:** Parks and Recreation # 5

2 **Project Name:** McGuire Dent Recreation Center Priority Number:

3 **Project Location:** City of Galveston

4 **Project Description:** Painting the exterior of the McGuire Dent Recreation Center.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	150,000	-	-	-	-	150,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	150,000	-	-	-	-	150,000
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCSHC
Fund(s): 3192

1 **Department:** Parks and Recreation # 6
2 **Project Name:** Sandhill Crane Soccer Complex & Park Priority Number:
3 **Project Location:** 7 Mile and Stewart Road
4 **Project Description:** Renovation of existing park and playground equipment; Addition of permanent restroom facilities;
General Improvements and Landscaping

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	75,000	240,000	-	-	-	-	315,000
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	1,100,000	-	1,300,000	-	2,400,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: MAINTENANCE	-	-	-	-	-	-	-
Total	\$ 75,000	\$ 240,000	\$ 1,100,000	\$ -	\$ 1,300,000	\$ -	\$ 2,715,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	75,000	240,000	1,100,000	-	1,300,000	-	2,715,000
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ 75,000	\$ 240,000	\$ 1,100,000	\$ -	\$ 1,300,000	\$ -	\$ 2,715,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCDELL
Fund(s): 3190

1 **Department:** Beach Nourishment # 7

2 **Project Name:** Dellanera Park Renourishment Priority Number:

3 **Project Location:** Dellanera Park Renourishment

4 **Project Description:** 2017 Total Project cost is anticipated to be \$600,000 with the additional \$450,000 expected to be funded from a GLE CEPRA grant.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	422,000	-	-	-	422,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 422,000	\$ -	\$ -	\$ -	\$ 422,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	-	-	-	-	-	-
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	-	422,000	-	-	-	422,000
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 422,000	\$ -	\$ -	\$ -	\$ 422,000

7 **Project Status:**

N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
PARKS & RECREATION PROGRAM
FISCAL YEARS 2019-2023

Activity Code: IDCPOC
Fund(s): 3190

1 **Department:** Beach Nourishment # 8

2 **Project Name:** Beach Pocket Park Rehabilitation Priority Number:

3 **Project Location:** Beach Pocket Park Rehabilitation

4 **Project Description:** Relating to the transfer of management of the Beach Pocket parks to the City from the County.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	1,850,000	-	-	-	-	1,850,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER:	-	-	-	-	-	-	-
Total	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
IDC - BEACH NOURISHMENT	-	1,850,000	-	-	-	-	1,850,000
IDC - ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
IDC - PARKS	-	-	-	-	-	-	-
IDC - INFRASTRUCTURE	-	-	-	-	-	-	-
Future Tax Supported Bonds	-	-	-	-	-	-	-
Future Revenue Supported Bonds	-	-	-	-	-	-	-
Future Operating Cash	-	-	-	-	-	-	-
Total	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.



Airport

**City of Galveston
FY2019 – FY2023
Capital Improvement Plan
Airport Program**

The Airport Program includes approximately \$11.6 million to improve Scholes International Airport operations and to upgrade or build new facilities for airport users. The majority of this program (\$9 million) is to be funded with grants through the Texas Department of Transportation (TxDOT).

The Airport Capital Improvement Program includes construction of three hangars and an office/warehouse facility, rehabilitation of the majority of airfield pavement, and updating our Airport Master Plan.

The following is the list of specific projects:

1. Construction of an eight-unit nested T-hangar and two, 3,600 sq. ft. box hangars.
2. Construction of a commercial office/warehouse space.
3. Rehabilitation of Runway 14/32, Taxiways A, B, C, D & E and Phase 3 & 4 of the North Apron (FY2019).
4. Airport Master Plan update and design and engineering for the planned FY 2021-22 projects (FY2020),
5. Rehabilitation of Runway 18/36 (FY2021).
6. Rehabilitation of Phases 1-3 of the South Apron and South Ramp (FY2022).

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FUNDING SOURCE BY FISCAL YEAR
FY2019 - FY2023**

FUNDING SOURCES	PRIOR ENCUMBERED	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 19 - 23 TOTAL	PROGRAM FUNDING TOTAL
Existing City Funds								
AIRPORT OPERATIONS	-	-	-	-	-	-	-	-
AIRPORT IMPROVEMENT	92,960	790,000	57,410	206,560	232,760	-	1,286,730	1,379,690
TOTAL Existing City Funds	92,960	790,000	57,410	206,560	232,760	-	1,286,730	1,379,690
Other Funding Sources								
TXDOT FUNDING	4,436,640	-	574,100	2,065,600	2,327,600	-	4,967,300	9,403,940
INSURANCE PROCEEDS - IKE	400,000	-	-	-	-	-	-	400,000
TIRZ 14	800,000	-	-	-	-	-	-	800,000
Other Funding Sources	-	-	-	-	-	-	-	-
TOTAL Other Funding Sources	5,636,640	-	574,100	2,065,600	2,327,600	-	4,967,300	10,603,940
Future Funding Sources								
TAX SUPPORTED BONDS	-	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-	-
FUTURE CASH: PROPERTY SALES	-	-	1,110,000	-	-	-	1,110,000	1,110,000
TOTAL Future Funding Sources	-	-	1,110,000	-	-	-	1,110,000	1,110,000
TOTAL AIRPORT PROGRAM FUNDING	\$ 5,729,600	\$ 790,000	\$ 1,741,510	\$ 2,272,160	\$ 2,560,360	\$ -	\$ 7,364,030	\$ 13,093,630

**CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
BUDGET SUMMARY
FY2019 - FY2023**

STATUS		PROJECT NAME	PROJECT NO.	PRIOR ENCUMBERED						TOTAL FY 19 - 23	PROJECT CIP TOTAL
					2019	2020	2021	2022	2023		
	1	Design FY 17, 18, 19 and 21 Projects & Fencing Improvements	A1603	281,700	0	0	0	0	0	0	281,700
	2	Hangar Construction Project	A1701	800,000	0	0	0	0	0	0	800,000
TxDot	3	Airfield Pavement Improvements Phase 3	A1801	4,000,000	0	0	0	0	0	0	4,000,000
	4	Airport Warehouse Building	A1802	0	790,000	1,110,000	0	0	0	1,900,000	1,900,000
TxDot	5	Planning - Airport Master Plan Update. Design - Pavement Imprv.	A2001	0	0	631,510	0	0	0	631,510	631,510
TxDot	6	Airfield Pavement Improvements Runway 18/36	A2101	0	0	0	2,272,160	0	0	2,272,160	2,272,160
TxDot	7	Airfield Pavement Improvements South Apron & South Ramp	A2201	0	0	0	0	2,560,360	0	2,560,360	2,560,360
TxDot	8	Fencing Improvements	A1604	647,900	0	0	0	0	0	0	647,900
	Total \$'s by Year			\$ 5,729,600	\$ 790,000	\$ 1,741,510	\$ 2,272,160	\$ 2,560,360	\$ -	\$ 7,364,030	\$ 13,093,630

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A1603
Fund(s): TXDOT

1 **Department:** Airport # 1
2 **Project Name:** Design FY 17, 18, 19 and 21 Projects & Fencing Improvements Priority Number:
3 **Project Location:** Scholes International Airport
4 **Project Description:** Design-rehabilitate and Mark Taxiways A,B,C, D, E and Apron Edge Taxiway and Apon Phase 3 (FY2018)
Design-rehabilitate and mark Runway 14/32 and Apron Phase 4 (FY 2019)
PER Design-rehabilitation of Runway 18/36 (2021)

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	253,530	-	-	-	-		253,530
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-		-
PROJECT MGMT (MONITORING)	-	-	-	-	-		-
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	-	-	-	-		-
OTHER: 10% Grant Match	28,170	-	-	-	-		28,170
Total	\$ 281,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281,700

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	28,170	-	-	-	-		28,170
TXDOT FUNDING	253,530	-	-	-	-		253,530
INSURANCE PROCEEDS - IKE	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH	-	-	-	-	-		-
Total	\$ 281,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281,700

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A1701
Fund(s): 43302

1 **Department:** Airport # 2

2 **Project Name:** Hangar Construction Project Priority Number:

3 **Project Location:** Scholes International Airport - South East Hangar Ramp

4 **Project Description:** Design, bid, and construction of two, 60' x 60' box hangars and one, nine unit Nested T-Hangar.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	38,000	-	-	-	-		38,000
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	749,400	-	-	-	-		749,400
PROJECT MGMT (MONITORING)	8,000	-	-	-	-		8,000
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	4,600	-	-	-	-		4,600
OTHER:	-	-	-	-	-		-
Total	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	-	-	-	-		-
TXDOT FUNDING		-	-	-	-		-
INSURANCE PROCEEDS - IKE	400,000	-	-	-	-		400,000
TIRZ 14	400,000	-	-	-	-		400,000
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH	-	-	-	-	-		-
Total	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A1801
Fund(s): 43302

- 1 **Department:** Airport # 3
- 2 **Project Name:** Airfield Pavement Improvements Phase 3 Priority Number:
- 3 **Project Location:** Scholes International Airport - Phase 3: Taxiways & North Apron & Phase 4: Runway 14/32 & North Apron
- 4 **Project Description:** Phase 3: Rehabilitation of Taxiways A, B, C, D, & E. Rehabilitation of North Apron between the Lone Star Hangar and the T-Hangars.
Phase 4: Rehabilitation of Runway 14/32. Rehabilitation of the North Apron between the T-Hangar and the North pavement edge.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	3,600,000	-	-	-	-	-	3,600,000
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: 10% Grant Match	400,000	-	-	-	-	-	400,000
Total	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	-	-	-	-	-	-
TXDOT FUNDING	3,600,000	-	-	-	-	-	3,600,000
INSURANCE PROCEEDS - IKE	-	-	-	-	-	-	-
TIRZ 14	400,000	-	-	-	-	-	400,000
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE CASH	-	-	-	-	-	-	-
Total	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000

7 **Project Status:**

A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A1802
Fund(s): 43302

1 **Department:** Airport # 4

2 **Project Name:** Airport Warehouse Building **Priority Number:**

3 **Project Location:** Scholes International Airport

4 **Project Description:** Warehouse building to provide housing for municipal equipment.

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	50,000	10,000	-	-		60,000
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	-	700,000	1,000,000	-	-		1,700,000
PROJECT MGMT (MONITORING)	-	20,000	20,000	-	-		40,000
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	20,000	80,000	-	-		100,000
OTHER: 10% Grant Match	-	-	-	-	-		-
Total	\$ -	\$ 790,000	\$ 1,110,000	\$ -	\$ -	\$ -	\$ 1,900,000

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	790,000	-	-	-		790,000
TXDOT FUNDING	-	-	-	-	-		-
INSURANCE PROCEEDS	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH : PROPERTY SALES	-		1,110,000	-	-		1,110,000
Total	\$ -	\$ 790,000	\$ 1,110,000	\$ -	\$ -	\$ -	\$ 1,900,000

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A2001

Fund(s): 43302

1 **Department:** Airport # 5

2 **Project Name:** Planning - Airport Master Plan Update. Design - Pavement Imprv. Priority Number:

3 **Project Location:** Scholes International Airport

4 **Project Description:** Update the current Airport Master Plan and design work for Runway 18/36 and South Apron Phase 1, 2, 3 and Sout pavement improvements

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	574,100	-	-		574,100
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	-		-
PROJECT MGMT (MONITORING)	-	-	-	-	-		-
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	-	-	-	-		-
OTHER: 10% Grant Match	-	-	57,410	-	-		57,410
Total	\$ -	\$ -	\$ 631,510	\$ -	\$ -	\$ -	\$ 631,510

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	-	57,410	-	-		57,410.00
TXDOT FUNDING	-	-	574,100	-	-		574,100.00
FEMA SRIA	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH	-	-	-	-	-		-
Total	\$ -	\$ -	\$ 631,510	\$ -	\$ -	\$ -	\$ 631,510

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A2101

Fund(s): 43302

1 **Department:** Airport # 6

2 **Project Name:** Airfield Pavement Improvements Runway 18/36 Priority Number:

3 **Project Location:** Scholes International Airport

4 **Project Description:** Rehabilitaiton of Runway 18/36

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-	-	-
LAND ACQUISITION	-	-	-	-	-	-	-
CONSTRUCTION / IMPROVEMENTS	-	-	-	2,065,600	-	-	2,065,600
PROJECT MGMT (MONITORING)	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-
OTHER: 10% Grant Match	-	-	-	206,560	-	-	206,560
Total	\$ -	\$ -	\$ -	\$ 2,272,160	\$ -	\$ -	\$ 2,272,160

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	-	-	206,560	-	-	206,560
TXDOT FUNDING	-	-	-	2,065,600	-	-	2,065,600
FEMA SRIA	-	-	-	-	-	-	-
TIRZ 14	-	-	-	-	-	-	-
TAX SUPPORTED BONDS	-	-	-	-	-	-	-
REVENUE SUPPORTED BONDS	-	-	-	-	-	-	-
FUTURE CASH	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,272,160	\$ -	\$ -	\$ 2,272,160

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A2201
Fund(s): 43302

1 **Department:** Airport # 7
2 **Project Name:** Airfield Pavement Improvements South Apron & South Ramp Priority Number:
3 **Project Location:** South Apron and South Ramp
4 **Project Description:** Rehabilitation of South Apron Phase 1, 2, & 3 and the South Ramp

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-		-
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	-	-	-	-	2,327,600		2,327,600
PROJECT MGMT (MONITORING)	-	-	-	-	-		-
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	-	-	-	-		-
OTHER: 10% Grant Match	-	-	-	-	232,760		232,760
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,560,360	\$ -	\$ 2,560,360

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENT	-	-	-	-	232,760		232,760
TXDOT FUNDING	-	-	-	-	2,327,600		2,327,600
FEMA SRIA	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH	-	-	-	-	-		-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,560,360	\$ -	\$ 2,560,360

7 **Project Status:** N

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN
AIRPORT PROGRAM
FY2019 - FY2023

Activity Code: A1604

Fund(s): 43302

1 **Department:** Airport # 8

2 **Project Name:** Fencing Improvements Priority Number:

3 **Project Location:** Scholes International Airport

4 **Project Description:** Install and / or replace approximately 22,700 liner feet of perimeter fencing (6 ft. 3 strand wire)

5 **Preliminary Budget/Cost Estimate:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total Cost
ENGINEERING / DESIGN	-	-	-	-	-		-
LAND ACQUISITION	-	-	-	-	-		-
CONSTRUCTION / IMPROVEMENTS	583,110						583,110
PROJECT MGMT (MONITORING)	-	-	-	-	-		-
EQUIPMENT	-	-	-	-	-		-
CONTINGENCY	-	-	-	-	-		-
OTHER: 10% Grant Match	64,790	-	-	-	-		64,790
Total	\$ 647,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 647,900

6 **Source of Funding:**

	Prior Encumbered	FY 2019	FY 2020	FY 2021	FY 2022	FY2023	Total Cost
AIRPORT IMPROVEMENTS	64,790	-	-	-	-		64,790
TXDOT FUNDING	583,110	-	-	-	-		583,110
INSURANCE PROCEEDS - IKE	-	-	-	-	-		-
TIRZ 14	-	-	-	-	-		-
TAX SUPPORTED BONDS	-	-	-	-	-		-
REVENUE SUPPORTED BONDS	-	-	-	-	-		-
FUTURE CASH	-	-	-	-	-		-
Total	\$ 647,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 647,900

7 **Project Status:** A

A - Active / Existing
P - Pending / New
N - Not funded
C - Complete

Funding is approved by Council. Project is in progress.
Current year CIP. Council to approve contractor.
No commitment of funds
Complete project. Placed in Service.

Appendices

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2018
AS OF June 25, 2018
(2 pages)

Department:	COUNCIL	IDC				PUBLIC IMPROVEMENT	STREETS / TRAFFIC	DRAINAGE
Fund Description:	PROJECTS & INITIATIVES PRG.	BEACHES	ECON DEV	PARKS	INFRAST	2017 G.O. Bonds	ISA & DS	Drainage Improve
Fund #:	1098	3190	3191	3192	3193	3217	3199	44102
Page #:	Page 3	Page 4	Page 5	Page 6	Page 7	Page 8	Page 9	Page 10

CASH RECONCILIATION								
Beginning Balance, Oct 1, 2017	\$1,822,696	\$3,620,254	\$5,228,955	\$4,452,803	\$4,180,603	\$25,060,204	\$5,021,658	\$386,337
Add: Interest FY 2018	\$4,199	\$8,971	\$12,417	\$9,433	\$8,943	\$58,841	\$10,726	\$897
Add: FY 2018 Transfers / Revenues / Other Sources	\$0	\$712,985	\$712,985	\$712,985	\$712,985	\$0	\$2,456,258	\$0
CASH, TOTAL RESOURCES	\$1,826,895	\$4,342,210	\$5,954,356	\$5,175,221	\$4,902,531	\$25,119,045	\$7,488,642	\$387,234
Less: YTD Expenditures	(\$1,014,855)	(\$298,457)	(\$589,496)	(\$2,474,694)	(\$1,607,310)	(\$1,323,072)	(\$2,811,738)	(\$103,394)
Less: Payables, Due from	(\$32,373)	\$205,004	\$40,281	(\$102,810)	(\$223,679)	\$0	(\$644,421)	(\$6,817)
CASH, ENDING BALANCE	\$779,667	\$4,248,757	\$5,405,142	\$2,597,718	\$3,071,543	\$23,795,973	\$4,032,482	\$277,023

BUDGET RECONCILIATION								
CASH, ENDING BALANCE	\$779,667	\$4,248,757	\$5,405,142	\$2,597,718	\$3,071,543	\$23,795,973	\$4,032,482	\$277,023
Add: FY 2018 Outstanding Estimated Revenue, Other Funding Sources, Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$818,753	\$0
Less: Encumbered	(\$171,443)	(\$76,236)	(\$587,645)	(\$1,800,321)	(\$225,235)	(\$3,046,028)	(\$1,654,259)	(\$194,798)
Less: Unencumbered	(\$165,764)	(\$2,202,655)	(\$4,139,191)	(\$276,657)	(\$373,175)	(\$17,262,890)	(\$3,182,902)	(\$64,955)
AVAILABLE FY 2018	\$442,460	\$1,969,866	\$678,306	\$520,739	\$2,473,133	\$3,487,055	\$14,074	\$17,271

CITY OF GALVESTON
CASH RECONCILIATION REPORT
per ADOPTED BUDGET 2018
AS OF June 25, 2018
(2 pages)

Department:	AIRPORT	WATER				SEWER			TOTAL
Fund Description:	Airport Improve	Water Improve	2006 Bonds	2008 Bonds	2017 CO Bonds	Sewer Improve	2008 Bonds	2017 CO Bonds	
Fund #:	43302	40102	40111	40115	40117	42102	42115	42117	ALL FUNDS
Page #:	Page 11	Page 12	Page 13	Page 14	Page 15	Page 16	Page 17	Page 18	

CASH RECONCILIATION									
Beginning Balance, Oct 1, 2017	\$893,389	\$3,864,066	\$44,754	\$164,822	\$18,574,064	\$3,357,790	\$3,958,421	\$16,174,293	\$96,805,110
Add: Interest FY 2018	\$2,139	\$9,041	\$0	\$0	\$42,044	\$9,194	\$10,086	\$38,044	\$224,975
Add: FY 2018 Transfers / Revenues / Other Sources	\$399,971	\$588,828	\$0	\$0	\$0	\$750,000	\$0	\$0	\$7,046,995
CASH, TOTAL RESOURCES	\$1,295,499	\$4,461,935	\$44,754	\$164,822	\$18,616,107	\$4,116,984	\$3,968,507	\$16,212,337	\$104,077,080
Less: YTD Expenditures	(\$517,670)	(\$873,972)	(\$21,662)	(\$73,381)	(\$1,078,291)	(\$638,267)	(\$56,145)	(\$22,780)	(\$13,505,184)
Less: Payables, Due from	(\$19,306)	(\$66,953)	(\$14,319)	(\$48,466)	(\$680,271)	(\$94,029)	\$0	\$0	(\$1,688,159)
CASH, ENDING BALANCE	\$758,522	\$3,521,009	\$8,773	\$42,976	\$16,857,545	\$3,384,688	\$3,912,362	\$16,189,557	\$88,883,737

BUDGET RECONCILIATION									
CASH, ENDING BALANCE	\$758,522	\$3,521,009	\$8,773	\$42,976	\$16,857,545	\$3,384,688	\$3,912,362	\$16,189,557	\$88,883,737
Add: FY 2018 Outstanding Estimated Revenue, Other Funding Sources, Transfers	\$399,971	\$588,828	\$0	\$0	\$0	\$604,979	\$0	\$0	\$2,412,530
Less: Encumbered	(\$53,227)	(\$1,245,052)	(\$8,772)	(\$14,458)	(\$1,414,678)	(\$2,134,377)	(\$194,318)	\$0	(\$12,820,847)
Less: Unencumbered	(\$1,100,961)	(\$2,321,450)	\$0	(\$28,518)	(\$10,845,676)	(\$1,129,889)	(\$2,854,418)	(\$15,598,492)	(\$61,547,593)
AVAILABLE FY 2018	\$4,304	\$543,335	\$0	\$0	\$4,597,191	\$725,401	\$863,626	\$591,065	\$16,927,825

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
COUNCIL PROJECTS & INITIATIVE FUND 1098
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 1,822,696.02
FY 2018: Interest	\$ 4,198.69
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 1,826,894.71
Less: Expenditures	\$ (1,014,855.06)
Less: Accounts Payable as of 10/1/2017	\$ (32,372.54)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 779,667.11

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 779,667.11
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 779,667.11
Less: Encumbered	\$ (171,442.84)
Less: Unencumbered	\$ (165,764.35)
Available FY 2018	442,460

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS BY DISTRICT							
D1 - STREET IMPROVEMENTS	2017	19301	7,775	500	800	1,300	6,475
D1 - CENTRAL MIDDLE SCHOOL SIDEWALKS	DEC 2017	D11702	25,535	4,019	25,535	29,554	(4,019)
D1 - SIDEWALK 2800 AVENUE M	DEC 2017	D11801	40,000	24,891	7,585	32,477	7,523
D2 - 27th STREET ENGINEERING	2017	19302	53,417	2,590	16,015	18,605	34,813
D2 - CODE ENFORCEMENT OVERTIME	2017	D21704	25,929	26,355	0	26,355	(426)
D2 - BANNER SILK STOCKING	2017	D21707	20,000	0	0	0	20,000
D3 - LINDALE PARK WALKING TRAIL	DEC 2017	D31701	179,751	101,257	78,494	179,751	0
D3 - LINDALE PARK SHADE STRUCTURE	2017	D31702	22,183	0	22,182	22,182	1
D5 - CHANNELVIEW SIDEWALK/CURBS	DEC 2017	D51701	122,184	112,327	14,395	126,722	(4,539)
D5 - COLONY PARK SIDEWALK/CURBS	DEC 2017	D51702	45,687	40,047	5,092	45,139	548
D6 - STREET IMPROVEMENTS	2017	19306	857	778	0	778	79
PROJECT MANANGEMENT (5%)	2017	1930PM	162,756	56,103	1,346	57,448	105,307
CLOSED PROJECT 2018 (Finalizing Accounting)							
D1 - WRIGHT CUNEY SHADE STRUCTURE	2017	D11701	146,860	146,859	0	146,859	0
D2 - MENARD PARK TABLES	2017	D21706	7,953	7,952	0	7,952	0
D3 - LINDALE PARK PLAYGROUND EQUIP	2017	19303	27,307	27,307	0	27,307	0
D3 - CHURCH/SEALY STREET LIGHTS	NOV 2017	D31703	190,000	190,000	0	190,000	0
D3 - LINDALE PARK CONCESSION STAND	2017	D31801	14,640	14,640	0	14,640	0
D4 - STREET IMPROVEMENTS	2017	19304	233,947	233,947	0	233,947	0
D5 - 77TH STREET LIGHTS	2017	D51703	7,064	7,064	0	7,064	0
D5 - ROBERT COHEN LIGHTING	2017	D51801	17,220	17,220	0	17,220	0
DE - ROBERT COHEN SIGN (TOPPERS)	2017	D51802	999	999		999	0
TOTAL BUDGET (established)			\$1,352,062	\$1,014,855	\$171,443	\$1,186,298	\$165,764

Note: This fund includes the Old IDC funding.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC BEACH NOURISHMENT FUND 3190
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,620,254.13
FY 2018: Interest	\$ 8,971.32
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 712,984.91
Total Cash Resources	\$ 4,342,210.36
Less: Expenditures	\$ (298,457.16)
Less: Accounts Payable 10/1/17, Due from State	\$ 205,004.15
CASH, ENDING BALANCE AS OF 6/25/18	\$ 4,248,757.35

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 4,248,757.35
FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax	\$ -
Total Cash/Budget	\$ 4,248,757.35
Less: Encumbered	\$ (76,236.37)
Less: Unencumbered	\$ (2,202,655.27)
Available FY 2018	1,969,866

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REIMBURSEMENTS							
REIM - ATKINS SURVEY (POG & JAMAICA BEACH)				(22,460)	0	(22,460)	0
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	774,809	320,917	76,236	397,154	377,655
PROJECTS							
DELLANERA BEACH REMEDIATION	<i>pending approval</i>	IDCDEL	150,000	0	0	0	150,000
BABES BEACH PRESERVATION	MAR 2018	IDCBBP	1,500,000	0	0	0	1,500,000
STRUCTURAL SOLUTIONS	MAR 2018	IDCSS	75,000	0	0	0	75,000
BACK PASSING NOURISHMENT	MAR 2018	IDCBPN	75,000	0	0	0	75,000
LONG TERM RESTORATION STRATEGIES	MAR 2018	IDCLTR	25,000	0	0	0	25,000
TOTAL BUDGET (established)			\$2,599,809	\$298,457	\$76,236	\$374,694	\$2,202,655

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC ECONOMIC DEVELOPMENT FUND 3191
AS OF June 25, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$	5,228,954.73
FY 2018: Interest	\$	12,416.78
FY 2018: 4B Sales Tax (\$1,346,936)	\$	712,984.91
Total Cash Resources	\$	5,954,356.42
Less: Expenditures	\$	(589,495.57)
Less: Accounts Payable 10/1/17, Due from State	\$	40,281.44
CASH, ENDING BALANCE AS OF 6/25/18	\$	5,405,142.29

Budget Reconciliation

Cash, Ending 6/25/18	\$	5,405,142.29
FY 2018: Transfers	\$	-
FY 2018: 4B Sales Tax	\$	-
Total Cash/Budget	\$	5,405,142.29
Less: Encumbered	\$	(587,645.10)
Less: Unencumbered	\$	(4,139,191.33)
Available FY 2018		678,306

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	237,832	163,834	20,370	184,204	53,628
PROJECTS							
45TH ST - BROADWAY TO SEAWALL	APR 2017	ST1705	935,000	385,000	550,000	935,000	0
WEST MARKET 25TH to 33RD (1)	APR 2017	WEMA	1,593,500	38,919	17,275	56,194	1,537,306
HARBORSIDE DRIVE --33RD to 20TH (CONSTRUCTION)	FEB 2018	IDCHAR	2,300,000	1,742	0	1,742	2,298,258
INFILL REDEVELOPMENT PROJECT	AUG 2015	IDCLB	250,000	0	0	0	250,000
TOTAL BUDGET (established)			\$5,316,332	\$589,496	\$587,645	\$1,177,141	\$4,139,191

(1) IDC approved \$150,000 for design. WEMA

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC PARKS & RECREATION FUND 3192
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 4,452,803.14
FY 2018: Interest	\$ 9,433.43
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 712,984.91
Total Cash Resources	\$ 5,175,221.48
Less: Expenditures	\$ (2,474,693.56)
Less: Accounts Payable 10/1/17, Due from State	\$ (102,810.31)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 2,597,717.61

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 2,597,717.61
FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax	\$ -
Total Cash/Budget	\$ 2,597,717.61
Less: Encumbered	\$ (1,800,321.43)
Less: Unencumbered	\$ (276,656.95)
Available FY 2018	520,739

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	95,332	79,317	24,539	103,856	(8,524)
LITTLE LEAGUE COMPLEX (1)	2018	IDCLLC	150,000	0	0	0	150,000
LASKER COMMUNITY POOL (2)	2018	LASKER	250,000	250,000	0	250,000	0
IDC PROJECTS (Parks Crew Maintenance) (1)	MAR 2018	various	110,000	0	0	0	110,000
PROJECTS							
PARKS PROJECT MGMT	MAY 2012	IDCPPM	17,345	0	0	0	17,345
PARKS PACKAGE #2							
LITTLE LEAGUE COMPLEX - 53RD & AVE S	FEB 2015	IDCLLC	3,756,346	1,987,741	1,775,357	3,763,098	(6,751)
SANDHILL CRANE SOCCER PROJECT	FEB 2015	IDCSHC	3,729	0	426	426	3,303
CLOSED PROJECTS 2018 (Finalizing accounting)							
LASKER COMMUNITY POOL	JUN 2016	LASKER	168,920	157,636	0	157,636	11,284
TOTAL BUDGET (established)			\$4,382,752	\$2,474,694	\$1,800,321	\$4,275,015	\$276,657

- (1) Reimburse General Fund for maintenance expenditures as incurred.
(2) Transfer of funds to the Lasker Pool fund.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
IDC INFRASTRUCTURE FUND 3193
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 4,180,602.92
FY 2018: Interest	\$ 8,943.21
FY 2018: 4B Sales Tax (\$1,346,936)	\$ 712,984.91
Total Cash Resources	\$ 4,902,531.04
Less: Expenditures	\$ (1,607,309.51)
Less: Accounts Payable 10/1/17, Due from State	\$ (223,678.71)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 3,071,542.82

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 3,071,542.82
FY 2018: Transfers	\$ -
FY 2018: 4B Sales Tax	
Total Cash/Budget	\$ 3,071,542.82
Less: Encumbered	\$ (225,234.83)
Less: Unencumbered	\$ (373,175.33)
Available FY 2018	2,473,133

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
OPERATING							
OPERATING EXPENDITURES	2018	OPEXP	95,332	68,732	8,361	77,094	18,238
PROJECTS							
PROJECT MGMT		IDCNRP	29,025	0	0	0	29,025
HARBORSIDE DRIVE --33RD to 20TH (DESIGN)	MAY 2012	IDCHAR	113,170	63,680	5,800	69,480	43,690
27TH CORRIDOR	SEP 2014	IDC27	1,570,030	1,301,316	193,807	1,495,123	74,907
DRAINAGE SYSTEM IMPROVEMENTS	<i>pending approval</i>	D1801	100,000	0	0	0	100,000
CURB CREW PROGRAM							
SIDEWALK CURB CREW - salary reim	AUG 2015	IDCSCC	253,935	155,795	0	155,795	98,140
SIDEWALK CURB CREW - vehicle	AUG 2015	IDCSCC	6,228	0	0	0	6,228
SIDEWALK CURB CREW - materials	AUG 2015	IDCSCC	85,000	56,362	17,266	73,629	11,371
SIDEWALK CURB CREW - resident reim	AUG 2015	IDCSCC	(85,000)	(38,576)	0	(38,576)	(46,424)
NEIGHBORHOOD REVITALIZATION PROGRAM		<i>Program#</i>					
DISTRICT #2	(1)	451152	13,000	0	0	0	13,000
MAYOR	(1)	451150	25,000	0	0	0	25,000
TOTAL BUDGET (established)			\$2,205,720	\$1,607,310	\$225,235	\$1,832,544	\$373,175

(1) Council approved 7/11/2013. Funding is IDC Infrastructure silo of \$1.4M. (6 Districts + Mayor)

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
2017 GO BONDS FUND 3217
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 25,060,204.18
FY 2018: Interest	\$ 58,840.81
FY 2018: Other	\$ -
Total Cash Resources	\$ 25,119,044.99
Less: Expenditures	\$ (1,323,071.53)
Less: Accounts Payable as of 10/1/2017	\$ -
CASH, ENDING BALANCE AS OF 6/25/18	\$ 23,795,973.46

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 23,795,973.46
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 23,795,973.46
Less: Encumbered	\$ (3,046,028.32)
Less: Unencumbered	\$ (17,262,889.77)
Available FY 2018	3,487,055.37

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
18TH ST DRAIN IMPROVEMENTS	FEB 2018	D1602	1,200,861	35,826	947,615	983,441	217,420
CHURCH ST DRAIN IMPROVEMENTS	DEC 2017	D1604	137,386	6,285	100,242	106,527	30,859
STORM DRAIN REHAB & INSPECTION	AUG 2017	D1608	1,800,000	71,445	223,238	294,683	1,505,317
62ND & 63RD AVENUE L IMPROVEMENTS	NOV 2017	DAVENL	223,025	6,860	211,202	218,062	4,963
33RD - DRAINAGE (BROADWAY TO HARBOR)	OCT 2017	ST1605	558,365	172,871	380,245	553,116	5,249
DRAINAGE CONTINGENCY	<i>pending</i>	DCONT	441,346	0	0	0	441,346
STREET PROJECTS							
IN HOUSE STREETS (MATERIALS COST)	OCT 2017	INST18	899,220	410,181	489,038	899,220	0
26TH - AVE N TO BROADWAY	SEP 2017	ST1503	538,986	483,572	34,588	518,160	20,826
29TH - BROADWAY TO SEALY	<i>planning</i>	ST1603	80,840	69	0	69	80,771
29TH - CHURCH TO HARBORSIDE	<i>planning</i>	ST1604	590,950	420	0	420	590,530
73RD - HEARDS LANE TO AVE N 1/2	<i>planning</i>	ST1702	1,319,750	4,280	0	4,280	1,315,470
REPLACEMENT OF STRAND PAVERS	<i>planning</i>	ST1704	430,000	353	0	353	429,647
45TH - BROADWAY TO SEAWALL	<i>planning</i>	ST1705	10,395,000	6,247	0	6,247	10,388,753
61ST & SEWALL - INTERSECTION		ST1706	247,000	0	0	0	247,000
30TH - AVE O TO SEAWALL	<i>planning</i>	ST1801	177,660	4,471	177,660	182,131	(4,471)
16TH - BROADWAY TO AVE N 1/2	<i>planning</i>	ST1802	1,460,100	593	0	593	1,459,507
22ND - HARBORSIDE TO BROADWAY	<i>planning</i>	ST1803	510,000	916	0	916	509,084
37TH - BROADWAY TO SEAWALL	<i>planning</i>	ST1901	13,750	222	0	222	13,528
29TH - AVE O TO AVE R 1/2	<i>planning</i>	ST2001	15,000	215	0	215	14,785
49TH - AVE P TO AVE S 1/2	DEC 2017	ST2002	282,750	98,291	188,405	286,696	(3,946)
35TH - POST OFFICE TO BROADWAY	DEC 2017	ST2003	310,000	19,956	293,794	313,750	(3,750)
TOTAL BUDGET (established)			\$21,631,990	\$1,323,072	\$3,046,028	\$4,369,100	\$17,262,890

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
INFRASTRUCTURE & DEBT SERVICE FUND 3199
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 5,021,658.00
FY 2018: Interest	\$ 10,726.08
FY 2018: Other	\$ -
FY 2018: Transfer from GF*	\$ 2,456,257.50
Total Cash Resources	\$ 7,488,641.58
Less: Expenditures	\$ (2,811,738.43)
Less: Accounts Payable as of 10/1/2017	\$ (644,421.11)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 4,032,482.04

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 4,032,482.04
FY 2018: Transfer in GF*	\$ 818,752.50 <i>(to be transferred)</i>
FY 2018: Other	\$ -
FY 2018: TIRZ14 A/F	\$ -
Total Cash/Budget	\$ 4,851,234.54
Less: Encumbered	\$ (1,654,258.63)
Less: Unencumbered	\$ (3,182,902.24)
Available FY 2018	14,074

**Adopted Budget 2018 - Transfer from General Fund to Infrastructure Set Aside is \$3,275,010. Transfers are posted on a quarterly basis.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
DRAINAGE PROJECTS							
MASTER DRAINAGE PLAN and FEASIBILITY STUDY		D1701	1,750	0	0	0	1,750
INSPECTION OF STORM SEWER OUTFALLS	DEC 2016	D1702	202,783	192,971	9,886	202,857	(74)
WEST END DRAINAGE REHAB		D1703	3,000	0	0	0	3,000
DRAINAGE CONTINGENCY		DCONT	295,250	0	0	0	295,250
STREET PROJECTS							
IN HOUSE STREETS - (labor+equip) 2018	OCT 2017	INST18	1,262,780	368,425	0	368,425	894,355
26TH - AVE N TO BROADWAY		ST1503	5,000	1,935	0	1,935	3,065
29TH ST - BROADWAY to SEALY	JAN 2016	ST1603	41,954	346	2,640	2,986	38,968
29TH ST - CHURCH to HARBORSIDE (design)	FEB 2016	ST1604	7,830	0	7,830	7,830	0
33RD ST - BROADWAY to HARBORSIDE	JAN 2016	ST1605	346,458	124,764	230,771	355,535	(9,078)
25TH - BROADWAY TO SEAWALL	JUL 2017	ST1701	508,955	135,601	165,903	301,504	207,451
73RD - HEARDS LANE TO AVE N 1/2	MAY 2017	ST1702	70,386	52,886	17,500	70,386	0
REPLACEMENT OF STRAND PAVERS	DEC 2016	ST1704	24,201	124	22,201	22,325	1,876
61ST & SEAWALL - INTERSECTION IMPROVEMENTS		ST1706	35,000	0	0	0	35,000
SEAWALL (TxDot) Local Share	JUL 2017	ST1709	364,624	151,535	23,074	174,609	190,016
SEAWALL (TxDot) Local Share	pending	ST1709	170,000			0	170,000
30TH - AVE O TO SEAWALL		ST1801	12,660	197	0	197	12,463
IN HOUSE STREETS - EQUIPMENT PURCHASES	FEB 2018	ST18EQ	1,024,344	729,389	294,954	1,024,343	1
INELIGIBLE CDBG Round 2.2 Payroll	FY18	NA	35,000	25,171	0	25,171	9,829
CAPITAL PROJECTS MANAGEMENT SERVICES	FY18	NA	65,000	39,737	0	39,737	25,263
BROADWAY CORRIDOR (Harvey)	pending		861,378	0	0	0	861,378
STREETS CONTINGENCY		STCONT	74,439	0	0	0	74,439
TRAFFIC PROJECTS							
CAUSEWAY LIGHTING REHABILITATION	DEC 2016	TR1702	56,759	9,069	2,690	11,759	45,000
GRANTS, FEMA, TIRZ, TXDOT							
ROADWAY RECONSTRUCTION / REPAIR	NOV 2013	RDWYP	17,624	9,899	7,725	17,624	0
SIDEWALK 81ST TO SAND HILL - STEWART (TIRZ14)	AUG 2014	SR81SH	163,231	188	5,430	5,618	157,613
83RD ST - DRAIN & ROADWAY (TIRZ14)	2017	ST1805	85,555	17,272	68,356	85,629	(74)
TRAVEL AIR BRIDGE PROJECT (TIRZ 14)	CM 9/10/15	ST1620	917,023	678,933	77,443	756,377	160,646
FIRE HYDRANTS (IKE) (1)	SEP 2017	FD-132	900,000	182,146	717,854	900,000	0
CLOSED PROJECT 2018 (Finalizing Accounting)							
SEA ISLE DRAINAGE	SEP 2016	DRSEAD	0	0	0	0	0
DEMOLITION OF POCKET PARK #3	CM 2018	PK1701	14,850	14,850	0	14,850	0
IN HOUSE STREETS - ROLLOVER 2017	OCT 2016	STINHO	34,064	34,064	0	34,064	0
EMERGENCY UNDERGROUND STORAGE TANK (26TH/AVE)	CM 2/5/18	STEM01	24,000	19,235	0	19,235	4,765
REHAB OF FORCE MAINS - 23RD	MAR 2017	S1603	23,002	23,002	0	23,002	0
TOTAL BUDGET (established)			\$7,648,899	\$2,811,738	\$1,654,259	\$4,465,997	\$3,182,902

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be appropriated to fund this project in the amount shown.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
DRAINAGE IMPROVEMENT FUND 44102
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 386,336.79
FY 2018: Interest	\$ 897.34
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 387,234.13
Less: Expenditures	\$ (103,393.72)
Less: Accounts Payable as of 10/1/2017	\$ (6,817.17)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 277,023.24

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 277,023.24
FY 2018: Other	\$ -
FY 2018: Transfers	\$ -
Total Cash/Budget	\$ 277,023.24
Less: Encumbered	\$ (194,797.63)
Less: Unencumbered	\$ (64,954.56)
Available FY 2018	17,271

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
STORM DRAINAGE REHAB & INSPECTION	JUL 2016	D1608	37,453	0	0	0	37,453
62ND & 63RD AVENUE L IMPROVEMENTS	JAN 2014	DAVENL	1,770	1,770	0	1,770	0
HARBORSIDE DRIVE OUTFALL	SEP 2013	DHDOUT	163,615	0	141,511	141,511	22,103
SEA ISLE DRAINAGE - ENGINEERING	APR 2015	DRSEAD	286	0	286	286	0
DRAINAGE - STORM WATER MANAGEMENT (tceq)	2008	DSTORM	60,139	5,623	53,000	58,623	1,516
41ST - AVE L TO SEAWALL	1/28/2016	ST1502	0	0	0	0	0
CLOSED PROJECT 2018 (Finalizing accounting)						0	0
TEMPORARY POWER POLES	CMA JUN 2018	POLES	2,000	2,000	0	2,000	0
EMERGENCY - BACKFLOW PREVENTION PROJECT	DEC 17	D18EM1	97,884	94,001	0	94,001	3,883
TOTAL BUDGET (established)			\$363,146	\$103,394	\$194,798	\$298,191	\$64,955

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
AIRPORT IMPROVEMENT FUND 43302
AS OF June 25, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$ 893,389.25
FY 2018: Interest	\$ 2,138.93
FY 2018: Transfer In from Operating**	\$ 399,970.50
Total Cash Resources	\$ 1,295,498.68
Less: Expenditures	\$ (517,670.38)
Less: Accounts Payable as of 10/1/2017	\$ (19,306.32)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 758,521.98

Budget Reconciliation

Cash, Ending 6/25/18	\$ 758,521.98
FY 2018: Due from TXDot	\$ -
FY 2018: Transfers**	\$ 399,970.50
Total Cash/Budget	\$ 1,158,492.48
Less: Encumbered	\$ (53,227.30)
Less: Unencumbered	\$ (1,100,960.79)
Available FY 2018	4,304

**Adopted Budget 2018 - Transfer from Operations to Improvement \$799,941..

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
GRANT - Due from TXDot							
TXDOT - DESIGN FOR TAXI / RUN WAYS, FENCE (Garver)	2016	A1603	52,685	24,970	27,715	52,685	0
PROJECTS							
HANGAR IMPROVEMENTS (TIRZ14)	MAR 2017	A1701	774,799	18,142	25,512	43,654	731,145
TERMINAL ROOF (INS)	FEB 2017	A1703	3,685	0	0	0	3,685
AIRFIELD PAVING IMPROVEMENTS PHASE 3 & 4 (local match)	MAR 2018	A1801	400,000	400,000	0	400,000	0
AIRPORT WAREHOUSE BUILDING	<i>pending</i>	A1802	367,690	1,559	0	1,559	366,131
CLOSED PROJECT 2018 (Finalizing Accounting)							
PURCHASE HANGAR (GRAY)	JAN 2018	A1803	73,000	73,000	0	73,000	0
TOTAL BUDGET (established)			\$1,671,858	\$517,670	\$53,227	\$570,898	\$1,100,961

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS IMPROVEMENT FUND 40102
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,864,066.43
FY 2018: Interest	\$ 9,040.86
FY 2018: Transfers**	\$ 588,827.50
Total Cash Resources	\$ 4,461,934.79
Less: Expenditures	\$ (873,972.46)
Less: Accounts Payable as of 10/1/2017	\$ (66,953.14)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 3,521,009.19

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 3,521,009.19
FY 2018: Other	\$ -
FY 2018: Transfers**	\$ 588,827.50 (to be transferred)
Total Cash/Budget	\$ 4,109,836.69
Less: Encumbered	\$ (1,245,051.78)
Less: Unencumbered	\$ (2,321,450.19)
Available FY 2018	543,335

**Adopted Budget 2018 - Transfer from Operations to Improvement \$1,177,655. Transfers are posted on a quarterly basis.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
10 MI ELEVATED STORAGE TANK REHAB	DEC 2017	W1601	273,500	3,476	16,190	19,666	253,834
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	158,404	76,365	45,152	121,517	36,888
GULF DRIVE - 6" WATERLINE	JAN 2016	W1608	5,966	3,100	2,866	5,966	0
PIRATES BEACH LAFFITTE COVE LOOP	DEC 2017	W1610	107,250	2,992	49,630	52,622	54,628
WATER MASTER PLAN	MAR 2016	W1615	2,579	0	2,579	2,579	0
WATER SYSTEM IMPROVEMENTS / VALVES	CIP 2016	W1618	1,000,000	292,019	0	292,019	707,981
WELL DISINFECTING / FLUSHING	MAY 2017	W1701	454,800	9,765	11,810	21,575	433,225
20" WL - TAMUG TO SEAWOLF TO BRADNER	pending	W1702	14,305	0	0	0	14,305
AIRPORT PS AND CONTROLS UPGRADE	DEC 2017	W1703	240,000	259	240,000	240,259	(259)
8" WL - 30TH ST ROW & MARKET	InHouse	W1706	285,911	0	10,227	10,227	275,684
METER REGISTERS	FEB 2017	W1708	86,127	71,402	8,725	80,127	6,000
61st STREET BRIDGE WATERLINE	JUN 2017	W1709	213,236	145,458	69,980	215,439	(2,203)
12" WL - SEAWALL, 81ST-97TH	pending	W1902	7,250	0	0	0	7,250
FIRE HYDRANTS (HURRICANE IKE) (1)	SEP 2017	FD-132	999,780	202,885	772,676	975,560	24,220
HMPG - 59TH STREET PUMP STATION	FEB 2014	W59PMP	46,642	16,737	15,217	31,954	14,688
REHAB - WELLS - 9, 11	pending	WWELLS	510,000	0	0	0	510,000
Ineligible payroll for CDBG Round 2.2		various	0	13,942	0	13,942	(13,942)
CLOSED PROJECTS 2018 (Finalizing accounting)							
TEMPORARY POWER POLES (PWFAC)	CMA JUN 2018	POLES	2,000	2,848	0	2,848	(848)
EMERGENCY - JANUARY FREEZE/WATERLINES		FREEZE	32,725	32,725	0	32,725	0
TOTAL BUDGET (established)			\$4,440,474	\$873,972	\$1,245,052	\$2,119,024	\$2,321,450

(1) FEMA has approved expenditures for the improvement of the City's fire hydrants as FEMA eligible; however, it is not likely that FEMA will approve grant cash being drawn to cover the project until other FEMA funding issues are resolved. In the interim, local funds will have to be appropriated to fund this project in the amount shown.

CITY OF GALVESTON
 CASH & BUDGET RECONCILIATION REPORT
 WATERWORKS REVENUE BONDS, SERIES 2006 FUND 40111
 AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 44,754.30
FY 2018: Interest	\$ -
FY 2018: Transfers	\$ -
Total Cash Resources	\$ 44,754.30
Less: Expenditures	\$ (21,662.36)
Less: Accounts Payable as of 10/1/2017	\$ (14,319.36)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 8,772.58

Cash, Ending 6/25/18	
Cash, Ending 7/15/2016	\$ 8,772.58
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 8,772.58
Less: Encumbered	\$ (8,772.20)
Less: Unencumbered	\$ -
Available FY 2018	0 FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	30,435		21,662	8,772	30,435	0
TOTAL BUDGET (established)			\$ 30,435		\$ 21,662	\$ 8,772	\$ 30,435	\$ -

CITY OF GALVESTON
 CASH & BUDGET RECONCILIATION REPORT
 WATERWORKS REVENUE BONDS, SERIES 2008 FUND 40115
 AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 164,822.30
FY 2018: Interest	\$ -
Total Cash Resources	\$ 164,822.30
Less: Expenditures	\$ (73,381.22)
Less: Accounts Payable as of 10/1/2017	\$ (48,465.53)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 42,975.55

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 42,975.55
FY 2018: Transfers	\$ -
Total Cash/Budget	\$ 42,975.55
Less: Encumbered	\$ (14,458.10)
Less: Unencumbered	\$ (28,517.56)
Available FY 2018	0 FINAL, no funds available

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
REHAB - 30" 1890 WATERLINE (CAUSEWAY)	AUG 2016	W1605	116,357	73,381	14,458	87,839	28,518
TOTAL BUDGET (established)			\$116,357	\$73,381	\$14,458	\$87,839	\$28,518

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
WATERWORKS CO 2017 BONDS FUND 40117
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 18,574,063.81
FY 2018: Interest	\$ 42,043.66
FY 2018: Other	\$ -
Total Cash Resources	\$ 18,616,107.47
Less: Expenditures	\$ (1,078,291.32)
Less: Accounts Payable as of 10/1/2017	\$ (680,271.37)
CASH, ENDING BALANCE AS OF 6/25/18	\$ 16,857,544.78

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 16,857,544.78
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 16,857,544.78
Less: Encumbered	\$ (1,414,677.91)
Less: Unencumbered	\$ (10,845,676.06)
Available FY 2018	4,597,190.81

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
GULF DRIVE - 6" WL	APR 2017	W1608	701,395	219,887	56,576	276,463	424,932
AIRPORT PUMP STATION (PUMPS&CONTROLS)		W1703	1,674,000	2,352	0	2,352	1,671,648
30" WL - RAILROAD BRIDGE / HARBORSIDE	JAN 2017	W1704	1,923,000	63,562	60,000	123,562	1,799,438
AIRPORT PUMP STATION (TANK UPGRADE PH)	DEC 2017	W1705	733,750	0	660,159	660,159	73,591
24" WL - 59TH ST PS TO AIRPORT PUMP STAT	JAN 2017	W1707	1,300,500	720,980	537,000	1,257,980	42,520
61ST ST BRIDGE WATERLINE	NOV 2017	W1709	101,300	68,377	32,923	101,300	0
30" WL - 71ST TO 59TH PUMP STATION		W1801	474,000	223	0	223	473,777
NON REVENUE WATER MITIGATION PROGRAM	2017	W1802	300,000	2,910	68,020	70,930	229,070
WATER CONTINGENCY - CAPITAL PROJECTS		WCONT	898,700	0	0	0	898,700
COUNTY - AVENUE S WATERLINE	pending	ST1807	3,855,800	0	0	0	3,855,800
COUNTY - 23RD WATERLINE	pending	ST1806	1,376,200	0	0	0	1,376,200
TOTAL BUDGET (established)			\$13,338,645	\$1,078,291	\$1,414,678	\$2,492,969	\$10,845,676

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER IMPROVEMENT FUND 42102
AS OF June 25, 2018

Cash Reconciliation

Cash, Beginning Balance Oct 1, 2017	\$	3,357,789.51
FY 2018: Interest	\$	9,194.00
FY 2018: Transfer from Operations**	\$	750,000.00
Total Cash Resources	\$	4,116,983.51
Less: Expenditures	\$	(638,266.55)
Less: Accounts Payable as of 10/1/2017	\$	(94,029.04)
CASH, ENDING BALANCE AS OF 6/25/18	\$	3,384,687.92

Budget Reconciliation

Cash, Ending 6/25/18	\$	3,384,687.92
FY 2018: Transfers**	\$	604,979.00 <i>(to be transferred)</i>
FY 2018: Other	\$	-
Total Cash/Budget	\$	3,989,666.92
Less: Encumbered	\$	(2,134,377.04)
Less: Unencumbered	\$	(1,129,889.14)
Available FY 2018		725,401

**Adopted Budget 2018 - Transfer from Operations to Improvement \$1,500,000. Transfers are posted on a quarterly basis. Budget Amendment #1 CA 2/22/18 provided a Transfer to Hurricane Harvey \$145,021 from the original Adopted Budget FY2018 transfer amount.

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET	CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS							
PIRATES BEACH WWTP	FEB 2016	S1607	502,167	80,349	421,817	502,167	0
SUNNY BEACH 8 MILE RD SANITARY SEWER	FEB 2016	S1609	99,600	33,200	66,400	99,600	0
WASTEWATER MASTER PLAN	2017	S1611	84,849	26,883	58,608	85,491	(642)
METER REGISTERS	JAN 2017	W1708	86,127	71,402	8,725	80,127	6,000
BERMUDA BEACH SANITARY SEWER IMPRV	2014	SBBSI	36,717	0	0	0	36,717
SANITARY SEWER REHABILITATION PROGRAM	2015	SLINEI	2,830,319	432,060	1,540,911	1,972,971	857,348
SEAWOLF WWTP RECON & EXPANSION	2015	SSEAWO	52,915	14,999	37,915	52,915	0
CONTINGENCY		SCONT	225,000	0	0	0	225,000
CLOSED PROJECT 2018 (Finalizing Accounting)							
TEMPORARY POWER POLES	CMA JUN 2018	POLES	3,000	2,000	0	2,000	1,000
REHAB OF SANITARY SEWER FORCE MAINS	MAY 2016	S1603	(18,160)	(22,626)	0	(22,626)	4,466
TOTAL BUDGET (established)			\$3,902,533	\$638,267	\$2,134,377	\$2,772,644	\$1,129,889

174

Proposed 7/18/19

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER REVENUE BONDS, SERIES 2008 FUND 42115
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 3,958,421.12
FY 2018: Interest	\$ 10,085.65
Total Cash Resources	\$3,968,506.77
Less: Expenditures	\$ (56,145.05)
Less: Accounts Payable as of 10/1/2017	\$ -
CASH, ENDING BALANCE AS OF 6/25/18	\$3,912,361.72

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 3,912,361.72
FY 2018: Transfers	\$ -
Total Cash/Budget	\$ 3,912,361.72
Less: Encumbered	\$ (194,317.87)
Less: Unencumbered	\$ (2,854,418.08)
Available FY 2018	863,626

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS (1)								
L/S PUMP & ELECTRICAL UPGRADES	2017	S1701	2,036,000		56,145	194,318	250,463	1,785,537
AIRPORT WWTP	2018	SW-159	1,068,881		0	0	0	1,068,881
ALTERNATE FUNDING SOURCE (2)								
8 MI SUNNY SEWER	to 42117	S1609	551,000		0	0	0	0
WWTP - SLUDGE/GRIT REMOVAL	to 42117	S1610	1,007,000		0	0	0	0
TOTAL BUDGET (established)			4,662,881		56,145	194,318	250,463	2,854,418

- (1) Projects are funded utilizing the First In First Out method of resources available.
(2) Project budgets will be funded with an alternate funding source.

CITY OF GALVESTON
CASH & BUDGET RECONCILIATION REPORT
SEWER CO 2017 BONDS FUND 42117
AS OF June 25, 2018

Cash Reconciliation	
Cash, Beginning Balance Oct 1, 2017	\$ 16,174,293.17
FY 2018: Interest	\$ 38,044.05
FY 2018: CO Bonds, 2017 - Sewer	\$ -
Total Cash Resources	\$ 16,212,337.22
Less: Expenditures	\$ (22,780.20)
Less: Accounts Payable as of 10/1/2017	\$ -
CASH, ENDING BALANCE AS OF 6/25/18	\$ 16,189,557.02

Budget Reconciliation	
Cash, Ending 6/25/18	\$ 16,189,557.02
FY 2018: Transfers	\$ -
FY 2018: Other	\$ -
Total Cash/Budget	\$ 16,189,557.02
Less: Encumbered	\$ -
Less: Unencumbered	\$ (15,598,491.80)
Available FY 2018	591,065.22

PROJECT	COUNCIL APPROVAL	ACTIVITY CODE	APPROVED BUDGET		CASH PAID OUT	ENCUMBERED	TOTAL	PLANNED COMMITMENT
PROJECTS								
PIRATES BEACH WWTP	<i>planning</i>	S1607	6,405,000		2,872	0	2,872	6,402,128
8 MI SUNNY SEWER -design & construction	<i>planning</i>	S1609	2,910,000		3,024	0	3,024	2,906,976
WEST END (UNSERVED AREAS)	<i>planning</i>	S1702	2,579,933		16,296	0	16,296	2,563,637
SEAWOLF WWTP RECONSTRUCTION	JAN 2016	SSEAWO	750,939		339	0	339	750,600
WWTP - SLUDGE/GRIT REMOVAL	<i>pending</i>	S1610	1,007,000		249	0	249	1,006,751
COUNTY - AVENUE S WATERLINE	<i>pending</i>	ST1807	367,100		0	0	0	367,100
COUNTY - 23RD WATERLINE	<i>pending</i>	ST1806	1,601,300		0	0	0	1,601,300
					0	0	0	
TOTAL BUDGET (established)			15,621,272		22,780	0	22,780	15,598,492

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1503	26TH - BROADWAY TO CHURCH (phase 2)	Replace approx. 1,282 feet milling and overlay and upgrading of the drainage system.	\$ 569,100	\$ 1,950	Construction Subsequent to ST1503 Phase 1	Design Complete, Construction Subsequent to ST1503 Phase 1 in FY 2019. Phase 1 is in Construction.
ST1603	29TH ST - BROADWAY to SEALY	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 133,490	\$ 11,120	Construction Simultaneously with ST1604	Design Complete, Construction Simultaneously with ST1604 in FY 2019
ST1802	16TH - BROADWAY TO AVE N 1/2	Approximately 1,945 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	\$ 1,460,100	\$ 600	Design	Project in the planning phase awaiting 18th Street Drainage Area Modeling results.
ST1803	22ND - HARBORSIDE TO BROADWAY	Approximately 2,935 feet to include milling and replacement of asphalt surface and replace of drainage inlets and laterals, replace and upsize old water and sewer utilities.	\$ 4,495,000	\$ 916	Design	Project in the planning phase awaiting 18th Street Drainage Area Modeling results.
ST1901	37TH - BROADWAY TO SEAWALL	Approximately 5,830 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 6,730	\$ 225	Design	Project is in the planning phase.
ST2001	29TH - AVE O TO AVE R 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 5,147,500	\$ 225	Design	If negotiations and cost reduction on proposal is achieved, design proposal could go to July council meeting for award.
ST1706	INTERSECTION OF 61ST and SEAWALL BLVD.	Creation of dual right turn lanes from 61st to Seawall by relocating the median to the east. Redesign traffic signal to provide for turning and better facilities for pedestrians crossing.	\$ 282,000	\$ -	Study complete	Recommendations under staff review; Will need to be implemented along with a comprehensive Seawall Blvd median and intersection evaluation
TR1701	BROADWAY LIGHTING IMPROVEMENTS	Improvements to lighting on Broadway.	\$ 500,000	\$ -	Design	Project complete
ST1801	30TH - AVENUE O TO SEAWALL	Approximately 2,550 feet to include milling and replacement of asphalt surface and replace and upsize old water and sewer utilities.	\$ 1,483,000	\$ 4,475	Design	Design 15% with inhouse Surveying and Geotech in progress.
ST2002	49TH - AVE P TO AVE S 1/2	Approximately 2,275 feet to include milling and replace asphalt surface, replace and upsize old water and sewer utilities.	\$ 2,265,800	\$ 98,300	Design at 10%	Surveying and Geotech in progress.
ST2003	35TH - POST OFFICE TO BROADWAY	Approximately 1,600 feet to include milling and replace asphalt surface, extension of storm sewer main to provide for future expansion of drainage system and replace and upsize old water and sewer utilities.	\$ 2,455,500	\$ 5,429	Design at 10%	Surveying and Geotech in progress. Concept design completed.
ST1805	83RD - DRAIN & ROADWAY (TIRZ14)	Reconstruct 83rd Street from the segment of South of Cessna to Stewart Road.	\$ 85,443	\$ 17,198	Design at 30%	Design being reviewed by City.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1701	25TH ST - BROADWAY to SEAWALL	Repaving of approx. 4,154 feet and replace and upsize old water and sewer utilities. To begin after completion of trolley track rehab.	\$ 4,681,000	\$ 201,900	Design at 55%	Construction anticipated February 2019.
ST1705 (IDC45)	45TH ST - BROADWAY to SEAWALL (IDC Econ Dev silo for design)	Repaving of approx. 6,740 feet and replace and upsize old water and sewer utilities. To be constructed in 3 phases.	\$ 11,495,000	\$ 556,250	Design at 60%	Construction anticipated August 2018.
ST1604	29TH ST - CHURCH to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 528,950	\$ 18,690	Design at 90%	Construction anticipated FY 2019
ST1702	73RD ST - HEARDS LANE to AVENUE N 1/2	Repaving of approx. 1,265 feet and replace and upsize old water and sewer utilities.	\$ 1,494,750	\$ 161,780	Design at 95%	Project delayed due to new route and conflicts. Design amendment in review and expected to City Council in August.
ST1709	SEAWALL (TXDOT LOCAL SHARE)	Ferry Road East to the End of the Seawall.	\$ 400,000	\$ 186,915	Design at 90%	Construction anticipated Spring 2019. Awaiting final AFA and funding from TXDOT.
ST1704	STRAND & INTERSECTIONS OF 21ST, 22ND, 23RD, 24TH	Reinstall brick pavers to provide sufficient support to traffic loads.	\$ 530,000	\$ 76,278	Design complete	Project being prepared for bids to advertise after Market Street Completion.
ST1605	33RD ST - BROADWAY to HARBORSIDE	Replace storm sewer inlets and inlet leads. Mill and asphalt overlay 48 foot wide	\$ 877,046	\$ 343,680	Construction	Construction 90% complete
ST1503	26TH - AVENUE N to BROADWAY (phase 1)	Replace approx. 1,612 feet milling and overlay and upgrading of the drainage system.	\$ 539,800	\$ 484,400	Construction	Final walkthrough and TDLR inspection upcoming
RRMARK	MARKET STREET (CDBG 2.1)	ReConstruct Street between 19th and 25th Streets	\$ 5,049,425	\$ 3,292,325	Construction	Construction 95% complete.
ST1509	SALADIA ST (CDBG 2.2)	ReConstruct Saladia Street between Heards Lane and Stewart Road	\$ 1,858,532	\$ 1,753,472	Construction	Construction complete.
ST1511	AVENUE S (CDBG 2.2)	ReConstruct Avenue S between 53rd Street and 61st Street	\$ 3,114,253	\$ 2,149,379	Construction	Final walkthrough scheduled.
ST1512	51ST STREET (CDBG 2.2)	ReConstruct 51st Street between Post Office Street and Broadway	\$ 2,142,159	\$ 1,026,167	Construction	Project closeout in process.
ST1513	SEALY STREET (CDBG 2.2)	ReConstruct Sealy Street between 35th Street and 33rd Street	\$ 2,806,638	\$ 478,484	Construction	AT&T conflicts being resolved, project 90% complete.
ST1631	VARIOUS INTERSECTIONS LOCATED IN THE CITY (City Wide)	Milling and asphalt overlay at various intersections that are degraded due to traffic volumes and turning movements.	\$ 115,000	\$ -	Ongoing	Ongoing
IHST18	FY18 IN HOUSE STREETS	Milling and overlay project for city streets identified as less than "Satisfactory" in the 2017 Streets Assessment.	\$ 2,162,000	\$ 427,650	Ongoing	Ongoing

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

STREETS & TRAFFIC PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
ST1620	TRAVEL AIR BRIDGE PROJECT (TIRZ 14)	Replacement of deteriorated existing bridge.	\$ 1,290,272	\$ 1,051,583	Complete	Construction complete
STINHO	STREETS & OVERLAY BY CITY FORCES (In House Streets FY2017)	Correcting streets identified as less than Satisfactory by 2013 Street Assessment by LJA Engineering.	\$ 2,750,209	\$ 264,000	Complete	Completed the schedule of milling and overlay streets for FY 2017. The remaining budget was made available in FY 2018 (IHST18).
TR1702	CAUSEWAY LIGHTING REHABILITATION	Restore full functionality and provide energy efficient LED lighting to the street.	\$ 270,000	\$ 222,310	Complete	Complete Spring 2018
SR81SH	SIDEWALK 81ST to SAND HILL & STEWART	Installation of sidewalk system. Funded by Tirz 14.	\$ 1,050,127	\$ 957,328	Construction Complete	Construction Complete

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

DRAINAGE IMPROVEMENT PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
D1601	11 MILE ROAD DRAINAGE IMPROVEMENTS	To alleviate drainage concerns, culvert replacement and ditch regrading needed. Drainage improvement along FM 3005 will require coordination with TXDOT.	\$ 147,500	\$ -	Planning	Awaiting TXDOT final design so outfall ditches can be designed accordingly.
D1703	WEST END DRAINAGE REHABILITATION PROGRAM	Restoration of surface and open channel drainage in the west end communities. Inspection, survey, & rehabilitation of existing and proposed ditches and culvert systems.	\$ 600,000	\$ -	Planning	Design anticipated FY 2019. We will be running models internally in FY 2019 to subsequently make recommendations on rehabilitations and upgrades
D1602	18TH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	\$ 10,164,157	\$ 34,826	Pre-Engineering	Design is in progress and flood reduction/ponding elevation maps with new infrastructure for 25 year storm has been provided showing significant reduction in flooding. 100 year storm modeling in progress
D1604	CHURCH STREET DRAINAGE IMPROVEMENTS	Replace and upgrade the existing vitrified clay storm sewer system per recommendations in the Master Drainage Study.	\$ 1,136,060	\$ 6,285	Design at 1%	Design is 15% complete.
DAVENL	62ND& 63RD AVENUE L IMPROVEMENTS	Storm sewer to be replaced due to deterioration.	\$ 238,875	\$ 6,900	Construction	Contractor addressing punch list items to reach final completion
D1701	MASTER DRAINAGE PLAN and FEASIBILITY STUDY	Engineering study of current drainage system throughout City with recommendation as to the feasibility of various alternatives to improve drainage.	\$ 350,000	\$ -	Subsequent to D1608	To follow D1608 findings and in-house cleaning and contracted rehabilitation. Anticipated to begin Fall 2018
D1801	DRAINAGE SYSTEM IMPROVEMENTS (IDC Infrastructure silo)	Improvement to City's drainage outflows that includes but not limited to the installation of drainage back flow valves and the maintenance of the same.	\$ 3,100,000	\$ -	Ongoing	Ongoing
D1608	STORM SEWER REHABILITATION & INSPECTION PROGRAM	Three year program to rehab and inspect existing storm sewer city wide. Project will provide debris removal and inspection of existing system.	\$ 2,100,000	\$ 71,500	Annual	Annual Recurring Project. In progress. Performed in house.
DSTORM	STORM WATER MANAGEMENT	Annual reporting and monitoring of Municipal Separate Storm Sewer System (MS4) Permit to TCEQ	\$ 558,497	\$ 387,250	Annual	Annual Recurring Project. In progress. March 2018 annual report for the City of Galveston Phase II MS4 has been approved by TCEQ on June 18, 2018
D1702	EVALUATION OF STORM SEWER OUTFALLS	Evaluation of the 42 storm sewer outfalls. Majority of these outfalls are submerged and their condition is unknown.	\$ 250,000	\$ 240,600	Field work completed	Report provided for City Review. Comments provided requesting concept design and cost estimate and alternate technology evaluation and presentations to the team.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
WWELLS	REHABILITATION OF WATER WELLS # 9 AND #11	To provide alternate source of drinking water for the City.	\$ 510,000	\$ -	Evaluation	Planning Phase.
W1802	NON-REVENUE WATER MITIGATION PROGRAM	Mitigate the amount of water that is not sold at retail price. Areas such as leak detection, improvements, meter replacements.	\$ 300,000	\$ 2,910	Evaluation	30" Offatts Bayou Waterline City Council Award anticipated 4.26.2018. Major waterleak identified in the Saladia Storm Box Area and Mitigated (non-revenue loss reduction of 3 million gallons per day). Yacht 24" basin water leak detection in progress.
W1801	30" WATERLINE - 71ST STREET TO 59TH STREET PUMP STATION	Replace approx. 4,300 feet of 30" water line.	\$ 3,618,000	\$ 225	Delay until 59th Street Pump Sation and Tank complete	Team suggested delaying this project until 59th Street PS and Tank is complete. Alternate initiation of design and awaiting connection until 59th Street PS is complete is being discussed.
W1702	20" WATERLINE - TAMUG TO SEAWOLF PARKWAY TO BRADNER STREET	Replace approx. 5,250 feet of existing 20" water line that serves a major portion of Pelican Island. Old bar wrapped concrete cylinder pipe with multiple failure points and expensive to repair.	\$ 3,196,000	\$ -	Planning	Design anticipated FY 2021
W1902	12" WATERLINE - SEAWALL BLVD., 81ST TO 97TH STREET	Construction of approx. 3,650 ft. of 12" water line. To complete the loop providing water to the west end and improve the water qualify and pressure available to the properties located in this stretch of seawall.	\$ 2,019,000	\$ -	Planning	Design anticipated FY 2021.
W1707	24" WATERLINE - 59TH ST. PUMP STATION TO AIRPORT PUMP STATION	Construction to provide redundancy of supply and pressure to potable water in the event of failure of either pump station.	\$ 20,025,000	\$ 1,258,000	Design at 30%	Construction anticipated Winter 2019.
W1612	NEW GROUND STORAGE TANK @ 59th Street (CDBG 2.2)	Construct new elevated water tank at 59th Street Pump Station	\$ 7,583,074	\$ 3,146	Design at 60%	7.5 MG tank project being prepared for bid advertisement
W1704	30" WATERLINE - RAILROAD BRIDGE TO HARBORSIDE DR	Replace approx. 2,100 feet of waterline.	\$ 2,023,000	\$ 146,509	Design at 60%	Team suggested delaying this project until 59th Street PS and Tank is complete. Alternate construction of the entire line and awaiting connection until 59th Street PS is complete is being discussed
W1701	WELL DISINFECTION / FLUSHING (2A, 6A, 10, 12, 13, 16, 17)	Installation of a disinfection system and flush valve for each of the previously rehabilitated Alta Loma Wells. This allows for the use of these wells without contamination the water system.	\$ 490,000	\$ 35,276	Design at 90%	Electrical added to project and 100% design submitted to TCEQ for review and comments. GCWA has indicated their main line cannot handle high pressures from well and evaluation is in progress. Construction planned Spring 2019.
W1605	30" CAUSEWAY WATERLINE	Construction of a 36" waterline along the causeway to provide additional redundancy for island water.	\$ 10,231,500	\$ 691,186	Design at 95%	Construction anticipated in FY 2021

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
W1615	WATER MASTER PLAN	Update existing water master plan. Needs to be accomplished in FY 2017.	\$ 203,534	\$ 102,749	100% Plan in review. Recommendations being implemented.	Model provided to AWC for other CIP water projects evaluation.
W1703	AIRPORT PUMP STATION / CONTROL UPGRADES	Expand controls building and upgrade electronics and controls, replace pumps. Preliminary to construction of new ground storage tanks at pump station.	\$ 1,914,000	\$ 2,360	Construction	Project at 15%
W1601	10 MILE ROAD ELEVATED STORAGE TANK REHABILITATION	Rehab of EST is vital as the coating is severely degraded and the tank needs to be recoated. Update tank from "flow by" to "flow through" to preserve water quality.	\$ 2,402,000	\$ 3,500	Construction	Project at 25%
W1610	PIRATE'S BEACH - LAFITTE'S COVE LOOP	Installation of approx. 1,500 feet of 8" water line to provide a looped system to provide for greater water quality and improved pressure for this area.	\$ 797,500	\$ 3,000	Construction	Project at 15%
W1705	AIRPORT PUMP STATION TANK UPGRADES PHASE 1	Construction of a new 5 million gallon water ground storage tank (GST) at the Airport Pump Station. This is needed to protect water supply from risk of contamination from flood waters and ensure the proper water quality and pressure to the west end.	\$ 5,088,750	\$ -	Construction	Project at 15%
W1603	59th St. TANK REHABILITATION (CDBG 2.2)	Replace four existing water storage tanks at 59th Street Pump Station	\$ 6,837,881	\$ 3,086,000	Construction	Constructon 50% complete.
W1709	61ST STREET BRIDGE WATERLINE	Replacement of a 12" water line at the 61st Street bridge.	\$ 225,560	\$ 157,800	Construction	Constructon substantially complete and punch list in progress.
W1617	30th St PUMP STATION TANK REHAB (CDBG 2.2)	Rehabilitate four existing water storage tanks at 59th Street Pump Station	\$ 975,743	\$ 621,100	Construction	Constructon 100% complete. Project being closed out.
W59PMP	HMPG - 59th Street Pump Station (CDBG 2.2 and IKE)	Construct new operations building at 59th Street Pump Station	\$ 21,106,262	\$ 17,266,077	Construction	Constructon 95% complete.
W1708	METER REGISTERS (WATER / SEWER)	Updating meter registers that are failing.	\$ 700,000	\$ 670,600	Recurring Project	Recurring Project.
W1618	WATER SYSTEM IMPROVEMENTS	Continued rehab of water distribution system through City.	\$ 922,970	\$ 372,400	Recurring Project	Recurring Project.
FD-132	FIRE HYDRANTS REPLACEMENT PROGRAM	Continue to replacement or repair non or poorly functioning fire hydrants (Portion possible reimbursement from FEMA)	\$ 1,870,000	\$ 203,105	Recurring Project	This is a new contract with T Construction, November 2017. A portion of this contract will be charged to the Hurricane Ike fund.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

WATERWORKS PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
FD-132 (WFIRHY)	FIRE HYDRANT REPLACEMENT PROGRAM (Hurricane Ike portion)	Continue to replacement or repair non or poorly functioning fire hydrants (FEMA reimbursement)	\$ 4,812,784	\$ 3,577,860	Complete portion (ongoing)	This is the completed portion of the fire hydrants that have been repaired/replaced and have been posted to the Hurricane Ike fund.
W1608	GULF DRIVE 6 INCH WATER LINE PROJECT	Installation of 6" waterline to replace existing 2" and 3" water lines on Gulf Drive in Sea Isle and Terramar Beach subdivisions	\$ 1,350,380	\$ 866,281	Complete	Construction complete Spring 2018. Accounting to finalize.
W1706	8" WATER LINE - 30TH ST. ROW and MARKET ST	Replace 6" cast iron waterline and provide increased pressure and improved fire protection.	\$ 320,100	\$ 32,190	Complete	Construction complete Spring 2018. Accounting to finalize.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

SEWER PROGRAM

PROJECT CODE	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
S1701	LIFT STATION PUMP and ELECTRICAL UPDGRADES	Upgrading the existing pumps and electrical systems for lift stations located throughout the City.	\$ 8,144,000	\$ 55,801	Evaluation	Field Evaluation and Assessment Completed and Design is in progress.
S1604	LIFT STATION SCADA	System to monitor and collect data from lift stations city wide. 20 lift stations @ \$7,000 ea.	\$ -	\$ -	Planning	Planning and internal discussion.
S1610	SLUDGE and GRIT REMOVAL FROM MAIN WWTP SLUDGE HOLDING TANK	Remove approx. 6,700 cubic yards of wastewater sludge, grit and associated materials from Main WWTP	\$ 1,007,000	\$ -	Planning	NTP for design initiation being processed
S1702	WEST END IMPROVEMENTS	Researching alternatives for the West End unserved areas.	\$ 2,579,933	\$ 16,300	Design	Developer Sweetwater Lift Station Design is in progress. STEP system Design to be initiated FY 2019 Construction anticipated FY 2021
SW-165 SSEAWO	SEAWOLF PARK WWTP Reconstruction & Expansion	Construction of wastewater package plant due to damage of existing plant by Hurricane Ike. FEMA, COG, Park Board.	\$ 1,460,678	\$ 192,530	Design	TCEQ approval on preliminary concept and location received
S1607	PIRATES BEACH WWTP	Nearing its lifetime. Design and replace to be in compliance with TCEQ.	\$ 7,070,810	\$ 247,000	Design at 25%	Design 30% in City review
S1611	WASTEWATER MASTER PLAN	Updating the existing wastewater master plan. Previous plan was performed in 1999.	\$ 124,275	\$ 66,400	Design at 95%	Design 95% complete.
SW-159 SWWPT	AIRPORT WWTP (CDBG 2.2 and Hurricane Ike)	Refurbish Airport Wastewater Treatment Plant at Sky Master Road and Mustang Drive	\$ 6,370,289	\$ 329,297	Bid Phase	Contract completion and execution in process
S1609	SUNNY BEACH 8 MILE ROAD SANITARY SEWER	Installation of sanitary sewer along 8 mile from Sunny Beach subdivision to Stewart Road	\$ 3,242,000	\$ 266,215	Design at 95%	Construction anticipated FY 2020
S1603	REHABILITATION OF SANITARY SEWER FORCE MAINS	Rehabilitation of existing sanitary force mains	\$ 760,200	\$ 755,734	Construction	As needed, improvements are being made periodically on this project.
SLINEI	SANITARY SEWER REHABILITATION INFLOW & INFILTRATION	Reduce inflow and infiltration to existing sanitary sewer system through rehab of collection system.	\$ 10,463,113	\$ 2,945,649	Construction	Ongoing evaluations. As needed, improvements are being made periodically on this project.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

ISLAND TRANSIT CAPITAL PROJECTS

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IT1701	ISLAND TRANSIT TECHNOLOGY UPGRADE (STUDY)	Via the Galveston County Transit District, COG has been selected for a technology upgrade project. Install Automatic Vehicle Locators, passenger counter, Wi-Fi, electronic fare media, electronic fareboxes in all Fixed route vehicles.	\$ 167,000	\$ 55,230	Planning	Still in investigative stage. Looking to see if better alternative exists.
19063	SEAWALL TRANSPORTATION STUDY	To conduct analysis, work with stakeholders, and develop a master parking and pedestrian safety plan to improve operations of Seawall Blvd; including but not limited to federal funding, public private partnerships, joint-use facilities, pedestrian crossings, etc.	\$ 200,000	\$ 200,000	Design	Currently, waiting on consultant draft report and presentation to Council. Anticipating for June 28, 2018.
DWNPED 3501	DOWNTOWN LCI II (PEDESTRIAN TRANSIT CONNECT)	To install street furniture, sidewalks, pedestrian scale lighting paid by FTA. Companion TxDOT -TAP project will cover ADA ramps and sidewalk reconstruction/repair.	\$ 172,500	\$ 12,000	Design	Delayed by TxDOT until 2019.
IT-104	TROLLEY BARN	Maintenance and Hazard Mitigation - improvements, design, and project management.	\$ 161,844	\$ 161,844	Construction	Temporary water wall up, in case of storm. Expected to be complete in 2019. Permanent wall on back side of building could take longer.
IT-113	TROLLEY CARS (Railcars)	Purchase of Trolley rail cars for Seawall.	\$ 1,978,277	\$ 895,915	Construction	Trolleys have been sent off to Iowa for repair.
TRTRAC	TROLLEY TRACK	Rehabilitation of Trolley tracks - testing, inspection, design / project management.	\$ 477,821	\$ 322,113	Construction	Completed TxDOT audit, estimated 6 months from being able to provide service (December 2018)
SBIPH2 IT1703	SEAWALL BLVD PHASE 2 IMPROVEMENTS (City's local share)	ADA Compliant, restrooms, landscaping, signage, lighting.	\$ 466,000	\$ 411,522	Construction	99% complete
TRCARS	TROLLEY CARS (Buses)	Purchase of Trolley buses for Seawall. This will serve as an interim for downtown operations until the rail trolley is repaired.	\$ 815,285	\$ 815,286	Complete	All buses delivered and in service. Accounting to finalize.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

FACILITIES

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
CH1702	CITY HALL REMODELING	Develop plans to remodel floors in City Hall.	\$ 200,000	\$ 6,527	Measurements and Concept Design	Field Measurements and design in progress.
SA1701	PARKING LOT IMPROVEMENTS AT SANITATION	Improvement to existing parking area at the sanitation building by placing concrete pavement in areas of high traffic to protect City equipment and personnel. (FEMA project RE-102. City portion \$95,000.)	\$ 95,000	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.
SW-171	REPLACEMENT OF RECYCLING BUILDING AT ECO-CENTER	Replacement of recycling building damaged by Ike. New office, employee facilities, covered operating area for recycling equipment. Fema funds and Insurance proceeds.	\$ 202,639	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.
F1801	GARAGE - EAST END PARKING LOT	Installation of concrete for the East Parking Lot, 502 32nd Street, Galveston.	\$ 800,000	\$ -	Design	Project delayed due to construction inspections, staff permit support and surveying/GIS field work. Design expected to be completed in Fall 2019.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

CDBG - NON HOUSING (Outside the 2018 CIP)

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
CTDEMO	30th Street Demo	Demolish two old water tanks at 30th and Ball	\$ 636,816	\$ 3,812	Construction	Bid awarded and construction began in June 2018.
CREHAB	Cedars - Pump Station Rehab	Rehabilitate historic Water & Electric Works Building, 30th and Ball	\$ 2,549,797	\$ 2,750	Bidding	Design Complete. Bid award scheduled for Summer 2018
IDEMO	Municipal Incinerator - Demolition	Demolish old municipal incinerator, #3 Lennox Avenue	\$ 5,480,243	\$ 2,826	Bidding	Design complete; project being prepared for bids
ISTUDY	Municipal Incinerator - Study	Develop cleanup plan for incinerator site and surrounding properties on Lennox Avenue	\$ 8,861	\$ 1,495	Complete	Project involves TCEQ required study for required clean up for the Response Action plan.
PWFAC	Public Works Facilities (Bersinger)	Demolish Bersinger Building, Construct new Public Works Facility at same location, 30th & Market Street	\$ 10,925,000	\$ 675,370	Construction	Construction Contract Awarded. Preconstruction meeting held in February 2018. Construction 5% complete. Pile foundation re-design performed by City Engineering and City Architect to save \$300K
FS1	Fire Station #1 - with parking	Construct new Fire Station #1 at 26th and Sealy	\$ 9,612,568	\$ 1,337,750	Construction	Construction 30% complete
CWALK	Cedar - Walkways	Construct new sidewalks, street lights, cross walks, and transit stops in Cedars area neighborhood	\$ 618,806	\$ 605,500	Construction	Punch list completed and final closeout in process
DFS1	Fire Station #1 - Demolition	Demolish current Fire Station #1 after new station is Constructed	\$ 237,353	\$ 8,300	Construction	Existing Fire Station #1 will remain until new Fire Station #1 is built and is in service

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

PARKS AND RECREATION PROGRAM

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCSHC	Parks Pkg#2 -SANDHILL COMPLEX	Permanent restroom facilities, general improvements, landscaping.	\$ 3,615,000	\$ 74,572	Planning	Awaiting design and funding, upon completion of the Little League Complex.
IDCLLC	Parks Pkg#2 -LITTLE LEAGUE COMPLEX (53RD & S)	Clear property for public park purpose and events. Amateur/Professional sports, etc.	\$ 5,125,000	\$ 2,874,592	Construction	Construction underway, anticipated project completion, June 2018.
IDCPPM	PARKS PROJECT MANAGEMENT	Payroll for management of projects - ongoing cost by year	\$ 75,000	\$ 35,882	Project Mgmt.	Payroll allocated to projects as project manager continues to work on projects throughout the year.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

IDC - BEACH NOURISHMENT, ECONOMIC DEVELOPMENT & INFRASTRUCTURE PROGRAM

PROJECT NO. (Beaches)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCBBP	BABE'S BEACH PRESERVATION	Hot spot maintenance as described in the San Management Plan.	\$ 1,500,000	\$ -	Planning	Council Approved 3/22/18.
IDCLTR	LONG TERM RESTORATION STRATEGIES	Restoration strategy to support beach remediation along the Gulf of Mexico	\$ 25,000	\$ -	Planning	Council Approved 3/22/18.
IDCSS	STRUCTURAL SOLUTIONS	Structural solutions to support beach remediation along the Gulf of Mexico	\$ 75,000	\$ -	Planning	Council Approved 3/22/18.
IDCBPN	BACK PASSING NOURISHMENT	In support of beach remediation along the Gulf of Mexico	\$ 75,000	\$ -	Planning	Council Approved 3/22/18.
IDCDEL	DELLANERA BEACH REMEDIATION	Hot spot maintenance as described in the San Management Plan.	\$ 150,000	\$ -	Awaiting funding	awaiting RESTORE grant funding for match.

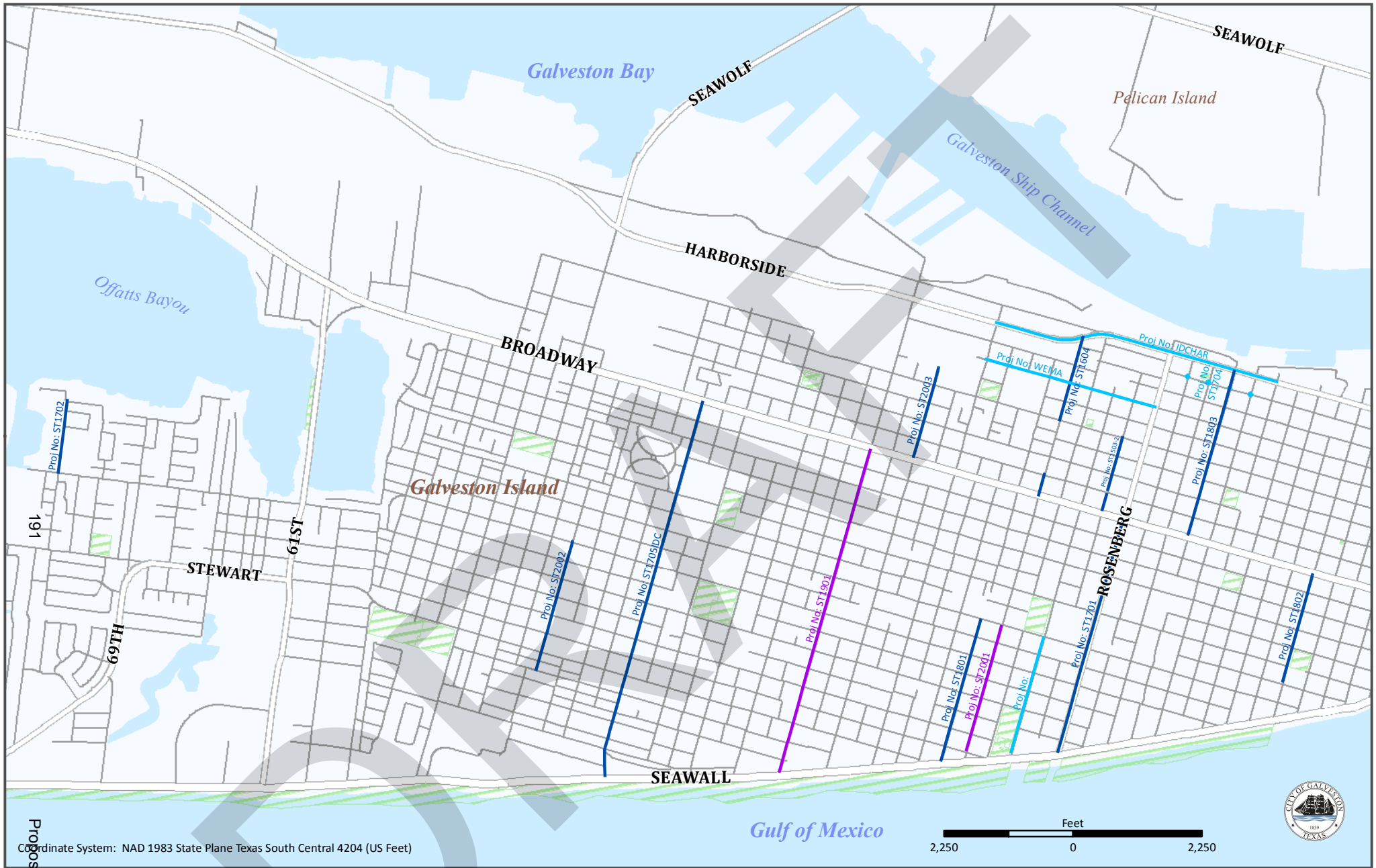
PROJECT NO. (EconDev)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCLB	LAND BANK	Infill Redevelopment project	\$ 250,000	\$ -	Planning	Ongoing meetings with IDC on Landbank Concept.
ST1705 (IDC45)	45th STREET CORRIDOR	Repaving 45th Street from Broadway to Seawall Boulevard. Engineering.	\$ 1,100,000	\$ 550,000	Design at 30%	Construction anticipated Fall 2018.
WEMA	WEST MARKET - 25TH to 33RD	Improvements to West Market Street. Engineering.	\$ 1,043,500	\$ 39,000	Bid Phase	Council Approved 6/21/18
IDCHAR	HARBORSIDE DRIVE IMPROVEMENTS PROJECT (Construction)	Pedestrian Safety and beautification project	\$ 2,200,000	\$ 1,750	Construction	Council Approved 6/21/18

PROJECT NO. (Infrastr.)	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
IDCHAR	HARBORSIDE DR IMPROVEMENT PROJECT (Design)	Pedestrian Safety and beautification project	\$ 350,000	\$ 300,550	Design at 95%	Council Approved 6/21/18
IDC27	27TH CORRIDOR	Redevelopment. Improve infrastructure, pedestrian safety, bicycle, streets, parking, etc.	\$ 3,132,000	\$ 2,913,000	Construction	Final Completion expected 7/2018
IDCSCC	SIDEWALK & CURB CREW	Improvements to Sidewalks/Curbs. Residents to pay for materials.	\$ 1,228,000	\$ 1,098,100	Construction	Recurring and Ongoing. Phase 3 has begun In-house Construction.

CITY OF GALVESTON
CAPITAL IMPROVEMENT PLAN - STATUS UPDATE
FY 2018 - 3rd QUARTER - 6/30/2018

SCHOLES INTERNATIONAL AIRPORT

PROJECT NO.	PROJECT NAME	DESCRIPTION	TOTAL PROJECT BUDGET	EXPENSE TO DATE	CURRENT PHASE	FY 2018 STATUS
A1604	AIRPORT FENCING PROJECT	Construction of Airport Perimeter Fence. 90/10 TxDOT Aviation Grant (1812 GLVST)	\$ 690,000	\$ 69,000	Construction	Construction of the fence is 20% complete.
A1603	ARCHITECTURAL & ENGINEERING SERVICES FOR SCHOLES INTERNATIONAL AIRPORT (RFQ 16-02)	Design FY 17, 18, 19 Projects. All Taxiways, Runway 14/32 and North Aprons 3 & 4. This is a TxDOT reimbursable project. (Garver LLC)	\$ 300,000	\$ 223,640	Design at 97%	Design 97% complete. FY 2017 Fencing Design 100% complete; FY 2018 Taxiway & North Apron 3 Design and 2019 Runway 14/32 & North Apron 4 Design, have been combined into one project and is 95% complete. The only remaining item is the review and bidder recommendation, once the project has gone out to bid.
A1701	HANGAR CONSTRUCTION PROJECT	Construction of three hangars, consisting of a 9-unit nested T-hangar and two, 60' x 60' box hangars.	\$ 800,000	\$ 43,350	Bid Phase	Anticipate bidding 2nd quarter of 2018.
A1801	AIRFIELD PAVEMENT IMPROVEMENTS PHASE 3 (City's local share, TIRZ14)	Rehabilitation of Taxiways and North Apron Phase 3. Rehabilitation of Runway 14/32 and Apron Phase 4.	\$ 400,000	\$ 400,000	Bid Phase	Anticipate bidding Summer 2018. Council approved 3/22/18.
A1802	AIRPORT WAREHOUSE BUILDING	New warehouse building to provide housing for municipal equipment.	\$ 367,690	\$ -	Bid Phase	Anticipate bidding 3rd quarter of 2018.



City of Galveston: Capital Improvement Plan FY 2019-2023 Contracted Streets

Credit Notes:
Galveston Central Appraisal Districts & Pictometry - Streets
City of Galveston - Parks & CIP Contracted Streets
City of Galveston, USGS, et. al - Basemap

Legend

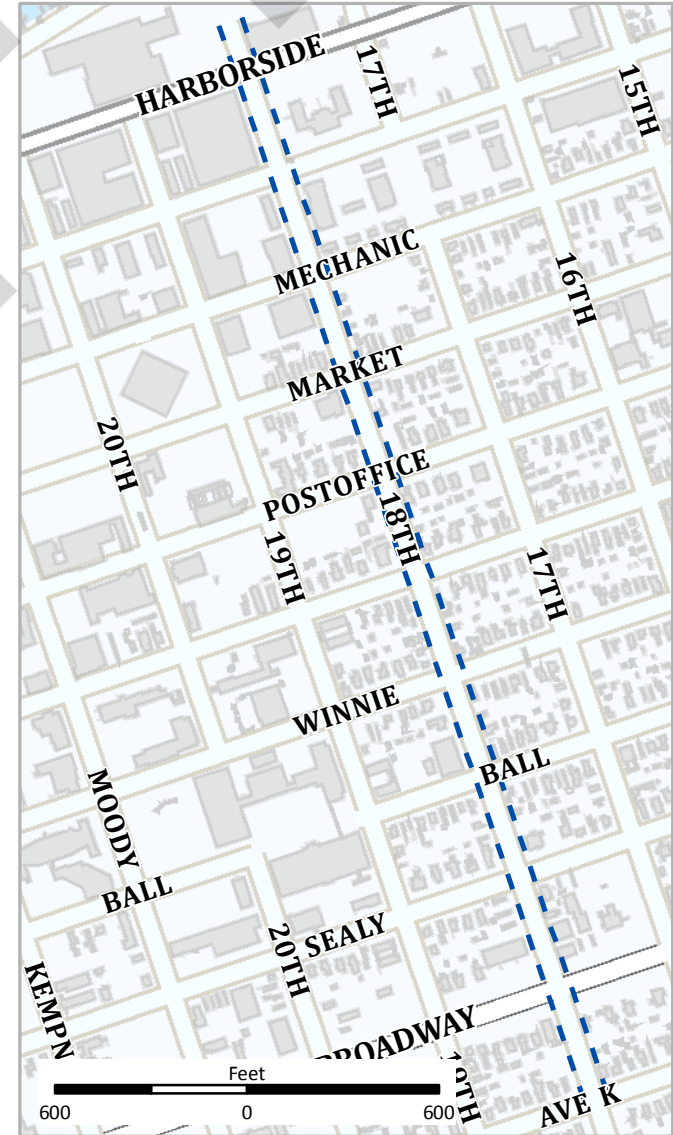
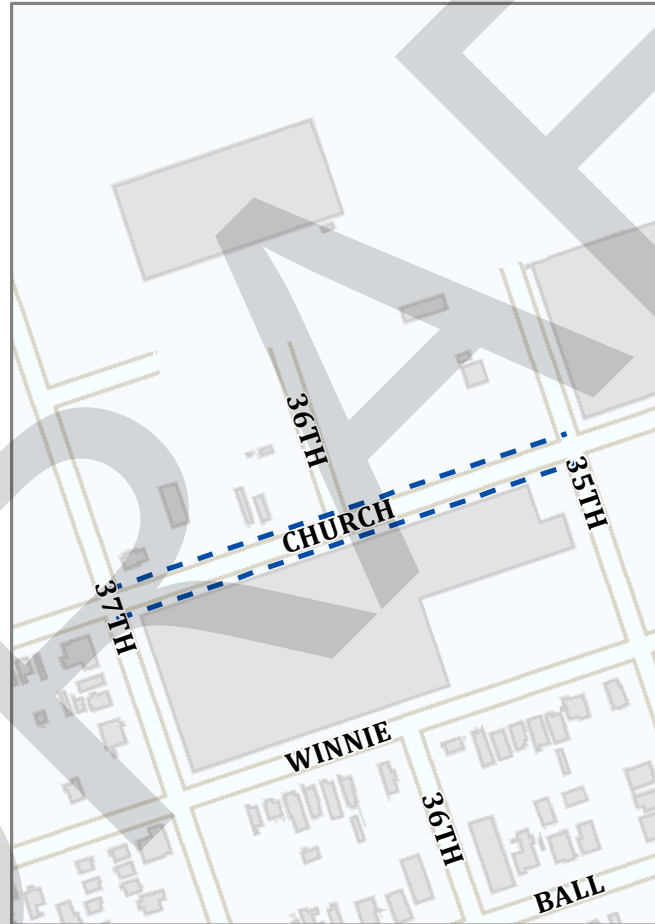
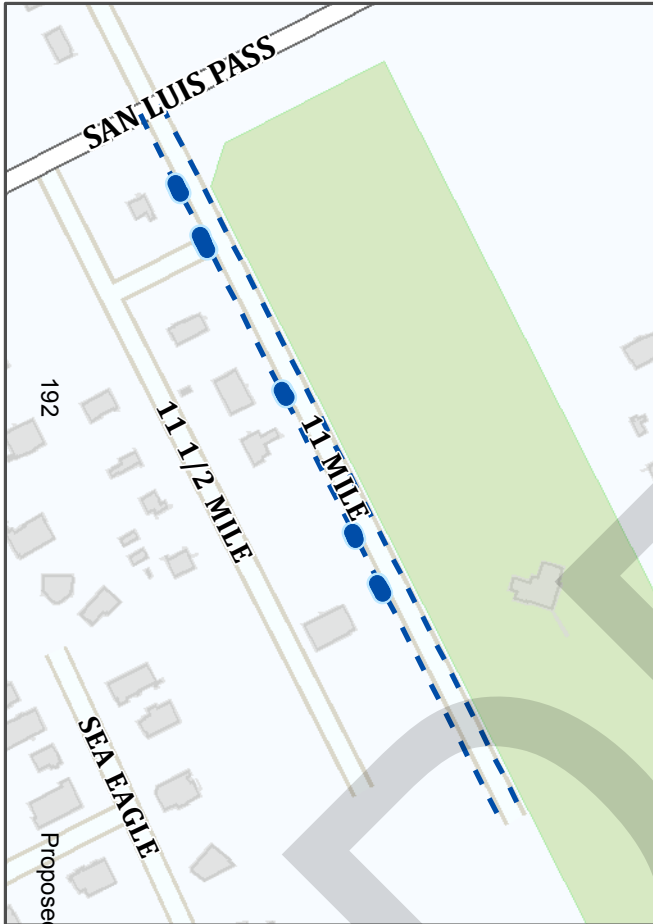
- 2018
- 2019
- 2020
- Parks



City of Galveston - Public Works, 823 Rosenberg, Galveston, TX 77550

Updated: 6/29/2018

This data is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Any use of the information, therefore, is the sole responsibility of the user.



City of Galveston: Capital Improvement Plan FY 2019-2023

Drainage Service Areas

CIP Drainage

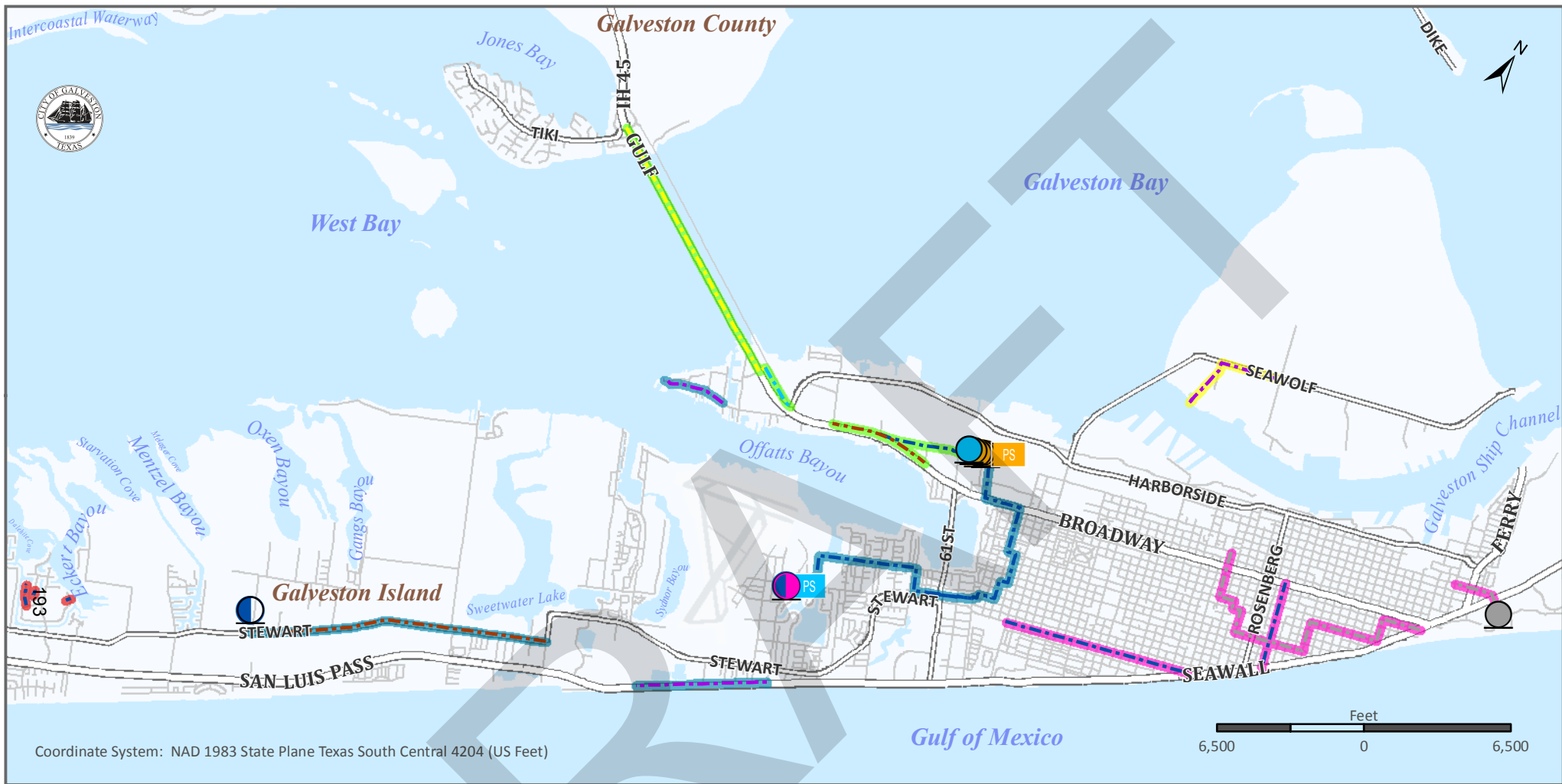
- 2019 Culvert Replacement
- 2019 Drainage Improvements

City of Galveston - Public Works, 823 Rosenberg, Galveston, TX 77550

Credit Notes:

Galveston Central Appraisal Districts & Pictometry - 2016 Building Footprints & Streets
City of Galveston - Parks & CIP Drainage
City of Galveston, USGS, et. al - Basemap

Coordinate System: NAD 1983 State Plane Texas South Central 4204 (US Feet)

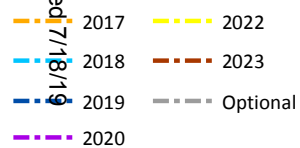


City of Galveston: Capital Improvement Plan FY 2019-2023 Water - Service Areas

Legend

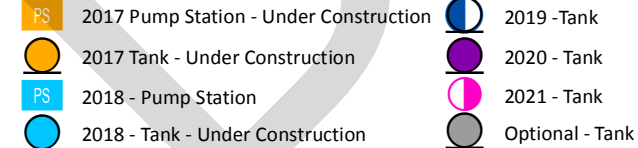
CIP Water Lines

Project Year



CIP Water Pump Stations & Tanks

Project Year - Type

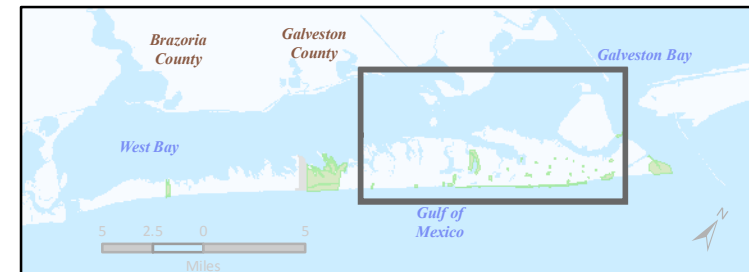


Service Areas



Credit Notes:

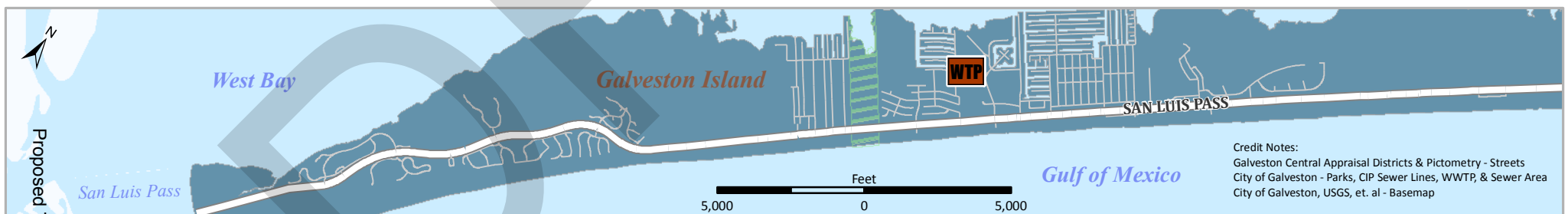
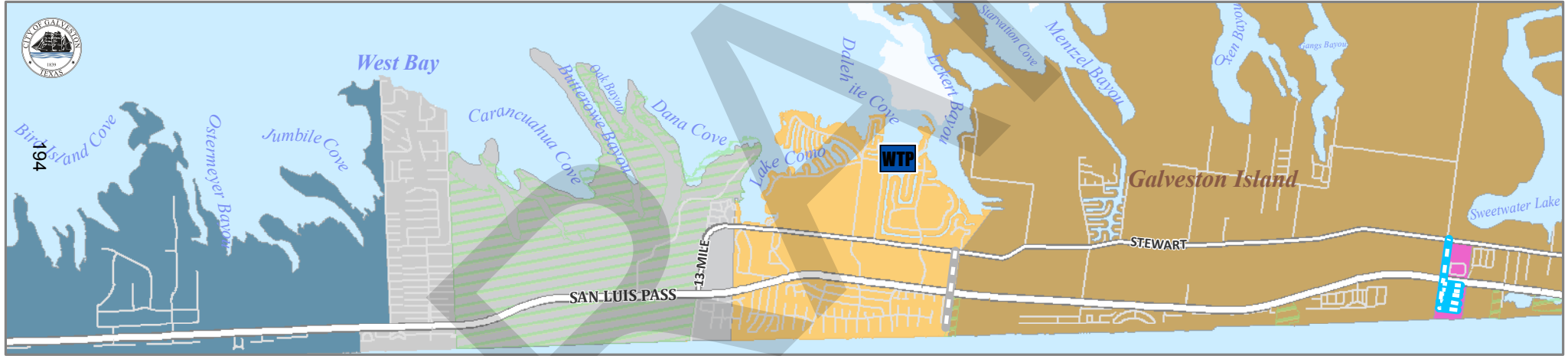
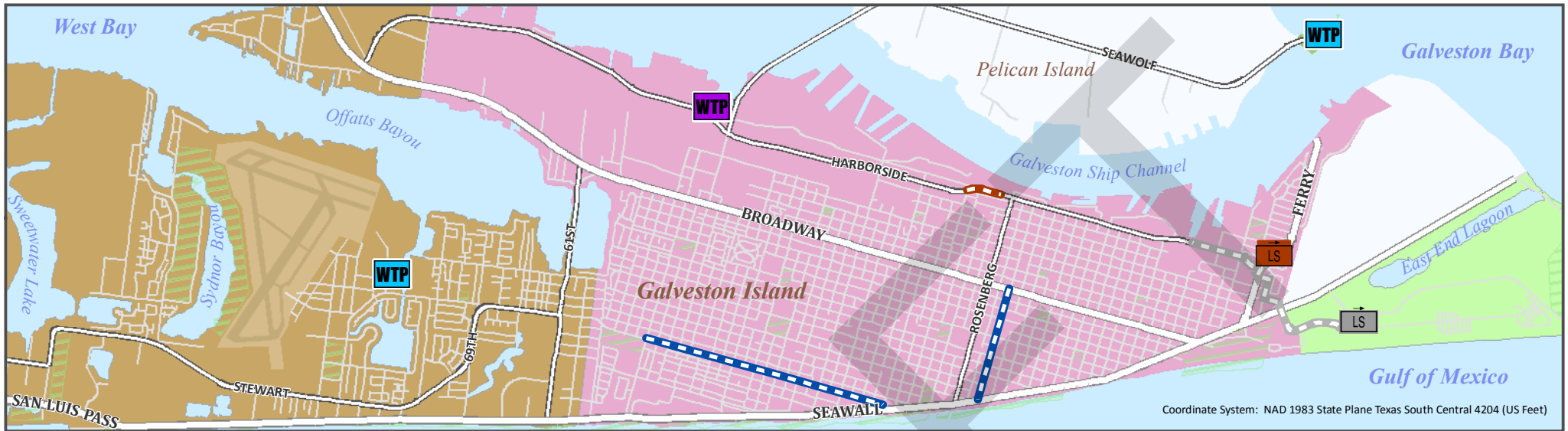
Galveston Central Appraisal Districts & Pictometry - Streets
Houston-Galveston Area Council - Airport
City of Galveston - CIP Waterlines, Pump Stations, Tanks, & Parks
City of Galveston, USGS, et. al - Basemap



City of Galveston - Public Works, 823 Rosenberg, Galveston, TX 77550

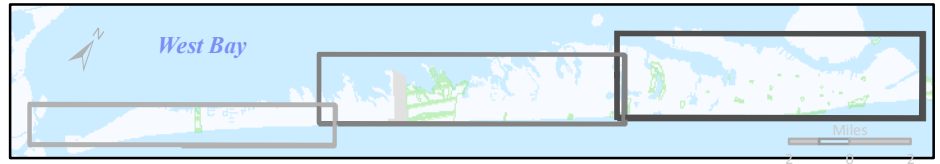
Updated: 6/28/2018

This data is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Any use of the information, therefore, is the sole responsibility of the user.



City of Galveston: Capital Improvement Plan FY 2019-2023 Sewer - Service Areas

CIP Wastewater Treatment Plants & Lift Stations				CIP Sanitary Sewer Lines		CIP Sewer Service Areas			
	2018		2023		2018		Airport Service Area		Seawolf Park Service Area
	2019		2023		2019		East Beach Service Area		Sunny Beach Service Area
	2019		2023		2023		Main Service Area		Terramar Service Area
	2020		Optional		Optional		No Service		
							Pirates Beach WWTP Service Area		



City of Galveston - Public Works, 823 Rosenberg, Galveston, TX 77550

Updated: 6/28/2018

This data is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Any use of the information, therefore, is the sole responsibility of the user.



City of Galveston

DEVELOPMENT SERVICES DEPARTMENT

823 Rosenberg | Galveston, TX 77550
409-797-3660 planningcounter@galvestonTX.gov

Date: August 15, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Adriel Montalvan, Senior Project Manager

RE: Consider for action amending Chapter 34, "Traffic," of the Galveston City Code by creating a new Article for "Electronic Share Systems," to be codified as Article X, Section 34-209.

I. Background/Analysis

Electronic share systems consist of either a dockless vehicle or docked bicycle share system.

What is a dockless vehicle?

A dockless vehicle is a traditional bicycle, electric bicycle, or an electric motor-assisted scooter that can be located and unlocked using a smartphone app or similar means. Privately owned dockless vehicles not available for rent, or available for rent with proper City approval, are not classified as dockless vehicles.

What is a dockless vehicle share system?

A dockless vehicle share system is a type of service in which dockless vehicles are made available for shared use on a short-term basis. Generally, customers use a smartphone app to find the location and unlock available vehicles. After each use, dockless vehicles can be parked anywhere and are immobilized using technology.

What is a docked bicycle?

A docked bicycle is a bicycle made available for rent by a vendor from a docked bicycle station.

What is docked bicycle share system?

A docked bicycle share system is a bicycle sharing system in which bicycles are made available for shared use on a short-term basis by a vendor who collects a fee either by selling memberships which allow access to the bicycles or through electronic payment.





City of Galveston

DEVELOPMENT SERVICES DEPARTMENT

823 Rosenberg | Galveston, TX 77550
409-797-3660 planningcounter@galvestonTX.gov

How does a dockless vehicle share system work?

Generally, they all use the same concept:

- ◆ Download dockless vehicle provider's app
- ◆ Create account and link credit card to it
- ◆ Scan QR code on the dockless vehicle to unlock it
- ◆ Ride the vehicle and park it anywhere when finished

How does a docked bicycle share system work?

Generally, they all use the same concept:

- ◆ Rent it from a docked bicycle station (requires membership or payment with credit/debit card)
- ◆ Ride the bike and return to any docked bicycle station when finished

Benefits associated with dockless vehicle and docked bicycle share systems:

- ◆ Alternative to single occupant vehicle trips
- ◆ Free market approach to mobility
- ◆ Reduced road congestion
- ◆ Reduced carbon footprint (saving fuel and reducing greenhouse gas emissions)

Concerns associated with a dockless vehicle share systems:

- ◆ Block and clutter sidewalks or other properties
- ◆ ADA accessibility may be at risk
- ◆ Theft and vandalism
- ◆ May conflict with businesses that lease the public right-of-way adjacent to their businesses
- ◆ May interfere with emergency services
- ◆ Inoperable and abandoned vehicles occupy rights-of-way and block pedestrian traffic
- ◆ City may become "bike and scooter police"

II. **Current Situation**

Dockless vehicles and docked bicycle share programs, which include bikes and scooters, has rapidly proliferated across numerous cities in the United States in recent months. The majority of cities are currently struggling establishing best practices for proper enforcement of these programs, which is the key to ensuring sustainability of the mode and the program.

The City of Galveston recognizes that dockless vehicles and docked bicycles has the potential for causing disruption and hazards in the public rights-of-way without proper permit procedures in place. Therefore, for the well-being and in the public interest of Galveston residents and visitors alike, it is the intent of the City to prohibit dockless vehicle





and docked bicycle share systems in the City, until a comprehensive permitting requirement is established.

City of Galveston

DEVELOPMENT SERVICES DEPARTMENT

823 Rosenberg | Galveston, TX 77550
409-797-3660 planningcounter@galvestonTX.gov

Staff recommends that City Council approve the prohibition of any dockless vehicle and docked bicycle share systems without a permit, as prescribed and detailed in Attachment A.

III. **Alternatives in Order of Priority**

- A. Accept the proposal (prohibiting dockless vehicle and docked bicycle share systems without a permit).
- B. Do not accept the proposal.

IV. **Recommendation**

Approval of the proposed Electronic Share Systems regulations (Attachments A)

V. **Fiscal Impact**

Funding Source:	N/A
Total Costs of Implementation:	None

VI. **Attachments**

- A. Electronic Share Systems regulations (Chapter 34, Article X, Section 34-209)



ARTICLE X. – UNATTENDED BICYCLE LEASE OR RENTALS

Sec. 34-209. – Electronic Share Systems

a. Definitions.

As used in this article, the following words and terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

- i. *Docked Bicycle***- a bicycle which is procured for temporary use by means of a membership in a system, or by paying with a credit or debit card or other electronic payment, sponsored by a vendor offering bicycles for temporary use which are obtained from an bicycle station and which must be returned to the same or different bicycle station placed by the vendor.
- ii. *Docked Bicycle Station***- a location from which a bicycle may be obtained, or to which a bicycle may be returned, where the bicycles not in use are docked in a bicycle dock.
- iii. *Docked Bicycle Share System***- a bicycle sharing system in which bicycles are made available for shared use on a short terms basis by a vendor who collects a fee either by selling memberships which allow access to the bicycles of through electronic payment from a credit card, debit card, or other digital application which allows for funds to be transferred to the vendor or the vendor's designee.
- iv. *Dockless Vehicle*** - means a bicycle, an electric bicycle, or an electric motor-assisted scooter, a moped, a motor driven cycle, pursuant to the definitions set forth in Texas Transportation Code, Sections 541.201 and 551.351, that can be located and unlocked using a smartphone app or similar means. Dockless vehicles are not stored in a particular mechanism of the vendor, but are left unattended until a citizen unlocks them by making a payment.
- v. *Dockless Vehicle Share System*** - means a system or service in which dockless vehicles are made available for shared use on a short-term basis. Generally, customers use a smartphone app to find the location of and unlock available vehicles. When not in use, the dockless vehicles can be parked anywhere and are immobilized using technology, or may be parked within a defined space at a bike rack or along the sidewalk.
- vi. *Operator*** – means a corporation, firm, joint venture, Limited Liability Company, partnership, person, or other organized entity that operates or manages an electronic share system.
- vii. *Electronic Share System***- any system which is either a Docked Bicycle Share System or a Dockless Vehicle Share System.

- viii. **Electronic Share System vehicle-** any vehicle that is obtained for temporary use from an operator of an electronic share system.
- ix. **Rent-** allow the temporary use of an Electronic Share System vehicle through acceptance of a payment by any means or by reason of a membership in the Electronic Share system
- x. **Rented unit-** a bicycle, an electric bicycle, or an electric motor-assisted scooter, a moped, a motor driven cycle rented by the user from a person or entity in the business of renting them.

b. Electronic Share Systems Prohibited without a permit.

It shall be unlawful for an operator to establish an electronic share system in the City of Galveston; make available for use upon the public rights-of-way including public streets and sidewalks in the City of Galveston electronic share system vehicles without a permit from the City of Galveston; or actually rent Electronic Share System vehicle without a permit from the City of Galveston.

c. Live transactions excluded.

This article does not apply to the rental of a rental unit by a user from a vendor who conducts the rental transaction through a live representative from a fixed place of business and requires the return of the unit to the place from which it was rented.

d. Criminal Penalties.

Any violations of Section 34-209 (b) shall be punishable as a Class C misdemeanor offense punishable as follows by a fine of not less than five hundred dollars (\$500.00). Each rental of an Electronic Share System vehicle is a separate offense. Each day a violation continues shall constitute a separate offense.

e. Unpermitted Electronic Share System vehicle seizure

Any unpermitted unattended electronic share system vehicle found within the City of Galveston may be seized by the City and impounded; the vehicle will be released to the operator of the Electronic Share system upon the payment of a Two Hundred Dollar administrative fee plus a storage fee of Twenty Five Dollars per day.

f. Civil Remedies

The City of Galveston may also enforce Section 34-209 (b) by seeking injunctive relief in a Court of competent jurisdiction to enjoin operation of an unpermitted electronic share system.

g. Permits.

This section reserved.



Electronic Share Systems

Galveston City Council – August 23, 2018

Types of Share Systems

Dockless Vehicles



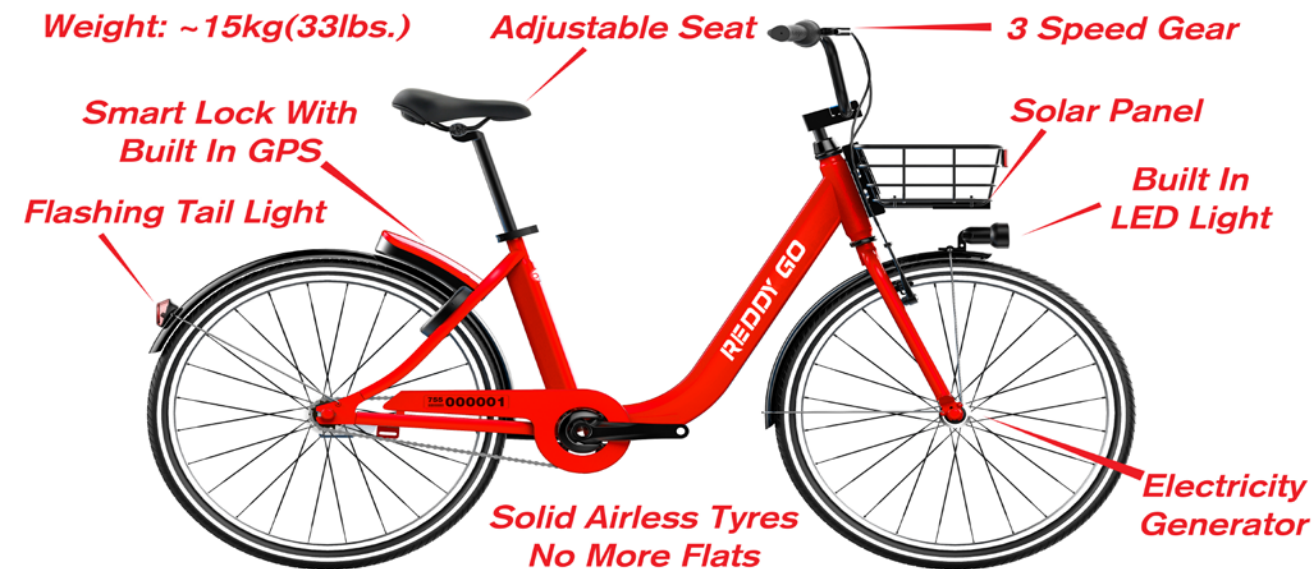
Docked Bicycles



Dockless Share Systems

What is a dockless vehicle?

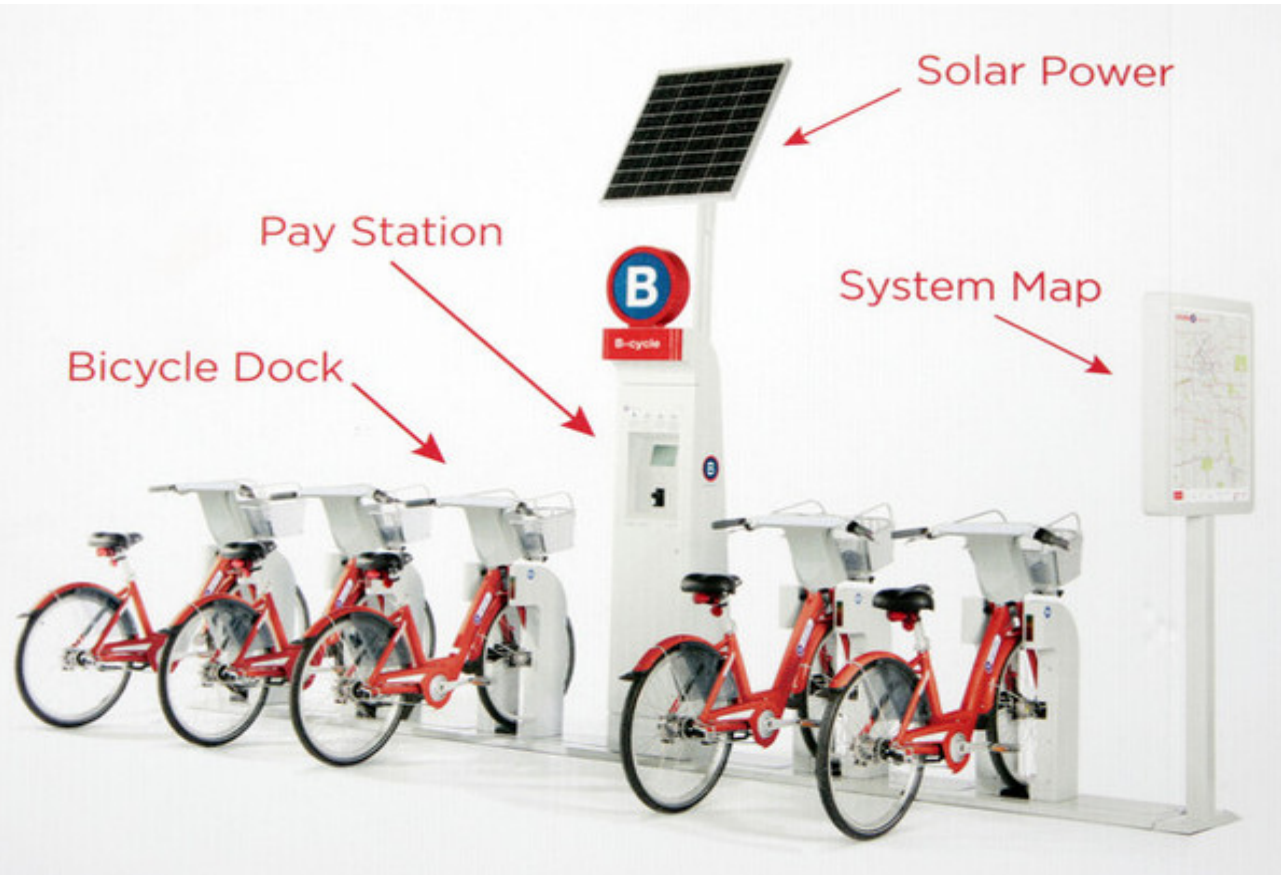
A dockless vehicle is a traditional bicycle, electric bicycle, or an electric motor-assisted scooter that can be located and unlocked using a smartphone app or similar means. When not in use, they can be parked anywhere.



Docked Share Systems

What is a docked bicycle?

A docked bicycle is a bicycle made available for rent by a vendor from a docked bicycle station.



How Does it Work?

Dockless Vehicles

Generally, they all use the same concept:

- ◆ Download dockless vehicle provider's app
- ◆ Create account and link credit card
- ◆ Scan QR code on the dockless vehicle to unlock it
- ◆ Ride the vehicle and park it anywhere when finished

Docked Bicycles

Generally, they all use the same concept:

- ◆ Rent it from a docked bicycle station (requires membership or payment with credit/debit card)
- ◆ Ride the bike and return to any docked bicycle station when finished



Dockless Share Systems in Other Cities

Issues Arising with these Programs



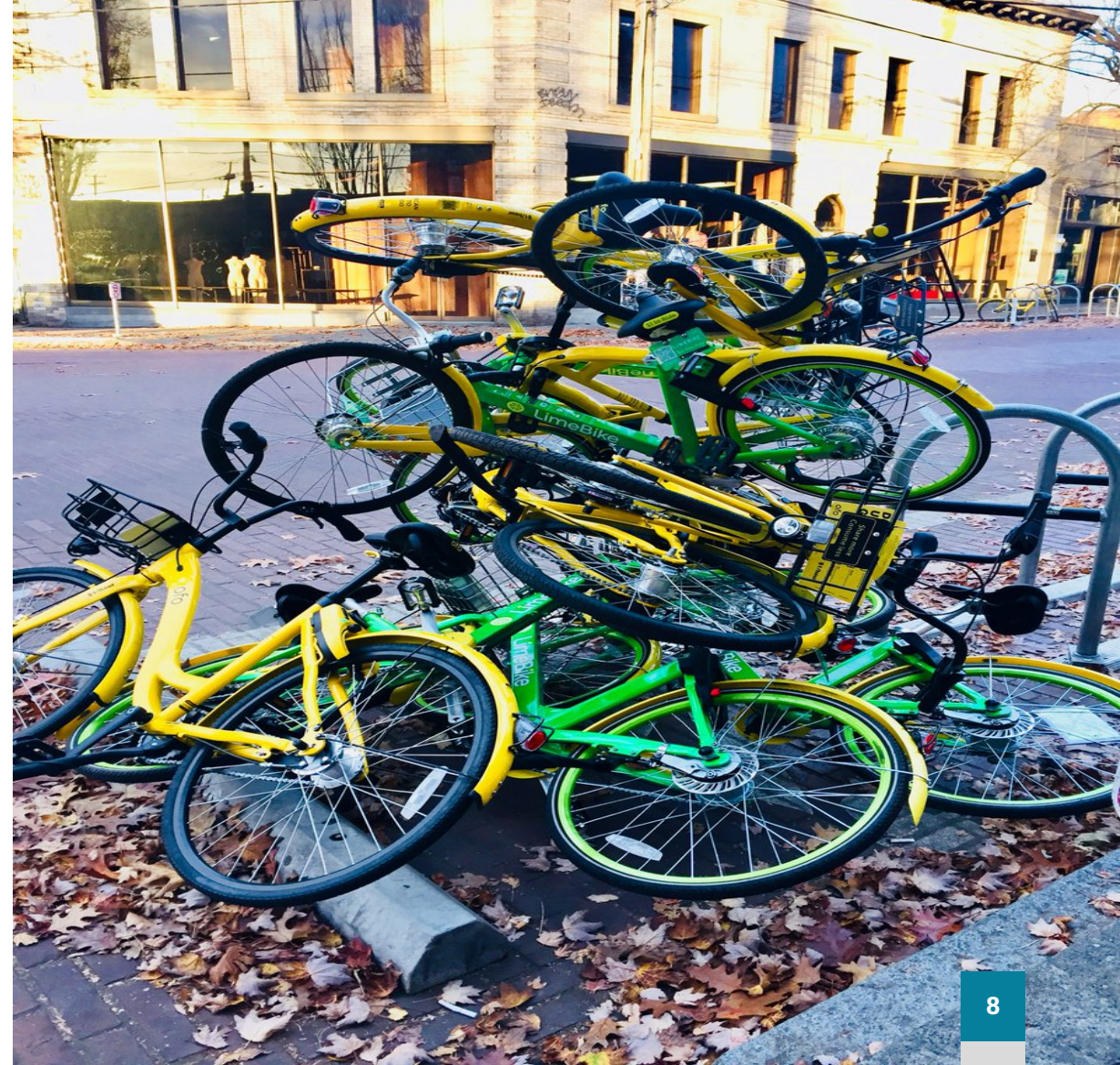
Dockless Share Systems in Other Cities

Issues Arising with these Programs



Dockless Share Systems in Other Cities

Issues Arising with these Programs



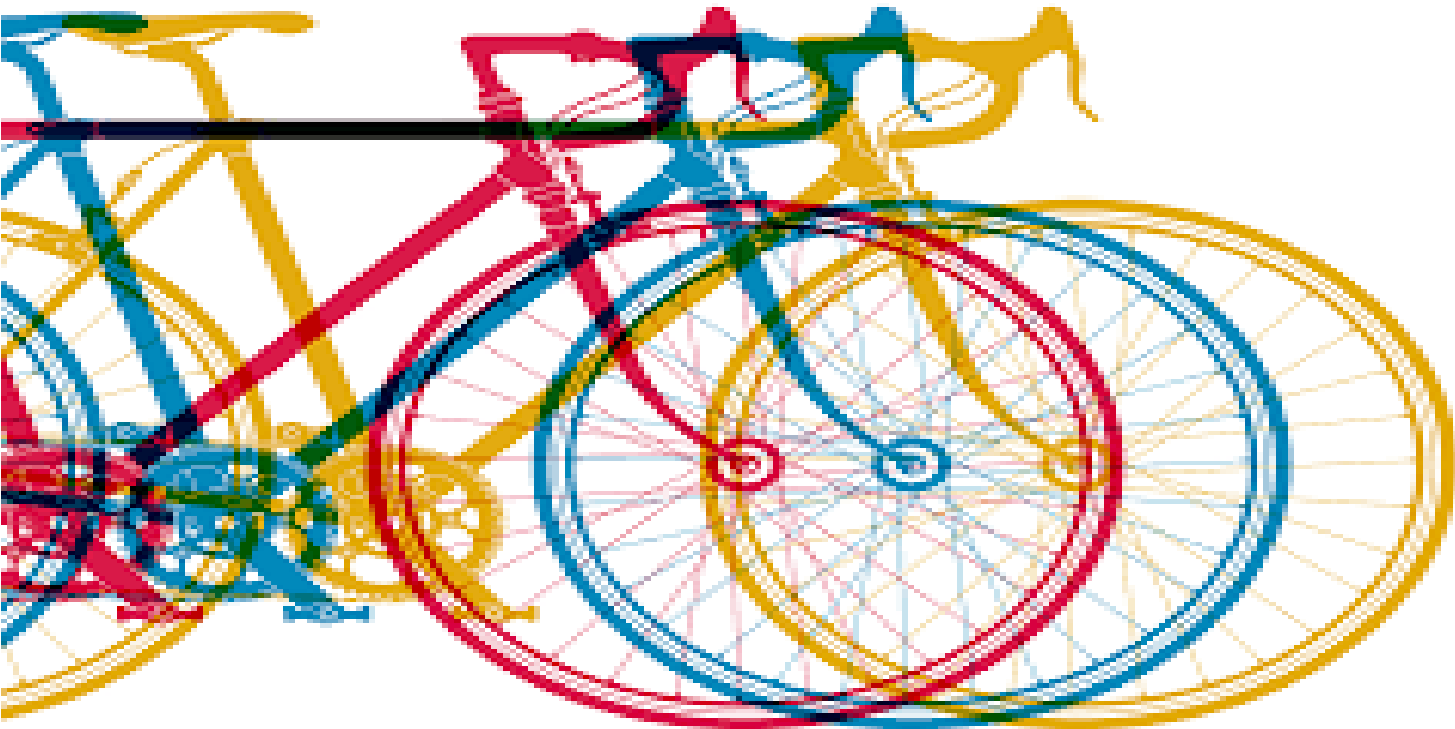
Dockless Share Systems in Other Cities

Issues Arising with these Programs



Questions & Discussion

Galveston City Council – August 23, 2018



ORDINANCE NO.:_____

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING CHAPTER 34 “TRAFFIC” OF THE “THE CODE OF THE CITY OF GALVESTON, 1982, AS AMENDED” BY ADDING ARTICLE X “UNATTENDED BICYCLE LEASE OR RENTALS” SECTION 34-209 TO PROVIDE FOR THE PROHIBITION OF THE RENTAL OF BICYCLES, ELECTRIC BICYCLES, ELECTRIC MOTOR-ASSISTED SCOOTER, MOPEDS, OR A MOTOR DRIVEN CYCLE THROUGH THE USE OF AN UNATTENDED DOCKING SYSTEM OR THE USE OF A DOCKLESS SYSTEM WITHOUT A PERMIT FROM THE CITY OF GALVESTON, PROVIDING FOR PENALTIES; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Galveston has a goal to encourage citizens to utilize forms of transportation other than motor vehicles and has made efforts to improve the safety of pedestrians and bicyclists in furtherance of that goal; and

WHEREAS, a number of municipalities have permitted the operation of electronic share systems of unattended rental system though which consumers may utilize rented bicycles and similar modes of transportation for a fee without the involvement of a live attendant; and

WHEREAS, the management of electronic share systems has been challenging to other municipalities in the State and requires a thorough consideration of the best method to allow implementation of such systems; and

WHEREAS, it is the intent of the City of Galveston to promulgate regulations related to the permitting of electronic share programs; and

WHEREAS the City Council of the City of Galveston has determined that electronic share systems should only be allowed to operate in the City pursuant to comprehensive permitting requirements and should not be allowed to operate without a permit; and

WHEREAS, the City Council of the City of Galveston has determined that it is in the public interest to prohibit the operation of electronic share systems at this time by adopting the following amendment to the City Code to address unattended bicycle lease or rentals.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

Section 1. The findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

Section 2. Chapter 34 “Traffic” of the “Code of the City of Galveston 1982 as amended” is hereby amended to add Article X “Unattended Bicycle Rentals or Leases” Section 34-209 “Electronic Share Systems” to prohibit the operation of Electronic Share systems in the City of Galveston and such regulations shall be added to read and provide as follows:

ARTICLE X. – UNATTENDED BICYCLE LEASE OR RENTALS

Sec. 34-209. – Electronic Share Systems

a. Definitions.

As used in this article, the following words and terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

- i. **Docked Bicycle**- a bicycle which is procured for temporary use by means of a membership in a system, or by paying with a credit or debit card or other electronic payment, sponsored by a vendor offering bicycles for temporary use which are obtained from an bicycle station and which must be returned to the same or different bicycle station placed by the vendor.
- ii. **Docked Bicycle Station**- a location from which a bicycle may be obtained, or to which a bicycle may be returned, where the bicycles not in use are docked in a bicycle dock.
- iii. **Docked Bicycle Share System**- a bicycle sharing system in which bicycles are made available for shared use on a short terms basis by a vendor who collects a fee either by selling memberships which allow access to the bicycles of through electronic payment from a credit card, debit card, or other digital application which allows for funds to be transferred to the vendor or the vendor's designee.
- iv. **Dockless Vehicle** - means a bicycle, an electric bicycle, or an electric motor-assisted scooter, a moped, a motor driven cycle, pursuant to the definitions set forth in Texas Transportation Code, Sections 541.201 and 551.351, that can be located and unlocked using a smartphone app or similar means. Dockless vehicles are not stored in a particular mechanism of the vendor, but are left unattended until a citizen unlocks them by making a payment.
- v. **Dockless Vehicle Share System** - means a system or service in which dockless vehicles are made available for shared use on a short-term basis. Generally, customers use a smartphone app to find the location of and unlock available vehicles. When not in use, the dockless vehicles can be parked anywhere and are immobilized using technology, or may be parked within a defined space at a bike rack or along the sidewalk.
- vi. **Operator** – means a corporation, firm, joint venture, Limited Liability Company, partnership, person, or other organized entity that operates or manages an electronic share system.
- vii. **Electronic Share System**- any system which is either a Docked Bicycle Share System or a Dockless Vehicle Share System.

- viii. **Electronic Share System vehicle-** any vehicle that is obtained for temporary use from an operator of an electronic share system.
- ix. **Rent-** allow the temporary use of an Electronic Share System vehicle through acceptance of a payment by any means or by reason of a membership in the Electronic Share system
- x. **Rented unit-** a bicycle, an electric bicycle, or an electric motor-assisted scooter, a moped, a motor driven cycle rented by the user from a person or entity in the business of renting them.

b. Electronic Share Systems Prohibited without a permit.

It shall be unlawful for an operator to establish an electronic share system in the City of Galveston; make available for use upon the public rights-of-way including public streets and sidewalks in the City of Galveston electronic share system vehicles without a permit from the City of Galveston; or actually rent Electronic Share System vehicle without a permit from the City of Galveston.

c. Live transactions excluded.

This article does not apply to the rental of a rental unit by a user from a vendor who conducts the rental transaction through a live representative from a fixed place of business and requires the return of the unit to the place from which it was rented.

d. Criminal Penalties.

Any violations of Section 34-209 (b) shall be punishable as a Class C misdemeanor offense punishable as follows by a fine of not less than five hundred dollars (\$500.00). Each rental of an Electronic Share System vehicle is a separate offense. Each day a violation continues shall constitute a separate offense.

e. Unpermitted Electronic Share System vehicle seizure

Any unpermitted unattended electronic share system vehicle found within the City of Galveston may be seized by the City and impounded; the vehicle will be released to the operator of the Electronic Share system upon the payment of a Two Hundred Dollar administrative fee plus a storage fee of Twenty Five Dollars per day.

f. Civil Remedies

The City of Galveston may also enforce Section 34-209 (b) by seeking injunctive relief in a Court of competent jurisdiction to enjoin operation of an unpermitted electronic share system.

g. Permits.

This section reserved.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses or phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 4. All ordinances or the parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Section 12 and 13 of Article II of the City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

APPROVED AS TO FORM:

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its special meeting held on the 23rd day of August, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this ____ day of August 2018.

JANELLE WILLIAMS
Secretary for the City Council
Of the City of Galveston

MEMORANDUM

TO: Members of Council
FROM: Donald S. Glywasky
DATE: September 5, 2018
RE: Proposed Ordinance related to docked and undocked bicycle leasing systems

- 1) Before Council for consideration is an Ordinance which amends the City Code to add Section 34-209 related to unattended bicycle leasing systems.
- 2) The matter was discussed in workshop at Council's last session. The proliferation of these systems in other Texas municipalities has not been issue free. While there are presently any bicycle leasing systems operating in Galveston, staff believes that their presence in Galveston should be controlled to avoid the negative experience of other cities.
- 3) The proposed Ordinance makes unlawful the operation of unattended bicycle lease or rentals unless a permit is obtained from the City. The Ordinance provides for the seizure of unpermitted equipment and return to the owner upon payment of a fees. The penalty for operate the electronic share program is a Class C Misdemeanor punished by a fine of \$500 per rental.
- 4) The proposed Ordinance has no application to live transactions between a live vendor and live renter for the rental of a bicycle.
- 5) The proposed Ordinance provides for a section on permits which is reserved. City staff will be undertaking the development of a permit methodology for present to Council in the future.
- 6) I recommend passage of this Ordinance at this time to afford the City an opportunity to manage this industry in a way most suited to this area.

ORDINANCE NO.:_____

AN ORDINANCE OF THE CITY OF GALVESTON, TEXAS, AMENDING CHAPTER 34 “TRAFFIC” ARTICLE III- “VEHICLE OPERATION” OF THE “THE CODE OF THE CITY OF GALVESTON, 1982, AS AMENDED” BY ADDING SECTION 34-77 TO PROVIDE REGULATIONS FOR THE SAFE PASSAGE BY MOTORISTS OF “VULNERABLE ROAD USERS”, PROVIDING FOR A DEFINITION OF THE TERM “VULNERABLE ROAD USERS”, REQUIRING SAFE PASSAGE OF VULNERABLE ROAD USERS BY DEFINING A MINIMUM DISTANCE MOTORISTS MUST MAINTAIN WHILE PASSING OR FOLLOWING VULNERABLE ROAD USERS; PROHIBITING THE THROWING OF ANY OBJECT AT A VULNERABLE ROAD USER OR THE USER’S EQUIPMENT; PROVIDING FOR PENALTIES; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by law, bicyclists, pedestrians and other users of the streets are allowed to use the roadway under certain circumstances in Texas, but these users do not have the same physical protection as conventional motorists and are at a greater risk of injury or death in connection with their lawful use of the roadway; and

WHEREAS, this greater risk of injury these users face justifies categorizing them as vulnerable road users for the purpose of taking steps to afford them the benefit of some standards of conduct by the operators of motor driven vehicle; and

WHEREAS the City of Galveston has a goal to encourage citizens to utilize forms of transportation other than motor vehicles and accordingly wishes to promulgate requirements for users of motor vehicles safely pass vulnerable road users who are utilizing the streets of Galveston; and

WHEREAS, the City Council of the City of Galveston has determined that it is in the interest of the public health and safety to amend the Code of the City of Galveston to add new regulations for the protection of vulnerable road users;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALVESTON TEXAS:

SECTION 1. The findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

SECTION 2. Chapter 34 “Traffic” Article III “Vehicle Operation” of the “Code of the City of Galveston 1982 as amended” is hereby amended to include regulations for motorists to observe a minimum distance while passing or following a vulnerable road user; such regulations shall be added to read and provide as follows:

Sec. 34-77 Ensuring minimum distance between a motor vehicle and a vulnerable road user

1) Vulnerable road users.

(a) **Definitions.** The following words, terms and phrases, when used in this section will have the meanings set forth in this subsection, except when the context clearly indicates a different meaning:

i) *Safe distance* means, when road conditions allow, at least three feet from the side of a vulnerable road user being passed and at least six feet from the rear of a vulnerable road user being trailed.

ii) *Vulnerable road user* means:

(1) A pedestrian (including a runner), stranded motorist or passenger, highway construction or maintenance worker, tow truck operator, or utility worker in the roadway;

(2) A person on horseback or operating a horse-driven conveyance, in the roadway; or

(3) A person operating a bicycle (also including an electric bicycle), or other human-powered wheeled vehicle in the roadway.

iii) Motor vehicle means a self propelled vehicle including a passenger car, light truck, motorcycle, bus, commercial conveyance, or any other vehicle used to transport people or goods and which is powered by either an internal combustion engine, electric motor or a combination thereof.

(b) **Action required.** An operator of a motor vehicle shall maintain a safe distance while trailing a **vulnerable road user**, and while passing a **vulnerable road user** shall:

(i) Vacate the lane in which the **vulnerable road user** is located if the highway has two or more marked lanes running in the same direction if such action can be taken safely; or

(ii) Pass the **vulnerable road user** at a safe distance.

(c) ***Prohibited actions.*** An occupant of a motor vehicle may not knowingly:

- i) Fail to maintain a safe distance while following or passing a vulnerable road user;
or
- ii) throw or project any object or substance at or against a **vulnerable road user**, or the user's animal, equipment, vehicle or conveyance.

(d) ***Affirmative defense.*** It is an affirmative defense to prosecution under this section that, at the time of the offense, the **vulnerable road user** was acting in violation of any applicable traffic laws, or failed to remain within a bike lane, where available.

(e) ***Offenses.*** Any violations of Section 34-209 (b) shall be punishable as a Class C misdemeanor offense punishable as follows by a fine of not more than five hundred dollars (\$500.00).

SECTION 3. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

SECTION 4. All ordinances or the parts thereof in conflict herewith are repealed to the extent of such conflict only.

SECTION 5. In accordance with the provisions of Section 12 and 13 of Article II of the City Charter this Ordinance has been publicly available in the office of the City Secretary for not less than 72 hours prior to its adoption; that this Ordinance may be read and published by descriptive caption only.

SECTION 6. This Ordinance shall be and become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Galveston.

APPROVED AS TO FORM:

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the City Council of the City of Galveston at its special meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this_____ day of t 2018.

JANELLE WILLIAMS
Secretary for the City Council
Of the City of Galveston

MEMORANDUM

TO: Members of Council
FROM: Donald S. Glywasky
DATE: September 5, 2018
RE: Proposed Ordinance related safe passage of vulnerable road users

- 1) Before Council for consideration is an Ordinance which amends the City Code to include Section 34-77 related to the safe passage of vulnerable unattended bicycle leasing systems.
- 2) The proposed Ordinance is meant to enhance safety of vulnerable users of the road; i.e pedestrians, stranded motorists, citizens on horseback, and bicyclists who are using the roadway near cars.
- 3) The requirement is imposed on the motor vehicles to either vacate a lane while passing a vulnerable user, of leaving a distance of three feet from the side of the vulnerable user or six feet from behind. The proposed rule prohibits tossing objects at vulnerable road users or their method of conveyance.
- 4) A violation of the provisions is a Class C Misdemeanor punished by a fine of \$500 per rental.
- 5) I had intended to place this matter on the workshop last month for discussion and action this month, but that did not happen due to a clerical error. Given the interest in this matter I have placed it on the agenda for workshop and action should Council wish to move ahead with this at the September meeting.



Galveston Police Department

OFFICE OF THE CHIEF STAFF REPORT August 1st, 2018

August 1, 2018

To: Brian Maxwell, City Manager

From: Vernon L. Hale III, Chief of Police

RE: Approval to receive STEP Comprehensive Grant award of \$52,826.58 for traffic and DWI enforcement during fiscal year 2019. Texas Department of Transportation's share will be 77.58% up to a maximum of \$40,982.60 and the City of Galveston's share will be 22.42% up to a maximum of \$11,843.98.

I. Background

- A. The Galveston Police Department has historically used this grant to run overtime details for specific traffic problems such as no seat belts, speeding, intersection traffic control violations and driving while intoxicated. The Galveston Police Department maintains the ability to decide when to run the details.

II. Current Situation

Whether to approve the STEP Comprehensive Grant.

III. Issues

1. Cost – The total cost to the City will be \$11,843.98 at maximum. Historically, the City does not exhaust the total grant amount and is expected to be lower.
2. Departmental Improvements – This will decrease our cost of running a traffic-specific overtime detail.

IV. Alternatives in order of priority

- A. Approve the grant award.
- B. Do not approve the grant.

V. Recommendation

Concur in Alternative A and accept the grant.





Galveston Police Department

OFFICE OF THE CHIEF
STAFF REPORT
August 1st, 2018

VI. Fiscal Impact Report

Requested by:

Vernon L. Hale III.
Chief of Police

Funding Source:

Overtime
0100-211413-511009-421000

Cost of Implementation:

Less than or equal to \$11,843.98

Respectfully Submitted,

Vernon L. Hale III
Chief of Police

Approved,

Brian Maxwell
City Manager



RESOLUTION NO. 18-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS, AUTHORIZING THE CITY TO ACCEPT A \$52,826.58 STEP COMPREHENSIVE GRANT FROM THE TEXAS DEPARTMENT OF TRANSPORTATION FOR TRAFFIC AND DWI ENFORCEMENT DURING FISCAL YEAR 2019; DIRECTING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS RELATING TO THE GRANT.

WHEREAS, the City of Galveston Police Department has used the STEP grant in the past to perform overtime shifts for traffic patrols, to include details including but not limited to no seat belt violations and driving while intoxicated; and,

WHEREAS, the Grant does require the City to match funds in an amount not to exceed \$11,843.98, and the City of Galveston Police Department expects the local match to be lower based on historical use; and,

WHEREAS, the City will receive an amount not to exceed \$40,982.60 from TxDOT in order to provide for the overtime traffic details; and,

WHEREAS, the City of Galveston intends to name the City Manager as its agent for the purpose of applying for and receiving all funds from this Grant; and,

WHEREAS, the City Council of the City of Galveston finds it in the best interest of the citizens of Galveston that the City of Galveston Police Department receive the STEP Comprehensive Grant from TxDOT and provide any matching funds required to receive the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council of the City of Galveston hereby approves the receipt of grant funds from TxDOT for the STEP Comprehensive Grant and authorizes the City Manager to execute all contracts and agreements with TxDOT, and such other parties as shall be necessary and appropriate for such grant funds, upon final approval by the City Attorney.

SECTION 3. The City of Galveston hereby designates the City Manager as the City of Galveston's official representative, who shall have the authority to accept, reject, alter, or terminate such grant, and approve any authorized expenditure pursuant to such grant on behalf of the City of Galveston.

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable and, if any phrase, clause, sentence, paragraph or section of this Resolution be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 5. This Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM

MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary for the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its regular meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of City of Galveston this _____ day of _____, 2018.

Janelle Williams
Secretary for the City Council
Of the City of Galveston

RESOLUTION NO. 18-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS, DISTRIBUTING AND AWARDING FISCAL YEAR 2019 HOTEL OCCUPANCY TAX REVENUES TO ELIGIBLE ARTS AND HISTORIC PRESERVATION ORGANIZATIONS UNDER SINGLE-YEAR CONTRACTS; APPROVING THE ANNUAL BUDGETS OF SUCH RECIPIENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS WITH SUCH RECIPIENTS; DIRECTING THE CITY SECRETARY TO SEND A CERTIFIED COPY OF THE RESOLUTION TO THE PARK BOARD OF TRUSTEES; PROVIDING FOR FINDINGS OF FACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 351 of the Texas Tax Code authorizes certain cities to levy a hotel occupancy tax; and

WHEREAS, Article III, Chapter 33 of The Code of the City of Galveston 1982, as amended ("The City Code"), levies a hotel occupancy tax and provides for distribution of the receipts; and

WHEREAS, Section 33-92(5) of the City Code designates arts and historic preservation organizations as eligible recipients of the hotel occupancy tax proceeds levied pursuant to Chapter 351 of the Texas Tax Code; and

WHEREAS, the City Council of the City of Galveston, Texas, deems it in the public interest to award single-year contract to certain eligible entities to receive portions of the 2019 fiscal year hotel occupancy tax proceeds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council of the City of Galveston, Texas, hereby approves the 2019 annual budgets for the following entities and awards a one-year contract to each entity for services. Each entity shall receive the following distributions of the 2019 hotel occupancy tax revenues as shown below. Dollar amounts are approximate and are not guarantees of the actual amount each entity will receive:

Single Year Recipients

Applicants	Amount Granted from HOT funds (Estimate)
Children's Museum	\$8,990.00

Galveston Art League	\$5,192.00
Galveston Island Nature Tourism Council	\$16,781.00
East End Historical District	\$3,874.00
Cavalla	\$13,720.00
Galveston Symphony	\$10,013.00
Galveston Ballet	\$4,530.00
The Bryan Museum	\$18,400.00
League of United Latin American Citizens	\$4,500.00
Totals	\$86,000.00

SECTION 3. The City Council of the City of Galveston hereby authorizes the City Manager to execute contracts with each entity, upon final approval by the City Attorney.

SECTION 4. The City Council hereby directs the City Secretary to send a certified copy of this Resolution to the Galveston Park Board of Trustees.

SECTION 5. This Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

MEHRAN JADIDI
ASSISTANT CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its Regular Meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this ____ day of ____, 2018.

Secretary for the City Council
of the City of Galveston

City of Galveston

Vision for the Community

Galveston is a safe, friendly, vibrant, diverse, and innovative community that delivers on a high standard for quality of life.

Mission Statement

Provide the Best Possible Community in Which to Live, Work, Play, and Stay

Core Values For Achieving Strategic Goals

- ❖ Promote the health, safety, and general well-being of the community
- ❖ Deliver excellence in City services and emergency preparedness,
- ❖ Provide fiscal responsibility and transparency with a long-term vision,
- ❖ Encourage citizen engagement,
- ❖ Collaborate and cooperate with City stakeholders, and
- ❖ Partnership with component units and other government entities, Park Board of Trustees, Port of Galveston, Galveston County, State of Texas, Galveston Community College, University of Texas Medical Branch, Texas A&M University at Galveston, and other community nonprofits organizations.



86th Texas Legislature

City of Galveston 2019 State Legislative Agenda

City of Galveston Council

Jim D. Yarbrough, Mayor

Amy Bly

Craig Brown

Jackie Cole

David Collins

Jason Hardcastle

John Listowski

City Manager

Brian Maxwell

Deputy City Manager

Daniel Buckley

City Attorney

Donald Glywasky

LEGISLATIVE PRIORITIES FOR THE CITY OF GALVESTON

Protect a Diverse Local Revenue Base

Local Tax Revenues. Protecting local taxing authority is essential for sustaining a locally diverse revenue base, reducing reliance on property taxes, and preserving the highest municipal bond rating. The City of Galveston's economy is heavily influenced not only by the region's economic health, but also through critical ties to national economic growth that effect the City's significant tourism industry. The City faces significant challenges to fund critical infrastructure improvements and pension reforms while maintaining essential services that ensure citizens' health safety and general welfare within the current property tax rollback rate. Any tax reform efforts considered by the Texas Legislature must be carefully crafted to ensure sustainable, reliable revenue sources that factor in future growth and keep each locality's revenue base intact.

State-imposed Local Revenue Limitations. Under current law, if a Texas city increases property tax collections by more than eight (8) percent over the previous year, voters can petition for an election to "rollback" the increase. Earlier this year, Governor Greg Abbott proposed reducing the rollback tax rate to 2.5 percent and requiring mandatory elections on an increase over 2.5 percent. Such a rollback reduction would create indeterminable challenges for the City of Galveston that could force a severe curtailment of services for residents and businesses.

City of Galveston governance is decided by and accountable to local taxpayers. Enacting more restrictive statewide property tax rate caps could undermine the City's economic and financial health. Roughly seventy (70) percent of the City of Galveston's General Fund budget supports public safety, streets and drainage services vital for residents and businesses that cannot be underwritten with fees nor be adequately funded without property tax dollars. When hit by a natural disaster, the City's budget is further squeezed during recovery as essential service demand while plummeting property values generate significant shortfalls in revenue. To illustrate this point, five years elapsed before the City's property values recovered to pre-storm levels following Hurricane Ike.

The City opposes a rollback tax rate reduction that will endanger fund essential services and revitalization efforts that attract tourism critical for our local and state economy. The City of Galveston applauds efforts by the Texas Commission on Public School Finance to identify alternative public education financing methods and evaluate the relationship between state and local funding in the school finance system. The City considers efforts to examine and correct the burdens placed on local property taxes that support a broken public school finance system, especially the existing reliance on recapture, essential for reaching effective property tax reform.

the City's economy, significantly impacting business sales, employment, and tax revenue. The Galveston Park Board of Trustees receives the most significant share of HOT revenues, an estimated \$14 million for FY 2019, that are used for advertising and promotional programs, clean and maintain beaches, and patrol and lifeguard services on the Island's beaches. The City receives "trickle down" funds (just under \$2.6 million estimated for FY 2019), an amount that reverts to the City after key distributions are made to the Park Board, convention center bond debt service, convention center operations, and cultural events that attract tourists to the Island. City HOT revenues support Trolley bus operations that transport visitors between The Strand District area and beaches, restaurants and hotels along the Seawall. The City of Galveston supports protecting the current collection and use of HOT revenues that are so essential for promoting the tourism that is critical to the local and state economy. Tourism is the lifeblood for the City's economy, significantly impacting business sales, employment, and tax revenue. The Galveston Park Board of Trustees receives the most significant share of HOT revenues, an estimated \$14 million for FY 2019, that are used for advertising and promotional programs, clean and maintain beaches, and patrol and lifeguard services on the Island's beaches. The City receives "trickle down" funds (just under \$2.6 million estimated for FY 2019), an amount that reverts to the City after key distributions are made to the Park Board, convention center bond debt service, convention center operations, and cultural events that attract tourists to the Island. City HOT revenues support Trolley bus operations that transport visitors between The Strand District area and beaches, restaurants and hotels along the Seawall. The City of Galveston supports protecting the current collection and use of HOT revenues that are so essential for promoting the tourism that is critical to the local and state economy.

Galveston Island Tourism

7 million Galveston tourists in 2017:

- Supporting 11,419 tourism-related jobs (35.6% of all jobs)
- Spending \$833.7 million, generating \$1.1 billion in total business sales
- Generating \$169.1 million in tax revenues, with \$82.8 million

Utility Franchise Fees. During the 2017 Regular Session, the 85th Legislature enacted SB 1004 requiring cities to allow access for cellular antennae and related equipment ("small cell nodes") in city rights-of-way, and also entitles cell companies to place equipment on city light poles, traffic poles, street signs, and other facilities. Under the statute, city right-of-way rental fees are capped at \$250 per small cell node. Forty cities have joined the City of McAllen in a lawsuit claiming the statute unconstitutionally delegates a city's legislative authority to control its rights-of-way to private businesses. The lawsuit argues SB 1004 mandating the use of city property by private individuals or corporations for less than fair market value violates the Texas Constitution. Utility franchise fees is the fifth largest category of revenues in the City of Galveston General Fund that offset additional reliance upon property taxes to fund City services. While awaiting a court decision, Texas cities are concerned other local utility franchise fees could be threatened with similar state pre-emptive legislation. The City of Galveston opposes legislation that would preempt local franchise fee authority and urges the Legislature to recognize the importance of a diversified local revenue base and support local governance of utility franchise fees.

<i>Strengthen Partnership Roles and Responsibilities</i>

Coastal storm surge suppression system. A U.S. coastal barrier storm surge suppression system along the upper Texas coast is a critical national security and economic protection priority vital to the nation's interstate commerce and economy. The Texas Gulf Coast is home to 27 refineries representing 29 percent of the nation's total refining capacity as well as major ports that handle 65 percent of all U.S. project cargo and deliver a larger volume of jet and diesel fuel to the US military than any other state. Storm surge flooding could significantly damage this essential energy supply infrastructure and thus paralyze transportation systems, disrupt interstate commerce, and threaten national security. Over 70 percent of all freight tonnage moves by truck in the U.S. using over 38 billion gallons of diesel fuel. Gas shortages and increased costs will adversely affect the nation's freight movement, an effect certain to ripple through most business sectors and affecting every state in the US. In 2018, the US Army Corps of Engineers (USACE) will release a Tentatively Selected Plan that identifies storm surge suppression system design requirements. Senator John Cornyn has secured Senate bill language in key water resources legislation directing the Secretary of Defense to expedite completion of studies for the Tentatively Selected Plan. The City of Galveston urges Members of Congress and the Texas Legislature to partner on funding expedited completion of USACE studies required for the Tentatively Selected Plan that can advance the storm suppression system project towards authorization and construction funding.

Coastal storm surge suppression system. A U.S. coastal barrier storm surge suppression system along the upper Texas coast is a critical national security and economic protection priority vital to the nation's interstate commerce and economy. The Texas Gulf Coast is home to 27 refineries representing 29 percent of the nation's total refining capacity as well as major ports that handle 65 percent of all U.S. project cargo and deliver a larger volume of jet and diesel fuel to the US military than any other state. Storm surge flooding could significantly damage this essential energy supply infrastructure and thus paralyze transportation systems, disrupt interstate commerce, and threaten national security. Over 70 percent of all freight tonnage moves by truck in the U.S. using over 38 billion gallons of diesel fuel. Gas shortages and increased costs will adversely affect the nation's freight movement, an effect certain to ripple through most business sectors and affecting every state in the US. In 2018, the US Army Corps of Engineers (USACE) will release a Tentatively Selected Plan that identifies storm surge suppression system design requirements. Senator John Cornyn has secured Senate bill language in key water resources legislation directing the Secretary of Defense to expedite completion of studies for the Tentatively Selected Plan. The City of Galveston urges Members of Congress and the Texas Legislature to partner on funding expedited completion of USACE studies required for the Tentatively Selected Plan that can advance the storm suppression system project towards authorization and construction funding.

Texas Windstorm Insurance Association (TWIA). Coastal communities rely heavily upon affordable windstorm insurance that provides realistic replacement cost coverage. Eliminating the replacement cost determination at time of loss requirement under current law and allowing the determination to be made at the time of policy issuance will provide more certainty and reduce confusion for policy holders. The City of Galveston supports legislation that would amend the Texas Insurance Code to require that replacement cost be determined at the time of policy issuance. Further, to the extent excessively high premiums lead to underinsurance, all of Texas is more vulnerable to the harmful economic effects of tropical storms and

Texas Gulf Coast Energizes US

Region produces:

- 27% of the nation's gasoline;
- 80% of nation's military grade fuel;
- 60% of nation's aviation fuel
- 35% of the nation's natural gas production; and
- 42% of the nation's specialty chemical feedstock

hurricanes. Coastal counties represent 33.4 percent of Texas' real gross product, 23.5 percent of the state's population, and 25 percent of Texas jobs. The City of Galveston supports legislation that will ensure affordable TWIA rates as well as encourage Texas private insurers to write policies equitably across the state, including windstorm policies in coastal communities.

Revitalize the Port of Galveston. As one of the nation's top 50 ports, the Port of Galveston is a Texas treasure ranking as the 4th busiest cruise port in North America and 12th in the world's top 20 cruise ports. As the oldest port in Texas, the Port faces significant capital infrastructure challenges. Many of the wharves and marine terminals require upgrades or replacement to remain competitive and meet the needs of customers. With no taxing authority, the Port utilizes an enterprise fund approach where the costs of providing goods and services are primarily recovered through user fees. As a major port not governed by a navigation district, the Port of Galveston must operate on an un-level competitive playing field with most Texas ports. The City of Galveston supports the Port's legislative efforts to address: reasonable Pilot Board representation; equitable access to the state's Ship Channel Improvement Revolving Fund; permanent representation for a cruise line home port on the Port Authority Advisory Committee; and additional funding for maintenance dredging and infrastructure needs.

Pelican Island Replacement Bridge Replacement. In July 2018, the Galveston County Commissioners' Court approved a \$91 million local preferred project that will construct a 75-ft high conventional bridge, replacing the existing drawbridge connecting Galveston Island and Pelican Island. A 2015 Pelican Island Rail and Vehicular Access Feasibility Study found the 1958 existing vehicular bascule bridge service to Pelican Island is deficient in function and structural integrity. Currently home to Texas A&M University at Galveston, Pelican Island presents tremendous economic growth potential through Port of Galveston expansion once a sound bridge is in place. The Texas Department of Transportation (TxDOT) is a partner having committed \$45 million in federal funds towards the replacement costs of the Pelican Island Bridge. TxDOT is investing \$10 million to repair and extend the life of the bridge until 2027 while new bridge construction is completed. The City applauds TxDOT and Galveston County for their efforts to advance a bridge replacement project that is an economic asset for the area and the state. Once constructed, the City of Galveston proposes the Legislature recognize the new Pelican Island replacement bridge as an additional asset in the state's bridge maintenance inventory that will facilitate significant economic growth for Texas.

Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf States Act (RESTORE Act).

RESTORE Act funds allocated through the Natural Resource Damage Assessment (NRDA) supports efforts to restore recreational use, ecosystems, and water quality for local communities along the Gulf Coast impacted by the Deepwater Horizon oil spill. The City of Galveston enjoys a thriving housing market, particularly on the west end. West end subdivisions support the largest concentrations of homes not serviced by municipal sanitary sewer systems on Galveston Island.

**Port of Galveston –
A Texas Treasure**

In 2017:

- 1.8 million cruise passengers;
- Over 58% increase in general cargos short tons; and
- \$3.8 billion economic impact.
- Texas ranks 3rd in economic benefits received from global cruise industry.

A combination of Galveston Island's high water table, sandy soils, dense home concentrations, reduced leach field areas and aging systems, create a "perfect storm" for non-point source pollutants into the surrounding soils, groundwater and ultimately the Gulf of Mexico and West Bay. Tidal surge from Hurricanes Harvey and Ike severely impacted Galveston subdivisions with septic systems. To ensure greater hurricane resiliency, the Galveston Septic to Sewer project addresses this problem in five phases over a 10-year period. Texas Trustee Implementation Group (TIG), the entity overseeing Texas RESTORE ACT/NRDA funds, includes representatives from General Land Office, Texas Parks & Wildlife Department, and Texas Commission on Environmental Quality. The TIG is reviewing Phase 1 of the Galveston project that will convert 444 existing septic systems and prevent an additional 51 households from installing septic systems at a cost of \$13,508,943. The City of Galveston is investing \$849,740 for engineering and permitting. The City urges TIG to support critical hurricane resiliency efforts by approving funding for the Galveston Septic to Sewer Project.

Beach Nourishment and Dune Protection. Galveston Island's 32 miles of beaches continues to be a significant attraction for an increasing number of visitors each year to the Island reaching a new peak of just under 7 million visitors in 2017. Coastal erosion results in the loss of beaches, dunes, and wetlands. Such loss reduces property and property values while increasing the impacts of tropical storms and hurricanes to coastal communities. Through the Coastal Erosion Planning and Response Act (CEPRA) and associated leveraged funds, the General Land Office is an essential partner with Galveston to support beach nourishment efforts that address severe beach erosion along the seawall. The City of Galveston urges Texas legislators to sustain funding for CEPRA, an effective program that balances protections for public beaches and private property owners, natural resources, coastal development, and public infrastructure.

Promote Local Self-Determination

Home Rule Municipalities. The Texas Constitution (Article XI, Section 5) authorizes, following an election, cities over 5,000 population to adopt a home rule charter. Voters who cast their votes in support of these charters have done so with the belief they were empowering themselves to self-govern their own communities. Since adoption of the 1912 Texas "home rule" constitutional amendment, the people of Texas have remained committed to the principle that citizens are best served when they retain control over local decision-making. The City of Galveston strongly supports this principle of local self-governance and opposes legislation that would undermine the will of local voters.

Local Land Use Authority. With the ability to engage all concerned stakeholders, local government can best address land use and zoning issues in ways that are efficient, effective, and sensitive to particular local circumstances. The City of Galveston is rich with natural beauty, historic architecture, as well as an eclectic assortment of homes, buildings and recreational attractions. The City of Galveston opposes preemptive legislation that both limits the scope of existing authority and would

radically weaken Galveston's ability to sustain the endearing historical image and unique character of Galveston.

- Contractor licensing - As a coastal community at risk of natural disasters, Galveston small businesses and residents are vulnerable to predatory contractors when addressing residential and commercial structural damage following a hurricane. Electrical and General Contractors as well as Heating, Ventilation, Air-Conditioning (HVAC) Contractors and Energy Technicians are required to register with the City of Galveston Builder Contractor Registration Program. The City maintains a website database of active contractors where residents can search for licensees based upon license type, contractor registration number or state license number. Galveston's Builder Contractor Registration Program is a critical tool to ensure that contractors are bonded and insured.
- Permitting - The City of Galveston is a resilient and determined community whose citizens, businesses, and local government work together to sustain the City's unique character. However, because the City of Galveston is an historic community that remains vulnerable to major storms, the City has a more complex set of regulations due to its location on a barrier island.
 - Building codes require higher wind load requirements due to the threat of wind storms.
 - National Flood Insurance Program (NFIP) Community Rating System requirements reduce premiums for residents.
 - As a popular tourist destination, new commercial projects often involve hotels that require a higher level of review to ensure all health and safety requirements are met.
- Historic Preservation - Historic preservation is important to the City of Galveston's economy, with millions of people coming each year to visit our historic downtown and neighborhoods. Our historic preservation program is well-established having been started with our first historic district designations in the 1970s. The regulations governing the historic areas have been developed throughout that time by members of the community and historic district stakeholders. Visiting historic sites is ranked along with water, beach activities, dining, and shopping as the top reasons tourists choose Galveston. Galveston updated current Design Standards for Historic Properties in 2011 following an extensive public process that afforded all affected property owners the opportunity to participate.
- Short-term Rental Ordinance –Galveston residents, short-term rental professionals, realtors, local elected officials and many others joined together to develop our short-term rental ordinance. These discussions lasted well over a year and produced an ordinance that reflects a delicate balance between ensuring an open welcome for short-term rentals who provide an essential service for our tourists (over 2,200 short-term rentals on the island) while demonstrating respect and consideration for our residential neighborhoods.
- Tree Ordinance –Following the loss of over 40,000 trees from the devastating effects of Hurricane Ike, residents of Galveston gained a new appreciation for what trees mean to their community such that trees are no longer taken for granted. Galveston's Tree Ordinance success stems from balancing tree preservation goals and property owner interests through an extensive public input process involving several public workshops and meetings. Because Galveston remains vulnerable to major storms, the City adopted a Tree Ordinance as part of the 2015 Galveston Land Development Regulations. Re-planting remains the preferred option for Galveston residents in cases of tree removal as evidenced by no fees having been paid to the Tree Mitigation Fund. The

City of Galveston opposes preemptive legislation that would threaten Galveston's very successful tree ordinance.

Single Use Plastic Bags. As host to almost 7 million tourists annually, the City of Galveston has a unique financial and environmental interest in the prevention of litter on its beaches, bayous, estuaries and streets. The litter caused by the extensive use of single use plastic bags places inordinate burdens on City taxpayers, businesses, and the environment. The Texas Health and Safety Code prohibits a city from adopting an ordinance, rule, or regulation to "prohibit or restrict, for solid waste management purposes, the sale or use of a container or package in a manner not authorized by state law..." Recently, the Texas Supreme Court concluded the City of Laredo plastic ban ordinance is preempted by state law because: 1) it was adopted for a "solid waste management purpose;" and 2) it prohibits or restricts the sale or use of "containers" or "packages" (i.e., a plastic bag). The City of Galveston supports legislation that would exempt single use plastic bags from the restrictions placed on local governments in Section 361.0961 of the Texas Health and Safety Code.

<i>Oppose Unfunded State and Federal Mandates</i>

State and Federal Mandate Funding. The City of Galveston opposes any new state and federal mandates not accompanied by reliable and sustainable funding.

2019 STATE LEGISLATIVE REQUESTS FOR THE CITY OF GALVESTON

(Numbers are for reference only.)

1. **Pension Reforms.** Pension reform is a critical issue under review at all levels of government, particularly among many municipalities. The City of Galveston oversees three separate retirement systems: a civilian municipal retirement system that is not part of a statewide system; a fire fighters' retirement system governed by V.T.C.S. Article 6243e; and a police retirement plan governed by V.T.C.S. Article 6243p. All three retirement systems are defined benefit plans. The City believes effective management of the three pension funds depends upon shared responsibility by plan participants and the City's taxpayers, including any changes in plan benefits. Thanks to a combination of factors, the non-civil service employees plan is financially sound. An agreement with the Fire Fighters Pension Board in 2018, produced a combination of changes to contributions and benefits that will bring the amortization period within the 25-year target range. However, the police retirement plan faces a daunting unfunded liability. The uneven distribution of representation provided under current law for the Galveston Police Retirement Board of Trustees creates inequitable power over pension matters, specifically plan benefits.

Galveston Pension Systems Unfunded Liability Amortization

- Non-Civil Service - 11.6 years
- Firefighters - 25.3 years (estimate)
- Police - 45.7 years (estimate)

The City of Galveston seeks legislation to:

- Mitigate governance risk by providing more fair and equitable representation on the Police Board with plan members represented by three board members, equal to that for its elected and appointed officials. A seventh member, could be chosen by the majority of the board or an independent objective source.
- Clarify the definition of the City's funding obligations towards the police plan.
- Define a funding requirement that is both equitable and provides for the viability of the plan.

In addition, the City of Galveston supports legislation that would:

- Allow smaller pension plans such the Galveston police retirement plan to more easily be merged into larger plans, such as the Texas Municipal Retirement System, without compromising the financial health of the plans involved or the affected member; and
- Provide a time-limited rollback relief provision targeted specifically for municipal pension reforms that would enable the City to implement effective pension reforms should a reduction occur in the current rollback property tax rate.

2. **Owner registration of vacant and dangerous buildings.** As one of the most historic cities in the State of Texas, historic preservation is important to the economy and character of the City of Galveston. However, the historic nature of the building is not the primary concern when the structure is determined to

City of Galveston Cases

In City Fiscal Year 2017:

- 700 public nuisance cases abated (mowing high weed; property clean up);
- 15 structures boarded by contractors; and
- 25 demolitions completed

be dangerous and may endanger life, health, property or public safety. The City of Galveston is committed to fair and impartial code enforcement that reasonably balances sound private property right protections with public health and safety concerns, while respecting historical preservation goals. However, identifying last known owners through the Galveston Central Appraisal District system is a time-consuming process. The City of Galveston seeks legislation to extend to all municipalities the vacant building registration ordinance authority granted only to certain municipalities under Section 214.233 of the Local Government Code.

3. **Protect Essential Governmental Functions.** Cities are immune from being sued when performing governmental functions, unless that immunity is expressly waived by the Texas Legislature. In recent years, the Texas Supreme Court has created a judicial, non-legislative governmental immunity waiver by ruling the governmental-proprietary distinction found in the Texas Tort Claims Act applies to contractual claims against a city. A city has limited liability for performing a “governmental function,” but has no immunity while performing a “proprietary function.” Governmental functions involve police and fire service, utility service, and zoning. Proprietary functions are those actions typically performed by a private entity. The City of Galveston seeks legislation clearly identifying that local government actions exercised under disaster recovery-related contracts are governmental functions for purposes of ensuring local government immunity protection.

RESOLUTION NO. 18-_____

A RESOLUTION OF THE CITY OF GALVESTON, TEXAS, ADOPTING THE CITY OF GALVESTON'S 2019 STATE LEGISLATIVE AGENDA FOR THE 86TH LEGISLATURE; PROVIDING FOR FINDINGS OF FACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the 86th Texas Legislature will commence on January 8, 2019; and

WHEREAS, the City of Galveston desires to adopt its 2019 State Legislative Agenda for the 86th Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. That the City of Galveston's 2019 State Legislative Agenda for the 86th Texas Legislature is adopted as set forth in **Exhibit A** and made a part of this Resolution for all purposes.

SECTION 2. That the Mayor and City Council, City Manager, City Attorney, and the Legislative Coordinator or their designees shall communicate the items included in the 2019 State Legislative Agenda to members of the Texas Legislature at a time and manner they deem appropriate in furtherance of the City's interests.

SECTION 3. The City Manager, or his designee, is directed to draft appropriate legislation, seek a sponsor, as well as educate and assist legislators on the merits of such legislation by providing testimony from the Mayor and City Council and City Staff and through other appropriate means.

SECTION 4. That this Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

DONALD S. GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its Regular Meeting held on the 13th day of September, 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this _____ day of _____, 2018.

Secretary for the City Council

of the City of Galveston

RESOLUTION NO. 18-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS, DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO DEVELOP RULES FOR THE ISSUANCE OF PERMITS FOR UNATTENDED BICYCLE RENTALS, TO SEEK THE INPUT OF INTERESTED MEMBERS OF THE PUBLIC REGARDING SUCH RULES, AND RETURN TO CITY COUNCIL IN FEBRUARY 2019 WITH A STATUS REPORT REGARDING SUCH RULES; PROVIDING FOR FINDINGS OF FACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Council of the City of Galveston has considered the amendment of the City Code to address the issue of unattended bicycle rental systems in the City of Galveston; and

WHEREAS, it appears to the City Council of the City of Galveston that some permitting method is required to properly manage the introduction of such systems in the City of Galveston; and

WHEREAS, the City Council determines it to be in the public interest to refer the drafting of such rules to City staff to expedite the drafting of such rules; and

WHEREAS, the City Council determines that the input of the public will be desirable in assisting staff in the drafting of such rules for the consideration of Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS:

SECTION 1. The findings and recitations set out in the preamble to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. The City Council of the City of Galveston hereby refers to the City Manager or his designee the task of drafting rules for the issuance of permits by the City relating to unattended bicycle rental systems; and that as part of the drafting process the City staff obtain the public's input regarding such rules and incorporates such comments as they may deem advisable.

SECTION 3. The City Council of the City of Galveston hereby directs the City Manager or his designee to present a report on the status of the proposed rule to the City Council at its workshop scheduled for February 2019.

SECTION 4. This resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

DONALD GLYWASKY
CITY ATTORNEY

I, Janelle Williams, Secretary of the City Council of the City of Galveston, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Galveston at its Regular Meeting held on the 13th day of September 2018, as the same appears in records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Galveston this ____th day of September 2018.

Secretary for the City Council
of the City of Galveston

MEMORANDUM

TO: Members of Council
FROM: Donald S. Glywasky
DATE: September 5, 2018
RE: Alternate Municipal Court Judge contract

- 1) Municipal Judge James Schweitzer presides over the Municipal Court in Galveston on a daily basis. On occasion Judge Schweitzer may be unavailable to preside. For several years, the City has had a contract with Ms. Maggie Hindman to serve as the Alternate Municipal Court Judge in Judge Schweitzer's absence. The present contract with Ms. Hindman expires at the end of September and should be renewed.
- 2) Accompanying this memo is the Contract for the Alternate Judge. As in prior years, it provides for a two year appointment. The compensation is set at \$225 per each day the judge actually serves. The City also pays for two days of training at \$225 per day as well as travel and expenses for the Judge to obtain Municipal Court training.
- 3) This agreement is little changed from previous agreements with Ms. Hindman. The rate of compensation is unchanged from the present agreement. Ms. Hindman and Judge Schweitzer have each for several years been treated as independent contractors, although that arrangement is being scrutinized by the Internal Revenue Service. Although her services are not often used, her placement ensures the continuous operation of the Municipal Court.
- 4) I recommend that the contract be approved to allow Ms. Hindman to serve as the Alternate Municipal Court Judge as the need arises.

STATE OF TEXAS §
COUNTY OF GALVESTON §

AGREEMENT BETWEEN THE CITY OF GALVESTON
AND MARGARET HINDMAN TO ACT AS
ALTERNATIVE JUDGE OF THE MUNICIPAL COURT OF RECORD

This Agreement is effective the 1st day of October, 2018, between the City of Galveston, acting through its duly elected City Council (the “City”) and Margaret Hindman (the “Judge”) as follows:

WITNESSETH:

WHEREAS, pursuant to the authority granted to the City Council through **The City Charter** and the laws of the State of Texas, the City Council of the City of Galveston has appointed Margaret Hindman as the Alternate Judge for the City’s Municipal Court of Record; and

WHEREAS, the parties desire to enter into this written Agreement setting forth all terms, conditions, and obligations of the parties.

NOW, THEREFORE, in consideration of the mutual covenants and promises, the parties agree as follows:

1. TERM

- 1.1 The term of this Agreement shall be for two years, from October 1, 2018 through September 30, 2020, unless sooner terminated as provided by the terms of this Agreement.

2. SCOPE OF AGREEMENT

- 2.1 The purpose of this Agreement is to engage Margaret Hindman for the express purpose of serving the City of Galveston, Texas, as the Alternate Judge for the City's Municipal Court of Record.
- 2.2 Judge Hindman shall perform all functions of the Judge for the City's Municipal Court of Record as requested, as set forth in the current or revised **Charter of the City of Galveston**, as required by **The Code of the City of Galveston 1982, as amended**, by applicable State law, as it now exists or may be amended in the future, and the **Texas Code of Judicial Conduct** during such periods when Municipal Judge James D. Schweitzer is unavailable or unable to conduct Court..

- 2.3 The City of Galveston's Municipal Court of Record ("Municipal Court") shall be held at the courtroom currently located at the Galveston County Justice Center, 601 – 54th Street, Suite 300, Galveston, Texas 77551. However, the City of Galveston reserves the right to designate days of the week, hours, and alternate locations where the Municipal Court may be held in the event that the specified facility should not be available.
- 2.4 The City Council shall have the power to create and establish additional Municipal Courts, with the same or separate jurisdictions, and to appoint an additional Magistrate for each Court so established.
- 2.5 The relationship between the City and Maggie Hindman is that Hindman will not be an employee of the City of Galveston but rather will hold the position of independent contractor in view of the performance of duties that require independent scrutiny and judgment in the application of law; Hindman is required to exercise her independent judgement and is not required under the agreement to rule in any particular way but is instead legally and ethically required to rule in accordance with the law and facts relevant to each case.
- 2.6 Judge Hindman agrees to provide prompt, courteous, efficient, and professional services in the performance of her duties, exercising her independent judgment and training to ensure proper application of the laws of the State of Texas and the City of Galveston in matters which may appear before her.
- 2.7 Pursuant to **The City Charter**, Judge Hindman shall not give orders to the Municipal Court Clerk or to any subordinates of the City Manager.
- 2.8 Pursuant to **The City Charter**, Judge Hindman shall deal with the administrative services of Municipal Court solely through the Municipal Court Clerk or the City Manager.
- 2.9 In the event Judge Hindman is unable to act for any reason, the City Council shall appoint the Alternate Municipal Court Judge to act in the Judge's place.
- 2.10 Judge Hindman shall meet with the City Attorney, City Manager, Director of Development Services, and the Chief of Police, or such officials' respective designees, at their request to discuss procedures within the Municipal Court.

3. SALARY AND BENEFITS

- 3.1 Judge Hindman shall be deemed an independent contractor of the City.
- 3.2 The City agrees to pay Judge Hindman a flat rate of **two hundred twenty-five and no/100 dollars (\$225.00)** as established in the current fiscal year budget for each day Judge Hindman conducts court. The City agrees to pay Judge Hindman on the same paydays that non-civil service employees are paid.
- 3.3 Judge Hindman shall pay all applicable local, state, federal taxes, including income tax, withholding tax, social security tax, and pension contributions, if any.
- 3.4 The City agrees to pay Judge Hindman a daily rate of **two hundred twenty-five and no/100 dollars (\$225.00)** per day as well as her travel and expenses to attend the Texas Municipal Courts Education Center ("TMCEC") judges training for judges, up to a maximum of two (2) days annually. Judge Hindman is required to attend the TMCEC judges' training each year during the term of this Agreement.

4. TERMINATION

- 4.1 Judge Hindman shall serve at the pleasure of the City Council. The City may terminate this contract with Judge Hindman at any time without cause and without notice.
- 4.2 Judge Hindman may terminate this Agreement at any time with or without notice.
- 4.3 Judge Hindman shall waive all claims for compensation if not claimed within thirty (30) days from the date of the termination of this Agreement.

5. GENERAL PROVISIONS

- 5.1 If any provision of this Agreement shall, for any reason, be held violative of any applicable law, the invalidity of such a specific provision of this Agreement shall not be deemed to invalidate any other provisions of this Agreement, which shall remain in full force and effect unless removal of the invalid provisions destroy the legitimate purposes of this Agreement, in which event the parties shall deem this Agreement canceled.

- 5.2 The paragraph headings used in this Agreement are descriptive only and shall have no legal force or effect.
- 5.3 This Agreement represents the entire agreement by and between the parties, except as otherwise provided in this Agreement, and it may not be changed except by written amendment duly executed by all parties.
- 5.4 This Agreement shall be subject to and governed by the laws of the State of Texas. Any and all obligations or payments are due and payable in the City of Galveston, Galveston County, Texas. Venue shall lie in Galveston County, Texas.

IN WITNESS WHEREOF, the City Council of the City of Galveston, by and through the Mayor, has caused this Agreement to be executed and that upon execution thereof, it shall be deemed the act and deed of the City of Galveston.

CITY OF GALVESTON, TEXAS

BY: _____
James D. Yarbrough, *Mayor*

BY: _____
Margaret Hindman, *Alternate Municipal Court Judge*

ATTEST: _____
Janelle Williams, *City Secretary*

APPROVED AS TO FORM:

Mehran Jadidi, *Assistant City Attorney*



City of Galveston

Finance Department Utility Billing Division

CustomerService@GalvestonTX.Gov | (409) 797-3550 | www.galvestontx.gov

September 13, 2018

To: Brian Maxwell, City Manager

Hon. Mayor and City Council Members

From: Michael W. Loftin, Assistant City Manager Finance

Re: Consider for approval the sole source purchase from National Meter & Automation formerly known as Badger Meter for various water meters, registers, Orion Transmitter combinations and service agreements that currently work with the meter system installed throughout the City in an amount not to exceed \$150,000.00.

1. Background:

- A. In the year 2004-2005, the City of Galveston did a meter conversion to National Meter & Automation, Inc.
- B. The City uses the Badger Orion radio read meters for the billing of its water customers.
- C. National Meter & Automation, Inc. is the sole source provider of meters, registers and meter parts for Badger Meters for the meter reading system currently being used by the City of Galveston.

2. Current Situation:

- A. Meters are needed for new installations and to replace damaged meters.
- B. Meters and various meter parts are needed.
- C. In an effort to minimize lag time between obtaining approval and purchases of meters, staff is requesting that City Council authorize a one-time approval for purchases for meter and meter parts from sole source provider Badger Meter in an amount not to exceed \$150,000.00.
- D. Funds are budgeted in current fiscal year based on the need to replace tampered meter parts, the end of the Badger replacement program, and the increased ability to provide for repairs due to the increased number of meter technicians authorized in this year's budget.

3. Issues:

- A. Cost: Not to exceed \$150,000.00
- B. Timing: Upon City Council Approval.





City of Galveston

Finance Department Utility Billing Division

CustomerService@GalvestonTX.Gov | (409) 797-3550 | www.galvestontx.gov

C. Impact/Ramifications: With one-time approval, inventory of meter and meter parts may be kept updated. With adequate inventory, efficiency of installation and repairs of meters will be maintained.

4. Recommendations:

A. Approve the sole source purchase from National Meter & Automation for various water meters and Orion Transmitter combinations in an amount not to exceed \$150,000.00.

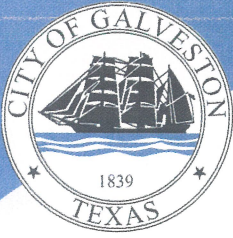
5. Fiscal Impact Report:

Requested by: Michael W. Loftin, Assistant City Manager of Finance

Funding Source: Water & Sewer Minor Equipment Accounts

Total Cost: Not to exceed \$150,000.00





City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael Loftin, Assistant City Manager Finance

RE: Consider for action adopting the 2018 Proposed Investment Policy.

I. Background

The Investment Policy governs the Investment management process with respect to investments managed by the Finance Department of the City of Galveston for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds and Enterprise Funds. The Policy shall comply with and incorporate the Public Funds Investment Act, (the "Act"), Chapter 2256, Texas Government Code and the Public Funds Collateral Act, Chapter 2257, Texas Government Code. All participants in the investment process shall act responsibly as custodians of the public trust.

The Investment Policy is based on standards of prudent money management. Effective cash flow management and cash investment practices are recognized as essential to good fiscal management and have been incorporated into the investment program.

II. Current Situation

The City Council of the City of Galveston last reviewed and adopted the Investment Policy and its investment strategies in October 2017. The proposed 2018 policy remains substantially the same.

III. Issues

It is the policy of the City of Galveston to review and adopt the Investment Policy not less than annually.

IV. Recommendation

Review and adopt the proposed 2018 Investment Policy.

V. Fiscal Impact Report

None.



THE CITY OF GALVESTON

INVESTMENT POLICY

SEPTEMBER 2018



Table of Contents

I.	Scope	3
II.	General Objectives.....	4
III.	Investment Strategy.....	5
IV.	Suitable and Authorized Investments.....	6
V.	Incorporation of the Public Funds Investment Act.....	7
VI.	Diversification and Maximum Maturities.....	8
VII.	Investment Advisory Committee.....	9
VIII.	Designation of Investment Officers.....	9
IX.	Financial Counter-parties.....	11
X.	Investment Policy Certification.....	11
XI.	Investment Reporting.....	12
XII.	Internal Controls.....	12
XIII.	Review by Independent Auditors.....	12
XIV.	Annual Review & Adoption of Investment Policy & Strategies.....	13
	Appendix A – Texas Government Code 2256.....	14
	Attachment A – Policy Certification	

Investment Policy
City of Galveston, Texas

Policy Statement

The Investment Policy, known as “The Investment Policy of the City of Galveston” (the “Investment Policy”) complies with and incorporates the Public Funds Investment Act, (the “Act”), Chapter 2256, Texas Government Code and the Public Funds Collateral Act, Chapter 2257, Texas Government Code.

All applicable provisions of the Act, as amended, are adopted by incorporation of Appendix A, the Act, in its entirety.

In the event of a conflict with these investment policies and the Act, the more restrictive of the two shall control.

All participants in the investment process shall act responsibly as custodians of the public trust.

It is the policy of the City of Galveston (the “City”) that the administration and investment of its funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and local statutes, rules and regulations governing the investment of public funds.

The Investment Policy is based on standards of prudent money management. Effective cash flow management and cash investment practices are recognized as essential to good fiscal management and have been incorporated into the investment program.

I. Scope

The Investment Policy shall apply to all financial assets and pooled funds of the City and govern the management of Investments by the Finance Department of the City of Galveston. The Investment Policy shall govern the investment management process with respect to investments managed by the Finance Department of the City of Galveston for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds and Enterprise Funds. The investments will meet the cash flow requirements of the City as established by City Council and City management. These funds are defined in the City’s Comprehensive Annual Financial Report (CAFR). This Investment Policy applies to any new fund created by the City unless specifically exempted by the City Council and this Investment Policy.

II. General Objectives

(1) The emphasis of all investment activity shall be safety, liquidity, diversification and yield.

- a. **Safety.** The primary objective shall be on safety and preservation of principal. Adherence to the permitted investments listed in the Investment Policy will maximize safety. Whenever practical, assets held in the common investment portfolio shall be diversified to minimize the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Whenever possible, the City will purchase non-callable securities in order to best ensure the laddering of maturities and balancing of classes of securities. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter. The emphasis shall be on maintaining a prudent level of cash (money market and investment pool) balances, relative to security types and maturities.
- b. **Liquidity.** The goal of liquidity is to maintain available cash balances sufficient to cover anticipated and unexpected cash demands. The City's investment portfolio will remain sufficiently liquid to meet all daily operating requirements.
- c. **Diversification.** Whenever practical, assets held in the portfolio(s) shall be diversified to minimize the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer, or a specific market sector. The City's investments shall be reviewed and rebalanced with respect to diversification at least once per calendar quarter.
- d. **Yield.** Yield considerations shall be subordinate to safety and liquidity requirements, but shall be maximized within those constraints through prudent and active management.

(2) **Loss of Required Ratings.** The Investment Officers shall take all prudent measures consistent with this Investment Policy to liquidate an investment that does not meet any minimum specified rating. Investment Officers or the Advisor will monitor the credit ratings of all rated investments at all times. Should any investment requiring minimum ratings be placed on market watch, downgraded or placed on credit watch by any nationally recognized rating agency, Investment Officers shall notify the Finance Director immediately. Liquidation of the security may, but need not be, effected. Evaluation of the cause of the action, the maturity of the security, and the position of the security in the portfolio will be considered and prudent measures taken to protect City funds.

(3) **Prudent Person Rule.** The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall

be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

In determining whether investment personnel exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- a. the investment of all funds over which investment personnel had responsibility rather than a consideration as to the prudence of a single investment, and
- b. whether the investment decision was consistent with the written Investment Policy.

Investment personnel involved in investment decisions, when acting in accordance with this Investment Policy and exercising due diligence, shall not be held responsible for a change in a specific investment's credit risk or market price, provided deviation from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

III. Investment Strategy

The City commingles its operating and reserve funds into one investment portfolio for investment purposes of efficiency, accurate distribution of interest, and maximum investment opportunity. Bond funds are managed separately in accordance with their anticipated expenditure schedule. Although commingled, the City recognizes the unique characteristics and needs of the individual funds in its strategy statement and management of the funds. The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months.

- (1) **Operating Funds.** The investment strategy for operating funds has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. This may be accomplished by purchasing high quality, short- to medium-term maturity securities, which will complement each other in a laddered maturity structure permitting some extension for yield enhancement.
- (2) **Debt Service Funds.** The investment strategy for debt service funds shall have as its primary objective the assurance of available funds adequate to fund the debt service obligations on a timely basis. Successive debt service dates will be fully funded before extension.

- (3) **Bond Reserve Funds.** The investment strategy for bond reserve funds shall have as its primary objective the ability to generate a revenue stream to the bond reserve funds from high quality securities with a low degree of volatility. Securities should be high credit quality and, except as may be required by a bond ordinance specific to an individual issue, of short to intermediate-term maturities. Reserve portfolios will utilize securities with a maximum maturity of five years and have a maximum weighted average maturity, if managed as a separate portfolio, not to exceed three years.
- (4) **Capital Project Funds.** The investment strategy for capital project funds will have as its primary objective assurance that anticipated expenditures are matched with maturing investments for adequate liquidity. The stated final maturity dates of securities held may not exceed the estimated project completion date.

Separately managed portfolios are to be managed with the specific expenditure schedules and legal requirements of those funds. The portfolios will be guided by the provisions of this Investment Policy.

Cash Management

Effective cash management is recognized as essential to a prudent investment strategy and overall fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and use. The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

As a part of this comprehensive cash management program, the City recognizes that there is the potential need for unexpected cash drawdowns during the hurricane season which commences in June and concludes in November of each year. The portfolio should be structured so that adequate investments mature during this period.

IV. Suitable and Authorized Investments

Authorized investments shall be limited to the following, as further defined by the Act:

- (1) Obligations of the United States or its agencies and instrumentalities to include obligations in which the principal and interest are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation ("FDIC"), National Credit Union Share Insurance Fund ("NCUSIF")

or by the explicit full faith and credit of the United States per Texas State Code 2256.009

- (2) Obligations of the Federal Home Loan Bank (FHLB) per Texas State Code 2256.009
- (3) Municipal Securities per Texas State Code 2256.009
- (4) Fully insured or collateralized certificates of deposit at commercial banks, savings banks and credit unions per Texas State Code 2256.010
- (5) Repurchase agreements collateralized by U.S. Treasury or U.S. Government Agency securities per Texas State Code 2256.011
- (6) Securities and Exchange Commission (the "SEC") registered, no load money market funds as permitted by Texas State Code 2256.014
- (7) Texas local government investment pools per Texas State Code 2256.016. Although this Investment Policy does not permit direct purchase of commercial paper, investment pools that contain commercial paper as well as any investment specifically authorized within the Act are permitted.

Exemption of Existing Investments

The City is not required to liquidate investments that were authorized investments at the time of purchase. Any investments held that do not meet the guidelines of the Investment Policy shall be reviewed to determine ability to liquidate. If the security cannot be liquidated because of material adverse changes in value since the time of purchase, and holding the security to maturity does not negatively affect disbursement or cash flow, a recommendation of holding the security to maturity is acceptable. At all times, liquidations shall be effected taking into account the prudent person standard.

Senate Bill (SB) 253: Certain Prohibited Investments

The City is prohibited from investing in companies that do business in Sudan, Iran, or with Foreign Terrorist Organizations (collectively known as "Listed Companies").

V. Incorporation of the Public Funds Investment Act

- (1) **Competitive Bidding.** All individual security transactions shall require at least three competitive bids/offers where practicable.
- (2) **Delivery versus Payment.** Transactions must be settled on a delivery-versus-payment (DVP) basis to a City approved depository except for transactions involving mutual funds or investment pool funds. This assures City control of all its funds and assets. No securities shall be held by transaction counterparty.
- (3) **Independent Third Party Safekeeping.** Collateral provided for bank time and demand deposits as well as repurchase agreements will be held by an independent third-party safekeeping agent approved by the

City and providing the City with original safekeeping receipts.
Authorized collateral will include:

- a. Obligations of the U.S. Government and its agencies and instrumentalities, including mortgage-backed securities.
- b. Municipal obligations of any state or subdivision, rated no less than AA or equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO").

All City-owned securities will be registered and held in the name of the City in a segregated third-party safekeeping account through the City's contracted depository. Financial institutions serving as City depositories will be required to sign a tri-party depository agreement with the City and the independent safekeeping agent (custodian) in compliance with the Financial Institutions reform, Recover, and Enforcement Act ("FIRREA"). The agreement shall define the collateral and City rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, which require that:

- a. The Agreement be in writing;
- b. The Agreement be approved by the Board of Directors or the Loan Committee of the Depository and a copy of the meeting minutes or resolution reference must be delivered to the City; and
- c. No listing of pledged collateral shall be part of the written agreement.

- (4) **Collateral Policy.** Collateralization is required for all uninsured collected balances. Collateral will be equal to or exceed 102% of the total deposit amount, with accrued interest, if any. Substitution will be granted with prior City approval. Counterparties will be contractually liable for monitoring and maintaining the required margin levels on all collateral at all times. The City will value the collateral securities monthly unless market conditions warrant more frequent valuation. If the market value of collateral is deficient, additional collateral must be requested.

VI. Diversification and Maximum Maturities

- (1) **Diversification.** Diversification will be used to minimize risk of loss by over-investment in a particular market sector, maturity or security. The City will strive for portfolios with laddered maturities and securities in accordance with the authorized investments and maximum maturity constraints. To assure diversification in the portfolio the following limits will be imposed:

<u>Investment Type</u>	<u>Max. % in Portfolio</u>
US Treasury Obligations	100%
US Agency and Instrumentality Obligations	80%
SEC Registered Money Market Funds	50%
Repurchase Agreements	50%
Flex Repurchase (Bond Funds)	50%
Municipal Securities	20%
Local Government Investment Pools	100%
Participation per pool	10% of pool
Commercial paper pools	20%
Collateralized, FDIC or NCUSIF-insured CDs	50%

- (2) **Maximum Maturities.** The maximum maturity for investments designated for operations, current debt service, and construction funds shall not exceed 36 months. The maturity for debt service reserve holdings can be extended to the life of the bond maturity or five years, whichever is less.
- (3) **Weighted Average Maturity for Pooled Fund Groupings.** The maximum dollar weighted average maturity of the entire portfolio shall be no greater than 18 months based on the stated maturity date.

VII. Investment Advisory Committee

An Investment Advisory Committee (the "Committee") is created. Voting members of the Committee will consist of the City Manager or designee, and two residents, one appointed by the City Council and one appointed by the Mayor. The Director of Finance shall be a non-voting member of the Committee. The appointees shall serve the same term as the City Council or Mayor who appointed them.

The Committee is responsible for:

- (1) reviewing and updating the Investment Policy annually,
- (2) reviewing investment strategies,
- (3) reviewing investment reports,
- (4) overseeing the City's portfolio to ensure compliance with State law,
- (5) adopting a list of qualified brokers authorized to engage in investment transactions, and
- (6) approving the independent source providing state mandated investment training.

VIII. Designation of Investment Officers

- (1) Delegation of Investment Authority.** The Assistant City Manager of Finance, Executive Director of Finance/City Controller and Accounting Manager shall be designated as Investment Officers to execute the investment management process of local revenues. Investments of five (5) million or more will require authorization by two investment officers. The Director of Finance may temporarily designate another qualified staff individual to function as Investment Officer in his or her place if and when necessary. That individual will also attend the state mandated training described below.

The Investment Officers shall review investment positions at least once per quarter for conformance to this Investment Policy and the needs of the City.

The Investment Officers shall develop and maintain written administrative procedures for the operation of the investment program, which are consistent with this Investment Policy. Procedures will include safekeeping, settlement, documentation, agreements, contracts, and other investment related activities.

- (2) Investment Training.** In order to ensure the quality and capability of investment management, the Investment Officers shall attend 10 hours of investment training within 12 months of assuming duties, and subsequently shall attend ten (10) hours of training within every succeeding two-year period as required by the Act. The training sessions shall be provided by the Texas Municipal League, the Government Finance Officers Association of Texas (GFOAT), the Government Treasurers Organization of Texas (GTOT), the University of North Texas Center for Public Management, the Texas Society of Certified Public Accountants, or any other independent source approved by the Committee.

Professional services may be used to provide expertise in the areas of Investments, cash management, bonded indebtedness, and other areas deemed appropriate by Council and Management. State law pertaining to these services shall apply. These services shall be subordinate to City Management and this Investment Policy, as applicable.

The City may contract with an Investment Advisor, who shall adhere to the spirit, philosophy and specific term of this Investment Policy and shall invest within the same standard of prudence. The Investment Advisor must be registered with the SEC under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board. Advisors may assist the City with the management of its funds and other responsibilities including, but not limited to: review of investment

policy, development of appropriate investment strategies, security analysis, trade execution, security clearance, broker dealer compliance, investment reporting and security documentation.

- (3) **Ethics Disclosure and Conflicts of Interest.** If an Investment Officer has a personal business relationship as defined in the Act, with a business organization engaging in investment transactions with the City or, the officer is related within the second degree by affinity or consanguinity to an individual seeking to transact with the City, the Investment Officer must disclose the relationship and file a disclosure with the City Secretary and the Texas Ethics Commission.

IX. Financial Counter-parties

Establishment and Annual Review of Qualified Bidders list. Investments shall be executed through broker/dealers and/or banks only. The Committee will review, revise and approve the list of authorized broker/dealers annually. The Investment Officers or investment advisor will obtain and maintain information on each authorized broker/dealer.

Securities broker/dealers must meet certain criteria as determined by the Investment Officers. The following criteria must be met by firms on the list:

- provision of an audited financial statement for the most recent period,
- proof of registration with the Financial Industry Regulatory Authority (FINRA), and
- proof of current registration with the Texas State Securities Commission.

If the City has contracted with an Investment Advisor, the Advisor shall be responsible for performing due diligence on broker/dealers and shall provide a list of approved broker/dealers to the City no less than annually. The Investment Advisor shall meet the requirements of Texas State Code 2256.003.

X. Investment Policy Certification

The City shall present a copy of this Investment Policy to any business organization offering to engage in an investment transaction with the City. An authorized representative of an investment pool or Investment Advisory firm acting in a discretionary capacity shall execute the City's Policy Certification (Attachment A) substantially to the effect that the representative has received and thoroughly reviewed the Investment Policy, and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions that are not authorized by this Investment Policy, except to the extent that the authorization is dependent on an analysis of the makeup of the City's primary commingled portfolio or requires an interpretation of subjective investment standards.

XI. Investment Reporting

The Investment Officers and Investment Advisor shall provide to City Council, not less than quarterly, a written report of investment positions and activity in accordance with Section 2256.023 of the Act.

Marking to Market. The quarterly investment report shall include the market value of the portfolio. Market values shall be obtained from the Investment Advisor or other independent sources such as a safekeeping institution or industry publications. If market values are unavailable from independent sources, the City may obtain market values from its authorized brokers, provided the broker providing the market price is not the same broker that sold the security to the City.

XII. Internal Controls

The Finance Director shall establish a system of internal controls designed to prevent losses due to fraud, employee error, negligence, collusion, third party misrepresentation, and unanticipated market changes as well as other foreseeable circumstances arising in the investment function. The controls are to safeguard City assets and securities throughout the investment process. The internal control structure shall be designed to provide reasonable assurance that these Investment Policy objectives are met and controls shall be reviewed annually with the independent auditor of the City.

Transactions shall, in all cases, comply with established internal controls especially as regards the transfer of funds.

The concept of reasonable assurance recognizes that:

- a. The cost of a control should not exceed the benefits likely to be derived, and
- b. The valuation of costs and benefits requires estimates and judgments by management.

The controls shall address, at a minimum, the functions of documentation; competitive bidding practices; delivery and custody of securities; perfected ownership; collateralization; timely reconciliation of transactions, receipts and statements; required audits; and financial counter-parties. The controls shall address these functions with attention to potential collusion, separation of duties, and clear delegation of authority.

XIII. Review by Independent Auditor

The City's audit engagement shall include a compliance audit of management controls on investments and adherence to the City's established investment policies. The compliance audit shall be performed annually in conjunction with the City's financial audit and will include a review of the quarterly reports.

XIV. Annual Review and Adoption of Investment Policy and Strategies

The City Council of the City of Galveston shall review and adopt this Investment Policy and its incorporated investment strategies not less than annually. The approving resolution will list all changes being made to the Policy.

Appendix A – Texas Government Code 2256

GOVERNMENT CODE

TITLE 10. GENERAL GOVERNMENT

SUBTITLE F. STATE AND LOCAL CONTRACTS AND FUND MANAGEMENT

CHAPTER 2256. PUBLIC FUNDS INVESTMENT

SUBCHAPTER A. AUTHORIZED INVESTMENTS FOR GOVERNMENTAL ENTITIES

Sec. 2256.001. SHORT TITLE. This chapter may be cited as the Public Funds Investment Act.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.002. DEFINITIONS. In this chapter:

(1) "Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by an entity, and reserves and funds maintained by an entity for debt service purposes.

(2) "Book value" means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.

(3) "Funds" means public funds in the custody of a state agency or local government that:

(A) are not required by law to be deposited in the state treasury; and

(B) the investing entity has authority to invest.

(4) "Institution of higher education" has the meaning assigned by Section 61.003, Education Code.

(5) "Investing entity" and "entity" mean an entity subject to this chapter and described by Section 2256.003.

(6) "Investment pool" means an entity created under this code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are:

(A) preservation and safety of principal;

(B) liquidity; and

(C) yield.

(7) "Local government" means a municipality, a county, a school district, a district or authority created under Section 52(b)(1) or (2), Article III, or Section 59, Article XVI, Texas Constitution, a fresh water supply district, a hospital district, and any political subdivision, authority, public corporation, body politic, or instrumentality of the State of Texas, and any nonprofit corporation acting on behalf of any of those entities.

(8) "Market value" means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date.

(9) "Pooled fund group" means an internally created fund of an investing entity in which one or more institutional accounts of the investing entity are invested.

(10) "Qualified representative" means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

(A) for a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;

(B) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution;

(C) for an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool; or

(D) for an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or, if not subject to registration under that Act, registered with the State Securities Board, a person who is an officer or principal of the investment management firm.

(11) "School district" means a public school district.

(12) "Separately invested asset" means an account or fund of a state agency or local government that is not invested in a pooled fund group.

(13) "State agency" means an office, department, commission, board, or other agency that is part of any branch of state government, an institution of higher education, and any nonprofit corporation acting on behalf of any of those entities.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 1, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 1, eff. Sept. 1, 1999.

Sec. 2256.003. AUTHORITY TO INVEST FUNDS; ENTITIES SUBJECT TO THIS CHAPTER. (a) Each governing body of the following entities may purchase, sell, and invest its funds and funds under its control in investments authorized under this subchapter in compliance with investment policies approved by the governing body and according to the standard of care prescribed by Section 2256.006:

- (1) a local government;
- (2) a state agency;
- (3) a nonprofit corporation acting on behalf of a local government or a state agency; or
- (4) an investment pool acting on behalf of two or more local governments, state agencies, or a combination of those entities.

(b) In the exercise of its powers under Subsection (a), the governing body of an investing entity may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under authority of this subsection may not be for a term longer than two years. A renewal or extension of the contract must be made by the governing body of the investing entity by order, ordinance, or resolution.

(c) This chapter does not prohibit an investing entity or investment officer from using the entity's employees or the services of a contractor of the entity to aid the investment officer in the execution of the officer's duties under this chapter.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1999, 76th Leg., ch. 1454, Sec. 2, eff. Sept. 1, 1999.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. [1003](#), 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.004. APPLICABILITY. (a) This subchapter does not apply to:

- (1) a public retirement system as defined by Section [802.001](#);
- (2) state funds invested as authorized by Section [404.024](#);
- (3) an institution of higher education having total endowments of at least \$95 million in book value on May 1, 1995;
- (4) funds invested by the Veterans' Land Board as authorized by Chapter [161](#), [162](#), or [164](#), Natural Resources Code;
- (5) registry funds deposited with the county or district clerk under Chapter [117](#), Local Government Code; or
- (6) a deferred compensation plan that qualifies under either Section 401(k) or 457 of the Internal Revenue Code of 1986 (26 U.S.C. Section 1 et seq.), as amended.

(b) This subchapter does not apply to an investment donated to an investing entity for a particular purpose or under terms of use specified by the donor.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 505, Sec. 24, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1421, Sec. 2, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 8.21, eff. Sept. 1, 1999; Acts 1999, 76th Leg., ch. 1454, Sec. 3, eff. Sept. 1, 1999.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1701, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.005. INVESTMENT POLICIES; INVESTMENT STRATEGIES; INVESTMENT OFFICER. (a) The governing body of an investing entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

(b) The investment policies must:

- (1) be written;
- (2) primarily emphasize safety of principal and liquidity;
- (3) address investment diversification, yield, and maturity and the quality and capability of investment management; and

(4) include:

(A) a list of the types of authorized investments in which the investing entity's funds may be invested;

(B) the maximum allowable stated maturity of any individual investment owned by the entity;

(C) for pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date for the portfolio;

(D) methods to monitor the market price of investments acquired with public funds;

(E) a requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and

(F) procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Section 2256.021.

(c) The investment policies may provide that bids for certificates of deposit be solicited:

- (1) orally;
- (2) in writing;
- (3) electronically; or
- (4) in any combination of those methods.

(d) As an integral part of an investment policy, the governing body shall adopt a separate written investment strategy for each of the funds or group of funds under its control. Each investment strategy must describe the investment

objectives for the particular fund using the following priorities in order of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal;
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio; and
- (6) yield.

(e) The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

(f) Each investing entity shall designate, by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees of the state agency, local government, or investment pool as investment officer to be responsible for the investment of its funds consistent with the investment policy adopted by the entity. If the governing body of an investing entity has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the first investing entity for purposes of this chapter. Authority granted to a person to invest an entity's funds is effective until rescinded by the investing entity, until the expiration of the officer's term or the termination of the person's employment by the investing entity, or if an investment management firm, until the expiration of the contract with the investing entity. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the governing body of the investing entity retains ultimate responsibility as fiduciaries of the assets of the entity. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity.

(g) Subsection (f) does not apply to a state agency, local government, or investment pool for which an officer of the entity is assigned by law the function of investing its funds.

Text of subsec. (h) as amended by Acts 1997, 75th Leg., ch. 685, Sec. 1

(h) An officer or employee of a commission created under Chapter 391, Local Government Code, is ineligible to be an investment officer for the commission under Subsection (f) if the officer or employee is an investment officer designated under Subsection (f) for another local government.

Text of subsec. (h) as amended by Acts 1997, 75th Leg., ch. 1421, Sec. 3

(h) An officer or employee of a commission created under Chapter 391, Local Government Code, is ineligible to be designated as an investment officer under Subsection (f) for any investing entity other than for that commission.

(i) An investment officer of an entity who has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer's entity shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

(1) the investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

(2) funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or

(3) the investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

(j) The governing body of an investing entity may specify in its investment policy that any investment authorized by this chapter is not suitable.

(k) A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with an investing entity or to an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio. For purposes of this subsection, a business organization includes investment pools and an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio. Nothing in this subsection relieves the investing entity of the responsibility for monitoring the investments made by the investing entity to determine that they are in compliance with the

investment policy. The qualified representative of the business organization offering to engage in an investment transaction with an investing entity shall execute a written instrument in a form acceptable to the investing entity and the business organization substantially to the effect that the business organization has:

(1) received and reviewed the investment policy of the entity; and

(2) acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

(1) The investment officer of an entity may not acquire or otherwise obtain any authorized investment described in the investment policy of the investing entity from a person who has not delivered to the entity the instrument required by Subsection (k).

(m) An investing entity other than a state agency, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the entity's established investment policies.

(n) Except as provided by Subsection (o), at least once every two years a state agency shall arrange for a compliance audit of management controls on investments and adherence to the agency's established investment policies. The compliance audit shall be performed by the agency's internal auditor or by a private auditor employed in the manner provided by Section 321.020. Not later than January 1 of each even-numbered year a state agency shall report the results of the most recent audit performed under this subsection to the state auditor. Subject to a risk assessment and to the legislative audit committee's approval of including a review by the state auditor in the audit plan under Section 321.013, the state auditor may review information provided under this section. If review by the state auditor is approved by the legislative audit committee, the state auditor may, based on its review, require a state agency to also report to the state auditor other information the state auditor determines necessary to assess compliance with laws and policies applicable to state agency investments. A report under this subsection shall be prepared in a manner the state auditor prescribes.

(o) The audit requirements of Subsection (n) do not apply to assets of a state agency that are invested by the comptroller under Section 404.024.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 685, Sec. 1, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1421, Sec. 3, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 4, eff. Sept. 1, 1999; Acts 2003, 78th Leg., ch. 785, Sec. 41, eff. Sept. 1, 2003.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 1, eff. June 17, 2011.

Sec. 2256.006. STANDARD OF CARE. (a) Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority:

- (1) preservation and safety of principal;
- (2) liquidity; and
- (3) yield.

(b) In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- (1) the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- (2) whether the investment decision was consistent with the written investment policy of the entity.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.007. INVESTMENT TRAINING; STATE AGENCY BOARD MEMBERS AND OFFICERS. (a) Each member of the governing board of a state agency and its investment officer shall attend at least one training session relating to the person's responsibilities under this chapter within six months after taking office or assuming duties.

(b) The Texas Higher Education Coordinating Board shall provide the training under this section.

(c) Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with this chapter.

(d) An investment officer shall attend a training session not less than once each state fiscal biennium and may receive training from any independent source approved by the governing body of the state agency. The investment officer shall prepare a report on this subchapter and deliver the report to the governing body of the state agency not later than the 180th day after the last day of each regular session of the legislature.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 73, Sec. 1, eff. May 9, 1997; Acts 1997, 75th Leg., ch. 1421, Sec. 4, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 5, eff. Sept. 1, 1999.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 2, eff. June 17, 2011.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1238 and S.B. 1488, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.008. INVESTMENT TRAINING; LOCAL GOVERNMENTS.

Text of subsection as amended by Acts 2015, 84th Leg., R.S., Ch. 222 (H.B. 1148), Sec. 1

(a) Except as provided by Subsections (b) and (e), the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a local government shall:

(1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least 10 hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within 12 months after taking office or assuming duties; and

(2) except as provided by Subsections (b), (e), and (f), attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.

Text of subsection as amended by Acts 2015, 84th Leg., R.S., Ch. 1248 (H.B. 870), Sec. 1

(a) Except as provided by Subsections (a-1), (b), and (e), the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a local government shall:

(1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least 10 hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within 12 months after taking office or assuming duties; and

(2) attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.

(a-1) In addition to the requirements of Subsection (a)(1), the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a school district or a municipality shall attend an investment training session not less than once in a two-year period that begins on the first day of the school district's or municipality's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the governing body of the school district or municipality, or by a designated investment committee advising the investment officer as provided for in the investment policy of the school district or municipality.

(b) An investing entity created under authority of Section 52(b), Article III, or Section 59, Article XVI, Texas Constitution, that has contracted with an investment management firm under Section 2256.003(b) and has fewer than five full-time employees or an investing entity that has contracted with another investing entity to invest the entity's funds may satisfy the training requirement provided by Subsection (a)(2) by having an officer of the governing body attend four hours of appropriate instruction in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date. The treasurer or chief financial officer of an investing entity created under authority of Section 52(b), Article III, or Section 59, Article XVI, Texas Constitution, and that has fewer than five full-time employees is not required to attend training required by this section unless the person is also the investment officer of the entity.

(c) Training under this section must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with this chapter.

(d) Not later than December 31 each year, each individual, association, business, organization, governmental entity, or other person that provides training under this section shall report to the comptroller a list of the governmental entities for which the person provided required training under this section during that calendar year. An individual's reporting requirements under this subsection are satisfied by a report of the individual's employer or the sponsoring or organizing entity of a training program or seminar.

(e) This section does not apply to a district governed by Chapter 36 or 49, Water Code.

(f) Subsection (a)(2) does not apply to an officer of a municipality if the municipality:

- (1) does not invest municipal funds; or
- (2) only deposits municipal funds in:
 - (A) interest-bearing deposit accounts; or
 - (B) certificates of deposit as authorized by Section 2256.010.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 5, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 6, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 69, Sec. 4, eff. May 14, 2001.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 3, eff. June 17, 2011.

Acts 2015, 84th Leg., R.S., Ch. 222 (H.B. 1148), Sec. 1, eff. September 1, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1248 (H.B. 870), Sec. 1, eff. September 1, 2015.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1003, H.B. 2647 and H.B. 2928, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.009. AUTHORIZED INVESTMENTS: OBLIGATIONS OF, OR GUARANTEED BY GOVERNMENTAL ENTITIES. (a) Except as provided by Subsection (b), the following are authorized investments under this subchapter:

- (1) obligations, including letters of credit, of the United States or its agencies and instrumentalities;
- (2) direct obligations of this state or its agencies and instrumentalities;

(3) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;

(4) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;

(5) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and

(6) bonds issued, assumed, or guaranteed by the State of Israel.

(b) The following are not authorized investments under this section:

(1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

(2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

(3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and

(4) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1999, 76th Leg., ch. 1454, Sec. 7, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 558, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 4, eff. June 17, 2011.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 2928, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.010. AUTHORIZED INVESTMENTS: CERTIFICATES OF DEPOSIT AND SHARE CERTIFICATES. (a) A certificate of deposit or share certificate is an authorized investment under this subchapter if the certificate is issued by a depository institution that has its main office or a branch office in this state and is:

(1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;

(2) secured by obligations that are described by Section 2256.009(a), including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009(b); or

(3) secured in any other manner and amount provided by law for deposits of the investing entity.

(b) In addition to the authority to invest funds in certificates of deposit under Subsection (a), an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under this subchapter:

(1) the funds are invested by an investing entity through:

(A) a broker that has its main office or a branch office in this state and is selected from a list adopted by the investing entity as required by Section 2256.025; or

(B) a depository institution that has its main office or a branch office in this state and that is selected by the investing entity;

(2) the broker or the depository institution selected by the investing entity under Subdivision (1) arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the investing entity;

(3) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and

(4) the investing entity appoints the depository institution selected by the investing entity under Subdivision (1), an entity described by Section 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity.

Amended by Acts 1995, 74th Leg., ch. 32, Sec. 1, eff. April 28, 1995; Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 6, eff. Sept. 1, 1997.

Amended by:

Acts 2005, 79th Leg., Ch. 128 (H.B. 256), Sec. 1, eff. September 1, 2005.

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 5, eff. June 17, 2011.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1003, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.011. AUTHORIZED INVESTMENTS: REPURCHASE AGREEMENTS. (a) A fully collateralized repurchase agreement is an authorized investment under this subchapter if the repurchase agreement:

- (1) has a defined termination date;
- (2) is secured by a combination of cash and obligations described by Section 2256.009(a)(1); and
- (3) requires the securities being purchased by the entity or cash held by the entity to be pledged to the entity, held in the entity's name, and deposited at the time the investment is made with the entity or with a third party selected and approved by the entity; and
- (4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state.

(b) In this section, "repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described by Section 2256.009(a)(1), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement.

(c) Notwithstanding any other law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.

(d) Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 6, eff. June 17, 2011.

Sec. 2256.0115. AUTHORIZED INVESTMENTS: SECURITIES LENDING PROGRAM. (a) A securities lending program is an authorized investment under this subchapter if it meets the conditions provided by this section.

(b) To qualify as an authorized investment under this subchapter:

- (1) the value of securities loaned under the program must be not less than 100 percent collateralized, including accrued income;
- (2) a loan made under the program must allow for termination at any time;
- (3) a loan made under the program must be secured by:
 - (A) pledged securities described by Section 2256.009;
 - (B) pledged irrevocable letters of credit issued by a bank that is:
 - (i) organized and existing under the laws of the United States or any other state; and
 - (ii) continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - (C) cash invested in accordance with Section:
 - (i) 2256.009;
 - (ii) 2256.013;
 - (iii) 2256.014; or
 - (iv) 2256.016;
- (4) the terms of a loan made under the program must require that the securities being held as collateral be:
 - (A) pledged to the investing entity;
 - (B) held in the investing entity's name; and
 - (C) deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity;
- (5) a loan made under the program must be placed through:
 - (A) a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003; or
 - (B) a financial institution doing business in this state; and
- (6) an agreement to lend securities that is executed under this section must have a term of one year or less.

Added by Acts 2003, 78th Leg., ch. 1227, Sec. 1, eff. Sept. 1, 2003.

Sec. 2256.012. AUTHORIZED INVESTMENTS: BANKER'S ACCEPTANCES. A bankers' acceptance is an authorized investment under this subchapter if the bankers' acceptance:

- (1) has a stated maturity of 270 days or fewer from the date of its issuance;
- (2) will be, in accordance with its terms, liquidated in full at maturity;
- (3) is eligible for collateral for borrowing from a Federal Reserve Bank; and

(4) is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.013. AUTHORIZED INVESTMENTS: COMMERCIAL PAPER. Commercial paper is an authorized investment under this subchapter if the commercial paper:

(1) has a stated maturity of 270 days or fewer from the date of its issuance; and

(2) is rated not less than A-1 or P-1 or an equivalent rating by at least:

(A) two nationally recognized credit rating agencies; or

(B) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1003, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.014. AUTHORIZED INVESTMENTS: MUTUAL FUNDS. (a) A no-load money market mutual fund is an authorized investment under this subchapter if the mutual fund:

(1) is registered with and regulated by the Securities and Exchange Commission;

(2) provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);

(3) has a dollar-weighted average stated maturity of 90 days or fewer; and

(4) includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.

(b) In addition to a no-load money market mutual fund permitted as an authorized investment in Subsection (a), a no-load mutual fund is an authorized investment under this subchapter if the mutual fund:

(1) is registered with the Securities and Exchange Commission;

- (2) has an average weighted maturity of less than two years;
- (3) is invested exclusively in obligations approved by this subchapter;
- (4) is continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and
- (5) conforms to the requirements set forth in Sections 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

(c) An entity is not authorized by this section to:

- (1) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Subsection (b);
- (2) invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Subsection (b); or
- (3) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Subsection (a) or (b) in an amount that exceeds 10 percent of the total assets of the mutual fund.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 7, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 8, eff. Sept. 1, 1999.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1003, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.015. AUTHORIZED INVESTMENTS: GUARANTEED INVESTMENT CONTRACTS.

(a) A guaranteed investment contract is an authorized investment for bond proceeds under this subchapter if the guaranteed investment contract:

- (1) has a defined termination date;
- (2) is secured by obligations described by Section 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract; and
- (3) is pledged to the entity and deposited with the entity or with a third party selected and approved by the entity.

(b) Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested under this subchapter in a guaranteed investment contract with a term of longer than five years from the date of issuance of the bonds.

(c) To be eligible as an authorized investment:

- (1) the governing body of the entity must specifically authorize guaranteed investment contracts as an eligible investment in the order, ordinance, or resolution authorizing the issuance of bonds;
- (2) the entity must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
- (3) the entity must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
- (4) the price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
- (5) the provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 8, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1454, Sec. 9, 10, eff. Sept. 1, 1999.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1003, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.016. AUTHORIZED INVESTMENTS: INVESTMENT POOLS. (a) An entity may invest its funds and funds under its control through an eligible investment pool if the governing body of the entity by rule, order, ordinance, or resolution, as appropriate, authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by this subchapter. An investment pool may invest its funds in money market mutual funds to the extent permitted by and consistent with this subchapter and the investment policies and objectives adopted by the investment pool.

(b) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must furnish to the investment officer or other authorized representative of the entity an offering circular or other similar disclosure instrument that contains, at a minimum, the following information:

- (1) the types of investments in which money is allowed to be invested;
- (2) the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;
- (3) the maximum stated maturity date any investment security within the portfolio has;

- (4) the objectives of the pool;
- (5) the size of the pool;
- (6) the names of the members of the advisory board of the pool and the dates their terms expire;
- (7) the custodian bank that will safekeep the pool's assets;
- (8) whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;
- (9) whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment;
- (10) the name and address of the independent auditor of the pool;
- (11) the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool; and
- (12) the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

(c) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must furnish to the investment officer or other authorized representative of the entity:

- (1) investment transaction confirmations; and
- (2) a monthly report that contains, at a minimum, the following information:
 - (A) the types and percentage breakdown of securities in which the pool is invested;
 - (B) the current average dollar-weighted maturity, based on the stated maturity date, of the pool;
 - (C) the current percentage of the pool's portfolio in investments that have stated maturities of more than one year;
 - (D) the book value versus the market value of the pool's portfolio, using amortized cost valuation;
 - (E) the size of the pool;
 - (F) the number of participants in the pool;
 - (G) the custodian bank that is safekeeping the assets of the pool;
 - (H) a listing of daily transaction activity of the entity participating in the pool;
 - (I) the yield and expense ratio of the pool, including a statement regarding how yield is calculated;
 - (J) the portfolio managers of the pool; and
 - (K) any changes or addenda to the offering circular.

(d) An entity by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.

(e) In this section, "yield" shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.

(f) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter, a public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily, and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005. In addition to the requirements of its investment policy and any other forms of reporting, a public funds investment pool created to function as a money market mutual fund shall report yield to its investors in accordance with regulations of the federal Securities and Exchange Commission applicable to reporting by money market funds.

(g) To be eligible to receive funds from and invest funds on behalf of an entity under this chapter, a public funds investment pool must have an advisory board composed:

(1) equally of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for a public funds investment pool created under Chapter 791 and managed by a state agency; or

(2) of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for other investment pools.

(h) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

(i) If the investment pool operates an Internet website, the information in a disclosure instrument or report described in Subsections (b), (c)(2), and (f) must be posted on the website.

(j) To maintain eligibility to receive funds from and invest funds on behalf of an entity under this chapter, an investment pool must make available to the entity an annual audited financial statement of the investment pool in which the entity has funds invested.

(k) If an investment pool offers fee breakpoints based on fund balances invested, the investment pool in advertising investment rates must include

either all levels of return based on the breakpoints provided or state the lowest possible level of return based on the smallest level of funds invested.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1421, Sec. 9, eff. Sept. 1, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. [2226](#)), Sec. 7, eff. June 17, 2011.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see S.B. [253](#), 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.017. EXISTING INVESTMENTS. An entity is not required to liquidate investments that were authorized investments at the time of purchase.

Added by Acts 1995, 74th Leg., ch. 76, Sec. 5.46(a), eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 10, eff. Sept. 1, 1997.

Sec. 2256.019. RATING OF CERTAIN INVESTMENT POOLS. A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 11, eff. Sept. 1, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. [2226](#)), Sec. 8, eff. June 17, 2011.

Sec. 2256.020. AUTHORIZED INVESTMENTS: INSTITUTIONS OF HIGHER EDUCATION. In addition to the authorized investments permitted by this subchapter, an institution of higher education may purchase, sell, and invest its funds and funds under its control in the following:

(1) cash management and fixed income funds sponsored by organizations exempt from federal income taxation under Section 501(f), Internal Revenue Code of 1986 (26 U.S.C. Section 501(f));

(2) negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency; and

(3) corporate bonds, debentures, or similar debt obligations rated by a nationally recognized investment rating firm in one of the two highest long-term rating categories, without regard to gradations within those categories.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.0201. AUTHORIZED INVESTMENTS; MUNICIPAL UTILITY. (a) A municipality that owns a municipal electric utility that is engaged in the distribution and sale of electric energy or natural gas to the public may enter into a hedging contract and related security and insurance agreements in relation to fuel oil, natural gas, coal, nuclear fuel, and electric energy to protect against loss due to price fluctuations. A hedging transaction must comply with the regulations of the Commodity Futures Trading Commission and the Securities and Exchange Commission. If there is a conflict between the municipal charter of the municipality and this chapter, this chapter prevails.

(b) A payment by a municipally owned electric or gas utility under a hedging contract or related agreement in relation to fuel supplies or fuel reserves is a fuel expense, and the utility may credit any amounts it receives under the contract or agreement against fuel expenses.

(c) The governing body of a municipally owned electric or gas utility or the body vested with power to manage and operate the municipally owned electric or gas utility may set policy regarding hedging transactions.

(d) In this section, "hedging" means the buying and selling of fuel oil, natural gas, coal, nuclear fuel, and electric energy futures or options or similar contracts on those commodities and related transportation costs as a protection against loss due to price fluctuation.

Added by Acts 1999, 76th Leg., ch. 405, Sec. 48, eff. Sept. 1, 1999.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 7 (S.B. 495), Sec. 1, eff. April 13, 2007.

Sec. 2256.0202. AUTHORIZED INVESTMENTS: MUNICIPAL FUNDS FROM MANAGEMENT AND DEVELOPMENT OF MINERAL RIGHTS. (a) In addition to other investments authorized under this subchapter, a municipality may invest funds received by the municipality from a lease or contract for the management and development of land owned by the municipality and leased for oil, gas, or other mineral development in any investment authorized to be made by a trustee under Subtitle B, Title 9, Property Code (Texas Trust Code).

(b) Funds invested by a municipality under this section shall be segregated and accounted for separately from other funds of the municipality.

Added by Acts 2009, 81st Leg., R.S., Ch. 1371 (S.B. 894), Sec. 1, eff. September 1, 2009.

Sec. 2256.0203. AUTHORIZED INVESTMENTS: PORTS AND NAVIGATION DISTRICTS.

(a) In this section, "district" means a navigation district organized under Section 52, Article III, or Section 59, Article XVI, Texas Constitution.

(b) In addition to the authorized investments permitted by this subchapter, a port or district may purchase, sell, and invest its funds and funds under its control in negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

Added by Acts 2011, 82nd Leg., R.S., Ch. 804 (H.B. 2346), Sec. 1, eff. September 1, 2011.

Sec. 2256.0204. AUTHORIZED INVESTMENTS: INDEPENDENT SCHOOL DISTRICTS.

(a) In this section, "corporate bond" means a senior secured debt obligation issued by a domestic business entity and rated not lower than "AA-" or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that:

(1) on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation; or

(2) is an unsecured debt obligation.

(b) This section applies only to an independent school district that qualifies as an issuer as defined by Section 1371.001.

(c) In addition to authorized investments permitted by this subchapter, an independent school district subject to this section may purchase, sell, and invest its funds and funds under its control in corporate bonds that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

(d) An independent school district subject to this section is not authorized by this section to:

(1) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or

(2) invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

(e) An independent school district subject to this section may purchase, sell, and invest its funds and funds under its control in corporate bonds if the governing body of the district:

(1) amends its investment policy to authorize corporate bonds as an eligible investment;

(2) adopts procedures to provide for:

(A) monitoring rating changes in corporate bonds acquired with public funds; and

(B) liquidating the investment in corporate bonds; and

(3) identifies the funds eligible to be invested in corporate bonds.

(f) The investment officer of an independent school district, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

(1) issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or

(2) changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

(g) Corporate bonds are not an eligible investment for a public funds investment pool.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1347 (S.B. 1543), Sec. 1, eff. June 17, 2011.

Sec. 2256.0205. AUTHORIZED INVESTMENTS; DECOMMISSIONING TRUST. (a) In this section:

(1) "Decommissioning trust" means a trust created to provide the Nuclear Regulatory Commission assurance that funds will be available for decommissioning purposes as required under 10 C.F.R. Part 50 or other similar regulation.

(2) "Funds" includes any money held in a decommissioning trust regardless of whether the money is considered to be public funds under this subchapter.

(b) In addition to other investments authorized under this subchapter, a municipality that owns a municipal electric utility that is engaged in the distribution and sale of electric energy or natural gas to the public may invest

funds held in a decommissioning trust in any investment authorized by Subtitle B, Title 9, Property Code.

Added by Acts 2005, 79th Leg., Ch. 121 (S.B. 1464), Sec. 1, eff. September 1, 2005.

Sec. 2256.021. EFFECT OF LOSS OF REQUIRED RATING. An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. An entity shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.022. EXPANSION OF INVESTMENT AUTHORITY. Expansion of investment authority granted by this chapter shall require a risk assessment by the state auditor or performed at the direction of the state auditor, subject to the legislative audit committee's approval of including the review in the audit plan under Section 321.013.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 2003, 78th Leg., ch. 785, Sec. 42, eff. Sept. 1, 2003.

Sec. 2256.023. INTERNAL MANAGEMENT REPORTS. (a) Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of investment transactions for all funds covered by this chapter for the preceding reporting period.

(b) The report must:

- (1) describe in detail the investment position of the entity on the date of the report;
- (2) be prepared jointly by all investment officers of the entity;
- (3) be signed by each investment officer of the entity;
- (4) contain a summary statement of each pooled fund group that states the:
 - (A) beginning market value for the reporting period;
 - (B) ending market value for the period; and
 - (C) fully accrued interest for the reporting period;
- (5) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;

(6) state the maturity date of each separately invested asset that has a maturity date;

(7) state the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and

(8) state the compliance of the investment portfolio of the state agency or local government as it relates to:

(A) the investment strategy expressed in the agency's or local government's investment policy; and

(B) relevant provisions of this chapter.

(c) The report shall be presented not less than quarterly to the governing body and the chief executive officer of the entity within a reasonable time after the end of the period.

(d) If an entity invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the governing body by that auditor.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995. Amended by Acts 1997, 75th Leg., ch. 1421, Sec. 12, eff. Sept. 1, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1004 (H.B. 2226), Sec. 9, eff. June 17, 2011.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see S.B. 253, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 2256.024. SUBCHAPTER CUMULATIVE. (a) The authority granted by this subchapter is in addition to that granted by other law. Except as provided by Subsection (b), this subchapter does not:

- (1) prohibit an investment specifically authorized by other law; or
- (2) authorize an investment specifically prohibited by other law.

(b) Except with respect to those investing entities described in Subsection (c), a security described in Section 2256.009(b) is not an authorized investment for a state agency, a local government, or another investing entity, notwithstanding any other provision of this chapter or other law to the contrary.

(c) Mortgage pass-through certificates and individual mortgage loans that may constitute an investment described in Section 2256.009(b) are authorized investments with respect to the housing bond programs operated by:

- (1) the Texas Department of Housing and Community Affairs or a nonprofit corporation created to act on its behalf;
- (2) an entity created under Chapter 392, Local Government Code; or
- (3) an entity created under Chapter 394, Local Government Code.

Added by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.025. SELECTION OF AUTHORIZED BROKERS. The governing body of an entity subject to this subchapter or the designated investment committee of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

Added by Acts 1997, 75th Leg., ch. 1421, Sec. 13, eff. Sept. 1, 1997.

Sec. 2256.026. STATUTORY COMPLIANCE. All investments made by entities must comply with this subchapter and all federal, state, and local statutes, rules, or regulations.

Added by Acts 1997, 75th Leg., ch. 1421, Sec. 13, eff. Sept. 1, 1997.

SUBCHAPTER B. MISCELLANEOUS PROVISIONS

Sec. 2256.051. ELECTRONIC FUNDS TRANSFER. Any local government may use electronic means to transfer or invest all funds collected or controlled by the local government.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.052. PRIVATE AUDITOR. Notwithstanding any other law, a state agency shall employ a private auditor if authorized by the legislative audit committee either on the committee's initiative or on request of the governing body of the agency.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995.

Sec. 2256.053. PAYMENT FOR SECURITIES PURCHASED BY STATE. The comptroller or the disbursing officer of an agency that has the power to invest assets directly may pay for authorized securities purchased from or through a member in good standing of the National Association of Securities Dealers or from or through a national or state bank on receiving an invoice from the seller of the securities showing that the securities have been purchased by the board or

agency and that the amount to be paid for the securities is just, due, and unpaid. A purchase of securities may not be made at a price that exceeds the existing market value of the securities.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.67, eff. Sept. 1, 1997.

Sec. 2256.054. DELIVERY OF SECURITIES PURCHASED BY STATE. A security purchased under this chapter may be delivered to the comptroller, a bank, or the board or agency investing its funds. The delivery shall be made under normal and recognized practices in the securities and banking industries, including the book entry procedure of the Federal Reserve Bank.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.68, eff. Sept. 1, 1997.

Sec. 2256.055. DEPOSIT OF SECURITIES PURCHASED BY STATE. At the direction of the comptroller or the agency, a security purchased under this chapter may be deposited in trust with a bank or federal reserve bank or branch designated by the comptroller, whether in or outside the state. The deposit shall be held in the entity's name as evidenced by a trust receipt of the bank with which the securities are deposited.

Amended by Acts 1995, 74th Leg., ch. 402, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 1423, Sec. 8.69, eff. Sept. 1, 1997.

Attachment A - Policy Certification

Government Treasurers' Organization of Texas Certification of Investment Policy

Presented to

City of Galveston

for developing an investment policy that meets the requirements of the
Public Funds Investment Act and the standards for prudent public investing
established by the Government Treasurers' Organization of Texas.

Gregory L. Sanchez
Government Treasurers' Organization of Texas
President

WFW
Investment Policy Review Committee
Chairperson

For the two-year period ending August 31, 2019





City of Galveston

FINANCE DEPARTMENT

Michael W. Loftin, Assistant City Manager
MLoftin@GalvestonTx.gov | 409.797.3562 | www.galvestontx.gov

September 13, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Michael W. Loftin

RE: Consider action for authorizing updates to incumbencies certificates and providing standard wire instructions for Wilmington Trust Bayside at Waterman's PID accounts.

I. Background

The City has approximately \$1.5M on deposit with Wilmington Trust as required under the Indenture of Trust for the Bayside at Waterman's PID. The deposits represent amounts held in trust for obligations related to the Bayside at Waterman's Special Assessment Revenue Bonds, Series 2014.

II. Current Situation

The incumbencies certificates currently on file with Wilmington Trust include individuals that are no longer with the City. Therefore, the certificates must be updated to reflect current staff that are responsible for confirming transactions related to the bonds.

In accordance with Section 6.3(a)(v) of the Indenture of Trust and the Annual Service Plan Update, the City may request reimbursement of Administrative Expenses incurred for the current bond year. We have been advised by Wilmington Trust that having a set of standard wire instructions on file adds an extra layer of security to ensure that funds are only being wire to City approved accounts.

III. Issues

1. **Cost:** There is no monetary cost to the City to update the incumbency certificates and provide standard wire instructions.
2. **Timing:** The incumbencies certificates updates are required immediately as the current certificates held by Wilmington Trust are invalid.



3. Impact or ramifications: There is no consequence as a result of updating the incumbencies certificates and providing the standard wire instructions. Instead, this will ensure the proper authorizations are on file and add an extra layer of control for wire transfers.

4. Departmental issues: None.

IV. Alternatives

A. City Council approves the updates to the incumbencies certificates and providing of standard wire instructions.

B. City Council approves the updates to the incumbencies certificates but does not approve the standard wire instructions.

V. Recommendation

Concur with Alternative A and approve the update to the incumbencies certificates and provide standard wire instructions.



Confirmation of Contact Information

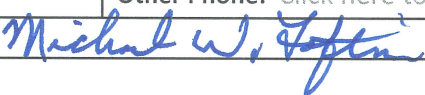
(For GCM Group)

Client Name: City of Galveston *(insert full legal entity name)*Street Address (P.O. Box is **NOT** acceptable): 823 25th street, Galveston, TX 77550-2103Account No.:110664-000, -002,-005,-006,-007,-008,-009,-010 ☒ Check if numerous Accounts – attach list.

This Confirmation of Contact Information (for GCM Group) ("**Confirmation**") is dated as of the last date set forth below and is provided by the client named above ("**Client**") to Wilmington Trust, National Association, Wilmington Trust Company and/or M&T Bank, as the case may be, ("**M&T/WT**").

This Confirmation sets forth Client's designated 'Authorized Instructors' and 'Authorized Confirmers' and, for each such person, true and correct contact details and, in the case of each Authorized Instructor, his/her specimen signature. Each 'Authorized Instructor' is authorized to execute written instructions to M&T/WT for the payment of funds by check, wire transfer or Automated Clearing House (ACH) transfer from the account(s) at M&T/WT selected above (each, an "**Account**"). Each 'Authorized Confirmer' is authorized to confirm such instructions that have been delivered to M&T/WT.

By its execution hereof, Client hereby represents and warrants that the designated Authorized Instructors and Authorized Confirmers, and their contact information and specimen signatures set forth in this Confirmation, do not conflict with any authorizations, terms or conditions set forth in the underlying transactional agreement (or any other certificates, authorizations or documents delivered to M&T/WT) relating to the transaction for the above Account(s) for which M&T/WT provides services ("**GCM Transaction**").

Action <i>(select one only)</i> : ☒ Add ☐ Remove ☐ Change Details of Existing Authorized Instructor/Authorized Confirmer	
Type <i>(select all that apply)</i> : ☒ Authorized Instructor ☐ Authorized Confirmer	
Name: Michael W. Loftin	Title: Assistant City Manager of Finance
Email 1: MLoftin@GalvestonTX.Gov	Cell Phone: Click here to enter text.
Email 2: Click here to enter text.	Office Phone: 409-797-3562
Fax No.: 409-242-2150	Other Phone: Click here to enter text.
Specimen Signature <i>(for Authorized Instructor only)</i> : 	

Action <i>(select one only)</i> : ☒ Add ☐ Remove ☐ Change Details of Existing Authorized Instructor/Authorized Confirmer	
Type <i>(select all that apply)</i> : ☐ Authorized Instructor ☒ Authorized Confirmer	
Name: Tammy Jacobs	Title: City Controller
Email 1: TJacobs@GalvestonTX.Gov	Cell Phone: Click here to enter text.
Email 2: Click here to enter text.	Office Phone: 409-797-3567
Fax No.: 409-242-2150	Other Phone: Click here to enter text.
Specimen Signature <i>(for Authorized Instructor only)</i> :	

Action <i>(select one only)</i> : ☒ Add ☐ Remove ☐ Change Details of Existing Authorized Instructor/Authorized Confirmer	
Type <i>(select all that apply)</i> : ☐ Authorized Instructor ☒ Authorized Confirmer	
Name: Debbie Jordan	Title: Accounting Manager
Email 1: DJordan@GalvestonTX.Gov	Cell Phone: Click here to enter text.
Email 2: Click here to enter text.	Office Phone: 409-797-3566
Fax No.: 409-242-2150	Other Phone: Click here to enter text.
Specimen Signature <i>(for Authorized Instructor only)</i> :	

Action <i>(select one only):</i> ☐ Add ☐ Remove ☐ Change Details of Existing Authorized Instructor/Authorized Confirmer	
Type <i>(select all that apply):</i> ☐ Authorized Instructor ☐ Authorized Confirmer	
Name: Click here to enter text.	Title: Click here to enter text.
Email 1: Click here to enter text.	Cell Phone: Click here to enter text.
Email 2: Click here to enter text.	Office Phone: Click here to enter text.
Fax No.: Click here to enter text.	Other Phone: Click here to enter text.
Specimen Signature <i>(for Authorized Instructor only):</i>	

☐ Additional designated Authorized Instructors and/or Authorized Confirmers listed on attached sheet.

ADDITIONAL EMAIL ADDRESSES

For check, wire and ACH instructions emailed to the GCM Group, Client hereby agrees that the following additional email addresses may be used by WT to verify the email address used to email to M&T/WT the instructions referred to in this Confirmation:

Email 1: Click here to enter text.

Email 2: Click here to enter text.

Email 3: Click here to enter text.

Email 4: Click here to enter text.

Email 5: Click here to enter text.

Email 6: Click here to enter text.

☐ Additional designated email addresses listed on attached sheet.

Client agrees that M&T/WT may rely on the authorizations, contact information and/or specimen signatures listed above in connection with the GCM Transaction. The parties' rights, obligations and duties in respect of the GCM Transaction are set forth in the relevant written underlying transactional agreement(s) entered into between the parties in respect thereof, and nothing herein imposes on M&T/WT any other obligations or duties of any kind whatsoever.

IN WITNESS WHEREOF, this Confirmation has been duly executed as of the last date written below. The person(s) signing on behalf of Client below hereby represents and warrants that s/he is duly authorized by all corporate or other action to enter into and deliver to M&T/WT, and to bind the Client, hereto.

CLIENT:


Signature of authorized representative

Michael W. Loftin
Printed Name

Assistant City Manager of Finance
Title

Date: Click here to enter a date.

Signature of authorized representative *(if applicable)*

Click here to enter text.
Printed Name

Click here to enter text.
Title

Date: Click here to enter a date.

M&T/WT:

Signature of Bank Officer

Click here to enter text.
Printed Name

Click here to enter text.
Title

Date: Click here to enter a date.



Repetitive Template Set-Up Form (US Dollars)

Instructions: If Client wishes to set up a repetitive template for electronic funds transfers, do **not** use this Form if Client has signed a WT form of Funds Transfer Agreement (for GCM Group – USA). In such case, Client should sign and complete the FTA Election Form (for GCM Group – USA) to set up a repetitive template for electronic funds transfers.

Section I – Sender Information *(Note: Address required for all electronic funds transfers)*

Client Name *(full legal entity name)* City of Galveston

Street Address *(no P.O. Boxes)* 823 25th Street

City Galveston State Texas Zip 77550-2103

Section II – Election *(Indicate below if you wish to add or remove the Repetitive Template set forth on this Form below. If you wish to change an existing Repetitive Template, please remove that existing Repetitive Template on this Form below, and add a new Repetitive Template on a separate form.)*

☒ Add Repetitive ☐ Remove Repetitive

Section III – Electronic Funds Transfers

Debit WT Account No. 110664-010

Recipient Bank Name Frost Bank

Recipient Bank ABA / Swift / UID 114000093

Recipient Bank Address (optional) [Click here to enter text.](#)

Recipient Account Title Demand Account

Recipient Account No./IBAN 740091154

Recipient Address (optional) [Click here to enter text.](#)

Additional Info (optional) [Click here to enter text.](#)

Section IV – Electronic Funds Transfers - Opt-Out of Call-Backs

Opt-Out: ☐ Yes

As part of WT authenticating an electronic funds transfer request provided to WT based on the above repetitive template (“Repetitive Instruction”), WT ordinarily performs a telephone call-back to Client’s Authorized Confirmer (or other representative). By checking “yes” above, Client hereby elects to opt-out of and waive WT’s usual requirement for those call-back security procedures on Repetitive Instructions. WT’s call-back security procedures are designed to help reduce the risk of fraudulent or unauthorized Repetitive Instructions, and there is increased risk to Client if WT acts on a Repetitive Instruction without the additional call-back security procedures. If Client opts-out of those security procedures, this means that WT will only verify the authenticity of the initial set-up of the repetitive template using this Form, but will not perform a call-back to verify each Repetitive Instruction that WT receives based on that repetitive template.

Section V – Check Disbursements

Debit WT Account No. [Click here to enter text.](#)

Pay to the Order of (Payee Name) [Click here to enter text.](#)

Address to Send Checks: [Click here to enter text.](#)

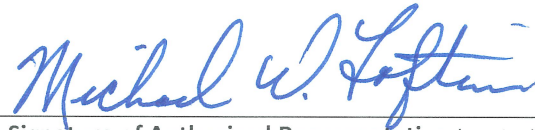
Memo on Check (if any) [Click here to enter text.](#)

Section VI – Client Authorization

Client hereby (i) acknowledges and agrees that it has carefully reviewed the above details in this Repetitive Template Set-Up Form ("Form") and that such details accurately reflect Client's instructions to M&T Bank, Wilmington Trust Company, Wilmington Trust, N.A., or one of their affiliates, as applicable, (in its capacity under the relevant governing agreement with Client) ("WT") to set-up, or remove, the above repetitive template, (ii) agrees that, with respect to any electronic funds transfer repetitive template above, if entered into between Client and WT, the terms and conditions of the Funds Transfer Agreement shall apply to this Form and (iii) authorizes WT to act in accordance with the instructions set forth in this Form. WT is entitled to rely on the recipient account number and recipient bank identifier number set forth above, even if those numbers do not match the recipient account name and recipient bank name provided. An electronic funds transfer may be made via Wire, Automated Clearing House ("ACH") or other funds transfer means as determined by WT, unless otherwise expressly instructed by Client above. A "Wire" may be sent via the Federal Reserve Wire Network ("FedWire"), Society for Worldwide Interbank Financial Telecommunication ("SWIFT"), Clearing House Interbank Payments System ("CHIPS") or other wire transfer network. The person signing below on behalf of Client hereby represents and warrants to WT that s/he is a duly authorized representative of Client and is fully authorized by Client to submit this Form to WT, and to legally bind, Client hereto.

Michael W. Loftin

Name of Authorized Representative (print)



Signature of Authorized Representative (required)

8/22/18

Date

[Click here to enter text.](#)

Name of Authorized Representative (print)
(if applicable)

Signature of Authorized Representative
(if applicable)

Date

Instructions to Client: Please **mail, fax or secure email** this completed, signed form to your relationship contact at WT. To protect your account information, please do not email this form to us in an unsecure way. If you do not have a secure way of emailing this form to us, you should mail or fax this form to us (or you should contact us, and we can help you email it to us in a secure way).

For Internal Use Only:

☐ If this Form sets up a repetitive template for electronic funds transfers, Client has **not** signed the FTA (for GCM Group – USA). If Client has, use the FTA Election Form (for GCM Group – USA) to set up a repetitive template, instead of this form.

[Click here to enter text.](#)

Reviewed by (Name): (print)

Signature

Date



CERTIFICATE OF AUTHORITY
for
City of Galveston ("Client")

I, Brian Maxwell, the duly appointed representative of Client (in the capacity indicated below) authorized to certify the approved actions of Client, a ☐ corporation ☐ general partnership ☐ limited partnership ☐ limited liability company ☐ sole proprietorship ☒ municipality organized or operating under the laws of the ☒ State of Texas or the ☐ District of Columbia, hereby certify that a meeting of Client's Board of Directors or other governing body (the "Board") duly called and held, or by unanimous written consent or other method provided by applicable law or governing document, the following resolutions were duly adopted and remain in full force and effect:

RESOLVED, that City of Galveston ("Client") hereby authorizes Michael W. Loftin, Assistant City Manager of Finance (title), Tammy Jacobs, City Controller (title), Debbie Jordan, Accounting Manger (title), _____ (title) (the "Authorized Individuals"), or any one of them, in the name and on behalf of the Client, to complete, execute and deliver to the Trust and Investment Division of M&T Bank agreements in a form acceptable to such Authorized Individual for the provision of custody, escrow, trust, funds transfer, investment management and investment advisory services, including any amendments and agreements or other documents related thereto, as such Authorized Individual deems necessary or appropriate from time to time; and it is further

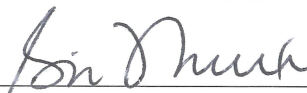
RESOLVED, that Client hereby ratifies and confirms all actions taken by it prior to the date hereof in connection with such agreements executed and delivered to M&T Bank; and it is further

RESOLVED, that M&T Bank be and hereby is authorized to rely on the actual or purported signatures of any of Client's Authorized Individuals and Authorized Representatives until M&T Bank has actually received and had a reasonable time to act on written notice from Client revoking such authority; and it is further

RESOLVED, that Client shall defend, indemnify and hold M&T Bank harmless from and against all liabilities, costs, and expenses (including, but not limited to, attorneys' fees and disbursements) incurred by M&T Bank in connection with the honoring of any signature, instruction or action of any Authorized Individual or Authorized Representative, or the refusal to honor any signature, instruction or action of any person who is not an Authorized Individual or Authorized Representative of Client; and it is further

RESOLVED, that these resolutions supersede all prior resolutions on the subject to which they pertain, and shall remain in full force and effect and binding upon Client until M&T Bank has actually received and had a reasonable time to act on any subsequent Certificate of Authority; provided, that these resolutions are limited in application to services provided by the Trust and Investment Division of M&T Bank and do not supersede or affect in any way the continuing validity of other resolutions provided to M&T Bank in regard to accounts that are serviced or services that are provided by any other division or department of M&T Bank, including but not limited to accounts and services provided by Commercial Deposit Services and Treasury Management Services.

IN WITNESS WHEREOF, I have executed this Certificate of Authority this _____ day of _____, _____.



Signature:

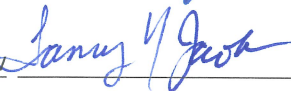
Brian Maxwell
Name:

City Manager
Title:

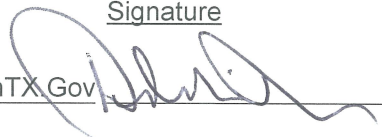
"Wilmington Trust" encompasses the trust and investment business of M&T Bank and of some of M&T Bank's subsidiaries and affiliates, serving individual and institutional clients. The subsidiaries and affiliates include Wilmington Trust Company (operating only in Delaware), Wilmington Trust, N.A., Wilmington Trust Retirement and Institutional Services Company, Wilmington Trust Investment Advisors, Inc., and Wilmington Trust Investment Management LLC, as well as several other investment advisor affiliates. For additional information regarding the Wilmington Trust brand, underlying entities, or products and services offered, please visit our web site at www.wilmingtontrust.com.

CERTIFICATE OF INCUMBENCY

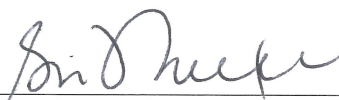
I hereby certify that I am the City Manager of the City of Galveston ("Client"), and that in that capacity, I am authorized to execute and deliver this Certificate of Incumbency in the name and on behalf of Client. I further certify that each of the following individuals is the duly elected, qualified and acting incumbent of the office set forth opposite his or her name (each an "Authorized Officer"), and the specimen signature below is the genuine signature of such Authorized Officer:

<u>Name</u>	<u>Phone</u>	<u>Title</u>	<u>E-mail Address</u>	<u>Signature</u>
<u>Michael W Loftin</u>	<u>409-797-3562</u>	<u>Assistant City Manager, Finance</u>	<u>MLoftin@GalvestonTX.Gov</u>	
<u>Tammy Jacobs</u>	<u>409-797-3567</u>	<u>City Controller</u>	<u>TJacobs@GalvestonTX.Gov</u>	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I further certify that each of the following individuals has been duly designated by an Authorized Officer as an authorized representative (each an "Authorized Representative") of the Client, and the specimen signature below is the genuine signature of such Authorized Representative:

<u>Name</u>	<u>Phone</u>	<u>Title</u>	<u>E-mail Address</u>	<u>Signature</u>
<u>Debbie Jordan</u>	<u>409-797-3566</u>	<u>Accounting Manager</u>	<u>DJordan@GalvestonTX.Gov</u>	
_____	_____	_____	_____	_____

IN WITNESS WHEREOF, I have executed this Certificate of Incumbency this ____ day of ____, ____.



Signature:

Brian Maxwell
Name:

City Manager
Title:

"Wilmington Trust" encompasses the trust and investment business of M&T Bank and of some of M&T Bank's subsidiaries and affiliates, serving individual and institutional clients. The subsidiaries and affiliates include Wilmington Trust Company (operating only in Delaware), Wilmington Trust, N.A., Wilmington Trust Investment Advisors, Inc., and Wilmington Trust Investment Management LLC, as well as several other investment advisor affiliates. For additional information regarding the Wilmington Trust brand, underlying entities, or products and services offered, please visit our web site at www.wilmingtontrust.com.



City of Galveston

FINANCE DEPARTMENT STAFF REPORT

To: Brian Maxwell, City Manager
Hon. Mayor and City Council

From: Kent Etienne Jr., Executive Director – Finance

RE: Consider for approval additional funding for temporary staffing from Robert Half International/Accountemps in the Support Services Division of the Finance Department.

BACKGROUND

The Support Services Division is a necessary function within the Finance Department. The Division employs one person to pick up and deliver mail throughout City Departments including to the Airport, Police Department, and Municipal Court. The Division is also responsible for the operation of the Print Shop, and its in-house and outsourced functions.

CURRENT SITUATION

There is a shortage of personnel due to the loss of an employee in February 2018. In order to keep the Mail Room and Print Shop running efficiently, the position needs to be filled temporarily until there is a permanent solution organizationally for the Division.

The City of Galveston uses the Robert Half Office Team/Accountemps contract through HGAC Purchasing Cooperative, Contract # TS06-17. Using the HGAC Cooperative Purchasing Contract gives the discounted pricing; thus, saving the City of Galveston on personnel expenses.

It is recommended that City Council authorize the additional expenditure for this service as the need in the Support Services Division is immediate. The City seeks to employ someone from Accountemps on a temporary basis; approximately through April 30, 2019 (about 7 ½ months). The cost is \$24.75 per hour (\$990.00 per week) for about 32 weeks with an approximate cost of \$32,000.00.

ALTERNATIVES

Alternative #1: Approve the additional funding needed to continue print and mail services in the Support Services Division at a cost not to exceed \$35,000.00.

Alternative #2: Do not approve using the Robert Half Office Team/Accountemps contract through HGAC and fund the cost of a temporary Staff Member in the Support Services Division at a higher cost.



City of Galveston

FINANCE DEPARTMENT STAFF REPORT

ISSUES

Cost – Not to Exceed \$35,000.00

Term – through April 30, 2019

RECOMMENDATION

Approve the additional funds needed to continue print and mail services in the Support Services Division for approximately 7 ½ months in an amount not to exceed \$35,000.00.

FISCAL IMPACT REPORT

Requested by:

Kent Etienne Jr.
Executive Director

Funding Source:

Support Services Mail Room

Not to Exceed:

\$35,000.00



March 26, 2018

Personal & Confidential
SUSAN SERRANO
CITY OF GALVESTON
823 ROSENBERG ST.
PO BOX 779
GALVESTON, TX 77553-0779

Job Order Number: 04090-0010349703

Dear Susan,

Thank you for selecting OfficeTeam to meet your staffing needs. Randy Carreon is scheduled to start with City of Galveston as a Mailroom Assistant on 03-26-2018. As agreed, we will invoice your firm at the rate of \$24.75 per hour. If applicable, overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit either an electronic time record or a time sheet for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

OfficeTeam specializes in the placement of highly skilled office and administrative support professionals on a temporary and temp-to-full-time basis. We are a division of Robert Half International Inc., the world's leader in specialized consulting and staffing services since 1948.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

OfficeTeam
17225 El Camino Real
Suite 260
Houston, TX 77598
(800) 804-8367

GENERAL CONDITIONS OF ASSIGNMENT

Thank you for your confidence in *OfficeTeam*. Our professional is assigned to you under the following General Conditions of Assignment and the enclosed Terms of Payment.

Scope of Assignment	Supervision of our professional's work is your responsibility. Our professional is only authorized to perform work within the scope of the assignment. You shall not permit our professional to perform services remotely (e.g., on premises other than your or your customer's premises), or using computers or other electronic devices, software or network equipment owned or licensed by our professional. It is expressly understood that our professionals are not authorized to sign contracts, statements, or binding agreements on your behalf or on behalf of <i>OfficeTeam</i>.
Client's Responsibility	It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and we shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures. Please notify us immediately if you require <i>OfficeTeam</i> to perform background checks or other placement screenings of our professional. We will conduct such checks or screenings only if they are described in a signed, written amendment to these General Conditions of Assignment. Under no circumstances will you permit our professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables. It is understood that you have full responsibility for providing safe working conditions, as required by law, including ensuring that safety plans exist for and safety related training is provided to our professional working on your premises. Under no circumstances will you permit our professional to have contact with minors or with adults with reduced mental capacity. If this assignment is for work to be performed under a government contract or subcontract, you will notify us immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if we are legally required to initiate E-Verify verification procedures for our professional assigned to you. It is understood that we will not authorize our professional to operate machinery (other than office machines) or automotive equipment. It is agreed that you accept full responsibility for, and that we do not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing. It is understood that you are responsible for reporting any claim to us in writing during or within ninety (90) days after the assignment. Under no circumstance will <i>OfficeTeam</i> be responsible for any claim related to the assignment, including but not limited to work performed by our professional, unless you have reported such claim in writing to us within ninety (90) days after termination of the assignment.
Confidentiality	Our professional will agree to execute any confidentiality agreement you may require. You are responsible for obtaining our professional's signature. You agree to hold in confidence the social security number and other legally protected personal information of our professional and to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.
Limitation on Liability	We make no express or implied warranty, including, but not limited to, any warranty of quality, performance, merchantability or fitness for any purpose with respect to any services performed or any goods provided, including, but not limited to, financial or accounting services performed, or software developed, for you. Under no circumstances are we liable for any special, incidental, exemplary, indirect damages, lost profits or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility. Our liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid by you to us for the services that are the subject of the claim, regardless of the basis on which you are entitled to claim damages from us (including, but not limited to, fundamental breach, negligence, misrepresentation, or other contract or tort claim).
Insurance	In addition to workers' compensation insurance, we also maintain commercial liability insurance.
No Contrary Agreements	These General Conditions of Assignment contain the complete and final agreement on the topics they address, and they supersede any prior agreements or understandings on these topics. Our professionals do not have authority either to verbally modify these General Conditions of Assignment or to assume additional responsibilities other than those set forth in these General Conditions of Assignment.

Job Order: 04090-0010349703

Date: 03-26-2018

TERMS OF PAYMENT

Thank you for your confidence in *OfficeTeam*. Our professional for the assignment of a Mailroom Assistant is Randy Carreon. The assignment will start on 03-26-2018. As agreed or otherwise communicated, we will invoice your firm at the rate of \$24.75 per hour. Should you wish to use our professional for other assignments, please let us know. The hourly billing rate may then change to reflect the experience necessary to complete the assignment. Call *OfficeTeam* for any changes in the assignment.

Our professional is assigned to you under the following Terms of Payment:

Guarantee	<i>OfficeTeam</i> guarantees your satisfaction with our professional's services by extending to you a one-day (8 hours) guarantee period. If, for any reason, you are dissatisfied with the professional assigned to you, <i>OfficeTeam</i> will not charge for the first eight hours worked, provided that <i>OfficeTeam</i> replaces the individual assigned. Unless you contact us before the end of the first eight hours guarantee period, you agree that our professional assigned is satisfactory.
Time Sheet	Our professional will submit either an electronic time record or a time sheet for verification and approval at the end of each week. Your approval thereby indicates your acknowledgement of the General Conditions of Assignment and these Terms of Payment. Our compensation to our assigned professional is on a weekly basis, and you will be billed weekly for the total hours worked, including time spent completing, revising, and/or resubmitting a time sheet or electronic time record during business hours, and we ask that you respect those guidelines. Because <i>OfficeTeam</i> invoices reflect payroll we have already paid, our invoices are due upon receipt. Applicable sales and service taxes shall be added to these invoices. In the event that you fail to pay the invoice when due, you agree to pay all of our costs of collection, including reasonable attorneys' fees, whether or not legal action is initiated. Additionally, we may, at our option, charge interest on any overdue amounts at a rate of the lesser of 1 1/2% per month or the highest rate allowed by applicable law from the date the amount first became due.
Overtime	If applicable, overtime will be billed at 1.50 times the normal billing rate. Federal law defines overtime as hours in excess of 40 hours per week, state laws vary. If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
Hiring the Person Referred to You	After you evaluate the performance and potential of our professional on the job, you may wish to employ this person directly. Our professionals represent our inventory of skilled employees and in the event you wish them converted to your employ or another employer to whom you refer them, you agree to pay a conversion fee. The conversion fee is payable if you hire our professional assigned to you, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if our professional assigned to you is hired by (i) a subsidiary or other related company or business as a result of your referral of our professional to that company or (ii) one of your customers as a result of our professional providing services to that customer. The conversion fee calculation is one percent (1%) for each thousand dollars of the aggregate annual compensation (e.g., 20% for \$20,000) multiplied by the aggregate annual compensation, to a maximum of thirty percent (30%). Aggregate annual compensation includes bonuses. The conversion fee will be owed and invoiced upon your hiring of our professional, and payment is due upon receipt of this invoice. The same calculation will be used if you convert our professional on a part-time basis using the full-time equivalent salary.
Employment Taxes and Withholdings	<i>OfficeTeam</i> will handle, to the extent applicable, any workers' compensation insurance, federal, state and local withholding taxes and unemployment taxes, as well as social security, state disability insurance or other payroll charges.
General Conditions	<i>OfficeTeam</i> may increase our rates provided under the Terms of Payment to reflect increases in our own costs of doing business, including costs associated with higher wages for workers and/or related tax, benefit and other costs. We will provide written or verbal notice of the increase in our rates. Any increase in our rates will be prospective, starting as of the effective date <i>OfficeTeam</i> specifies. Our professional is also assigned to you under the General Conditions of Assignment, a copy of which has been provided. We reserve the right to re-assign our professional.

Job Order: 04090-0010349703

Date: 03-26-2018

CERTIFICATE OF INTERESTED PARTIES**FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Robert Half International Inc.
Menlo Park, CA United States

Certificate Number:
2017-181735

Date Filed:
03/22/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Houston-Galveston Area Council of Governments

Date Acknowledged:

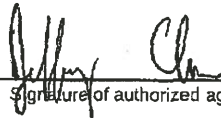
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

TS06-14
Temporary staffing, direct hire, and other employer services.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Morial, Marc	Menlo Park, CA United States	X	
	Waddell, M. Keith	Menlo Park, CA United States	X	
	Richman, Frederick	Menlo Park, CA United States	X	
	Pace, Robert	Menlo Park, CA United States	X	
	Novogradac, Barbara	Menlo Park, CA United States	X	
	Berwick, Andrew	Menlo Park, CA United States	X	
	Messmer, Harold	Menlo Park, CA United States	X	

5 Check only if there is NO interested Party.☐**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____,
20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

Please see attached Notary Certificate.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Mateo

On March 22, 2017 before me, Tomone Tanaka, Notary Public
(insert name and title of the officer)

personally appeared Jeffrey Tzeyuen Chow,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in
his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

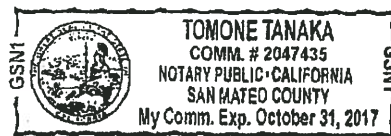
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Tomone Tanaka

(Seal)



Temporary Staffing, Direct Hire and Other Employer Services

A CONTRACT BETWEEN
HOUSTON-GALVESTON AREA COUNCIL
Houston, Texas
AND
ROBERT HALF INTERNATIONAL INC.
San Ramon, California

This Contract is made and entered into by the **Houston-Galveston Area Council of Governments**, hereinafter referred to as **H-GAC**, having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, AND, **Robert Half International Inc.** hereinafter referred to as the **CONTRACTOR**, having its principal place of business at 2613 Camino Ramon, San Ramon, California 94583.

ARTICLE 1:

SCOPE OF SERVICES

The parties have entered into a **Temporary Staffing, Direct Hire and Other Employer Services** Contract to become effective as of June 1, 2017, and to continue through May 31, 2020 (the "Contract"), subject to extension upon mutual agreement of the **CONTRACTOR** and **H-GAC**. **H-GAC** enters into the Contract as Agent for participating governmental agencies, each hereinafter referred to as **END USER**, for the purchase of **Temporary Staffing, Direct Hire and Other Employer Services** offered by the **CONTRACTOR**. The **CONTRACTOR** agrees to sell **Temporary Staffing, Direct Hire and Other Employer Services** through the **H-GAC** Contract to **END USERS**.

ARTICLE 2:

THE COMPLETE AGREEMENT

The Contract shall consist of the documents identified below in order of precedence:

1. The text of this Contract form, including but not limited to, Attachment A
2. General Terms and Conditions
3. Proposal Specifications No: **TS06-17**, including any relevant suffixes
4. **CONTRACTOR's** Response to Proposal No: **TS06-17**, including but not limited to, prices and options offered

All of which are either attached hereto or incorporated by reference and hereby made a part of this Contract, and shall constitute the complete agreement between the parties hereto. This Contract supersedes any and all oral or written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Contract cannot be modified without the written consent of both parties.

ARTICLE 3:

LEGAL AUTHORITY

CONTRACTOR and **H-GAC** warrant and represent to each other that they have adequate legal counsel and authority to enter into this Contract. The governing bodies, where applicable, have authorized the signatory officials to enter into this Contract and bind the parties to the terms of this Contract and any subsequent amendments thereto.

ARTICLE 4:

APPLICABLE LAWS

The parties agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, directives, issuances, ordinances, and laws in effect or promulgated during the term of this Contract.

ARTICLE 5:

INDEPENDENT CONTRACTOR

The execution of this Contract and the rendering of services prescribed by this Contract do not change the independent status of **H-GAC** or **CONTRACTOR**. No provision of this Contract or act of **H-GAC** in performance of this Contract shall be construed as making **CONTRACTOR** the agent, servant or employee of **H-GAC**, the State of Texas or the United States Government. Employees of **CONTRACTOR** are subject to the exclusive control and supervision of **END USERS**. **CONTRACTOR** is solely responsible for employee payrolls and claims arising therefrom.

ARTICLE 6:

END USER AGREEMENTS

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement with the **CONTRACTOR** through this Contract and that the term of said Agreement may exceed the term of the **H-GAC** Contract. However this acknowledgement is not to be construed as **H-GAC's** endorsement or approval of the End User Agreement terms and conditions. Except as stated in the Proposal Specifications No: **TS06-17**, Section B.6., **CONTRACTOR** agrees not to

Temporary Staffing, Direct Hire and Other Employer Services

offer to, agree to or accept from **END USER** any terms or conditions that conflict with or contravene those in **CONTRACTOR's H-GAC** contract. Further, termination of this Contract for any reason shall not result in the termination of the underlying End User Agreements entered into between **CONTRACTOR** and any **END USER** which shall, in each instance, continue pursuant to their stated terms and duration. The only effect of termination of this Contract is that **CONTRACTOR** will no longer be able to enter into any new End User Agreements with **END USERS** pursuant to this Contract. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any End User Agreements surviving termination of this Contract between **H-GAC** and **CONTRACTOR**.

ARTICLE 7:

SUBCONTRACTS & ASSIGNMENTS

CONTRACTOR agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Contract or any right, title, obligation or interest it may have therein to any third party without prior written notice to **H-GAC**. **H-GAC** reserves the right to accept or reject any such change. **CONTRACTOR** shall continue to remain responsible for all performance under this Contract regardless of any subcontract or assignment. **H-GAC** shall be liable solely to **CONTRACTOR** and not to any of its Subcontractors or Assignees.

ARTICLE 8:

EXAMINATION AND RETENTION OF CONTRACTOR'S RECORDS

CONTRACTOR shall maintain during the course of its work, complete and accurate records of items that are chargeable to **END USER** under this Contract. **H-GAC**, through its staff or its designated public accounting firm, the State of Texas, or the United States Government shall have the right at any reasonable time to inspect copy and audit those records on or off the premises of **CONTRACTOR**. Failure to provide access to records may be cause for termination of this Contract. **CONTRACTOR** shall maintain all records pertinent to this Contract for a period of not less than five (5) calendar years from the date of acceptance of the final contract closeout and until any outstanding litigation, audit or claim has been resolved. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. **CONTRACTOR** further agrees to include in all subcontracts under this Contract, a provision to the effect that the subcontractor agrees that **H-GAC'S** duly authorized representatives, shall, until the expiration of five (5) calendar years after final payment under the subcontract or until all audit findings have been resolved, have access to, and the right to examine and copy any directly pertinent books, documents, papers, invoices and records of such subcontractor involving any transaction relating to the subcontract.

ARTICLE 9:

REPORTING REQUIREMENTS

CONTRACTOR agrees to submit reports or other documentation in accordance with the General Terms and Conditions of the Proposal Specifications. If **CONTRACTOR** fails to submit to **H-GAC** in a timely and satisfactory manner any such report or documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Contract.

ARTICLE 10:

MOST FAVORED CUSTOMER CLAUSE

If **CONTRACTOR**, at any time during this Contract, routinely enters into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that routinely provides pricing more favorable than those provided to **H-GAC** hereunder, **CONTRACTOR** shall notify **H-GAC** within ten (10) business days. This Contract between **H-GAC** and **CONTRACTOR** shall be automatically amended, effective the date of notification.

The Parties accept the following definition of routine: A prescribed, detailed course of action to be followed regularly; a standard procedure. The Parties accept the following definition of agreement: A contractual document that applies to more than one staffing assignment and contains defined pricing rates.

EXCEPTION: *This clause shall not be applicable to prices and price adjustments offered by a bidder, proposer or contractor, which are not within bidder's/ proposer's/contractor's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

ARTICLE 11:

SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

Temporary Staffing, Direct Hire and Other Employer Services

ARTICLE 12:

DISPUTES

Any and all disputes concerning questions of fact or of law arising under this Contract, which are not disposed of by agreement, shall be decided by the Executive Director of H-GAC or his designee, who shall reduce his decision to writing and provide notice thereof to **CONTRACTOR**. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, **CONTRACTOR** requests a rehearing from the Executive Director of H-GAC. In connection with any rehearing under this Article, **CONTRACTOR** shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. **CONTRACTOR** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, **CONTRACTOR** shall proceed diligently with the performance of this Contract and in accordance with H-GAC'S final decision.

ARTICLE 13:

LIMITATION OF CONTRACTOR'S LIABILITY

Except as specified in any separate writing between the **CONTRACTOR** and an **END USER**, **CONTRACTOR**'s total liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify H-GAC described in Article 14, is limited to the price of the particular products/services sold hereunder, and **CONTRACTOR** agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will **CONTRACTOR** be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. **CONTRACTOR** understands and agrees that it shall be liable to repay and shall repay upon demand to **END USER** any amounts determined by H-GAC, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Contract.

ARTICLE 14:

LIMIT OF H-GAC'S LIABILITY AND INDEMNIFICATION OF H-GAC

H-GAC's liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will H-GAC be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless H-GAC, its board members, officers, agents, officials, employees, and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgments, and liens arising as a result of **CONTRACTOR**'s negligent act or omission under this Contract. **CONTRACTOR** shall notify H-GAC of the threat of lawsuit or of any actual suit filed against **CONTRACTOR** relating to this Contract.

ARTICLE 15:

TERMINATION FOR CAUSE

H-GAC may terminate this Contract for cause based upon the failure of **CONTRACTOR** to comply with the terms and/or conditions of the Contract; provided that H-GAC shall give **CONTRACTOR** written notice specifying **CONTRACTOR**'S failure. If within thirty (30) days after receipt of such notice, **CONTRACTOR** shall not have either corrected such failure, or thereafter proceeded diligently to complete such correction, then H-GAC may, at its option, place **CONTRACTOR** in default and the Contract shall terminate on the date specified in such notice. **CONTRACTOR** shall pay to H-GAC any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation was received by **CONTRACTOR**.

ARTICLE 16:

TERMINATION FOR CONVENIENCE

Either H-GAC or **CONTRACTOR** may cancel or terminate this Contract at any time by giving thirty (30) days written notice to the other. **CONTRACTOR** may be entitled to payment from **END USER** for services actually performed; to the extent said services are satisfactory to **END USER**. **CONTRACTOR** shall pay to H-GAC any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation is received by **CONTRACTOR**.

ARTICLE 17:

CIVIL AND CRIMINAL PROVISIONS AND SANCTIONS

CONTRACTOR agrees that it will perform under this Contract in conformance with safeguards against fraud and abuse as set forth by H-GAC, the State of Texas, and the acts and regulations of any funding entity. **CONTRACTOR** agrees to notify H-GAC of any suspected fraud, abuse or other criminal activity related to this Contract through filing of a written report promptly after it becomes aware of such activity.

Temporary Staffing, Direct Hire and Other Employer Services

ARTICLE 18:

GOVERNING LAW & VENUE

This Contract shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with this Contract shall lie exclusively in Harris County, Texas. Disputes between **END USER** and **CONTRACTOR** are to be resolved in accord with the law and venue rules of the state of purchase. **CONTRACTOR** shall immediately notify **H-GAC** of such disputes.

ARTICLE 19:

PAYMENT OF H-GAC ORDER PROCESSING CHARGE

CONTRACTOR agrees to sell its products to **END USERS** based on the pricing and other terms of this Contract, including, but not limited to, the payment of the applicable **H-GAC** order processing charge. On notification from an **END USER** that an order has been placed with **CONTRACTOR**, **H-GAC** will invoice **CONTRACTOR** for the applicable order processing charge. Upon delivery of any product/service by **CONTRACTOR** and acceptance by **END USER**, **CONTRACTOR** shall, within thirty (30) calendar days or ten (10) business days after receipt of payment, whichever is less, pay **H-GAC** the full amount of the applicable order processing charge, whether or not **CONTRACTOR** has received an invoice from **H-GAC**. For sales made by **CONTRACTOR** based on this contract, including sales to entities without Interlocal Contracts, **CONTRACTOR** shall pay the applicable order processing charges to **H-GAC**. Further, **CONTRACTOR** agrees to encourage entities who are not members of **H-GAC**'s Cooperative Purchasing Program to execute an **H-GAC** Interlocal Contract. **H-GAC** reserves the right to take appropriate actions including, but not limited to, contract termination if **CONTRACTOR** fails to promptly remit **H-GAC**'s order processing charge. In no event shall **H-GAC** have any liability to **CONTRACTOR** for any goods or services an **END USER** procures from **CONTRACTOR**.

ARTICLE 20:

LIQUIDATED DAMAGES

Any liquidated damages terms will be determined between **CONTRACTOR** and **END USER** at the time **END USER**'s purchase order is placed.

ARTICLE 21:

PERFORMANCE AND PAYMENT BOND FOR INDIVIDUAL ORDERS

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB), and offered pricing should reflect this cost saving. However, **CONTRACTOR** must be prepared to offer a PPB to cover any specific order if so requested by **END USER**. **CONTRACTOR** shall quote a price to **END USER** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **END USER**'s purchase order.

ARTICLE 22:

CHANGE OF CONTRACTOR STATUS

CONTRACTOR shall immediately notify **H-GAC**, in writing, of ANY change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name, and shall also advise whether or not this Contract shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Contract.

ARTICLE 23:

LICENSING REQUIRED BY TEXAS MOTOR VEHICLE BOARD /IF APPLICABLE/

CONTRACTOR will for the duration of this Contract maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Contract period, any **CONTRACTOR'S** license is not renewed, or is denied or revoked, **CONTRACTOR** shall be deemed to be in default of this Contract unless the Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

Temporary Staffing, Direct Hire and Other Employer Services

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized representatives.

Signed for **Houston-Galveston**
Area Council, Houston, Texas:


Jack Steele

Executive Director
Attest for **Houston-Galveston**
Area Council, Houston, Texas:


Deidre Vick, Director of Public Services

Date: 6/1, 2017

Signed for **Robert Half International Inc.**
San Ramon, California:

DocuSigned by:

059DA17B8D7A430

Printed Name & Title: Greg Freeman VP, Strategic Accounts

Date: 5/30/2017, 20

Attest for **Robert Half International Inc.**
San Ramon, California:

DocuSigned by:

EB07F88FE4F3493...

Printed Name & Title: Sylvia Nix Strategic Accounts Supervisor

Date: 5/31/2017, 20

Temporary Staffing, Direct Hire and Other Employer Services

ATTACHMENT A

Attachment A
Robert Half International Inc.
 Temporary Staffing, Direct-Hire and Other Employer Services
 Contract No. TS06-17

FORM D1 - PRICING PAGE #1

Cost of services, Mark-up (MU) percentage pricing:

When using the DOL website guidelines, as the Base pricing rate for Temporary Hire:

1.) What is the percentage of Mark-Up added to the Base rate for an Administrative position?

65%

2.) What is the percentage of Mark-Up added to the Base rate for an Light Industrial position?

N/A

3.) What is the percentage of Mark-Up added to the Base rate for an Heavy Industrial position?

N/A

4.) What is the percentage of Mark-Up added to the Base rate for an IT position?

70%

5.) What is the minimum conversion time in (hours) for a temporary employee to be hired without incurring a conversion or buyout fee?

640 Hours

6.) Are there any liquidation fees if the above conversion hours are not met?

yes/no > >

Yes

7.) If there are liquidation fees or charges for the above transaction, what is the fee, percentage or hours charged? Briefly explain.

fee: > > >

See explanation

hours: > > >

See explanation

percentage > >

See explanation

Explain here:

Ranges from 640 to 1560 hours depending upon position.

For Admin positions: 640 hrs = no conversion fee

For IT positions: 960 hrs = no conversion fee

For all other positions please consult your RH representative

8.) **Direct-Hire** annual salary percentage of Mark-up.

25%

****** The annual salary must be equal to or less than hourly rate provided in the job descriptions listed on **Form D - Page #2**, using the multiplier of 2080 hours.

9.) **Direct-Hire** guarantee period in hours.

520 Hours

10.) **Payrolling** percentage of Mark-Up.

N/A

Attachment A
Robert Half International Inc.
Temporary Staffing, Direct-Hire and Other Employer Services
Contract No. TS06-17

FORM D2 - PRICING PAGE #2

Code	Occupation Description	Pricing Range		Mark-Up %	Total	Total
		Low	High	Please Use a Whole Number as the % (MU). Example 25% = 1.25	Low	High
	Accounting:					
A01	Accountant I	\$20.35	\$31.90	1.70	\$34.60	\$54.23
A02	Accountant II	\$30.00	\$49.00	1.70	\$51.00	\$83.30
A03	Financial Analyst I	\$18.00	\$32.50	1.70	\$30.60	\$55.25
A04	Financial Analyst II	\$33.00	\$52.80	1.86	\$61.38	\$98.21
A05	Payroll Clerk	\$14.00	\$18.50	1.70	\$23.80	\$31.45
A06	Cost Accounting Specialist	\$22.00	\$44.00	1.70	\$37.40	\$74.80
A07	CPA	\$25.00	\$50.00	1.70	\$42.50	\$85.00
A08	Financial / Business Analyst	\$22.00	\$49.50	1.86	\$40.92	\$92.07
A09	Controller	\$35.20	\$60.00	1.86	\$65.47	\$111.60
A10	Auditor I	\$19.80	\$30.80	1.7	\$33.66	\$52.36
A11	Auditor II	\$29.00	\$48.00	1.70	\$49.30	\$81.60
	Administrative Support and Clerical:					
B01	Accounting Clerk I	\$12.00	\$17.00	1.65	\$19.80	\$28.05
B02	Accounting Clerk II	\$17.00	\$19.00	1.65	\$28.05	\$31.35
B03	Accounting Clerk III	\$19.00	\$22.00	1.65	\$31.35	\$36.30
B04	Administrative Assistant	\$13.00	\$19.00	1.65	\$21.45	\$31.35
B05	Call Center Representative	\$15.00	\$26.00	1.65	\$24.75	\$42.90
B06	Copy Machine Operator	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B08	Customer Service Representative I	\$15.00	\$18.00	1.65	\$24.75	\$29.70
B09	Customer Service Representative II	\$18.00	\$22.00	1.65	\$29.70	\$36.30
B10	Customer Service Representative III	\$22.00	\$27.00	1.65	\$36.30	\$44.55
B11	Data Entry Operator I	\$12.00	\$16.00	1.65	\$19.80	\$26.40
B12	Data Entry Operator II	\$16.00	\$20.00	1.65	\$26.40	\$33.00
B13	Document Preparation Clerk	\$12.00	\$18.00	1.65	\$19.80	\$29.70
B14	Executive Assistant	\$19.00	\$29.00	1.65	\$31.35	\$47.85
B15	General Clerk I	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B16	General Clerk II	\$15.00	\$20.00	1.65	\$24.75	\$33.00
B17	General Clerk III	\$20.00	\$24.00	1.65	\$33.00	\$39.60
B18	Legal Secretary I	\$18.00	\$24.00	1.65	\$29.70	\$39.60
B19	Legal Secretary II	\$24.00	\$31.00	1.65	\$39.60	\$51.15
B20	Mail Room Clerk	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B22	Personnel Assistant (Employment) I	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B23	Personnel Assistant (Employment) II	\$15.00	\$18.00	1.65	\$24.75	\$29.70
B24	Personnel Assistant (Employment) III	\$18.00	\$22.00	1.65	\$29.70	\$36.30
B25	Production Control Clerk	\$15.00	\$25.00	1.65	\$24.75	\$41.25
B26	Secretary I	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B27	Secretary II	\$15.00	\$18.00	1.65	\$24.75	\$29.70
B28	Secretary III	\$18.00	\$25.00	1.65	\$29.70	\$41.25
B30	Receptionist/Switchboard Operator	\$12.00	\$18.00	1.65	\$19.80	\$29.70
B31	Records Management Clerk	\$15.00	\$25.00	1.65	\$24.75	\$41.25

Attachment A
Robert Half International Inc.
Temporary Staffing, Direct-Hire and Other Employer Services
Contract No. TS06-17

FORM D2 - PRICING PAGE #2

Code	Occupation Description	Pricing Range		Mark-Up %	Total	Total
		Low	High	Please Use a Whole Number as the % (MU). Example 25% = 1.25	Low	High
B35	Word Processor I	\$12.00	\$15.00	1.65	\$19.80	\$24.75
B36	Word Processor II	\$15.00	\$18.00	1.65	\$24.75	\$29.70
B37	Word Processor III	\$18.00	\$22.00	1.65	\$29.70	\$36.30
	Education:					
	General Services and Materials Handling Support :					
	Health:					
E04	Claims Processor	\$15.00	\$24.50	1.65	\$24.75	\$40.43
E05	Claims Processor (Senior)	\$19.00	\$30.00	1.65	\$31.35	\$49.50
E11	Eligibility / Insurance Verifier	\$13.00	\$22.00	1.65	\$21.45	\$36.30
E12	Eligibility Referral Coordinator	\$13.00	\$22.00	1.65	\$21.45	\$36.30
E14	Insurance Coordinator	\$15.00	\$24.50	1.65	\$24.75	\$40.43
E20	Medical Record Clerk	\$13.00	\$19.00	1.65	\$21.45	\$31.35
	Information Technology:					
F01	Application Developer	\$40.00	\$75.00	1.7	\$68.00	\$127.50
F02	Application Support Analyst	\$30.00	\$60.00	1.7	\$51.00	\$102.00
F03	Applications Engineer	\$40.00	\$75.00	1.7	\$68.00	\$127.50
F04	Computer Operator I	\$18.00	\$27.00	1.7	\$30.60	\$45.90
F05	Computer Operator II	\$25.00	\$34.00	1.7	\$42.50	\$57.80
F06	Computer Operator III	\$32.00	\$39.00	1.7	\$54.40	\$66.30
F07	Computer Operator IV	\$40.00	\$49.00	1.7	\$68.00	\$83.30
F08	Computer Operator V	\$48.00	\$60.00	1.7	\$81.60	\$102.00
F09	Computer Programmer I	\$33.00	\$49.50	1.7	\$56.10	\$84.15
F10	Computer Programmer II	\$50.00	\$60.50	1.7	\$85.00	\$102.85
F11	Computer Programmer III	\$61.00	\$77.00	1.7	\$103.70	\$130.90
F12	Computer Programmer IV	\$78.00	\$93.50	1.7	\$132.60	\$158.95
F13	Computer Systems Analyst I	\$30.00	\$40.00	1.7	\$51.00	\$68.00
F14	Computer Systems Analyst II	\$40.00	\$50.00	1.7	\$68.00	\$85.00
F15	Computer Systems Analyst III	\$50.00	\$77.00	1.7	\$85.00	\$130.90
F16	Customer Support Administrator	\$17.00	\$35.00	1.7	\$28.90	\$59.50
F17	Customer Support Specialist	\$15.00	\$20.00	1.7	\$25.50	\$34.00
F18	Database Administrator	\$38.50	\$70.00	1.7	\$65.45	\$119.00
F19	Data Center Support Specialist	\$35.00	\$70.00	1.7	\$59.50	\$119.00
F20	Desktop Support Manager	\$35.00	\$55.00	1.7	\$59.50	\$93.50
F21	Desktop Support Specialist	\$18.00	\$26.00	1.7	\$30.60	\$44.20
F22	Developer	\$35.00	\$70.00	1.7	\$59.50	\$119.00
F23	Director of Technology	\$40.00	\$95.00	1.7	\$68.00	\$161.50
F24	GIS (Geographic Info. Systems) Tech. I	\$33.00	\$55.00	1.7	\$56.10	\$93.50

Attachment A
Robert Half International Inc.
Temporary Staffing, Direct-Hire and Other Employer Services
Contract No. TS06-17

FORM D2 - PRICING PAGE #2

Code	Occupation Description	Pricing Range		Mark-Up %	Total	Total
		Low	High	Please Use a Whole Number as the % (MU). Example 25% = 1.25	Low	High
F25	GIS (Geographic Info. Systems) Tech. II	\$44.00	\$66.00	1.7	\$74.80	\$112.20
F26	Help Desk Specialist	\$15.00	\$20.00	1.7	\$25.50	\$34.00
F27	Help Desk Technician	\$15.00	\$25.00	1.7	\$25.50	\$42.50
F28	Information Systems Project Manager	\$35.00	\$60.00	1.7	\$59.50	\$102.00
F29	Information Technology Coordinator	\$20.00	\$35.00	1.7	\$34.00	\$59.50
F30	Information Technology Director	\$40.00	\$95.00	1.7	\$68.00	\$161.50
F31	Information Technology Manager	\$33.00	\$68.00	1.7	\$56.10	\$115.60
F32	IT Support Manager	\$33.00	\$50.00	1.7	\$56.10	\$85.00
F33	IT Support Specialist	\$18.00	\$30.00	1.7	\$30.60	\$51.00
F34	IT Systems Administrator	\$35.00	\$50.00	1.7	\$59.50	\$85.00
F35	Java Developer	\$40.00	\$75.00	1.7	\$68.00	\$127.50
F36	Management Information Systems Director	\$40.00	\$80.00	1.7	\$68.00	\$136.00
F37	Network/Communications Support Clerk	\$22.00	\$38.50	1.7	\$37.40	\$65.45
F38	Network Systems Administrator	\$35.00	\$50.00	1.7	\$59.50	\$85.00
F39	Peripheral Equipment Operator	\$18.00	\$30.00	1.7	\$30.60	\$51.00
F40	Senior Database Administrator	\$30.00	\$65.00	1.7	\$51.00	\$110.50
F41	Senior Network System Administrator	\$45.00	\$90.00	1.7	\$76.50	\$153.00
F42	Senior Programmer	\$40.00	\$75.00	1.7	\$68.00	\$127.50
F43	Senior Programmer Analyst	\$25.00	\$40.00	1.7	\$42.50	\$68.00
F44	Senior Security Specialist	\$40.00	\$90.00	1.7	\$68.00	\$153.00
F45	Senior Support Specialist	\$28.00	\$40.00	1.7	\$47.60	\$68.00
F46	Senior System Administrator	\$40.00	\$75.00	1.7	\$68.00	\$127.50
F47	Senior System Analyst	\$30.00	\$65.00	1.7	\$51.00	\$110.50
F48	Senior Web Administrator	\$35.00	\$55.00	1.7	\$59.50	\$93.50
F49	Senior Web Developer	\$40.00	\$70.00	1.7	\$68.00	\$119.00
F50	Software Developer	\$45.00	\$75.00	1.7	\$76.50	\$127.50
F51	Software Quality Assurance Analyst	\$35.00	\$55.00	1.7	\$59.50	\$93.50
F52	Support Specialist	\$18.00	\$28.00	1.7	\$30.60	\$47.60
F53	Systems Administrator	\$30.00	\$45.00	1.7	\$51.00	\$76.50
F54	Systems Analyst	\$20.00	\$35.00	1.7	\$34.00	\$59.50
F55	Systems Designer	\$30.00	\$55.00	1.7	\$51.00	\$93.50
F56	System Support Specialist	\$18.00	\$28.00	1.7	\$30.60	\$47.60
F57	Technical Operations Officer	\$40.00	\$80.00	1.7	\$68.00	\$136.00
F58	Technical Support Specialist	\$18.00	\$28.00	1.7	\$30.60	\$47.60
F59	Technical Specialist	\$20.00	\$32.00	1.7	\$34.00	\$54.40
F60	Telecommunications Specialist	\$18.00	\$32.00	1.7	\$30.60	\$54.40
F61	Web Administrator	\$32.00	\$45.00	1.70	\$54.40	\$76.50
F62	Web Developer	\$35.00	\$55.00	1.70	\$59.50	\$93.50
F63	Web Master	\$35.00	\$55.00	1.70	\$59.50	\$93.50
	Procurement:					
G04	Purchasing Manager	\$33.00	\$77.00	1.86	\$61.38	\$143.22

Attachment A
Robert Half International Inc.
Temporary Staffing, Direct-Hire and Other Employer Services
Contract No. TS06-17

FORM D2 - PRICING PAGE #2

Code	Occupation Description	Pricing Range		Mark-Up %	Total	Total
		Low	High	Please Use a Whole Number as the % (MU). Example 25% = 1.25	Low	High
	Professional:					
H03	Contract Administrator	\$18.00	\$25.00	1.7	\$30.60	\$42.50
H04	Contract Specialist	\$25.00	\$30.00	1.7	\$42.50	\$51.00
H12	Human Resources Coordinator	\$18.00	\$27.00	1.7	\$30.60	\$45.90
H13	Human Resources Manager	\$27.50	\$49.50	1.86	\$51.15	\$92.07
H14	Human Resources Specialist	\$22.00	\$38.00	1.7	\$37.40	\$64.60
H23	Paralegal/Legal Assistant I	\$16.00	\$20.00	1.70	\$27.20	\$34.00
H24	Paralegal/Legal Assistant II	\$20.00	\$24.00	1.70	\$34.00	\$40.80
H25	Paralegal/Legal Assistant III	\$28.00	\$34.00	1.70	\$47.60	\$57.80
H26	Paralegal/Legal Assistant IV	\$36.00	\$49.00	1.70	\$61.20	\$83.30
H33	Senior Writer	\$25.00	\$40.00	1.70	\$42.50	\$68.00
	Scientific:					
	Miscellaneous:					
J02	Desk Clerk	\$12.00	\$16.00	1.65	\$19.80	\$26.40

Notwithstanding anything to the contrary in Attachment A, for individuals assigned through CONTRACTOR's Salaried Professional Services (SPS) divisions, the mark-up shall be one-hundred and thirty-five percent (135%). However, as CONTRACTOR's SPS professionals are full-time, salaried employees of CONTRACTOR, H-GAC is discouraged from directly hiring CONTRACTOR's SPS professionals and H-GAC agrees to seek CONTRACTOR's permission before hiring CONTRACTOR's SPS professionals. In the event that H-GAC does hire an SPS professional, the conversion fee will equal 50% of the professional's aggregate annual compensation, including bonuses.

Attachment A
Robert Half International Inc.
 Temporary Staffing, Direct-Hire and Other Employer Services
 Contract No. TS06-1

FORM E – VALUE ADDED SERVICES

[illegible]



City of Galveston

HUMAN RESOURCES DEPARTMENT

P. O. Box 779 | Galveston, TX 77553-0779
409.797.3650 (Office) | 409.356.4003 (Facsimile)

To: Honorable Mayor and Members of the City Council

From: Kent Etienne, Jr. – Executive Director

Date: September 5, 2018

RE: Consider for approval the award of a three (3) year contract to Zompa Guderian Enterprises, LLC dba West Isle Urgent Care for RFP # 18-26 to provide drug and alcohol testing services; and authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. BACKGROUND

- A. The City of Galveston initiated a drug-free workplace in 1988 and has a Drug and Alcohol Prevention and Testing Program that all City Employees and potential employees must adhere to. The collection and testing of samples is contracted out to a single vendor that must be able to meet FTA and DOT requirements.
- B. There is a continued high demand for drug and alcohol testing (e.g., pre-employment and post-accident testing).
- C. The City of Galveston used the RFP process to obtain proposals for service. The City received two (2) responsive proposals to RFP # 18-26.
- D. While each firm was qualified to provide the requested services, each respondent was scored by City Staff using pre-determined criteria and scoring system. Staff reviewed criteria such as follows:
 - Ability to Meet City's Needs – 40%
 - Cost – 30%
 - Municipal Experience – 15%
 - Completeness and Responsiveness of Proposal – 10%
 - References – 5%

Zompa Guderian Enterprises, LLC dba West Isle Urgent Care received the best overall scoring.

II. CURRENT SITUATION

- A. The City of Galveston's current contract for drug and alcohol testing is set to expire September 30, 2018.
- B. The City of Galveston needs to obtain a multi-year contract for testing.
- C. The services are needed on a daily basis for the City to provide for drug and alcohol testing in the pre-employment process, post-accidents, reasonable suspicion, and such other allowable causes for testing.

III. ISSUE

Consider for approval the award of a three (3) contract to **Zompa Guderian Enterprises, LLC dba West Isle Urgent Care** for RFP # 18-26 to provide drug and alcohol testing services.



IV. ALTERNATIVES IN ORDER OF PRIORITY

- A. Alternative #1: City Council approves the award of a three (3) year contract for RFP # 18-26 to **Zompa Guderian Enterprises, LLC dba West Isle Urgent Care**.
- B. Alternative #2: City Council does not approve the award, and the City will seek services on an as-needed basis.

V. RECOMMENDATION

Concur with Alternative A.

VI. FISCAL NOTE

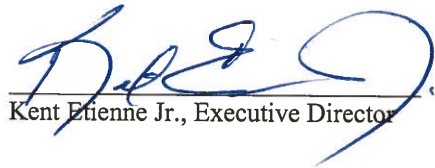
Funding Source:

50301-811567-534032-465300
Preventive Health Program Account
Other Operating Expenses

Costs of Implementation:

Estimated Annual Cost of \$50,000.00

Respectfully submitted,



Kent Etienne Jr., Executive Director

CONTRACT FOR SERVICES
DRUG AND ALCOHOL TESTING

This Contract (the “Contract”) is made and entered into this _____ day of September, 2018 by and between the City of Galveston (“City”), a Texas home-rule municipality, and **Zompa Guderian Enterprises PLLC dba West Isle Urgent Care** (Company), located at 2027 61st Street, Galveston, TX, 77551

WHEREAS, the City of Galveston desires to obtain services in connection with its “Drug and Alcohol Testing Services”, within the City of Galveston (“City”) and Zompa Guderian Enterprises PLLC dba West Isle Urgent Care (“Company”) desires to provide such services; and

WHEREAS, this Agreement between the Parties consist of the terms and conditions set forth herein, and **Exhibit A**, identified as the proposal from the Company for the scope of services, and those document(s), attached and incorporated for all purposes for the following Project:

RFP 18-26 Drug and Alcohol Testing

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter set forth, the parties do mutually agree as follows:

1. **SCOPE OF SERVICES**: Company will provide the services (“Work”) to the City in connection with the Project, more specifically described in **Exhibit A**, attached and fully incorporated for all intents and purposes.
2. **STANDARD OF CARE**: The standard of care for all services performed or furnished by Company under this agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
3. **COMPLIANCE WITH LOCAL, STATE AND FEDERAL LAWS** – Company shall comply with all applicable laws, ordinances, codes, and policies of the federal, state, and local governments.
4. **CHANGES**: The City may request changes in the scope of the services to be performed hereunder. Such changes, including any increase or decrease in the amount of compensation to Company, which are mutually agreed upon, by, and between the City and Company, shall be incorporated in written amendments to this Contract. No changes in the terms of this contract shall be binding unless it is in writing and signed by an authorized representative of both parties.
5. **TERM**: Contract shall be effective upon execution by the City of Galveston for thirty-six (36) months unless sooner terminated under the terms set forth herein.
6. **APPROPRIATIONS**: The obligations of the City to make payment under this Contract are expressly subject to appropriations by the City of funds that are lawfully available to be applied to such purpose.
7. **SCHEDULE AND DELIVERABLES**: The City and its agencies will cooperate with Company to facilitate the performance of the work described in the contract. Company will perform the Work in accordance with the schedules/timetables described in greater detail in the attached **Exhibit A**.

In the event that one or more of the members of the Company cannot perform because of ill health, physical disability or other reasons beyond his/her control, Company shall use its best efforts to furnish a substitute of similar stature for such member of the Company whom City agrees to accept.

City does not have to accept any substitutes provided by the Company, but, may contract a substitute of their own.

8. **FORCE MAJEURE**: In the event that the performance of any of the covenants of this agreement shall be prevented by an act of God, the acts and regulations of public authorities, or labor disputes, acts of the public enemy, acts of superior governmental authority, or other circumstances, or cause beyond their or its reasonable control, the City and Company shall be respectively relieved of their obligations hereunder with respect to the performance(s) so prevented. In the above mentioned event, Company grants City the right to reschedule the performance(s) under the same terms and conditions of this contract.

9. **COMPENSATION**: The City shall compensate Company for the services provided hereunder shall not exceed the amounts set forth in the Revised Pricing Schedule attached as **Exhibit A**. Company will furnish an invoice to the City detailing activities performed and reflecting actual time and expenses incurred during the preceding month. All invoices are due under Government Code Sec. 2251.021, and are payable to Company at 2027 61st Street, Galveston, TX, 77551. The City shall notify Company in writing of any and all objections, if any, to an invoice within ten (10) business days of the date of invoice. Otherwise, the invoice shall be deemed proper and acceptable by the City.

The City shall not be responsible for any payment to Company for any additional services or expenses not specifically included in **Exhibit A**, except upon execution of an amendment to this Contract in writing by both parties. Parties shall attempt to resolve any payment disputes within thirty (30) days after the invoice date.

10. **INSURANCE REQUIREMENTS**: Company shall provide all required City of Galveston certificates of coverage and all renewals throughout the duration of the Project. For each policy except Workers' Compensation protection, Company shall name the City as an additional insured and shall provide that the policy require the insurance carrier to notify the City a minimum of thirty days (30) in advance of cancellation of all or part of the policy. All insurance policies are to be issued by an insurance company authorized to do business in the State of Texas and using an insurance company with an A.M. Best rating of B+ or better. All subcontractors utilized must also comply with these specifications as if they were the winning proposer. Specific details of coverage limits and conditions are listed below.

Required Insurance:

- a. Commercial general liability insurance, naming the City of Galveston as an additional insured and as certificate holder, and waiving subrogation per the contractual requirements of this project. Limits are to be equal to or greater than:
 - \$2,000,000** general liability (includes products and personal, etc.)
 - \$1,000,000** fire damage
 - \$1,000,000** automobile damage
 - \$500,000** workers compensation employers' liability
 - Statutory** limits for workers compensationInsurance coverage shall be on an "**occurrence basis**"

11. **TERMINATION**: This Contract may be terminated prior to completion of the Work by either party upon 10 days' written notice to the other. If, through any cause, Company shall fail to fulfill in a timely and proper manner his/her obligations under this contract, the City

shall thereupon have the right to terminate this Contract by giving written notice to Company of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In the event of early termination, City shall pay Company for all work performed and expenses incurred to the date specified in the notice of termination. Notwithstanding the above, Company shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by Company or its subordinates and the City may withhold any payments to Company for the purpose of set-off until such time as the exact amount of damages due the City from Company is determined.

12. INDEMNIFICATION. FOR CONSIDERATION RECEIVED, Company shall, to the extent allowable, indemnify, save and hold the City of Galveston harmless, including City's officers, agents, employees and servants, from any claims, actions, lawsuits, proceedings, damages, loss, judgments, liabilities or expense on account of damage to property and injuries, including death, to the extent caused by any negligent act, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier of Company or those acting under Company's supervision or control. Company shall not be responsible, however, for any loss, damage, liability or expense on account of damage to property and injuries, including death, by which may arise from the negligence of the city. Company shall comply with the requirements of all current applicable laws, rules and regulations and shall indemnify and hold harmless the City and its agency members from and against the failure to comply with those laws, and shall assume full responsibility for payments of Federal, State and local taxes on contributions imposed or required under the Social Security, worker's compensation and income tax laws.

13. INDEPENDENT CONTRACTORS: The parties are independent contractors as to each other. Nothing in this Contract shall be construed as creating any agency or employment relationship. Neither Party shall make any representations tending to create an apparent or implied agency or employment relationship; neither party has the authority to act for the other or to create obligations or debts binding on the other; and neither party shall be responsible for any obligations or expenses incurred by the other.

It is the intent of the parties to this agreement that the Company as an independent contractor will control the manner and means of its performance(s). The City will control the scheduling of the performance(s). The exclusive nature of this agreement is limited to the duration of the performance and it is expected that the performer will enter into other similar agreements with other customers.

14. ACCESS TO INFORMATION: It is agreed that all information, data, reports, and records as are existing, available, and necessary for the carrying out of the work outlined in **Exhibit A** shall be furnished to Company by the City and its agencies. The City and its agencies will cooperate with Company to facilitate the performance of the work described in this Agreement.

15. PERMITS: The Company warrants and represents that it has obtained any and all permits, approvals, and licenses and necessary for Drug and Alcohol Testing. All permits associated with the project shall be the sole responsibility of Company.

17. ASSIGNMENT: Neither party hereto may assign its rights or delegate its obligations hereunder without the written consent of the other party.

18. NO WAIVER: The failure of any party to enforce any provision of this contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce that or any other provision of this Contract.

19. **ENTIRE AGREEMENT:** This Contract incorporates all provisions of the attached proposal for Drug and Alcohol Testing Services and **Exhibit A** constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this Contract. The Company, by signing this agreement, acknowledges the City of Galveston is entering into this contract in its governmental capacity, and not a proprietary capacity.

20. **SEVERABILITY CLAUSE:** The phrases, clauses, sentences, paragraphs or sections of these conditions are severable. If any phrase, clause, sentence, paragraph, or section of these conditions should be declared invalid by the final decree or judgment of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of these conditions.

21. **ATTORNEY'S FEES:** In the event there is a dispute concerning this Contract, each party shall be responsible for its own costs and expenses including attorneys' fees and court costs incurred in the course of any dispute, mediation, or legal proceeding.

22. **APPLICABLE LAW, VENUE, AND JURISDICTION:** This Contract shall be construed under and in accordance with the laws of the State of Texas, with jurisdiction in the courts of the State of Texas and venue in Galveston, County regardless of where the obligations of the parties were performed. By execution of this Contract, the parties agree to subject themselves to the jurisdiction of the Courts of the State of Texas in all matters relating to or arising out of this Contract or the Work.

23. **NOTICES:** All notices required or permitted under this Contract shall be in writing and shall be deemed given when delivered in person or three days after deposit in the United States Mail, postage prepaid, addressed to the party's address reflected at the end of this Contract. A party's notice address may be changed from time to time by that party's providing written notice to the other. A copy of the notice to the City shall be sent to:

City Attorney
823 Rosenberg, Suite 203
P. O. Box 779
Galveston, TX, 77550

Zompa Guderian Enterprises
dba West Isle Urgent Care
2027 61st Street
Galveston, TX, 77551

[EXECUTION PAGE FOLLOWS]

[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate on the day and year first above written.

CITY OF GALVESTON, TEXAS

ZOMPA GUDERIAN ENTERPRISES PLLC
DBA WEST ISLE URGENT CARE

By: _____
Brian Maxwell, City Manager

By: _____
Edward Zompa, MD PhD, Owner

ATTEST:

Janelle Williams, City Secretary

APPROVED AS TO FORM

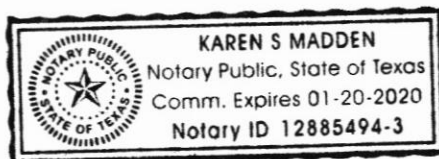
City Attorney

BY EXECUTION OF THIS AGREEMENT, COMPANY ACKNOWLEDGES RECEIPT
OF A COPY OF THIS CONTRACT.

THE STATE OF TEXAS §
 §
Galveston COUNTY §

On this day, BEFORE ME, the undersigned, personally appeared Edward Zompa of Zompa Guderian Enterprises PLLC dba West Isle Urgent Care., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted executed the instrument.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 5th day of September, 2018.



Notary Public in and for
The State of Texas

RFP 18-26 REVISED PRICE SCHEDULE

The Price Schedule shall include every element of a full compliance DOT/FTA testing program. Pricing schedule shall be based on a per test basis including such items as:

* Drug Screen Collection DOT	\$	<u>15.00</u>
* Drug Screen Collection NON-DOT	\$	<u>15.00</u>
* Breath Alcohol Test – EBT	\$	<u>25.00</u>
* DHHS (SAMHSA) 5 Panel Test – Lab-Based Test	\$	<u>15.00</u>
* Medical Review Officer Services	\$	<u>incl NC</u>
* Positive Specimen Documentation and Storage	\$	<u>incl NC</u>
* Blind Specimen and Maintenance	\$	<u>incl NC</u>
* Legal Representation In-Person	\$	<u>250/hr</u>
* Legal Representation On-Phone	\$	<u>incl NC</u>
* Five Panel Instant – On-Site Test	\$	<u>20.00</u>

After Hours Collection – Days / Times / Ranges

<u>10 pm - 8 am</u>	\$	<u>75.00</u> 1st 2hrs
	\$	<u>50.00</u> ea addl
	\$	
	\$	
	\$	

Mileage Fee

	\$	<u>NC</u>

Additional Fees

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Signature: _____

Date: 8/12/18

Printed Name: _____

Edward Zompa MD PhD
Medical Director
West Isle Urgent Care
NATL REG # 6377504705



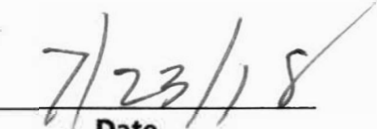
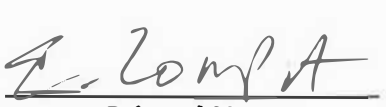
CITY OF GALVESTON – RFP # 18-26
ADDENDUM II
DRUG AND ALCOHOL TESTING

Date: 7/23/2018
To: Prospective Proposers
Subject: Addendum No. II
Proposal Due Date Change

This addendum forms part of the proposal and contract documents and modifies the original proposal documents dated 7/5/2018. Acknowledge receipt of this addendum in the space provided below. FAILURE TO DO SO WILL SUBJECT PROPOSER TO DISQUALIFICATION.

Sealed Proposals Due: Friday, July 27, 2018 @ 9:00 a.m. CST.

I hereby certify receipt of this addendum and have incorporated its information or changes in preparation of my submittal.

 _____ Authorized Signature	 _____ Date
 _____ Printed Name	West Side Urgent Care 2027 61st Street Galveston, TX 77551 P: 409-9800 F: (409) 744-8844 _____ Company Name

A COPY OF THE ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL



CITY OF GALVESTON – RFP # 18-26
ADDENDUM I
DRUG AND ALCOHOL TESTING

Date: 7/23/2018
To: Prospective Proposers
Subject: Addendum No. I
Questions and Answers

This addendum forms part of the proposal and contract documents and modifies the original proposal documents dated 7/5/2018. Acknowledge receipt of this addendum in the space provided below. FAILURE TO DO SO WILL SUBJECT PROPOSER TO DISQUALIFICATION.

Questions and answers.

1. Who is your current vendor(s)/TPA delivering your drug test results & the SAMHSA LAB conducting the actual testing?

Workplace Safety Screenings

2. What clinic(s) do you currently use for WALK IN drug/alcohol collections, and what are their hours, addresses & contact info? Do you use any facility open 24/7 services for WALK IN "after hours" needs, or is this primarily handled by mobile collectors at City sites or vendors clinic?

The City of Galveston utilizes West Isle Urgent Care and Affinity Immediate Care as our walk-in facilities for collections. All after-hours services are provided by CareHere.

3. How often do "after hours" testing needs occur, regardless of reason for this test? Are there "scheduled" groups for collections after hours, and if so, how many donors are typically present at these events? Or are after hours needs usually for unscheduled/post accidents?

After-hours testing occurs about once or twice every 3 months. Post-accidents are collected at West Isle Urgent Care until 10:00 p.m. For accidents occurring after 10:00 p.m., an employee is sent to CareHere.

4. What are your current prices for the following services requested?

Drug Screen Collection DOT: \$15.00



CITY OF GALVESTON – RFP # 18-26
ADDENDUM I
DRUG AND ALCOHOL TESTING

Drug Screen Collection Non-DOT: \$15.00

Breath Alcohol Test: \$25.00

SAMHSA 5 panel Lab-Based Test: \$15.00

Medical Review Services (and do you pay more if the result is positive?):

Included.

Positive Specimen Documentation & Storage: Included.

Blind Specimen and Maintenance: Included.

Legal Representation In-Person: \$200.00 per hour

Legal Representation On-Phone: Included.

Five panel Instant – onsite test: \$25.00

After Hours Collection Fees / Mileage Fees / Hourly Fees: \$75.00 first 2 hours, \$50.00 per hour for each hour after the first 2 hours.

Split Specimen RETEST fee (if requested by donor?): No charge

Any other additional fees you pay now? No.

5. Why is this RFP being solicited? Has the base contract with all possible renewal periods elapsed, or has there been an interruption in service, in which the City has opted to bid out?

End of 3-year Contract previously awarded through an RFP.

6. For Non-DOT testing, unless I missed it, what drugs/panel would you like us to quote? Would it be a LOOKALIKE panel to the DOT, for your Non-DOT testing?

Drug/panel would be the LOOKALIKE panel to the DOT.

7. Can you please clarify the difference between "SAMHSA 5 panel test – Lab based test" and "Drug Screen Collection DOT"? Is one asking for the collection fee only price, and the other for just the lab price, I would assume?



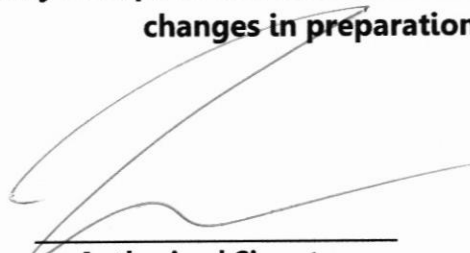
CITY OF GALVESTON – RFP # 18-26
ADDENDUM I
DRUG AND ALCOHOL TESTING

If unsure of the descriptor, please indicate the scope of the vendor pricing. Meaning, describe what the cost includes for the specific item listed.

8. Would the city be interested in placing orders for drug/alcohol testing ONLINE, utilizing the ELECTRONIC CCF, minimizing the need to keep reordering paper CCFs? And, what about ordering DOT/Non-DOT physicals electronically? Or is this part of another contract?

Responses to the RFP may include any additional services available from the vendor. If additional services are available, please provide a description of the service and the associated costs. Please remember to be complete in responding to the specific items requested by the City.

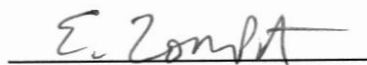
I hereby certify receipt of this addendum and have incorporated its information or changes in preparation of my submittal.



Authorized Signature

7/23/18

Date



Printed Name

West Isle Urgent Care
2027 61st Street
Galveston, TX 77551
P: (409) 744-9800 F: (409) 744-8844

Company Name

A COPY OF THE ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL

original



City of Galveston
REQUEST FOR PROPOSAL

Proposal Reference Number: 18-26

Project Title: Drug and Alcohol Testing

Proposal Closing Date: 2:00 P.M.(CST), Wednesday, July 25, 2018

One (1) Original and three (3) copies and one media source required.

No Proposals submitted after the above deadline will be accepted.

Contact: City of Galveston Purchasing Division at purchasing@galvestontx.gov or 409-797-3579.

Langens

TABLE OF CONTENTS

Table of Contents	Page 1 & 2
Request for Proposal	
(1) Introduction	Page 3
(2) Contact Information	Page 4
(3) General Information	Page 4
(4) RFP Withdrawals and / or Amendments	Page 4
(5) Estimated Quantities	Page 4
(6) Proposal Submittal Requirements	Page 4
(7) Proposal Evaluation and Contract Award	Page 6
(8) Declaration of Policy	Page 8
Appendix A – Proposal	
(-) Label Format for Submittal Packet’s Sealed Envelope	Page 9
I. Required Proposal Information:	
(1) Proposed Products and / or Services	Page 10
(2) Cost of Proposed Products and Services	Page 10
(3) Term of Contract and Option to Extend	Page 10
(4) Proposer’s Experience / Staff	Page 11
(5) References	Page 11
(6) Trade Secrets and / or Confidential Information	Page 12
(7) Federal, State and / or Local Identification Information	Page 12
(8) Emergency Business Services Contact Notice	Page 12
(9) Cooperative Governmental Purchasing Notice	Page 13
II. Contract Terms and Conditions:	
(1) Delivery of Products and Services	Page 14
(2) Miscellaneous	Page 15
(3) Financial Responsibility Provisions	Page 16
Appendix B – Conflict of Interest Form	Page 18
Appendix C – House Bill 89 Verification	Page 20
Appendix D – Property Tax Statement	Page 21
Appendix E – Nepotism Statement	Page 22
Appendix F – Non-Collusion Statement	Page 23
Appendix G – Document 00435	Page 24
Appendix H – No Intent to Submit Form	Page 25
Appendix I – ACH Form (this form is optional)	Page 26 & 27

Appendix J – Scope of Services

(1) Project Title	Page 28
(2) Scope of Services Contact	Page 28
(3) Special Conditions.....	Page 28
(4) Proposal Evaluation Factors.....	Page 28
(5) Brand Manufacture Reference.....	Page 28
(6) Key Events Schedule.....	Page 28
(7) Scope of Services	Page 29
(–) Price Schedule Form.....	Page 34 & 35

Galveston, Texas

Request for Proposal

1. Introduction

- A. Project Overview: The City of Galveston is requesting proposals with the intent of awarding a contract for the purchase of goods and/or services contained in Appendix J – Scope of Services.
- B. Questions: Following are contacts for questions as identified.
- i. RFP Clarifications: All questions related to requirements or processes of this RFP should be submitted in writing to the Purchasing Division. Contact information provided in section 2 below.
 - ii. Scope of Service Questions: All questions related to the scope of services should be submitted in writing to the contact person(s) noted in Appendix J – Scope of Services.
 - iii. Replies: Responses to inquiries which directly affect an interpretation or a change to this RFP will be issued in writing by addendum and posted to City website. All such addenda issued by City prior to the submittal deadline shall be considered part of the RFP. The City shall not be bound by any reply to an inquiry unless such reply is made by such formal written addendum.
 - iv. Acknowledgement of Addenda: The Proposer must acknowledge all addenda by signing and returning such document(s) or by initialing appropriate area of the proposal document. Otherwise, the Proposer's submittal will be marked as Non-Responsive to the RFP.
- C. Notification of Errors or Omissions: Proposers shall promptly notify the City of any omissions, ambiguity, inconsistency, or error that they may discover upon examination of this RFP. The City shall not be responsible or liable for any errors and/or misrepresentation that result from the solicitations which are inadvertently incomplete, ambiguous, inconsistent, or obviously erroneous.
- D. Conflict of Interest Questionnaire (Form CIQ): A person or business, and their agents, who seek to contract or enter into an agreement with the City, are required by Chapter 176 of the Texas Local Government Code to file a Conflict of Interest Questionnaire (FORM CIQ) which is found in Appendix C. The form must be filed with the City Secretary no later than seven (7) days after the date the person or business begins contract discussions or negotiations with the City, or submits an application, response to a request for proposals or proposals, correspondence, or other writing related to any potential agreement with the City. If no conflict exists the offeror must mark the form "Not Applicable" or "N/A" and return with the proposal packet.
- E. Disclosure of Interested Parties Form 1295: A person or business, who enters into a contract with the City, meeting the conditions according to Texas Local Government Code Sec. 2252.908, is required to file Form 1295 with the Texas Ethics Commission. **This form is not required unless there is a contract between the vendor and the City of Galveston. Do not submit this form unless you receive an award letter from the City.**

2. Contact Information

Mailing Address: City of Galveston, Purchasing Division, Room 306, PO Box 779, Galveston, Texas 77553

Physical Address: City of Galveston, Purchasing Division, 823 Rosenberg, Room 306, Galveston, Texas 77550

Email Address: purchasing@galvestontx.gov

3. General Information

- A. **Tax Exempt Status:** City purchases are exempt from State Sales Tax and Federal Excise Tax. Do not include tax in the proposal. The City will furnish Excise Tax Exemption Certificate upon request.
- B. **Public Inspection of Proposals:** The City strictly adheres to the Texas Public Information Act (Texas Government Code Section 552.001, et seq.) and all other governing statutes, regulations, and laws regarding the disclosure of RFP information. Proposal Documents are not available for public inspection until after the contract award. If the Proposer has notified the City, in writing, that the Proposal Document contains trade secrets or confidential information, the City will generally take reasonable steps to prevent disclosure of such information, in accordance with the Public Information Act. This is a statement of general policy only, and in no event shall the City be liable for disclosure of such information by the City in response to a request, regardless of the City's failure to take any such reasonable steps, even if the City is negligent in failing to do so.
- C. All Proposers are hereby put on notice that if the Proposer is awarded a contract for procurement of goods and/or services, the City of Galveston is entering into that contract in its governmental capacity, and not a proprietary capacity.
- D. The City of Galveston is required to verify that the company does not do business with Iran, Sudan, or any Foreign Terrorist Organization pursuant to the Texas Government Code Sections 2252.152 and 2252.153.

4. RFP Withdrawals and/or Amendments

- A. **RFP Withdrawal:** The City reserves the right to withdraw this RFP for any reason.
- B. **RFP Amendments:** The City reserves the right to amend any aspect of this RFP by formal written Addendum prior to the Proposal submittal deadline and will endeavor to notify all potential Proposers that have notified the Purchasing Division of their intent to Proposal, but failure to notify shall impose no obligation or liability on the City.

5. Estimated Quantities

The City does not guarantee to purchase any minimum or maximum quantity but does contemplate purchasing exclusively during the term of the contract from the successful vendor(s).

6. Proposal Submittal Requirements

- A. **Submittal Packet – How to submit:** All Proposals must be submitted in person or by mail at the addresses in Section 2, above. No Proposals will be accepted electronically, either

by fax or email. Proposals submitted electronically will be marked non-responsive. Proposals shall be sealed and marked clearly with the Proposal number, Proposal name, closing date and time, on the outside of the package or envelope. Unidentifiable Proposals will be unopened and marked as non-responsive.

- B. Submittal Packet – Required Contents: All items in this Proposal are considered part of the Proposal package. Submittals must include the package in its entirety; signed in the appropriate places by an authorized representative of the company with an original signature. Proposals not including all of the above will be considered non-responsive. A Proposal requires an Original signed document, copies, and a media source. Please mark the Proposals "Original" and "Copy" and label the media source (preferred media is a jump/thumb drive). Please submit the original and correct number of copies indicated on the title page, or Proposal will be marked "Non-responsive". Offerors must submit their Proposals on the forms provided herein, otherwise, it will be marked non-responsive.
- C. Submittal Deadline: The deadline for submittal of Proposals shall be as identified on the title of the Proposal and on page 9 (nine) of Appendix A – Proposal. It is the Offeror's responsibility to have the Proposal Documents, including Addenda, correctly submitted by the submittal deadline. No extensions will be granted and no late Proposals will be accepted.
- D. Proposals Received Late: Proposers are encouraged to submit their Proposals as soon as possible. The time and date of receipt as recorded in the Purchasing Office shall be the official time of receipt. The City is not responsible for late submission regardless of the reason. Late Proposals will not be considered under any circumstances.
- E. Alterations or Withdrawals of Proposal Document: Any submitted Proposal may be withdrawn or a revised Proposal substituted prior to the submittal deadline. Proposal Documents cannot be altered, amended or withdrawn by the Proposer after the submittal deadline.
- F. Proposal Document Format: All proposal Documents must be prepared in single-space type, on standard 8-1/2" x 11" vertically oriented pages, numbered at the bottom, with the exception of plans or drawings, those may be submitted landscape on 8-1/2" x 11" pages. ***The package must be in the order required in the Scope of Services.*** The submittal must be written in pen or typed, signatures must be signed in pen, and anything written in pencil will not be accepted. Mistakes can be crossed out and corrections inserted and initialed in ink by the individual signing the proposal. The City only accepts proposals that are hand delivered or by mail, to the addresses in Section 2 of the proposal documents. No fax or email copies will be considered and will be marked "Non-responsive".
- G. Questions and Responses: Questions regarding proposals must be addressed to the Purchasing Division purchasing@galvestontx.gov. The subject line must read **"Proposal #18-26 Drug and Alcohol Testing."** The question deadline will be addressed in Appendix J – Scope of Services. Responses will be answered after the question deadline in the form of an Addendum. No responses will be given to questions submitted after the deadline. Questions submitted outside of the Purchasing Division will not be answered and any communication with a User Department prior to award by City Council will disqualify a vendor from being considered for award.
- H. Pre-Proposal Conferences: The date and time of a pre-proposal conference, if necessary, will be found in Appendix J – Scope of Services.

- I. Validity Period: Once the submittal deadline has passed, any proposal Document shall constitute an irrevocable proposal to provide the commodities and/or services set forth in the Scope of Services at the price(s) shown in the Proposal Document. Such proposal shall be irrevocable until the earlier of the expiration of ninety (90) days from the submittal deadline, or until a contract has been awarded by the City.

7. **Proposal Evaluation and Contract Award**

- A. Proposal Evaluation and Contract Award Process: An award of a contract to provide the goods or services specified herein will be made using competitive sealed proposals, in accordance with Chapter 252 of the Texas Local Government Code and with the City's purchasing policy. The City will evaluate all proposals to determine which offerors are reasonably qualified for the award of the contract, applying the anticipated evaluation factors and emphasis to be placed on each factor as identified in the Scope of Services. A variety of factors may be used in the evaluation of the submitted proposals for this project. The City may, at its option, conduct discussions with or accept proposal revisions from any reasonably qualified proposer. Discussions may not be initiated by offerors. **These discussions will be limited to issues and topics brought forth by the City. Any attempt by proposer or vendor at deviating from the issues and topics to discuss other issues and topics concerning the Proposal brought forth by the City of Galveston shall be grounds for disqualification.** Vendors shall not contact any City of Galveston personnel during the proposal process without the express permission from the City's Purchasing Supervisor.
- B. All correspondence relating to this proposal, from advertisement to award, shall be sent to the City of Galveston's Purchasing Division. All presentations and/or meetings between the City of Galveston and the vendor relating to this proposal shall be coordinated by the City of Galveston Purchasing Division. The City reserves the right to determine which proposal provides the City with the best value and which will be in the City's best interest.
- C. Completeness: If the Proposal Document is incomplete or otherwise fails to conform to the requirements of the RFP, the City alone will determine whether the variance is so significant as to render the Proposal non-responsive.
- D. Ambiguity: Any ambiguity in the Proposal Document as a result of omission, error, lack of clarity or non-compliance by the Proposer with specifications, instructions and all conditions shall be construed in the favor of the City. In the event of a conflict between these standard RFP requirements and details provided in Appendix J – Scope of Services or Appendix A – Proposal, the Appendices shall prevail.
- E. Unit Prices and Extensions: If unit prices and their extensions do not coincide, the City may accept the price most beneficial to the City, and the Proposer will be bound thereby.
- F. Additional Information: City may request any other information necessary to determine Proposer's ability to meet the minimum standards required by this RFP.
- G. Partial Contract Award: City reserves the right to award one contract for some or all the requirements proposed or award multiple contracts for various portions of the requirements to different Proposers based on the unit prices proposed in response to this request, or to reject any and all Proposals and re-solicit for Proposals, as deemed to be in the best interest of City.

- H. No Commitment: The Request for Proposal does not commit the City of Galveston to award any costs or pay any costs, or to award any contract, or to pay any costs associated with or incurred in the preparation of a (Proposal/proposal) to this request, or to procure or contract for services or supplies.
- I. Protest Procedures: Any actual or prospective proposer who is allegedly involved with the solicitation or award of a proposal may submit a protest to the decision. The protest must be submitted in writing to the City of Galveston's Purchasing Supervisor within three working days after such aggrieved person knows of, or should have known of the facts giving rise thereto. If the protest is not resolved by mutual agreement, the Purchasing Supervisor will promptly issue a decision in writing to the protesting party.
- i. All protest lodged by potential or actual contractors or proposers must be made in writing and contain the following information.
 - a. Name, address and telephone number of the protestor.
 - b. Identification of the solicitation or contract number and time.
 - c. A detailed statement of the protest's legal and factual grounds, including copies of relevant documents.
 - d. Identification of the issue(s) to be resolved and statement of what relief is requested.
 - e. Arguments and authorities in support of the protest.
 - f. A statement that copies of the protest have been mailed or delivered to all interested parties in the request for proposals process. In the case of request for proposals, the City of Galveston Purchasing Supervisor shall ask the protester to mail or deliver the protest to relevant parties.
 - ii. The City of Galveston's City Manager has the authority to render the final determination regarding the protest. Any determination rendered by the City of Galveston's City Manager will be final.
- J. Single Proposal Response: If only one bid or proposal is received in response to the Request for Proposal/Bid, a detailed cost proposal may be requested of the single contractor. A cost/price analysis and evaluation and/or audit may be performed of the cost proposal in order to determine if the price is fair and reasonable.
- K. Re-Appropriation of Budget Items: The City may reduce the funds allocated and the services required under this Agreement at its discretion. The City shall notify Contractor in writing of this reduction. Contractor shall not perform any services subtracted from this Agreement. The de-obligation of funds does not require any formal amendment of this Agreement but shall be evidenced by a revised budget approved by City Council.
- L. Appropriation of Funds: The City of Galveston has established an appropriation (allocation) of funds for this project, if in the event that appropriated (allocated) funds are exhausted, the contractor's only remedy shall be suspension or termination of its performance under this contract and shall have no other remedy in law or in equity against the City and no right to damages of any kind.
- M. Terminate for Cause: The occurrence of any one or more of the following events will justify termination of the contract by the City of Galveston for cause:
- i) The successful Proposer fails to perform in accordance with the provisions of these specifications; or
 - ii) The successful Proposer violates any of the provisions of these specifications; or

- iii) The successful Proposer disregards laws or regulations of any public body having jurisdiction; or
 - iv) The successful Proposer transfers, assigns, or conveys any or all of its obligations or duties under the contract to another without written consent of the City.
 - v) If one or more of the events identified in Subparagraphs G i) through iv) occurs, the City of Galveston may, terminate the contract by giving the successful Proposer seven (7) days written notice of such termination. In such case, the successful Proposer shall only be entitled to receive payment for goods and services provided before the effective date of termination. The successful Proposer shall not receive any payment on account of loss of anticipated profits or revenue or other economic loss resulting from such termination.
 - vi) When the contract has been so terminated by the City of Galveston, such termination shall not affect any rights or remedies of the City then existing or which may thereafter accrue.
- J. Terminate for Convenience: This contract may be cancelled or terminated at any time by giving vendor thirty (30) days written notice. Vendor may be entitled to payment for services actually performed prior to termination; to the extent said services are satisfactory.

8. Pursuant to Sec. 2-341 of the City Code – Declaration of Policy

- A. It is the policy of the City of Galveston to stimulate growth of local minority and women-owned business enterprise (M/WBE) by encouraging their participation in all phases of its contract and procurement activity and by affording them the opportunity to compete for all City of Galveston contracts. The purpose and objectives of this article are to:
 - i. Increase the capacity of local M/WBE's to provide products and services.
 - ii. Increase the opportunities for local M/WBE's to expand their business with the city and other public and private sector business entities.
- B. Provided, however, nothing herein shall require the city to award contracts for services or procurements to a M/WBE which is not also the lowest responsive and responsible Proposer and otherwise qualified unless the city may otherwise lawfully award the contract to someone other than the lowest responsive, responsible Proposer.
- C. Additionally, the City of Galveston has a Disadvantaged Business Enterprise, (DBE) program mandated by the US Department of Transportation, which is part of its M/WBE program.

Appendix A – Proposal Document

Submittal Checklist: (To determine validity of Proposal)

- ☒ Appendix A (pages 9_ through 17_) must be included in the Proposal submittal.
- ☒ Appendix B – G (pages 18_ through 24_) all forms must be complete and included in the submittal.
- ☒ Appendix J (pages 28_ through 35_) must be included in the Proposal submittal.

All Proposals submitted to the City of Galveston shall include this page with the submitted Proposal.

RFP Number:	18-26
Project Title:	Drug and Alcohol Testing
Submittal Deadline:	Wednesday, July 25, 2018 @ 2:00 p.m. CST

**Submit in person: City of Galveston Purchasing Division,
823 Rosenberg, Room 306, Galveston, Texas 77550
or by mail: City of Galveston Purchasing Division, PO Box 779,
Galveston, Texas 77553**

Proposer Information:

Proposer's Legal Name:	<i>Zompa Luderian Enterprises PLLC dba West Isle Urgent Care</i>		
Address:	<i>2027 61st St</i>		
City, State & Zip	<i>Galveston Tx 77551</i>		
Federal Employers Identification Number #	<i>510557636</i>		
Phone Number:	<i>409-7449800</i>	Fax Number:	<i>409 744 8841</i>
E-Mail Address:	<i>e2ompa@comcast.net</i>		

Proposer Authorization

I, the undersigned, have the authority to execute this Proposal in its entirety as submitted and enter into a contract on behalf of the Proposer.

Printed Name and Position of Authorized Representative: *Edward Zompa*

Signature of Authorized Representative: _____

Signed this _____ (day) of _____ (month), _____ (year)

I learned of this Request for Proposal by the following means:

☐ Newspaper Advertisement	☒ City E-mail Notification
☐ Galveston Website	☐ Cold Call to City
☐ Mailed Me a Copy	☐ Other

Appendix A – Proposal Document (continued)

I. **REQUIRED PROPOSAL INFORMATION. IN ORDER FOR A PROPOSAL TO BE CONSIDERED COMPLETE, AND TO BE EVALUATED FOR A CONTRACT AWARD BY THE CITY, PROPOSER MUST SUBMIT ALL OF THE FOLLOWING INFORMATION**

1. **Proposed Products and/or Services**

- A. **Product or Service Description:** Proposers should utilize this section to describe the technical aspects, capabilities, features and options of the service or product and/or service proposed in accordance with the required Scope of Services as identified in Appendix J. Promotional literature, brochures, or other technical information may be used.
- B. **Additional Hardware Descriptions:** Proposers should also include in this section a detailed description of what additional hardware and/or software, if any, would be required by the City in order to fully utilize the goods and/or services proposed.
- C. **Guarantees and Warranties:** Each Proposer shall submit a complete copy of any warranties or guarantees provided by the manufacturer or Proposer with the Proposal submitted.
- D. **Project Schedule/Delivery Date:** Proposer must provide a project schedule noting all projected completion dates for segments of the Project, from start-up to completion, and all delivery dates for goods covered by the RFP. The Proposal Document must show the number of days required to deliver and install the product or equipment after the receipt of the City's Purchase Order.

2. **Cost of Proposed Products and/or Services**

- A. **Pricing:** Pricing shall reflect the full Scope of Services defined herein, inclusive of all associated cost for delivery, labor, insurance, taxes, overhead, and profit.
- B. **Schedule of Pricing:** Proposer shall quote unit pricing in accordance with the itemized listing of products or contract segments stated in the Scope of Services and using the following format:

Item #	Quantity	Description of Products/Services	Unit Cost	Extended Price
			\$	\$
			\$	\$
			\$	\$
		TOTAL ALL LINE ITEMS	\$	\$

3. **Term of Contract and Option to Extend:**

Any contract resulting from this RFP shall be effective for twelve thirty-six (36) months upon execution by the City of Galveston. The City anticipates that contract shall be renewed pursuant to the availability of funds and at the discretion of the City. The following clauses shall be included in the contract:

- A. **Option Clause:** **This Section is intentionally left blank**
- B. **Escalation Clause:** **This Section is intentionally left blank**
- C. **Price Increases Upon Extension:** **This Section is intentionally left blank**

4. Proposer's Experience / Staff

- A. Project Team: Identify all members of the Proposer's team (including both team members and management) who will be providing any services proposed and include information which details their experience.
- B. Removal or Replacement of Staff: If an assigned staff person must be removed or replaced for any reason, the replacement person must be approved by City prior to joining the project.
- C. Business Establishment: State the number of years the Proposer's business has been established and operating. If Proposer's business has changed names or if the principals operating the business operate any similar businesses under different names, or have operated any other businesses or changed the legal status or form of the business within the last five (5) years, all names, of predecessor business names, affiliated entities, and previous business entities operated by the principals, if different than present, must be provided;

State the number of years' experience the business has: 11; and the number of employees: 20.

- D. Project Related Experience: All Bids must include detailed information that details the Proposer's experience and expertise in providing the requested services that demonstrates the Proposer's ability to logically plan and complete the requested project.

5. References – This section is required.

Proposer shall provide four (4) references where Proposer has performed similar to or the same types of services as described herein. Proposer shall provide references not affiliated with the City of Galveston, or any of its employees.

Reference #1:

Client / Company Name: <u>Landrys / Fertitta Hospitality</u>	
Contact Name: <u>Todd Fertitta</u>	Contact Title:
Phone: <u>409-789-1444</u>	Email: <u>Todd548@me.com</u>
Date and Scope of Services Provided: <u>drug screening / occ. med. / work comp</u>	

Reference #2:

Client / Company Name: <u>West Gulf Marine</u>	
Contact Name: <u>Lisa Fiegel</u>	Contact Title: <u>Mgr / owner</u>
Phone: <u>409 744 0492</u>	Email: <u>WGM LF62@yahoo.com</u>
Date and Scope of Services Provided: <u>drug screening / occ med / work comp.</u>	

Reference #3:

Client / Company Name: <u>Galveston Parks Board</u>	
Contact Name: <u>K. Daresi</u>	Contact Title: <u>Admin</u>
Phone: <u>797 5157</u>	Email: <u>Kdaresi@galvestonparkboard.org</u>
Date and Scope of Services Provided: <u>drug screens / occ med / work comp</u>	

Reference #4:

Client / Company Name: <u>G&H Towing</u>	
Contact Name: <u>Elaine Lavigne</u>	Contact Title: <u>Mgr</u>
Phone: <u>744 6311</u>	Email: <u>elavigne@gandhtowing.com</u>
Date and Scope of Services Provided: <u>drug screening / occ med / work comp</u>	

6. Trade Secrets and/or Confidential Information

Trade Secrets and/or Confidential Information: This proposal ___ (does) ✓ (does not) contain trade secrets and/or confidential information. If applicable, describe such trade secrets and confidential information, and the basis for your assertion that such material qualifies for legal protection from disclosure.

7. Federal, State and/or Local Identification Information

- A. Centralized Master Bidders List registration number: _____.
- B. Prime contractor HUB / MWBE registration number: _____.
- C. An individual Proposer acting as a sole proprietor must also enter the Proposer's Social Security Number: # _____ - _____ - _____.

8. Emergency Business Services Contact Notice

During a natural disaster, or homeland security event, there may be a need for the City of Galveston to access your business for products or services after normal business hours and/or holidays. The City may request City employee pick up or vendor delivery of product or services.

For this purpose, a primary and secondary emergency contact name and phone number are required. It is critical the vendor's emergency contact information remains current. City shall be contacted by E-mail with any change to a contact name or phone number of these emergency contacts. Updates may be emailed to **purchasing@galvestontx.gov**.

All products or services requested during an emergency event are to be supplied as per the established contract prices, terms and conditions. The vendor shall provide the fee (pricing) for an after-hours emergency opening of the business, if any. In general, orders will be placed

using a City of Galveston procurement card (Master Card) or City issued Purchase Order. The billing is to include the emergency opening fee, if applicable.

The contractor shall provide the names, phone numbers and fee (pricing), if any, for an after-hours emergency opening of the business listed below.

Business Name: West Isle Urgent Care

Contract #: _____

Description: _____

Primary Contact (Name): Edward Zampa MD

Primary Contact Phone Numbers: Home: _____ Cell: 409 939 6262

Secondary Contact (Name): Camille Maner

Secondary Contact Phone Numbers: Home: _____ Cell: 409 256 7176

After Hours emergency opening fee, if applicable: \$ _____

9. Cooperative Governmental Purchasing Notice

Other governmental entities maintaining inter-local agreements with the City, may desire, but are not obligated, to purchase goods and services defined in this RFP from the successful Proposer. All purchases by governmental entities, other than the City, will be billed directly to and paid by that governmental entity. The City will not be responsible for another governmental entity's debts. Each governmental entity will place their own orders with the successful Proposer and be responsible for ensuring full compliance with the RFP specifications. Prior to other governmental entities placing orders, the City will notify the successful Proposer of their intent.

Please indicate below if you will permit other governmental entities to purchase from your agreement with the City.

☒ **Yes, Others can purchase purchase.**

☐ **No, Only the City can**

II. CONTRACT TERMS AND CONDITIONS. EXCEPT WHERE PROPOSER MAKES SPECIFIC EXCEPTION IN THE SUBMITTED PROPOSAL, ANY CONTRACT RESULTING FROM THIS RFP WILL CONTAIN THE FOLLOWING TERMS AND CONDITIONS, WHICH PROPOSER HEREBY ACKNOWLEDGES, AND TO WHICH PROPOSER AGREES BY SUBMITTING A PROPOSAL:

1. Delivery of Products and/or Services

- A. Payment Terms: Unless otherwise specified in the Scope of Services or otherwise agreed to in writing by the City, payment terms for the City are Net 30 days upon receipt of invoice. Refer to Texas Local Government Code 2251, Payment for Goods and Services. Otherwise known as the Prompt Payment Act. Send all invoices to City of Galveston Attention: Accounts Payable, PO Box 779, Galveston, Texas 77553 or email: accountspayable@galvestontx.gov. See Appendix H for ACH Payment Information, if you

elect to receive your payments according to Appendix H, fill out the form and return with your documents.

- B. Warranty of Products and Services: All products furnished under this contract shall be warranted to be merchantable and good quality and fit for the purposes intended as described in this Proposal, to the satisfaction of City and in accordance with the specifications, terms, and conditions of the Scope of Services, and all services performed shall be warranted to be of a good and workmanlike quality, in addition to, and not in lieu of, any other express written warranties provided.
- C. Late Delivery or Performance: If Proposer fails to deliver acceptable goods or services within the timeframes established in the Project Schedule, the City shall be authorized to purchase the goods or services from another source and assess any increase in costs to the defaulting Proposer, who agrees to pay such costs within ten days of invoice.
- D. FOB (delivery charges): All products offered shall be FOB final destination, with all delivery charges to be prepaid by the Proposer. The City does not accept C.O.D. or collect shipments. The contract price shall include all charges, including delivery, installation and set-up fees. All packing, crating, or other debris resulting from the delivery or set-up of the commodity purchased shall be removed and properly disposed by the successful Proposer at no additional cost to the City.
- E. Title to Goods and Risk of Loss: For goods to be provided by Proposers hereunder, if any, the title and risk of loss of the goods shall not pass to City until City actually receives, takes possession, and accepts the goods and the installation of such goods, has tested the system, and determined that it is in good and acceptable working order.
- F. Force Majeure: If by reason of Force Majeure either party shall be rendered unable, wholly or in part, to carry out its responsibilities under this contract by any occurrence by reason of Force Majeure, then the party unable to carry out its responsibility shall give the other party notice and full particulars of such Force Majeure in writing within a reasonable time after the occurrence of the event, and such notice shall suspend the party's responsibility for the continuance of the Forced Majeure claimed, but for no longer period. Force Majeure means acts of God, floods, hurricanes, tropical storms, tornadoes, earthquakes, or other natural disasters, acts of public enemy, acts of terrorism, sovereign conduct, riots, civil commotion, strikes or lockouts, and other causes that are not occasioned by either Party's conduct which by the exercise of due diligence the party is unable to overcome and which substantially interferes with operations.
- G. Liquidated Damages: This section left intentionally blank.
- H. Change Orders: Pursuant to Texas Local Government Code Sec. 252.048. CHANGE ORDERS.
 - (a) If changes in plans or specifications are necessary after the performance of the contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, the governing body of the municipality may approve change orders making the changes.
 - (b) The total contract price may not be increased because of the changes unless additional money for increased costs is appropriated for that purpose from available funds or is provided for by the authorization of the issuance of time warrants.

(c) If a change order involves a decrease or an increase of \$50,000 or less, the governing body may grant general authority to an administrative official of the municipality to approve the change orders.

(c-1) If a change order for a public works contract in a municipality with a population of 300,000 or more involves a decrease or an increase of \$100,000 or less, or a lesser amount as provided by ordinance, the governing body of the municipality may grant general authority to an administrative official of the municipality to approve the change order.

(d) The original contract price may not be increased under this section by more than 25 percent. The original contract price may not be decreased under this section by more than 25 percent without the consent of the contractor.

2. Miscellaneous

- A. Independent Contractor: Proposer agrees that Proposer and Proposer's employees and agents have no employer-employee relationship with City. Proposer agrees that if Proposer is selected and awarded a contract, City shall not be responsible for the Federal Insurance Contribution Act (FICA) payments, Federal or State unemployment taxes, income tax withholding, Workers Compensation Insurance payments, or any other insurance payments, nor will City furnish any medical or retirement benefits or any paid vacation or sick leave.
- B. Assignments: The rights and duties awarded the successful Proposer shall not be assigned to another without the written consent of the Purchasing Supervisor. Such consent shall not relieve the assigner of liability in the event of default by the assignee.
- C. Liens: Proposer shall indemnify and save harmless the City against any and all liens and encumbrances for all labor, goods, and services which may be provided to the City by Proposer or Proposer's vendor(s), and if the City requests, a proper release of all liens or satisfactory evidence of freedom from liens shall be delivered to the City.
- D. Gratuities / Bribes: Proposer certifies that no bribes in the form of entertainment, gifts, or otherwise, were offered or given by the successful Proposer, or its agent or representative, to any City officer, employee or elected representative, with respect to this RFP or any contract with the City, and that if any such bribe is found to have been made this shall be grounds for voiding of the contract
- E. Financial Participation: Proposer certifies that it has not received compensation from the City to participate in preparing the specifications or RFP on which the Proposal is based and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
- F. Required Licenses: Proposer certifies that he holds all licenses required by the State of Texas for a provider of the goods and/or services described by the Scope of Services herein.
- G. Authority to Submit Proposal and Enter Contract: The person signing on behalf of Proposer certifies that the signer has authority to submit the Proposal on behalf of the Proposer and to bind the Proposer to any resulting contract.
- H. Authority to Enter Contract – City: The City Manager is the only person authorized to execute contracts on behalf of the City. All signature pages must include "approved as to form" and be signed by the City Attorney before the City Manager will execute the contract. Neither department heads nor elected officials are authorized to sign any binding contracts or agreements prior to being properly placed on the City Councils agenda and approved in an open meeting. Department heads and other elected officials are not authorized to enter into any type of agreement or contract on behalf of the City of Galveston. Only the City Manager may enter into a contract on behalf of the City of Galveston as authorized by City Council and the City Charter. Additionally, department heads and other elected officials are

not authorized to agree to any type of supplemental agreements or contracts for goods or services. Supplemental agreements are subject to review by the City's Legal Department prior to being signed by the City Manager, (City's authorized representative).

- I. **Compliance with Applicable Law:** Proposer agrees that the contract will be subject to, and Proposer will strictly comply with, all applicable federal, state, and local laws, ordinances, rules, and regulations.
- J. **Non-Discrimination:** During the performance of this contract, the contractor agrees as follows: (1) The contractor will not discriminate against any employee or applicant for employment because of race, age, disability, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants and employees are not discriminated against on the basis of race, age, disability, color, religion, sex or national origin. In the event the contractor violates this non-discrimination clause, such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, age, disability, color, religion, sex or national origin.

3. Financial Responsibility Provisions

- A. **Insurance:** The Proposer, consistent with its status as an independent contractor, shall carry, and shall require any of its subcontractors to carry, at least the following insurance in such form, with such companies, and in such amounts (unless otherwise specified in the Scope of Services, Appendix J) as City may require, naming the City of Galveston as the additional insured:
 - i. Worker's Compensation and Employer's Liability insurance, including All States Endorsement, to the extent required by federal law and complying with the laws of the State of Texas;
 - ii. Commercial General Liability insurance for at least One Million Dollars (\$1,000,000) on a per occurrence basis, with a Two Million (\$2,000,000) aggregate. Blanket Contractual Liability, Broad Form Property Damage, Personal Injury, Completed Operations/Products Liability, Premises Liability, Medical Payments, and Broad Form General Liability Endorsements;
 - iii. Comprehensive Automobile Liability insurance covering all owned, non-owned or hired automobiles to be used by the Contractor, with coverage at the minimum State of Texas requirements;
 - iv. Professional Liability, Errors and Omissions in an amount to be determined in the Scope of Services.

Insurance coverage shall be on an "occurrence basis."

- B. **Indemnification:** In Accordance with State Law, the contractor agrees to indemnify, save, and hold harmless the City of Galveston, Texas, its employees, officials, and agents from any and all claims, actions, damages, lawsuits, proceedings, judgements, or

liabilities, for personal injury, death, or property damage resulting from the acts or omissions of anyone under the contractor's supervision or control.

In the event of any cause of action or claim asserted by a party to this agreement or any third party, the City will provide the contractor with timely notice of such claim, dispute or notice. Thereafter, the contractor shall at its own expense, faithfully and completely defend and protect the City against any and all liabilities arising from this claim, cause of action, or notice.

- i. Indemnity for Intellectual Property: Proposer hereby warrants that the use or sale of the products, materials and services delivered hereunder will not infringe on the rights of any trade secrets, patent, copyright, registered trademark, or other intellectual property by right covering such materials and the successful Proposer agrees to indemnify and hold harmless the City for any and all costs, expenses, judgments, and damages which the City may have to pay or incur.
- C. Bond Requirements: If applicable, per the Scope of Services (Appendix J, Section 3. Special Conditions), prior to the commencement of work on this Project, Proposer shall deliver to the City the following bonds issued by a good and sufficient surety licensed by the State of Texas and satisfactory to the City:
- i. Proposal bonds are required for Proposals over \$25,000.00 in the amount of 5% of the total Proposal amount.
 - ii. A payment bond in the amount of 100% of the total contract amount insuring the full and prompt payment of all persons performing labor and/or furnishing materials in connection with this Project;
 - iii. A performance bond in the amount of 100% of the total contract amount insuring full, faithful, and prompt performance of the responsibilities contained in this contract within the time parameters provided herein; and
 - iv. A maintenance bond insuring full and prompt maintenance, repair and/or replacement of the goods to be provided by Proposer for a period of two years from date of acceptance by the City.

Appendix B – Form CIQ

INFORMATION REGARDING VENDOR CONFLICT OF INTEREST QUESTIONNAIRE

WHO: The following persons must file a Conflict of Interest Questionnaire with the City if the person has an employment or business relationship with an officer of the City that results in taxable income exceeding \$2,500 during the preceding twelve – month period, or an officer or a member of the officer's family has accepted gifts with an aggregate value of more than \$250 during the previous twelve – month period and the person engages in any of the following actions:

1. contracts or seeks to contract for the sale or purchase of property, goods or services with the City, including any of the following:
 - a. written and implied contracts, utility purchases, purchase orders, credit card purchases and any purchase of goods and services by the City;
 - b. contracts for the purchase or sale of real property, personal property including an auction of property;
 - c. tax abatement and economic development agreements;
2. submits a Proposal to sell goods or services, or responds to a request for proposal for services;
3. enters into negotiations with the City for a contract; or
4. applies for a tax abatement and/or economic development incentive that will result in a contract with the City

THE FOLLOWING ARE CONSIDERED OFFICERS OF THE CITY:

1. Mayor and City Council Members;
2. City Manager;
3. Board and Commission members and appointed members by the Mayor and City Council;
4. Directors of 4A and 4B development corporations;
5. The executive directors or managers of 4A and 4B development corporations; and
6. Directors of the City of Galveston who have authority to sign contracts on behalf of the City.

EXCLUSIONS: A questionnaire statement need not be filed if the money paid to a local government official was a political contribution, a gift to a member of the officer's family from a family member; a contract or purchase of less than \$2,500 or a transaction at a price and subject to terms available to the public; a payment for food, lodging, transportation or entertainment; or a transaction subject to rate or fee regulation by a governmental entity or agency.

WHAT: A person or business that contracts with the City or who seeks to contract with the City must file a "Conflict of Interest Questionnaire" (FORM CIQ) which is available online at www.ethics.state.tx.us and a copy of which is attached to this guideline. The form contains mandatory disclosures regarding "employment or business relationships" with a municipal officer. Officials may be asked to clarify or interpret various portions of the questionnaire.

WHEN: The person or business must file:

1. the questionnaire – no later than seven days after the date the person or business begins contract discussions or negotiations with the municipality, or submits an application, responds to a request for proposals or Proposals, correspondence, or other writing related to a potential contract or agreement with the City; and
2. an updated questionnaire – within seven days after the date of an event that would make a filed questionnaire incomplete or inaccurate.

It does not matter if the submittal of a Proposal or proposal results in a contract. The statute requires a vendor to file a FORM CIQ at the time a proposal is submitted or negotiations commence.

WHERE: The vendor or potential vendor must mail or deliver a completed questionnaire to the Finance Department. ***The Finance Department is required by law to post the statements on the City's website.***

ENFORCEMENT: Failure to file a questionnaire is a Class C misdemeanor punishable by a fine not to exceed \$500. It is an exception to prosecution that the person files a FORM CIQ not later than seven business days after the person received notice of a violation.

NOTE: The City does not have a duty to ensure that a person files a Conflict of Interest Questionnaire.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor or other person doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE
USE
ONLY**Date
Received**1. Name of person who has a business relationship with local governmental entity.****2. ☐ Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4.

Signature of person doing business with the governmental entity

Date

Adopted 06-29-2007

**THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF
THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

Appendix C - House Bill 89 Verification

I, Edward Zampa MD (Person name), the undersigned representative of (Company or Business Name) West Isle Urgent Care (hereinafter referred to as Company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

- Does not boycott Israel currently; and
- Will not boycott Israel during the term of the contract the above-named Company, business or individual with the City of Galveston, Texas.

Pursuant to Section 2270.001, Texas Government Code:

- "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
- "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

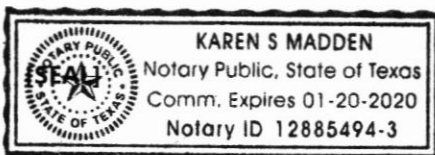
7/5/18
DATE

[Signature]
SIGNATURE OF COMPANY REPRESENTATIVE

STATE OF Texas §
COUNTY OF Galveston §

On this day, BEFORE ME, the undersigned, personally appeared Edward Zampa, the Owner/Manager of Company, and personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual executed the instrument for purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 5th day of July, 2018.



[Signature]
NOTARY PUBLIC in and for the
State of Texas

THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.

Appendix D – Property Tax Statement

**FAILURE TO COMPLETE THIS ATTACHMENT SHALL RESULT IN THE PURCHASING SUPERVISOR
DEEMING YOUR BID OR PROPOSAL
"NON-RESPONSIVE."**

The City of Galveston, Texas has adopted the following policy:

The City of Galveston will not do business with any person or business that owes delinquent property taxes to the City.

Please indicate whether you or your company, owe delinquent property taxes to the City whether an assumed name, partnership, corporation, or any other legal form.

☒ I do not owe the City property taxes that are delinquent.

☐ I owe City property taxes that are delinquent on property located at

Edmond Long

Proposer's Printed or Typed Name

Proposer's Signature

2/5/18

Date

**THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A
PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

Appendix E – Nepotism Statement

**FAILURE TO COMPLETE THIS ATTACHMENT SHALL RESULT IN THE PURCHASING SUPERVISOR
DEEMING YOUR BID OR PROPOSAL
"NON-RESPONSIVE."**

The Bidder or Proposer or any officer, if the Bidder or Proposer is other than an individual, shall state whether Bidder or Proposer has a relationship, either by blood or marriage, with any official or employee of the City of Galveston by completing the following:

If the Proposer or Bidder is an individual:

☒ I am not related by blood or marriage to any official or employee of the
City of Galveston

☐ I am related by blood or marriage to the following official(s) or employee(s)
of the City of Galveston

Name and title of City Official

Or employee: _____

Relationship: _____

If the Bidder or Proposer is **NOT** an individual:

☐ The officers of the company submitting this bid or proposal are not related by
blood or marriage to any official or employee of the City of Galveston.

☐ The officers of the company submitting this Proposal are related by blood or marriage to the
following official(s) or employee(s) of the City of Galveston.

Name and title of officer: _____

Employee and title of City Official or Employee: _____

Relationship: _____

**THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF
THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

Appendix F – Non-Collusion Statement

THE UNDERSIGNED AFFIRM THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT, THAT THIS COMPANY, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS PROPOSAL IN COLLUSION WITH ANY OTHER PROPOSER, AND THAT THE CONTENTS OF THIS PROPOSAL AS TO PRICES, TERMS OR CONDITIONS OF SAID PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS PROPOSAL.

VENDOR Westlake Urgent Care
ADDRESS 2027 61st Galveston TX 77551

PHONE 409 744 9800
FAX 409 744 8844

PROPOSER (SIGNATURE) _____

PROPOSER (PRINTED NAME) Edward Zoupa

POSITION WITH COMPANY owner mgr

SIGNATURE OF COMPANY OFFICIAL
AUTHORIZING THIS PROPOSAL _____

COMPANY OFFICIAL
(PRINTED NAME) Edward Zoupa

OFFICIAL POSITION owner mgr

THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.

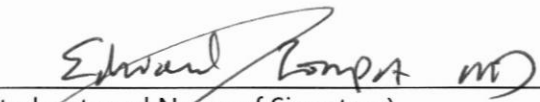
Appendix G – Document 00435
The City of Galveston, Texas

**DOCUMENT 00435, REQUIRED BY ALL BIDDERS WHO WILL RECEIVE FEDERAL FUNDS IN
PAYMENT OF PROCUREMENT.**

**PROPOSER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION (49 CFR PART 29)**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Proposer agrees that by submitting this proposal that Proposer will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Proposer or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification-the above information is true and complete to the best of my knowledge and belief.



(Printed or typed Name of Signatory)



(Signature)

7/5/18

(Date)

NOTE: The penalty for making false statements in offers is prescribed in **18 U.S.C. § 1001**

END OF DOCUMENT 00435-FAA

**THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A
PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

Appendix H – No Intent to Submit Form

If your firm has chosen not to submit a Proposal for this procurement, please complete this form and submit to:

City of Galveston
Purchasing Division
PO Box 779
Galveston, Texas 77553

City of Galveston
Purchasing Division
823 Rosenberg St. Room 306
Galveston, Texas 77550

Please check all items that apply:

☐ Do not sell the item(s) required	☐ Cannot provide Insurance required
☐ Cannot be competitive	☐ Cannot provide Bonding required
☐ Cannot meet specifications highlighted in the attached request	☐ Cannot comply with Indemnification requirement
☐ Job too large	☐ Job too small
☐ Do not wish to do business with the City of Galveston	☐ Other: _____
☐ Cannot submit electronically	

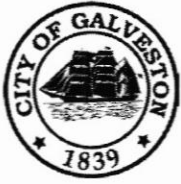
COMPANY NAME (Please print): _____

Authorized Officer Name (Please print): _____

Telephone: (____) _____ Fax: (____) _____

You may also email this form to: purchasing@galvestontx.gov.

Appendix I – ACH Form



The City of Galveston would like to thank you for the services you and your company have provided for us in the past, present, and in the future. For those services provided you have more than likely received payments via a paper check in the mail. As we all know, that process is slow, inefficient, and costly for us and for you as the recipient.

Mail can be delayed, lost, or even stolen causing payments to be late and we may then face penalties and late fees. The City of Galveston would like to streamline our payment process with electronic payments. These payments will be transferred electronically from our financial institute to your financial institute. The process will get your payments to you in a quicker, more reliable, and more efficient manner.

If you would like to sign up to start receiving all of your payments via ACH / Wire Transfers, please fill out the authorization forms and return to the City of Galveston Finance Department.

Please email to:

accountspayable@galvestontx.gov

Or mail to:

City of Galveston
Finance Department
P.O. Box 779
Galveston, TX 77553

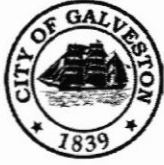
If you have any questions or concerns, please do not hesitate to call Accounts Payable at 409.797.3569. Please put the Purchase Order Number on your invoices to ensure prompt payment. Again, we appreciate you and the services your business provides for the City of Galveston.

Sincerely,

A handwritten signature in black ink that reads "Michael W. Loftin".

Michael W. Loftin
Assistant City Manager – Finance

Appendix I – ACH Form continued



City of Galveston

ACH Payment Agreement Form

Authorization Agreement

I hereby authorize City of Galveston to initiate ACH deposits to my account at the financial institution named below.

Further, I agree not to hold City of Galveston responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account. This agreement will remain in effect until City of Galveston receives a written notice of cancellation from me or my financial institution, or until I submit a new ACH Payment form to the City of Galveston Finance Department. You may keep this form to submit with your first invoice.

Account Information

Name of Financial Institution: _____

Financial Institute Address: _____

Routing Number: _____

Account Number: _____

SWIFT Code: (if applicable) _____

Signature

Company Name: _____

Authorized Signature: _____ Date: _____

**THIS FORM IS OPTIONAL; IT CAN BE RETURNED WITH INVOICE
IF AWARDED THE CONTRACT.**

Appendix J – Scope of Services

1. Project Title: RFP 18-26 Drug and Alcohol Testing.

2. Scope of Services Contact

Questions about the technical nature of the Scope of Services shall be directed to the **City of Galveston Purchasing Division via Email: purchasing@galvestontx.gov**.

3. Special Conditions

Please see attachment A for the City of Galveston Drug and Alcohol Testing Prevention Policy.

There is no bond required for this solicitation

4. Proposal Evaluation Factors

Emphasis	Factor
40%	Ability to Meet City's needs
30%	Cost
15%	Municipal Experience
10%	Completeness and Responsiveness of Proposal
5%	References

5. Brand Manufacture Reference

The City has determined that any manufacturer's brand defined in the Scope of Services meets the City's product and support need. The manufacturer's reference is not intended to be restrictive and is only descriptive of the type and quality the City desires to purchase. Quotes for similar manufactured products of like quality will be considered if the Proposal is fully noted with the manufacturer's brand name and model. The City reserves the right to determine products and support of equal value, and whether other brands or models meet the City's product and support needs.

6. Key Events Schedule

Proposal Release Date	July 5, 2018
Deadline for Submittal of Written Questions	July 17, 2018 @ 2:00 p.m. CST
Sealed Proposals Due to and Opened by City	July 25, 2018 @ 2:00 p.m. CST
Anticipated Committee Evaluation Review Date	July 2018
Anticipated Award Date	August 23, 2018

[SCOPE OF SERVICES FOLLOWS ON NEXT PAGE]

7. Scope of Services

Introduction

The City of Galveston (the "City") is issuing this Request for Proposals to facilitate the selection of a qualified and experienced firm for the purpose of providing Drug and Alcohol Testing. The selected firm will be tasked with administering full service drug and alcohol testing in full compliance with the City's Drug & Alcohol Testing & Prevention Program and in accordance with the Federal Transit Administration (FTA) and the U.S. Department of Transportation (DOT) regulations.

The City reserves the right to reject any and/or all proposals, to award contracts for individual products or services as may appear advantageous, and to negotiate separately in any manner necessary to serve the best interest of the City.

Program Overview/Background

Currently, City records indicate an approximate maximum number of 841 employees of which 116 are classified DOT safety-sensitive and 494 are classified as Non-DOT safety-sensitive. In 2017, approximately 950 tests were performed; 154 were DOT and 775 were Non-DOT.

The City of Galveston desires to have the successful vendor operate the drug and alcohol testing program on behalf of the City. It is imperative that the level of services provided be regarded as a "full service" or "turnkey" operation. The intent is to minimize the impact on the City by providing a location for testing, the personnel to administer the testing, and all aspects of laboratory analysis. A random testing process for DOT and Non-DOT safety-sensitive employees will also be required.

Specifications

Respondents are strongly encouraged to follow the specific proposal format as noted in the sections provided below. The turnkey program shall be for the primary purpose of drug and alcohol testing of safety-sensitive employees which is mandated by and conducted in accordance with the Federal Transit Administration (FTA) and the United States Department of Transportation (DOT) in 49 CFR Parts 40 and 655, as amended. The proposal shall also include full compliance with the City Drug and Alcohol Testing and Prevention Program Policy and other applicable personnel policies.

For the purposes of this request for proposals, "full service" shall mean to include every item or element required by DOT. Proposals shall represent a "turnkey" drug and alcohol testing program which is in total and complete compliance with all applicable federal and state laws, rules, and regulations.

Qualified firms must be able to comply with the City's Policy that all drug tests, both DOT and Non-DOT, meet the same standards and requirements.

Order of Proposals:

Proposals must be submitted on 8-1/2 inch by 11 inch paper. They must be bound using comb binding, spiral binding, or binder clips. No binders or notebooks are to be submitted.

Submittals must be in the following order (label each section as follows)

Required Forms

Include all of the forms requiring signatures or acknowledgement. Appendices A through G, all requested forms of Appendix J, the Price Schedule in the format provided or other similar format, and any issued Addenda signed and included with the Proposal.

Essential Elements:

Essential Elements shall be divided into thirteen sections. Each section shall start at the top of a new page and shall cover the information relevant to that section as outlined in this Request for Proposals.

Section 1. Executive Summary

Section 2. Policy and Procedure Development Services

Section 3. Collections

On-site collections mandatory

On-site breath alcohol-testing mandatory

Evidential Breath Testing (EBT) devices will meet the model specifications for devices to measure breath alcohol provided by the National Highway Traffic Safety Administration (NHTSA). Such EBTs will be listed on the NHTSA conforming products list of Evidential Breath Measurement Devices. EBTs also include the list of approved devices listed on the United States Department of Transportation (USDOT) – Office of Drug and Alcohol Policy and Compliance (ODAPC)'s website. Use of alcohol screening devices is prohibited.

Drug and Alcohol testing services shall be available 24 hours per day / 7 days per week. The contractor shall have collection site(s) located within the City of Galveston and available at all times. The Collection Site(s) shall be identified in the proposal.

Section 4. Laboratories

Substance Abuse and Mental Health Services Administration (SAMHSA), Department of Health and Human Services (HHS) notice must be located at the approved laboratory including proof and amount of insurance and alternatives should the primary laboratory lose its certification.

Must provide reporting on negative test within 24 hours.

Section 5. Substance Abuse Professional (SAP) referral service will be provided by the City's current EAP program provider (UTEAP). Please note in the proposal your firm's acceptance of this requirement.

Section 6. Required Records and Reports

Quarterly statistical reports indicating number of employees tested and other information.

Must maintain random records.

Must maintain records administration offsite.

Section 7. Employee Education / Supervisor Training

Shall provide DOT and Non-DOT employee and supervisor training annually.

Section 8. Price Schedule

The proposal shall include a pricing schedule covering every element of a fully compliant DOT / FTA testing program. The attached "price schedule" shall be completed and submitted along with Section 9 elements of the proposal.

Section 9. Non-Required Elements

The proposal shall include any alternate non-required elements to be considered as options by the City together with applicable fees and charges. Such elements may include, but not be limited to, the following:

- Audit preparation
- Legal Representation for City
- Any other non-required services offered

Section 10. Administrator and Medical Review Officer (MRO) Qualifications

Must have experience serving municipal governments. The purpose of these requirements is to determine the qualification and experience of each program element provided and will assist in the evaluation. The proposal should include the following:

- Descriptive statement including a copy of charter of incorporation, principal owner, officers, number of active clients, number of employees are covered, number of years administering DOT drug testing programs, etc.
- Résumés of senior key staff members.
- Proof and amount of professional liability insurance carried by the program administrator as detailed in the RFP.
- Proof of MRO certification.
- Proof and amount of professional liability and medical malpractice insurance carried by the MRO, as detailed in the RFP.

- Program administrator only. If a licensed FAA consortium, copy of consortium number and date of issue

Section 11. Additional Information

The proposal may include any additional information which the program administrator may consider essential to the rendering of a quality-testing program.

Section 12. Exhibits / Sample Contract

The proposal may include exhibits as necessary and should include a sample contract or agreement.

References

Proposer is to provide references for similarly successful services from four (4) governmental agencies, including the name of the agency, contact name, telephone and email address.

You may use the form provided in the RFP documents on pages 11 and 12 for this section or use your own format.

Unsatisfactory Service

In the event that the City of Galveston receives unsatisfactory service that are not quickly and routinely corrected, the Vendor shall have fifteen (15) calendar days from the receipt of written notice to resolve said problems. If said problem is not resolved by the Vendor, the City of Galveston may then terminate this agreement for nonperformance with fifteen (15) day written notice.

Selection Criteria:

City Staff shall recommend an evaluation committee which will be used to evaluate all proposals. The City will evaluate all proposals based on the following criteria:

Ability to Meet the City's Needs 40%
 Cost – 30%
 Municipal Experience – 15%
 Completeness and Responsiveness of Proposal – 10%
 References – 5%

Proposal Evaluation Process:

All proposals will be scored by an evaluation committee. Proposers selected for a short list may be invited to attend an interview, at the proposer's own expense. Any invitation for an oral presentation will be solely for the purpose of clarifying proposals received from each qualifying proposer and will not represent any decision on the part of the evaluation committee as to the selection of a successful proposer.

The City's process is as follows:

City Staff shall recommend an evaluation committee which will be used to evaluate all proposals. The City will evaluate all proposals based on the criteria as stated above.

Once proposals are scored, the evaluation team will select finalists and decide whether interviews should be conducted. After interviews are performed, if needed, the evaluation team may request the finalists to submit a Best and Final Offer (BAFO).

Should negotiations be unsuccessful, the City shall enter into negotiations with the next, highest ranked Vendor. The process shall continue until an agreement is reached with a qualified Vendor.

This RFP does not commit the City to pay for any direct and/or indirect costs incurred in the preparation and presentation of a response. All finalist(s) shall pay their own costs incurred in preparing for, traveling to, and attending interviews.

The City reserves the right to negotiate the final fee prior to recommending any Vendor for a contract.

The City reserves the right to use all pertinent information (also learned from sources other than disclosed in the RFP process) that might affect the City's judgment as to the appropriateness of an award to the best evaluated proposer. This information may be appended to the proposal evaluation process results.

[PRICING SCHEDULE FOLLOWS ON NEXT PAGE]

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-398764

Date Filed:
08/31/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Zompa Guderian Enterprises PLLC dba West Isle Urgent Care
Galveston, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Galveston

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

COG-CON-18-132
Drug and alcohol screenin

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Edward Zompa MD PhD, and my date of birth is 6/2/62
Medical Director

My address is West Isle Urgent Care, _____, _____, _____, _____
NATL REG # 6377504705 (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in 9/2/18 County, State of TX, on the 2 day of Sept, 2018
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

UNITED FIRE & CASUALTY COMPANY

PO Box 73909, Cedar Rapids IA 52407

0106

POLICY NUMBER: 60503733

ACCOUNT NUMBER:3000328034 (2) PREMIERPRO (SB)

DIRECT BILL -

ISSUE DATE 05-03-2018 CRR REPLACEMENT OF 0106 60503733

BUSINESSOWNERS COVERAGE PART

DECLARATIONS RENEWAL EXTENSION

NAMED WEST ISLE URGENT CARE
INSURED ZOMPA GUDERIAN ENTERPRISES DBA
AND
ADDRESS 2027 61ST STREET
GALVESTON TX 77551

AGENCY & CODE 835190
GALVESTON INS ASSOCIATES
PO BOX 16767
GALVESTON TX 77552

POLICY PERIOD: 12:01 A.M. Standard time

FROM: 06-07-2018

TO: 06-07-2019

And for successive policy periods as stated below.

We will provide the insurance described in this policy in return for the premium and compliance with all applicable policy provisions. If we elect to continue this insurance, we will renew this policy if you pay the required renewal premium for each successive policy period, subject to our premiums, rules and forms then in effect. You must pay us prior to the end of the current policy period or else this policy will terminate after any statutorily required notices are mailed to you. An insufficient funds check is not considered payment.

FORM OF BUSINESS: ☐ Individual ☐ Joint Venture ☐ Partnership ☐ Corporation ☒ Other LL COMPANY

PREM/ BLDG	DESCRIBED PREMISES AND COVERAGES	LIMIT OF INSURANCE	PREMIUM
	BUSINESSOWNERS EXPANDED PROPERTY PLUS		312
	INCREASED FIRE DAMAGE LIMIT		750
01 01	2027 61ST ST GALVESTON TX 77551-1401 JOISTED MASONRY OFFICE-MEDICAL OFFICES		
	YOUR BUSINESS PERSONAL PROPERTY Wind/Hail Excluded Special Causes of Loss Replacement Cost	500,000	540
	LIABILITY EQUIPMENT BREAKDOWN		1,040 Incl
	CONTINUED ON BP7124		

PROPERTY DEDUCTIBLE \$ 2,500

PERSONAL PROPERTY INFLATION GUARD % 4%

ABBREVIATIONS: BLDG=BUILDING DED=DEDUCTIBLE PREM=PREMISES MC=MERIT CREDIT INCL = INCLUDED

LIABILITY AND MEDICAL EXPENSE LIMITS OF INSURANCE

GENERAL AGGREGATE LIMIT (Other than Products-Completed Operations)	PRODUCTS-COMPLETED OPERATIONS AGGREGATE	PERSONAL AND ADVERTISING INJURY (Per Person Or Organization)	LIABILITY AND MEDICAL EXPENSES PER OCCURRENCE	DAMAGE TO PREMISES RENTED TO YOU	MEDICAL EXPENSE (Any One Person)
\$ 2,000,000	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000

Premium Charge Forms

Advance Premium

SEE UW7002

Premium Charge Forms

Advance Premium

Other Forms

SEE UW7002

AMEND REASON:

PREMIUM FOR THIS COVERAGE PART \$ 2,695

Endorsement Adjustment Premium \$

This Declarations Page supersedes and replaces any preceding
declarations page bearing the same policy number for this policy period.

X

(COUNTERSIGNED BY AUTHORIZED REPRESENTATIVE)

BP 71 23 11 17

INSURED COPY

09027910





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Galveston Insurance Associates 6025 Heard's Ln P.O. Box 16767 Galveston TX 77552-6767	CONTACT NAME: Susan Heider PHONE (A/C, No, Ext): (409) 740-1251 E-MAIL ADDRESS: susan.heider@gia-tx.com FAX (A/C, No): (409) 740-0513
INSURED Zompa Guderian Enterprises, LLC, DBA: West Isle Urgent Care 2027 61st Street Galveston TX 77551	INSURER(S) AFFORDING COVERAGE INSURER A: United Fire Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 18/19 Liability**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			60503733	06/07/2018	06/07/2019	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ Excluded				
						GENERAL AGGREGATE \$ 2,000,000	
						PRODUCTS - COMP/OP AGG \$ Excluded	
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Galveston 823 Rosenberg Galveston TX 77550	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  President

© 1988-2015 ACORD CORPORATION. All rights reserved.

Additional Named Insureds

Other Named Insureds

West Isle Urgent Care

Doing Business As



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

Date: September 5, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Kent Etienne Jr., Executive Director

Re: A motion authorizing an agreement With Rudd And Wisdom, Inc. for actuarial services at a cost not to exceed \$50,000.

I. Background

- A. Rudd and Wisdom, Inc. are the actuaries for the Employees' Retirement System for non-classified employees and the Firefighters' Pension Fund.
- B. In May, 2017, the City Council awarded a contract for up to \$50,000 for work by Rudd and Wisdom related to analyzing the Employees' Retirement System's transition to a different form of benefits plan. Approximately \$29,000 of this amount was expended for this purpose.
- C. In October, 2017, City Council approved a second agreement with Rudd & Wisdom for \$50,000 that could be used for special studies concerning plan changes to any or all of the city's three pension plans.
- D. In February, 2018, City Council approved the consolidation of funds from both contracts for actuarial services. All funds were recently exhausted following the City's request for a special study of the of the Police Pension fund as noted in the chart below:

Paid by the City of Galveston					
		COG Plan for City Employees	Galveston Firefighters' Pension Fund	Galveston Police Pension Fund	
<u>Contract #</u>	<u>Date</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>TOTAL</u>
17-109	5/31/2017	\$19,319.25			\$19,319.25
	6/30/2017	\$4,633.50			\$4,633.50
	10/31/2017	\$4,341.00			\$4,341.00
	TOTAL	\$28,293.75	\$0.00	\$0.00	\$28,293.75
17-198	10/31/2017		\$5,724.50		\$5,724.50
	11/30/2017	\$3,012.00	\$2,734.75		\$5,746.75
	12/31/2017		\$3,586.00		\$3,586.00
	1/31/2018		\$5,476.50	\$1,618.50	\$7,095.00
	2/28/2018		\$5,887.50	\$2,756.25	\$8,643.75
	7/31/2018			\$39,499.78	\$39,499.78
	TOTAL	\$31,305.75	\$23,409.25	\$43,874.53	\$98,589.53



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

- E. To date the City has expended \$98,589.53 against both contracts with Rudd & Wisdom since commencement, leaving a balance available for additional work on any of the three plans of \$1,410.47.
- F. Plan trustees of both the Civilian and Fire retirement plans have furthered the collaborative effort by requesting special studies from Rudd & Wisdom regarding benefits. To date, Trustees have authorized the use of plan assets in the amounts shown below:

Paid From Plan Assets by Trustees			
COG Employees' Retirement Plan for City Employees			
Date	Amount		
7/31/2017	\$973.00		
10/31/2017	\$1,600.00		
12/31/2017	\$1,900.00		
1/31/2018	\$800.00		
3/31/2018	\$230.00		
4/30/2018	\$400.00		
5/31/2018	\$24,000.00		
6/30/2018	\$9,597.75		
7/31/2018	\$4,146.75		
TOTAL	\$43,647.50		

Paid From Plan Assets by Trustees			
Galveston Firefighters' Pension Fund			
Date	Amount		
7/31/2017	\$2,000.00		
8/31/2017	\$17,250.00		
9/30/2017	\$750.00		
3/31/2018	\$2,823.75		
5/31/2018	\$767.25		
7/31/2018	\$1,800.00		
TOTAL	\$25,391.00		

II. Current Situation

- A. In February, 2018, City Council authorized a three percent increase in the City's ongoing contribution to the Galveston Fire Fighters' pension fund in addition to a one million dollar cash infusion. The plan changes and additional contributions successfully achieved the goal of lowering the amortization period for the unfunded actuarial accrued liability to 25 years.
- B. While no additional studies are anticipated for the Fire pension fund, further analysis and negotiations are anticipated for the Civilian and Police Pension Boards.
- C. Considering the favorable position of the City of Galveston's Retirement Plan for City employees, the 11.4 year amortization period provides the City unique flexibility to improve benefits, thus aiding in recruiting and retention efforts of current and prospective employees. Further discussions and analysis are required.



City of Galveston

Finance Department
PO Box 779 | Galveston, TX 77553-0779
| 409-797-3562

- D. Negotiations are ongoing with the Police Pension Board to determine an agreed upon strategy that can address the Police pension plan's unfunded liability. As presented in the May 7, 2017, report from the Police Fund actuary, the unfunded actuarial accrued liability of the plan as of January 1, 2017, was \$29,145,290 given assets of \$21,208,169 and actuarial accrued liabilities of \$50,353,459. Further discussions and analysis are required to ensure compliance.

III. Issues

1. Funding: – An amount not to exceed \$50,000 is needed for actuarial studies and analysis of the two pension plans.
2. Funding source: - The pension reform fund.
2. Impact or ramifications – A plan needs to be developed to bring the amortization period for the unfunded liability for the Police plan under 25 years in a manner that is beneficial to employees, affordable for the City and as governed by State law. Additional analysis of the Civilian plan is needed to further recruiting and retention efforts of the City.

IV. Recommendation

Recommendation: Authorize an agreement With Rudd And Wisdom, Inc. for actuarial services at a cost not to exceed \$50,000.

Rudd and Wisdom, Inc.

CONSULTING ACTUARIES

Mitchell L. Bilbe, F.S.A.
Evan L. Dial, F.S.A.
Philip S. Dial, F.S.A.
Philip J. Ellis, A.S.A.
Charles V. Faerber, F.S.A., A.C.A.S.
Mark R. Fenlaw, F.S.A.
Brandon L. Fuller, F.S.A.

Shannon R. Hatfield, A.S.A.
Christopher S. Johnson, F.S.A.
Oliver B. Kiel, F.S.A.
Dustin J. Kim, A.S.A.
Edward A. Mire, F.S.A.
Rebecca B. Morris, A.S.A.
Amanda L. Murphy, F.S.A.
Michael J. Muth, F.S.A.

Khiem Ngo, F.S.A., A.C.A.S.
Elizabeth A. O'Brien, F.S.A.
Timothy B. Seifert, A.S.A.
Chelsea E. Stewart, A.S.A.
Raymond W. Tilotta
Ronald W. Tobleman, F.S.A.
David G. Wilkes, F.S.A.

September 6, 2018

Via E-Mail: DBuckley@GalvestonTX.Gov

Mr. Dan Buckley
Deputy City Manager
City of Galveston
823 Rosenberg
Galveston, Texas 77553

Re: Engagement for Actuarial Services

Dear Mr. Buckley:

We are providing this letter of engagement for actuarial services for the City of Galveston for general pension consulting requested by the City of Galveston related to two of the three pension plans covering employees of the City, the City of Galveston Employees' Retirement Plan for Police and the City of Galveston Employees' Retirement Plan for City Employees (civilian employees). We are currently engaged by the Board of Trustees of the City of Galveston Employees' Retirement Plan for City Employees as well as by the Board of Trustees of the Galveston Firefighters' Pension Board.

Our fees for the services described above that are provided from August 1, 2018 through August 31, 2019 will be based on the actual time of the personnel involved in providing the services and their hourly rates, but the total fees will not exceed \$50,000. Our hourly rates for services in 2018 and 2019 for the City are the same as for our prior consulting work for the City in 2017 and 2018:

Senior Actuary Mark Fenlaw	\$ 315 per hour
Actuary Rebecca Morris	\$ 230 per hour
Administrative Assistant	\$ 87 per hour

Mr. Dan Buckley
Page 2
September 6, 2018

We will send bills for the parts of the engagement after the completion of each. Below, there is a place for the City to indicate acceptance of the terms of the engagement as described in this letter.

Sincerely,

Mark R. Fenlaw

Mark R. Fenlaw, F.S.A.

MRF:nlg

cc: Mr. Mike Loftin, Assistant City Manager
Mr. Kent Etienne, Jr., Executive Director

i:\clients\galvees\2018\city engagement-3.docx

Acceptance

The City of Galveston accepts the terms of the engagement for general pension actuarial consulting services described in the letter above specifically related to the Galveston police retirement plan and the Galveston civilian employees retirement plan.

[Signature]

For the City of Galveston

9/6/18

Date

APPROVED AS TO FORM:

[Signature]

City Attorney

9/6/18

Date



City of Galveston

FACILITIES DIRECTOR

Charles Kenworthy | 823 Rosenberg | Galveston, TX 77550
ckenworthy@galvestontx.gov | 409-797-3719

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and Council Members

Subject: Consent to amend upon the City Attorney's review, a Council approved rental lease agreement with Sullivan Newport LTD for a commercial property located at 5701 Harborside, amending the lease extensions terms from (2) 6 months to a (1) year option.

I. **Background:**

- A. The Public Works Collections Facility located at 2804 Market, developed multiple structural issues that had become a safety concern requiring immediate attention. There were cracks in the load bearing walls and termite damage to the wood columns that supported the roof system. There was a fear of possible failure of these walls and roof system, leading to a potential collapse.
- B. Those structural concerns forced the Public Works Collections and Distribution to seek an alternate location to operate from on a temporary basis, until the new Public Works Facility can be completed in October, 2018.
- C. Council approved a 2 year agreement with (2) 6 month options. The contract was executed by the City Manager on September 15, 2016.

II. **Current Situation:**

- A. The current Council approved lease is set to expire its initial 2 year term on October 1, 2018.
- B. The lease may be modified upon written agreement of the parties to change the date of the lease termination.
- C. Staff is seeking approval from City Council to allow the City Manager to modify the lease to allow for a new expiration date of October 1, 2019.





City of Galveston

FACILITIES DIRECTOR

Charles Kenworthy | 823 Rosenberg | Galveston, TX 77550
ckenworthy@galvestontx.gov | 409-797-3719

- D. Due to construction delays, the new Public Works Facility has been pushed back to an estimated completion date of June 2019. This construction timeline will trigger both (6) month extension periods.
- E. The monthly payment for the rental space is \$ 4,725.92.
- F. Once the new facility is completed and ready for occupancy, the Public Works Collections and Distributions will vacate the leased property and move into the new facility.

III. Alternatives in order of priority:

- A. Council approves the modification of the lease agreement to state new expiration date of October 1, 2019.
 - 1) Cost- keep the same
 - 2) Timing- Initial term is set to expire on October 1, 2018
- B. Council does not accept the terms of the lease options
 - 1) Cost- Keep the same
 - 2) Timing- The six month option will not remain intact. Our ability to exercise are forfeited because we did not exercise them in time. We had to exercise by August 1 of this year, we missed it. The lease will expire on October 1, 2018 and we will have to seek a new location.

IV. Recommendation:

Staff recommends Council approve the new lease term allowing the lease to expire October 1, 2019

Respectfully Submitted:
Charles Kenworthy, Facilities Director





City of Galveston

FACILITIES DIRECTOR

Charles Kenworthy | 823 Rosenberg | Galveston, TX 77550
ckenworthy@galvestontx.gov | 409-797-3719





LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") effective as of the 15th day of September, 2016, by and between SULLIVAN NEWPORT LTD. whose mailing address is P.O. Box 3088, Galveston, Texas 77552 ("Landlord") and THE CITY OF GALVESTON, having an office for the transaction of business at 823 Rosenberg Galveston, Texas 77553 ("Tenant").

WITNESSETH

In consideration of Ten Dollars (\$10.00) and other good and valuable consideration, and the mutual covenants contained herein, Landlord and Tenant hereby agree as follows:

Section 1. Premises. Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, upon and subject to the terms, conditions, covenants and provisions hereof and in their current **AS IS, WHERE IS** condition, the following:

That certain tract of improved real property located in Galveston County, Texas, consisting of approximately 5,000 square feet of warehouse & office space, .45 acres of land to be used as a laydown yard, together with an additional enclosed storage bay of approximately 840 square feet known as mini warehouse unit number 5. Tenant shall also be allowed access to utilize an additional .5 acre parcel for parking equipment and is further defined in Section 5 of this agreement. The leased premises is shown on the attached Exhibit "A" (the "Premises").

Section 2. Term. The term of this Lease (the "Lease Term") shall be for the period of two (2) years, beginning on October 1, 2016 (the "Commencement Date"), unless extended or sooner terminated as herein provided.

Section 3. Rent. Beginning October 1, 2016 and continuing for each month thereafter during the Term of this Lease, Tenant agrees to pay Landlord for the Premises, without offset or deduction, and without previous demand therefor, rent at the rate set forth below. All rent shall be payable by Tenant in the amount specified on the first day of each and every calendar month during the Lease Term. Rent shall be prorated for any partial months during the Lease Term. The basic rent payable (the "Base Rent") on or before the first day of each month during the Lease Term shall be FOUR THOUSAND AND NO/100 DOLLARS (\$4,000) per month.

Section 4. Proration of Rent. If the Commencement Date is other than the first day of a calendar month or if this Lease expires or terminates on a day other than the last day of a calendar month, then the installments of Rent and Additional Rent for such month or months shall be prorated and the installment or installments so prorated shall be paid in advance. Installments for such prorated month or months shall be calculated by multiplying the Monthly Rent by a fraction, the numerator of which shall be the number of days occupied or used during

the partial month, as the case may be, and the denominator of which shall be the number of days in said month.

Section 5. Additional Acreage Tenant shall be allowed access to utilize an additional .5 acre parcel located at Newport Marine Terminal for parking equipment. Landlord and Tenant agree that this specific .5 acres of laydown acreage can be relocated but will remain on Newport Marine Terminal property. Landlord will give written notice to Tenant of need for relocation with specification of the new, comparable parking area. Tenant will relocate to the new designated area within 30 days of receipt of the written notice from Landlord.

Section 6. Place of Payment. All amounts payable to Landlord under Section 3 of this Lease, as well as all other amounts payable by Tenant to Landlord under the terms of this Lease, shall be paid at the office of Landlord set forth above, or at such other place as Landlord may from time to time designate by written notice to Tenant.

Section 7. Rent to be Absolutely Net to Landlord. It is the intention of Landlord and Tenant that the Rent payable hereunder shall be absolutely net to Landlord so that this Lease shall yield, net to Landlord, the Rent specified herein during the term of this Lease. In addition to payment of the Rent outlined hereinabove and subject to the allowance granted the Tenant as set forth in this document, Tenant shall be solely responsible for all other costs associated directly with the Premises, including but not limited to those for insurance, utilities and ordinary maintenance and for Tenant's pro rata share of all personal and real property taxes which may be levied or assessed against the Land or Tenant's property thereon (collectively, the "Additional Rent"). Notwithstanding the foregoing, Tenant shall not be required to pay any costs related to Landlord's other property adjacent to the Land, except to the extent that such costs are caused by the acts or omissions of Tenant, its business invitees, or its operations.

Section 7 (A) Landlord obligation and allowance for initial modifications. Notwithstanding anything to the contrary in this Lease, Landlord shall be responsible for the upkeep and repair or the major components of the structure including the slab, external walls, roof, air conditioning and heating systems, electric lines and electrical panel, water heater and roll up doors. However, Tenant shall be and remain responsible for repairs of any damage to the Premises caused by Tenant, its employees agents or contractors, in connection with its use of the Premises. Landlord agrees to perform the following repairs, at its sole cost and expense, prior to Tenant taking possession of the Premises:

- (i) Repair roof leaks;
- (ii) Repair HVAC system and return to normal service;
- (iii) Repair existing roll-up doors and return to normal service;
- (iv) Repair plumbing issues and return to normal service; and
- (v) Restore existing electrical infrastructure and service to the Premises.

In addition, the Landlord extends to the Tenant an allowance of up to FIVE THOUSAND DOLLARS (\$5,000) for any incidental modifications or repairs to the Premises which may be desired by the Tenant during the Term of this Lease. Tenant shall submit requests to Landlord for approval for any desired modifications or repairs prior to commencing work, which approval

shall not be unreasonably withheld. Any repairs or modifications made by Tenant shall conform with all applicable laws, codes and regulations, including without limitation all building codes of the City of Galveston.

Section 8. Security Deposit. Tenant shall deposit with Landlord as of the Effective Date, as security for Tenant's performance hereunder, a security deposit in the amount of FOUR THOUSAND AND NO/100 DOLLARS (\$4,000).

Section 9. Use of Premises. The Premises may be used solely for Tenant's general office purposes, storage of equipment and/or materials, and other reasonably necessary purposes incident to Tenant's management of a commercial construction project located in Galveston County, Texas.

Section 10. Taxes and Utility Expenses.

(a) Tenant shall, during the term of this Lease, be responsible for, as and when the same shall become due and payable, Tenant's pro rata share of ad valorem taxes which shall or may during the term of this Lease be charged, levied, laid, assessed, imposed, become due and payable against the Premises, or liens upon or for or with respect to the Premises or any part thereof, together with all interest and penalties thereon, under or by virtue of all present or future laws, ordinances, requirements, orders, directives, rules or regulations of the federal, state and county governments and of all other governmental authorities whatsoever (hereinafter referred to as "Taxes").

(b) Tenant shall pay to Landlord monthly, as Additional Rent, Tenant's pro rata share of Taxes covering the Premises. Tenant's pro rata share shall be determined based upon the previous year's (i.e. 2015) tax statement, which currently equates to **\$190.36 per month** payable by Tenant to Landlord, in addition to any other amounts due hereunder. On or before August 1, 2017 (and on or before each successive anniversary of the Commencement Date during the Lease Term), Tenant and Landlord shall meet and reconcile the payments made in accordance with the preceding sentence, against the actual assessed and levied Taxes covering the Premises for such calendar year, and any balance owing to/from Landlord shall be paid within five (5) days of such meeting.

(c) Tenant shall also be responsible for payment of any special assessments or levies against the Premises arising as a result of Tenant's use or possession of the Premises. Any special assessments made or assessed after the Commencement Date shall be payable in accordance with Section 10(b), above.

(d) In addition, Tenant shall, during the term of this Lease, be solely responsible for filing all required renditions with the appropriate taxing authorities and satisfying any and all ad valorem tax obligations which shall or may during the term of this Lease, be charged, levied, laid, assessed, imposed, and/or become due and payable, with respect to Tenant's business personal property and equipment which is or may be located within the Premises, together with all interest and penalties thereon, under or by virtue of all present or



future laws, ordinances, requirements, orders, directives, rules or regulations of the federal, state and county governments and of all other governmental authorities whatsoever

(e) During the term of this Lease, Tenant shall also pay directly to the respective service provider, as and when the same shall become due and payable, all utility, telephone, waste disposal, and other costs for services furnished to the Premises, to the improvements thereon, or to the occupants thereof, during the Term of this Lease.

Section 11. Improvements, Repairs, Additions, Replacements.

Tenant shall not make alterations or improvements to the Premises without Landlord's prior written consent, which may reasonably be withheld. Any approved alterations or improvements shall be performed in accordance with all applicable government laws and regulations and in a good and workmanlike manner. Further, any approved alterations or improvements shall become part of the realty and unless otherwise approved in writing by Landlord, and shall remain on the Premises at the expiration or termination of this Lease.

Upon expiration or termination of this Lease, Tenant shall have ten (10) days to remove its removable trade fixtures, goods and effects, including all equipment and products in inventory (collectively, "Tenant's Property"). In no event shall Tenant be permitted to or obligated to remove any permanent alterations, additions, improvements and installations, but shall instead peaceably and quietly surrender to Landlord, possession of the Premises and shall leave the Premises broom clean and in good repair, order and condition, normal wear and tear excepted. Tenant's obligations to observe and perform this covenant shall survive the expiration or termination of this Lease. In the event of Tenant's failure to remove any of Tenant's Property from the premises within ten (10) days after the expiration or termination of this Lease, Landlord is authorized, without liability to Tenant for loss or damage thereto and at the sole risk of Tenant, to remove and store any of such Tenant's Property, at Tenant's expense, or to retain the same under Landlord's control or to sell at public or private sale, without notice, any or all of the Tenant's Property not so removed, and to apply the net proceeds of such sale to the payment of any sum due hereunder, and the balance, if any, shall be paid to Tenant.

Tenant shall have the right to maintain, at Tenant's sole expense and subject to Landlord's express consent and approval, signs on the Premises which evidence Tenant's presence and business on the Land. Any signage placed on or within the Premises must comply with all applicable local governmental requirements for same.

Section 12. Requirements of Public Authorities. As it relates to the Leasehold interest only, during the term of this Lease, Tenant shall, at its own cost and expense, promptly observe and comply with all present and future laws, ordinances, hazardous substance laws, environmental laws, and all requirements, orders, directives, rules and regulations of the federal, state, and county governments and of all other governmental authorities affecting the Premises or appurtenances thereto or any part thereof whether the same are in force at the commencement date of this Lease or may in the future be passed, enacted or directed, and Tenant shall pay all costs, expenses, liabilities, losses, damages, fines, penalties, claims and demands that may in any manner arise out of or be imposed because of the failure of Tenant to comply with the covenants



of this Section. Landlord has no obligation or duty to contest or challenge any such requirements, and should Tenant choose to do so, it shall be solely responsible for any costs or damages associated therewith.

Section 13. Covenant against Liens. If, because of any act or omission of Tenant, any mechanic's lien or other lien, charge or order for the payment of money shall be filed against Landlord or the interest of Landlord in and to any portion of the Land, Tenant shall, at its own cost and expense, cause the same to be discharged of record or bonded within thirty (30) days after written notice from Landlord to Tenant of the filing thereof; and to the extent permitted by law Tenant shall indemnify, defend (with counsel reasonably acceptable to Landlord) and hold harmless Landlord against and from all costs, liabilities, suits, penalties, claims and demands, including reasonable attorneys' fees, resulting therefrom.

Section 14. Other Covenants of Tenant.

(a) Tenant may be requested to supply documentation, acceptable to Landlord, indicating that all commodities/materials brought onto, or stored within the Premises are covered by insurance that will pay all clean up costs of soil, air, and water of any environmental contaminants or hazardous waste. Tenant, to the extent such is caused solely by the actions of Tenant, its employees, agents, contractors and/or invitees, will be responsible for all damages, fines, and/or clean up costs resulting from contamination of soil, air or water as a result of any such commodities being placed or released by Tenant, its employees, agents, contractors and/or invitees, on or near the Premises. Tenant will be solely responsible for obtaining and maintaining all necessary permits; complying with all laws, regulations, and ordinances governing Tenant's operations; and paying all relevant fees and obligations required for Tenant's operation. Landlord shall be solely responsible for all damages, fines, and/or clean up costs resulting from contamination of soil, air or water as a result of any such commodities that are existing on the Premises prior to Tenant taking possession of the Premises.

(b) Tenant hereby acknowledges and agrees to use the Premises strictly pursuant to the terms of this Lease and in accordance with all laws and ordinances.

(c) Tenant hereby acknowledges and agrees it shall not commit, or suffer to be committed, any waste on the Premises, or shall it maintain, or permit the maintenance or commission, of any nuisance on the Premises.

(d) Except for pre-existing condition, Tenant hereby acknowledges and agrees to keep and maintain and surrender Premises in an environmentally clean condition until termination of this Lease agreement, reasonable wear and tear expected.

(e) Tenant shall, at its sole cost and expense, maintain and keep in good repair all fences surrounding the Premises throughout the Term of this Lease.

(f) Tenant shall be responsible for the conduct and acts of its employees and customers both on the Premises and Landlord's adjoining property at all times during Tenant's use and occupancy of the Premises and shall, to the extent permitted by law, hold and save

harmless the Landlord from the claims of any and all persons arising from such use and occupancy by Tenant.

(g) Landlord shall be responsible for the conduct and acts of its employees and invitees both on the Premises and Landlord's adjoining property at all times during Tenant's use and occupancy of the Premises and shall, to the extent permitted by law, hold and save harmless the Tenant from the claims of any and all persons arising from such use and occupancy by Landlord.

Section 15. Access to Land. Landlord or Landlord's agents and designees shall have the right, but not the obligation, to enter upon the Land after reasonable prior notice to Tenant, to examine same to verify Tenant's compliance with the terms of this Lease, and to exhibit the Land to prospective purchasers and, not less than six (6) months prior to the expiration of any existing lease term or any Renewal Term (as applicable), to prospective tenants.

Section 16. Assignment and Subletting. Tenant may not assign, mortgage or otherwise encumber this Lease, or sublease all or any part of the Land without Landlord's prior written approval, which approval may be withheld for any or no reason. If the Landlord permits any sublease or assignment, Tenant shall nevertheless, notwithstanding such approval, be and remain fully responsible for all obligations under this Lease.

Section 17. Not used.

Section 18. Insurance. Tenant shall pay directly to Landlord on demand, and as Additional Rent hereunder, Tenant's prorate share of insurance premiums covering the improvements located within the Premises. Tenant's current share of such premiums, as of the date of execution of this Lease, is **\$535.56 per month**, which amount shall be paid in the same manner as the Rent described above, but shall be subject to adjustment during the Term of this Lease upon renewal of such policy or policies by Landlord, in which event Landlord shall provide Tenant with no less than fourteen (14) days written notice of any such change in premium.

In addition to all other amounts payable by Tenant hereunder, Tenant shall also provide at its own expense and keep in force during the term of this Lease, the following policies of insurance:

(a) General Liability

Tenant is a participant in the Texas Municipal League Risk Pool. The Risk Pool will issue a certificate noting the Landlord is the owner of the property. The limits of liability are set out in the Texas Tort Claims Act as \$250,000 per individual and \$500,000 per occurrence.

(b) Workers Compensation

Tenant shall provide a certificate from the Texas Municipal League evidencing that it has

workers compensation insurance coverage with statutory limits as set by The State of Texas.

(c) Landlord Insurance

Landlord shall maintain all-peril insurance covering the Premises against casualty loss during the Lease Term. Notwithstanding the foregoing, Landlord shall not be responsible for insuring Tenant's personal property against loss or damage.

Section 19. Eminent Domain. As used in this Section 19, the term "Taking" shall mean and refer to the event of vesting of title in a competent authority vested with the power of eminent domain or condemnation pursuant to any action or proceeding brought by such authority in exercise of such power, including a voluntary sale to such authority, either under threat of, or in lieu of, condemnation, or while a condemnation action or proceeding is pending. If, at any time during the term of this Lease (or during any Renewal Term, as applicable), there shall be a Taking of all or any part of the Premises, this Lease shall terminate as to the Premises so taken and Landlord and Tenant shall recover damages from the taking party as their interests may appear, provided that Landlord shall recover the value of the Premises so taken as if the land had been free to lease.

Section 20. Quiet Enjoyment; Status of Landlord's Title.

(a) Tenant, upon paying the rent and additional rent and all other sums and charges to be paid by it as herein provided, and observing and keeping all covenants, warranties, agreements and conditions of this Lease on its part to be kept, shall quietly have and enjoy the Premises during the term of this Lease, and any Renewal Term (as applicable).

(b) Landlord represents and warrants to Tenant that Landlord owns fee simple title to the Premises and that Landlord has the power and authority to execute and deliver this Lease and to carry out and perform all covenants to be performed by Landlord hereunder. Further, Landlord represents and warrants that the Premises are not subject to liens or encumbrances which prevent Landlord from executing and performing under this Lease.

Section 21. Default.

(a) The following events shall constitute events of default by Tenant under this Lease:

(1) Tenant's failure to pay any installment of Base Rent and/or Additional Rent when the same shall be due and payable, within five (5) business days of the date due; or

(2) Tenant's failure to perform any of the other covenants, conditions and agreements herein contained on Tenant's part to be kept or performed and the continuance of such failure without the curing of same for a period of fifteen (15) business days after receipt by Tenant of notice from Landlord specifying the nature of such failure; or



(3) If Tenant shall (i) file a petition commencing a voluntary case under any applicable federal or state bankruptcy, insolvency or other similar law; (ii) make a general assignment for the benefit of its creditors; (iii) file an application for, or consent to, the appointment of any receiver or a permanent or interim trustee of Tenant or of all or a substantial portion of its property; (iv) file a petition seeking a reorganization of its financial affairs or to take advantage of any bankruptcy, insolvency or similar law, or an answer admitting the material allegations of a petition filed against it in any proceeding under any such law; (v) take any action for the purpose of effecting any of the foregoing; or (vi) be the subject of a decree or order for relief by a court having jurisdiction in respect of Tenant in any involuntary case under any applicable federal or state bankruptcy, insolvency or similar law; or

(4) If any proceedings brought against Tenant seeking any of the relief mentioned in Section 21(a)(3) shall not have been dismissed within ninety (90) days.

(5) If for reasons other than those set out in this Section, Tenant fails to conduct regular business upon the Premises for a period of ninety (90) days or more.

(6) Failure of Landlord to make any required repairs to the structure of the building, as described more particularly in Section 7A above, within sixty (60) days after receipt of written notice from Tenant requesting same.

(b) Upon the occurrence of an event of default and failure of Tenant to cure the same within any cure period specified herein, Landlord may, at its option, (i) give Tenant a notice of election to end the term of this Lease (or any Renewal Term, as applicable) upon a date specified in such notice, which date shall be not less than ten (10) business days after the date of receipt by the Tenant of such notice, and upon the date specified in said notice, and provided such event of default has not been cured, the term and estate hereby vested in Tenant shall cease and any and all other right, title and interest of Tenant hereunder shall likewise cease without further notice or lapse of time, as fully and with like effect as if the entire term of this Lease had elapsed, however, Tenant shall continue to be liable to Landlord as hereinafter provided, (ii) file suit in a court of appropriate jurisdiction for the collection of rent or additional rent due hereunder without cancellation or termination of this Lease, or (iii) pursue any other remedy available to Landlord at law or in equity.

(c) Upon any termination of the term of this Lease (or any Renewal Term, as applicable) due to a default by Tenant, Landlord may, in addition to and without prejudice to any other rights and remedies Landlord shall have under Section 21(b) above, and at law or in equity, re-enter the Premises and recover possession thereof and dispossess any or all occupants of the Premises and recover possession by the statute relating to summary proceedings, or similar statutes.

Section 22. Interest and Late Charges. All past-due Rents or other amounts owed under this Lease shall bear interest from the date due until paid at the rate of six percent (6%) per annum. In addition, in the event any installment of Rent under this Lease shall not be paid on or before the fifth (5th) business day after the due date, a "late charge" of \$250.00 may be charged



by Landlord, as Additional Rent, for the purpose of defraying Landlord's administrative expenses incident to the handling of such overdue payment.

Section 23. Waivers. Failure of Landlord or Tenant to complain of any act or omission on the part of the other party no matter how long the same may continue, shall not be deemed to be a waiver by said party of any of its rights hereunder. No waiver by Landlord or Tenant at any time, express or implied, of any breach of any provision of this Lease shall be deemed a waiver of a breach of any other provision of this Lease or a consent to any subsequent breach of the same or any other provision.

Section 24. Notices. Every notice, approval, consent, or other communication authorized or required by this Lease shall not be effective unless same shall be in writing and delivered in person or by courier or sent postage prepaid by United States registered or certified mail, return receipt requested, directed to the other party at its address set forth in the first paragraph of this Lease, or such other address as either party may designate by notice given from time to time in accordance with this Section. Such notices or other communications shall be effective (i) in the case of personal delivery or courier delivery, on the date of delivery to the party to whom such notice is addressed as evidenced by a written receipt signed on behalf of such party, and (ii) in the case of registered or certified mail, the earlier of the date receipt is acknowledged on the return receipt for such notice or five (5) business days after the date of posting by the United States Post Office. The rent payable by Tenant hereunder shall be paid to Landlord at the same place where a notice to Landlord is herein required to be directed.

Section 25. Governing Law. This Lease and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of Texas, and venue for any action or proceeding brought in connection with this Lease shall be proper only in the District Courts or County Courts at Law of Galveston County, Texas.

Section 26. Partial Invalidity. If any term, covenant, condition or provision of this Lease or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition and provisions of this Lease shall be valid and be enforced to the fullest extent permitted by law.

Section 27. Interpretation. Wherever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders, and vice versa, as the context shall require. The section headings used herein are for reference and convenience only, and shall not enter into the interpretation hereof. This Lease may be executed in several counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. The term "Landlord" whenever used herein shall mean only the owner at the time of Landlord's interest herein, and upon any sale or assignment of the interest of Landlord, its successors in interest and/or assigns shall, during the term of its ownership of its estate herein, be deemed to be Landlord.

A handwritten signature, possibly reading "J.B.", is written in dark ink. The signature is stylized with a large, looped initial and a trailing flourish.

Section 28. Entire Agreement. No oral statement or prior written matter shall have any force or effect. Landlord and Tenant agree that they are not relying on any representations or agreements other than those contained in this Lease. This Lease shall not be modified or canceled except by writing executed by Landlord and Tenant.

Section 29. Parties. Except as herein otherwise expressly provided, the covenants, conditions and agreements contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective heirs, successors, successors in title, administrators and assigns.

Section 30. Extension of term. At the option of Tenant, this Lease may be extended on a semi-annual basis for up to two (2) six-month periods. Tenant may exercise its option to extend this Lease by providing written notice to Landlord not less than sixty (60) days prior to the end of the Initial Term. Tenant may exercise its option to extend this Lease for the subsequent six-month period by providing written notice to Landlord not less than thirty (30) days prior to the end of the then-current period. If extensions are required beyond the two (2) six-month periods contemplated in this Section, the parties will execute an addendum to this Lease or a new Lease entirely.

Section 31. City acting in governmental capacity. The parties agree that in entering into this Lease the City of Galveston is operating in its governmental capacity. Landlord agrees that it will not assert for any reason that in entering into this Lease the City is performing a proprietary function.

Signature Page to Follow

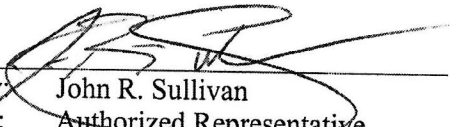
A handwritten signature in black ink, appearing to be a stylized 'B' followed by a flourish.

Signature page to Lease Agreement

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease effective as of this 15th day of September 2016.

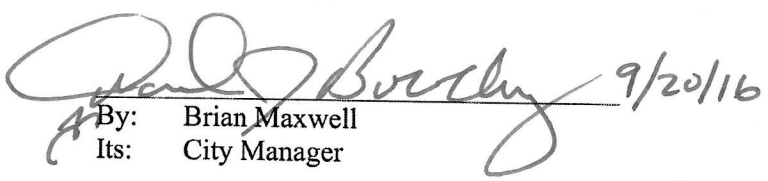
LANDLORD

SULLIVAN NEWPORT LTD


By: John R. Sullivan
Its: Authorized Representative

TENANT

CITY OF GALVESTON


By: Brian Maxwell
Its: City Manager

APPROVED AS TO FORM:


Asst. City Attorney

Exhibit A

275

Additional Acreage

Leased Pr

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SULLIVAN NEWPORT
GALVESTON, TX United States

Certificate Number:
2016-111730

Date Filed:
09/14/2016

Date Acknowledged:
09/21/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF GALVESTON

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

COG-CON-16-151
facility/warehouse leasing

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

1 of 1

Version V1.0.277

FIRST AMENDMENT TO COMMERCIAL LEASE AGREEMENT

This *First Amendment to Lease Agreement* (the "Amendment") is being executed by and between SULLIVAN NEWPORT LTD. ("Landlord") and THE CITY OF GALVESTON ("Tenant").

WHEREAS, Landlord and Tenant executed a *Lease Agreement* (the "Lease Agreement") covering certain real property owned by Landlord and located in Galveston County, Texas, with a Commencement Date of October 1, 2016 and having a two (2) year initial term; and

WHEREAS, Tenant has requested and Landlord agrees to extend the Lease Agreement as described more fully below, but not otherwise.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises set forth herein, together with other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, Landlord and Tenant hereby agree as follows:

1. **Extension of Lease Term:** Notwithstanding Tenant's failure to provide advance notice of intent to renew and extend as required by Section 30 of the Lease Agreement, Tenant has requested and Landlord has agreed, to allow Tenant to combine the two 6-month extensions provided in Section 30 of the Lease Agreement into a single extension for a period of twelve (12) months. Therefore, the Term of the Lease Agreement is hereby extended for an additional twelve (12) months, beginning October 1, 2018 and continuing until September 30, 2019 (the "Renewal Term").
2. **Incorporation of Renewal Term.** As used throughout the Lease Agreement, the phrase "Term" or "Lease Term" shall be read to include the Renewal Term.
3. **Limitation on Amendment.** With the exception of those specific items set forth herein, all other terms, conditions, covenants and representations contained in the Lease Agreement shall remain in full force and effect, and shall be unaffected by this Amendment including, without limitation, Tenant's obligation to pay as Additional Rent all insurance, utilities and Tenant's pro rata share of property taxes covering the leased premises as described in the Lease Agreement.

[Signature page following]

[Signature page to First Amendment to Lease Agreement]

EXECUTED on this 30th day of August 2018, to be EFFECTIVE as of October 1, 2018.

TENANT

CITY OF GALVESTON

By: _____
Its: _____

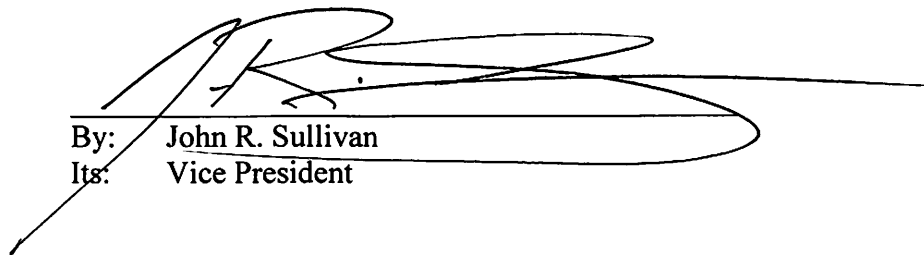
APPROVED AS TO FORM:

By: _____
Title: _____

LANDLORD

SULLIVAN NEWPORT LTD.

By: _____
Its: _____


John R. Sullivan
Vice President



City of Galveston

Development Services Department

Tim Tietjens, Director
ttietjens@galvestontx.gov | 409 797 3668 | www.galvestontx.gov

Date: August 28, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Tim Tietjens, Director of Development Services Department

RE: Request to authorize funding currently budgeted/allocated to the Comprehensive Plan Update (Galveston 2039 Visioning Component)

I. Background

In early Summer of 2017, The Development Services Department proposed commencing an update to the Comprehensive Plan and Visioning process for the city, anticipated to begin in the FY 2018 budget cycle and be completed within the 2019 budget cycle. As such, a portion of the funding was allocated for consulting services in FY 2018 for that initial effort. Also about that time, following a learning-visit to Detroit with several members the Galveston Roundtable of Foundations, it was acknowledged that there would be great benefit in expanding the visioning part of the plan process by conducting a very inclusive and extensive effort to create a future vision for Galveston Island as a whole, deeply collaborating with as many entities that affect the quality of life on the island as possible. This effort, called Galveston 2039, signals the beginning of the third century for the city. It is intended to not only supplant the visioning component to otherwise be included in a City of Galveston comprehensive plan update, but would be far reaching to a degree that had not been previously contemplated. For this effort, the Galveston 2039 Executive Committee prepared an RFP with assistance from the Steering Committee for achieving the visioning plan, funded primarily by the Galveston Roundtable of Foundations, who is also administering the contract. A responding firm was chosen, Huitt-Zollars, and the scope was negotiated by committee members. The cost of this consultant effort came in higher than was originally expected and is currently at \$600,000. The city has been asked to contribute a small gap





City of Galveston

Development Services Department

Tim Tietjens, Director

ttietjens@galvestontx.gov | 409 797 3668 | www.galvestontx.gov

amount (among others), and the department is proposing an expenditure of \$21,000 that remains in the departments FY2018 consultant budget allocated for the Comprehensive Plan purposes.

II. Current Situation and Issues

As of the writing of this report, the consultant has been selected and procurement is underway and awarded via contract with the Galveston Roundtable of Foundations and the Galveston 2039 Executive and Steering Committees (draft contract is attached hereto). The city has been asked to contribute a small amount of gap funding and efforts are underway to raise the additional amount of gap funding needed through numerous other sources. The city portion of the funding represents 3.5% of the cost of the visioning plan, and would need to be expended prior to mid October due to it being approved in the FY 2018 budget.

The Visioning component is anticipated to be generally complete around April of 2019. The remaining elements of the Comprehensive plan will then commence using funds allocated in the FY2019 budget process.

III. Recommendation:

Authorize the expenditure of \$21,000 out of Consulting Services fund line item 513004, towards a portion of the consultant fees necessary to commence the Galveston 2039 Visioning Plan to be used as a component of the upcoming Comprehensive Plan, for the selected consultant, Huitt-Zollars, as procured by the Galveston Roundtable of Foundations and the Galveston 2039 Executive and Steering Committees.





City of Galveston

Development Services Department

Tim Tietjens, Director

ttietjens@galvestontx.gov | 409 797 3668 | www.galvestontx.gov



August 28, 2018

Ms. Lindsey White
United Way of Galveston/Vision 2039 Fund
2200 Market St.
#850
Galveston, TX 77550
Lwhite@uwgalv.org
(409) 762-4357

Reference: Galveston 2039 Community Driven Vision Plan
Proposal for Professional Architectural and Engineering Services

Dear Ms. White:

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide this proposal for professional architectural and engineering services to United Way of Galveston / Vision 2039 Fund (Client) on the Galveston 2039 Community Driven Vision Plan (Project). Our proposal is based upon the scope of services, compensation, schedule, terms and conditions and attachments contained herein.

Huitt-Zollars and its team will work with the Galveston 2039 Steering Committee to conduct a city-wide visioning process. This visioning process will produce a Vision for Galveston 2039 that includes recommendations for implementation models that would fill critical gaps in Galveston's ability to realize its vision for the future. It will also include a method for updating, maintaining, and evaluating the Vision. The process must include extensive, diverse, inclusive, and effective engagement of the public, including difficult to reach stakeholders within the community.

SCOPE OF SERVICES:

1.0 Basic Services:

1.1 TASK 1 - Project Management

The project management task will include regular client communication, including monthly meetings of the steering committee facilitated by consultants, and close coordination with the executive committee.

1.2 TASK 2 - Kick-Off

The Kick-off meeting will serve to:

- Confirm schedule and major milestones
- Define appropriate interface with Executive Committee, Steering Committee, and other organizations involved in the project
- Identify key goals of the project
- Identify community concerns and needs
- Develop and define public involvement plan and approach
- Develop Branding

1.3 TASK 3 - Existing Conditions

During the analysis of existing conditions, the team will:

- Document existing conditions, including but not limited to:

Land use

Tourist destinations
Density
Vacant land and properties
Publicly-owned land and properties
Architectural/street typologies
Historic buildings
Land use
Zoning
Services

Transportation

Networks (roadway, transit, bike, pedestrian)
Commute and travel patterns
Access to jobs
Use of street right of way
Regional links
Legibility for visitors

Housing

Trends in home prices
Trends in single family construction
Comparison with regional and national trends
Cost burdens for owners

Trends in rents

Cost burdens for renters
Trends in rental construction
Projection of housing gaps
Profiles of resident needs

System-Scale Resilience

Sea level rise and storm surge
Ecological restoration of barrier islands
Estuarine and gulf side erosion issue
Flood risks and changes since ike
Biodiversity
Heat stress
Disaster-related wind damage
Connections to the regional ecosystem
Water quality (for residents, ecosystems, and tourism)
Ecotourism

Open Space

Existing open space
Proposed/underway open space planning and construction
Historic and cultural value of open space
Climate data
Urban canopy data
Storm water management: existing systems, rainfall predictions and city regulations
Regional ecology and biodiversity
Topography, geology, soils

Site-Scale Resilience

Sea level rise and ecological impacts pertaining to open space construction, performance and maintenance. What role does open space currently play in protecting the city from SLR and storm surge?

Overview of Economy

Economic trends in the city and region, including:

Key economic clusters

Cluster trends

Overall employment and wages

Employment status of residents

Comparisons to peer cities

- Develop an understanding, with the Steering Committee, of what key data and metrics will be useful to track in the future, and set up a mechanism for tracking that can be used throughout the project and updated in the future after the planning process is complete.

- Collect and review existing documents.

- Visit Study area to capture conditions, utilization and character of place and to gather information not identified in data and in previous reports.

- Compile an Existing Conditions Report.

- Submit Existing Conditions Report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

1.4 TASK 4 - Initial Round of Broad Outreach - concurrent with Existing Conditions (online, via partner organizations, via media)

During the initial round of broad outreach, the team will:

- Develop questions/content for outreach in collaboration with the Steering Committee

- Compile questions and content into shareable formats and presentations ("meeting in a box") for Galveston 2039 volunteers to use in outreach

- Develop social media content

- Coordinate distribution and tabulation of results

- Attend and help facilitate 3-4 meetings hosted by community organizations

- Synthesize results of engagement round

- Submit Part 1 of Public Engagement report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

1.5 TASK 5 - Definition of Major Questions, Goals, and Values

During this task of defining major questions, goals and values team will:

- Hold multi-day workshop involving Foundations and Steering Committee

- Shape a vision, with Steering Committee, supported by data and information gathered in Task 2 to 4

- Present findings on existing conditions and needs, visions from previous plans and studies

- Submit Draft Vision and Goals report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

1.6 TASK 6 - Outreach on Proposed Vision

During the second round of broad outreach, the team will:

- Develop questions/content for outreach in collaboration with the Steering Committee
- Compile questions and content into shareable formats and presentations ("meeting in a box") for Galveston 2039 volunteers to use in outreach
- Develop social media content
- Coordinate distribution and tabulation of results
- Attend and help facilitate 3-4 meetings hosted by community organizations
- Synthesize results of engagement round
- Submit Part 2 of Public Engagement report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

1.7 TASK 7 – Recommendations

During this task team will:

- Hold an internal workshop to identify projects, policies and programs to encourage and support innovative redevelopment projects on underutilized properties, improve the mobility and safety of pedestrians, bicyclists, motorists and transit users, provide greater housing options and protect and promote cultural environmental assets that contribute to the area's unique identity
- Hold a Steering Committee Workshop that will develop projects, policies and programs in more detail. - Identify leaders and organizations critical to project realization - Identify funding sources - Identify prioritized projects
- Develop policy and or ordinance recommendations to support goals and design standards
- Submit draft Recommendations report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

1.8 TASK 8 - Second Round of Broad Outreach
(online, via partner organizations, via media)

During the second round of broad outreach, the team will:

- Develop questions/content for outreach in collaboration with the Steering Committee based on initial round of broad outreach responses
- Compile questions and content into shareable formats and presentations
- Develop social media content
- Coordinate distribution and tabulation of results
- Attend and help facilitate 2-3 meetings hosted by community organizations
- Synthesize results of engagement round
- Submit Part 3 of Public Engagement report to client for review and comment. Client to return to the team one coordinated set of comments consolidated into one document.

- 1.9 TASK 9 – Develop Final Plan
The Draft Plan Document will include:
- Vision and Values Statements
 - Detailed policies, projects, and programs for the following: Land Use, Transportation, Housing, System-Scale Resilience and Open Space and Site-Scale Resilience
 - Selected site-scale resilience strategies
 - Implementation and phasing strategy
 - Submit Final Plan report including revisions

- 1.10 TASK 10 - Release and Promote Plan
During this task team will:

- Launch materials
- Attend public launch events including design interventions

2.0 Additional Services:

- 2.1 Additional Services, mutually agreed upon and authorized separately by the Client in writing, shall be completed on an hourly basis in accordance with the attached Hourly Rate Sheet. Such additional services may include:

3.0 Client Provided Services:

3.1 Client shall provide Huitt-Zollars with the following:

- Access to Project Files and GIS Files
- Conceptual Plans and Documents prepared by others

3.2 In addition, the Client shall:

- Pay directly for all hotel accommodations for the team when meetings are scheduled in Galveston
- Provide food and Beverages at team breakfast, lunch, or dinner meetings in Galveston
- Provide food and Beverages at public meetings if required
- Payment for printing of signage, boards and reports if required for meetings
- Schedule all meetings at least one month in advance to reduce cost of airfare
- Handle all meeting logistics, for example book of event space, send out invitations, distribute surveys, enlist volunteers and manage all outreach efforts
- Purchase a website domain and hosting for the project
- Post information on scheduled public meetings on the website
- Post on and monitor social media accounts for the project
- Field public and media inquiries about the project

COMPENSATION:

1.0 Fee

- 1.1 Our fee for the Basic Services is as follows:
Total Fee \$ 599,991.00 Lump Sum

2.0 Expenses

- 2.1 Expenses for consultant team travel (except hotels), phone calls and teleconferences, and internal printing are included in the fee.

The fee does not include:

- Expenses for hotel rooms, which will be directly paid by the client
- Food and beverage at internal and public meetings, which will be directly paid by the client
- Printing of signage, display boards for public meetings, flyers, printed copies of the report for the steering committee, stakeholders, or the public, or any other documents for the public which will be directly paid by the client.
- Expenses for venues or any other meeting-related expense, which will be directly paid by the client
- Website hosting, which will be directly paid by the client

3.0 Invoicing

- 3.1 Invoices will be submitted monthly. The fee is lump sum and shall be invoiced based on percent complete. No back-up of hours or expenses will be required.

PROPOSED SCHEDULE:

The Client shall schedule all meetings at least one month in advance to reduce cost of airfare

The proposed schedule for performing the scope of services is included as an attachment to this Agreement.

TERMS & CONDITIONS

Following are the Terms and Conditions that will apply to this AGREEMENT:

1. AUTHORIZATION FOR WORK TO PROCEED

Signing of this AGREEMENT for services shall be authorization by the CLIENT for HUITT-ZOLLARS, INC. to proceed with the work.

2. STANDARD OF CARE

Services performed by HUITT-ZOLLARS under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

4. TAXES

All taxes, including but not limited to gross receipts tax, sales tax, etc., required to be paid will be billed to the CLIENT in addition to fees.

5. BILLING AND PAYMENT

The CLIENT, recognizing that timely payment is a material part of the consideration of this AGREEMENT, shall pay HUITT-ZOLLARS for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by HUITT-ZOLLARS on a monthly basis and shall be due and payable within thirty (30) calendar days of invoice date. If the CLIENT objects to all or any portion of an invoice, the CLIENT shall so notify HUITT-ZOLLARS in writing within ten (10) calendar

days of receipt of the invoice in question, but will pay, when due, that portion of the invoice not in dispute.

The CLIENT shall pay an additional charge of one-and-one-half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by HUITT-ZOLLARS more than thirty (30) calendar days from date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of CLIENT. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If CLIENT, for any reason, fails to pay an invoice or the undisputed portion of a HUITT-ZOLLARS invoice within sixty (60) calendar days of invoice date, HUITT-ZOLLARS will notify the CLIENT by registered mail that HUITT-ZOLLARS shall cease work on the project in ten (10) calendar days if the invoice in question is not paid. In this case, the CLIENT shall waive any claim against HUITT-ZOLLARS, and shall defend and indemnify HUITT-ZOLLARS from and against any claims for injury or loss stemming from HUITT-ZOLLARS' cessation of service. CLIENT shall also pay HUITT-ZOLLARS the cost associated with premature project demobilization. In the event the project is remobilized, CLIENT shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

In the event any invoice or portion thereof is disputed by CLIENT, CLIENT shall notify HUITT-ZOLLARS within ten (10) calendar days of receipt of the bill in question, and CLIENT and HUITT-ZOLLARS shall work together to resolve the matter within forty-five (45) days of its being called to HUITT-ZOLLARS' attention. If resolution of the matter is not attained within forty-five (45) calendar days, either party may terminate this AGREEMENT.

6. CONSEQUENTIAL DAMAGES

The CLIENT shall not be liable to HUITT-ZOLLARS and HUITT-ZOLLARS shall not be liable to the CLIENT for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the CLIENT or HUITT-ZOLLARS, their employees, agents or subcontractors. Consequential damages include, but are not limited to loss of use and loss of profit.

7. TERMINATION

In the event termination becomes necessary, the party (CLIENT or HUITT-ZOLLARS) effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause of termination, the CLIENT shall within thirty (30) calendar days of termination remunerate HUITT-ZOLLARS for services rendered and costs incurred up to the effective time of termination, in accordance with HUITT-ZOLLARS' prevailing Fee Schedule and Expense Reimbursement Policy.

8. ADDITIONAL SERVICES

Any services beyond those specified herein will be provided for separately under a mutually agreed upon Scope of Services, Budget and Schedule and an additional written authorization from the CLIENT.

9. GOVERNING LAW

The laws of the State where the project is located will govern the validity of this AGREEMENT, its interpretation and performance. Any litigation arising in any way from this AGREEMENT shall be brought to the courts of that State.

13. RIGHT TO RELY ON CLIENT-PROVIDED INFORMATION

CLIENT shall be responsible for, and HUITT-ZOLLARS may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT or any of its other consultants (collectively the CLIENT) to HUITT-ZOLLARS pursuant to this Agreement. HUITT-ZOLLARS may use such requirements, programs, instructions, reports, data, plans and information in performing or furnishing services under this Agreement. Any increased costs incurred by HUITT-ZOLLARS due to changes in or the incorrectness of information provided by the CLIENT shall be compensable to HUITT-ZOLLARS.

14. OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by HUITT-ZOLLARS as instruments of service shall remain the property of HUITT-ZOLLARS. HUITT-ZOLLARS shall retain all common law, statutory and other reserved rights, including the copyright thereto.

15. SEVERABILITY

Any term or provision of this AGREEMENT found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this AGREEMENT shall remain in full force and effect.

16. ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by HUITT-ZOLLARS as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

17. LIMITATION OF LIABILITY

IN ORDER FOR THE CLIENT TO OBTAIN THE BENEFITS OF A FEE WHICH INCLUDES A LESSER ALLOWANCE FOR RISK FUNDING, THE CLIENT AGREES TO LIMIT HUITT-ZOLLARS' LIABILITY ARISING FROM HUITT-ZOLLARS' PROFESSIONAL ACTS, ERRORS OR OMISSIONS, SUCH THAT THE TOTAL AGGREGATE LIABILITY OF HUITT-ZOLLARS SHALL NOT EXCEED HUITT-ZOLLARS' TOTAL COMPENSATION FOR THE SERVICES RENDERED ON THIS PROJECT.

AUTHORIZATION:

Should this proposal meet with your approval and acceptance, please sign and return to our office by email achapa@huitt-zollars.com. We will schedule the above services as soon as we receive your authorization. If you have any questions, please call.

Sincerely,
HUITT-ZOLLARS, INC.

**Accepted and Approved for
United Way of Galveston/Vision 2039 Fund**

Armandina Chapa
Project Manager

(Signature)

(Name)

Gary Altergott, AIA, RID, LEED AP
Vice President

(Title)

Attachments: Project Schedule
Rate Sheet

(Date)



Scholes International Airport

AIRPORT ADMINISTRATION

2115 Terminal Dr. | Galveston, TX 77554

www.galvestonairport.com | airport@galvestontx.gov | 409-797-3590

September 4, 2018

Honorable Mayor and Members of Council
Galveston, Texas

Dear Honorable Mayor and Members of Council,

Subject: Consider for approval, authorizing the City Manager to execute a Participation Agreement with Texas Department of Transportation, Aviation Division (TxDOT) for construction and rehabilitation of Runway 14/32, Taxiways A, B, C, D & E, and North Apron Phase 3 & 4 (TxDOT Project No. 1812GLVSN), and authorizing an expenditure in the amount of \$118,000.00 to TxDOT as part of the 10% match upon final approval of the City Attorney.

I. Background

- A. On July 28, 2016, City Council approved the Professional Engineering Agreement with Garver, LLC. (COG-CON-16-118) to perform engineering services related to Capital Improvement Projects for FY 2017 – FY 2018, which included replacement of the perimeter fencing, rehabilitating and marking Taxiways A, B, C, D and E; rehabilitating of North Apron Phase 3 and 4; and rehabilitating and marking Runway 14/32.
- B. On September 14, 2017, City Council approved the 2017 Participation Agreement with TxDOT in the amount of \$281,700.00 for engineering services for Capital Improvement Projects designed by Garver, LLC. (TxDOT Project No. 1712GLVSN). This grant reimbursed the City 90% of the cost associated with the Professional Engineering Agreement with Garver, LLC.
- C. On March 22, 2018, City Council approved Resolution 18-015 approving a funding agreement between the City, Tax Increment Reinvestment Zone 14 (TIRZ 14) and the Galveston Island Redevelopment Authority (RDA) in the amount of \$400,000.00 for the 10% match for the Scholes International Airport 2018 Capital Improvement Pavement Projects, with an estimated total cost of \$4,000,000.00.

II. Current Situation

- A. TxDOT bid the Airport Pavement Repair Project and bids were open on August 22, 2018.
- B. Due to a change in scope of work for Runway 14/32, which now includes milling and overlaying the asphalt sections, the estimated total cost of the project has increased to \$5,180,000.00.
- C. TxDOT is requesting approval of the Participation Agreement with TxDOT for construction and rehabilitation of Runway 14/32, Taxiways A, B, C, D & E, and North Apron Phase 3 & 4 (TxDOT Project No. 1812GLVSN), in the amount of \$5,180,000.00, to which the City will be responsible for 10% of the total estimated cost.
- D. TxDOT has received \$400,000.00 of the required \$518,000.00 and is requesting the remaining balance of \$118,000.00, of the 10% match.



Scholes International Airport

AIRPORT ADMINISTRATION

2115 Terminal Dr. | Galveston, TX 77554

www.galvestonairport.com | airport@galvestontx.gov | 409-797-3590

III. Issues:

Due to the increased cost of this project, TxDOT requires an additional \$118,000.00 to meet our 10% match for the grant.

IV. Alternatives:

A. City Council approves authorizing the City Manager to execute the Participation Agreement with TxDOT for construction and rehabilitation of Runway 14/32, Taxiways A, B, C, D & E, and North Apron Phase 3 & 4 (TxDOT Project No. 1812GLVSN along with an expenditure in the amount of \$118,000.00 to TxDOT.

B. City Council does not approve the Participation Agreement or authorize the additional expenditure.

V. Recommendation:

Staff recommends City Council approve authorizing the City Manager to execute the Participation Agreement with Texas Department of Transportation, Aviation Division for construction and rehabilitation of Runway 14/32, Taxiways A, B, C, D & E, and North Apron Phase 3 & 4 (TxDOT Project No. 1812GLVSN), and authorize an expenditure in the amount of \$118,000.00 to TxDOT as part of the 10% match upon final approval of the City Attorney.

VI. Fiscal Impact Report:

Requested by:	Mike Shahan, Airport Director
Funding Source:	Airport Improvement Fund
Costs of implementation:	\$118,000.00 (remaining 10% match of \$5,180,000 project)
Estimated cumulative Revenue:	N/A
Additional Information:	See attached Airport Project Participation Agreement

Respectfully submitted,

Mike Shahan
Airport Director

Approved by:

Brian Maxwell
City Manager

TEXAS DEPARTMENT OF TRANSPORTATION
AIRPORT PROJECT PARTICIPATION AGREEMENT

(Federally Assisted Airport Development Grant)

TxDOT CSJ No.: 1812GLVSN
TxDOT Project No.: AP GALVESTON
Commission Approval: September 27, 2018
NPE Funds Applied: FY18
DUNS: 020819694
C.F.D.A.:20.106

Part I - Identification of the Project

TO: The City of Galveston, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Agreement is made and entered into by and between the Texas Department of Transportation, (hereinafter referred to as the "State"), for and on behalf of the State of Texas, and the City of Galveston, Texas, (hereinafter referred to as the "Sponsor").

The Sponsor desires to sponsor a project for the development of a public aviation facility, known or to be designated as the Airport under the Airport and Airway Improvement Act of 1982, as repealed and recodified in Title 49 United States Code, Section 47101 et seq., (hereinafter referred to as "Title 49 U.S.C."), and Rules, Regulations and Procedures promulgated pursuant to; and under V.T.C.A. Transportation Code, Title 3, Chapters 21-22, et seq. (Vernon and Vernon Supp).

The project is described as construction services to: rehabilitate and mark Runway 14-32; rehabilitate and mark taxiway A, B, C, D and E; rehabilitate North Apron Phase 3 and 4 at the Scholes International Airport at Galveston.

The Sponsor applies for federal financial assistance and desires the State to act as the Sponsor's agent in matters connected with the project described above.

The parties, by this Agreement, do fix their respective responsibilities, with reference to each other, with reference to the accomplishment of the project and with reference to the United States.

Pursuant to and for the purpose of carrying out the provisions of Title 49 U.S.C., and in consideration of (a) the Sponsor's adoption and ratification of the representations and assurances contained in the Airport Project Participation Agreement and its acceptance of this Offer as provided, and (b) the benefits to accrue to the United States and the public from the accomplishment of the project and compliance with the assurances and conditions as herein provided, **THE TEXAS DEPARTMENT OF TRANSPORTATION, FOR AND ON BEHALF OF THE UNITED STATES, FEDERAL AVIATION ADMINISTRATION (HEREINAFTER REFERRED TO AS THE "FAA")**, OFFERS AND AGREES to pay, as the United States share of the allowable

costs incurred in accomplishing the project, ninety percentum of all allowable project costs. This grant is made on and subject to the following terms and conditions:

Part II - Offer of Financial Assistance

1. The allowable costs of the project shall not include any costs determined by the State to be ineligible for consideration as to allowability under Title 49 U.S.C., the V.T.C.A. Transportation Code, Title 3, Chapters 21-22, et seq., (Vernon and Vernon Supp), and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. §§ 241.001 et seq. (Vernon and Vernon Supp).
2. It is estimated that construction project costs will be approximately \$5,180,000.00 (Amount A). It is further estimated that approximately \$5,180,000.00 (Amount B) of the project costs will be eligible for federal financial assistance, and that federal financial assistance will be for ninety percent (90%) of the eligible project costs. Final determination of federal eligibility of total project costs will be determined by the State in accordance with federal guidelines following completion of project.
3. The maximum obligation of the United States payable under this offer shall be \$4,662,000.00 (Amount C).

This grant should not be construed as block grant funds for the Sponsor, but as a grant for funding of the scope items as listed on page one of this agreement. It is the intent of the State to provide funding to complete the approved work items of this grant and not to amend the scope of work to include items outside of the current determined needs of this project. Scope of work may be amended as necessary to fulfill the unforeseen needs of this specific development project within the spirit of the approved scope, subject to the availability of state, federal, and/or local funds.

4. It is estimated that the Sponsor's share of the total project costs will be \$518,000.00 (Amount D). At project closeout, Sponsor will be reimbursed for any credited amounts that exceed Sponsor's share. The Sponsor specifically agrees that it shall pay any project costs, which exceed the sum of the federal share (Amount C). If the sponsor does not move forward with construction, they shall reimburse the state 100% of all costs under contract and/or expended at the point of notification that the project will not be completed.

It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State in behalf of the Sponsor which are in excess of the federal percentage of financial participation as stated in Paragraph II-2. The State shall refund to the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor.

5. If there is an overrun in the eligible project costs, the State may increase the grant to cover the amount of overrun not to exceed the statutory limitations, and will advise the Sponsor by amendment of the increase. Upon receipt of the aforementioned amendment, the maximum obligation of the United States is adjusted to the amount specified and the Sponsor will remit their share of the increased grant amount.

The State may decrease the agreement after completion of the describer scope. The Sponsor will be notified by letter of the decreased amount.

Participation in additional federally eligible costs may require approval by the Texas Transportation Commission. The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

Payment of the United States share of the allowable project costs will be made in accordance with the provisions of such regulations and procedures as the State and the FAA shall prescribe. Final determination of the United States share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.

6. Sponsor's share of project costs (Amount D) shall be paid initially in cash when requested by the State. At project closeout, Sponsor will be reimbursed for any credited amounts that exceed Sponsor's share.
7. Sponsor, by executing this Agreement certifies, and upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs as stated. The Sponsor grants to the State and federal government the right, upon advance written request during reasonable and regular business hours, to audit any books and records of the Sponsor to verify the funds. In addition, the Sponsor shall disclose the source of all funds for the project and its ability to finance and operate the project.

Following the execution of this Agreement and upon written demand by the State, the Sponsor's financial obligation (Amount D) shall be due and payable to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay said obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-7. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

PART III - Sponsor Responsibilities

1. In accepting the Agreement, the Sponsor guarantees that:
 - a. it will comply with the Attachment A, Certification of Airport Fund, attached and made a part of this agreement; and
 - b. it will comply with the Attachment B, Certification of Project Funds, attached and made a part of this Agreement; and
 - c. it will comply with the Attachment E, Certification and Disclosure Regarding

Potential Conflicts of Interest, attached and made a part of this Agreement; and

- d. it will comply with the Attachment F, Airport Assurances (3/2014)(State Modified 3/2014), attached and made a part of this Agreement; and
- e. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State of Texas or the FAA in connection with the federal grant; and
- f. the Airport or navigational facility which is the subject of this Agreement shall be controlled for a period of at least 20 years, and improvements made or acquired under this project shall be operated, repaired and maintained in a safe and serviceable manner for the useful life of said improvements, not to exceed 20 years; and
- g. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without unjust discrimination between such types, kinds and classes and shall provide adequate public access during the term of this Agreement; and
- h. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and
- i. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA; and
- j. it will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport; and.
- k. it will acquire all property interests identified as needed for the purposes of this project and comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State of Texas or the FAA in connection with the federal grant in the acquisition of such property interests; and that airport property identified within the scope of this project and Attorney's Certificate of Airport Property Interests shall be pledged to airport use and shall not be removed from such use without prior written approval of the State; and
- l. the Sponsor shall submit to the State annual statements of airport revenues and expenses as requested; and
- m. all fees collected for the use of an airport or navigational facility constructed with

funds provided under the program shall be reasonable and nondiscriminatory. The proceeds of such fees shall be used solely for the development, operation and maintenance of the Sponsor's system of airport(s) or navigational facility(ites).

- n. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund shall be submitted to the State. Such fund may be an account within another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in said Airport Fund and shall not be diverted to the general revenue fund or any other revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport or airport system purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent approval of a grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- o. for federally funded projects any revenue from airport property mineral rights be identified as airport revenue; deposited to the airport fund and used for airport operations; and
- p. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and
- q. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. §§241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless Sponsor can show that acquisition and retention of such interests will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to such subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State; and
- r. it will provide upon request of the State, the engineering or planning consultant, and the FAA copies of any maps, plans, or reports of the project site, applicable to or affecting the above project; and
- s. after reasonable notice, it will permit the State, the FAA, and any consultants and contractors associated with this project, access to the project site, and will obtain permission for the State, the FAA, and consultants and contractors associated with this project, to enter private property for purposes necessary to this project; and

- t. all development of an airport constructed with program funds shall be consistent with the Airport Layout Plan approved by the State and maintained by the Sponsor. A reproducible copy of such plan, and all subsequent modifications, shall be filed with the State for approval; and
 - u. it shall take all steps, including litigation if necessary, to recover funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner in any project upon which Federal and State funds have been expended. For the purposes of this grant agreement, the term "funds" means funds, however used or disbursed by the Sponsor or Agent that were originally paid pursuant to this or any other grant agreement. It shall obtain the approval of the State as to any determination of the amount of such funds. It shall return the recovered share, including funds recovered by settlement, order or judgment, to the State. It shall furnish to the State, upon request, all documents and records pertaining to the determination of the amount of the funds or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such funds shall be approved in advance by the State.
- 2. The Sponsor certifies to the State that it will have acquired clear title in fee simple to all property upon which construction work is to be performed, or have acquired a leasehold on such property for a term of not less than 20 years, prior to the advertisement for bids for such construction or procurement of facilities that are part of the above project, and within the time frame of the project, a sufficient interest (easement or otherwise) in any other property which may be affected by the project.
 - 3. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting said claim or liabilities which might be imposed on the State as the result of such activities by the Sponsor, the Sponsor's agents or employees.
 - 4. The Sponsor's acceptance of this Offer and ratification and adoption of the Agreement incorporated shall be evidenced by execution of this instrument by the Sponsor, as provided, and the Agreement shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport. Such Agreement shall become effective upon execution of this instrument and shall remain in full force and effect for a period of at least 20 years.
 - 5. The Sponsor and not the State shall, for all purposes, be the "Sponsor" of the project identified above as defined in Title 49 U.S.C. Sponsor agrees to assume responsibility for operation of

the facility in compliance with all applicable state and federal requirements including any statutes, rules, regulations, assurances, procedures or any other directives before, during and after the completion of this project.

6. The Sponsor shall have on file with the State a current and approved Attorney's Certificate of Airport Property Interests and Exhibit A property map.
7. The Sponsor shall have on file with the State, Attachment C, Certification Regarding Drug-Free Workplace Requirements, attached and made a part of this agreement.
8. Unless otherwise approved by the State, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for airport development or noise compatibility for which funds are provided under this grant. The sponsor will include in every contract a provision implementing this special condition.
9. Except for instrument landing systems acquired with AIP funds and later donated to and accepted by the FAA, the Sponsor must provide for the continuous operation and maintenance of any navigational aid funded under the AIP during the useful life of the equipment. The sponsor must check the facility, including instrument landing systems, prior to commissioning to ensure it meets the operational standards. The Sponsor must also remove, relocate, or lower each obstruction on the approach or provide for the adequate lighting or marking of the obstruction if any aeronautical study conducted under FAR Part 77 determines that to be acceptable; and mark and light the runway, as appropriate. The Federal Aviation Administration will not take over the ownership, operation, or maintenance of any sponsor-acquired equipment, except for instrument landing systems.
10. For a project to replace or reconstruct pavement at the airport, the Sponsor shall implement an effective airport pavement maintenance management program as is required by Airport Sponsor Assurance Number 11. The sponsor shall use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. As a minimum, the program must conform to the provisions in Attachment D "Pavement Maintenance Management Program", attached and made a part of this agreement.
11. The Sponsor may utilize paving specifications meeting State Highway criteria for runways at non-primary airports with lengths up to 5,000 feet and serving aircraft not exceeding 60,000 pounds gross take-off weight. The sponsor agrees not to request additional AIP funds for reconstruction or rehabilitation of pavement constructed utilizing State specification for 10 years from pavement acceptance unless the Secretary determines that the reconstruction or rehabilitation is required for safety reasons.

Part IV- Nomination of the Agent

1. The Sponsor designates the State as the party to apply for, receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

2. The State agrees to assume the responsibility to assure that all aspects of the grant and project are done in compliance with all applicable state and federal requirements including any statutes, rules, regulations, assurances, procedures or any other directives, except as otherwise specifically provided.
3. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:

Receiving Disbursing Agent:

- a. apply for, accept, receive, and deposit with the State Treasury any and all project funds granted, allowed, and paid or made available by the State and/or the United States under Title 49 U.S.C. and congressional appropriation made pursuant thereto, and the Sponsor;
- b. receive, review, approve and process Sponsor's reimbursement requests for approved project costs; and
- c. pay to the Sponsor, from granted funds, the portion of any approved reasonable and eligible project costs incurred by the Sponsor that are in excess of the Sponsor's share.

Paying Agent:

- d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with State executed contracts;

Contracting Agent:

- e. advertise for professional engineering and/or planning services for, but not limited to, the preparation of planning studies, plans and specifications for the above project and for the management of the construction of the above project; certify consultant selection procedures; provide notification of contract award for professional services; and negotiate professional services fees; and execute, on behalf of the Sponsor, a professional services agreement as related to this project;
- f. administer Disadvantage Business Enterprises (DBE) and/or Historically Underutilized Business (HUB) Programs in accordance with federal and state regulations.

Contract Management Agent:

- g. exercise such supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor, any engineer, contractor, or materialman, the State shall issue a written order, which shall prevail and be controlling;

- h. coordinate and review project plans, specifications and construction; coordinate and conduct progress and final inspections.

Construction Phase:

- i. authorize the advertisement, receipt and opening of bids for construction of the above project; and award contracts for construction of the above project and acquisition of materials related to it; and execute, on behalf of the Sponsor, construction contracts as related to this project;
- j. participate in pre-bid and pre-construction conferences; and issue orders as it deems appropriate regarding construction progress, including but not limited to Notices to Proceed, Stop Work Orders, and Change Orders;
- k. review, approve and maintain record drawings.

PART V - Recitals

1. The State and Sponsor shall obtain an audit as required by federal or state regulations.
2. The Sponsor, and not the State, shall be the contractual party to all construction and professional service contracts entered into for the accomplishment of this project. The power of attorney, as granted by the Sponsor to the State in Part IV - Nomination of Agent, is a limited power to perform acts in connection with airport improvements as specified in or necessitated by this Agreement.
3. The Sponsor agrees to pursue and enforce contract items, which are required by federal and/or state regulations, laws and orders to insure satisfactory performance of contract vendors. Such items include, but are not limited to, bid bonds, payment bonds, and performance bonds. Pursuit and enforcement of contract items may require litigation and other remedies of law.
4. The United States and the State of Texas shall not be responsible or liable for damage to property or injury to persons, which may arise from, or be incidental to, compliance with this grant agreement.
5. This Agreement is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party. Furthermore, the State shall not be a party to any other contract or commitment, which the Sponsor may enter into or assume, or have entered into or have assumed, in regard to the above project.
6. If the Sponsor fails to comply with the conditions of the grant, the State may, by written notice to the Sponsor, suspend the grant in whole or in part. The notice of suspension shall contain the following:
 - a. The reasons for the suspension and the corrective action necessary to lift the

suspension;

- b. A date by which the corrective action must be taken;
- c. Notification that consideration will be given to terminating the grant after the corrective action date.

In the case of suspension or termination, the Sponsor may request the State to reconsider the suspension or termination. Such request for reconsideration shall be made within 45 days after receipt of the notice of suspension or termination.

- 7. This Agreement is subject to the applicable provisions of Title 49 U.S.C., the V.T.C.A. Transportation Code, Title 3, Chapters 21- 22, et seq., (Vernon and Vernon Supp.), and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. §§241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Agreement or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.
 - a. Of primary importance to the State is compliance with the terms and conditions of this Agreement. If, however, after all reasonable attempts to require compliance have failed, the State finds that Sponsor is unwilling and/or unable to comply with any of the terms and conditions of this Agreement, the State may pursue any of the following remedies: (1) require a refund of any money expended pursuant to the Agreement, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any money expended on the project pursuant to the Agreement, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Agreement null and void, or (5) any other remedy available at law or in equity.
 - b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Agreement, or for enforcement of any of the provisions of this Agreement, is specifically set by Agreement of the parties in Travis County, Texas.
- 8. The State reserves the right to amend or withdraw this Agreement at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State, which extension shall not be unreasonably denied or delayed.
- 9. This Agreement constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.
- 10. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including §§5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which

lawfully may be applied.

11. The Sponsor's acceptance of this Agreement and ratification and adoption of the Airport Project Participation Agreement shall be evidenced by execution of this instrument by the Sponsor. This Offer and Acceptance shall comprise a Grant Agreement, as provided by the Title 49 U.S.C., constituting the contractual obligations and rights of the United States, the State of Texas and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided.
12. The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
13. Termination
This agreement may be terminated in the following manner:
 - ◆ by mutual written agreement and consent of both parties;
 - ◆ by either party upon the failure of the other party to fulfill the obligations set forth herein;
 - ◆ by the State if it determines that the performance of the Project is not in the best interest of the State.

If the contract is terminated in accordance with the above provisions, the Sponsor will be responsible for the payment of Project costs incurred by the State on behalf of the Sponsor up to the time of termination.

- A. In the event the State determines that additional funding is required by the Sponsor at any time during the development of the Project, the State will notify the Sponsor in writing. The Sponsor will make payment to the State within thirty (30) days from receipt of the State's written notification.
- B. Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due to the Sponsor, the State, or the Federal Government will be promptly paid by the owing party.
- C. In the event the Project is not completed, the State may seek reimbursement from the Sponsor of the expended funds. The Sponsor will remit the required funds to the State within sixty (60) days from receipt of the State's notification.
- D. The State will not pay interest on any funds provided by the Sponsor.
- E. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Sponsor in accordance with this Agreement.

Part VI - Acceptance of the Sponsor

The City of Galveston, Texas, does ratify and adopt all statements, representations, warranties, covenants and agreements constituting the described project and incorporated materials referred to in the Agreement, and does accept the Offer, and agrees to all of the terms and conditions of the Agreement.

Executed this _____ day of _____, 2018.

The City of Galveston, Texas
Sponsor

Sponsor Signature

City Manager

Sponsor Title

Certificate of Sponsor's Attorney

I, Mehran Jadidi, acting as attorney for City of Galveston, Texas, do certify that I have fully examined the Agreement and the proceedings taken by the Sponsor relating, and find that the manner of acceptance and execution, of the Agreement by the Sponsor, is in accordance with the laws of the State of Texas.

Dated at _____, Texas, this _____ day of _____, 2018.

Attorney Signature

Part VII - Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

By:_____

Date:_____

ATTACHMENT A

CERTIFICATION OF AIRPORT FUND

The Sponsor does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. Such fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Galveston, Texas
(Sponsor)

By: _____

Title: City Manager

Date: _____

ATTACHMENT B

CERTIFICATION OF PROJECT FUNDS

TxDOT Contract No.:
TxDOT CSJ No.: 1812GLVSN

The Sponsor does certify that sufficient funds to meet the Sponsor's share of project costs as identified in the Airport Project Participation Agreement for said project will be available in accordance with the schedule shown below:

SPONSOR FUNDS

<u>Source</u>	<u>Amount</u>	<u>Date Available</u>
43302 611820 564005 445000 - A1801	\$118,000.00	September 14, 2018

The City of Galveston, Texas
(Sponsor)

By:_____

Title: City Manager

Date:_____

ATTACHMENT C

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about-
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notices shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted-
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f),

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Scholes International Airport

2115 Terminal Drive

Galveston, Texas 77554

Check ☐ if there are workplaces on file that are not identified here.

Signed: Mike Shahan Dated: 09/04/18

Mike Shahan, Airport Director, City of Galveston, Texas

Typed Name and Title of Sponsor Representative

ATTACHMENT D

PAVEMENT MAINTENANCE MANAGEMENT PROGRAM

An effective pavement maintenance management program is one that details the procedures to be followed to assure that proper pavement maintenance, both preventative and repair, is performed. An airport sponsor may use any form of inspection program it deems appropriate. The program must, as a minimum, include the following:

1. Pavement Inventory. The following must be depicted in an appropriate form and level of details:

- a. location of all runways, taxiways, and aprons
- b. dimensions
- c. type of pavement
- d. year of construction or most recent rehabilitation

For compliance with the Airport Improvement Program assurances, pavements that have been constructed, reconstructed, or repaired with Federal financial assistance shall be so depicted.

2. Inspection Schedule.

- a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e. Pavement Condition Index (PCI) survey as set forth in Advisory Circular 150/5380-6, Guidelines and Procedures for Maintenance of Airport Pavements, the frequency of inspections may be extended to three years.
- b. Drive-by Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition.

3. Record Keeping. Complete information on the findings of all detailed inspections and other maintenance performed must be recorded and kept on file for a minimum of five years. The types of distress, their locations, and remedial action, scheduled or performed, must be documented. The minimum information to be recorded is listed below.

- a. inspection date
- b. location
- c. distress types
- d. maintenance scheduled or performed

For drive-by inspections, the date of inspection and any maintenance performed must be recorded.

4. Information Retrieval. An airport sponsor may use any form of record keeping it deems appropriate, so long as the information and records produced by the pavement survey can be retrieved to provide a report to the FAA as may be required.

5. Reference. Refer to Advisory Circular 150/5380-6, Guidelines and Procedures for Maintenance of Airport Pavements, for specific guidelines and procedures for maintaining airport pavements and establishing an effective maintenance program. Specific types of distress, their probable causes, inspection guideline, and recommended methods of repair are presented.

ATTACHMENT E

Certification and Disclosure Regarding Potential Conflicts of Interest Certification Form

A sponsor must disclose in writing any potential conflict of interest to the Texas Department of Transportation. No employee, officer or agent of the sponsor shall participate in selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

1. The employee, officer or agent,
2. Any member of his immediate family,
3. His or her partner, or
4. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award. The sponsor's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subagreements.

Sponsor may set minimum rules where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. To the extent permitted by state or local law or regulations, such standards or conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the grantee's and subgrant recipient's officers, employees, or agents, or by contractors or their agents.

The sponsor must maintain a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts.

1. By checking "Yes," the sponsor certifies that it does not have any potential conflict of interest or Significant Financial Interests. By checking "No," the sponsor discloses that it does have a potential conflict of interest, which is further explained below.
☒ Yes ☐ No
2. The sponsor maintains a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts. By checking "No", the sponsor discloses that it does not have a written policy, which is further explained below.
☒ Yes ☐ No
3. Explanation of items marked "no":

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Signature of Sponsor's Designated Official Representative:



Date: 09/04/18

ASSURANCES

Airport Sponsors

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements.

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.² d. Hatch Act – 5 U.S.C. 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.^{1 2}
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq. i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended. r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.¹
- s. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.¹
- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.¹
- u. Copeland Anti-kickback Act - 18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended. x. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

Executive Orders

- a. Executive Order 11246 - Equal Employment Opportunity¹
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 - Intergovernmental Review of Federal Programs

- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 12898 - Environmental Justice

Federal Regulations

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 - Audits of States, Local Governments, and Non-Profit Organizations].^{4, 5, 6}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures¹⁴ 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 - Airport noise compatibility planning.
- f. 28 CFR Part 35- Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 - Procedures for predetermination of wage rates.¹
- i. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- j. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- k. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- l. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- m. 49 CFR Part 20 - New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.^{1 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services

of countries that deny procurement market access to U.S. contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

w. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.

Specific Assurances

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

Footnotes to Assurance C.1.

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

⁴ On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.

⁵ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁶ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.

g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement

maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and

has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans,

Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such

plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions.

Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for-

- 1) Operating the airport's aeronautical facilities whenever required;
 - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to-
 - 1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:

1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.

3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections.

It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and make available to the public following each of its fiscal years, an annual report listing in detail:

1) all amounts paid by the airport to any other unit of government and the purposes for which each

such payment was made; and

2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the

Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing
 - 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and facilities;
 - 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
 - 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
- b. If a change or alteration in the airport or the facilities is made which the Secretary determines adversely

affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.

b. Applicability

1) Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.

2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in

which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or

2) So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the

grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally- assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non- discrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a

or similar instruments entered into by the sponsor with other parties:

a) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

b) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title

49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another

eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making

such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated 3/2014 (the latest _____ approved version as of this grant offer) and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49

CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary

and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-

- 1) Describes the requests;
- 2) Provides an explanation as to why the requests could not be accommodated;
and
- 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

Current FAA Advisory Circulars Required for Use in AIP Funded and PFC Approved Projects

Updated: 1/24/2017

NUMBER

TITLE

70/7460-II	Change 1 Obstruction Marking and Lighting
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-66	Changes 1-2 Airport Master Plans
150/5070-7	Change 1 The Airport System Planning Process
150/5100-136	Development of State Standards for Nonprimary Airports
150/5200-28D	Notices to Airmen (NOTAMS) for Airport Operators
150/5200-30D	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C	Changes 1-2 Airport Emergency Plan
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-146	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-15A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVS)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16D	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23	Frangible Connections
150/5220-24	Foreign Object Debris Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26	Changes 1-2 Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment

150/5300-7B	FAA Policy on Facility Relocations Occasioned by Airport Improvements of Changes
150/5300-BA	Change 1 Airport Design
150/5300-14C	Design of Aircraft Deicing Facilities
150/5300-16A	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B	Change 1 Survey and Data Standards for Submission of Aeronautical Data Using Airports GIS
150/5320-5D	Airport Drainage Design
150/5320-6F	Airport Pavement Design and Evaluation
150/5320-12C	Changes 1-8 Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5235-4B	Runway Length Requirements for Airport Design
150/5335-5C	Standardized Method of Reporting Airport Pavement Strength - PCN
150/5340-II	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18F	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30H	Design and Installation Details for Airport Visual Aids
150/5345-36	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345- OH	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-BB	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26D	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27E	Specification for Wind Cone Assemblies
150/5345-286	Precision Approach Path Indicator (PAPI) Systems
150/5345-39D	Specification for L-853, Runway and Taxiway Retro reflective Markers

150/5345-42H	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43H	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49C	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13	Change 1 Planning and Design Guidelines for Airport Terminal Facilities
150/5360-14	Access to Airports By Individuals With Disabilities
150/5370-2F	Operational Safety on Airports During Construction
150/5370-10G	Standards for Specifying Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-BA	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5390-2C	Heliport Design
150/5395-1A	Seaplane Bases

THE FOLLOWING ADDITIONAL APPLY TO AIP PROJECTS ONLY

Updated: 3/7/2014

150/5100-14E	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17	1 Changes 1- 6and Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5300-ISA Projects	Use of Value Engineering for Engineering Design of Airport Grant
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5370-128	Quality Management for Federally Funded Airport Construction Projects
150/5380-GC	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-78	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness



Scholes International Airport

AIRPORT ADMINISTRATION

2115 Terminal Dr. | Galveston, TX 77554

www.galvestonairport.com | airport@galvestontx.gov | 409-797-3590

September 4, 2018

Honorable Mayor and Members of Council
Galveston, Texas

Dear Honorable Mayor and Members of Council,

Subject: Consider for approval the execution of the Surplus Property Release hereby releasing 26.3 acres of Airport property, identified as Tract C, from the conditions, reservations and restrictions as contained in the Instrument of Transfer from the United States of America to the City of Galveston and approve the purchase of the property by the City of Galveston, from the Scholes International Airport, for the appraised value of \$1,362,000.00 and upon approval as to form by the City Attorney.

I. Background

- A. During the City Council Workshop on May 25, 2017, during the discussion of Tracts A & B, Council requested the Airport move forward with the release request of the 26.3-acre Tract C.
- B. City Council approved the release of Tracts A & B on June 22, 2017.
- C. Tract C is part of the Airport property obtained through a US Government Indenture release to the City of Galveston on May 25, 1949.
- D. Due to its location, it is highly unlikely that the Airport would be able to develop this property for aviation use due to the expense of building a taxiway to cross the 45' canal separating this tract of land from the main body of the airport and its close proximity to existing neighborhoods.
- E. Based on the desire for this property to be placed on the tax roll and developed, it was discussed that the City of Galveston would purchase the property, from the Airport, at the full-appraised price as required by Federal Aviation Administration (FAA) requirements. Each parcel will then be divided into individually platted lots, which will be sold to builders and consumers. The City will not be building the homes.
- F. A Fair Market Appraisal report, conducted by Bay Area Real Property Appraisers & Consultants, Inc. was completed on July 5, 2017. Tracts C was appraised at \$1,362,000.00.
- G. The Airport submitted a request dated September 20, 2017, to the FAA to release the City of Galveston from their obligation to keep Tract C as part of the Airport.

II. Current Situation

- A. Releasing the property will reduce the maintenance cost associated with the tract of land and give the airport the necessary funding to build an office/warehouse facility, which will be leased to City Departments and businesses.



Scholes International Airport

AIRPORT ADMINISTRATION

2115 Terminal Dr. | Galveston, TX 77554

www.galvestonairport.com | airport@galvestontx.gov | 409-797-3590

- B. The FAA determined that the land to be release is not needed for present or foreseeable airport purposes and such release will not materially or adversely affect the use, operation, or maintenance of the airport and approved the release of the land, to be sold by the Airport to the City of Galveston, for the appraised value of \$1,362,000.
- C. The FAA has given the City 60 days (10-15-18) from the date of the Land Release letter to accept the Release or the offer is null and void. The letter does not give a deadline as to when the Airport must receive the revenue for the property.

III. Alternatives in Order of Priority:

- A. City Council approves the following actions
 - 1) Approve and execute the Surplus Property Release hereby releasing 26.3 acres of Airport property, identified as Tract C, from the conditions, reservations and restrictions as contained in the Instrument of Transfer from the United States of America to the City of Galveston and approve the purchase of the property by the City of Galveston, from the Scholes International Airport, for the appraised value of \$1,362,000.00 and upon approval as to form by the City Attorney.
 - 2) The Deed should include language that conveys the use of the property will adhere to the FAA regulations at the time of development and will be restricted to compatible land use with the airport.
- B. Do not approve the request.

IV. Recommendation:

Staff recommends City Council approve and execute the Surplus Property Release hereby releasing 26.3 acres of Airport property, identified as Tract C, from the conditions, reservations and restrictions as contained in the Instrument of Transfer from the United States of America to the City of Galveston and approve the purchase of the property by the City of Galveston, from the Scholes International Airport, for the appraised value of \$1,362,000.00 and upon approval as to form by the City Attorney.

V. Fiscal Impact Report

Requested by:	Mike Shahan, Airport Director
Funding Source:	General Fund City Council Contingency
Cost of Implementation:	\$1,362,000.00
Estimated annual M&O costs:	N/A
Estimated cumulative M&O costs:	N/A
Additional information:	Letter dated August 16, 2018, from the FAA Surplus Property Release

Respectfully submitted,

Approved by:

Mike Shahan
Airport Director

Brian Maxwell
City Manager



U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports Division
Southwest Region
Arkansas, Louisiana,
New Mexico, Oklahoma,
Texas

ASW-650
1010 Hillwood Parkway
Fort Worth, Texas 76177

August 16, 2018

Mr. Mike Shahan
Airport Manager
2115 Terminal Drive #4
Galveston, Texas 77554

Land Release

Dear Mr. Shahan:

A request dated September 20, 2017, was made to the Federal Aviation Administration (FAA) to release the city of Galveston from their obligation to keep as airport property the total 26.3 acres of non-aeronautical property within the airport boundary at the Scholes International Airport.

It was determined that the land to be released is not needed for present or foreseeable airport purposes and such release will not materially or adversely affect the use, operation, or maintenance of the airport.

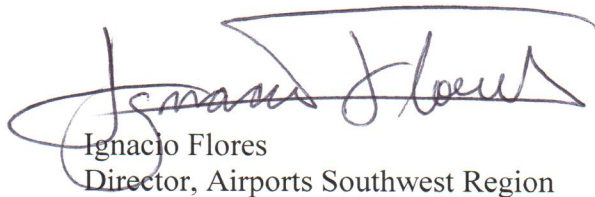
The funds that are to be derived from the sale of the property, valued at \$1,362,000, as identified in the fair market appraisal dated July 5, 2017, will be used to construct an airport owned warehouse. Revenue from the lease of the airport owned warehouse must be used to further develop, operate, and maintain the Scholes International Airport.

Therefore, the city of Galveston is hereby released from its obligations incurred under various grant agreements with the United States of America to maintain as airport property land described in the enclosed Property Release. As part of this release, the city of Galveston, hereby agrees to provide documentation as to the use of the funds derived from said sale to the FAA by January 1, of each calendar year until all funds from said sale have been expended.

Three copies of the Property Release are enclosed. If the terms of the Property Release are satisfactory, the Sponsor must accept it. Such acceptance should be evidenced by execution thereof by an officer of the Sponsor who has been duly authorized to take such action. If not accepted by the Sponsor within 60 days, the Property Release is null and void.

Your office should retain an executed copy of the release for file purposes and must file another copy with the local registry of deeds. An executed original of the release should be returned to this office.

Sincerely,



Ignacio Flores
Director, Airports Southwest Region

Enclosure (3)

cc (w/o enclosure):
Texas Department of Transportation
Division of Aviation
Attn: Mr. Ben Breck
125 East 11th Street
Austin, Texas 78701-2483

bcc:
ASW-620

SURPLUS PROPERTY RELEASE

Scholes International Airport

This instrument, a Deed of Release, made by the United States of America, acting by and through the Director, Airports Southwest Region, Federal Aviation Administration ("FAA"), and pursuant to the powers and authority contained in the provisions of 49 U.S.C. §47153, to the Scholes International Airport, a body politic under the laws of the State of Texas, Witnesseth:

WHEREAS, the United States, acting by and through the General Services Administrator, under and pursuant to the powers and authority contained in the provisions of the Surplus Property Act, did convey to the City certain lands and other properties in the City of Galveston, State of Texas, being generally described as "Scholes International Airport" (hereinafter termed "Airport"), which was filed for record in the original government Deed Without Warranty dated May 25, 1949, transferring property containing Scholes International Airport from the War Assets Administration to the City of Galveston, Texas;

WHEREAS, under the stated "Deed", the City, for itself, its successors and assigns, assumed certain obligations and agreed to certain conditions, reservations, restrictions, warranties, and covenants which run with the land;

WHEREAS; the City has requested to the FAA for release of 26.3 acres;

WHEREAS, the said Director, Airports Southwest Region, has determined that the release of said property (1) will not prevent the accomplishment of the purpose for which the property was transferred, (2) can be granted without materially and adversely affecting the development, improvement, operation, or maintenance of the Airport;

NOW THEREFORE, for and in consideration of the above-expressed recitals and of the benefits to accrue to the United States and to civil aviation, the United States of America, upon inclusion by the City in the Instrument of Transfer conveying title to the hereinafter described real property of provisions as follows:

- (1) That the City of Galveston reserves unto itself, its successors and assigns, for the use and benefit of the public a right of flight for the passage of aircraft in the airspace above the surface of the real property hereinafter described, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the said airspace, and for use of said airspace for landing on, taking off from or operating on the Scholes International Airport,
- (2) That the Grantee expressly agrees for itself, its successors and assigns to restrict the height of structures, objects of natural growth and other obstructions on the hereinafter described real property,
- (3) That the Grantee expressly agrees for itself, its successors and assigns to prevent any use of the hereinafter described real property which would interfere with landing or taking off of aircraft at the Scholes International Airport, or otherwise constitute an airport hazard,

hereby releases the said real property from the conditions, reservations and restrictions as contained in the above-mentioned Instrument of Transfer from the United States of America to the City of Galveston, which real property consists of 26.3 acres more or less with the following descriptions:

A tract of land containing 26.30 acres situated in Section One, Lots 333, 334, 320, 319, 318, 317 and 304, of the Trimble and Lindsey Survey. Said tract of land also being located in the City of Galveston, County of Galveston, and State of Texas and is more accurately, described by metes and bounds as follows:

Commencing at a point, said point being the point of beginning of this survey and said point also being the Northwest corner of Lot 33, Section One, Trimble and Lindsey Survey of Galveston;

Thence, N 65° 00' 00" E, a distance of 156.00 feet to a Railroad Spike on Travel Air Lane;

Thence, S 31° 48' 30" E, a distance of 231.20 feet to the point of beginning of this 26.30 acre tract;

Thence, N 25° 20' 30" W, a distance of 1167.86 feet to a point for a corner;

Thence, N 84° 57' 30" E, a distance of 1274.90 feet to a point, for a corner;

Thence, S 18° 40' 00" E, a distance of 755.40 feet to a point for a corner;

Thence, S 65° 56' 30" W, a distance of 1108.12 feet to the point of beginning of this tract of land containing 26.30 acres more or less.

By its acceptance of this Deed of Release the (Airport Owner) covenants and agrees for itself, its successors and assigns, to comply with and observe all of the conditions and limitations hereof, which are expressly limited to the above-described real property.

IN WITNESS WHEREOF the United States of America has caused this Deed of Release to be executed as of the 21 day of August, 2018.

UNITED STATES OF AMERICA

By [Signature]
Director, Airports Southwest Region
Federal Aviation Administration
Department of Transportation

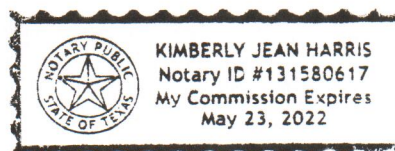
The State of Texas
County of Tarrant

BEFORE ME, the undersigned authority, personally appeared Lynette Flores, the above-named official of the Southwest Region, Federal Aviation Administration, Department of Transportation, who acknowledged she is the official who subscribed to the foregoing instrument for the purposes and consideration expressed in the instrument and that the same is executed as the act and deed of the Administrator, Federal Aviation Administration, Department of Transportation, acting for and on behalf of the United States of America.

GIVEN under my hand and seal of office this the 21 day of August, 2018.

[Signature]
Notary Public

My commission expires: May 23, 2022



ACCEPTANCE

The City of Galveston does hereby accept this Deed of Release and by such acceptance agrees to all of the terms, conditions and limitations thereof.

City of Galveston

By _____

Title City Manager

State of Texas
City (or Parish) of Galveston

BEFORE ME, the undersigned authority, personally appeared Brian Maxwell, who acknowledged to me he/she is the official who subscribed the foregoing instrument while acting in the capacity stated therein, that the same was the act of the said City of Galveston, and that he/she executed the same as the act of said City of Galveston for the purposes and consideration and subject to the terms and conditions therein expressed.

GIVEN under my hand and seal of office this the _____ day of _____, 2018.

Notary Public
My commission expires: _____

CERTIFICATE OF GRANTEE'S ATTORNEY

I, Donald Glywasky, acting as attorney for City of Galveston herein referred to as the "grantee," do hereby certify: That I have examined the foregoing Property Release and the proceedings taken by the grantee relating thereto, and find that the acceptance thereof by the grantee has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of Texas, and further that, in my opinion, the Property Release constitutes a legal and binding compliance obligation of the grantee in accordance with the terms thereof.

Dated at _____ this _____ day of _____, 2018

/s/ _____
Title City Attorney

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

Staff Report

September 13, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Consideration of an Economic Development Agreement between the Industrial Development Corporation, and the Park Board of Trustees for Babe's Beach Beneficial Use of Dredged Material (BUDM) Re-Nourishment along the Gulf of Mexico.

I. Background

- A. The Industrial Development Corp (IDC) originally approved funding for Babe's Beach Remediation on February 6th, 2018.
- B. The Park Board of Trustees brought an amended agreement to the Industrial Development Corp. (IDC) on August 7th, 2018.
- C. The original agreement approved on February 6th, 2018, was then canceled and a new agreement was approved on August 7th, 2018.
- D. The Public Hearing was held at the September 5th IDC Meeting.

II. Current Situation

- A. The Industrial Development Corporation is requested to consider approval of an Economic Development Agreement between the Industrial Development Corporation and the Galveston Park Board of Trustees for Babe's Beach Beneficial Use of Dredged Material (BUDM) Re-Nourishment along the Gulf of Mexico.
- B. Description of Work
 - a. The Re-Nourishment Project seeks to take advantage of the Army Corps of Engineers maintenance dredging of the Houston-Galveston Ship Channel, and to place the beach quality material onto the beach west of 61st Street.

III. Recommendation

Approve the Economic Development Agreement between the IDC and the Galveston Park Board of Trustees.

IV. Fiscal Impact Report

Staff	Garrett McLeod
Funding Source	4B IDC Funds – Beach Silo
Cost	\$2,000,000.00

V. Economic Impact

In addition to creating additional recreational opportunities, this project also provides protections in the form of a wider sand beach providing additional area to help absorb wave impacts and help to keep direct wave impacts farther away from the base and the face of the Seawall.

Respectfully Submitted,



Garrett McLeod
Economic Dev. Coordinator

**ECONOMIC DEVELOPMENT GRANT AGREEMENT
BETWEEN THE CITY OF GALVESTON, TEXAS
AND
THE INDUSTRIAL DEVELOPMENT CORPORATION
OF THE CITY OF GALVESTON, TEXAS**

This Agreement is entered into this _____ day of August, 2018 between the Galveston Island Park Board of Trustees (the "PARK BOARD"), a governmental entity created by special act of the Texas Legislature in 1962, and, the Industrial Development Corporation of the City of Galveston, Texas ("the IDC") a Texas nonprofit corporation established pursuant to the Development Corporation Act of 1979 and now codified in Chapters 501, 502, 504 and 505 of the Texas Local Government Code (hereafter referred to as the "Act").

WITNESSETH:

WHEREAS, pursuant to the Act, the IDC is authorized to provide funding relating to projects that the IDC finds to be encompassed within the definition of "Projects," as that word is defined by Chapters 501 and 505 of the Act; and

WHEREAS, the PARK BOARD has applied for a grant from the IDC for assistance in beach remediation along the Gulf of Mexico; and

WHEREAS, the IDC has determined that such a grant complies with the Act and is in keeping with the mission of IDC.

NOW, THEREFORE, for and in consideration of the recitals set forth above and the promises made herein, the PARK BOARD and the IDC agree as follows:

**ARTICLE I.
IDC'S OBLIGATIONS**

A. Subject to the terms and conditions set forth in Article II hereof, upon execution of this Agreement, the IDC will provide a grant to the PARK BOARD as follows:

The IDC agrees to pay to the PARK BOARD Two Million Dollars (\$2,000,000.00) for the following activities to be performed within the City of Galveston, Texas:

The Babe's Beach Re-Nourishment "RE-NOURISHMENT" 2018 project in accordance with Exhibit A attached hereto and incorporated herein for all purposes.

B. The IDC will request a full accounting of the funds expended on the "RE-NOURISHMENT" 2018 project no later than sixty (60) days after completion of "RE-NOURISHMENT" 2018 project. If, after completion of the "RE-NOURISHMENT" 2018 project there are funds remaining and/or savings from "RE-NOURISHMENT" 2018 project and received from IDC, the PARK BOARD shall return such funds to the IDC to be returned to the budget line item from which the funds were taken.

ARTICLE II. PARK BOARD'S OBLIGATIONS

A. Following the execution of this Agreement, the PARK BOARD shall begin efforts to implement the activities described in Article I of this Agreement. The failure by the PARK BOARD to develop and implement the activities described in Article I of this within twenty-four (24) months from the date of execution of this Agreement shall constitute a breach of this Agreement subject to immediate termination. The PARK BOARD understands and agrees that, in the event termination of this Agreement by PARK BOARD, or pursuant to Article V. of this Agreement, the PARK BOARD shall reimburse the IDC the full amount of money paid by the IDC to the PARK BOARD.

B. In accordance with the Texas Government Code, Chapter 2264, the PARK BOARD agrees not to knowingly employ any undocumented workers. During the term of this Agreement, the PARK BOARD shall notify the IDC of any complaint brought against PARK BOARD alleging that it has employed undocumented workers. If the PARK BOARD, or any branch, division or department of the PARK BOARD is convicted of a violation under 8 U.S.C. Section 1324a (f), the

total amount of economic development grants it has received, together with interest at the rate of five percent (5%), shall be repaid by the PARK BOARD to the IDC not later than the one hundred twentieth (120th) day after the date the IDC becomes aware of and notifies the PARK BOARD of the violation. The PARK BOARD shall not be liable for a violation of Chapter 2264 by a subsidiary, affiliate, or franchisee, or by any person with whom the PARK BOARD contracts. The PARK BOARD shall reimburse the IDC the required amount within thirty (30) days of the termination of this Agreement.

C. The PARK BOARD shall keep and maintain complete and accurate records relating to its hiring and employment of persons, which is separate and identifiable from its other records, and shall make such records available for not less than three (3) years following termination of this Agreement. The IDC and its representatives shall be entitled to inspect said records during the term of this Agreement and for three (3) years thereafter, upon reasonable notice to the PARK BOARD. The PARK BOARD's failure to comply with this provision will constitute a breach of the Agreement.

D. Upon completion of the "RE-NOURISHMENT" 2018 project, but no later than sixty (60) days after, PARK BOARD will furnish the IDC with a full accounting of the funds expended on the "RE-NOURISHMENT" 2018 project. If, after completion of the "RE-NOURISHMENT" 2018 project there are funds remaining and/or savings from the "RE-NOURISHMENT" 2018 project, PARK BOARD shall return such funds to the IDC within thirty (30) days of IDC's acceptance of the full accounting.

E. In accordance with Texas Government Code, Chapter 2270, a governmental entity may not enter into a contract with a company or Board for goods or services unless the contract contains a written verification from the Board that it: (1) does not boycott Israel; and (2) will not

boycott Israel during the term of the contract. The signatory executing this contract on behalf of Board verifies that the Board does not boycott Israel and will not boycott Israel during the term of this contract.

**ARTICLE III.
PARK BOARD'S REPRESENTATIONS AND WARRANTIES**

- A. The PARK BOARD represents and warrants, as of the date hereof, that:
1. The PARK BOARD is a local governmental entity of the State of Texas;
 2. Execution of this Agreement has been duly authorized by the PARK BOARD and this Agreement is not in contravention of the PARK BOARD's governing authority or any agreement or instrument to which the PARK BOARD is a party or by which it may be bound as of the date hereof;
 3. No litigation or governmental proceeding is pending or threatened against or affecting the PARK BOARD that may result in a material adverse change in the PARK BOARD's business, properties, or operations sufficient to jeopardize the PARK BOARD's legal existence; and
 4. No written application, written statement, or correspondence submitted by the PARK BOARD to the IDC in connection with this Agreement, or in connection with any transaction contemplated hereby contains any untrue statement of a material fact or fails to state any material fact necessary to keep the statements contained therein from being misleading. The Park Board agrees that, upon execution of this Agreement, its application shall be attached and incorporated for all purposes.
- B. Except as expressly set forth in this Article III., the PARK BOARD makes

no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

**ARTICLE IV.
IDC'S REPRESENTATIONS AND WARRANTIES**

A. The IDC represents and warrants, as of the date hereof, that:

1. The IDC, to the best of the knowledge of its Board of Directors, is legally authorized to enter into this Agreement by virtue of the statute under which it is governed and by the authorities and powers vested in it as a corporation duly and properly organized under the Act;

2. The execution of this Agreement has been duly authorized by the IDC;

3. No litigation or governmental proceeding is pending, or, to the knowledge of any of the IDC's officers, threatened against or affecting the IDC, that may result in the IDC's inability to meet its obligations under this Agreement; and

4. The IDC has no reasonable basis for believing that it has or will have incurred debts beyond its ability to pay as such debts mature, including, but not limited to, the obligations set forth in this Agreement.

B. Except as expressly set forth in this Article IV., the IDC makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

**ARTICLE V.
REMEDIES**

A. Except as otherwise provided in this Agreement, in the event of any default or breach of this Agreement by any party, or any successor to such party, and upon written notice from the other party, such defaulting or breaching party shall proceed immediately, but no later

than sixty (60) days after receipt of such notice, to cure or remedy such default or breach. In the event that remedial action is not taken or not diligently pursued, and the default or breach is not cured or remedied within a reasonable time (but in no event later than ninety (90) days from the date of notification of such breach), the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including, but not limited to, seeking specific performance and/or injunctive relief.

B. Upon breach of this Agreement by either party, and the failure to cure as permitted by this Article V., the non-breaching party shall have the sole right and discretion to either terminate this Agreement and/or pursue any and all remedies that may be provided by law and this Agreement. Each party acknowledges and agrees that the PARK BOARD is not entitled to recover any amounts in excess of the grant money contracted for under this Agreement and that the IDC, pursuant to a breach and failure to cure by the PARK BOARD in accordance with this Agreement, is entitled to recover attorney fees, collection costs, and any other costs due to its pursuit of repayment and remedies under this Agreement.

C. Any delay by any party in instituting or prosecuting any actions or proceedings or otherwise asserting its rights will not, so long as the breach or default by another party is continuing, operate as a waiver of such rights or to deprive it of or limit such rights in any way; nor will any waiver in fact be made by any party with respect to any specific default by any other party except to the extent specifically waived in writing.

ARTICLE VI. GENERAL PROVISIONS

A. Severability. The provisions of this Agreement are severable and, if for any reason a provision of this Agreement is determined to be invalid by a court having competent jurisdiction

over the subject matter of the invalid provision, the invalidity shall not affect other provisions that can be given effect without the invalid provision. Further, in lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as a part of this Agreement, a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

B. Amendment. This Agreement may be amended only by written amendment signed by both parties hereto.

C. Venue. All payments made pursuant to this Agreement and other obligations performed under this Agreement shall be made or performed in Galveston County, Texas. Venue will lie in Galveston County, Texas; and this Agreement is governed by and construed in accordance with the laws of the State of Texas without respect to the conflict of laws thereof.

D. Notices. All notices given with respect to this Agreement must be in writing, however, notice by electronic mail will not constitute legal notice. Notice will be deemed to have been properly given for all purposes (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier unless such carrier confirms such notice was not delivered, then on the day such carrier actually delivers such notice, or (ii) if personally delivered, on the actual date of delivery, or (iii) if sent by certified U.S. Mail, return receipt requested, postage prepaid, on the fifth (5th) business day following the date of mailing, or if sent by facsimile, then on the actual date of delivery (as evidenced by a facsimile confirmation), provided that a copy of the facsimile and confirmation is also sent by regular U.S. Mail, addressed as follows:

For the IDC:

President
City of Galveston, Texas
Industrial Development Corporation
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

City Manager City of Galveston
P. O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

With a copy to:
City Attorney City of Galveston
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3531

For the PARK BOARD:

President, Board of Trustees
Galveston Island Park Board of Trustees
601 Tremont Street
Galveston, Texas 77550

E. Assignment. This Agreement may not be assigned by either party without the specific prior written consent of the other, which consent will not be unreasonably withheld. In the event that a party consents to any valid assignment of this Agreement by the other party hereto, the non-consenting party will be relieved of any and all obligations and liabilities on the part of such assigning party under this Agreement.

F. Parties in Interest. Nothing in this Agreement shall entitle any party other than the PARK BOARD or the IDC to any claim, cause of action, or remedy.

G. Term. The term of this Agreement (the "Term") will commence upon execution of this Agreement by both parties and shall terminate on the earlier occurrence of: (i) completion of the Babe's Beach Re-Nourishment project; (ii) termination by mutual agreement of the parties; (iii) termination pursuant to Article V. hereof; (iv) termination pursuant to Article II. hereof; (v)

at the PARK BOARD's sole and absolute discretion, and upon the PARK BOARD's return of all grant funding to the IDC that it has received under this Agreement; or (vi) upon the PARK BOARD's repayment of all monies that are demanded by the IDC, and are in fact required to be repaid by the PARK BOARD under Article II. hereof. Upon termination of this Agreement, all rights, duties and obligations of any kind under this Agreement shall automatically expire and terminate and be of no other force and effect.

H. Interpretation. Each party has had the opportunity to be represented by counsel of its choice in negotiating this Agreement. This Agreement will therefore, be deemed to have been negotiated and prepared at the joint request, direction, and construction of the parties, at arm's length, with the advice and participation of counsel, and will be interpreted in accordance with its terms without favor to any party.

I. No Joint Venture. Nothing contained in this Agreement is intended by the parties to create a partnership or joint venture between the parties.

J. Survival of Terms. All rights, duties, liabilities, and obligations accrued prior to termination will survive termination.

K. Public Information. Information provided by or on behalf of the PARK BOARD under or pursuant to this Agreement, which the PARK BOARD considers as proprietary, shall be marked as such and will be maintained as confidential to the extent allowed by law. If proprietary financial or trade secret information is requested under the Texas Public Information Act, the IDC shall follow the standards set out in the Act and under the Texas Attorney General's procedures for such requests, and the PARK BOARD shall be responsible for defending the confidentiality of such information. Other records and information provided to the IDC and its representatives to verify compliance with this Agreement shall be available for public inspection.

L. Counterparts. This Agreement may be executed in several identical counterparts by the parties and each counterpart, when so executed and delivered, shall constitute an original instrument.

M. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof.

EXECUTED AND EFFECTIVE, upon the signing by both parties, by the CITY OF GALVESTON, TEXAS, INDUSTRIAL DEVELOPMENT CORPORATION and THE GALVESTON ISLAND PARK BOARD OF TRUSTEES.

CITY OF GALVESTON, TEXAS INDUSTRIAL DEVELOPMENT CORP.

BY: _____

PRINT NAME: JAMES YARBROUGH

TITLE: PRESIDENT, BOARD OF DIRECTORS

DATE: _____

BY: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

APPROVED AS TO FORM:

BY: _____

PRINT NAME: KIM COOGAN

TITLE: ASST. CITY ATTORNEY

DATE : _____

GALVESTON ISLAND PARK BOARD OF TRUSTEES

BY: _____

PRINT NAME:_____

TITLE: _____

DATE: _____

BY: _____

PRINT NAME:_____

TITLE: _____

DATE: _____

APPROVED AS TO FORM:

BY: _____

PRINT NAME:_____

TITLE: _____

DATE : _____

Galveston Industrial Development Corporation

Application for Funding

City of Galveston Park Board of Trustees

Project #1: Babe's Beach Beneficial Use of Dredged Material Re-Nourishment Project

Introduction

Certain types of investments, which result in the creation of primary jobs, retention of existing jobs, new income, expanded tax base and other positive economic growth and economic stabilization efforts are beneficial to the City of Galveston as a whole. This application form has been created to assist the Galveston Industrial Development Corporation (IDC) in evaluating potential projects for possible funding from the IDC.

Economic Development Corporations Overview

The Development Corporation Act of 1979 gives cities the ability to finance new and expanded business enterprises in their local communities through economic development corporations (EDCs). Chapters 501, 504, and 505 of the Local Government Code outline the characteristics of Type A and Type B EDCs, authorize cities to adopt a sales tax to fund the corporations and define projects EDCs are allowed to undertake.

Primary Jobs Requirement - The main requirement is that the businesses bring new money into the community. In 2003, the Legislature voted to require that certain projects create or retain primary jobs. A primary job is one at a company that exports a majority of its products or services to markets outside the local region, infusing new dollars into the local economy. Primary jobs are further limited to specific industry sectors such as agriculture, mining, manufacturing and scientific research and development. Those industry limitations can be found in Local Government Code, Chapter 501.

Performance Agreements - EDCs cannot simply gift sales tax proceeds to businesses and/or projects. An EDC must enter into a written performance agreement with any business or project enterprise that it funds directly or makes expenditures to that benefit an eligible project. At a minimum, the performance agreement must contain:

- a schedule of additional payroll or jobs to be created or retained;
- the capital investment to be made by the business or project enterprise; and
- the terms for repayment of the EDC's investment if the business or project fails to meet the performance requirements specified in the agreement.

Public Information

The City and IDC are subject to the Texas Public Information Act (Act). The Act provides that all information in their (City/IDC) possession is open to public inspection unless it falls within certain narrowly-defined exceptions. Information which is provided as a part of this application process will be subject to public disclosure unless an exception is found to apply to the information and the applicability of the exception is determined in accordance with the Act.

Approval Process for IDC Funding

Preliminary approval by the IDC is mandated to comply with State regulations on the usage of Type B (4B) Sales Tax for Economic Development corporations requiring a 60-day public notice period prior to any final approvals being granted.

After approval by the IDC and compliance of the 60-day public notice period, the IDC will conduct a public hearing at the next regularly scheduled meeting of the IDC for final consideration of the project. Following IDC approval the project is then required to be approved by the Galveston City Council during the next scheduled meeting of the City Council following IDC approval. Final authority rests in the execution of a Performance Agreement between the prospective applicant and the IDC.

No Officer, Director, Official, Agent or Employee of the City or the IDC has authority to make any binding commitment for a particular project other than through compliance with the approval process described above.

Applicant Information:

Company Name: City of Galveston Park Board of Trustees

Address: 601 Tremont Street, Suite 200, Galveston, TX 77550

Phone: 409.797.5141 Fax: 409.762.8911

Name of Contact: Ms. Kelly de Schaun

Contact Address (if different from above) Same as above

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address: kdeschaun@galvestonparkboard.org

=====

Amount of Request from IDC: \$2,000,000.00

=====

Brief Project Description: Babe's Beach Beneficial Use of Dredged Material Re-Nourishment Project

The Park Board is seeking to implement a second round of beach nourishment in the Babe's Beach area (west of 61st street toward 75th street) similar to the very successful 2015 project. Both this second round and the initial BUDM nourishment project in 2015 propose to take advantage of the Corp of Engineers maintenance dredging of the Houston-Galveston Ship Channel and to place the beach quality material onto the beach west of 61st street. In 2015, the original project resulted in approximately 640,000 yds³ of beach quality sand being added to the beach area, resulting in an approximate 300ft. wide beach stretching from 61st street west to 75th street. This sediment has established a beach area west of 61st street that continues to slowly migrate to the west along the seawall actually increasing the available seawall beach area. The 2015 project was managed by the Corp of Engineers and the Park Board provided the bulk of the local cost for the project. Currently, the Park Board is still paying the debt from the 2015 project and is not in a position to fund any portion of the local match for this cycle. However, the Park Board through grant applications to the GLO, is anticipating that approximately \$6,000,000.00 of the total \$8,000,000.00 incremental local cost will be grant funded. It is anticipated this BUDM project could result in as much as approximately 1,000,000yds³ of beach quality sand being added to the beachfront of the seawall west of 61st street. In addition to creating additional recreational opportunities, this project also provides protections in the form of a wider sand beach providing additional area to help absorb wave impacts and help to keep direct wave impacts farther away from the base and face of the seawall. This BUDM project is also serving to provide additional beach access opportunities by its placement causing previously nourished beaches to remain emergent and extend farther to the west along the seawall. This emergent beach allows use of the beach area by a greater number of visitors and extends the beach surface farther to the west fronting the seawall. Properties located landward of Seawall Blvd. in the project area west of 61st street have reported an increase in value tied to the increased beach area.

Proposed Funding from the Following IDC Category:

Beaches **XX** Infrastructure _____ Economic Development _____ Parks _____

Economic Impact:

Please provide a brief summary of the benefits to be created as a result of the proposed project:

This Application is for: Babe's Beach Beneficial Use of Dredged Material Re-Nourishment Project

The proposed BUDM project is one of the most economical ways to re-nourish or establish an emergent beach. It makes sense and is easily justifiable method to leverage local funding to help restore vulnerable coastal resources. Costs related to this project are only tied to the Beach Nourishment component. Other associated project costs are borne by the USACE as a routine cost of the maintenance requirement for the Houston-Galveston ship channel. A primary cost benefit of participating in a BUDM project with the Corp of Engineers is that the overall Corp of Engineers project funds the mobilization and de-mobilization, leaving the incremental cost (the cost to directly place the material on the beach) to be itemized as a separate project cost to be funded by the local entities. Project costs are below typical market value and the placement of sand in this area has a tremendous value to the local citizens - the wider beach provides increased storm damage protection to this previously submerged area. This project is specifically only funding the differential cost to place the material on the beach rather than having the beach quality material disposed offshore and lost to the coastal system. In a sand-starved system like Galveston is, the intentional loss of beach quality sand through offshore disposal is literally akin to bulldozing the dry beach and dune system into the Gulf of Mexico. Another long-term project benefit of a BUDM project is the retention of capacity in the USACE's dredged material disposal areas. This value has a far reaching beneficial impact to the Corp of Engineers and benefits multiple business lines. Galveston is a comparatively small community, yet it finds a way to provide services to more than 7,000,000 annual visitors who come to Galveston to visit the city's beaches; and, still the City finds a way to provide the usual city services that include fire protection, police, trash pick-up and other services to its residents. This BUDM project is an economical way to maintain the City's premier assets- its beaches in an economic cost-effective manner. BUDM projects are much more efficient than "truck haul" projects, costing approximately ¼ the cost of a typical terrestrial project, and have substantially less impact on existing City infrastructure. Wider beaches are beneficial to the entire community, yet their primary usage, and most subsequent expenses are caused by the millions of annual beach visitors.

Restored beaches provide more than just purely economic benefits, but those economic benefits make all the others activities possible. Increased property values, increased tourism, enhanced recreational opportunities, additional tax revenues, potential savings on insurance costs, all contribute to improving the local economy and quality of life.

<u>Project Budget</u>	<u>Applicant</u>	<u>I D C</u>	<u>TOTAL</u>
Land	\$ _____	\$ _____	\$ _____
Building <i>(Describe new, modernization, etc)</i>	\$ _____	\$ _____	\$ _____
Furniture/Fixtures/Equipment	\$ _____	\$ _____	\$ _____
Other (USACE + GLO)	<u>\$21,900,000.00</u>	<u>\$2,000,000.00</u>	<u>\$23,900,000.00</u>
TOTAL	<u>\$21,900,000.00</u>	<u>\$2,000,000.00</u>	<u>\$23,900,000.00</u>

Please describe any other sources of revenue that will be used for this project. Include terms of use or types of funding: The proposed total cost of the Corp of Engineers project is \$23,900,000.00. Of that total it is estimated that \$8,000,000.00 will be needed for the incremental costs that must be paid to the Corp of Engineers at the time of execution of the project agreement prior to the actual implementation of the

project. In total, the USACE will be contributing \$15,900,000.00; \$6,000,000.00 from the GLO; ; and the requested \$2,000,000.00 from the IDC.

OTHER ASSISTANCE:

Has this applicant ever filed for bankruptcy protection under Chapters 7 or 11 of the Federal Bankruptcy Statutes?: (Yes / **No**)

If yes, please describe: N/A

Has your company/organization applied for any State or Federal assistance on this specific project? (Yes / **No**)

If yes, please describe: N/A

Has your company/organization ever applied for and either received or been denied financial assistance from any other municipality in the State of Texas? (Yes / **No**)

If yes, explain: N/A

Is your company currently engaged in evaluating other communities for this project? (Yes / **No**)

If yes, explain: N/A

PROJECT INFORMATION: (please address the following factors in a narrative to be attached to this application)

Project Narrative **Please see attached document.**

- Brief overview of the nature of this project;
- Brief history on the company and its' future plans
- Narrative on why Galveston is a good location for this project/market demand

Employment Impact

- Total number of full time equivalent jobs brought to Galveston;
- Types of jobs created
- Total annual payroll

Fiscal Impact

- Total real and personal property value to be added to the tax rolls
- Anticipated direct sales tax generated at one percent (1%) of taxable sales
- Other revenues generated for the city: franchise payments, occupancy taxes, utility revenues, etc
- City infrastructure construction required
- Projected total annual operating budget of the facility

Community Impact

- The expected effect the project have on the local housing market

- The expected environmental impact, if any, created by the project
- The compatibility of the project with the City's comprehensive plan

Competitive Impact

- The effect the project would have on existing businesses in Galveston
- A list of the types of products or services to be sold by the applicant which are currently sold by existing Galveston merchants
- A list of specific businesses seen as direct competitors to the applicant

To the best of my knowledge, the aforementioned information is an accurate description of the proposed project details.

Signature: x

Name: Mr. Reuben Trevino

Title: Director of Operations

Date: 7/20/2018

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

Staff Report

September 13, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Consideration of an Economic Development Agreement between the Industrial Development Corporation, and the City of Galveston for the planning and design of Downtown Streetscape from Harborside to Church Street, between 19th and 25th Streets.

I. Background

- A. This will be a continuation of an initiative to improve the streetscape in Downtown that started Pre-Ike.
- B. The Industrial Development Corp. (IDC) approved the Agreement for the Downtown Streetscape Project on August 7th, 2018.
- C. The Public Hearing was held at the September 5th, 2018 Industrial Development Corp. Meeting.

II. Current Situation

- A. The Industrial Development Corporation is requested to consider approval of an Economic Development Agreement between the Industrial Development Corporation and the City of Galveston for planning and design of Downtown Streetscape from Haborside to Church Street, between 19th and 25th Streets.
- B. Description of Work
 - a. Survey the area from Harborside to Church Street between 19th and 25th Streets, and design the streetscape to provide for landscaping, lighting, and other enhancements.

III. Recommendation

Approve the Economic Development Agreement between the IDC and the City of Galveston.

IV. Fiscal Impact Report

Staff	Garrett McLeod
Funding Source	4B IDC Funds – Infrastructure Silo
Cost	\$200,000

V. Economic Impact

Enhances property values, safety, and aesthetics on significant community corridors, between Harborside to Church Street, between 19th and 25th Streets.

Respectfully Submitted,



Garrett McLeod
Economic Dev. Coordinator

**ECONOMIC DEVELOPMENT GRANT AGREEMENT
BETWEEN THE CITY OF GALVESTON, TEXAS
AND THE IDC OF THE CITY OF GALVESTON, TEXAS**

This Agreement is entered into the _____ day of July, 2018, by and between the City of Galveston, Texas, a home rule municipal corporation (“the City”) and the Industrial Development Corporation (“IDC”) established pursuant to the Development Corporation Act of 1979 (“the Act”) and now codified in Texas Local Government Code Chapters 501, 502, 504 and 505.

WITNESSITH:

WHEREAS, pursuant to the Act, the IDC is authorized to provide funding relating to projects that the IDC finds to be encompassed within the definition of “projects”, as that term is defined by Chapter 501 and 504 of the Act; and

WHEREAS, the IDC has approved as a project of the Corporation, certain expenditures found by the Board to promote or develop new or expanded business enterprises that create or retain primary jobs that provide public safety facilities, streets and roads, drainage and related improvements, demolition of existing structures, general municipally owned improvements, and any improvements or facilities related to such facilities, improvements and structures along the areas of Harborside Drive to Church Street and from 19th Street to and including 25th Street; and

WHEREAS, the IDC has approved as a project of the Corporation certain expenditures that are found by the Board to be required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises for streets and roads, rail spurs, water and sewer utilities, electric and gas utilities, drainage, site improvements, and related improvements along the areas of Harborside Drive to Church Street and from 19th Street to and including 25th Street; and

WHEREAS, the IDC has approved as a project of the Corporation recreation or community facilities including land, buildings, equipment, facilities, and improvements found by the Board of Directors to be required or suitable for use for entertainment, tourist, convention, and park purposes and events, including stadiums, ball parks, auditoriums, amphitheaters, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related store, restaurant, concession, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements to provide for a walkable streetscape along the areas of Harborside Drive to and Church Street and from 19th Street to and including 25th Street.

WHEREAS, the City has applied for a grant from the IDC for a walkable streetscape along the areas of Harborside Drive to Church Street and from 19th Street to 25th Street.

WHEREAS, the IDC has determined that such a grant complies with the Act and is in keeping with the mission of the IDC.

NOW, THEREFORE, and in consideration of the recitals set forth above and the promises made herein, the City and the IDC agree as follows:

ARTICLE I. IDC'S OBLIGATIONS

Subject to the terms and conditions set forth in Article II herein, upon execution of this Agreement the IDC will provide a grant to the City as follows:

The IDC agrees to pay to the City of Galveston Two Hundred Thousand Dollars and No Cents (\$200,000.00) including administrative costs for the following activities to be performed within the City of Galveston, Texas:

No.	Description of Work
1	Mobilization and Miscellaneous Site Work
2	Pavers, Ramps, Steppers, Sidewalks, Curbs and Gutters
3	Landscaping, Benches, Trash Receptacles, etc.
4	Light Poles and Electrical
5	Irrigation
6	Demolition and Disposal
7	Crosswalks and Bike Lanes, Pavement Markings or Pave Way Systems
8	Construction Material testing and Inspection
9	Stormwater and Utilities Adjustments

The IDC will request a full accounting of the funds expended on the project along the areas of Harborside Drive to Church Street and from 19th Street to and including 25th Street. If, after completion of the project, there are funds remaining and/or savings from “Streetscape IV” and received by the City, the City shall return such funds to the IDC.

ARTICLE II. CITY’S OBLIGATIONS

A. Following the execution of this agreement, the City shall begin efforts to implement the activities described in Article I of this agreement. The failure by the City to develop and implement the activities described in Article I shall constitute a breach of this Agreement. The City understands and agrees that in the event of termination of this Agreement by the City, or pursuant to Article V, the City shall reimburse the IDC the full amount of money paid by the IDC to the City.

B. In accordance with Texas Gov’t. Code, Chapter 2264, the City agrees not to knowingly employ any undocumented workers. During the term of this Agreement, the City shall notify the IDC of any complaint brought against the City alleging that it has employed undocumented workers. If the City, or any branch, division or department of the City, is convicted

of a violation under 8 U.S.C. §1324(f), the total amount of economic grants it has received, together with interest at the rate of five percent (5%), shall be repaid by the City to the IDC not later than the one hundred twentieth (120th) day after the IDC becomes aware of and notifies the City of the violation. The City not be liable for a violation of Chapter 2264 by a subsidiary, affiliate, or franchisee, or by any person with whom the City contracts. The City shall reimburse the IDC the required amount within thirty (30) days of the termination of this Agreement.

C. The City shall keep and maintain complete and accurate records relating to its hiring and employment of persons, which is separate and identifiable from its other records, and shall make such records available for not less than three (3) years following termination of this agreement. The IDC and its representatives shall be entitled to inspect said records during the term of this Agreement and for three (3) years thereafter, upon reasonable notice to the City. The City's failure to comply with this provision will constitute a breach of the Agreement.

D. Upon completion of the "Streetscape IV" project, but no later than sixty (60) days after, the City will furnish the IDC with a full accounting of the funds expended on the project.

E. At the conclusion of the construction of the "Streetscape IV" project, all monies not spent directly on the project shall be returned to the IDC. The City will make an accounting of all expenses expended pursuant to this Agreement.

ARTICLE III. CITY'S REPRESENTATIONS AND WARRANTIES

A. The City represents and warrants on this date that:

1. The City is a local governmental entity of the State of Texas.
2. Execution of this Agreement has been duly authorized by the City and this Agreement is not in contravention of the City's governing authority or any

agreement or instrument to which the City is a party or by which it may be bound as of this date;

3. No litigation or governmental proceeding is pending or threatened against or affecting the City that may result in a material adverse change in the City's business, properties or operations sufficient to jeopardize the City's legal existence; and

4. No written application, written statement, or correspondence submitted by the City to the IDC in connection with this Agreement, or in connection with any transaction contemplated hereby contains any untrue statement of a material fact or fails to state any material fact necessary to keep the statements contained therein from being misleading. The City agrees that, upon execution of this Agreement, its application shall be attached and incorporated herein by reference for all purposes.

B. Except as expressly set forth in this Article III, the City makes no other warranty or representation of any kind in connection with or related to the provisions of this agreement.

ARTICLE IV. IDC'S REPRESENTATIONS AND WARRANTIES

A. The IDC represents and warrants, on this date that:

1. The IDC, to the best of the knowledge of the Board of Directors, is legally authorized to enter into this Agreement by virtue of the statute under which it is governed and by the authorities and powers vested in it as a corporation duly and properly organized under the Act;

2. The execution of this Agreement has been duly authorized by the IDC;

3. No litigation or governmental proceeding is pending, or, to the knowledge of any of the IDC's officers, threatened against or affecting the IDC that may result in the IDC's inability to meet its obligations under this Agreement; and

4. In accordance with Texas Gov't. Code, Chapter 2270, a governmental entity may not enter into a contract for goods and services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of the City verifies that the City does not and will not boycott Israel during the term of this contract; and

5. The IDC has no reasonable basis for believing that it has or will have incurred debts beyond its ability to pay as such debts mature, including but not limited to, the obligations set forth in this Agreement.

B. Except as expressly set forth in this Article IV, the IDC makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

ARTICLE V. REMEDIES

A. Except as otherwise provided in this Agreement, in the event of any default in or breach of this Agreement by any party hereto, or any successor to such party, proceed immediately to cure or remedy such default or breach, and in any event, within sixty (60) days after receipt of such notice. In the event that remedial action is not taken or not diligently pursued and the default or breach shall not be cured or remedied within a reasonable time (but in no event later than ninety (90) days from the date of notification of such breach), the aggrieved party may institute such

proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including but not limited to, seeking specific performance and/or injunctive relief.

B. Upon breach of this Agreement by either party and the failure to cure as permitted by this Article V, the non-breaching party shall have the sole right and discretion to either terminate this Agreement and/or pursue any and all remedies that may be provided by law and this Agreement. Each party acknowledges and agrees that the City is not entitled to recover any amounts in excess of the grant money contracted for under this Agreement and that the IDC, pursuant to a breach and failure to cure by the City in accordance with this Agreement, is entitled to recover attorney's fees, collection costs, and any other costs due to its pursuit of repayment and remedies under this Agreement.

C. Any delay by any party in instituting or prosecuting any actions or proceedings or otherwise asserting its rights will not, so long as the breach or default by another party is continuing, operate as a waiver of such rights or to deprive it of or limit such rights in any way; nor will any waiver in fact be made by any party with respect to any specific default by any other party except to the extent waived in writing.

ARTICLE VI. GENERAL PROVISIONS

A. Severability. The provisions of this Agreement are severable and, if for any reason, a provision of this Agreement is determined to be invalid by a court having competent jurisdiction over the subject matter of the invalid provision, the invalidity shall not affect other provisions that can be given effect without the invalid provision. Further, in lieu of such illegal, invalid or unenforceable provision, there will be added automatically as a part of this Agreement, a provision as similar in its terms to such illegal, invalid or enforceable provision as may be possible and be legal, valid and enforceable.

B. Amendment. This Agreement may be amended only by written amendment signed by both parties.

C. Venue. All payments made pursuant to this Agreement and other obligations performed under this agreement shall be made or performed in Galveston County, Texas. Venue will lie in Galveston County, Texas; and this Agreement is governed by and construed in accordance with the laws of the State of Texas without respect to any conflicts of law.

D. Notices. All notices given with respect to this Agreement must be in writing and will be deemed to have been properly given for all purposes (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier unless such carrier confirms such notice was not delivered, then on the day such carrier actually delivered such notice, or (ii) if personally delivered, then on the day of delivery, or (iii) if sent by U.S. Mail, return receipt requested, postage prepaid, on the fifth (5th) business day following the date of mailing, or (iv) if sent by facsimile, then on the actual date of delivery (as evidenced by a fax confirmation) provided that a copy of the fax and confirmation are also sent by regular U.S. Mail, addressed as follows:

For the IDC: President
City of Galveston
PO Box 779
Galveston, Texas 77553
Fax: 409/797-3521

With a copy to: City Manager
Attn: Director, Economic Development
City of Galveston
PO Box 779
Galveston, Texas 77553
Fax: 409/797-3521

For the City: City Manager
City of Galveston
PO Box 779

Galveston, Texas 77553
Fax: 409/797-3521

With a copy to: City Attorney
City of Galveston
PO Box 779
Galveston, Texas 77553
Fax: 409/797-3521

E. Assignment. This Agreement may not be assigned by either party without the specific prior written consent of the other, which consent will not be unreasonably withheld. In the event that a party consents to any valid assignments of this Agreement by the other party, the assigning party will be relieved of any and all obligations and liabilities on the part of such assigning party.

F. Parties in Interest. Nothing in this Agreement shall entitle any party other than the City or the IDC to any claim, cause of action, remedy or right.

G. Term. The term of this Agreement (“the Term”) will commence upon execution of this Agreement and shall terminate on the earlier occurrence of: (i) completion of the work described in Article I; (ii) when terminated by mutual agreement of the parties, (iii) when terminated pursuant to Article V; (iv) at the City’s sole and absolute discretion upon the City’s return of all grant funding to the IDC that it has received under this Agreement; (v) upon the City’s repayment of all monies that are demanded by the IDC and are in fact required to be repaid by the City under Article II; or (vi) upon the failure to complete the project within 24 months. Upon termination of this Agreement, all rights, duties and obligations of any kind under this Agreement shall automatically expire and terminate and be of no other force or effect.

H. Interpretation. Each party has had the opportunity to be represented by counsel in negotiating this Agreement. Therefore, this Agreement will be deemed to have been negotiated and prepared at the joint request, direction, and construction of the parties, at arm’s length, with

the advice and participation of counsel, and will be interpreted in accordance with its terms without favor to either party.

I. No Joint Venture. Nothing contained in this agreement is intended by the parties to create a partnership or joint venture between the parties.

J. Survival of Terms. All rights, duties, liabilities and obligations accrued prior to termination will survive termination.

K. Public Information. Information provided by or on behalf of the City under or pursuant to this Agreement that the City considers proprietary shall be marked as such and will be maintained as confidential to the extent allowed by law. If proprietary financial or trade secret information is requested under the Texas Public Information Act, the IDC shall follow the standards set out in the Act and under the Texas Attorney General's procedures for such requests, and the City shall be responsible for defending the confidentiality of such information. Other records and information provided to the IDC and its representatives to verify compliance with this Agreement shall be available for public inspection.

L. Counterparts. This Agreement may be executed in several identical counterparts by the parties and each counterpart, when so executed and delivered, shall constitute an original instrument.

M. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to the subject matter **EXECUTED AND EFFECTIVE** by the CITY OF GALVESTON, TEXAS and the INDUSTRIAL DEVELOPMENT CORPORATION, by and through its Board President, duly authorized to execute same, and by the CITY COUNCIL OF THE CITY OF GALVSEYON, TEXAS, acting through its authorized official.

INDUSRTRIAL DEVELOPMENT CORPORATION

By: _____ Date: _____
James D. Yarbrough
President, Board of Directors

Attest: _____ Date: _____
Brandon Cook
Secretary, Board of Directors

Approved as to form:

_____ Date: _____
Kim Coogan, Counsel for IDC

CITY OF GALVESTON

By: _____ Date: _____
Brian Maxwell
City Manager, City of Galveston

Attest: _____ Date: _____
Janelle Williams
City Secretary, City of Galveston

Approved as to form:

_____ Date: _____
Donald S. Glywasky
City Attorney, City of Galveston

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

Staff Report

September 13, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council

Subject: Consideration of an Economic Development Agreement between the Industrial Development Corporation, and the City of Galveston for improvements to recreation or community facilities at the McGuire-Dent Recreation Center.

I. Background

- A. The Industrial Development Corp. (IDC) approved the Agreement for the McGuire-Dent project at the July 10th, 2018 meeting.
- B. The Public Hearing was held at the September 5th, 2018 Industrial Development Corp. (IDC) meeting.

II. Current Situation

- A. The Industrial Development Corporation is requested to consider approval of an Economic Development Agreement between the Industrial Development Corporation and the City of Galveston for improvements to recreation or community facilities at the McGuire-Dent Recreation Center.
- B. Description of Work
 - a. Painting the exterior of the entire recreation center.

III. Recommendation

Approve the Economic Development Agreement between the IDC and the City of Galveston.

IV. Fiscal Impact Report

Staff	Garrett McLeod
Funding Source	4B IDC Funds- Parks Silo
Cost	\$150,000.00

V. Economic Impact

Enhances the aesthetics of the recreation and fitness center, and meets the funding requirements for the Parks Silo of the Industrial Development Corporation.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Garrett McLeod".

Garrett McLeod
Economic Dev. Coordinator

**ECONOMIC DEVELOPMENT GRANT AGREEMENT
BETWEEN THE CITY OF GALVESTON, TEXAS
AND
THE INDUSTRIAL DEVELOPMENT CORPORATION
OF THE CITY OF GALVESTON, TEXAS**

This Agreement is entered into this ____ day of _____, 2018, by and between the City of Galveston, Texas, a home rule municipal corporation (the "CITY"), and the Industrial Development Corporation of the City of Galveston, Texas (the "IDC"), a Texas nonprofit corporation established pursuant to the Development Corporation Act of 1979 and now codified in Chapters 501, 502, 504 and 505 of the Texas Local Government Code (hereafter referred to as the "Act").

WITNESSETH:

WHEREAS, pursuant to the Act, the IDC is authorized to provide funding relating to projects that the IDC finds to be encompassed within the definition of "Projects," as that word is defined by Chapters 501 and 505 of the Act; and

WHEREAS, the CITY has applied for a grant from the IDC to paint the McGuire Dent Recreation Center; and

WHEREAS, the IDC has determined that such a grant complies with the Act and is in keeping with the mission of IDC.

NOW, THEREFORE, for and in consideration of the recitals set forth above and the promises made herein, the CITY and the IDC agree as follows:

**ARTICLE I.
IDC'S OBLIGATIONS**

A. Subject to the terms and conditions set forth in Article II hereof, upon execution of this Agreement, the IDC will provide a grant to the CITY as follows:

The IDC agrees to pay to the City of Galveston up to One Hundred Fifty Thousand Dollars (**\$150,000.00**) for the following activities to be performed within the City of Galveston, Texas:

The painting of the McGuire Dent Recreation Center.

B. The IDC will request a full accounting of the funds expended on the “McGuire Dent Recreation Center” project no later than sixty (60) days after completion of “McGuire Dent Recreation Center” project. If, after completion of the construction of the “McGuire Dent Recreation Center” project there are funds remaining and/or savings from “McGuire Dent Recreation Center” project and received from City, IDC shall return such funds to the IDC.

ARTICLE II. CITY’S OBLIGATIONS

A. Following the execution of this Agreement, the CITY shall begin efforts to implement the activities described in Article I of this Agreement. The construction of the “McGuire Dent Recreation Center” project shall be completed within 24 months. The CITY’s failure to complete the construction of the “McGuire Dent Recreation Center” project within 24 months will constitute a breach of the Agreement and result in immediate termination of this agreement with no opportunity to cure. The failure by the CITY to develop and implement the activities described in Article I of this Agreement shall constitute a breach of this Agreement. The CITY understands and agrees that, in the event termination of this Agreement by CITY, or pursuant to Article V of this Agreement, the CITY shall reimburse the IDC the full amount of money paid by the IDC to the CITY.

B. In accordance with Chapter 2264 of the Texas Government Code, the CITY agrees not to knowingly employ any undocumented workers. During the term of this Agreement, the CITY shall notify the IDC of any complaint brought against CITY alleging that it has employed undocumented workers. If the CITY, or any branch, division or department of the CITY is convicted of a violation under 8 U.S.C. Section

1324a (f), the total amount of economic development grants it has received, together with interest at the rate of five percent (5%), shall be repaid by the CITY to the IDC not later than the one hundred twentieth (120th) day after the date the IDC becomes aware of and notifies the CITY of the violation. The CITY shall not be liable for a violation of Chapter 2264 by a subsidiary, affiliate, or franchisee, or by any person with whom the CITY contracts. The CITY shall reimburse the IDC the required amount within thirty (30) days of the termination of this Agreement.

C. The CITY shall keep and maintain complete and accurate records relating to its hiring and employment of persons, which is separate and identifiable from its other records, and shall make such records available for not less than three (3) years following termination of this Agreement. The IDC and its representatives shall be entitled to inspect said records during the term of this Agreement and for three (3) years thereafter, upon reasonable notice to the CITY. The CITY's failure to comply with this provision will constitute a breach of the Agreement.

D. Upon completion of the "McGuire Dent Recreation Center" project, but no later than sixty (60) days after, CITY will furnish the IDC with a full accounting of the funds expended on the "McGuire Dent Recreation Center" project.

E. At the conclusion of the construction of the "McGuire Dent Recreation Center" project all monies not spent directly on the "McGuire Dent Recreation Center" shall be returned to the IDC. CITY will make an accounting of all expenses expended pursuant to this Agreement.

**ARTICLE III.
CITY'S REPRESENTATIONS AND WARRANTIES**

A. The CITY represents and warrants, as of the date hereof, that:

1. the CITY is a local governmental entity of the State of Texas;

2. execution of this Agreement has been duly authorized by the CITY and this Agreement is not in contravention of the CITY's governing authority or any agreement or instrument to which the CITY is a party or by which it may be bound as of the date hereof;

3. no litigation or governmental proceeding is pending or, threatened against or affecting the CITY that may result in a material adverse change in the CITY's business, properties, or operations sufficient to jeopardize the CITY's legal existence; and

4. no written application, written statement, or correspondence submitted by the CITY to the IDC in connection with this Agreement, or in connection with any transaction contemplated hereby contains any untrue statement of a material fact or fails to state any material fact necessary to keep the statements contained therein from being misleading. The CITY agrees that, upon execution of this Agreement, its application shall be attached and incorporated for all purposes.

B. Except as expressly set forth in this Article III, the CITY makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

**ARTICLE IV.
IDC'S REPRESENTATIONS AND WARRANTIES**

A. The IDC represents and warrants, as of the date hereof, that:

1. The IDC, to the best of the knowledge of its Board of Directors, is legally authorized to enter into this Agreement by virtue of the statute under which it is governed and by the authorities and powers vested in it as a corporation duly and properly organized under the Act;

2. The execution of this Agreement has been duly authorized by the IDC;

3. No litigation or governmental proceeding is pending, or, to the knowledge of any of the IDC's officers, threatened against or affecting the IDC, that may result in the IDC's inability to meet its obligations under this Agreement;

4. In accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of City verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract; and

5. The IDC has no reasonable basis for believing that it has or will have incurred debts beyond its ability to pay as such debts mature, including, but not limited to, the obligations set forth in this Agreement.

B. Except as expressly set forth in this Article IV, the IDC makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

ARTICLE V. REMEDIES

A. Except as otherwise provided in this Agreement, in the event of any default in or breach of this Agreement by any party hereto, or any successor to such party, such defaulting or breaching party shall, upon written notice from the other party, proceed immediately to cure or remedy such default or breach, and, in any event, within sixty (60) days after receipt of such notice. In the event that remedial action is not taken or not diligently pursued and the default or breach shall not be cured or remedied within a reasonable time (but in no event later than ninety (90) days from the date of notification of such breach), the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including, but not limited to, seeking specific performance and/or injunctive relief.

B. Upon breach of this Agreement by either party and the failure to cure as permitted by this Article V, the non-breaching party shall have the sole right and discretion to either terminate this Agreement and/or pursue any and all remedies that may be provided by law and this Agreement. Each party acknowledges and agrees that the CITY is not entitled to recover any amounts in excess of the grant money contracted for under this Agreement and that the IDC, pursuant to a breach and failure to cure by the CITY in accordance with this Agreement, is entitled to recover attorney fees, collection costs, and any other costs due to its pursuit of repayment and remedies under this Agreement.

C. Any delay by any party in instituting or prosecuting any actions or proceedings or otherwise asserting its rights will not, so long as the breach or default by another party is continuing, operate as a waiver of such rights or to deprive it of or limit such rights in any way; nor will any waiver in fact be made by any party with respect to any specific default by any other party except to the extent specifically waived in writing.

ARTICLE VI. GENERAL PROVISIONS

A. Severability. The provisions of this Agreement are severable and, if for any reason, a provision of this Agreement is determined to be invalid by a court having competent jurisdiction over the subject matter of the invalid provision, the invalidity shall not affect other provisions that can be given effect without the invalid provision. Further, in lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as a part of this Agreement, a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

B. Amendment. This Agreement may be amended only by written amendment signed by both parties hereto.

C. Venue. All payments made pursuant to this Agreement and other obligations performed under this Agreement shall be made or performed in Galveston County, Texas. Venue will lie in Galveston County, Texas; and this Agreement is governed by and construed in accordance with the laws of the State of Texas without respect to the conflict of laws thereof.

D. Notices. All notices given with respect to this Agreement must be in writing and will be deemed to have been properly given for all purposes (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier unless such carrier confirms such notice was not delivered, then on the day such carrier actually delivers such notice, or (ii) if personally delivered, on the actual date of delivery, or (iii) if sent by certified U.S. Mail, return receipt requested, postage prepaid, on the fifth (5th) business day following the date of mailing, or (iv) if sent by facsimile, then on the actual date of delivery (as evidenced by a facsimile confirmation), provided that a copy of the facsimile and confirmation is also sent by regular U.S. Mail, addressed as follows:

For the IDC: President
City of Galveston, Texas
Industrial Development Corporation
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

With a copy to: City Manager
ATTN: Director, Economic Development
City of Galveston
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

For the CITY: City Manager
City of Galveston
P. O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

With a copy to: City Attorney
City of Galveston
P. O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3531

E. Assignment. This Agreement may not be assigned by either party without the specific prior written consent of the other, which consent will not be unreasonably withheld. In the event that a party consents to any valid assignment of this Agreement by the other party hereto, the assigning party will be relieved of any and all obligations and liabilities on the part of such assigning party under this Agreement.

F. Parties in Interest. Nothing in this Agreement shall entitle any party other than the CITY or the IDC to any claim, cause of action, remedy or right of any.

G. Term. The term of this Agreement (the "Term") will commence upon execution of this Agreement and shall terminate on the earlier occurrence of: (i) completion of the painting of the McGuire Dent Recreation Center; (ii) when terminated by mutual agreement of the parties; (iii) when terminated pursuant to Article V hereof; (iv) at the CITY's sole and absolute discretion upon the CITY's return of all grant funding to the IDC that it has received under this Agreement; (v) upon the CITY's repayment of all monies that are demanded by the IDC and are in fact required to be repaid by the CITY under Article II hereof; or (vi) upon the failure to complete the "McGuire Dent Recreation Center" project within 24 months. Upon termination of this Agreement, all rights, duties and obligations of any kind under this Agreement shall automatically expire and terminate and be of no other force and effect.

H. Interpretation. Each party has had the opportunity to be represented by counsel of its choice in negotiating this Agreement. This Agreement will therefore, be deemed to have been negotiated and prepared at the joint request, direction, and

construction of the parties, at arm's length, with the advice and participation of counsel, and will be interpreted in accordance with its terms without favor to any party.

I. No Joint Venture. Nothing contained in this Agreement is intended by the parties to create a partnership or joint venture between the parties.

J. Survival of Terms. All rights, duties, liabilities, and obligations accrued prior to termination will survive termination.

K Public Information. Information provided by or on behalf of the CITY under or pursuant to this Agreement that the CITY considers as proprietary shall be marked as such and will be maintained as confidential to the extent allowed by law. If proprietary financial or trade secret information is requested under the Texas Public Information Act, the IDC shall follow the standards set out in the Act and under the Texas Attorney General's procedures for such requests, and the CITY shall be responsible for defending the confidentiality of such information. Other records and information provided to the IDC and its representatives to verify compliance with this Agreement shall be available for public inspection.

L. Counterparts. This Agreement may be executed in several identical counterparts by the parties and each counterpart, when so executed and delivered, shall constitute an original instrument.

M. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof.

EXECUTED AND EFFECTIVE, as of the date first indicated above, by the CITY OF GALVESTON, TEXAS, INDUSTRIAL DEVELOPMENT CORPORATION, by and through its Board President, duly authorized to execute same by action of its Board;

and by the CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS acting through its
duly authorized official.

**CITY OF GALVESTON, TEXAS,
INDUSTRIAL DEVELOPMENT
CORPORATION**

By: _____
Name: James D. Yarbrough
Title: President, Board of Directors
Date: _____

ATTEST:

By: _____
Name: _____
Title: Secretary, Board of Directors

APPROVED AS TO FORM:

By: _____
Name: Arthur L. Pertile, III
Title Counsel for the Corporation

CITY OF GALVESTON, TEXAS

By: _____
Name: Brian Maxwell
Title: City Manager
Date: _____

ATTEST:

By: _____
Name: Janelle Williams
Title: City Secretary

APPROVED AS TO FORM:

By: _____
Name: Donald S. Glywasky
Title: City Attorney

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

Staff Report

September 13, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Consideration of an Economic Development Agreement between the Industrial Development Corporation, and the City of Galveston for improvements and the maintenance of those improvements along 27th Street from Avenue O to Seawall Blvd.

I. Background

- A. The Industrial Development Corp. (IDC) approved the Agreement for 27th Street Phase II (Avenue O to Seawall Blvd.) on July 10, 2018.
- B. The Public Hearing was held at the September 5th, 2018 Industrial Development Corp. (IDC) meeting.

II. Current Situation

- A. The Industrial Development Corporation is requested to consider approval of an Economic Development Agreement between the Industrial Development Corporation and the City of Galveston for improvements and the maintenance of those improvements along 27th Street from Avenue O to Seawall Blvd.
- B. Description of Work
 - a. Mobilization and Miscellaneous Site Work
 - b. Pavers, Ramps, Steppers, Sidewalks, Curb & Gutter
 - c. Landscaping, Bench, Trash Receptacles, etc.
 - d. Light Poles and Electrical
 - e. Irrigation
 - f. Demolition and Disposal
 - g. Crosswalks and Bike Lanes, Pavement Markings/Pave Way Systems, Median
 - h. Construction Material Testing and Inspection
 - i. Storm water and Utilities Adjustments

III. Recommendation

Approve the Economic Development Agreement between the IDC and the City of Galveston.

IV. Fiscal Impact Report

Staff	Garrett McLeod
Funding Source	4B IDC Funds
Cost	\$2,600,000.00

V. Economic Impact

Enhances property values, safety, and aesthetics on significant community corridor, between Broadway and Seawall. This Phase II project continues the urban design theme utilized in Phase I, extending the corridor improvements from Avenue O to Seawall Blvd.

Respectfully Submitted,



Garrett McLeod
Economic Dev. Coordinator

**ECONOMIC DEVELOPMENT GRANT AGREEMENT
BETWEEN THE CITY OF GALVESTON, TEXAS
AND
THE INDUSTRIAL DEVELOPMENT CORPORATION
OF THE CITY OF GALVESTON, TEXAS**

This Agreement is entered into this ____ day of _____, 2018, by and between the City of Galveston, Texas, a home rule municipal corporation (the "CITY"), and the Industrial Development Corporation of the City of Galveston, Texas (the "IDC"), a Texas nonprofit corporation established pursuant to the Development Corporation Act of 1979 and now codified in Chapters 501, 502, 504 and 505 of the Texas Local Government Code (hereafter referred to as the "Act").

WITNESSETH:

WHEREAS, pursuant to the Act, the IDC is authorized to provide funding relating to projects that the IDC finds to be encompassed within the definition of "Projects," as that word is defined by Chapters 501 and 505 of the Act; and

WHEREAS, The IDC has approved as a project of the Corporation, certain expenditures found by the board of directors to promote or develop new or expanded business enterprises that create or retain primary jobs that provide public safety facilities, streets and roads, drainage and related improvements, demolition of existing structures, general municipally owned improvements, and any improvements or facilities related to such facilities, improvements and structures along 27th Street from Avenue O to Seawall Boulevard; and

WHEREAS, The IDC has approved as a project of the Corporation, certain expenditures that are found by the board of directors to be required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises for streets and roads, rail spurs, water and sewer utilities, electric utilities, or gas utilities, drainage, site improvements, and related improvements along 27th Street from Avenue O to Seawall Boulevard; and

WHEREAS, The IDC has approved as a project of the Corporation recreation or community facilities including land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for use for entertainment, tourist, convention, and public park purposes and events, including stadiums, ball parks, auditoriums, amphitheaters, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related store, restaurant, concession, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements to provide for a walkable streetscape along 27th Street from Avenue O to Seawall Boulevard.

WHEREAS, the CITY has applied for a grant from the IDC for a walkable streetscape along 27th Street from Avenue O to Seawall Boulevard; and

WHEREAS, the IDC has determined that such a grant complies with the Act and is in keeping with the mission of IDC.

NOW, THEREFORE, for and in consideration of the recitals set forth above and the promises made herein, the CITY and the IDC agree as follows:

ARTICLE I. IDC'S OBLIGATIONS

Subject to the terms and conditions set forth in Article II hereof, upon execution of this Agreement, the IDC will provide a grant to the CITY as follows:

The IDC agrees to pay to the City of Galveston Two Million Six Hundred Thousand Dollars and No Cents plus administrative costs for the following activities to be performed within the City of Galveston, Texas:

No.	Description of Work
1	Mobilization and Miscellaneous Site Work
2	Pavers, Ramps, Steppers, Sidewalks, Curb & Gutter
3	Landscaping, Bench, Trash Receptacles, etc.
4	Light Poles and Electrical
5	Irrigation
6	Demolition and Disposal
7	Crosswalks and Bike Lanes, Pavement Markings/Pave way Systems, Median
8	Construction Material Testing and Inspection
9	Storm water and Utilities Adjustments

The IDC will request a full accounting of the funds expended on the “27th Street” project no later than sixty (60) days after completion of “27th Street” project. If, after completion of the construction of the “27th Street” project there are funds remaining and/or savings from “27th Street” project and received from City, IDC shall return such funds to the IDC.

ARTICLE II. CITY’S OBLIGATIONS

A. Following the execution of this Agreement, the CITY shall begin efforts to implement the activities described in Article I of this Agreement. The construction of the “27th Street” project shall be completed within 24 months. The CITY’s failure to complete the construction of the “27th Street” project within 24 months will constitute a breach of the Agreement and result in immediate termination of this agreement with no opportunity to cure. The failure by the CITY to develop and implement the activities described in Article I of this Agreement shall constitute a breach of this Agreement. The CITY understands and agrees that, in the event termination of this Agreement by CITY, or pursuant to Article V of this Agreement, the CITY shall reimburse the IDC the full amount of money paid by the IDC to the CITY.

B. In accordance with Chapter 2264 of the Texas Government Code, the CITY agrees not to knowingly employ any undocumented workers. During the term of this Agreement, the CITY shall notify the IDC of any complaint brought against CITY alleging that it has employed undocumented workers. If the CITY, or any branch, division or department of the CITY is convicted of a violation under 8 U.S.C. Section 1324a (f), the total amount of economic development grants it has received, together with interest at the rate of five percent (5%), shall be repaid by the CITY to the IDC not later than the one hundred twentieth (120th) day after the date the IDC becomes aware of and notifies the CITY of the violation. The CITY shall not be liable for a violation of Chapter 2264 by a subsidiary, affiliate, or franchisee, or by any person with whom the CITY contracts. The CITY shall reimburse the IDC the required amount within thirty (30) days of the termination of this Agreement.

C. The CITY shall keep and maintain complete and accurate records relating to its hiring and employment of persons, which is separate and identifiable from its other records, and shall make such records available for not less than three (3) years following termination of this Agreement. The IDC and its representatives shall be entitled to inspect said records during the term of this Agreement and for three (3) years thereafter, upon reasonable notice to the CITY. The CITY's failure to comply with this provision will constitute a breach of the Agreement.

D. Upon completion of the "27th Street" project, but no later than sixty (60) days after, CITY will furnish the IDC with a full accounting of the funds expended on the "27th Street" project.

E. At the conclusion of the construction of the “27th Street” project all monies not spent directly on the “27th Street” shall be returned to the IDC. CITY will make an accounting of all expenses expended pursuant to this Agreement.

**ARTICLE III.
CITY’S REPRESENTATIONS AND WARRANTIES**

A. The CITY represents and warrants, as of the date hereof, that:

1. the CITY is a local governmental entity of the State of Texas;
2. execution of this Agreement has been duly authorized by the CITY and this Agreement is not in contravention of the CITY’s governing authority or any agreement or instrument to which the CITY is a party or by which it may be bound as of the date hereof;
3. no litigation or governmental proceeding is pending or, threatened against or affecting the CITY that may result in a material adverse change in the CITY’s business, properties, or operations sufficient to jeopardize the CITY’s legal existence; and
4. No written application, written statement, or correspondence submitted by the CITY to the IDC in connection with this Agreement, or in connection with any transaction contemplated hereby contains any untrue statement of a material fact or fails to state any material fact necessary to keep the statements contained therein from being misleading. The CITY agrees that, upon execution of this Agreement, its application shall be attached and incorporated for all purposes.

B. Except as expressly set forth in this Article III, the CITY makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

**ARTICLE IV.
IDC'S REPRESENTATIONS AND WARRANTIES**

A. The IDC represents and warrants, as of the date hereof, that:

1. The IDC, to the best of the knowledge of its Board of Directors, is legally authorized to enter into this Agreement by virtue of the statute under which it is governed and by the authorities and powers vested in it as a corporation duly and properly organized under the Act;

2. The execution of this Agreement has been duly authorized by the IDC;

3. No litigation or governmental proceeding is pending, or, to the knowledge of any of the IDC's officers, threatened against or affecting the IDC, that may result in the IDC's inability to meet its obligations under this Agreement;

4. In accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of City verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract; and

5. The IDC has no reasonable basis for believing that it has or will have incurred debts beyond its ability to pay as such debts mature, including, but not limited to, the obligations set forth in this Agreement.

B. Except as expressly set forth in this Article IV, the IDC makes no other representation or warranty of any kind in connection with or related to the provisions of this Agreement.

ARTICLE V.

REMEDIES

A. Except as otherwise provided in this Agreement, in the event of any default in or breach of this Agreement by any party hereto, or any successor to such party, such defaulting or breaching party shall, upon written notice from the other party, proceed immediately to cure or remedy such default or breach, and, in any event, within sixty (60) days after receipt of such notice. In the event that remedial action is not taken or not diligently pursued and the default or breach shall not be cured or remedied within a reasonable time (but in no event later than ninety (90) days from the date of notification of such breach), the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including, but not limited to, seeking specific performance and/or injunctive relief.

B. Upon breach of this Agreement by either party and the failure to cure as permitted by this Article V, the non-breaching party shall have the sole right and discretion to either terminate this Agreement and/or pursue any and all remedies that may be provided by law and this Agreement. Each party acknowledges and agrees that the CITY is not entitled to recover any amounts in excess of the grant money contracted for under this Agreement and that the IDC, pursuant to a breach and failure to cure by the CITY in accordance with this Agreement, is entitled to recover attorney fees,

collection costs, and any other costs due to its pursuit of repayment and remedies under this Agreement.

C. Any delay by any party in instituting or prosecuting any actions or proceedings or otherwise asserting its rights will not, so long as the breach or default by another party is continuing, operate as a waiver of such rights or to deprive it of or limit such rights in any way; nor will any waiver in fact be made by any party with respect to any specific default by any other party except to the extent specifically waived in writing.

ARTICLE VI. GENERAL PROVISIONS

A. Severability. The provisions of this Agreement are severable and, if for any reason, a provision of this Agreement is determined to be invalid by a court having competent jurisdiction over the subject matter of the invalid provision, the invalidity shall not affect other provisions that can be given effect without the invalid provision. Further, in lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as a part of this Agreement, a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

B. Amendment. This Agreement may be amended only by written amendment signed by both parties hereto.

C. Venue. All payments made pursuant to this Agreement and other obligations performed under this Agreement shall be made or performed in Galveston County, Texas. Venue will lie in Galveston County, Texas; and this Agreement is governed by and construed in accordance with the laws of the State of Texas without respect to the conflict of laws thereof.

D. Notices. All notices given with respect to this Agreement must be in writing and will be deemed to have been properly given for all purposes (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier unless such carrier confirms such notice was not delivered, then on the day such carrier actually delivers such notice, or (ii) if personally delivered, on the actual date of delivery, or (iii) if sent by certified U.S. Mail, return receipt requested, postage prepaid, on the fifth (5th) business day following the date of mailing, or (iv) if sent by facsimile, then on the actual date of delivery (as evidenced by a facsimile confirmation), provided that a copy of the facsimile and confirmation is also sent by regular U.S. Mail, addressed as follows:

For the IDC: President
City of Galveston, Texas
Industrial Development Corporation
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

With a copy to: City Manager
ATTN: Director, Economic Development
City of Galveston
P.O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

For the CITY: City Manager
City of Galveston
P. O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3521

With a copy to: City Attorney
City of Galveston
P. O. Box 779
Galveston, Texas 77553
Facsimile: (409) 797-3531

E. Assignment. This Agreement may not be assigned by either party without the specific prior written consent of the other, which consent will not be unreasonably withheld. In the event that a party consents to any valid assignment of this Agreement by the other party hereto, the assigning party will be relieved of any and all obligations and liabilities on the part of such assigning party under this Agreement.

F. Parties in Interest. Nothing in this Agreement shall entitle any party other than the CITY or the IDC to any claim, cause of action, remedy or right of any.

G. Term. The term of this Agreement (the "Term") will commence upon execution of this Agreement and shall terminate on the earlier occurrence of: (i) completion of the work described in Article I; (ii) when terminated by mutual agreement of the parties; (iii) when terminated pursuant to Article V hereof; (iv) at the CITY's sole and absolute discretion upon the CITY's return of all grant funding to the IDC that it has received under this Agreement; (v) upon the CITY's repayment of all monies that are demanded by the IDC and are in fact required to be repaid by the CITY under Article II hereof; or (vi) upon the failure to complete the project within 24 months. Upon termination of this Agreement, all rights, duties and obligations of any kind under this Agreement shall automatically expire and terminate and be of no other force and effect.

H. Interpretation. Each party has had the opportunity to be represented by counsel of its choice in negotiating this Agreement. This Agreement will therefore, be deemed to have been negotiated and prepared at the joint request, direction, and construction of the parties, at arm's length, with the advice and participation of counsel, and will be interpreted in accordance with its terms without favor to any party.

I. No Joint Venture. Nothing contained in this Agreement is intended by the parties to create a partnership or joint venture between the parties.

J. Survival of Terms. All rights, duties, liabilities, and obligations accrued prior to termination will survive termination.

K Public Information. Information provided by or on behalf of the CITY under or pursuant to this Agreement that the CITY considers as proprietary shall be marked as such and will be maintained as confidential to the extent allowed by law. If proprietary financial or trade secret information is requested under the Texas Public Information Act, the IDC shall follow the standards set out in the Act and under the Texas Attorney General's procedures for such requests, and the CITY shall be responsible for defending the confidentiality of such information. Other records and information provided to the IDC and its representatives to verify compliance with this Agreement shall be available for public inspection.

L. Counterparts. This Agreement may be executed in several identical counterparts by the parties and each counterpart, when so executed and delivered, shall constitute an original instrument.

M. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof.

EXECUTED AND EFFECTIVE, as of the date first indicated above, by the CITY OF GALVESTON, TEXAS, INDUSTRIAL DEVELOPMENT CORPORATION, by and through its Board President, duly authorized to execute same by action of its Board; and

by the CITY COUNCIL OF THE CITY OF GALVESTON, TEXAS acting through its duly authorized official.

**CITY OF GALVESTON, TEXAS,
INDUSTRIAL DEVELOPMENT
CORPORATION**

By: _____
Name: James D. Yarbrough
Title: President, Board of Directors
Date: _____

ATTEST:

By: _____
Name: Brandon Cook
Title: Secretary, Board of Directors

APPROVED AS TO FORM:

By: _____
Name: Arthur L. Pertile, III
Title: Counsel for the Corporation

CITY OF GALVESTON, TEXAS

By: _____
Name: Brian Maxwell
Title: City Manager
Date: _____

ATTEST:

By: _____
Name: Janelle Williams
Title: City Secretary

APPROVED AS TO FORM:

By: _____
Name: Donald S. Glywasky
Title: City Attorney

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

August 31, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Cynthia DeWitt, Director of Sanitation

RE: Consider approving the award of the Transfer Station Operating Agreement with BFI for a term of five (5) years. There is an option to extend one time for five (5) additional years. Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. The City of Galveston has a Garbage Transfer Station located on Harborside Drive, west of the 51st Street Bridge. The transfer station is a location where all wastes in the City are taken to be loaded onto large trucks to be driven to a landfill on FM 1764, just west of IH-45.
- B. The current contract for operations of the Transfer Station expires November of this year.

II. Current Situation

- A. The advertisement for RFP #17-23 for Transfer Station Operations, Private Hauler Franchise and Operations of the Recycling Center was July 12, and July 19, 2017.
- B. Two responses were received on October 18, 2017 with both companies found to be responsive.
- C. The proposals were received and scored with BFI having the higher score.
- D. City staff met with BFI and negotiated the final contract.

III. Issues:

- A. BFI will be responsible for the proper operation of the Transfer Station in its entirety.
- B. BFI will be responsible for the transportation of the solid wastes from the Transfer Station to Republic Waste's landfill on FM 1764 west of IH-45.
- C. The agreement requires the City to dispose of 70,000 tons per year. The transfer station currently meets this minimum requirement. The base rate shall be increased annually by the Consumer Price Index, with any pricing increase over 4% requiring City Council approval.
- D. Improvements are needed at the Transfer Station and BFI has agreed to make these improvements with a CPI fee attached to each invoice. The City will be exempt from this fee.
- E. The current base rate per ton of trash will remain stable for the first year of the new agreement.

III. Issues

- 1. The City must have a disposal mechanism for trash. This currently is the City's Transfer Station, and that Transfer Station requires an operator.

IV. **Alternatives:**

- A. Approve the five (5) year contract of the Transfer Station Agreement with BFI.
- B. Deny the approval of the Transfer Station Agreement with BFI and proceed with a new RFQ, which would leave the Transfer Station without an operator
- C. Approve a month to month agreement for services with BFI during the RFQ process to operate the Transfer Station.

V. **Recommendation:**

Approve the five (5) year contract of the Transfer Station Agreement with Republic Waste.

VI. **Fiscal Impact Report**

Requested by:

Cynthia DeWitt
Director of Sanitation

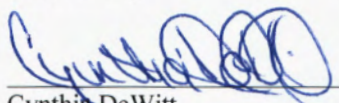
Funding Source:

4320-321830-531115-460310
Refuse Disposal

Estimated Costs:

\$635,584.39

Respectfully Submitted,



Cynthia DeWitt
Director of Sanitation

Approved,

Brandon Cook
Asst. City Manager

TRANSFER STATION OPERATING AGREEMENT

This Transfer Station Operating Agreement (this "Agreement") is made and entered effective as of the _____, 2018 by and between the **City of Galveston, Texas** ("City") And **BFI Transfer Systems of Texas, LP**, a Delaware limited partnership D/B/A Allied Waste ("BFI").

WHEREAS, City desires BFI to operate City's solid waste transfer station, to transport all of City's non-hazardous solid waste accepted at such transfer station from such transfer station to the designated disposal site or sites owned or operated by BFI for disposal, and to dispose of such waste at such disposal site or sites (the "Services"), and BFI desires to provide the Services to City, all in accordance with the terms and conditions of that agreement.

NOW, THEREFORE, in consideration of the premises and the following mutual agreements and covenants, City and BFI, each intending to be legally bound, agree as follows:

1.00 DEFINITIONS

City. City of Galveston, Texas.

City Waste. Any Solid Waste collected within the incorporated areas of the City of Galveston.

Commencement Date. October 1, 2018 unless otherwise agreed to in writing by City and BFI. Any prior agreements between the City and BFI shall be terminated upon commencement of this Agreement at no penalty to either party because the City wishes to align the term of this Agreement with its fiscal year.

Disposal Site. The Republic Services Galveston County Landfill located at 3935 Avenue A, Santa Fe, Texas 77510.

Excluded Waste. Means highly flammable substances, Hazardous Waste, liquid wastes, special wastes, certain pathological and biological wastes, explosives, toxic materials, radioactive materials, material that the disposal facility is not authorized to receive and/or dispose of, and other materials deemed by state, federal or local law, or in the reasonable discretion of the Grantee, to be dangerous or threatening to health, or the environment, or which cannot be legally accepted at the applicable disposal facility.

Governmental Approvals. All permits, licenses and approvals required for either the (a) operation (including the construction of any improvements or modifications) of the Transfer Station, or (b) operation (including the expansion) of the Disposal Site, as the case may be.

Hazardous Waste. Waste defined as, or of a character or in sufficient quantity to be defined as, a "Hazardous Waste" by the Resource Conservation and Recovery Act, as amended, or any state or local laws or regulations with respect thereto, or a "toxic substance" as defined in the Toxic Substance Control Act, as amended, or any regulations with respect thereto, or any reportable quantity of a "hazardous substance" as defined by the Comprehensive

Environmental Response, Compensation and Liability Act of 1980, as amended or any regulations with respect thereto. The term "Hazardous Waste" also includes any waste whose storage, treatment, incineration or disposal requires a special license or permit from any federal, state or local government entity, body or agency and any substances that, after the effective date of this Agreement, is determined to be hazardous or toxic by any judicial or governmental entity, body or agency having jurisdiction to make that determination.

Infectious Medical Waste. Waste resulting from medical procedures which may cause or is capable of causing disease, such as:

(i) Biological waste, including blood and blood products, excretions, exudates, secretions, suctionings and other bodily fluids that cannot be directly discarded into a municipal sewer system, including solid or liquid waste from renal dialysis and waste materials reasonably contaminated with biological fluids.

(ii) Cultures and stocks and etiologic agents and associated biologicals, including specimen cultures and dishes and devices used to transfer, inoculate, and mix cultures; wastes from production of biologicals; and serums and discarded live and attenuated vaccines.

(iii) Sharps that have been removed from their original sterile containers, including needles, IV tubing with needles attached, scalpel blades, lancets, glass tubes that could be broken during handling and syringes.

Solid Waste. All materials defined as solid waste by the laws of the State of Texas or regulations promulgated thereunder by the Texas Commission on Environmental Quality ("TCEQ") or other agency having jurisdiction over solid waste generated within such state, except that the term Solid Waste:

(i) is intended to mean and include only those substances which are normally permitted to be disposed of in a Type I sanitary landfill; and

(ii) shall exclude Special Waste, radioactive waste, Hazardous Waste and Infectious Medical Waste.

(iii) The solid waste shall not include any Excluded Waste.

Special Waste. Any Solid Waste which is defined as special waste by the laws of the State of Texas or regulations promulgated thereunder by the TCEQ or other agency having jurisdiction over solid waste generated within such state.

Ton. 2,000 pounds.

Transfer Station. City of Galveston Type V solid waste transfer station located at 5515 Harborside Drive in Galveston, Texas.

Unacceptable Waste. Any waste excluded from the definition of Solid Waste, including Hazardous Waste, Infectious Medical Waste, Special Waste and any other material defined as unacceptable in the Transfer Station Site Operating Plan.

2.00 SCOPE OF SERVICES

BFI shall furnish all labor, supervision, management, motor vehicles, equipment, machinery, parts and supplies necessary to (a) operate the Transfer Station, (b) transport all City Waste from the Transfer Station to the Disposal Site for disposal, and (c) to dispose of such City Waste, all in accordance with and subject to the terms and conditions of this Agreement.

3.00 TRANSFER STATION OPERATION

Transfer Station. City will, at its expense, provide the Transfer Station at no charge or rental to BFI. City will be responsible for the payment of any and all real property taxes and assessments and all other charges with respect to the Transfer Station or the real property on which it is situated, including any improvements thereto. BFI will be responsible for the payment of any and all personal property taxes with respect to personal property owned by BFI at the Transfer Station.

Operating Permits. City shall, at its sole cost and expense, obtain all necessary Governmental Approvals, if any, with respect to the operation by BFI of the Transfer Station, and shall maintain such Governmental Approvals in effect throughout the remaining term of this Agreement. BFI will notify City of any needed changes to the Governmental Approvals and agrees to supply City with any information or documentation City requests with respect to such changes. City will cooperate with BFI and use its reasonable efforts to obtain any changes to the Governmental Approvals reasonably requested by BFI.

Scale; Gate House. BFI shall maintain an accurate and in good working order weight scale to be used to be used for weighing City Waste accepted at the Transfer Station. BFI shall have the scale calibrated no less frequently than twice per year at BFI's expense. In addition, BFI shall maintain the gate house at the Transfer Station, and shall maintain the results of the scale calibrations at the gate house.

Operations. BFI shall have complete control and direction over all of the operations and practices with respect to the Transfer Station subject, however, to the supervision of federal and state agencies having jurisdiction thereover. BFI shall have the absolute and unrestricted right to accept, in addition to City Waste, all other Solid Waste delivered to the Transfer Station by haulers or generators other than City or private contractors engaged by or contracted with by City for the collection of City Waste ("Other Waste"). The tipping fees, and any discounts or surcharges applicable thereto, for the acceptance, transfer, transportation and disposal of all Solid Waste at the Transfer Station (the "Tipping Fees") shall be established by, and may be from time to time modified by, mutual agreement of City and BFI. Notwithstanding anything to the contrary in this agreement, BFI will prepare an Operations and Maintenance Plan for the Transfer Station specifying the manner that it will operated and be maintained, which shall be subject to approval by City Staff. Additional items to be included in the plan are as follows:

- Emergency response to hazardous waste.
- Hurricane preparedness.

- Unacceptable waste handling.
- Materials recovery plan (10% or more by weight or weight equivalent)
- Reporting procedures.
- Shutdowns of facility procedures.
- Contingency plans in case additional equipment needs occur in the daily operation of the Transfer Station (i.e. equipment breakdown).
- And any other item recommended by BFIr.

Health & Safety. BFI shall take such reasonable measures as may be necessary and proper to control and eliminate fire, smoke, odor, rodents, flies and other public health menaces on and around the Transfer Station. The Transfer Station shall be policed by BFI to prevent the blowing of paper and accumulation of litter and it shall be kept neat and sanitary at all times giving due account, to the nature of the operations occurring there.

Acceptance/Loading of City Waste. From and after the Commencement Date, BFI will accept all City Waste delivered to the Transfer Station. BFI will promptly load all City Waste accepted at the Transfer Station onto BFI's equipment for transportation to the Disposal Site.

Office. BFI shall maintain a primary office at the Transfer Station with a backup office (if needed) being maintained at the Disposal Site. Each office being used shall be equipped with telephones and shall have a responsible person in charge from 8:00 a.m. to 5:00 p.m. on regular operating days, with a sign visible to the public showing an telephone number for use in emergencies.

Hours of Operation. The Transfer Station will be open for operation Monday through Friday from at least 7:30 a.m. to 5:00 p.m. and Saturday from at least 7:30 a.m. to 12:00 p.m. (or longer during City special events by arrangement with the City or at BFI's option) except for holidays observed by BFI as provided in Section 3.13. If a pending hurricane threat is issued for City, BFI shall stay in communication with City and notify City at least two hours prior to shutting down Transfer Station operations.

Maintenance and Repair. BFI shall, at its expense, maintain and repair the Transfer Station and all components thereof, including buildings, structures, driving surfaces, scales, loading equipment and any and all other equipment, in good working order and condition, ordinary wear and tear excepted. BFI shall make certain capital improvements at the Transfer Station as set forth on **Exhibit A**. BFI shall include those costs in the tipping fee on a per ton basis as shown in BFI's bid documents until the Total Improvement Cost shown in Exhibit A is recovered. BFI shall have no obligation to make any other major or capital improvements, major or capital repairs or major or capital replacements, but may do so if deemed necessary by BFI subject to City Council's approval or if requested by City, in either case at City's sole expense. The City may authorize additional repairs or improvements to the

Transfer Station once those in Exhibit A have been completed. The additional repairs/improvements will be identified by either BFI or the City, and approved by both in writing. The costs will be paid from the Capital Improvement Fee. In no event shall BFI have any responsibility for the closure or post-closure of the Transfer Station.

City vehicles shall be exempt from the Capital Improvement Fee.

Utilities. City shall, at its expense, provide hook-ups and connections for all necessary utilities to the Transfer Station, including to the gate house, and shall maintain such hook-ups and connections in good working order and condition, ordinary wear and tear excepted. Notwithstanding the foregoing, City shall not be responsible for damages to the Transfer Station caused by, or the inability to operate the Transfer Station as a result of, the loss of any such utilities unless such loss is the result of City's failure to provide and maintain such hook-ups and connections or is directly caused by City's negligence. BFI shall be responsible for and pay for water, sewer, electrical and telephone usage at the Transfer Station.

Inspection. City may, on a reasonable basis as City deems necessary, make inspections of the Transfer Station and, when it is located at the Transfer Station, the equipment utilized by BFI for transportation of City Waste during normal business hours; provided, however, such inspections shall be made only by authorized employees or authorized agents of City accompanied by the BFI site manager. If City requests to review records or access the Transfer Station after normal business hours, City will notify BFI in advance of the inspection to have a BFI representative on site. For the safety of both BFI and City personnel, City shall not make any unsupervised inspections at the Transfer Station. In no event shall any inspection unreasonably interfere with BFI's performance of the Services.

Compliance with Laws and Permits. BFI shall operate the Transfer Station in compliance with all applicable federal and state laws, rules and regulations and City ordinances and the terms and conditions of any Governmental Approvals issued for the operation of the Transfer Station.

Holidays. The following shall be holidays for purposes of this Agreement:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

BFI may decide to observe any or all of the above holidays by suspension of Services on the holiday.

Title. Title to City Waste shall pass to BFI when accepted by BFI at the Transfer Station for transportation to the Disposal Site. Title to Unacceptable Waste delivered to the Transfer Station by City or its contractor or agent shall remain with City and shall never be

deemed to pass to BFI. Notwithstanding anything set forth in this agreement or otherwise to the contrary, ownership and liability of Excluded Waste shall not pass to the Grantee.

Inspection of City Waste. To the extent required by applicable federal and state laws, rules and regulations and City ordinances and the terms and conditions of any Governmental Approvals issued for the operation of the Transfer Station, BFI shall inspect any of City's (or its contractors') vehicles to determine whether the waste delivered is City Waste or Unacceptable Waste and to reject any Unacceptable Waste. City acknowledges and agrees that any failure by BFI to perform any such inspection or to detect Unacceptable Waste despite such inspection shall in no way relieve City from its obligation to deliver only City Waste or from its other obligations under this Agreement.

Leachate Collection/Disposal. Leachate resulting from the operation of the Transfer Station shall be discharged into City's sanitary sewer system as long as such manner of disposal is allowed by applicable law and approved by City; provided, however, if such manner of disposal is ever not allowed or approved, then City will be responsible for pumping and collecting all stored leachate from storage tanks/pond at the Transfer Station and hauling such leachate to any waste water treatment plant or other approved facility for treatment and disposal at City's expense.

Use of Transfer Station. From and after the Commencement Date, City will use, and will take such reasonable steps as are available to cause any and all private contractors engaged by or contracted with City for the collection of Solid Waste generated within City to use, the Transfer Station for the disposal of all City Waste collected by City and/or such private contractor during the Term and any Extension Term. The City will require all companies issued a permit for "temporary haulers" of solid waste within the geographic boundaries of City ("Franchisees") to use the Transfer Station for the disposal of all Solid Waste generated within City. City will help monitor the flow of this waste to ensure that the Franchisees are complying with this requirement, and will enforce these franchise disposal agreements by monetary fines, suspensions of permits or otherwise. City also will allow and, to the extent possible, encourage the use of the Transfer Station by any municipality located within the immediate geographic area of City and by any other public or private user with respect to any Solid Waste.

Monthly Reports. BFI shall provide City with a report each month setting forth the total volume of Solid Waste (including City Waste) delivered to the Transfer Station during said month. Such monthly report shall also set forth the volume of City Waste delivered by City and/or by each private contractor engaged, contracted by City to collect City Waste and the volume of Solid Waste delivered by each other city, county or private hauler or generator using the Transfer Station during said month. Such monthly report shall be delivered to City by BFI no later than 15 days after the end of the month to which the report pertains.

4.00 TRANSPORTATION AND DISPOSAL SERVICES

Transportation Operations. From and after the Commencement Date, BFI shall transport or cause to be transported all City Waste accepted by BFI at the Transfer Station to the Disposal Site for disposal.

Disposal Operations. BFI shall accept at the Disposal Site all City Waste. BFI shall have complete control and direction over all of the disposal operations and practices at the Disposal Site, subject, however, to the supervision of federal and state agencies having jurisdiction thereover. However, City Waste shall not be moved from the Disposal Site to another site without City permission. This Agreement is for the performance of specific Services. Under no circumstance or condition shall the operation of the Disposal Site by BFI in accordance with this Agreement be deemed a public function, nor shall City or any other person or entity acquire any interest, ownership or otherwise, in any of the real or personal property, improvements or fixtures at the Disposal Site by virtue of this Agreement.

Non-Exclusive Use of the Disposal Site. The use of the Disposal Site by City under this Agreement shall be non-exclusive and, in addition to the disposal of City Waste pursuant to this Agreement, BFI shall have the absolute and unrestricted right to accept for disposal any waste materials that are allowed by the Disposal Site's permits and that are brought to the Disposal Site by any other municipality or other body, corporation, person or other entity, public or private, for disposal.

Selection of Disposal Site. If the Disposal Site becomes unavailable for a period of more than ninety (90) days, BFI shall provide an alternate site at the same rate.

5.00 INDEMNITY

INDEMNITY BY BFI. TO THE EXTENT PERMITTED BY LAW, BFI WILL INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LEGAL PROCEEDINGS, CLAIMS, DEMANDS, DAMAGES, PENALTIES, FINES, LIABILITIES, LOSSES, COSTS, EXPENSES, AND REASONABLE ATTORNEY'S FEES (COLLECTIVELY, "LOSSES") INCURRED BY CITY TO THE EXTENT RESULTING FROM ANY OF THE FOLLOWING: (A) ANY UNCURED BREACH BY BFI OF ANY OF ITS OBLIGATIONS, REPRESENTATIONS OR UNDERTAKINGS UNDER THIS AGREEMENT, OR (B) ANY NEGLIGENT ACT OR OMISSION OF BFI, ITS EMPLOYEES OR AGENTS IN THE PERFORMANCE OF THE SERVICES; PROVIDED, HOWEVER, THAT BFI SHALL NOT BE OBLIGATED TO INDEMNIFY CITY FROM AND AGAINST ANY LOSSES TO THE EXTENT RESULTING FROM THE NEGLIGENCE OF CITY OR OF ANY OF ITS OFFICERS, AGENTS, SERVANTS, EMPLOYEES OR CONTRACTORS OR TO THE EXTENT RESULTING FROM ANY BREACH BY CITY OF ANY OF ITS OBLIGATIONS, REPRESENTATIONS OR UNDERTAKINGS UNDER THIS AGREEMENT.

INDEMNITY BY CITY. TO THE EXTENT PERMITTED BY LAW AND THE CONSTITUTION OF THE STATE OF TEXAS, CITY WILL INDEMNIFY AND SAVE HARMLESS BFI FROM AND AGAINST ANY AND ALL LOSSES INCURRED BY BFI TO THE EXTENT RESULTING FROM ANY OF THE FOLLOWING: (A) ANY UNCURED BREACH BY CITY OF ANY OF ITS OBLIGATIONS, REPRESENTATIONS OR UNDERTAKINGS UNDER THIS AGREEMENT, AND (B) ANY NEGLIGENT ACT OR OMISSION OF CITY OR ANY OF ITS OFFICERS, AGENTS, SERVANTS, EMPLOYEES OR CONTRACTORS FOR WHICH CITY IS

NOT IMMUNE; PROVIDED, HOWEVER, THAT CITY SHALL NOT BE OBLIGATED TO INDEMNIFY BFI FROM AND AGAINST ANY LOSSES TO THE EXTENT RESULTING FROM THE NEGLIGENCE OF BFI OR OF ANY OF ITS OFFICERS, AGENTS, SERVANTS, EMPLOYEES OR CONTRACTORS OR TO THE EXTENT RESULTING FROM ANY BREACH BY BFI OF ANY OF ITS OBLIGATIONS, REPRESENTATIONS OR UNDERTAKINGS UNDER THIS AGREEMENT.

6.00 TERM; APPROPRIATION, TERMINATION RIGHTS

Term. Subject to earlier termination as set forth elsewhere in this Agreement, this Agreement is for a term commencing on the Commencement Date and shall remain in full force and effect until the expiration of five (5) years from and after the Commencement Date (the "Term"). The Term may be extended for an additional five (5) year term (the "Extension Term"), upon the same terms and conditions then in effect, upon the mutual written consent of the parties. BFI understands and acknowledges that any extension is subject to the approval of City Council of City, as required by City Charter.

Termination Rights

(i) The obligations of City to make payment under this Agreement are expressly subject to appropriations by City of funds that are lawfully available to be applied to such purpose. If City fails to make such an appropriation prior to a fiscal period of City for the payments scheduled in such fiscal period, BFI may terminate this Agreement immediately upon delivery of written notice (specifying the actual termination date) to City.

(ii) City may terminate this Agreement in the event of non-appropriations (as set forth above) by delivering written notice of termination (specifying the actual termination date) to BFI not less than 15 days prior to the first day of any fiscal period of City during which such payments are scheduled.

(iii) In the event of termination for non-appropriations (as set forth in paragraph (i) or (ii) above) all of City's right, title and interest and its obligations under this Agreement shall terminate effective on the last day of City's last fiscal period for which an appropriation was made, save and except its obligation to pay for any services rendered prior to the actual termination date.

(iv) Termination for Convenience – The City of Galveston may terminate the Franchise upon at least ninety (90) days prior written notice for its convenience or for any reason deemed by the City to serve the public interest and/or the City of Galveston may terminate the contract upon thirty (30) days prior written notice for any reason resulting from any governmental law, order, ordinance, regulation, or court order. In no event shall the City be liable for any profits anticipated to be made hereunder by the Grantee should the contract be terminated early.

7.00 BASIS AND METHOD OF PAYMENT/ADJUSTMENTS

Service Fee. For the Services, during the first year of the Term BFI will charge City and City will pay to BFI \$38.22 per Ton of City Waste, as adjusted in accordance with the terms and provisions of this Section 7.00 (the "Service Fee"), for each Ton of City Waste

delivered to the Transfer Station for disposal by City or any and all private contractors engaged, or contracted by City; provided, however, that in no event shall the total amount paid to BFI during any Term Year be less than the total of the Service Fee (plus the fee calculated pursuant to Section 7.06) multiplied by 75,000 Tons. If the total volume of City Waste delivered during any Term Year is less than 75,000 Tons, City shall pay BFI a fee equal to the Service Fee (plus the fee calculated pursuant to Section 7.06) multiplied by the volume by which City was deficient during the Term Year, which the City shall pay within 30 days of the end of each Term Year. BFI will pay City \$6.50 per ton for all waste volumes delivered to the Transfer Station, to be invoiced or credited monthly. This payment to the City shall be subject to the same CPI adjustment as the Service Fee as described in section 7.02.

CPI. The Service Fee charged by BFI for the second and subsequent years of the Term (and the Extension Term, if any) shall be increased on an annual compound basis to reflect changes in the cost of operations, as reflected by fluctuations in the Consumer Price Index for Urban Wage Earners and Clerical Workers, All items (the "CPI"), as published by the U.S. Department of Labor, Bureau of Labor Statistics (the "Bureau") during the preceding year 12 months. As of the last day of the first year of this Contract and every twelve months thereafter (the "Service Fee Modification Date"), the Service Fee shall be increased for the ensuing year's net annual percentage change of the CPI. All percentage changes of the CPI are to be computed as the difference between the annual index values for the last two complete preceding years (the numerator), divided by the index value of the earlier year (the denominator). As soon as possible after a Service Fee Modification Date, but no later than August 1st of every year, BFI shall send to City a comparative statement setting out the percentage change of the CPI and the computation of the adjusted Service Fee, as adjusted by the CPI. On the next billing date after the receipt of the comparative statement, City shall pay to BFI a lump sum equal to the increase applicable to that portion of the current period which has elapsed, and thereafter, the applicable Service Fee to be charged by BFI shall be modified to reflect any change until a different comparative statement is received by City.

If the Bureau fails to publish the CPI throughout the term of this Agreement, but a comparable index is published by the Bureau, or if the Bureau does not publish a comparable index, but another government agency of the United States Government does publish a comparable index, then such comparable index shall be the "CPI" used for the purposes of computing the adjustments described in this Section 7.02 with the same force and effect as the original CPI. If no comparable index is published by the Bureau or other governmental agency for any period and/or at any time an adjustment is required by this Section 7.02, such adjustment shall be made in accordance with another index approved by both parties, or by use of the most closely comparable statistics on the purchasing power of the consumer dollar as published by a responsible regional or national governmental authority.

BFI shall provide notice of any CPI rate change to City Staff. City Staff shall provide notice from BFI to the City Council of the CPI rate change notice. No CPI rate changes can go into effect until City Council has received the notice of the rate change and the City Secretary has filed the notice of the rate change in the public records of the City. Unless preempted by State or Federal law, the total service fee shall not be increased by more than 4% annually. The Total service fee includes the fuel and environmental recovery fees and any other additional fees. Any such requested increase over the 4% must be approved by City Council.

Taxes; Etc. In addition to the Service Fee, as adjusted, BFI shall have the right to charge an additional amount to reflect any new or additional tax, fee, levy, charge, host fee or surcharge enacted or taking effect after the date of this Agreement, payable by law (but excluding any of the same payable by contract as opposed to by law) to any state, city or other governmental or regulatory authority, agency or body with respect to any City Waste accepted at the Transfer Station, transported to or disposed of at the designated Disposal Site. The current fees imposed by the State of Texas are included in the Service Fee set forth in Section 7.01. Pursuant to this Section 7.03, the Service Fee will be adjusted to reflect any and all increases or decreases in such fee.

BFI will give City 60 days advance written notice of any increase and provide with such notice sufficient documentation reflecting any such increase.

Regulatory and Other Changes. Pursuant to paragraph 7.02, BFI may increase the Service Fee, as adjusted, to cover increases in costs arising or resulting from (a) the adoption or change in any applicable federal, state or local law, rule, regulation, ordinance, regulatory requirement or guideline (including changes in interpretation thereof or changes in the manner or method of enforcement thereof); (b) issuance, change or modification of any permit, license or approval regarding the transportation of any City Waste or regarding the design, construction, use, operation, closure or post closure of the Transfer Station; or (c) the use of any disposal facility other than the Disposal Site at any time as a result of compliance with any law, regulation, order or decree, whether valid or invalid.

7.05 Landfill Gate Fee Modification. Pursuant to paragraph 7.02, BFI may, subject to City approval, which shall not be unreasonably withheld, also increase the Service Fee, as adjusted, to cover any increase in the fees charged by the Disposal Site for disposal of waste materials (the "Landfill Gate Fee") after the date of this Agreement for an increase in the Landfill Gate Fee based on an increase in charges required by law..

7.06 Fuel/Environmental Recovery Fee. In accordance with paragraph 7.02, , in addition to the Service Fee, City shall pay BFI a fee pursuant to **Exhibit B**.

7.07 Billings. BFI will invoice all customers of the Transfer Station, including City, on a monthly basis on or before the 10th day of each month for all Services rendered during the preceding calendar month (or, at BFI's option, on a weekly basis for services rendered during the preceding calendar week). All customers of the Transfer Station, including City, will remit payment for each invoice without set-off or deduction to BFI, other than the fee payable to the City by BFI in paragraph 7.01 which may be set-off at the City's option, within 30 days of the date of such invoice. City acknowledges and agrees that BFI may suspend service to any customer that is not current in payment and may implement such other credit and collection practices as it deems appropriate with respect to customers other than City. Such billings by BFI shall be based on the Service Fee, as adjusted pursuant to Section 7.00

8.00 INSURANCE

During the Term and any Extension Term, BFI shall maintain in full force and effect Employer's Liability, Workmen's Compensation, or other state-approved program, Commercial General Liability and Property Damage Insurance. City shall be shown as an additional insured on the Commercial General Liability policy. BFI will furnish City, upon request by City, with certificates of insurance and blanket-form endorsements to the effect that such insurance has been procured and is in force. All policies shall be on an occurrence basis. BFI and City waive rights of subrogation against each other to the extent that any loss is covered by the proceeds of insurance. The certificates of insurance for the Commercial General Liability and Automobile Liability policies shall be supplemented by a Notice to others blanket-form endorsement that will provide for a written, thirty day notice in the event of cancellation, non-renewal or material change.

BFI shall carry the following types of insurance in at least the limits specified below:

<u>Coverages</u>	<u>Limits of Liability</u>
Workmen's Compensation (or other state-approved program	\$500,000 \$2,000,000 aggregate
Employers Liability	\$1,000,000 each occurrence
Comprehensive Liability	\$1,000,000 each occurrence
Bodily Injury Liability	\$1,000,000 each person
Property Damage Liability	\$1,000,000 each occurrence
Auto Bodily Injury Liability	\$1,000,000 each occurrence \$5,000,000 each occurrence
Auto Property Damage Liability	
Excess Umbrella Liability	

9.00 DEFAULT

Except as otherwise provided in this Agreement, if either party materially breaches any of the material provisions of this Agreement and failure to cure such breach within a period of 5 days after receiving written notice setting forth a detailed description of such breach from the other party, unless a longer period of time is required to cure such breach and the party breaching shall have failed to commence to cure such breach within such 5 day period and pursue diligently to completion thereof, but in no event shall a breach exist for more than 30 days, then the other party may terminate this Agreement.

10.00 UNACCEPTABLE WASTE

This agreement relates solely to the disposal of solid waste and excludes any unacceptable Waste.

If waste is delivered that contains both city waste and unacceptable Waste, the entire delivery shall constitute Unacceptable Waste if, after notice to the City, the unacceptable waste cannot be separated from the city waste through the reasonable efforts of the City or, at City's

election, BFI, as City's agent, to cause such separation, with the cost of such separation to be paid by City.

If City or its contractors deliver unacceptable waste to the Transfer Station, BFI may, in its sole discretion: (i) reject such unacceptable waste at City's expense; or (ii) if BFI does not discover such unacceptable waste in time to reject and reload such unacceptable waste, after giving City telephonic notice thereof and a reasonable opportunity to dispose of such unacceptable waste, BFI may, as City's agent, dispose of such unacceptable waste at a location authorized to accept such unacceptable waste in accordance with all applicable laws and charge City all direct costs incurred due to handling, delivery and disposal of such unacceptable waste, unless City otherwise elects to arrange for disposal of the unacceptable waste.

If City elects to dispose of such unacceptable waste, it shall do so within such time period as BFI reasonably deems necessary and appropriate in connection with the operation of the Transfer Station, including the preservation of the health and safety of its employees.

If after electing to do so City does not dispose of the unacceptable waste within such time period, BFI may dispose of such Unacceptable Waste as City's agent, without further notice to City, and City shall pay the direct costs set forth above. Notwithstanding the foregoing, no notice shall be required by BFI to City for BFI to dispose of Unacceptable Waste in a reasonable and economic manner as City's agent in emergency situations where in BFI's reasonable judgment a delay in such disposal could constitute a hazard to the Transfer Station or any person on, about or near the premises.

11.00 MISCELLANEOUS

Assignments/Subcontract. No assignment of this Agreement or any right accruing under this Agreement or the subcontracting of any Services shall be made in whole or in part by City without the express prior written consent of BFI, or by BFI without the express written consent of City, which consent shall not be unreasonably withheld, except that BFI without the consent of City may (a) assign and delegate any of its rights and obligations under this Agreement or subcontract the performance of any Services to any affiliated corporation, (b) subcontract with any fully licensed person or entity for the performance of the transportation Services, and (c) assign to a purchaser of all or substantially of the assets of BFI that are located in the Galveston, Texas area.

Force Majeure. The obligations of BFI and the City under this Agreement are subject to and excused to the extent required by the occurrence of any contingency beyond its reasonable control, including (i) insurrection, civil disobedience, strikes, terrorism, riots, wars or other conflicts, fires, hurricanes, floods, lightning or other natural disasters or acts of God, vandalism, accidents; (ii) compliance with any law, regulation, order or decree, whether valid or invalid, or if City or BFI is for any reason delayed or barred by any governmental or judicial action with respect to the operation of the Transfer Station or Disposal Site or with respect to waste transportation and/or disposal operations; or (iii) the modification, denial, loss, suspension, expiration, termination, revocation or failure of issuance or renewal of any permit, license or other governmental approval regarding the use, operation, expansion or closure of the Transfer Station or the Disposal Site or regarding the transportation of waste. If either party

is barred from complying with this Agreement by judicial action under provision 11.02 ii for a period of more than 30 days, the other party may terminate this Agreement.

Severability. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect or its inclusion shall result in the invalidity, illegality or unenforceability of this Agreement, such invalidity, illegality or unenforceability shall not affect any of the provisions of this Agreement and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement; provided, however, that the parties intend that in lieu of each term, clause or provision that is held to be invalid, illegal or unenforceable, there shall be added as a part of this Agreement a term, clause or provision as similar in terms to such invalid, illegal or unenforceable term, clause or provision as may be possible and remain valid, legal and enforceable.

Cumulative Remedies. All rights, remedies and powers shall be deemed cumulative and not exclusive of any rights, remedies or powers available. No delay or omission to exercise any right, remedy or power shall impair such right, remedy or power or shall be construed to be a waiver of any breach of any acquiescence therein. Any such right, remedy or power may be exercised from time to time, independently or concurrently, and as often as shall be deemed expedient. No single or partial exercise of any right, remedy or power shall preclude other of further exercise thereof.

Independent Contractor; No Agency. Except as otherwise provided in Section 10.00, BFI will act as an independent contractor and not as an agent, partner or joint venturer of City. Similarly, City is not an agent, partner or joint venturer of BFI or empowered or authorized to obligate BFI in any way.

Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties and shall not be modified, altered, changed or amended unless in writing and signed by the parties.

Applicable Law; Dispute Resolution.

(i) This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

(ii) **THE PARTIES AGREE THAT ANY DISPUTES ARISING OUT OF OR RELATED IN ANY WAY TO THIS AGREEMENT, INCLUDING A BREACH OF THIS AGREEMENT, SHALL BE FILED EXCLUSIVELY IN THE STATE COURTS IN GALVESTON COUNTY, TEXAS. THE PARTIES CONSENT AND AGREE TO THE JURISDICTION OF SUCH COURTS. NEITHER PARTY WILL ARGUE OR CONTEND THAT IT IS NOT SUBJECT TO THE JURISDICTION OF SUCH STATE COURTS OR THAT VENUE IN GALVESTON COUNTY, TEXAS IS IMPROPER.**

Notices. Any communication, request, reply, advice or other notice provided or required to be given, made or accepted must be in writing and may be given by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt requested, by overnight courier, or by delivering the

same in person to such party. Notice shall be deemed given and effective the day personally delivered, the day sent by overnight courier, subject to signature verification, and the day of deposit in the U.S. mail of a writing addressed and sent as provided in this Section. For purposes of notice, the addresses of the parties shall, until changed, be:

If to City: City Manager
 City of Galveston
 P.O. Box 779
 Galveston, Texas 77553-0779
 Emergency Telephone Number _____

With a copy to: City Attorney
 City of Galveston
 P.O. Box 779
 Galveston, Texas 77553-0779

If to BFI: BFI Waste Systems of North America, Inc.
 13630 Fondren
 Houston, Texas 77085
 Emergency Telephone Number 713-675-6101

With a copy to: BFI Waste Services of Texas, L.P.
 5757A Oates Road
 Houston, Texas 77078

With a copy to: Republic Services, Inc.
 18500 North Allied Way
 Phoenix, Arizona 85054
 Attn: General Counsel

The parties shall have the right at any time to change their respective addresses and each party shall have the right to specify as its address any other address by providing at least 15 days written notice to the other party. Parties shall have the responsibility to keep their respective addresses updated.

Construction. The headings in this Agreement are inserted for convenience only, and shall not constitute a part of this Agreement or be used to construe or interpret any of its provisions. The parties have participated jointly in negotiating and drafting this Agreement. If a question of interpretation arises, this Agreement shall be construed as if drafted jointly by the parties, and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any provision of this Agreement. Any reference to any statute shall be deemed to refer to the statute, as amended, and to all rules and regulations promulgated thereunder, as amended, unless the context requires otherwise. The word "include" or "including" means include or including, without limitation.

Counterparts. This Agreement may be executed in two or more original or facsimile counterparts, each of which shall be deemed an original and all of which together shall constitute but one and the same instrument.

Expenses. BFI will pay the fees, expenses and disbursements of BFI and its representatives incurred in connection with this Agreement. City will pay the fees, expenses and disbursements of City and its representatives incurred in connection with this Agreement.

Acknowledgments by BFI. City is a municipality incorporated under the laws and Constitution of the State of Texas, and the Constitution and all laws regulating and concerning Texas municipalities apply, including The City Charter and The City Code. BFI acknowledges that City may only act through its City Council or a duly authorized representative of its City Council, and that any act of an employee or officer of City that is not duly authorized is void as is any act in violation of the Constitution, Laws of the State of Texas, the City Charter or the City Code.

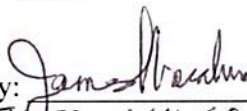
Nothing in this contract shall require, although it permits, the City, its contractors or its franchisees to use the transfer station for disaster related debris.

IN WITNESS WHEREOF, City and BFI have entered into this Agreement, effective as of the day and year first above written, with the intention of being legally bound hereby.

CITY OF GALVESTON
Grantor:

BFI Transfer Systems of Texas, LP
Grantee:

By: _____ Date: _____
Brian Maxwell, City Manager

By:  Date: 9/4/18
JAMES MACALUSO, General Partner

ATTEST:

Janelle Williams
City Secretary

APPROVED AS TO FORM:

City Attorney's Office

THE STATE OF TEXAS §
 §

COUNTY OF GALVESTON §

On this day, BEFORE ME, personally appeared JAMES Macaluso its General Partner. of BFI Transfer Systems of Texas, LP., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted executed the instrument.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 4th day of September, 2018.



Ana L. Gallardo
Notary Public in and for the State of Texas

EXHIBIT A

Capital Improvements and Costs

[SEE ATTACHMENT 1]

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

M&J INTERNATIONAL PURCHASING CO., Inc.

3400 Mesa Dr. Houston, TX 77013
 Tel.: 713-676-0106 Fax: 713-676-0409

QUOTE

Req. #: 33637
 Dated: 10/16/2017
 Page: 1 of 2

TO: CHARLY WALKER / RICK WILLIAMSON

REQ. DATE: 10/13/2017

PROJECT: ROOF & WALL REPLACE

COMPANY: R.S. GALVESTON

PHONE: 409-267-6666

FAX: 409-267-6668

FROM: WILLIAM SLAID / MIGUEL LOPEZ

COMMENTS:

Item	Quantity	Description	Unit	Unit Price	Extended
1	1	ROOF SECTION 1 (WEST SIDE): CHARGES TO REMOVE OLD ROOF PANELS AND INSTALL NEW GALVALUME-PLUS PBR PANELS OF THE BUILDING. (4,070 TOTAL SQ. FT). LABOR AND MATERIAL.	EA	\$28,490.00	\$28,490.00
2	1	ROOF SECTION 2 & 3: CHARGES TO REMOVE OLD ROOF PANELS AND INSTALL NEW GALVALUME-PLUS PBR PANELS OF THE BUILDING, INCLUDING RIDGE CAPS. (14,850 TOTAL SQ. FT). LABOR AND MATERIAL.	EA	\$103,950.00	\$103,950.00
3	1	ROOF SECTION 4 (EAST SIDE):CHARGES TO REMOVE OLD ROOF PANELS AND INSTALL NEW GALVALUME-PLUS PBR PANELS THE BUILDING. (2,030 TOTAL SQ. FT). LABOR AND MATERIAL.	EA	\$14,210.00	\$14,210.00
4	1	WALL SECTION 3 (EAST SIDEWALL FACING SCALE HOUSE): CHARGES TO REMOVE OLD WALL PANELS AND INSTALL NEW GALVALUME-PLUS PBR PANELS OF THE BUILDING. (2,140 TOTAL SQ. FT). LABOR AND MATERIAL.	EA	\$14,980.00	\$14,980.00
5	1	WALL SECTION 1, 2, 3 & 4 (NORTH SIDEWALL FACING STREET): CHARGES TO REMOVE OLD WALL PANELS AND INSTALL NEW GALVALUME-PLUS PBR PANELS OF THE BUILDING. (4,140 TOTAL SQ. FT). LABOR AND MATERIAL.	EA	\$28,980.00	\$28,980.00
6	6	10' ROOF VENTS. LABOR AND MATERIAL.	EA	\$539.93	\$3,239.58
7	14	CHARGES FOR ROUND 200W - 400W EQUIV - 26,200 LUMENS LED HIGH BAY LIGHTS. INCLUDING INSTALLATION.	EA	\$625.00	\$8,750.00
8	2	CHARGES FOR SQUARE LED HIGH BAY LIGHTS. INCLUDING INSTALLATION.	EA	\$937.50	\$1,875.00
9	1	SALES TAX	EA	\$16,869.15	\$16,869.15

M&J INTERNATIONAL PURCHASING CO., Inc.

3400 Mesa Dr. Houston, TX 77013
Tel.: 713-676-0106 Fax: 713-676-0409

QUOTE

Req. #: 33637

Dated: 10/16/2017

Page: 2 of 2

QUOTE TOTAL \$221,343.93

M&J INTERNATIONAL PURCHASING CO., Inc.

3400 Mesa Dr. Houston, TX 77013
Tel.: 713-676-0106 Fax: 713-676-0409

QUOTE

Req. #: 34480
Dated: 5/11/2018
Page: 1 of 2

TO: BRANDON ROGERS

REQ. DATE: 5/11/2018

PROJECT: TRANSFER STATION

COMPANY: R.S. GALVESTON

PHONE:

FAX:

FROM: WILLIAM SLAID / MIGUEL LOPEZ

COMMENTS:

Item	Quantity	Description	Unit	Unit Price	Extended
1	2	Repair building support beam. We will install a temporary beam to support the roof while we remove the damaged beam. Once beam is removed we will install a 1/2"x4'x3' to concrete wall, see attached handmade drawing. The plate will anchor to the new beam that we will install. The damaged beam will be replaced with new beam that will be fabricated identical to the original beam. Price includes cost to fabricate the new beam and installation at job site.	EA	\$7,700.00	\$15,400.00
1 A	1	Material will consist of (2) 1/2"x48"x96" plate, (2) 3/8"x6"x6"x20' I-Beams and anchor bolts.	EA	\$1,225.00	\$1,225.00
				Total:	\$16,625.00
2	1	Labor to replace 8" wide x 6' long outer flange section that is missing on support beam.	EA	\$600.00	\$600.00
2 A	1	Material will consist of: (1) 8"X6' outer flange section.	EA	\$120.00	\$120.00
				Total:	\$720.00
3	1	Labor to remove roof vents and old ridge caps in order to replace with 165' of new Ridge caps. Reinstall existing roof vents.	EA	\$2,800.00	\$2,800.00
3 A	1	Material will consist of: 165' of Ridge Cap and new hardware.	EA	\$1,200.00	\$1,200.00
				Total:	\$4,000.00
4	1	Labor to replace estimated 20 missing support angle (2"x2"x3/8") that connect main structure to sub structure.	EA	\$2,500.00	\$2,500.00
4 A	1	Material will consist of: 2" x 2" x 3/8" angle support.	EA	\$394.00	\$394.00
				Total:	\$2,894.00

M&J INTERNATIONAL PURCHASING CO., Inc.

3400 Mesa Dr. Houston, TX 77013
 Tel.: 713-676-0106 Fax: 713-676-0409

QUOTE

Req. #: 34480

Dated: 5/11/2018

Page: 2 of 2

Item	Quantity	Description	Unit	Unit Price	Extended
5	1	Labor to cut and remove damaged roof panels in load out area (Section 1 in picture attached), and replace with new PBR roof panels. Area to be replaced is 9' x 15'.	EA	\$600.00	\$600.00
5 A	1	Material will consist of: New PBR Panels, 26 Gauge, Galvalume Plus color sheets that will be used to replace damaged pieces in the load out area (Section 1). Including new hardware.	EA	\$250.00	\$250.00
				Total:	\$850.00
6	1	Labor to cut and remove old damaged panels and replace with new PBR roof panels missing in section 2 & 3 of the building. A total of 40 sheets of 6'x3' panels will be replaced.	EA	\$4,300.00	\$4,300.00
6 A	1	Material will consist of: 40 sheets of the PBR Panels, 26 Gauge, Galvalume Plus color sheets that will be used in section 2 & 3 of the building.	EA	\$2,500.00	\$2,500.00
				Total:	\$6,800.00
7	2	2 Weeks rental of 60' manlift including transportation to job site.	WKS	\$1,800.00	\$3,600.00
8	1	Sales Tax.	EA	\$2,927.84	\$2,927.84
QUOTE TOTAL					\$38,416.86

Fuel & Environmental Recovery Fee

Republic Services is committed to providing high quality service to our customers. We strive to contain our costs; however, we are unable to control fuel and other petrochemical costs and environmental expenses. The Fuel Recovery Fee and Environmental Recovery fee will appear on the monthly invoice as separate line items.

Environmental Recovery Fee:

The Environmental Recovery Fee is established at \$16.25 per load delivered to the Transfer Station. This is a flat fee per load regardless of the volume delivered.

Fuel Recovery Fee:

The Fuel Recovery Fee will be updated each month. The diesel rate used to determine the Fuel Recovery Fee charged will be the peak weekly-published price per gallon, published on any day in the 30 day period ending on the 15th of that month, as reported by the U.S. Energy Information Administration website "On-Highway Diesel Fuel Prices" index (<https://www.eia.gov/petroleum/gasdiesel/>). The Fuel Recovery Fee will be determined by cross-referencing this price to Republic Services' Fuel Recovery Fee Table, below.

Republic Services
Fuel Recovery Fee Table - Disposal Facilities

DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee	DOE Avg Price Per Gallon at Least:	Fuel Recovery Fee
\$ 1.50	2.21%	\$ 1.99	3.63%	\$ 2.48	5.06%	\$ 2.97	6.48%	\$ 3.46	7.90%	\$ 3.95	9.32%	\$ 4.44	10.75%		
\$ 1.51	2.24%	\$ 2.00	3.66%	\$ 2.49	5.08%	\$ 2.98	6.51%	\$ 3.47	7.93%	\$ 3.96	9.35%	\$ 4.45	10.78%		
\$ 1.52	2.27%	\$ 2.01	3.69%	\$ 2.50	5.11%	\$ 2.99	6.54%	\$ 3.48	7.96%	\$ 3.97	9.38%	\$ 4.46	10.81%		
\$ 1.53	2.30%	\$ 2.02	3.72%	\$ 2.51	5.14%	\$ 3.00	6.57%	\$ 3.49	7.99%	\$ 3.98	9.41%	\$ 4.47	10.83%		
\$ 1.54	2.33%	\$ 2.03	3.75%	\$ 2.52	5.17%	\$ 3.01	6.59%	\$ 3.50	8.02%	\$ 3.99	9.44%	\$ 4.48	10.86%		
\$ 1.55	2.36%	\$ 2.04	3.78%	\$ 2.53	5.20%	\$ 3.02	6.62%	\$ 3.51	8.05%	\$ 4.00	9.47%	\$ 4.49	10.89%		
\$ 1.56	2.38%	\$ 2.05	3.81%	\$ 2.54	5.23%	\$ 3.03	6.65%	\$ 3.52	8.08%	\$ 4.01	9.50%	\$ 4.50	10.92%		
\$ 1.57	2.41%	\$ 2.06	3.84%	\$ 2.55	5.26%	\$ 3.04	6.68%	\$ 3.53	8.10%	\$ 4.02	9.53%	\$ 4.51	10.95%		
\$ 1.58	2.44%	\$ 2.07	3.87%	\$ 2.56	5.29%	\$ 3.05	6.71%	\$ 3.54	8.13%	\$ 4.03	9.56%	\$ 4.52	10.98%		
\$ 1.59	2.47%	\$ 2.08	3.89%	\$ 2.57	5.32%	\$ 3.06	6.74%	\$ 3.55	8.16%	\$ 4.04	9.59%	\$ 4.53	11.01%		
\$ 1.60	2.50%	\$ 2.09	3.92%	\$ 2.58	5.35%	\$ 3.07	6.77%	\$ 3.56	8.19%	\$ 4.05	9.61%	\$ 4.54	11.04%		
\$ 1.61	2.53%	\$ 2.10	3.95%	\$ 2.59	5.38%	\$ 3.08	6.80%	\$ 3.57	8.22%	\$ 4.06	9.64%	\$ 4.55	11.07%		
\$ 1.62	2.56%	\$ 2.11	3.98%	\$ 2.60	5.40%	\$ 3.09	6.83%	\$ 3.58	8.25%	\$ 4.07	9.67%	\$ 4.56	11.10%		
\$ 1.63	2.59%	\$ 2.12	4.01%	\$ 2.61	5.43%	\$ 3.10	6.86%	\$ 3.59	8.28%	\$ 4.08	9.70%	\$ 4.57	11.12%		
\$ 1.64	2.62%	\$ 2.13	4.04%	\$ 2.62	5.46%	\$ 3.11	6.88%	\$ 3.60	8.31%	\$ 4.09	9.73%	\$ 4.58	11.15%		
\$ 1.65	2.65%	\$ 2.14	4.07%	\$ 2.63	5.49%	\$ 3.12	6.91%	\$ 3.61	8.34%	\$ 4.10	9.76%	\$ 4.59	11.18%		
\$ 1.66	2.67%	\$ 2.15	4.10%	\$ 2.64	5.52%	\$ 3.13	6.94%	\$ 3.62	8.37%	\$ 4.11	9.79%	\$ 4.60	11.21%		
\$ 1.67	2.70%	\$ 2.16	4.13%	\$ 2.65	5.55%	\$ 3.14	6.97%	\$ 3.63	8.39%	\$ 4.12	9.82%	\$ 4.61	11.24%		
\$ 1.68	2.73%	\$ 2.17	4.16%	\$ 2.66	5.58%	\$ 3.15	7.00%	\$ 3.64	8.42%	\$ 4.13	9.85%	\$ 4.62	11.27%		
\$ 1.69	2.76%	\$ 2.18	4.18%	\$ 2.67	5.61%	\$ 3.16	7.03%	\$ 3.65	8.45%	\$ 4.14	9.88%	\$ 4.63	11.30%		
\$ 1.70	2.79%	\$ 2.19	4.21%	\$ 2.68	5.64%	\$ 3.17	7.06%	\$ 3.66	8.48%	\$ 4.15	9.90%	\$ 4.64	11.33%		
\$ 1.71	2.82%	\$ 2.20	4.24%	\$ 2.69	5.67%	\$ 3.18	7.09%	\$ 3.67	8.51%	\$ 4.16	9.93%	\$ 4.65	11.36%		
\$ 1.72	2.85%	\$ 2.21	4.27%	\$ 2.70	5.69%	\$ 3.19	7.12%	\$ 3.68	8.54%	\$ 4.17	9.96%	\$ 4.66	11.39%		
\$ 1.73	2.88%	\$ 2.22	4.30%	\$ 2.71	5.72%	\$ 3.20	7.15%	\$ 3.69	8.57%	\$ 4.18	9.99%	\$ 4.67	11.41%		
\$ 1.74	2.91%	\$ 2.23	4.33%	\$ 2.72	5.75%	\$ 3.21	7.18%	\$ 3.70	8.60%	\$ 4.19	10.02%	\$ 4.68	11.44%		
\$ 1.75	2.94%	\$ 2.24	4.36%	\$ 2.73	5.78%	\$ 3.22	7.20%	\$ 3.71	8.63%	\$ 4.20	10.05%	\$ 4.69	11.47%		
\$ 1.76	2.96%	\$ 2.25	4.39%	\$ 2.74	5.81%	\$ 3.23	7.23%	\$ 3.72	8.66%	\$ 4.21	10.08%	\$ 4.70	11.50%		
\$ 1.77	2.99%	\$ 2.26	4.42%	\$ 2.75	5.84%	\$ 3.24	7.26%	\$ 3.73	8.69%	\$ 4.22	10.11%	\$ 4.71	11.53%		
\$ 1.78	3.02%	\$ 2.27	4.45%	\$ 2.76	5.87%	\$ 3.25	7.29%	\$ 3.74	8.71%	\$ 4.23	10.14%	\$ 4.72	11.56%		
\$ 1.79	3.05%	\$ 2.28	4.47%	\$ 2.77	5.90%	\$ 3.26	7.32%	\$ 3.75	8.74%	\$ 4.24	10.17%	\$ 4.73	11.59%		
\$ 1.80	3.08%	\$ 2.29	4.50%	\$ 2.78	5.93%	\$ 3.27	7.35%	\$ 3.76	8.77%	\$ 4.25	10.20%	\$ 4.74	11.62%		
\$ 1.81	3.11%	\$ 2.30	4.53%	\$ 2.79	5.96%	\$ 3.28	7.38%	\$ 3.77	8.80%	\$ 4.26	10.22%	\$ 4.75	11.65%		
\$ 1.82	3.14%	\$ 2.31	4.56%	\$ 2.80	5.98%	\$ 3.29	7.41%	\$ 3.78	8.83%	\$ 4.27	10.25%	\$ 4.76	11.68%		
\$ 1.83	3.17%	\$ 2.32	4.59%	\$ 2.81	6.01%	\$ 3.30	7.44%	\$ 3.79	8.86%	\$ 4.28	10.28%	\$ 4.77	11.71%		
\$ 1.84	3.20%	\$ 2.33	4.62%	\$ 2.82	6.04%	\$ 3.31	7.47%	\$ 3.80	8.89%	\$ 4.29	10.31%	\$ 4.78	11.73%		
\$ 1.85	3.23%	\$ 2.34	4.65%	\$ 2.83	6.07%	\$ 3.32	7.49%	\$ 3.81	8.92%	\$ 4.30	10.34%	\$ 4.79	11.76%		
\$ 1.86	3.26%	\$ 2.35	4.68%	\$ 2.84	6.10%	\$ 3.33	7.52%	\$ 3.82	8.95%	\$ 4.31	10.37%	\$ 4.80	11.79%		
\$ 1.87	3.28%	\$ 2.36	4.71%	\$ 2.85	6.13%	\$ 3.34	7.55%	\$ 3.83	8.98%	\$ 4.32	10.40%	\$ 4.81	11.82%		
\$ 1.88	3.31%	\$ 2.37	4.74%	\$ 2.86	6.16%	\$ 3.35	7.58%	\$ 3.84	9.00%	\$ 4.33	10.43%	\$ 4.82	11.85%		
\$ 1.89	3.34%	\$ 2.38	4.77%	\$ 2.87	6.19%	\$ 3.36	7.61%	\$ 3.85	9.03%	\$ 4.34	10.46%	\$ 4.83	11.88%		
\$ 1.90	3.37%	\$ 2.39	4.79%	\$ 2.88	6.22%	\$ 3.37	7.64%	\$ 3.86	9.06%	\$ 4.35	10.49%	\$ 4.84	11.91%		
\$ 1.91	3.40%	\$ 2.40	4.82%	\$ 2.89	6.25%	\$ 3.38	7.67%	\$ 3.87	9.09%	\$ 4.36	10.51%	\$ 4.85	11.94%		
\$ 1.92	3.43%	\$ 2.41	4.85%	\$ 2.90	6.28%	\$ 3.39	7.70%	\$ 3.88	9.12%	\$ 4.37	10.54%	\$ 4.86	11.97%		
\$ 1.93	3.46%	\$ 2.42	4.88%	\$ 2.91	6.30%	\$ 3.40	7.73%	\$ 3.89	9.15%	\$ 4.38	10.57%	\$ 4.87	12.00%		
\$ 1.94	3.49%	\$ 2.43	4.91%	\$ 2.92	6.33%	\$ 3.41	7.76%	\$ 3.90	9.18%	\$ 4.39	10.60%	\$ 4.88	12.02%		
\$ 1.95	3.52%	\$ 2.44	4.94%	\$ 2.93	6.36%	\$ 3.42	7.79%	\$ 3.91	9.21%	\$ 4.40	10.63%	\$ 4.89	12.05%		
\$ 1.96	3.55%	\$ 2.45	4.97%	\$ 2.94	6.39%	\$ 3.43	7.81%	\$ 3.92	9.24%	\$ 4.41	10.66%	\$ 4.90	12.08%		
\$ 1.97	3.57%	\$ 2.46	5.00%	\$ 2.95	6.42%	\$ 3.44	7.84%	\$ 3.93	9.27%	\$ 4.42	10.69%	\$ 4.91	12.11%		
\$ 1.98	3.60%	\$ 2.47	5.03%	\$ 2.96	6.45%	\$ 3.45	7.87%	\$ 3.94	9.30%	\$ 4.43	10.72%	\$ 4.92	12.14%		

- Rates will be adjusted on approximately the 15th of each month and reflect the highest average diesel price per gallon in the previous month as published by the US Energy Information Administration

- Any price below \$1.50 per gallon the FRF rate will remain a flat 2.21%. The table will be expanded to include fuel prices above \$4.92 if required.

- The fuel recovery fee table may be changed at the discretion of Republic Services

Revised September 2013

Revised Transfer Station Rate Proposal

City of Galveston Transfers Station Operations

May 11, 2018

- Republic Services proposes to keep the current rates charged to the City of Galveston and all 3rd party haulers at **\$38.22 per ton**
- Republic Services will remit a **\$6.50/ton franchise fee** to the City of Galveston for all tons delivered to the transfer station
 - This is \$0.04/ton increase over the current franchise fee of \$6.46/ton
- Republic Services will continue to charge a **\$16.25 per load Environmental Fee** for all loads delivered to the transfer station
- Republic Services will continue to charge a **variable Fuel Recovery Fee** calculated as a percentage of the total charge per ticket
 - Example: 3 tons are delivered at a rate of \$38.22/ton for a total base rate of \$114.66. At the February 2018 fuel fee of 6.83%, the fuel recovery fee will be charged \$7.83.
 - $3 \text{ tons} \times \$38.22 = \$114.66 \times 6.83\% = \underline{\$7.83}$
- The capital improvements portion of our revised proposal is unchanged, and the payback period is negotiable.
 - The current proposal has the entire cost being recovered in one year which is an additional **\$2.29 per ton**.
 - If the cost were spread over the 5-year term of the new agreement, the cost would be reduced to **\$0.46 per ton**.
- Republic Services revised proposal is contingent on a new agreement term of five years with possible extension and a fixed annual CPI after year-one of the new agreement.

Below is a one-month cost comparison using the most recent February 2018 invoice and fuel pricing

	Current			New Proposal		
	Rate	Units	Total	Rate	Units	Total
Base Rate	\$38.22	2,644.51	\$101,073.17	\$38.22	2,644.51	\$101,073.17
Fuel Fee	6.83%	932	\$6,903.28	6.83%	932.00	\$6,903.28
Env Fee	\$16.25	932	\$15,145.00	\$16.25	932.00	\$15,145.00
Franchise	(\$6.46)	7,852.60	(\$50,727.81)	(\$6.50)	7,852.60	(\$51,041.91)
	\$27.38		\$72,393.64	\$27.26		\$72,079.54

***Note 1:** The base rate units of 2,644.51 tons and 932 tickets were actual units delivered to the transfer station by the City of Galveston in February 2018 between the eight City accounts (Airport, Parks, Utilities, Traffic, Garage, Streets, Citizens and Public Works)*

***Note 2:** The franchise fee remitted to the City of Galveston in the amount of \$50,727.81 was comprised of registered and non-registered fees. The actual tons varied from what is shown above, but the dollar amount is correct.*





CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 3

DATE (MM/DD/YYYY)
09/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CANNON COCHRAN MANAGEMENT SERVICES, INC. 17015 N. SCOTTSDALE RD. SCOTTSDALE, AZ 85255	CONTACT NAME:		
	PHONE (A/C No.Ext):	FAX (A/C No.Ext):	
INSURED REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	E-MAIL ADDRESS: certificateteam@ccmsi.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ACE American Insurance Co.		22667
	INSURER B: Indemnity Insurance Company of NA		43575
	INSURER C: ACE Fire Underwriters		20702
	INSURER D: Illinois Union Insurance Company		27960
	INSURER E: ACE Property and Casualty Insurance Co		20699
INSURER F:			

COVERAGES**CERTIFICATE NUMBER: 1414539****REVISION NUMBER: 1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:			HDO G71097171	06/30/2018	06/30/2019	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS -COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ☒ SCHEDULED AUTOS ONLY ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ONLY			ISA H25159809	06/30/2018	06/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY(Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
E	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			G46782148 002	06/30/2018	06/30/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B C A A D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒	N/A	WLR C6522575A - AOS WLR C65225712 - CA/MA/OR SCF C65225797 - WI WCU C65225670 - OH XS TNS C49167295 - TX NSXS	06/30/2018 06/30/2018 06/30/2018 06/30/2018	06/30/2019 06/30/2019 06/30/2019 06/30/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE -EA EMPLOYEE \$ 3,000,000 E.L. DISEASE -POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Division Number: 4399 - Named Insured Includes: BFI Transfer Systems of Texas, LP - DbA: BFI Galveston County TS
Division Number: 4855 - Named Insured Includes: BFI Waste Services of Texas, LP - DbA: Allied Waste Houston Services Group - Republic Services of Houston
Division Number: 5113 - Named Insured Includes: McCarty Road Landfill TX, LP - DbA: McCarty Road LF

CERTIFICATE HOLDER

CITY OF GALVESTON
PO BOX 779
GALVESTON, TX 77553-0779
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 2 of 3

AGENCY		NAMED INSURED	
POLICY NUMBER See First Page		REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured when required by written contract.

Coverage is primary and non-contributory when required by written contract.

Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.

Coverage is primary and non-contributory when required by written contract.

Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

Stop gap coverage for ND, WA and WY is covered under policy no. WLR C6522575A and stop gap coverage for OH is covered under policy no. WCU C65225670, as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C49167295) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

The Umbrella/Excess Liability policy is follow form over the General Liability, Automobile Liability and Employer's Liability policies shown on this certificate.

NOTICE TO OTHERS ENDORSEMENT - NOTICE BY INSURED'S REPRESENTATIVE

Named Insured Republic Services, Inc.			Endorsement Number 55
Policy Symbol HDO	Policy Number G71097171	Policy Period 06/30/2018 TO 06/30/2019	Effective Date of Endorsement
Issued By (Name of Insurance Company) ACE American Insurance Company			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:

GENERAL LIABILITY COVERAGE FORM

- A. If we cancel, non-renew, or materially change the Policy prior to its expiration date by notice to the first Named Insured for any reason other than nonpayment of premium, we will, as set out in this endorsement, send written notice of such cancellation, non-renewal or material change, to the first Named Insured and will allow its representative to send such notice to all persons or organizations that the first Named Insured has contractually agreed to provide such notice.
- B. The notice referenced in this endorsement as provided by your representative is intended only to be a courtesy notification. The failure to provide advance notification of cancellation, non-renewal, or material change will impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation, non-renewal or material change of the Policy.
- C. We will only be responsible for sending such notice to the first Named Insured who will notify its representative, and its representative will, in turn, send all applicable persons or organizations notice of cancellation, non-renewal, or material change at least 30 days prior to the applicable event date
- D. This endorsement does not apply in the event that the first Named Insured cancels the Policy.

All other terms and conditions of the Policy remain unchanged.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

BFI Transfer Systems of Texas, LP
Galveston, TX United States

Certificate Number:
2018-399244

Date Filed:
09/04/2018

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Galveston, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

COG-CON-18-129
Transfer Station Operating Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



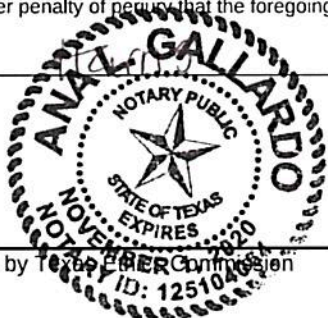
6 UNSWORN DECLARATION

My name is JAMES MACALUSO, and my date of birth is 10/30/64.

My address is 31 HANNAH WAY CT, SUGAR LAND, TX, 77479, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of Texas, on the 4th day of September, 2018.
(month) (year)



James Macaluso
Signature of authorized agent of contracting business entity
(Declarant)

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 4, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Daniel Christodoss, P.E., City Engineer

RE: Consider for approval the addition of twelve (12) pre-qualified consultants for Architectural and other Professional Services, for the City of Galveston Projects, for a period of three years.

I. Background

- A. As part of the process to implement various facility and infrastructure improvement projects, the City of Galveston advertised an RFQ (RFQ 18-05). All previously prequalified firms were encouraged to apply for the three year cycle beginning September 2018. Numerous firms responded to the advertisement and submitted their Statement of Qualifications to the City.
- B. Firms that submitted their SOQs are firms registered with their respective State of Texas Boards authorized to provide professional services in their area of expertise.
- C. The scope of Services called for in the RFQ are to support the following programs:
 - a. Capital Improvement Program (CIP)
 - b. Community Development Block Grant (CDBG)
 - c. General Land Office (GLO)
 - d. Industrial Development Corporation (IDC)
 - e. Neighborhood Program,
 - f. Miscellaneous Projecgts, and
 - g. Other Grants to include Harvey Mitigation.
1. General Project Description
Architectural and other professional services for City-wide projects.
2. Project Elements
The selected consultant will work closely with the City Architect/Project Manager to provide professional services for studies or to develop preliminary and/or final design for identified projects as well as additional services identified on the attached table.
3. Noted Project Issues
 - a. The project should be completed within the time frame agreed upon with the City Architect/Project Manager and will be subject to liquidated damages at \$250 per day for delays.
 - b. The City will pre-qualify multiple consultants.

- c. Consultant Firms will be eligible for selection for three years after adoption of the list of prequalified firms by the City Council.
- d. Firms selected may be job specific and based on a weighted ranking performed.

No.	Firm	Professional Services
1	PGA	Civil/Electrical Engineer, Information Technology/Security and Telecommunication
2	MBCO	Environmental Engineer, Surveying Services, Environmental Site Assessment
3	Design Workshop	Design Workshop, Urban Planning and Landscape Design
4	AWC	Surveying
5	Huitt-Zollars	Architecture, Landscape Architecture, Licensed Irrigator, Urban Planning/Design, Construction Management, Facility Assessment, Civil Engineer, MEP Engineer, Environmental Services, Interior Design, Surveying, Sustainability
6	Johnston	Architecture, MEP Engineer
7	Wild	Environmental Engineer, Surveyor
8	Turner Durran Architects	Architecture
9	IBI	Architecture, Interior Design
10	LaBiche Architectural Group	Architecture, Historic Restoration
11	BRW	Architecture
12	Joiner	Architecture

II. Current Situation:

The City of Galveston received RFQ responses from the above architecture and professional service firms which are deemed to be responsive and are now being submitted to the City Council for prequalification.

III. Issues

Expanding the current pre-qualified pool of architecture and professional consulting firms will increase efficiency in selecting firms to provide services for the City. This will in turn benefit project delivery, schedule, and quality. Therefore, the basic aim of the prequalification process is to eliminate firms that are not suitably qualified for providing specific services on capital improvement and other projects. Furthermore, the prequalification process is the basic tool to:

- A. Add to the currently approved list of pre-qualified firms, to have available a comprehensive pool of firms for use by City Staff, in evaluating and awarding contracts to competent firms;
- B. Encourage realistic proposals in the future from the qualified pool of consulting firms who have cleared the minimum competence criteria for specific projects;
- C. Assess the interest of the prospective consulting firms in providing professional services to the City of Galveston Capital Improvement and other Projects;
- D. Reduce the effort and time in repetitive project specific evaluation of proposals from qualified and unqualified consulting firms;
- E. Help the proposers who are insufficiently qualified to avoid the expense of preparing project specific proposals in the future; and;

- F. Expedite the evaluation, selection and award to consulting firms whose expertise best matches the specialties required for specific projects and who are prequalified by the City Council for a period of 3 years.

IV. Alternatives

- A. Approve the above list of twelve (12) Pre-Qualified Consulting firms for a three year period of time so they can provide Architecture and Professional Services for the City of Galveston Projects.
- B. Do not approve the request and risk not having an approved pool of firms for City projects.

V. Recommendation

Approve the above list of twelve (12) Pre-Qualified Consulting Firms to provide Architecture and Professional Services for the City of Galveston Capital Improvement and various diverse Projects for a period of three years.

VI. Fiscal Impact Report

Requested by: Daniel Christodoss, P.E., City Engineer

Funding Source: No funding is required at this time. When firms are chosen in the future for specific projects based on their proposal and previous performance, the contract, along with the funding source for firms on this list will have to be approved by the City Council.

Costs of implementation: See above.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Daniel Christodoss". The signature is fluid and cursive, with the first name "Daniel" and last name "Christodoss" clearly distinguishable.

Daniel Christodoss, P.E., City Engineer

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 4, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Daniel Christodoss, P.E., City Engineer

RE: Consider for approval the addition of twelve (12) pre-qualified consultants for Architectural and other Professional Services, for the City of Galveston Projects, for a period of three years.

I. Background

- A. As part of the process to implement various facility and infrastructure improvement projects, the City of Galveston advertised an RFQ (RFQ 18-05). All previously prequalified firms were encouraged to apply for the three year cycle beginning September 2018. Numerous firms responded to the advertisement and submitted their Statement of Qualifications to the City.
- B. Firms that submitted their SOQs are firms registered with their respective State of Texas Boards authorized to provide professional services in their area of expertise.
- C. The scope of Services called for in the RFQ are to support the following programs:
 - a. Capital Improvement Program (CIP)
 - b. Community Development Block Grant (CDBG)
 - c. General Land Office (GLO)
 - d. Industrial Development Corporation (IDC)
 - e. Neighborhood Program,
 - f. Miscellaneous Projecgts, and
 - g. Other Grants to include Harvey Mitigation.
1. General Project Description
Architectural and other professional services for City-wide projects.
2. Project Elements
The selected consultant will work closely with the City Architect/Project Manager to provide professional services for studies or to develop preliminary and/or final design for identified projects as well as additional services identified on the attached table.
3. Noted Project Issues
 - a. The project should be completed within the time frame agreed upon with the City Architect/Project Manager and will be subject to liquidated damages at \$250 per day for delays.
 - b. The City will pre-qualify multiple consultants.

- c. Consultant Firms will be eligible for selection for three years after adoption of the list of prequalified firms by the City Council.
- d. Firms selected may be job specific and based on a weighted ranking performed.

No.	Firm	Professional Services
1	PGA	Civil/Electrical Engineer, Information Technology/Security and Telecommunication
2	MBCO	Environmental Engineer, Surveying Services, Environmental Site Assessment
3	Design Workshop	Design Workshop, Urban Planning and Landscape Design
4	AWC	Surveying
5	Huitt-Zollars	Architecture, Landscape Architecture, Licensed Irrigator, Urban Planning/Design, Construction Management, Facility Assessment, Civil Engineer, MEP Engineer, Environmental Services, Interior Design, Surveying, Sustainability
6	Johnston	Architecture, MEP Engineer
7	Wild	Environmental Engineer, Surveyor
8	Turner Durran Architects	Architecture
9	IBI	Architecture, Interior Design
10	LaBiche Architectural Group	Architecture, Historic Restoration
11	BRW	Architecture
12	Joiner	Architecture

II. Current Situation:

The City of Galveston received RFQ responses from the above architecture and professional service firms which are deemed to be responsive and are now being submitted to the City Council for prequalification.

III. Issues

Expanding the current pre-qualified pool of architecture and professional consulting firms will increase efficiency in selecting firms to provide services for the City. This will in turn benefit project delivery, schedule, and quality. Therefore, the basic aim of the prequalification process is to eliminate firms that are not suitably qualified for providing specific services on capital improvement and other projects. Furthermore, the prequalification process is the basic tool to:

- A. Add to the currently approved list of pre-qualified firms, to have available a comprehensive pool of firms for use by City Staff, in evaluating and awarding contracts to competent firms;
- B. Encourage realistic proposals in the future from the qualified pool of consulting firms who have cleared the minimum competence criteria for specific projects;
- C. Assess the interest of the prospective consulting firms in providing professional services to the City of Galveston Capital Improvement and other Projects;
- D. Reduce the effort and time in repetitive project specific evaluation of proposals from qualified and unqualified consulting firms;
- E. Help the proposers who are insufficiently qualified to avoid the expense of preparing project specific proposals in the future; and;

- F. Expedite the evaluation, selection and award to consulting firms whose expertise best matches the specialties required for specific projects and who are prequalified by the City Council for a period of 3 years.

IV. Alternatives

- A. Approve the above list of twelve (12) Pre-Qualified Consulting firms for a three year period of time so they can provide Architecture and Professional Services for the City of Galveston Projects.
- B. Do not approve the request and risk not having an approved pool of firms for City projects.

V. Recommendation

Approve the above list of twelve (12) Pre-Qualified Consulting Firms to provide Architecture and Professional Services for the City of Galveston Capital Improvement and various diverse Projects for a period of three years.

VI. Fiscal Impact Report

Requested by: Daniel Christodoss, P.E., City Engineer

Funding Source: No funding is required at this time. When firms are chosen in the future for specific projects based on their proposal and previous performance, the contract, along with the funding source for firms on this list will have to be approved by the City Council.

Costs of implementation: See above.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Daniel Christodoss". The signature is fluid and cursive, with the first name "Daniel" and last name "Christodoss" clearly distinguishable.

Daniel Christodoss, P.E., City Engineer

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 4, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Daniel Christodoss, P.E., City Engineer

RE: Consider for approval the addition of forty five (45) pre-qualified consultants to the current list of Pre-Qualified Consulting Engineers, for Engineering Design and other Miscellaneous Services, for the City of Galveston Projects, for a period of three years.

I. Background

- A. As part of the process to implement various infrastructure improvement projects, the City of Galveston advertised in 2016 Fall, a Request for Qualifications (RFQ #16-04) for Engineering Design and other Services. Responsive firms were approved by City Council in October 2016 for a period of three years.
- B. To further expand the current pool of approved engineering firms and their services through 2021, the City advertised an RFQ (RFQ 18-04). All previously prequalified firms were encouraged to apply for the three year cycle beginning September 2018. Numerous firms responded to the advertisement and submitted their Statement of Qualifications to the City.
- C. Firms that submitted their SOQs are registered firms with the Texas Board of Professional Engineers that are approved by the State to provide engineering services.
- D. The scope of Services called for in the RFQ are to support the following programs to include Construction Management (CM), Landscape Architecture (LA) and Landscape Irrigator (LI):
 - a. Capital Improvement Program (CIP)
 - b. Community Development Block Grant (CDBG)
 - c. General Land Office (GLO)
 - d. Industrial Development Corporation (IDC)
 - e. Neighborhood Program, and
 - f. Other Grants to include Harvey Mitigation
- 1. General Project Description
Engineering services for City Identified Facilities, Water, Sanitary Sewer, Roadway, Traffic, Drainage projects and Construction Administration.
- 2. Project Elements
The selected consultant will work closely with the City Engineer to **directly** provide engineering services to develop preliminary and/or final design for identified projects as well as additional services identified on the attached table, **directly or by subcontracts**:

No.	Firm	Street/ Traffic	Drainage	Water	Sewer	CM	Geotech ¹ / Structural ² / Facility ³ /Electrical & Instrumentation ⁴	Env	Surv	LA/LI
1	CP&Y	X	X	X	X	X	X ¹²³⁴	X	X	X
2	Stantec	X	X	X	X	X	X ¹²³⁴	X	X	X
3	Jones Carter	X	X	X	X	X	X ¹²³⁴	X	X	X
4	LJA Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
5	Gorron dona						X ¹			
6	Braun Intertec						X ¹	X		
7	IDS Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
8	HVJ Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
9	S&B Infrastructure	X	X	X	X	X	X ¹²³⁴	X	X	X
10	LAN, Inc.	X	X	X	X	X	X ¹²³⁴	X	X	X
11	Intertek PSI						X ¹	X		
12	Black and Veatch	X	X	X	X	X	X ¹²³⁴	X	X	X
13	HR Green	X	X	X	X	X	X ¹²³⁴	X	X	X
14	Alpha Testing						X ¹			
15	Freese and Nichols	X	X	X	X	X	X ¹²³⁴	X	X	X
16	Othon Inc.	X	X	X	X	X	X ¹²³⁴	X	X	X
17	Raba Kistner						X ¹	X		
18	GC Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
19	HT&J, LLC		X							
20	PGA Engineers	X	X	X	X	X	X ¹²³⁴	X	X	X
21	RPS	X	X	X	X	X	X ¹²³⁴	X	X	X
22	Civil Tech	X	X	X	X	X	X ¹²³⁴	X	X	X
23	Johnston						X ³			
24	EHRA Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
25	RJN Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
26	Huitt-Zollars	X	X	X	X	X	X ¹²³⁴	X	X	X
27	Iteris	Traffic Only								
28	Gunda Corporation	X	X	X	X	X	X ¹²³⁴	X	X	X
29	KIT Professionals	X	X	X	X	X	X ¹²³⁴	X	X	X
30	Heneco Engineering					X	X ²³⁴			
31	Amani Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
32	John D. Mercer	X	X	X	X	X	X ¹²³⁴	X	X	X
33	Wild Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
34	AWC Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
35	Atkins	X	X	X	X	X	X ¹²³⁴	X	X	X
36	McDonough	X	X	X	X	X	X ¹²³⁴	X	X	X
37	Cobb Fendley	X	X	X	X	X	X ¹²³⁴	X	X	X
38	ECS Southwest LLC						X ¹	X		
39	Doucet & Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
40	Zarinkelk Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
41	The Goodman Corp	X	X	X	X	X	X ¹²³⁴	X	X	X
42	Terracon						X ¹²³	X		
43	BGE	X	X	X	X	X	X ¹²³⁴	X	X	X
44	Garver	X	X	X	X	X	X ¹²³⁴	X	X	X

45	Alliance Geotechnical Group						X ¹			

3. Noted Project Issues
 - a. The project should be completed within the time frame agreed upon with the City Engineer and will be subject to liquidated damages at \$250 per day for delays.
 - b. The City will pre-qualify multiple consultants.
 - c. Consultant Firms will be eligible for selection for three years after adoption of the list of qualified firms by the City of Galveston City Council.
 - d. Firms selected may be job specific and based on a weighted ranking performed.

II. **Current Situation:**

The City of Galveston received RFQ responses from the above engineering firms which were deemed responsive by the Purchasing Department which are now being submitted to the City Council for prequalification.

III. **Issues**

Expanding the current pre-qualified pool of consulting engineering firms will increase efficiency in selecting firms to provide engineering and other services for the City. This will in turn benefit project delivery, schedule, and quality. Therefore, the basic aim of the prequalification process is to eliminate consulting engineers that are not suitably qualified for performing specific designs or provide specific services on capital improvement and other projects. Furthermore, the prequalification process is the basic tool to:

- A. Add to the currently approved list of pre-qualified consulting engineers, to have available a comprehensive pool of engineers for use by City Staff, in evaluating and awarding contracts to competent firms;
- B. Encourage realistic proposals in the future from the qualified pool of consulting engineers who have cleared the minimum competence criteria for specific projects;
- C. Assess the interest of the prospective consulting engineers in performing designs for the City of Galveston Capital Improvement and other Projects;
- D. Reduce the effort and time in repetitive project specific evaluation of proposals from qualified and unqualified consulting engineers;
- E. Help the proposers who are insufficiently qualified to avoid the expense of preparing project specific proposals in the future; and;
- F. Expedite the evaluation, selection and award to consulting engineers whose expertise best matches the specialties required for specific projects and who are prequalified by the City Council for a period of 3 years.

IV. **Alternatives**

- A. Approve the above list of forty five (45) Pre-Qualified Consulting Engineers for a three year period of time so they can provide Engineering Design Services for the City of Galveston Projects.
- B. Do not approve the request and risk not having an approved pool of engineers for City projects.

V. **Recommendation**

Approve the above list of Pre-Qualified Consulting Engineers for Engineering Design and other Services for the City of Galveston Capital Improvement and various diverse Projects for a period

of three years in order to have an expanded list of Consulting Engineers to use in various infrastructure projects.

VI. Fiscal Impact Report

Requested by: Daniel Christodoss, P.E., City Engineer

Funding Source: No funding is required at this time. When engineering firms are chosen in the future for specific projects based on their proposal and previous performance, the contract, along with the funding source for an engineering firm on this list will have to be approved by the City Council.

Costs of implementation: See above.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Daniel Christodoss". The signature is fluid and cursive, with the first name "Daniel" and last name "Christodoss" clearly distinguishable.

Daniel Christodoss, P.E., City Engineer

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 4, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Daniel Christodoss, P.E., City Engineer

RE: Consider for approval the addition of forty five (45) pre-qualified consultants to the current list of Pre-Qualified Consulting Engineers, for Engineering Design and other Miscellaneous Services, for the City of Galveston Projects, for a period of three years.

I. Background

- A. As part of the process to implement various infrastructure improvement projects, the City of Galveston advertised in 2016 Fall, a Request for Qualifications (RFQ #16-04) for Engineering Design and other Services. Responsive firms were approved by City Council in October 2016 for a period of three years.
- B. To further expand the current pool of approved engineering firms and their services through 2021, the City advertised an RFQ (RFQ 18-04). All previously prequalified firms were encouraged to apply for the three year cycle beginning September 2018. Numerous firms responded to the advertisement and submitted their Statement of Qualifications to the City.
- C. Firms that submitted their SOQs are registered firms with the Texas Board of Professional Engineers that are approved by the State to provide engineering services.
- D. The scope of Services called for in the RFQ are to support the following programs to include Construction Management (CM), Landscape Architecture (LA) and Landscape Irrigator (LI):
 - a. Capital Improvement Program (CIP)
 - b. Community Development Block Grant (CDBG)
 - c. General Land Office (GLO)
 - d. Industrial Development Corporation (IDC)
 - e. Neighborhood Program, and
 - f. Other Grants to include Harvey Mitigation
- 1. General Project Description
Engineering services for City Identified Facilities, Water, Sanitary Sewer, Roadway, Traffic, Drainage projects and Construction Administration.
- 2. Project Elements
The selected consultant will work closely with the City Engineer to **directly** provide engineering services to develop preliminary and/or final design for identified projects as well as additional services identified on the attached table, **directly or by subcontracts**:

No.	Firm	Street/ Traffic	Drainage	Water	Sewer	CM	Geotech ¹ / Structural ² / Facility ³ /Electrical & Instrumentation ⁴	Env	Surv	LA/LI
1	CP&Y	X	X	X	X	X	X ¹²³⁴	X	X	X
2	Stantec	X	X	X	X	X	X ¹²³⁴	X	X	X
3	Jones Carter	X	X	X	X	X	X ¹²³⁴	X	X	X
4	LJA Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
5	Gorrondona						X ¹			
6	Braun Intertec						X ¹	X		
7	IDS Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
8	HVJ Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
9	S&B Infrastructure	X	X	X	X	X	X ¹²³⁴	X	X	X
10	LAN, Inc.	X	X	X	X	X	X ¹²³⁴	X	X	X
11	Intertek PSI						X ¹	X		
12	Black and Veatch	X	X	X	X	X	X ¹²³⁴	X	X	X
13	HR Green	X	X	X	X	X	X ¹²³⁴	X	X	X
14	Alpha Testing						X ¹			
15	Freese and Nichols	X	X	X	X	X	X ¹²³⁴	X	X	X
16	Othon Inc.	X	X	X	X	X	X ¹²³⁴	X	X	X
17	Raba Kistner						X ¹	X		
18	GC Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
19	HT&J, LLC		X							
20	PGA Engineers	X	X	X	X	X	X ¹²³⁴	X	X	X
21	RPS	X	X	X	X	X	X ¹²³⁴	X	X	X
22	Civil Tech	X	X	X	X	X	X ¹²³⁴	X	X	X
23	Johnston						X ³			
24	EHRA Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
25	RJN Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
26	Huitt-Zollars	X	X	X	X	X	X ¹²³⁴	X	X	X
27	Iteris	Traffic Only								
28	Gunda Corporation	X	X	X	X	X	X ¹²³⁴	X	X	X
29	KIT Professionals	X	X	X	X	X	X ¹²³⁴	X	X	X
30	Heneco Engineering					X	X ²³⁴			
31	Amani Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
32	John D. Mercer	X	X	X	X	X	X ¹²³⁴	X	X	X
33	Wild Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
34	AWC Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
35	Atkins	X	X	X	X	X	X ¹²³⁴	X	X	X
36	McDonough	X	X	X	X	X	X ¹²³⁴	X	X	X
37	Cobb Fendley	X	X	X	X	X	X ¹²³⁴	X	X	X
38	ECS Southwest LLC						X ¹	X		
39	Doucet & Associates	X	X	X	X	X	X ¹²³⁴	X	X	X
40	Zarinkelk Engineering	X	X	X	X	X	X ¹²³⁴	X	X	X
41	The Goodman Corp	X	X	X	X	X	X ¹²³⁴	X	X	X
42	Terracon						X ¹²³	X		
43	BGE	X	X	X	X	X	X ¹²³⁴	X	X	X
44	Garver	X	X	X	X	X	X ¹²³⁴	X	X	X

45	Alliance Geotechnical Group						X ¹			

3. Noted Project Issues
 - a. The project should be completed within the time frame agreed upon with the City Engineer and will be subject to liquidated damages at \$250 per day for delays.
 - b. The City will pre-qualify multiple consultants.
 - c. Consultant Firms will be eligible for selection for three years after adoption of the list of qualified firms by the City of Galveston City Council.
 - d. Firms selected may be job specific and based on a weighted ranking performed.

II. **Current Situation:**

The City of Galveston received RFQ responses from the above engineering firms which were deemed responsive by the Purchasing Department which are now being submitted to the City Council for prequalification.

III. **Issues**

Expanding the current pre-qualified pool of consulting engineering firms will increase efficiency in selecting firms to provide engineering and other services for the City. This will in turn benefit project delivery, schedule, and quality. Therefore, the basic aim of the prequalification process is to eliminate consulting engineers that are not suitably qualified for performing specific designs or provide specific services on capital improvement and other projects. Furthermore, the prequalification process is the basic tool to:

- A. Add to the currently approved list of pre-qualified consulting engineers, to have available a comprehensive pool of engineers for use by City Staff, in evaluating and awarding contracts to competent firms;
- B. Encourage realistic proposals in the future from the qualified pool of consulting engineers who have cleared the minimum competence criteria for specific projects;
- C. Assess the interest of the prospective consulting engineers in performing designs for the City of Galveston Capital Improvement and other Projects;
- D. Reduce the effort and time in repetitive project specific evaluation of proposals from qualified and unqualified consulting engineers;
- E. Help the proposers who are insufficiently qualified to avoid the expense of preparing project specific proposals in the future; and;
- F. Expedite the evaluation, selection and award to consulting engineers whose expertise best matches the specialties required for specific projects and who are prequalified by the City Council for a period of 3 years.

IV. **Alternatives**

- A. Approve the above list of forty five (45) Pre-Qualified Consulting Engineers for a three year period of time so they can provide Engineering Design Services for the City of Galveston Projects.
- B. Do not approve the request and risk not having an approved pool of engineers for City projects.

V. **Recommendation**

Approve the above list of Pre-Qualified Consulting Engineers for Engineering Design and other Services for the City of Galveston Capital Improvement and various diverse Projects for a period

of three years in order to have an expanded list of Consulting Engineers to use in various infrastructure projects.

VI. Fiscal Impact Report

Requested by: Daniel Christodoss, P.E., City Engineer

Funding Source: No funding is required at this time. When engineering firms are chosen in the future for specific projects based on their proposal and previous performance, the contract, along with the funding source for an engineering firm on this list will have to be approved by the City Council.

Costs of implementation: See above.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Daniel Christodoss". The signature is fluid and cursive, with the first name "Daniel" and last name "Christodoss" clearly distinguishable.

Daniel Christodoss, P.E., City Engineer

City of Galveston



P. O. Box 779 / Galveston, Texas 77553-0779

September 6, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: James D. Anderson, RA
Architectural Projects Manager

RE: Consider for approval the selection of BRW Architects as the most qualified design firm for City Hall Architectural Services and The LaBiche Group, Inc. as the next most qualified design firm.

I. Background

- A. The City Hall Annex will be demolished in late spring 2019 after the new Fire Station #1 is completed and the Annex has been vacated. The Annex currently provides critical sanitary facilities for the City Hall building.
- B. City Hall must be renovated to correct critical Life Safety issues, provide sanitary facilities, and be accessible for staff and public. Life Safety and sanitary issues must be addressed prior to demolition of the City Hall Annex.

II. Current Situation:

- A. The City of Galveston advertised RFQ 18-06 - City Hall Architectural Services. Nine (9) qualified firms responded to the advertisement and submitted their Statement of Qualifications to the City for evaluation based upon qualifications. They are as follows in order of the evaluation of qualifications (or alphabetic if evaluated equally):
 - a. BRW Architects
 - b. The LaBiche Group, Inc.
 - c. Huitt-Zollars
 - d. Joiner Architects
 - e. PGAL
 - f. IBI Group, Inc.
 - g. Kirksey Architecture
 - h. Turner Duran Architects
 - i. Powers Brown Architecture
- B. The scope of Services called for in the RFQ is to provide design services for necessary renovations and updates to the historic Galveston City Hall Building so it will function more efficiently and comply with current codes, Texas Accessibility Standards, and Life Safety Standards. The project should be completed within the time frame agreed with City Staff.

- C. All of the firms providing a statement of qualifications were qualified to perform quality architectural work. The critical issue is to determine which of those firms was the most qualified for this particular project. The firm selected must be able to work closely with City Staff to provide design services quickly and thoroughly. They must be familiar with the City of Galveston's unique issues. They must be sensitive and responsive to the critical timeline. They must have the staffing capacity to handle the work load.
- D. Based on evaluations by City Staff, 2 firms have been identified as particularly suited to respond to this project. Both currently work for the City, have proven ability to communicate with City Staff, are familiar with the codes and standards of the City, are familiar with historic buildings, exhibited a high level of professionalism, and can perform the work in a timely manner.
- E. BRW Architects is recommended as the most qualified respondent for this project based upon their familiarity with this site and the Fire Station #1 project. They have exhibited a staff capacity capable of responding to the critical timeline.
- F. The selected firm will enter negotiations with the City of Galveston to determine scope of services and professional service fees. That fee must be reasonable and acceptable or negotiations will conclude and the City may enter negotiations with the next most qualified firm.
- G. The LaBiche Group, Inc. is recommended as the next most qualified respondent for this project based upon their experience with historic structures and the direct line of communication between actual design work and design production.

III. Issues

Time is of the essence in this project to coordinate necessary construction with demolition of City Hall Annex expected in spring 2019.

IV. Alternatives

- A. Consider for approval the selection of BRW Architects as the most qualified respondent to provide City Hall Architectural Services.
- B. Consider for approval the selection of The LaBiche Group, Inc. as the next most qualified respondent to provide City Hall Architectural Services. This selection is critical in the event that the City and BRW Architects are not able to agree on a reasonable fee for design services.
- C. Do not approve the request and risk delays for delivery of the project.

V. Recommendation

Approve the selection of BRW Architects as the most qualified respondent to provide City Hall Architectural Services and The LaBiche Group, Inc. as the next most qualified respondent to provide City Hall Architectural Services.

VI. Fiscal Impact Report

Requested by:

James D. Anderson, City Architectural Projects Manager

Funding Source:

Arts/Historical (HOT) and Convention Center Surplus

Costs of implementation:

To be determined. If the most qualified selection is approved the City will negotiate with that firm for a specific scope of work with reasonable and acceptable fees. If a reasonable fee cannot be agreed with the most qualified selection then the next most qualified firm will be contacted to negotiate a reasonable fee.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'James D. Anderson', written over a horizontal line.

James D. Anderson, RA



City of Galveston

CAPITAL PROJECTS STAFF REPORT

05 September 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Ross E. Blacketter, P.E., Director of Capital Projects

Re: Consider for approval accepting all public infrastructure improvements for Sand Dollar Beach Subdivision for the initial two-year maintenance period. Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. Sand Dollar Beach is a new subdivision located on the south side of FM 3005, adjacent to, and just east of, Hershey Beach, developed by Beachfront Development, LLC.
- B. Construction plans for the public infrastructure – utilities, roadways, and drainage – were submitted to the City and approved for construction in July 2017.

II. Current Situation

- A. The project was completed with final “as-built” plans submitted to the City in May 2018.
- B. A Certificate of Completion for all infrastructure work has been submitted to the City for this development.
- C. The manager of Beachfront Development, LLC has requested the acceptance of the infrastructure by the City for the initial two-year maintenance period, and provided the requisite two-year maintenance bond.

III. Issues

- A. The final plat for the subdivision will be filed with the County Clerk of the County of Galveston upon this acceptance.
- B. The public infrastructure of Sand Dollar Beach will be re-inspected toward the end of this initial two-year maintenance period for acceptability.
- C. If all infrastructure passes inspection at that time, City staff will present a recommendation to Council for final acceptance of the infrastructure.

IV. Alternatives in order of priority

- A. Approve an initial acceptance of the public infrastructure for Sand Dollar Beach Subdivision for the two-year maintenance period.
- B. Do not approve the acceptance, which will prevent the final plat from being filed and the building of residences in this subdivision.





City of Galveston

CAPITAL PROJECTS STAFF REPORT

V. Recommendation

Approve accepting all public infrastructure improvements for Sand Dollar Beach Subdivision for the initial two-year maintenance period.

VI. Fiscal Impact Report

Requested by:

Ross E. Blacketter, P. E.
Director of Capital Projects

Funding Source:

No funding required

Respectfully Submitted,

Ross E. Blacketter, P. E.
Director of Capital Projects





City of Galveston

CAPITAL PROJECTS

P.O. Box 779, Galveston, TX 77553
publicworks@galvestontx.gov | 409-797-3630 | www.galvestontx.gov

September 13, 2018

Mr. Stephen Blaskey
Manager
Beachfront Development, LLC
8017 Harborside Drive
Galveston, Texas 77554

Re: Sand Dollar Beach Subdivision - Acceptance of Public Infrastructure for Two-Year Maintenance Period by Developer

Dear Mr. Blaskey:

Please accept this letter as evidence that the public infrastructure - utilities, roadway, and drainage improvements - which have been constructed within the Sand Dollar Beach Subdivision in Galveston, Texas, have been inspected by the City, and meets with the City's approval for a two-year maintenance period. Upon approach of the completion of the two-year maintenance period, the City of Galveston will re-inspect the public infrastructure improvements a minimum of 60 days prior to the expiration of two-year maintenance period. If, at that time, if the public infrastructure improvements are able to pass inspection, the City of Galveston will accept full maintenance responsibility for the public improvements for Sand Dollar Beach Subdivision.

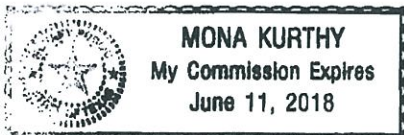
If you should have any further questions regarding this matter, please contact Ross Blackketter, Director of Capital Projects, at 409.797.3630.

Thank you,

Brian Maxwell
City Manager

cc: Brandon Cook, Assistant City Manager of Municipal and Development Services
Ross E. Blackketter, P. E., Director of Capital Projects
Kyle D. Hockersmith, P. E., Director of Public Works





Leslie Alquicira

From: Stephen Blaskey <stephen@HighTideSurveying.com>
Sent: Wednesday, June 13, 2018 12:19 PM
To: Brandon Cook
Cc: Daniel Christodoss; Leslie Alquicira; Janice Norman; Trina Jankowski; Tim Tietjens
Subject: RE: Sand Dollar Subdivision
Attachments: Scan Jun 13, 2018.pdf; SAND DOLLAR PLANS ASB - CITY1-4.pdf; SAND DOLLAR PLANS ASB- CITY5-8.pdf; SAND DOLLAR PLANS ASB- CITY9-14.pdf

Greetings:

See attached change to maintenance bond for a total of 2 years, as well as the as built drawings requested.

Please let me know the amount that the check needs to be for the 2 year operation of the street lights.

Also let this email serve as written request for acceptance of all public improvements. Per Sec. 6.205(D)(6)(b)

Thanks,

Stephen C. Blaskey, RPLS (TX), LSLS(TX), PLS (LA)
High Tide Land Surveying, LLC
Mailing: P.O. Box 16142
Galveston, TX 77552
Physical: 8017 Harborside Dr.
Galveston, TX 77554
409-740-1517

From: Brandon Cook [mailto:BCook@GalvestonTX.Gov]
Sent: Wednesday, May 23, 2018 11:25 AM
To: Stephen Blaskey <stephen@HighTideSurveying.com>
Cc: Daniel Christodoss <DChristodoss@GalvestonTX.Gov>; Leslie Alquicira <LAlquicira@GalvestonTX.Gov>; Janice Norman <JNorman@GalvestonTX.Gov>; Trina Jankowski <TJankowski@GalvestonTX.Gov>; Tim Tietjens <TTietjens@GalvestonTX.Gov>
Subject: RE: Sand Dollar Subdivision

Mr. Blaskey,

Please see Engineering's response below. If you have any questions about the process or any of the City Code requirements, please feel free to call Leslie directly at 409-797-3649. Thanks,



Brandon Cook
City of Galveston, Assistant City Manager
O: 409.797.3520 | Bcook@galvestonTX.gov
Visit us online at galvestontx.gov | Get social! Follow Us On [Facebook](#), [Twitter](#), & [Instagram](#)
Update! All City email addresses & the official City website are now @galvestontx.gov!

From: Leslie Alquicira
Sent: Wednesday, May 23, 2018 10:57 AM
To: Brandon Cook <BCook@GalvestonTX.Gov>



City of Galveston

CAPITAL PROJECTS STAFF REPORT

28 August 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Ross E. Blacketter, P.E., Director of Capital Projects

Re: Consider for approval a contract with Alamo Environmental Inc. dba Alamo1, for the City of Galveston Incinerator Demolition and Concrete Cap Construction project (RFP #18-25) in the amount of \$4,313,876. Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. The U.S. Department of Housing and Urban Development approved the State's amended action plan for \$1.7 billion in second round disaster recovery funding associated with Hurricane Ike and Dolly.
- B. The amended state plan allocates \$1.032 billion to the Houston-Galveston Area Council region.
- C. The demolition and remediation of the City of Galveston incinerator was identified as a project to be funded by the CDBG Disaster Recovery Non-Housing Round 2.2 program.
- D. The General Land Office approved AECOM to provide environmental and engineering design services for the City of Galveston Incinerator Demolition and Concrete Cap Construction project.

II. Current Situation

- A. The project was advertised on 25 June 2018 as RFP #18-25 to provide the ability to negotiate with the winning respondent and value engineer the project costs.
- B. Three (3) RFP responses were received on 01 August 2018, with all found to be responsive.
- C. The proposals were received and scored as follows:

	<u>Score</u>
Alamo1	2,771
Patriot Contracting	2,082
Lucas Construction Co., Inc.	1,820

Alamo1 received the highest score.





City of Galveston

CAPITAL PROJECTS STAFF REPORT

III. Issues

The respondents were evaluated based on proposed cost, past performance, experience, and the ability to meet the deadline for the CDBG-DR funding.

IV. Alternatives in order of priority

- A. Approve a contract with Alamo1 in the amount of \$4,313,876 for the City of Galveston Incinerator Demolition and Concrete Cap Construction project.
- B. Do not approve the contract.

V. Recommendation

Approve the contract with Alamo Environmental Inc. dba Alamo1 in the amount of \$4,313,876 for the City of Galveston Incinerator Demolition and Concrete Cap Construction project.

VI. Fiscal Impact Report

Requested by:

Ross E. Blackketter, P. E.
Director of Capital Projects

Funding Source:

CDBG DR Non-Housing Round 2.2

Construction Cost	\$ 4,313,876
Construction Administration	\$ 90,825
Total Cost of Implementation	\$ 4,404,701

Respectfully Submitted,

Ross E. Blackketter, P. E.
Director of Capital Projects



- Incinerator Demo & Cap Construction Contractor Summary

				Lucas	Patriot	Alamo
Cost Submitted				\$3,695,880.00	\$3,734,523.00	\$4,313,755.75
BID ITEMS (COMPARISON)						
No.	Bid Item	Unit	Quantity	Lucas	Patriot	Alamo
1.	Mobilization, Bonds, Permits, Cleanup, Demobilization, & General Conditions	LS	1	\$100,000.00	\$544,874.00	\$508,214.00
	<i>Unit Price Lump Sum (LS)</i>			<i>\$100,000.00</i>	<i>\$544,874.00</i>	<i>\$508,214.00</i>
2.	Storm Water Pollution Prevention Plan (SWPPP)	LS	1	\$12,000.00	\$3,250.00	\$9,555.00
	<i>Unit Price LS</i>			<i>\$12,000.00</i>	<i>\$3,250.00</i>	<i>\$9,555.00</i>
3.	Erosion Control (Silt Fence)	LF	2,250	\$6,750.00	\$5,715.00	\$900.00
	<i>Unit Price per Linear Foot (LF)</i>			<i>\$3.00</i>	<i>\$2.54</i>	<i>\$0.40</i>
4.	Temporary Construction Fence and Gates	LF	1,900	\$19,000.00	\$6,023.00	\$5,795.00
	<i>Unit Price per LF</i>			<i>\$10.00</i>	<i>\$3.17</i>	<i>\$3.05</i>
5.	Stabilized Construction Entrance/Exit	CY	100	\$8,000.00	\$5,805.00	\$11,700.00
	<i>Unit Price per Cubic Yard (CY)</i>			<i>\$80.00</i>	<i>\$58.05</i>	<i>\$117.00</i>
6.	Dewatering	LS	1	\$26,500.00	\$2,420.00	\$7,800.00
	<i>Unit Price LS</i>			<i>\$26,500.00</i>	<i>\$2,420.00</i>	<i>\$7,800.00</i>
7.	Provide Decontamination Areas And Water Management	LS	1	\$126,000.00	\$0.00	\$6,500.00
	<i>Unit Price LS</i>			<i>\$126,000.00</i>	<i>\$0.00</i>	<i>\$6,500.00</i>
8.	Site Grading/Regrading	CY	3,750	\$63,750.00	\$75,750.00	\$58,500.00
	<i>Unit Price per CY</i>			<i>\$17.00</i>	<i>\$20.20</i>	<i>\$15.60</i>
9.	HDPE Liner	SY	28,600	\$265,980.00	\$216,502.00	\$214,500.00
	<i>per Square Yard (SY)</i>			<i>\$9.30</i>	<i>\$7.57</i>	<i>\$7.50</i>
10.	Sand Backfill	CY	4,250	\$110,500.00	\$100,980.00	\$127,500.00
	<i>Unit Price per CY</i>			<i>\$26.00</i>	<i>\$23.76</i>	<i>\$30.00</i>
11.	Geotextile Separation Barrier	SY	28,600	\$71,500.00	\$61,204.00	\$85,800.00
	<i>Unit Price per SY</i>			<i>\$2.50</i>	<i>\$2.14</i>	<i>\$3.00</i>
12.	Flex Base	TON	7,750	\$271,250.00	\$294,655.00	\$348,750.00
	<i>Unit Price per Ton</i>			<i>\$35.00</i>	<i>\$38.02</i>	<i>\$45.00</i>
13.	Select Clay Backfill	CY	500	\$13,000.00	\$11,880.00	\$39,000.00
	<i>Unit Price per CY</i>			<i>\$26.00</i>	<i>\$23.76</i>	<i>\$78.00</i>
14.	Concrete Paving	SY	25,400	\$1,695,450.00	\$1,833,372.00	\$2,035,810.00
	<i>Unit Price per SY</i>			<i>\$66.75</i>	<i>\$72.18</i>	<i>\$80.15</i>
15.	Permanent Fencing and Gates	LF	1,900	\$57,000.00	\$45,030.00	\$69,540.00
	<i>Unit Price per LF</i>			<i>\$30.00</i>	<i>\$23.70</i>	<i>\$36.60</i>
16.	Incinerator Demolition and Asbestos Abatement	LS	1	\$436,000.00	\$236,488.00	\$481,680.00
	<i>Unit Price LS</i>			<i>\$436,000.00</i>	<i>\$236,488.00</i>	<i>\$481,680.00</i>
17.	Stack Demolition	LS	1	\$258,000.00	\$171,499.00	\$141,202.00
	<i>Unit Price LS</i>			<i>\$258,000.00</i>	<i>\$171,499.00</i>	<i>\$141,202.00</i>
18.	Transportation/Disposal of Hazardous Material	TON	100	\$9,500.00	\$7,368.00	\$56,680.00
	<i>Unit Price per Ton</i>			<i>\$95.00</i>	<i>\$73.68</i>	<i>\$566.80</i>
19.	Transportation/Disposal of Class I Nonhazardous Material	TON	300	\$28,500.00	\$22,104.00	\$23,670.00
	<i>Unit Price per Ton</i>			<i>\$95.00</i>	<i>\$73.68</i>	<i>\$78.90</i>
20.	Transportation/Disposal/Recycle of Concrete and Steel	TON	6,200	\$93,000.00	\$70,556.00	\$60,450.00
	<i>Unit Price per Ton</i>			<i>\$15.00</i>	<i>\$11.38</i>	<i>\$9.75</i>
21.	Transportation/Disposal of Construction Debris	CY	200	\$5,200.00	\$4,312.00	\$8,280.00
	<i>Unit Price per CY</i>			<i>\$26.00</i>	<i>\$21.56</i>	<i>\$41.40</i>
22.	Transportation/Disposal of Asbestos Containing Material (ACM)	TON	200	\$19,000.00	\$14,736.00	\$12,050.00
	<i>Unit Price per Ton</i>			<i>\$95.00</i>	<i>\$73.68</i>	<i>\$60.25</i>
Total Base Bid				\$3,695,880.00	\$3,734,523.00	\$4,313,876.00

Disclaimer - This is an equal comparison of items per bid request.

Note - Cells highlighted in yellow have been corrected from the bid amount submitted by the contractor due to contractor rounding error.

BID ITEMS

Item No.	Specification No.	Item With Unit Price Written in Words	Unit Measure	Unit Quantity	Unit Price	Amount
1.	01505	Mobilization, Bonds, Permits, Cleanup, Demobilization, & General Conditions Dollars Lump Sum	LS	1	\$508,214.00	\$508,214.00
2.	01565	Storm Water Pollution Prevention Plan (SWPPP) Dollars Lump Sum	LS	1	\$9,555.00	\$9,555.00
3.	01567	Erosion Control (Silt Fence) Dollars per Linear Feet	LF	2,250	\$0.40	\$900.00
4.	015626	Temporary Construction Fence and Gates Dollars per Linear Feet	LF	1,900	\$3.05	\$5,795.00
5.	01569	Stabilized Construction Entrance/Exit Dollars per Cubic Yard	CY	100	\$117.00	\$11,700.00
6.	01563	Dewatering Dollars Lump Sum	LS	1	\$7,800.00	\$7,800.00
7.	Technical Specification 013529	Provide Decontamination Areas And Water Management Dollars Lump Sum	LS	1	\$6,500.00	\$6,500.00
8.	Technical Specification 02226	Site Grading/Regrading Dollars per Cubic Yard	CY	3,750	\$15.60	\$58,500.00

BID ITEMS

Item No.	Specification No.	Item With Unit Price Written in Words	Unit Measure	Unit Quantity	Unit Price	Amount
9.	Technical Specification 025613	HDPE Liner Dollars per Square Yard	SY	28,600	\$7 50	\$214,500.00
10.	Technical Specification 02227	Sand Backfill Dollars per Cubic Yard	CY	4,250	\$30.00	\$127,500.00
11.	02249	Geotextile Separation Barrier Dollars per Square Yard	SY	28,600	\$3.00	\$85,800.00
12.	Technical Specification 02227	Flex Base Dollars per Tons	TON	7,750	\$45.00	\$348,750.00
13.	Technical Specification 02227	Select Clay Backfill Dollars per Cubic Yard	CY	500	\$78.00	\$39,000.00
14.	TXDOT Item 360 and TXDOT Item 421	Concrete Paving Dollars per Square Yard	SY	25,400	\$80.15	\$2,035,810.00
15.	Technical Specification 02831	Permanent Fencing and Gates Dollars per Linear Feet	LF	1,900	\$36.60	\$69,540.00
16.	02161	Incinerator Demolition and Asbestos Abatement Dollars Lump Sum	LS	1	\$481,680.00	\$481,680.00

BID ITEMS

Item No.	Specification No.	Item With Unit Price Written in Words	Unit Measure	Unit Quantity	Unit Price	Amount
17.	Technical Specification 02161	Stack Demolition Dollars Lump Sum	LS	1	\$141,202.00	\$141,202.00
18.	Technical Specification 02160	Transportation/Disposal of Hazardous Material Dollars per Ton	TON	100	\$566.80	\$56,680.00
19.	Technical Specification 02160	Transportation/Disposal of Class I Nonhazardous Material Dollars per Ton	TON	300	\$78.90	\$23,670.00
20.	Technical Specification 02160	Transportation/Disposal/Recycle of Concrete and Steel Dollars per Ton	TON	6,200	\$9.75	\$60,450.00
21.	Technical Specification 02160	Transportation/Disposal of Construction Debris Dollars per Cubic Yard	CY	200	\$41.40	\$8,280.00
22.	Technical Specification 02161 Attachment 2	Transportation/Disposal of Asbestos Containing Material (ACM) Dollars per Ton	TON	200	\$60.25	\$12,050.00

TOTAL BASE BID (Items 1 through 22 inclusive)

FOUR MILLION THREE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED FIFTY FIVE DOLLARS AND SEVENTY FIVE CENTS
(Words)

\$ 4,313,876.00
(Figures)

INCLUDE IN PROPOSAL

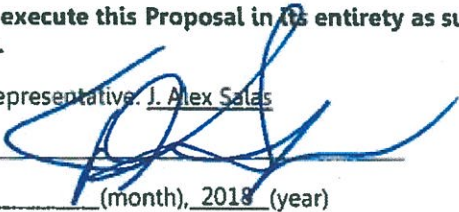
Appendix A – Proposal Document

Submittal Checklist: (To determine validity of Proposal)

Appendix A (pages 9 through 18) must be included in the Proposal submittal.

Appendix B – G (pages 20 through 25) all forms must be complete and included in the submittal.

Appendix J (pages 29 and all documents requiring signature) must be included in the Proposal submittal.

All Proposals submitted to the City of Galveston shall include this page with the submitted Proposal.			
RFP Number:	18-25		
Project Title:	Incinerator Structure Demolition and Concrete Cap Design		
Submittal Deadline:	Wednesday, August 1, 2018 @ 2:00 p.m. CST		
Submit in person: City of Galveston Purchasing Division., 823 Rosenberg St., Room 306, Galveston, Texas 77550 or by mail: City of Galveston Purchasing Division., PO Box 779, Galveston, Texas 77553			
<u>Proposer Information:</u>			
Proposer's Legal Name:	Alamo Environmental, Inc. dba Alamo1		
Address:	2900 Nacogdoches Rd		
City, State & Zip	San Antonio, TX 78217		
Federal Employers Identification Number #	20-0334965		
Phone Number:	210-404-1220	Fax Number:	210-820-3636
E-Mail Address:	richard@alamo1.com		
<u>Proposer Authorization</u>			
I, the undersigned, have the authority to execute this Proposal in its entirety as submitted and enter into a contract on behalf of the Proposer. Printed Name and Position of Authorized Representative: <u>J. Alex Sales</u> Signature of Authorized Representative:  Signed this <u>23rd</u> (day) of <u>July</u> (month), <u>2018</u> (year)			

I learned of this Request for Proposal by the following means:

☐ Newspaper Advertisement	☐ City E-mail Notification
☒ Galveston Website	☐ Cold Call to City
☐ Mailed Me a Copy	☐ Other

Appendix A – Proposal Document (continued)

I. **REQUIRED PROPOSAL INFORMATION. IN ORDER FOR A PROPOSAL TO BE CONSIDERED COMPLETE, AND TO BE EVALUATED FOR A CONTRACT AWARD BY THE CITY, PROPOSER MUST SUBMIT ALL OF THE FOLLOWING INFORMATION**

1. **Proposed Products and/or Services**

- A. **Product or Service Description:** Proposers should utilize this section to describe the technical aspects, capabilities, features and options of the service or product and/or service proposed in accordance with the required Scope of Services as identified in Appendix J. Promotional literature, brochures, or other technical information may be used.
- B. **Additional Hardware Descriptions:** Proposers should also include in this section a detailed description of what additional hardware and/or software, if any, would be required by the City in order to fully utilize the goods and/or services proposed.
- C. **Material Safety Data Sheets (MSDS):** If applicable, the successful Proposer shall provide the City with applicable MSDS documentation as required by applicable laws and regulations.
- D. **Guarantees and Warranties:** Each Proposer shall submit a complete copy of any warranties or guarantees provided by the manufacturer or Proposer with the Bid submitted.
- E. **Project Schedule/Delivery Date:** Proposer must provide a project schedule noting all projected completion dates for segments of the Project, from start-up to completion, and all delivery dates for goods covered by the ITB. The Bid Document must show the number of days required to deliver and install the product or equipment after the receipt of the City's Purchase Order.
- F. **Certain Construction and Installation Projects:** Texas Government Code 2252 – Subchapter F – Section 2252.201, 2252.202, and 2252.203. A contract between the vendor and the City of Galveston must comply with the statutes above regarding the purchase of iron or steel products. Any iron or steel product produced through a manufacturing process and used in a project shall be produced in the United States. By signing Appendix A, vendor attests that the material provided is manufactured in the United States. A contract found non-compliant is subject to immediate termination by the City of Galveston.

2. **Cost of Proposed Products and/or Services**

- A. **Pricing:** Pricing shall reflect the full Scope of Services defined herein, inclusive of all associated cost for delivery, labor, insurance, taxes, overhead, and profit.
- B. **Schedule of Pricing:** Proposer shall quote unit pricing in accordance with the itemized listing of products or contract segments stated in the Scope of Services and using the following format:

Item #	Quantity	Description of Products/Services	Unit Cost	Extended Price
			\$	\$
			\$	\$
			\$	\$

		TOTAL ALL LINE ITEMS	\$	\$

3. Term of Contract and Option to Extend:

Any contract resulting from this RFP shall be effective upon execution by the City of Galveston. The City anticipates that contract shall be renewed pursuant to the availability of funds and at the discretion of the City. The following clauses shall be included in the contract:

- A. This section left intentionally blank.
- B. This section left intentionally blank.
- C. This section left intentionally blank.

4. Proposer's Experience / Staff

- A. Project Team: Identify all members of the Proposer's team (including both team members and management) who will be providing any services proposed and include information which details their experience.
- B. Removal or Replacement of Staff: If an assigned staff person must be removed or replaced for any reason, the replacement person must be approved by City prior to joining the project.
- C. Business Establishment: State the number of years the Proposer's business has been established and operating. If Proposer's business has changed names or if the principals operating the business operate any similar businesses under different names, or have operated any other businesses or changed the legal status or form of the business within the last five (5) years, all names, of predecessor business names, affiliated entities, and previous business entities operated by the principals, if different than present, must be provided;

State the number of years' experience the business has: 28 ; and the number of employees: 205.

- D. Project Related Experience: All submittals must include detailed information that details the Proposer's experience and expertise in providing the requested services that demonstrates the Proposer's ability to logically plan and complete the requested project. Including, but not limited to:
 - Experience of Proposer and/or Subcontractor in the demolition of structures in an urban environment with other structures nearby; and
 - Proposer's approach to the abatement of asbestos containing material (ACM) and demolition of the incinerator and stacks.

5. References

Proposer shall provide four (4) references where Proposer has performed similar to or the same types of services as described herein. Proposer shall provide references not affiliated with the City of Galveston, or any of its employees.

Full Reference Package Within Proposal

Reference #1:

Client / Company Name:	
Contact Name:	Contact Title:
Phone:	Email:
Date and Scope of Services Provided:	

Reference #2:

Client / Company Name:	
Contact Name:	Contact Title:
Phone:	Email:
Date and Scope of Services Provided:	

Reference #3:

Client / Company Name:	
Contact Name:	Contact Title:
Phone:	Email:
Date and Scope of Services Provided:	

Reference #4:

Client / Company Name:	
Contact Name:	Contact Title:
Phone:	Email:
Date and Scope of Services Provided:	

6. Trade Secrets and/or Confidential Information

Trade Secrets and/or Confidential Information: This proposal ___ (does) x (does not) contain trade secrets and/or confidential information. If applicable, describe such trade secrets and confidential information, and the basis for your assertion that such material qualifies for legal protection from disclosure.

7. Federal, State and/or Local Identification Information

- A. Centralized Master Bidders List registration number: 12003349656.
- B. Prime contractor HUB / MWBE registration number: 1200334965600.
- C. An individual Proposer acting as a sole proprietor must also enter the Proposer's Social Security Number: # - - .

8. Emergency Business Services Contact Notice

During a natural disaster, or homeland security event, there may be a need for the City of Galveston to access your business for products or services after normal business hours and/or holidays. The City may request City employee pick up or vendor delivery of product or services.

For this purpose, a primary and secondary emergency contact name and phone number are required. It is critical the vendor's emergency contact information remains current. City shall be contacted by E-mail with any change to a contact name or phone number of these emergency contacts. Updates may be emailed to **purchasing@galvestontx.gov**.

All products or services requested during an emergency event are to be supplied as per the established contract prices, terms and conditions. The vendor shall provide the fee (pricing) for an after-hours emergency opening of the business, if any. In general, orders will be placed using a City of Galveston procurement card (Master Card) or City issued Purchase Order. The billing is to include the emergency opening fee, if applicable.

The contractor shall provide the names, phone numbers and fee (pricing), if any, for an after-hours emergency opening of the business listed below.

Business Name: Alamo Environmental, Inc. dba Alamo1

Contract #: RFP-18-25

Description: Incinerator Structure Demolition and Concrete Cap Design

Primary Contact (Name): Brian Courtney

Primary Contact Phone Numbers: Home: (832) 576-3460 Cell: (832) 373-6816

Secondary Contact (Name): Richard Schriber

Secondary Contact Phone Numbers: Home: (936) 445-3817 Cell: (713) 594-2249

After Hours emergency opening fee, if applicable: \$ NO CHARGE

9. Cooperative Governmental Purchasing Notice

Other governmental entities maintaining inter-local agreements with the City, may desire, but are not obligated, to purchase goods and services defined in this RFP from the successful Proposer. All purchases by governmental entities, other than the City, will be billed directly to and paid by that governmental entity. The City will not be responsible for another

governmental entity's debts. Each governmental entity will place their own orders with the successful Proposer and be responsible for ensuring full compliance with the RFP specifications. Prior to other governmental entities placing orders, the City will notify the successful Proposer of their intent.

Please indicate below if you will permit other governmental entities to purchase from your agreement with the City.

☒ **Yes, Others can purchase** ☐ **No, Only the City can purchase.**

II. CONTRACT TERMS AND CONDITIONS. EXCEPT WHERE PROPOSER MAKES SPECIFIC EXCEPTION IN THE SUBMITTED PROPOSAL, ANY CONTRACT RESULTING FROM THIS RFP WILL CONTAIN THE FOLLOWING TERMS AND CONDITIONS, WHICH PROPOSER HEREBY ACKNOWLEDGES, AND TO WHICH PROPOSER AGREES BY SUBMITTING A PROPOSAL:

1. Delivery of Products and/or Services

- A. Payment Terms: Unless otherwise specified in the Scope of Services or otherwise agreed to in writing by the City, payment terms for the City are Net 30 days upon receipt of invoice. Refer to Texas Local Government Code 2251, Payment for Goods and Services. Otherwise known as the Prompt Payment Act. Send all invoices to City of Galveston Attention: Accounts Payable, PO Box 779, Galveston, Texas 77553 or email: accountspayable@galvestontx.gov. See Appendix H for ACH Payment Information, if you elect to receive your payments according to Appendix H, fill out the form and return with your documents.
- B. Warranty of Products and Services: All products furnished under this contract shall be warranted to be merchantable and good quality and fit for the purposes intended as described in this Proposal, to the satisfaction of City and in accordance with the specifications, terms, and conditions of the Scope of Services, and all services performed shall be warranted to be of a good and workmanlike quality, in addition to, and not in lieu of, any other express written warranties provided.
- C. Late Delivery or Performance: If Proposer fails to deliver acceptable goods or services within the timeframes established in the Project Schedule, the City shall be authorized to purchase the goods or services from another source and assess any increase in costs to the defaulting Proposer, who agrees to pay such costs within ten days of invoice.
- D. FOB (delivery charges): All products offered shall be FOB final destination, with all delivery charges to be prepaid by the Proposer. The City does not accept C.O.D. or collect shipments. The contract price shall include all charges, including delivery, installation and set-up fees. All packing, crating, or other debris resulting from the delivery or set-up of the commodity purchased shall be removed and properly disposed by the successful Proposer at no additional cost to the City.
- E. Title to Goods and Risk of Loss: For goods to be provided by Proposers hereunder, if any, the title and risk of loss of the goods shall not pass to City until City actually receives, takes possession, and accepts the goods and the installation of such goods, has tested the system, and determined that it is in good and acceptable working order.

- F. Force Majeure: If by reason of Force Majeure either party shall be rendered unable, wholly or in part, to carry out its responsibilities under this contract by any occurrence by reason of Force Majeure, then the party unable to carry out its responsibility shall give the other party notice and full particulars of such Force Majeure in writing within a reasonable time after the occurrence of the event, and such notice shall suspend the party's responsibility for the continuance of the Forced Majeure claimed, but for no longer period. Force Majeure means acts of God, floods, hurricanes, tropical storms, tornadoes, earthquakes, or other natural disasters, acts of public enemy, acts of terrorism, sovereign conduct, riots, civil commotion, strikes or lockouts, and other causes that are not occasioned by either Party's conduct which by the exercise of due diligence the party is unable to overcome and which substantially interferes with operations.
- G. Liquidated Damages: The parties agree that, if the Project is not completed within the time specified plus any extensions of time allowed pursuant thereto, the actual damages sustained by the Owner because of any such delay will be uncertain and difficult of ascertainment, and that the reasonable foreseeable value of the use of said project by the Owner would be the sum of \$250.00 per calendar day. The Contractor therefore agrees to pay, and the Owner agrees to accept, as liquidated damages and not as a penalty, the sum of \$250.00 per calendar pay for each day's delay in fully completing said project beyond the time specified in the Contract and any extensions of such time allowed there under.
- H. Change Orders: per Texas Local Government Code Sec. 252.048. CHANGE ORDERS.
- (a) If changes in plans or specifications are necessary after the performance of the contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, the governing body of the municipality may approve change orders making the changes.
- (b) The total contract price may not be increased because of the changes unless additional money for increased costs is appropriated for that purpose from available funds or is provided for by the authorization of the issuance of time warrants.
- (c) If a change order involves a decrease or an increase of \$50,000 or less, the governing body may grant general authority to an administrative official of the municipality to approve the change orders.
- (c-1) If a change order for a public works contract in a municipality with a population of 300,000 or more involves a decrease or an increase of \$100,000 or less, or a lesser amount as provided by ordinance, the governing body of the municipality may grant general authority to an administrative official of the municipality to approve the change order.
- (d) The original contract price may not be increased under this section by more than 25 percent. The original contract price may not be decreased under this section by more than 25 percent without the consent of the contractor.

2. **Miscellaneous**

- A. Independent Contractor: Proposer agrees that Proposer and Proposer's employees and agents have no employer-employee relationship with City. Proposer agrees that if Proposer is selected and awarded a contract, City shall not be responsible for the Federal Insurance Contribution Act (FICA) payments, Federal or State unemployment taxes, income tax withholding, Workers Compensation Insurance payments, or any other insurance payments, nor will City furnish any medical or retirement benefits or any paid vacation or sick leave.

- B. Assignments: The rights and duties awarded the successful Proposer shall not be assigned to another without the written consent of the Purchasing Supervisor. Such consent shall not relieve the assigner of liability in the event of default by the assignee.
- C. Liens: Proposer shall indemnify and save harmless the City against any and all liens and encumbrances for all labor, goods, and services which may be provided to the City by Proposer or Proposer's vendor(s), and if the City requests, a proper release of all liens or satisfactory evidence of freedom from liens shall be delivered to the City.
- D. Gratuities / Bribes: Proposer certifies that no bribes in the form of entertainment, gifts, or otherwise, were offered or given by the successful Proposer, or its agent or representative, to any City officer, employee or elected representative, with respect to this RFP or any contract with the City, and that if any such bribe is found to have been made this shall be grounds for voiding of the contract
- E. Financial Participation: Proposer certifies that it has not received compensation from the City to participate in preparing the specifications or RFP on which the Proposal is based and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
- F. Required Licenses: Proposer certifies that he holds all licenses required by the State of Texas for a provider of the goods and/or services described by the Scope of Services herein.
- G. Authority to Submit Proposal and Enter Contract: The person signing on behalf of Proposer certifies that the signer has authority to submit the Proposal on behalf of the Proposer and to bind the Proposer to any resulting contract.
- H. Authority to Enter Contract – City: The City Manager is the only person authorized to execute contracts on behalf of the City. All signature pages must include "approved as to form" and be signed by the City Attorney before the City Manager will execute the contract. Neither department heads nor elected officials are authorized to sign any binding contracts or agreements prior to being properly placed on the City Councils agenda and approved in an open meeting. Department heads and other elected officials are not authorized to enter into any type of agreement or contract on behalf of the City of Galveston. Only the City Manager may enter into a contract on behalf of the City of Galveston as authorized by City Council and the City Charter. Additionally, department heads and other elected officials are not authorized to agree to any type of supplemental agreements or contracts for goods or services. Supplemental agreements are subject to review by the City's Legal Department prior to being signed by the City Manager, (City's authorized representative).
- I. Compliance with Applicable Law: Proposer agrees that the contract will be subject to, and Proposer will strictly comply with, all applicable federal, state, and local laws, ordinances, rules, and regulations.
- J. Non-Discrimination: During the performance of this contract, the contractor agrees as follows: (1) The contractor will not discriminate against any employee or applicant for employment because of race, age, disability, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants and employees are not discriminated against on the basis of race, age, disability, color, religion, sex or national origin. In the event the contractor violates this non-discrimination clause, such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants

for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, age, disability, color, religion, sex or national origin.

- K. **Wage Rates:** In conformance with applicable statutes, the general prevailing wage rates determined by the United States Department of Labor in accordance with the Davis-Bacon Act, in the locality in which the work is to be performed have been asserted and such rates shall be the minimum paid for labor employed on this project. If, however, Federal funds are used specified wage decisions will be listed as part of the overall bid document.

3. Financial Responsibility Provisions

- A. **Insurance:** The Proposer, consistent with its status as an independent contractor, shall carry, and shall require any of its subcontractors to carry, at least the following insurance in such form, with such companies, and in such amounts (unless otherwise specified in the Scope of Services, Appendix J) as City may require, naming the City of Galveston as the additional insured:
- i. Worker's Compensation and Employer's Liability insurance, including All States Endorsement, to the extent required by federal law and complying with the laws of the State of Texas;
 - ii. Commercial General Liability insurance for at least One Million Dollars (\$1,000,000) on a per occurrence basis, with a Two Million (\$2,000,000) aggregate. Blanket Contractual Liability, Broad Form Property Damage, Personal Injury, Completed Operations/Products Liability, Premises Liability, Medical Payments, and Broad Form General Liability Endorsements;
 - iii. Comprehensive Automobile Liability insurance covering all owned, non-owned or hired automobiles to be used by the Contractor, with coverage at the minimum State of Texas requirements;
 - iv. Professional Liability, Errors and Omissions in an amount to be determined in the Scope of Services.

Insurance coverage shall be on an "occurrence basis"

- B. **Indemnification:** In Accordance with State Law, the contractor agrees to indemnify, save, and hold harmless the City of Galveston, Texas, its employees, officials, and agents from any and all claims, actions, damages, lawsuits, proceedings, judgements, or liabilities, for personal injury, death, or property damage resulting from the acts or omissions of anyone under the contractor's supervision or control.

In the event of any cause of action or claim asserted by a party to this agreement or any third party, the City will provide the contractor with timely notice of such claim, dispute or notice. Thereafter, the contractor shall at its own expense, faithfully and completely defend and protect the City against any and all liabilities arising from this claim, cause of action, or notice.

- i. **Indemnity for Intellectual Property:** Proposer hereby warrants that the use or sale of the products, materials and services delivered hereunder will not

infringe on the rights of any trade secrets, patent, copyright, registered trademark, or other intellectual property by right covering such materials and the successful Proposer agrees to indemnify and hold harmless the City for any and all costs, expenses, judgments, and damages which the City may have to pay or incur.

C. Bond Requirements: If applicable, per the Scope of Services (Appendix J, Section 3. Special Conditions), prior to the commencement of work on this Project, Proposer shall deliver to the City the following bonds issued by a good and sufficient surety licensed by the State of Texas and satisfactory to the City:

- i. Proposal bonds are required for Proposals over \$25,000.00 in the amount of 5% of the total Proposal amount.
- ii. A payment bond in the amount of 100% of the total contract amount insuring the full and prompt payment of all persons performing labor and/or furnishing materials in connection with this Project;
- iii. A performance bond in the amount of 100% of the total contract amount insuring full, faithful, and prompt performance of the responsibilities contained in this contract within the time parameters provided herein; and
- iv. A maintenance bond insuring full and prompt maintenance, repair and/or replacement of the goods to be provided by Proposer for a period of two years from date of acceptance by the City.

Appendix B – Form CIQ

INFORMATION REGARDING VENDOR CONFLICT OF INTEREST QUESTIONNAIRE

WHO: The following persons must file a Conflict of Interest Questionnaire with the City if the person has an employment or business relationship with an officer of the City that results in taxable income exceeding \$2,500 during the preceding twelve – month period, or an officer or a member of the officer's family has accepted gifts with an aggregate value of more than \$250 during the previous twelve – month period and the person engages

in any of the following actions:

1. contracts or seeks to contract for the sale or purchase of property, goods or services with the City, including any of the following:
 - a. written and implied contracts, utility purchases, purchase orders, credit card purchases and any purchase of goods and services by the City;
 - b. contracts for the purchase or sale of real property, personal property including an auction of property;
 - c. tax abatement and economic development agreements;
2. submits a Proposal to sell goods or services, or responds to a request for proposal for services;
3. enters into negotiations with the City for a contract; or
4. applies for a tax abatement and/or economic development incentive that will result in a contract with the City

THE FOLLOWING ARE CONSIDERED OFFICERS OF THE CITY:

1. Mayor and City Council Members;
2. City Manager;
3. Board and Commission members and appointed members by the Mayor and City Council;
4. Directors of 4A and 4B development corporations;
5. The executive directors or managers of 4A and 4B development corporations; and
6. Directors of the City of Galveston who have authority to sign contracts on behalf of the City.

EXCLUSIONS: A questionnaire statement need not be filed if the money paid to a local government official was a political contribution, a gift to a member of the officer's family from a family member; a contract or purchase of less than \$2,500 or a transaction at a price and subject to terms available to the public; a payment for food, lodging, transportation or entertainment; or a transaction subject to rate or fee regulation by a governmental entity or agency.

WHAT: A person or business that contracts with the City or who seeks to contract with the City must file a "Conflict of Interest Questionnaire" (FORM CIQ) which is available online at www.ethics.state.tx.us and a copy of which is attached to this guideline. The form contains mandatory disclosures regarding "employment or business relationships" with a municipal officer. Officials may be asked to clarify or interpret various portions of the questionnaire.

WHEN: The person or business must file:

1. the questionnaire – no later than seven days after the date the person or business begins contract discussions or negotiations with the municipality, or submits an application, responds to a request for proposals or Proposals, correspondence, or other writing related to a potential contract or agreement with the City; and
2. an updated questionnaire – within seven days after the date of an event that would make a filed questionnaire incomplete or inaccurate.

It does not matter if the submittal of a Proposal or proposal results in a contract. The statute requires a vendor to file a FORM CIQ at the time a proposal is submitted or negotiations commence.

WHERE: The vendor or potential vendor must mail or deliver a completed questionnaire to the Finance Department. *The Finance Department is required by law to post the statements on the City's website.*

ENFORCEMENT: Failure to file a questionnaire is a Class C misdemeanor punishable by a fine not to exceed \$500. It is an exception to prosecution that the person files a FORM CIQ not later than seven business days after the person received notice of a violation.

NOTE: The City does not have a duty to ensure that a person files a Conflict of Interest Questionnaire.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE
USE
ONLY**

Date
Received

1. Name of person who has a business relationship with local governmental entity.

N/A

2. ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3. Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

- A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?
☐ Yes ☐ No
- B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?
☐ Yes ☐ No
- C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?
☐ Yes ☐ No
- D. Describe each employment or business relationship with the local government officer named in this section.

4.

Signature of person doing business with the governmental entity

07/23/2018

Date

Adopted 06-29-2007

**THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF
THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

INCLUDE IN PROPOSAL

Appendix C - House Bill 89 Verification

I, J. Alex Salas (Person name), the undersigned representative of (Company or

Business Name) Alamo Environmental, Inc. dba Alamo1 (hereinafter referred to as Company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270::

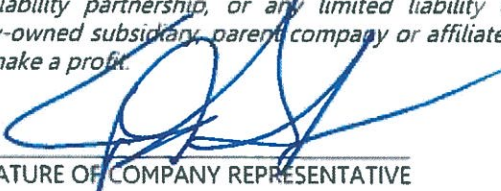
- a. Does not boycott Israel currently; and
- b. Will not boycott Israel during the term of the contract the above-named Company, business or individual with the City of Galveston, Texas.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

07/23/2018

DATE

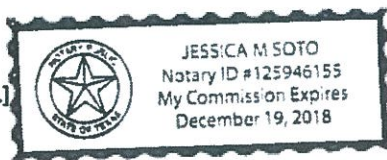

SIGNATURE OF COMPANY REPRESENTATIVE

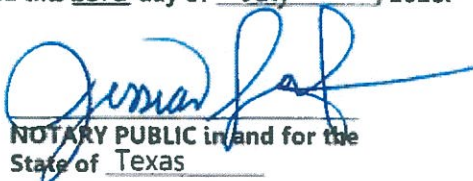
STATE OF Texas §
COUNTY OF Bexar §

On this day, BEFORE ME, the undersigned, personally appeared J. Alex Salas, the President/CEO of Company, and personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual executed the instrument for purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 23rd day of July, 2018.

[SEAL]




NOTARY PUBLIC in and for the
State of Texas

THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.

INCLUDE IN PROPOSAL

Appendix D – Property Tax Statement

**FAILURE TO COMPLETE THIS ATTACHMENT SHALL RESULT IN THE PURCHASING SUPERVISOR
DEEMING YOUR BID OR PROPOSAL
"NON-RESPONSIVE."**

The City of Galveston, Texas has adopted the following policy:

The City of Galveston will not do business with any person or business that owes delinquent property taxes to the City.

Please indicate whether you or your company, owe delinquent property taxes to the City whether an assumed name, partnership, corporation, or any other legal form.

☒ I do not owe the City property taxes that are delinquent.

☐ I owe City property taxes that are delinquent on property located at

J. Alex Salas

Proposer's Printed or Typed Name

Proposer's Signature

07/23/2018

Date

**THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A
PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

INCLUDE IN PROPOSAL

Appendix E – Nepotism Statement

**FAILURE TO COMPLETE THIS ATTACHMENT SHALL RESULT IN THE PURCHASING SUPERVISOR
DEEMING YOUR BID OR PROPOSAL
"NON-RESPONSIVE."**

The Bidder or Proposer or any officer, if the Bidder or Proposer is other than an individual, shall state whether Bidder or Proposer has a relationship, either by blood or marriage, with any official or employee of the City of Galveston by completing the following:

If the Proposer or Bidder is an individual:

_____ I am not related by blood or marriage to any official or employee of the
City of Galveston

_____ I am related by blood or marriage to the following official(s) or employee(s)
of the City of Galveston

Name and title of City Official

Or employee: _____

Relationship: _____

If the Bidder or Proposer is **NOT** an individual:

 x The officers of the company submitting this bid or proposal are not related by
blood or marriage to any official or employee of the City of Galveston.

_____ The officers of the company submitting this Proposal are related by blood or marriage to the
following official(s) or employee(s) of the City of Galveston.

Name and title of officer: _____

Employee and title of City Official or Employee: _____

Relationship: _____

**THIS DOCUMENT MUST BE COMPLETED AND SUBMITTED AS IT IS A PART OF
THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

INCLUDE IN PROPOSAL

Appendix F – Non-Collusion Statement

THE UNDERSIGNED AFFIRM THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT, THAT THIS COMPANY, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS PROPOSAL IN COLLUSION WITH ANY OTHER PROPOSER, AND THAT THE CONTENTS OF THIS PROPOSAL AS TO PRICES, TERMS OR CONDITIONS OF SAID PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS PROPOSAL.

VENDOR Alamo Environmental, Inc. dba Alamo1

ADDRESS 2900 Nacogdoches, San Antonio, TX 78217

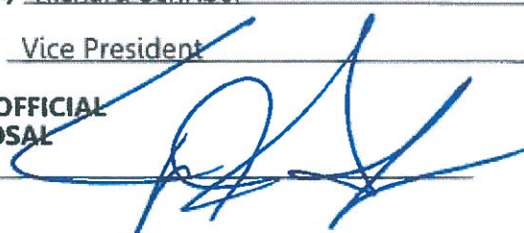
PHONE 210-404-1220

FAX 210-820-3636

PROPOSER (SIGNATURE) 

PROPOSER (PRINTED NAME) Richard Schriber

POSITION WITH COMPANY Vice President

SIGNATURE OF COMPANY OFFICIAL
AUTHORIZING THIS PROPOSAL 

COMPANY OFFICIAL
(PRINTED NAME) J. Alex Salas

OFFICIAL POSITION President/CEO

THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.

INCLUDE IN PROPOSAL

Appendix G – Document 00435
The City of Galveston, Texas

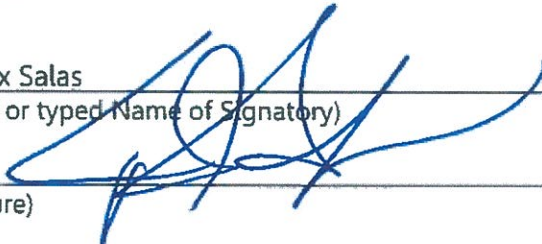
**DOCUMENT 00435, REQUIRED BY ALL BIDDERS WHO WILL RECEIVE FEDERAL FUNDS IN
PAYMENT OF PROCUREMENT.**

**PROPOSER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION (49 CFR PART 29)**

The undersigned certifies, by submission of this proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Proposer agrees that by submitting this proposal that Proposer will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Proposer or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification-the above information is true and complete to the best of my knowledge and belief.

J. Alex Salas
(Printed or typed Name of Signatory)


(Signature)

07/23/2018
(Date)

NOTE: The penalty for making false statements in offers is prescribed in **18 U.S.C. 1001**

END OF DOCUMENT 00435-FAA

**THIS DOCUMENT MUST BE COMPLETED, SIGNED, AND SUBMITTED AS IT IS A
PART OF THE BID PACKAGE AS MENTIONED IN SECTION 6B OF THE PROPOSAL.**

INCLUDE IN PROPOSAL

Appendix I – ACH Form continued



City of Galveston

ACH Payment Agreement Form

Authorization Agreement

I hereby authorize City of Galveston to initiate ACH deposits to my account at the financial institution named below.

Further, I agree not to hold City of Galveston responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account. This agreement will remain in effect until City of Galveston receives a written notice of cancellation from me or my financial institution, or until I submit a new ACH Payment form to the City of Galveston Finance Department. You may keep this form to submit with your first invoice.

Account Information

Name of Financial Institution: Security Bank
Financial Institute Address: 2526 North Loop 1604 West, San Antonio, TX 78248
Routing Number: 111321270
Account Number: 4231090
SWIFT Code: (if applicable) _____

Signature

Company Name: Alamo Environmental, Inc. dba Alamo1

Authorized Signature: _____

Date: 07/23/2018

THIS FORM IS OPTIONAL; IT CAN BE RETURNED WITH INVOICE IF AWARDED THE CONTRACT.



CITY OF GALVESTON – RFP # 18-25
ADDENDUM 1
INCINERATOR DEMOLITION & CONCRETE CAP DESIGN

Date: 7/12/2018
To: Prospective Proposers
Subject: Addendum No. 1
Site Visit

This addendum forms part of the proposal and contract documents and modifies the original proposal documents dated 6/25/2018. Acknowledge receipt of this addendum in the space provided below. FAILURE TO DO SO WILL SUBJECT PROPOSER TO DISQUALIFICATION.

Project Name Correction in the proposal documents: Incinerator Demolition and Concrete Cap Design

Site Visit Scheduled for Tuesday, July 17, 2018 at 10:30 a.m. CST. Vendors must sign the release form attached to this addendum to be able to tour the site. You may send the form to Purchasing, purchasing@galvestontx.gov, before the visit, or bring the form with you to the site.

I hereby certify receipt of this addendum and have incorporated its information or changes in preparation of my submittal.



Authorized Signature

July 31, 2018

Date

Brian Courtney

Printed Name

Alamo1

Company Name

A COPY OF THE ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL



CITY OF GALVESTON – RFP # 18-25
ADDENDUM 2
INCINERATOR DEMOLITION & CONCRETE CAP DESIGN

Date: 7/18/2018
To: Prospective Proposers
Subject: Addendum No. 2
Question Deadline Extension & Media Source Deadline

This addendum forms part of the proposal and contract documents and modifies the original proposal documents dated 6/25/2018. Acknowledge receipt of this addendum in the space provided below. FAILURE TO DO SO WILL SUBJECT PROPOSER TO DISQUALIFICATION.

The deadline for questions is extended to Friday, July 20, 2018 @ 2:00 p.m. CST.

The media source must be received by the Purchasing Division before 4:00 p.m. CST, on August 1, 2018. If the media source is not received by this time; the proposal will be considered non-responsive.

I hereby certify receipt of this addendum and have incorporated its information or changes in preparation of my submittal.

A handwritten signature in blue ink, appearing to read "Brian Courtney", written over a horizontal line.

Authorized Signature

July 31, 2018

Date

Brian Courtney

Printed Name

Alamo1

Company Name

A COPY OF THE ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL



CITY OF GALVESTON - RFP # 18-25
ADDENDUM 3
INCINERATOR DEMOLITION & CONCRETE CAP DESIGN

4. There is a conflict with the joint sealer fillers materials with TXDOT and the drawings clarify which is to be used.

Response:

1. *If the notes on the drawings are not clear, please defer to using the TXDOT specifications.*
2. *Yes. Concrete strength is 4,000 psi.*
3. *12.0' joint spacing shall be used.*
4. *Note 10 on Sheet 19 of 24 defer to TXDOT Joint Sealer Filler Materials (TXDOT DMS6310).*

21. Is entry into the facility permitted for ACM abatement? According to the Tolunay-Wong Engineering Structural Observation Report in the RFP it appears to be. However, during the Pre-Bid meeting it appeared not to be. Can this please be clarified? **Response:** *The structural stabilization of the building to allow for asbestos abatement activities will likely be required. Please provide your plan for the safe entry into the building and your plan for asbestos abatement and building demolition.*

I hereby certify receipt of this addendum and have incorporated its information or changes in preparation of my submittal.



Authorized Signature

July 31, 2018
Date

Brian Courtney
Printed Name

Alamo1
Company Name

A COPY OF THE ADDENDUM MUST BE RETURNED WITH YOUR BID!



City of Galveston

CAPITAL PROJECTS STAFF REPORT

28 August 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Ross E. Blackketter, P.E., Director of Capital Projects

Re: Consider for approval a contract with Ardent Construction LLC, for the 30th Street Water & Electric Light Station Rehabilitation project (RFP #18-12A) in the amount of \$2,884,729 (base bid only). Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. The U.S. Department of Housing and Urban Development approved the State's amended action plan for \$1.7 billion in second round disaster recovery funding associated with Hurricane Ike and Dolly.
- B. The amended state plan allocates \$1.032 billion to the Houston-Galveston Area Council region.
- C. The rehabilitation and renovation of the historic 30th Street pump station was identified as a project to be funded by the CDBG Disaster Recovery Non-Housing Round 2.2 program.
- D. The General Land Office approved Arceneaux Wilson & Cole LLC to provide design and construction phase services for the 30th Street Water & Electric Light Station Rehabilitation project.

II. Current Situation

- A. The project was advertised on 27 April 2018 as RFP #18-12A to provide the ability to negotiate with the winning respondent and value engineer the project costs.
- B. Three (3) RFP responses were received on 30 May 2018, with all found to be responsive.
- C. The proposals were received and scored as follows:

	<u>Score</u>
Ardent Construction LLC	1,429
Phoenix I Restoration and Construction, Ltd.	1,347
Joe R. Jones Construction, Inc.	1,251

Ardent Construction LLC received the highest score.

- D. City staff met with Ardent and "value engineered" the project to the amount of \$2,884,729.





City of Galveston

CAPITAL PROJECTS STAFF REPORT

III. Issues

The respondents were evaluated based on proposed cost, past performance, experience, and the ability to meet the deadline for the CDBG-DR funding.

IV. Alternatives in order of priority

- A. Approve a contract with Ardent Construction LLC in the amount of \$2,884,729 for the 30th Street Water & Electric Light Station Rehabilitation project.
- B. Do not approve the contract.

V. Recommendation

Approve the contract with Ardent Construction LLC in the amount of \$2,884,729 (base bid only) for the 30th Street Water & Electric Light Station Rehabilitation project.

VI. Fiscal Impact Report

Requested by: Ross E. Blackketter, P. E.
Director of Capital Projects

Funding Source: CDBG DR Non-Housing Round 2.2

Construction Cost	\$ 2,884,729
<u>Construction Administration</u>	<u>\$ 41,184</u>
Total Cost of Implementation	\$ 2,925,913

Respectfully Submitted,

Ross E. Blackketter, P. E.
Director of Capital Projects



RFP 18-12A
30th St Water & Electric Light Station Rehab

2018 @ 10 a.m.
Ja'Nice Looker

Witnessed By: Melissa Thompson

Witnessed By: Melissa Thompson

5

[illegible]

HISTORIC REHABILITATION OF
30TH STREET WATER & ELECTRIC LIGHT STATION
GALVESTON, TEXAS

PROPOSAL FORM

To: City of Galveston
Purchasing Department
823 Rosenberg
Galveston, Texas 77550

From: **Ardent Construction LLC**
(Name of firm submitting proposal)

Project: 30th Street Water & Electric Light Station
3002 Ball Street
Galveston, Texas 77550

To Whom It May Concern:

We propose to furnish all labor, material and equipment, and to perform all work necessary to construct the HISTORIC RESTORATION OF 30TH STREET WATER & ELECTRIC LIGHT STATION GALVESTON, TEXAS, at 3002 Ball Street, Galveston, Texas, in accordance with drawings and specifications prepared by The LaBiche Architectural Group, Inc. for the following sum:

BASE BID:

Two Million Eight Hundred Eighty Four Thousand
Seven Hundred Twenty Nine Dollars \$ 2,884,729

ALTERNATE #1:

Alternate No. 1 shall include Tridium Niagara building management system for remote control and access of the air handling and outside air unit equipment.

Forty Thousand
Dollars \$ 40,000

The undersigned further agrees that, in case additional work or material is authorized from what is shown in the Contract, the following Unit Prices will be used in adjusting the Contract Price. The unit prices include overhead, profit, etc. Unit prices to be used for adjusting the Contract Price for less work or material will be 75 percent of these amounts for the net difference of the total quantities for each type of work.

HISTORIC REHABILITATION OF
30TH STREET WATER & ELECTRIC LIGHT STATION
GALVESTON, TEXAS

UNIT PRICES:

1. Plaster removal and replacement	Per 10 Sq. Feet	\$ <u>200.00</u>
2. Patch Limestone Masonry	Per Sq. Foot	\$ <u>100.00</u>
3. Remove and reinstall brick masonry veneer	Per Sq. Foot	\$ <u>18.00</u>
4. Epoxy Injection masonry cracks	Per Foot	\$ <u>22.00</u>
5. Flexible joint sealant	Per Foot	\$ <u>6.00</u>
6. Solid wood roof deck replacement	Per Bd. Ft.	\$ <u>6.00</u>

We have visited and examined the site of the Work and the nature and kind of work to be performed and have informed ourselves of all local conditions and other things that might affect the cost or difficulty of performing the Work, and we represent and warrant that we have experience in the use of materials and methods of performance specified, and that we can and will do the Work and construct the improvements with the specified materials as contemplated and indicated by the drawings and specifications.

PROPOSED SUBCONTRACTORS: Subject to approval by the Owner and Architect, the Bidder agrees to employ the following named Subcontractors for the following trades (insert only one (1) name for each item of work), or if the item is not to be subcontracted, the Bidder shall insert the Bidder's own name.

<u>Item of Work</u>	<u>Proposed Subcontractor</u>
Wood Window and Door Restoration	<u>McNatt Contracting</u>
Tuck Pointing	<u>Marsh Waterproofing</u>
Limestone Patches	<u>Marsh Waterproofing</u>
Window Caulking & Glazing	<u>Marsh Waterproofing</u>
Plaster Patching	<u>Marsh Waterproofing</u>
Masonry Cleaning	<u>Marsh Waterproofing</u>
Roofing	<u>Vogler Sheet Metal</u>
Electrical	<u>Galco Electric</u>

HISTORIC REHABILITATION OF
30TH STREET WATER & ELECTRIC LIGHT STATION
GALVESTON, TEXAS

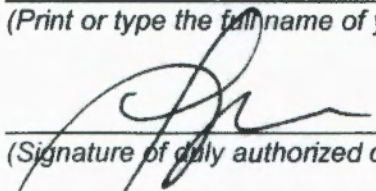
Mechanical

Dependable Comfort

Plumbing

Mitchell Chuoke Plumbing

Bidder: Ardent Construction LLC
(Print or type the full name of your proprietorship, partnership or corporation)

By: 
(Signature of duly authorized officer of the company)

Name: Larry Brown
(Print or type name and company title)

Address: 133 N. Friendswood Dr. # 300
Friendswood Texas 77546
(Print or type business address of Bidder)

Telephone: 832-900-4805
(Print or type telephone number)



City of Galveston

CAPITAL PROJECTS STAFF REPORT

August 30, 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Ross E. Blacketter, P.E., Director of Capital Projects

Re: Consider for approval of the low responsive bidder (BID #18-020) Preload, LLC, for the New 7.5 MG Ground Storage Tank at 59th Street project in the amount of \$5,374,800. The funding source will be the CDBG Disaster Recovery Non-Housing Round 2.2 program. Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. The U.S. Department of Housing and Urban Development approved the State's amended action plan for \$1.7 billion in second round disaster recovery funding associated with Hurricane Ike and Dolly.
- B. The amended state plan allocates \$1.032 billion to the Houston-Galveston Area Council region.
- C. The construction of a new 7.5 million gallon (MG) ground storage tank (GST) at the 59th Street Pump Station complex was identified as a project to be funded by the CDBG Disaster Recovery Non-Housing Round 2.2 program.
- D. The General Land Office approved Dannenbaum Engineering Corporation to provide engineering design services for the New 7.5 MG Ground Storage Tank at 59th Street project.

II. Current Situation

- A. The New 7.5 MG Ground Storage Tank at 59th Street project advertised for bids on July 30, 2018, with bid opening occurring on August 30, 2018.
- B. The project was bid as two possible types of tanks:
 - 1. Type I tank which would be entirely cast in place, or,
 - 2. Type III tank which is built from tilt-up walls that are precast onsite.
- C. Two bids were received, with one being found responsive.

Bidder	Total Bid
Preload, LLC	\$ 5,374,800
- D. Preload, LLC is the sole responsive bidder, bidding to construct a Type III tank.





City of Galveston

CAPITAL PROJECTS STAFF REPORT

III. Issues

The design engineer has recommended that the award be made to the sole responsive bidder, Preload, LLC, for the bid amount of \$5,374,800.

IV. Alternatives in order of priority

- A. Approve a contract with Preload, LLC, in the amount of \$5,374,800 for the New 7.5 MG Ground Storage Tank at 59th Street project.
- B. Do not approve the contract.

V. Recommendation

Approve the contract with Preload, LLC, in the amount of \$5,374,800 for the New 7.5 MG Ground Storage Tank at 59th Street project.

VI. Fiscal Impact Report

Requested by:

Ross E. Blackketter, P. E.
Director of Capital Projects

Funding Source:

CDBG DR Non-Housing Round 2.2

Construction Cost	\$ 5,374,800
Construction Administration	\$ 366,824
Total Cost of Implementation	\$ 5,741,624

Respectfully Submitted,

Ross E. Blackketter, P. E.
Director of Capital Projects



DANNENBAUM ENGINEERING CORPORATION

3100 WEST ALABAMA HOUSTON, TEXAS 77098 P.O. BOX 22292 HOUSTON, TEXAS 77227 (713) 520-9570

ENGINEERING
EXCELLENCE
SINCE
1945

September 5, 2018

Mr. Ross Blackketter
Director of Capital Projects
City of Galveston
823 Rosenberg
P.O. Box 779
Galveston, TX 77553

RE: **Letter of Recommendation**
City of Galveston
New 7.5MG Ground Storage Tank at 59th Street

Dear Mr. Blackketter:

At 2:00 P.M. on August 30, 2018, bids were received on the above referenced project at the Galveston City Hall. Bids were opened and if found to be responsive were publicly read. There were two (2) bidders, Preload, LLC and DN Tanks, of which one was considered a responsive bid, having provided all documentation duly completed and in order as required by the Invitation to Bid.

The one responsive bid was tabulated and reviewed. A copy of the Bid Tabulation is attached for your information and use.

The bid package of the apparent low bidder, Preload, LLC, was examined and no irregularities were found in their bid. References were checked and all responses came back positive. No Bid was received for Base Bid A (Type 1 Tank). Base Bid B (Type 3 Tank) was evaluated and came to \$5,374,800.00 which was under the City's budget.

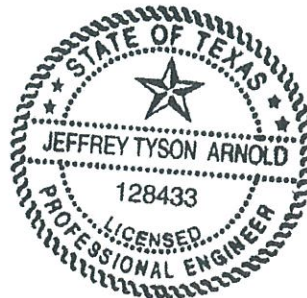
Therefore, Dannenbaum Engineering Corporation recommends that the Project be awarded to Preload, LLC based upon their Base Bid B Bid Amount of \$5,374,800.00.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Tyson Arnold, P.E.
Associate – Public Works Division



CC: File

Attachments – Bid Tabulation New 7.5MG GST at 59th Street

BID TABULATION**CITY OF GALVESTON****7.5 MG GROUND STORAGE TANK AT 59TH STREET**

BID DATE: August 30, 2018 at 2 PM

				PRELOAD, LLC		DN TANKS	
Item No.	Item Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price
A. BASE BID (TYPE I) - Phase I							
1	MOBILIZATION (MAXIMUM OF 3% OF TOTAL BID PRICE) FOR THE TOTAL LUMP SUM	LS	1	\$0.00	\$0.00	NON-RESPONSIVE BID	
2	ONE (1) 7.5 MG TYPE I WIRE-WOUND, PRE-STRESSED CONCRETE GROUND STORAGE TANKS, INCLUDING ALL REQUIRED ACCESSORIES AND APPURTENANCES, EXCAVATION, BACKFILL, AND FOUNDATION, COMPLETE AND IN PLACE AS SHOWN ON THE PLANS AND AS DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM	LS	1	\$0.00	\$0.00		
3	EXTERIOR SURFACE PREP AND COATING OF 7.5 MG CONCRETE GROUND STORAGE TANK, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS AS PER SPECIFICATION 09900 FOR THE TOTAL SUM	LS	1	\$0.00	\$0.00		
4	24-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	200	\$0.00	\$0.00		
5	30-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	360	\$0.00	\$0.00		
6	TRENCH SAFETY PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		
7	IMPLEMENT TRENCH SAFETY SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	240	\$0.00	\$0.00		
8	GROUNDWATER AND SURFACE WATER CONTROL SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		
9	STORM WATER POLLUTION PREVENTION PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL SUM OF	MO	12	\$0.00	\$0.00		
10	REMOVAL OF EXISTING FENCE AND INSTALLATION OF PROPOSED FENCE AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	2,160	\$0.00	\$0.00		
11	CONSTRUCTION PROJECT IDENTIFICATION SIGN WITH GLO LOGO AND INFORMATION, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	EA	1	\$0.00	\$0.00		
12	UNDERGROUND CONDUIT BANK CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		
13	ABOVE GROUND CONDUIT AND ENCLOSURE CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		
14	ALL POWER, CONTROL, AND INSTRUMENTATION WIRING, INSTALLED AND TESTED, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		
15	ALL FIELD INSTRUMENTATION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$0.00	\$0.00		

BID TABULATION
CITY OF GALVESTON
7.5 MG GROUND STORAGE TANK AT 59TH STREET
BID DATE: August 30, 2018 at 2 PM

				PRELOAD, LLC		DN TANKS	
Item No.	Item Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price
16	ALL MODIFICATIONS TO THE EXISTING PROCESS MONITORING CONTROL SYSTEM, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM	LS	1	\$0.00	\$0.00		
	TOTAL BASE BID A (Type I Tank)			NO BID		NON-RESPONSIVE BID	
B. BASE BID B (TYPE III)							
1	MOBILIZATION (MAXIMUM OF 3% OF TOTAL BID PRICE) FOR THE TOTAL LUMP SUM	LS	1	\$160,000.00	\$160,000.00		
2	ONE (1) 7.5 MG TYPE III WIRE-WOUND, PRE-STRESSED CONCRETE GROUND STORAGE TANKS, INCLUDING ALL REQUIRED ACCESSORIES AND APPURTENANCES, EXCAVATION, BACKFILL, AND FOUNDATION, COMPLETE AND IN PLACE AS SHOWN ON THE PLANS AND AS DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM	LS	1	\$4,142,020.00	\$4,142,020.00		
3	EXTERIOR SURFACE PREP AND COATING OF 7.5 MG CONCRETE GROUND STORAGE TANK, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS AS PER SPECIFICATION 09900 FOR THE TOTAL SUM	LS	1	\$286,000.00	\$286,000.00		
4	24-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	200	\$650.00	\$130,000.00		
5	30-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF	LF	360	\$700.00	\$252,000.00		
6	TRENCH SAFETY PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE LUMP SUM	LS	1	\$2,500.00	\$2,500.00		
7	IMPLEMENT TRENCH SAFETY SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	540	\$25.00	\$13,500.00		
8	GROUNDWATER AND SURFACE WATER CONTROL SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF	LS	1	\$227,000.00	\$227,000.00		
9	STORM WATER POLLUTION PREVENTION PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL SUM	MO	12	\$700.00	\$8,400.00		
10	REMOVAL OF EXISTING FENCE AND INSTALLATION OF PROPOSED FENCE AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	LF	2,160	\$18.00	\$38,880.00		

BID TABULATION
CITY OF GALVESTON
7.5 MG GROUND STORAGE TANK AT 59TH STREET
BID DATE: August 30, 2018 at 2 PM

				PRELOAD, LLC		DN TANKS	
Item No.	Item Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price
11	CONSTRUCTION PROJECT IDENTIFICATION SIGN WITH GLO LOGO AND INFORMATION, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM	EA	1	\$1,500.00	\$1,500.00		
12	UNDERGROUND CONDUIT BANK CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$36,000.00	\$36,000.00		
13	ABOVE GROUND CONDUIT AND ENCLOSURE CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$14,000.00	\$14,000.00		
14	ALL POWER, CONTROL, AND INSTRUMENTATION WIRING, INSTALLED AND TESTED, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF	LS	1	\$12,000.00	\$12,000.00		
15	ALL FIELD INSTRUMENTATION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM	LS	1	\$6,000.00	\$6,000.00		
16	ALL MODIFICATIONS TO THE EXISTING PROCESS MONITORING CONTROL SYSTEM, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP	LS	1	\$45,000.00	\$45,000.00		
	TOTAL BASE BID B (TYPE III TANK)				\$5,374,800.00		
	A. TOTAL BASE BID A (TYPE I TANK)				NO BID	NON-RESPONSIVE BID	
	B. TOTAL BASE BID B (TYPE III TANK)				\$5,374,800.00		



PROPOSAL

NEW 7.5 mg GROUND STORAGE TANK AT 59TH STREET

Table of Contents

- A. Pricing
- B. Bid Bond
- C. Required Documents – Appendix A, Appendix B, Appendix C, Appendix D,
 - a. Appendix E, Appendix F, Appendix G, and Acknowledgement of Addenda
- D. References
- E. Timeline
- F. Statement of Bidder's Qualifications
- G. Financial Statements
- H. Certification Regarding Lobbying
- I. Certification of Bidder Regarding Civil Rights Laws & Regulations
- J. Certification Concerning Labor Standards and Prevailing Wage Requirements
- K. Contractor's Local Opportunity Plan Certification
- L. General Land Office CDBG Certification of Compliance with Section 3
 - a. Provisions
- M. Certification of Recovered Material
- N. Disclosure of Lobbying Activity
- O. Proposed Contracts Breakdown and Estimated Project Workforce Breakdown

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

**BID PROPOSAL
FOR
7.5 GROUND STORAGE TANK AT 59TH STREET
IN
CITY OF GALVESTON, TEXAS**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
A. <u>BASE BID A (TYPE I)</u>					
<u>PHASE I</u>					
1.	MOBILIZATION (MAXIMUM OF 3% OF TOTAL BID PRICE) FOR THE TOTAL LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
2.	ONE (1) 7.5 MG TYPE I WIRE-WOUND, PRE-STRESSED CONCRETE GROUND STORAGE TANKS, INCLUDING ALL REQUIRED ACCESSORIES AND APPURTENANCES, EXCAVATION, BACKFILL, AND FOUNDATION, COMPLETE AND IN PLACE AS SHOWN ON THE PLANS AND AS DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
3.	EXTERIOR SURFACE PREP AND COATING OF 7.5 MG CONCRETE GROUND STORAGE TANK, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS AS PER SPECIFICATION 09900 FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
4.	24-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	LF	200	\$ _____	\$ _____
5.	30-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	LF	360	\$ _____	\$ _____

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
6.	TRENCH SAFETY PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
7.	IMPLEMENT TRENCH SAFETY SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	LF	540	\$ _____	\$ _____
8.	GROUNDWATER AND SURFACE WATER CONTROL SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
9.	STORM WATER POLLUTION PREVENTION PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	Mo.	12	\$ _____	\$ _____
10.	REMOVAL OF EXISTING FENCE AND INSTALLATION OF PROPOSED FENCE AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	LF	2160	\$ _____	\$ _____
11.	CONSTRUCTION PROJECT IDENTIFICATION SIGN WITH GLO LOGO AND INFORMATION, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF _____ DOLLARS AND _____ CENTS	EA	1	\$ _____	\$ _____
12.	UNDERGROUND CONDUIT BANK CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
13.	ABOVE GROUND CONDUIT AND ENCLOSURE CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
14.	ALL POWER, CONTROL, AND INSTRUMENTATION WIRING, INSTALLED AND TESTED, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
15.	ALL FIELD INSTRUMENTATION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
16.	ALL MODIFICATIONS TO THE EXISTING PROCESS MONITORING CONTROL SYSTEM, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM OF _____ DOLLARS AND _____ CENTS	LS	1	\$ _____	\$ _____
TOTAL BASE BID A (TYPE I TANK)					\$ NO BID

B. BASE BID B (TYPE III)

PHASE I

1.	MOBILIZATION (MAXIMUM OF 3% OF TOTAL BID PRICE) FOR THE TOTAL LUMP SUM OF <u>ONE HUNDRED SIXTY THOUSAND</u> DOLLARS AND _____ CENTS	LS	1	\$ <u>160,000</u>	\$ <u>160,000</u>
2.	ONE (1) 7.5 MG TYPE III WIRE-WOUND, PRE-STRESSED CONCRETE GROUND STORAGE TANKS, INCLUDING ALL REQUIRED ACCESSORIES AND APPURTENANCES, EXCAVATION, BACKFILL, AND FOUNDATION, COMPLETE AND IN PLACE AS SHOWN ON THE PLANS AND AS DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM OF <u>FOUR MILLION ONE HUNDRED FORTY TWO THOUSAND</u> DOLLARS AND <u>TWENTY & 00/100</u> CENTS	LS	1	\$ <u>4,142,020</u>	\$ <u>4,142,020</u>
3.	EXTERIOR SURFACE PREP AND COATING OF 7.5 MG CONCRETE GROUND STORAGE TANK, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS AS PER SPECIFICATION 09900 FOR THE TOTAL SUM OF <u>TWO HUNDRED EIGHTY SIX THOUSAND</u> DOLLARS AND _____ CENTS	LS	1	\$ <u>286,000</u>	\$ <u>286,000</u>

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
4.	24-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF <u>ONE HUNDRED THIRTY THOUSAND</u> DOLLARS AND <u> </u> CENTS	LF	200	\$ <u>650.-</u>	\$ <u>130,000.-</u>
5.	30-INCH WATER MAIN, OPEN CUT INCLUDING BUT NOT LIMITED TO, ALL FITTINGS AND APPURTENANCES, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF <u>TWO HUNDRED FIFTY TWO THOUSAND</u> DOLLARS AND <u> </u> CENTS	LF	360	\$ <u>700.-</u>	\$ <u>252,000.-</u>
6.	TRENCH SAFETY PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE LUMP SUM OF <u>TWO THOUSAND FIVE HUNDRED</u> DOLLARS AND <u> </u> CENTS	LS	1	\$ <u>2,500.-</u>	\$ <u>2,500.-</u>
7.	IMPLEMENT TRENCH SAFETY SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF <u>THIRTEEN THOUSAND FIVE HUNDRED</u> DOLLARS AND <u> </u> CENTS	LF	540	\$ <u>25.-</u>	\$ <u>13,500.-</u>
8.	GROUNDWATER AND SURFACE WATER CONTROL SYSTEM, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF <u>TWO HUNDRED TWENTY SEVEN THOUSAND</u> DOLLARS AND <u> </u> CENTS	LS	1	\$ <u>227,000.-</u>	\$ <u>227,000.-</u>
9.	STORM WATER POLLUTION PREVENTION PLAN, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL SUM OF <u>EIGHT THOUSAND FOUR HUNDRED</u> DOLLARS AND <u> </u> CENTS	Mo.	12	\$ <u>700.-</u>	\$ <u>8,400.-</u>
10.	REMOVAL OF EXISTING FENCE AND INSTALLATION OF PROPOSED FENCE AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF <u>THIRTY EIGHT THOUSAND EIGHT HUNDRED</u> DOLLARS AND <u>EIGHTY AND 00/100</u> CENTS	LF	2160	\$ <u>18.-</u>	\$ <u>38,880.-</u>
11.	CONSTRUCTION PROJECT IDENTIFICATION SIGN WITH GLO LOGO AND INFORMATION, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS, COMPLETE AND IN PLACE FOR THE TOTAL SUM OF <u>ONE THOUSAND FIVE HUNDRED</u> DOLLARS AND <u> </u> CENTS	EA	1	\$ <u>1,500.-</u>	\$ <u>1,500.-</u>

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
12.	UNDERGROUND CONDUIT BANK CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF <u>THIRTY SIX THOUSAND</u> DOLLARS AND <u>00</u> CENTS	LS	1	<u>\$36,000.</u>	<u>\$36,000.</u>
13.	ABOVE GROUND CONDUIT AND ENCLOSURE CONSTRUCTION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF <u>FOURTEEN THOUSAND</u> DOLLARS AND <u>00</u> CENTS	LS	1	<u>\$14,000.</u>	<u>\$14,000.</u>
14.	ALL POWER, CONTROL, AND INSTRUMENTATION WIRING, INSTALLED AND TESTED, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF <u>TWELVE THOUSAND</u> DOLLARS AND <u>00</u> CENTS	LS	1	<u>\$12,000.</u>	<u>\$12,000.</u>
15.	ALL FIELD INSTRUMENTATION, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE LUMP SUM OF <u>SIX THOUSAND</u> DOLLARS AND <u>00</u> CENTS	LS	1	<u>\$6,000.</u>	<u>\$6,000.</u>
16.	ALL MODIFICATIONS TO THE EXISTING PROCESS MONITORING CONTROL SYSTEM, COMPLETE AND IN PLACE, AS SHOWN ON THE PLANS AND DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE TOTAL LUMP SUM OF <u>FORTY FIVE THOUSAND</u> DOLLARS AND <u>00</u> CENTS	LS	1	<u>\$45,000.</u>	<u>\$45,000.</u>
TOTAL BASE BID B (TYPE III TANK)					<u>\$5,374,800.</u>

Proposal Information for 7.5 MG Ground Storage Tank At 59th Street
to serve the City of Galveston in Galveston County, Texas.

THE CONTRACTOR MAY CHOOSE TO PROPOSE ON EITHER BID A OR BID B AS
WELL AS BOTH. BIDS FOR BOTH BID A AND BID B ARE NOT REQUIRED. THE CITY
RETAINS THE RIGHT TO SELECT THAT BID WHICH IS MOST ADVANTAGEOUS TO THE
CITY.

BID SUMMARY

A. TOTAL BASE BID A (TYPE I TANK) \$ NO BID

B. TOTAL BASE BID B (TYPE III TANK) \$ 5,374,800⁻

RECEIPT AND ACKNOWLEDGMENT OF THE FOLLOWING ADDENDA TO THE TECHNICAL
SPECIFICATIONS AND PLANS ARE HEREBY MADE.

Addendum No. 1 Dated: 8/23/18

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____



City of Galveston

CAPITAL PROJECTS STAFF REPORT

30 August 2018

To: Brian Maxwell, City Manager
Hon. Mayor and City Council Members

From: Ross E. Blacketter, P.E., Director of Capital Projects

Re: Consider for approval a contract with McDonald Municipal & Industrial (MMI), for the Downtown Gas Lamp Replacement project (RFP #18-23) in the amount of \$417,450. Authorizing the City Manager to execute all necessary documents upon final approval by the City Attorney.

I. Background

- A. The downtown gas lamps have long been an issue for the City.
- B. They are prone to blow out, resulting in a continual release of natural gas into the air until City staff is able to relight them.
- C. They are suffering from corrosion and age, resulting in a less attractive appearance.
- D. In the interest of promoting the health and safety of the citizens and maintaining the historic atmosphere of downtown, the City requested proposals to replace the existing gas lamps with ones featuring automatic igniters.

II. Current Situation

- A. The project was advertised on 27 April 2018 as RFP #18-23 to provide the ability to negotiate with the winning respondent and value engineer the project costs.
- B. Two (2) RFP responses were received on 30 May 2018, with both found to be responsive.
- C. The proposals were received and scored as follows:

	<u>Score</u>
McDonald Municipal & Industrial (MMI)	2,032.1
General Contractor Services, Inc.	547.5

MMI received the highest score.

- D. City staff met with MMI and “value engineered” the project to the amount of \$417,450.

III. Issues

- A. The respondents were evaluated based on proposed cost, past performance, experience, and the ability to meet the deadline for the CDBG-DR funding.
- B. Funding for this project is available in the FY2019 Parking Management Capital Improvements fund. No billing will occur until after the beginning of the fiscal year.





City of Galveston

CAPITAL PROJECTS STAFF REPORT

IV. Alternatives in order of priority

- A. Approve a contract with McDonald Municipal & Industrial in the amount of \$417,450 for the Downtown Gas Lamp Replacement project.
- B. Do not approve the contract.

V. Recommendation

Approve the contract with McDonald Municipal & Industrial in the amount of \$417,450 for the Downtown Gas Lamp Replacement project.

VI. Fiscal Impact Report

Requested by:

Ross E. Blackketter, P. E.
Director of Capital Projects

Funding Source:

Parking Management Capital Improvements

Construction Cost	\$ 417,450
<u>Construction Administration</u>	<u>\$ 8,300</u>
Total Cost of Implementation	\$ 425,750

Respectfully Submitted,

Ross E. Blackketter, P. E.
Director of Capital Projects





5044 TIMBER CREEK
HOUSTON, TX 77017
(713) 921-1368 PH.
(713) 928-2569 FAX

McDonald Municipal & Industrial
A Division of C. F. McDonald Electric, Inc

August 22, 2018

City of Galveston Purchasing Division

RE: Best and Final Offer for RFP #18-23 Downtown Gas Lamp Replacement Project

Thank you for considering us for award of your upcoming project.

Our best and final offer for the above referenced project is to furnish and install (66) poles, lanterns, and battery powered gas igniters for the sum of \$338,250.00. This price does not include the replacement of any existing anchor bolts as we made a site visit on 8-20-18 to inspect the existing bolts and we are confident that we can get the nuts off of the existing bolts. While a few of the bases only have 3 bolts we feel that this will be enough to safely attach the poles as that is what is holding the existing poles in place now. However, in the event that the City directs us to replace a defective bolt we are prepared to remove 6" of concrete, weld a stud to the existing bolt, and replace the concrete for \$1,200.00 per foundation for up to 2 bolts.

Please note that in our meeting last week we discussed the option of rotating the poles 45 degrees and drilling/epoxy setting (4) new bolts as we have done in the past. After the site visit that we made on Monday we realized that the foundations are too small to rotate and drill new holes and have determined that that option is not feasible.

Note: The price above includes (5) spare gas igniters as the manufacturer recommends that you have spares so that in the event that one fails you can replace it with a new one while the original one is sent back to the factory for repairs/warranty work. If you do not want the (5) spares you can deduct \$4,310.00 from the price above.

Thanks for the opportunity to provide this best and final offer. If you have any questions or need any additional information please give me a call. My office number is 713-921-1368 and my cell number is (713) 202-4887. We look forward to hearing from you soon.

Sincerely,

Wayne Berkenmeier
Wayne Berkenmeier

Vice President – Special Projects - MM&I



Downtown Gas Lamp Replacement Project

BID FORM – Best and Final Offer Request

Note: The quantities and items listed in this bid form may not be equal to the construction plans. Bidding Contractors shall review all the provided documentations, shall visit the project site prior to bidding and shall inform the City of Galveston of any discrepancies. The City of Galveston shall assume that Bidding Contractors have included any items not found on the this Bid Form, plans, specifications, etc. in the final bid to accomplish a complete and functioning project.

The City of Galveston is a tax exempt agency and shall provide the Contractor a Tax Exemption Certificate for materials to be used on this project.

ITEM	DESCRIPTION	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL COST
101	Mobilization, bonds, permits, etc.	1	LS	\$27,000.00	\$27,000.00
102	Traffic Control (including pedestrian flow)	1	LS	\$1,000.00	\$1,000.00
103	Remove, salvage and deliver to Owner existing gas lamps, including poles	66	EA	\$100.00	\$6,600.00
104	Provide and install new gas lamps, including poles, battery-powered gas igniters, valves, ladder rests, etc. (complete in place)	66	EA	\$4,500.00	\$297,000.00
105	Replacement of all bolts (per pole)	66	EA	\$1,200.00	\$79,200.00 *
106	Provide and install new grout pad (complete in place)	66	EA	\$25.00	\$1,650.00
109	Allowance to cover unforeseen conditions and items	1	EA	\$5,000.00	\$5,000.00
TOTAL BASE BID AMOUNT				\$417,450.00	

* After a site visit to the site this week we realized that the pole bases are too small to be able to rotate the poles 45 degrees as discussed in the meeting last week. We do believe that only a few bolts will be unusable as at least one existing pole is held in place with 3 bolts. If 3 bolts is acceptable for the attachment of the new poles we do not believe that we will have to replace any bolts. The price for item 104 is to remove 6" of concrete around the existing bolt and weld an extension to it and replace the concrete.

Downtown Gas Lamps Replacement Project Bid Tabulation



ITEM	DESCRIPTION	ESTIMATED QTY	UNIT	Mc Donald Municipal & Industrial		General Contractor Services, Inc.	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
101	Mobilization, bonds, permits, etc.	1	LS	\$ 27,019.00	\$ 27,019.00	\$ 26,041.25	\$ 26,041.25
102	Traffic Control (including pedestrian flow)	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 11,250.00	\$ 11,250.00
103	Remove, salvage and deliver to Owner existing gas lamps, including poles	66	EA	\$ 100.00	\$ 6,600.00	\$ 375.00	\$ 24,750.00
104	Provide and install new gas lamps, including poles, valves, gas connection, ladder rests, etc. (complete in place)	66	EA	\$ 3,000.00	\$ 198,000.00	\$ 3,381.25	\$ 223,162.50
105	Provide and install new bolts, nuts, etc. (complete in place)	30	EA	\$ 200.00	\$ 6,000.00	*	\$ 93,750.00
106	Provide and install new grout pad (complete in place)	66	EA	\$ 25.00	\$ 1,650.00	\$ 1250.00	\$ 82,500.00
107	Provide and install new battery-powered gas light igniter for open flame burners (complete in place)	66	EA	\$ 0.00	\$ 0.00	**	\$ 73,012.50
108	Provide and install new Ls, in-line Ts, galvanized steel pipes, fittings, etc. (complete in place)	66	EA	\$200.00	\$ 13,200.00	***	\$ 18,562.50
109	Allowance to cover unforeseen conditions and items	1	LS	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00
TOTAL BASE BID AMOUNT					\$ 258,469.00		\$ 558,028.75

Add Alternates

ITEM	DESCRIPTION	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
201	Provide new sidewalk including matching decorative finish, curb, etc. to match existing near corner of Strand and 20th St. (2002 Strand)	18	SQ FT	\$ 222.00	\$ 3,996.00	\$ 110.00	\$ 1,980.00
TOTAL ADD ALTERNATES					\$ 3,996.00		\$ 1,980.00
TOTAL ADD ALTERNATES + BASE BID AMOUNT					\$ 262,465.00		\$ 560,008.75

* Reuse of the existing bolts are included. New adapters are included to attach the new poles to the existing bolts. No new foundations or anchor bolts are included.

** Battery powered gas light ignitors are not available from the manufacturer, and therefore not included. They void all warranties.

*** No repairs to any existing valves or piping are included as we are aware of none. We assume the allowance is for any unknown repairs that we encounter. Our work includes everything from the secondary side of the valves inside each pole to the top of the pole. No work is included from the valve back to the gas meter.



City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the annual designation of Cummins Southern Plains (Cummins Engine OEM) as a sole source proprietary provider for the supplying of OEM parts and repair services for heavy duty vehicles with Cummins components. The funding sources will be the city and transit garages parts and outside vehicle repair accounts.

I. Background

- A. Cummins Southern Plains is the nearest Cummins dealership that can provide original equipment manufacturer (OEM) parts and service for some of heavy duty fleet vehicles.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as dealer required Cummins engine parts and repair services which are applied to some of the city's heavy duty equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the annual designation of Cummins Southern Plains (Cummins Engine OEM) as a sole source provider for the supplying of OEM parts and repair services for the heavy duty vehicles with Cummins components.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Parts and outside repairs accounts. Transit / City Garage
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the annual designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Consider for the approval allowing the Fleet Facility to auction listed surplus items and any future items for the 2018-19 fiscal year utilizing Gov Deals on line auctions with the approval of the City Manager. The auction proceeds are distributed back to the assigned department's minis 10% which supports the administrating of auctions by the Fleet Facility.

I. Background

- A. The Fleet Facility has been utilizing web based on line auctions since 2008. Web based on line auctions eliminates unnecessary site auctions and their associated costs.
- B. The auction proceeds are increased due to technology and the expansion to worldwide clients through the internet.
- C. Gov Deals is recognized by Buy Board which is a cooperative purchasing organization that the city is a member of that performs bidding packages for local governments. They have a superior rating in the auctioning market for government organizations. We have averaged around \$125,772 annually on auction sales.
- D. Gov Deals is totally transparent and keeps records for auditing purposes. All payments are channeled through the web site. The city also keeps all required records as well.
- E. This list includes city units that have exceeded their recommended life spans through age, mileages and/or repair costs. It also includes (at times) narcotic vehicles that have been awarded to the city through the courts. Other items are also included if deemed surplus.

II. Current Situation

The City Council will have to approve allowing the Fleet Facility to auction listed surplus items and any future items for the 2018-19 fiscal year utilizing Gov Deals on line auctions with the approval of the City Manager. The auction proceeds are distributed back to the assigned department's minis 10% which supports the administrating of auctions by the Fleet Facility.





City of Galveston

FLEET FACILITIES STAFF REPORT

III. Alternatives in order of priority

A. City Council approves the request.

1. Cost - refer to the fiscal impact report.
2. Timing - ASAP
3. Divisional Improvements - will provide auction proceeds and eliminate surplus items.

B. City Council does not approve the request.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Divisional Improvements - surplus items no longer utilized will be stored.

IV. Recommendation

Concur in Alternative A and approve the request.

V. Fiscal Impact Report

Requested by David Smith
Executive Director

Funding Source

- Gov Deals web based on line auction charges 7½%.
- Sales over \$100,000 = 5½%
- Sales over \$500,000 = 3½%
- No sales, no charges.
- Previous Auctions Companies charged 10%

A 5% Buyers Premium is added by Gov Deals to the final selling price of all items to the buyer in order to support the payment process through Gov Deals.





City of Galveston

FLEET FACILITIES STAFF REPORT

Gov Deals supplies the city with ACH (automated clearing house) deposits. No cash is handled by city staff.

Savings Estimation

Increased sales, reduced over head

VI. Environmental Impact

N/A

Respectfully Submitted

David Smith
Executive Director



To Be Auctioned

Search Criteria: RETIRED FLEET;
Type - Dispose

Records Found: 32

Records Viewable: 32

Disp Status	EQ Number	EQ Co	Year	Make	Model	License	Dept	Shop
P	1034	003	1999	TOYOTA	SIENNA	NA	POLNAR	01
P	1036	003	2003	CHEVROLET	AVALANCHE	NA	POLNAR	01
P	1037	003	2004	CHEVROLET	TRAILBLAZER	NA	POLSPE	01
P	1039	003	2002	JEEP	UNDERCOVER	NA	POLNAR	01
P	1105	003	2008	DODGE	RAM 1500 QUAD	1287766	PWPADM	01
P	1231	003	2000	FORD	E350	1327693	POLPAT	01
P	1317	003	2009	J/DEERE	Z810A	NA	PWMSUP	01
P	1554	003	2011	FORD	F150	1126989	CONSTR	01
P	1626	003	2009	J/DEERE	6330 SM	NA	PWSTRE	01
P	1828	003	2001	FORD	CROWN VIC	812725	FIREPR	01
P	1933	003	2005	CHEVROLET	IMPALA	1287744	POLPAT	01
P	1943	003	2007	FORD	CROWN VIC	1327677	POLPAT	01
P	1946	003	2007	FORD	CROWN VIC	CJV5190	POLPAT	01
P	1951	003	2007	FORD	CROWN VIC	1327690	POLPAT	01
P	1952	003	2007	FORD	CROWN VIC	1022065	POLPAT	01
P	1963	003	2009	FORD	CROWN VIC	1327742	POLPAT	01
P	1964	003	2009	FORD	CROWN VIC	1346769	POLPAT	01
P	1977	003	2010	FORD	CROWN VIC	1126975	POLPAT	01
P	1978	003	2011	FORD	CROWN VIC	1126927	POLPAT	01
P	1982	003	2011	FORD	CROWN VIC	1167433	POLPAT	01
P	3307	003	2010	J/DEERE	310SJ	NA	PWMDCO	01
P	5028	003	2014	FERRIS	IS 2100Z	NA	PARKSR	01
P	5029	003	2008	FERRIS	5900624	NA	PARKSR	01
P	9765B	003	1970	FRUEHAUF	TOKEN TRL	NA	POLSPE	01
P	9766	003	1975	DOD FAIRMONT	MEP-006A	NA	GARAGE	01
P	9768	003	1979	FRUEHAUF	W27N9T240	NA	POLSPE	01
P	9784	003	2008	GODWIN	CD150MV-120CFM	NA	PWMDIS	01
P	9857	003	1968	FRUEHAUF	TOKEN TRL	NA	POLSPE	01
P	IV601	003	2005	FORD	E450	222584	ZISLAN	03
P	IV708	003	2008	CHEVROLET	GCII-5500	1327657	ZISLAN	03
P	IV713	003	2009	CHEVROLET	GCII-5500	1074647	ZISLAN	03
P	IV714	003	2009	CHEVROLET	GCII-5500	1074646	ZISLAN	03

Sold Asset Report

Galveston City of, TX

Date range: 10/01/2017 - 09/30/2018

ID	Inventory ID	Description	Sold Amount	GovDeals Fee	Net Results	Seller Payment	Bids	Hits	Auction Ended	Check #
546	1985	2011 Ford Crown Victoria Police Interceptor	\$260.01	\$19.50	\$240.51	\$240.51	16	715	12/21/2017 15:03	EFT0000046734
547	1948	2007 Ford Crown Victoria Police Interceptor	\$270.00	\$20.25	\$249.75	\$249.75	7	570	12/21/2017 15:07	EFT0000046734
548	9732	2006 INGERSOLL RAND P185WIR	\$4,615.00	\$346.12	\$4,268.88	\$4,268.88	66	859	12/25/2017 15:14	EFT0000047018
549	9769	1987INGERSOLL RAND P175	\$1,625.00	\$121.87	\$1,503.13	\$1,503.13	27	492	12/25/2017 15:21	EFT0000047373
550	5037	2011 John Deere Z925A	\$1,510.00	\$113.25	\$1,396.75	\$1,396.75	32	954	12/25/2017 15:33	EFT0000046856
551	1316	2009 John Deere Z810A	\$705.00	\$52.87	\$652.13	\$652.13	41	646	12/25/2017 15:40	EFT0000046856
552	9789	2002 GORMAN 14C2B	\$950.00	\$71.25	\$878.75	\$878.75	40	682	12/25/2017 16:09	EFT0000046856
553	9785T	1995 CEQUENT TRAILER	\$525.00	\$39.37	\$485.63	\$485.63	28	767	12/25/2017 16:13	EFT0000046856
554	X1220	OFFICE FURNITURE	\$25.00	\$5.00	\$20.00	\$20.00	1	197	12/27/2017 13:47	EFT0000046856
555	8734	2000 Honda Odyssey EX	\$460.00	\$34.50	\$425.50	\$425.50	15	926	1/11/2018 11:20	EFT0000047373
557	9775	1997 PJ TRAILER	\$770.00	\$57.75	\$712.25	\$712.25	27	820	1/25/2018 14:39	EFT0000047566
558	9863	2002 LOAD TRAIL	\$546.00	\$40.95	\$505.05	\$505.05	26	1,019	1/25/2018 15:32	EFT0000047566
559	1249	2002 Ford Ranger XL Short Bed 2WD - 311A	\$1,050.00	\$78.75	\$971.25	\$971.25	23	688	1/25/2018 15:30	EFT0000047566
560	1275	2003 Ford Expedition XLT Popular 5.4L 4WD	\$2,400.00	\$180.00	\$2,220.00	\$2,220.00	88	1,286	1/25/2018 15:42	EFT0000047566
561	1276	2000 Ford F-250 SD XL Reg. Cab 2WD	\$2,290.00	\$171.75	\$2,118.25	\$2,118.25	60	962	1/25/2018 16:30	EFT0000047566
562	1480	2005 Ford Expedition XLT 2WD	\$1,110.00	\$83.25	\$1,026.75	\$1,026.75	33	941	1/25/2018 16:04	EFT0000047566
563	1529	2000 Ford F-250 SD XLT Reg. Cab 2WD	\$925.00	\$69.37	\$855.63	\$855.63	17	687	1/25/2018 16:00	EFT0000047760
564	1539	2000 Ford F-250 SD XLT Reg. Cab 2WD	\$860.00	\$64.50	\$795.50	\$795.50	36	825	1/25/2018 16:11	EFT0000047566
565	1549	2000 Ford F-250 SD XLT Reg. Cab 2WD	\$1,250.00	\$93.75	\$1,156.25	\$1,156.25	16	556	1/25/2018 16:10	EFT0000047760
566	1576	2002 Ford Expedition XLT 4WD	\$1,210.00	\$90.75	\$1,119.25	\$1,119.25	46	886	1/25/2018 16:22	EFT0000047373
567	9834	1997 AMERICAN TRAILER	\$420.00	\$31.50	\$388.50	\$388.50	14	668	1/26/2018 9:10	EFT0000047373
568	1223	2009 Ford F-550 Regular Cab 2WD DRW	\$16,710.00	\$1,253.25	\$15,456.75	\$15,456.75	105	2,062	1/26/2018 10:06	EFT0000047566
569	9709	1996 PJ TRAILER	\$255.00	\$19.12	\$235.88	\$235.88	11	583	1/26/2018 10:03	EFT0000047760
570	X0202	34 tires and assortment rims	\$805.00	\$60.37	\$744.63	\$744.63	31	577	2/9/2018 9:01	EFT0000048348
571	5021	2002 SAFETY LIGHT TRAILER	\$45.00	\$5.00	\$40.00	\$40.00	4	193	2/27/2018 15:56	EFT0000049024
572	x0220	SAFETY LIGHT TRAILER	\$56.00	\$5.00	\$51.00	\$51.00	6	129	2/27/2018 16:05	EFT0000049269
573	9776	2002 SAFETY LIGHT TRAILER	\$40.00	\$5.00	\$35.00	\$35.00	5	136	2/27/2018 16:10	EFT0000048806
574	X0220B	2003 SAFETY LIGHT TRAILER	\$56.00	\$5.00	\$51.00	\$51.00	5	154	2/27/2018 16:09	EFT0000049269
575	5024	2011 FERRIS MOWER IS2000Z	\$140.00	\$10.50	\$129.50	\$129.50	15	513	2/27/2018 16:08	EFT0000048574
576	5023	2011 FERRIS MOWER IS2000Z	\$47.00	\$5.00	\$42.00	\$42.00	5	510	3/28/2018 16:12	EFT0000049722
577	9756	2010 everide fury 48 in	\$200.00	\$15.00	\$185.00	\$185.00	20	549	2/27/2018 16:20	EFT0000048348
579	IV702	2007 Chevrolet C5V042	\$1,510.00	\$113.25	\$1,396.75	\$1,396.75	33	770	4/5/2018 16:38	EFT0000049967
580	IV703	2007 Chevrolet C5V042	\$2,110.00	\$158.25	\$1,951.75	\$1,951.75	34	911	4/5/2018 16:42	EFT0000049967
581	IV705	2007 Chevrolet C5V042	\$2,020.00	\$151.50	\$1,868.50	\$1,868.50	41	1,333	4/5/2018 14:00	EFT0000049967
582	IV712	2008 Chevrolet C5V042	\$810.00	\$60.75	\$749.25	\$749.25	22	1,038	4/5/2018 13:30	EFT0000049967
583	X0326	Scrap Metal and Other Items	\$1,410.00	\$105.75	\$1,304.25	\$1,304.25	67	901	4/5/2018 18:13	EFT0000050454
584	x0327	210 XL and 211XL Ink Cartridges	\$20.00	\$5.00	\$15.00	\$15.00	4	79	4/10/2018 9:23	EFT0000050704
585	1638	2003 Cedarapids Cr351	\$4,510.00	\$338.25	\$4,171.75	\$4,171.75	31	679	4/3/2018 15:09	EFT0000049967
586	1807	1999 HME 1871-SER	\$4,104.00	\$307.80	\$3,796.20	\$3,796.20	1	118	5/3/2018 16:17	EFT0000051183

587	9802B	Wells Cargo Trailer 2006	\$1,605.00	\$120.37	\$1,484.63	\$1,484.63	51	1,875	4/21/2018 15:26	EFT0000050454
589	9797	2007 Warren Ross 180kw	\$3,501.00	\$262.57	\$3,238.43	\$3,238.43	73	1,038	5/3/2018 11:35	EFT0000050704
590	1501	1995 HYSTER	\$2,501.00	\$187.57	\$2,313.43	\$2,313.43	30	882	5/3/2018 11:29	EFT0000051183
591	X0327	Traffic Light Poles - Scrap	\$800.00	\$60.00	\$740.00	\$740.00	61	690	5/4/2018 14:07	EFT0000051183
592	IE3	2005 Hybrid Electric Propane E-Bus	\$1,610.00	\$120.75	\$1,489.25	\$1,489.25	51	1,149	5/11/2018 18:44	EFT0000051692
593	IE2	2005 Hybrid Electric Propane E-Bus	\$2,110.00	\$158.25	\$1,951.75	\$1,951.75	40	719	5/11/2018 20:13	EFT0000051452
594	IE1	2005 Hybrid Electric Propane E-Bus	\$2,310.00	\$173.25	\$2,136.75	\$2,136.75	35	714	5/11/2018 21:30	EFT0000051692
595	6579	2001 Chevrolet Impala Base	\$101.50	\$7.61	\$93.89	\$93.89	7	332	6/18/2018 13:17	EFT0000052439
596	4769	2003 Suzuki GSX1300R	\$2,240.00	\$168.00	\$2,072.00	\$2,072.00	85	3,412	5/19/2018 13:23	EFT0000051692
597	9738M	2009 Yamaha 15hp	\$1,105.00	\$82.87	\$1,022.13	\$1,022.13	92	1,417	6/12/2018 11:05	EFT0000052181
598	9739M	2009 Yamaha 15hp	\$1,110.00	\$83.25	\$1,026.75	\$1,026.75	100	1,488	6/12/2018 11:07	EFT0000052181
599	1932	2005 Chevrolet Impala Base	\$766.00	\$57.45	\$708.55	\$708.55	39	561	6/15/2018 14:50	EFT0000052181
600	1927	2005 Chevrolet Impala Base	\$805.00	\$60.37	\$744.63	\$744.63	41	552	6/18/2018 15:29	EFT0000052181
601	8427	2003 Chevrolet Avalanche 1500 2WD	\$1,611.99	\$120.90	\$1,491.09	\$1,491.09	60	671	6/26/2018 9:26	EFT0000052439
602	9810	2004 LARSON F OPTICS TRAILER	\$1,836.00	\$137.70	\$1,698.30	\$1,698.30	46	703	6/18/2018 15:46	EFT0000052439
603	9812	2006 LARSON F OPTICS TRAILER	\$910.00	\$68.25	\$841.75	\$841.75	32	641	6/18/2018 15:40	EFT0000052439
604	1763	2003 Chevrolet Impala Base	\$546.00	\$40.95	\$505.05	\$505.05	45	633	6/19/2018 15:25	EFT0000052439
605	9864	2002 Load Trail UT8320	\$850.00	\$63.75	\$786.25	\$786.25	39	1,199	6/19/2018 15:45	EFT0000052669
606	1524	2000 GMC C7H042	\$3,110.00	\$233.25	\$2,876.75	\$2,876.75	26	1,206	6/19/2018 15:26	EFT0000052880
607	5035	2009 John Deere 5045D Tractor	\$5,100.00	\$382.50	\$4,717.50	\$4,717.50	85	2,080	6/20/2018 14:52	EFT0000052439
608	1396	2001 John Deere 5520 Tractor	\$3,665.00	\$274.87	\$3,390.13	\$3,390.13	48	1,237	6/20/2018 15:00	EFT0000052439
609	X0613	JOHN DEERE CX15 MOWER	\$1,020.00	\$76.50	\$943.50	\$943.50	52	690	6/20/2018 15:09	EFT0000052439
610	9869	1998 JCB 526	\$8,760.00	\$657.00	\$8,103.00	\$8,103.00	67	2,017	6/20/2018 15:15	EFT0000052181
611	IV707	2008 Chevrolet C5V042	\$1,310.00	\$98.25	\$1,211.75	\$1,211.75	41	1,163	7/10/2018 11:52	EFT0000054034
613	I2053	2006 Ford Explorer XLS 4.0L 2WD	\$2,310.00	\$173.25	\$2,136.75	\$2,136.75	43	869	7/10/2018 11:45	EFT0000053115
614	IV709	2008 Chevrolet C5V042	\$230.00	\$17.25	\$212.75	\$212.75	8	926	7/24/2018 9:25	EFT0000053791
615	X0807	Scrap Metal and Other Items	\$470.00	\$35.25	\$434.75	\$434.75	41	511	8/14/2018 11:43	EFT0000054267
			\$110,917.50	\$8,332.07	\$102,585.43	\$102,585.43				



P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

July 27, 2017

Welcome to BuyBoard!

Re: Notice of The Local Government Purchasing Cooperative Award

Proposal Name and Number: Auction Services, Proposal Number 541-17

Congratulations, The Local Government Purchasing Cooperative (Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. The contract is effective 9/1/2017 through 8/31/2018, with two possible one-year renewals. The contract documents are those identified in Section 3 of the General Terms and Conditions of the specifications.

To view the items your company has been awarded, please review the proposal tabulation No. 541-17 on the following web-site: www.buyboard.com/vendor. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Enclosed with this letter you will find the following documents:

1. Vendor Quick Reference Sheet
2. Vendor Billing Procedures

You are advised that receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting purchase orders directly from Cooperative members may result in a violation of the State of Texas competitive bid statute and termination of this Cooperative BuyBoard contract. **Therefore, all purchase orders must be processed through the BuyBoard in order to comply.** Please forward by fax (1-800-211-5454) any order received directly from a Cooperative member. If you inadvertently process a purchase order sent directly to you by a Cooperative member, please fax the order to the above number and note it as **RECORD ONLY** to prevent duplication.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff** at 800-695-2919.

Sincerely,

Arturo Salinas
Department Director, Cooperative Procurement
v.6.5

August 7, 2017

Welcome to BuyBoard!

Re: Notice of National Purchasing Cooperative Piggy-Back Award

Proposal Name and Number: Auction Services, Proposal No. 541-17

Congratulations, The National Purchasing Cooperative (National Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. As provided for in the Proposal and your National Purchasing Cooperative Vendor Award Agreement, you are authorized to sell the goods and services awarded under the Proposal to National Cooperative members in states other than Texas through the BuyBoard. The contract is effective 9/1/2017 through 8/31/2018, with two possible one-year renewals.

The National Cooperative membership list is available at our website www.buyboard.com/vendor. The list identifies the current members that may purchase awarded goods and services under your National Cooperative BuyBoard contract.

You are advised that receipt of a purchase order directly from a National Cooperative member is not within BuyBoard guidelines. Accepting purchase orders directly from Cooperative members may result in a violation of applicable competitive procurement law and termination of this National Cooperative BuyBoard contract. **Therefore, all purchase orders from National Cooperative members must be processed through the BuyBoard.** Please forward by fax (1-800-211-5454) any order received directly from a National Cooperative member. If you inadvertently process a purchase order sent directly to you by a National Cooperative member, please fax the order to the above number and note it as **RECORD ONLY** to prevent duplication.

On behalf of the National Cooperative, we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff at 800-695-2919**.

Sincerely,



Department Director, Cooperative Procurement

v.6.5



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

PROPOSER'S AGREEMENT AND SIGNATURE

Proposal Name: Auction Services

Proposal Due Date/Opening Date and Time:
March 16, 2017 at 2:00 PM

Proposal Number: 541-17

Location of Proposal Opening:
Texas Association of School Boards, Inc.
BuyBoard Department
12007 Research Blvd.
Austin, TX 78759

Contract Time Period: September 1, 2017
through August 31, 2018 with two (2) possible one-
year renewals.

Anticipated Cooperative Board Meeting Date:
July 2017

GovDeals, Inc.

Name of Proposing Company

2/28/17

Date

100 Capitol Commerce Blvd., Suite 110

Street Address


Signature of Authorized Company Official

Montgomery, AL 36117

City, State, Zip

Roger Gravley

Printed Name of Authorized Company Official

1-800-613-0156 Ext. 4460

Telephone Number of Authorized Company Official

President

Position or Title of Authorized Company Official

334-387-0519

Fax Number of Authorized Company Official

63-1241096

Federal ID Number



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

The proposing company ("you" or "your") hereby acknowledges and agrees as follows:

1. You have carefully examined and understand all Cooperative information and documentation associated with this Proposal Invitation, including the Instructions to Proposers, General Terms and Conditions, attachments/forms, item specifications, and line items (collectively "Requirements");
2. By your response ("Proposal") to this Proposal Invitation, you propose to supply the products or services submitted at the prices quoted in your Proposal and in strict compliance with the Requirements, unless specific deviations or exceptions are noted in the Proposal;
3. Any and all deviations and exceptions to the Requirements have been noted in your Proposal and no others will be claimed;
4. If the Cooperative accepts any part of your Proposal and awards you a contract, you will furnish all awarded products or services at the prices quoted and in strict compliance with the Requirements (unless specific exceptions are noted in the Proposal and accepted by the Cooperative), including without limitation the Requirements related to:
 - a. conducting business with Cooperative members, including offering pricing to members that is the best you offer compared to similar customers;
 - b. payment of a service fee in the amount specified and as provided for in this Proposal Invitation;
 - c. the **possible** award of a piggy-back contract by another governmental entity or nonprofit entity, in which event you will offer the awarded goods and services in accordance with the Requirements; and
 - d. submitting price sheets or catalogs in the proper format as required by the Cooperative as a prerequisite to activation of your contract;
5. You have clearly identified on the included form any information in your Proposal that you believe to be confidential or proprietary or that you do not consider to be public information subject to public disclosure under a Texas Public Information Act request or similar public information law;
6. The individual signing this Agreement is duly authorized to enter into the contractual relationship represented by this Proposal Invitation on your behalf and bind you to the Requirements, and such individual (and any individual signing a form) is authorized and has the requisite knowledge to provide the information and make the representations and certifications required in the Requirements;
7. You have carefully reviewed your Proposal, and certify that all information provided is true, complete and accurate, and you authorize the Cooperative to take such action as it deems appropriate to verify such information; and
8. Any misstatement, falsification, or omission in your Proposal, whenever or however discovered, may disqualify you from consideration for a contract award under this Proposal Invitation or result in termination of an award or any other remedy or action provided for in the General Terms and Conditions or by law.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

VENDOR CONTACT INFORMATION

Company: GovDeals, Inc.

Vendor Contact Name and Mailing Address for Notices: Roger Gravley, 100 Capitol Commerce Blvd., Suite 110, Montgomery, AL 36117

Company Website: www.GovDeals.com

Purchase Orders: Purchase orders from Cooperative members will be available through the Internet or by facsimile.

Option 1: Internet. Vendors need Internet access and at least one e-mail address so that notification of new orders can be sent to the Internet contact when a new purchase order arrives. An information guide will be provided to vendors that choose this option to assist them with retrieving their orders.

Option 2: Fax. Vendors need a designated fax line available at all times to receive purchase orders.

Please choose only one (1) of the following options for receipt of purchase orders and provide the requested information:

☒ I will use the **INTERNET** to receive purchase orders.

E-mail Address: accounting@govdeals.com

Internet Contact: Beth Davis Phone: 800-613-0156 Ext. 4457

Alternate E-mail Address: rstuckey@govdeals.com

Alternate Internet Contact: Rachel Stuckey Phone: 800-613-0156 Ext. 4463

☐ I will receive purchase orders via **FAX**.

Fax Number: _____

Fax Contact: _____ Phone: _____

Request for Quotes ("RFQ"): Cooperative members will send RFQs to you by e-mail. Please provide e-mail addresses for the receipt of RFQs:

E-mail Address: vendor@govdeals.com

Alternate E-mail Address: salessupport@govdeals.com



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

FELONY CONVICTION DISCLOSURE AND DEBARMENT CERTIFICATION

FELONY CONVICTION DISCLOSURE

Subsection (a) of Section 44.034 of the Texas Education Code (Notification of Criminal History of Contractor) states: "A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Section 44.034 further states in Subsection (b): "A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

Please check (✓) one of the following:

- ☒ My company is a publicly-held corporation. (Advance notice requirement does not apply to publicly-held corporation.)
☐ My company is not owned or operated by anyone who has been convicted of a felony.
☐ My company is owned/operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

By signature below, I certify that the above information is true, complete and accurate and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name

DEBARMENT CERTIFICATION

Neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. Neither my company nor an owner or principal of my company is currently listed on the government-wide exclusions in SAM, debarred, suspended, or otherwise excluded by agencies or declared ineligible under any statutory or regulatory authority. My company agrees to immediately notify the Cooperative and all Cooperative members with pending purchases or seeking to purchase from my company if my company or an owner or principal is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under any statutory or regulatory authority.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

RESIDENT / NONRESIDENT CERTIFICATION

Chapter 2252, Subchapter A, of the Texas Government Code establishes certain requirements applicable to proposers who are not Texas residents. Under the statute, a "resident" proposer is a person whose principal place of business is in Texas, including a contractor whose ultimate parent company or majority owner has its principal place of business in Texas. A "nonresident" proposer is a person who is not a Texas resident. Please indicate the status of your company as a "resident" proposer or a "nonresident" proposer under these definitions.

Please check (✓) one of the following:

- ☐ I certify that my company is a **Resident Proposer**.
- ☒ I certify that my company is a **Nonresident Proposer**.

If your company is a Nonresident Proposer, you must provide the following information for your resident state (the state in which your company's principal place of business is located):

GovDeals, Inc.

Company Name

Montgomery

City

100 Capitol Commerce Blvd., Suite 110

Address

AL

State

36117

Zip Code

- A. Does your resident state require a proposer whose principal place of business is in Texas to under-price proposers whose resident state is the same as yours by a prescribed amount or percentage to receive a comparable contract?
- ☐ Yes ☐ No
- B. What is the prescribed amount or percentage? \$ _____ or 5 %

VENDOR EMPLOYMENT CERTIFICATION

Section 44.031(b) of the Texas Education Code establishes certain criteria that a school district must consider when determining to whom to award a contract. Among the criteria for certain contracts is whether the vendor or the vendor's ultimate parent or majority owner (i) has its principal place of business in Texas; or (ii) employs at least 500 people in Texas.

If neither your company nor the ultimate parent company or majority owner has its principal place of business in Texas, does your company, ultimate parent company, or majority owner employ at least 500 people in Texas?

Please check (✓) one of the following:

- ☐ Yes ☒ No

By signature below, I certify that the information in Sections 1 (*Resident/Nonresident Certification*) and 2 (*Vendor Employment Certification*) above is true, complete and accurate and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name


Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

HISTORICALLY UNDERUTILIZED BUSINESS CERTIFICATION

A proposer that has been certified as a Historically Underutilized Business (also known as a Minority/Women Business Enterprise or "MWBE" and all referred to in this form as a "HUB") is encouraged to indicate its HUB certification status when responding to this Proposal Invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form.

Please check (✓) all that apply:

- ☐ I certify that my company has been certified as a HUB in the following categories:
- ☐ **Minority Owned Business**
 - ☐ **Women Owned Business**
 - ☐ **Service-Disabled Veteran Owned Business (veteran defined by 38 U.S.C. §101(2), who has a service-connected disability as defined by 38 U.S.C. § 101(16), and who has a disability rating of 20% or more as determined by the U. S. Department of Veterans Affairs or Department of Defense)**

Certification Number:

Name of Certifying Agency:

- ☒ My company has **NOT** been certified as a HUB.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name

Roger Gravley

Printed Name



Signature of Authorized Company Official



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

CONSTRUCTION-RELATED GOODS AND SERVICES AFFIRMATION

A contract awarded under this Proposal Invitation covers only the specific goods and services awarded by the BuyBoard. As explained in the BuyBoard Procurement and Construction Related Goods and Services Advisory for Texas Members ("Advisory"), **Texas law prohibits the procurement of architecture or engineering services through a purchasing cooperative. This BuyBoard contract does not include such services. Architecture or engineering services must be procured by a Cooperative member separately, in accordance with the Professional Services Procurement Act (Chapter 2254 of the Texas Government Code) and other applicable law and local policy.**

The Advisory, available at <https://www.buyboard.com/Vendor/Resources.aspx>, provides an overview of certain legal requirements that are potentially relevant to a Cooperative member's procurement of construction or construction-related goods and services, including those for projects that may involve or require architecture, engineering or independent testing services. A copy of the Advisory can also be provided upon request.

By signature below, the undersigned affirms that Proposer has obtained a copy of the Advisory, has read and understands the Advisory, and is authorized by Proposer to make this affirmation. If Proposer sells construction-related goods or services to a Cooperative member under a BuyBoard contract awarded under this Proposal Invitation, Proposer will comply with the Advisory and applicable legal requirements, make a good faith effort to make its Cooperative member customers or potential Cooperative member customers aware of such requirements, and provide a Cooperative member with a copy of the Advisory before executing a Member Construction Contract with the member or accepting the member's purchase order for construction-related goods or services, whichever comes first.

GovDeals, Inc.

Company Name



Signature of Authorized Company Official

Roger Gravley

Printed Name

2/28/17

Date



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

DEVIATION AND COMPLIANCE

If your company intends to deviate from the General Terms and Conditions, Proposal Specifications or other requirements associated with this Proposal Invitation, you **MUST** list all such deviations on this form, and provide complete and detailed information regarding the deviations on this form or an attachment to this form. The Cooperative will consider any deviations in its contract award decision, and reserves the right to accept or reject a proposal based upon any submitted deviation.

In the absence of any deviation identified and described in accordance with the above, your company must fully comply with the General Terms and Conditions, Proposal Specifications and all other requirements associated with this Proposal Invitation if awarded a contract under this Proposal Invitation. A deviation will not be effective unless accepted by the Cooperative. The Cooperative may, in its sole discretion, seek clarification from and/or communicate with Proposer(s) regarding any submitted deviation, consistent with general procurement principles of fair competition. The Cooperative reserves the right to accept or reject a proposal based upon any submitted deviation.

Please check (✓) one of the following:

- ☒ **No;** Deviations
☐ **Yes;** Deviations

List and fully explain any deviations you are submitting:

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Shipping Via: ☐ Common Carrier ☐ Company Truck ☐ Prepaid and Add to Invoice ☒ Other:

Service Provider; No Shipping Necessary

2. Payment Terms: ☒ Net 30 days ☐ 1% in 10/Net 30 days ☒ Other:

Members may elect to have fees withheld from gross auction proceeds

3. Number of Days for Delivery: 1 ARO

4. Vendor Reference/Quote Number: 541-17

5. State your return policy: Not Applicable; Service Provider

6. Are electronic payments acceptable? ☒ Yes ☐ No

7. Are credit card payments acceptable? ☒ Yes ☐ No

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

DEALERSHIP LISTINGS

If you have more than one location that will service a contract awarded under this Proposal Invitation, please list each location below. If additional sheets are required, please duplicate this form as necessary. NOTE: Awarded Vendors shall remain responsible for the Contract and the performance of all dealers under and in accordance with the Contract.

Not Applicable

Company Name

Address

City

State

Zip

Phone Number

Fax Number

Contact Person

Company Name

Address

City

State

Zip

Phone Number

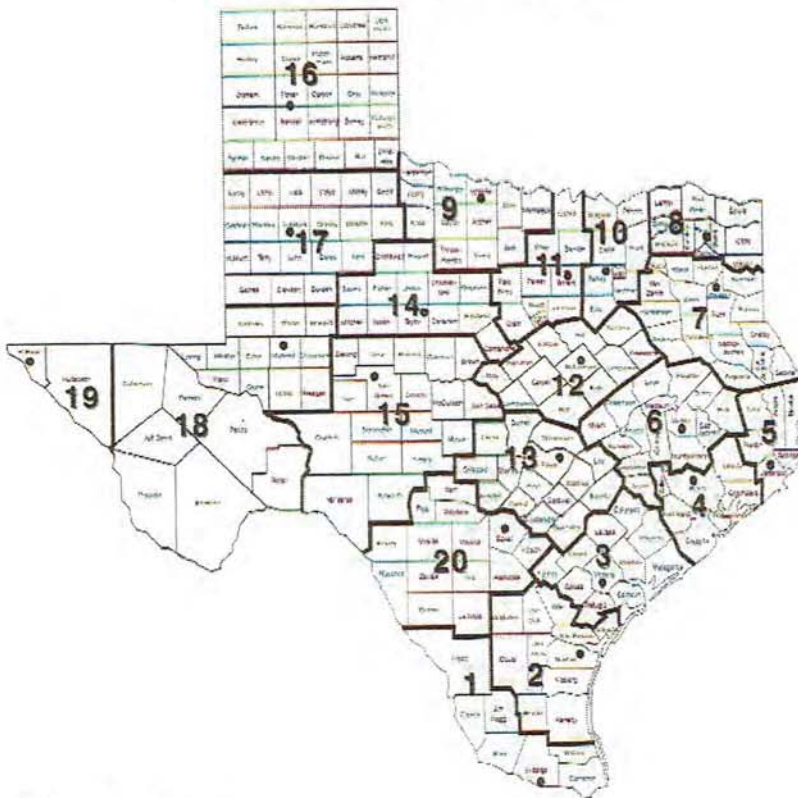
Fax Number

Contact Person

TEXAS REGIONAL SERVICE DESIGNATION

The Cooperative (referred to as "Texas Cooperative" in this form and in the State Service Designation form) offers vendors the opportunity to service its members throughout the entire State of Texas. If you do not plan to service all Texas Cooperative members statewide, you **must** indicate the specific regions you will service on this form. ***If you propose to serve different regions for different products or services included in your proposal, you must complete and submit a separate Texas Regional Service Designation form for each group of products and clearly indicate the products or services to which the designation applies in the space provided at the end of this form. By designating a region or regions, you are certifying that you are authorized and willing to provide the proposed products and services in those regions. Designating regions in which you are either unable or unwilling to provide the specified products and services shall be grounds for either rejection of your proposal or, if awarded, termination of your Contract.*** Additionally, if you do not plan to service Texas Cooperative members (i.e., if you will service only states other than Texas), you must so indicate on this form.

Regional Education Service Centers



- ☒ I will service Texas Cooperative members statewide.
- ☐ I will not service Texas Cooperative members statewide. I will only service members in the regions checked below:

Region Headquarters

☐	1	Edinburg
☐	2	Corpus Christi
☐	3	Victoria
☐	4	Houston
☐	5	Beaumont
☐	6	Huntsville
☐	7	Kilgore
☐	8	Mount Pleasant
☐	9	Wichita Falls
☐	10	Richardson
☐	11	Fort Worth
☐	12	Waco
☐	13	Austin
☐	14	Abilene
☐	15	San Angelo
☐	16	Amarillo
☐	17	Lubbock
☐	18	Midland
☐	19	El Paso
☐	20	San Antonio

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name

- ☐ I will not service members of the Texas Cooperative.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

If this Texas Regional Service Designation form applies to only one or some of the products and services proposed by Vendor, list the products and services to which this form applies here:

Not Applicable



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

STATE SERVICE DESIGNATION

The Cooperative offers vendors the opportunity to service other governmental entities in the United States, including intergovernmental purchasing cooperatives such as the National Purchasing Cooperative BuyBoard. You must complete this form if you plan to service the entire United States, or will service only the specific states indicated. *(Note: If you plan to service Texas Cooperative members, be sure that you complete the Texas Regional Service Designation form.)*

If you serve different states for different products or services included in your proposal, you must complete and submit a separate State Service Designation form for each group of products and clearly indicate the products or services to which the designation applies in the space provided at the end of this form. By designating a state or states, you are certifying that you are authorized and willing to provide the proposed products and services in those states. Designating states in which you are either unable or unwilling to provide the specified products and services shall be grounds for either rejection of your proposal or, if awarded, termination of your Contract.

Please check (✓) all that apply:

☒ I will service all states in the United States.

☐ I will not service all states in the United States. I will service only the states checked below:

☐ Alabama	☐ Nebraska
☐ Alaska	☐ Nevada
☐ Arizona	☐ New Hampshire
☐ Arkansas	☐ New Jersey
☐ California (Public Contract Code 20118 & 20652)	☐ New Mexico
☐ Colorado	☐ New York
☐ Connecticut	☐ North Carolina
☐ Delaware	☐ North Dakota
☐ District of Columbia	☐ Ohio
☐ Florida	☐ Oklahoma
☐ Georgia	☐ Oregon
☐ Hawaii	☐ Pennsylvania
☐ Idaho	☐ Rhode Island
☐ Illinois	☐ South Carolina
☐ Indiana	☐ South Dakota
☐ Iowa	☐ Tennessee
☐ Kansas	☐ Texas
☐ Kentucky	☐ Utah
☐ Louisiana	☐ Vermont
☐ Maine	☐ Virginia
☐ Maryland	☐ Washington
☐ Massachusetts	☐ West Virginia
☐ Michigan	☐ Wisconsin
☐ Minnesota	☐ Wyoming
☐ Mississippi	
☐ Missouri	
☐ Montana	



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

This form will be used to ensure that you can service other governmental entities throughout the United States as indicated. Your signature below confirms that you understand your service commitments during the term of a contract awarded under this proposal.

GovDeals, Inc.

Company Name

A handwritten signature in blue ink, appearing to read "Roger Gravley", written over a horizontal line.

Signature of Authorized Company Official

Roger Gravley

Printed Name

If this State Service Designation form applies to only one or some of the products and services proposed by Vendor, list the products and services to which this form applies here:

Not Applicable



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

NATIONAL PURCHASING COOPERATIVE VENDOR AWARD AGREEMENT

In accordance with the Terms and Conditions associated with this Proposal Invitation, a contract awarded under this Proposal Invitation may be "piggy-backed" by another governmental entity. The National Purchasing Cooperative is an intergovernmental purchasing cooperative formed by certain school districts outside of Texas to serve its members throughout the United States. If you agree to be considered for a piggy-back award by the National Purchasing Cooperative, you agree to the following terms and agree to serve National Purchasing Cooperative members in the states you have indicated on the State Service Designation form, in your Proposal.

By signing this form, Proposer (referred to in this Agreement as "Vendor") agrees as follows:

1. Vendor acknowledges that if The Local Government Purchasing Cooperative ("Texas Cooperative") awards Vendor a contract under this Proposal Invitation ("Underlying Award"), the National Purchasing Cooperative ("National Cooperative") may - but is not required to - "piggy-back" on or re-award all or a portion of that Underlying Award ("Piggy-Back Award"). By signing this National Cooperative Vendor Award Agreement ("Agreement"), Vendor accepts and agrees to be bound by any such Piggy-Back Award as provided for herein.
2. In the event National Cooperative awards Vendor a Piggy-Back Award, the National Cooperative Administrator ("BuyBoard Administrator") will notify Vendor in writing of such Piggy-Back Award, which award shall commence on the effective date stated in the Notice and end on the expiration date of the Underlying Award, subject to annual renewals as authorized in writing by the BuyBoard Administrator. Vendor agrees that no further signature or other action is required of Vendor in order for the Piggy-Back Award and this Agreement to be binding upon Vendor. Vendor further agrees that no interlineations or changes to this Agreement by Vendor will be binding on National Cooperative, unless such changes are agreed to by its BuyBoard Administrator in writing.
3. Vendor agrees that it shall offer its goods and services to National Cooperative members at the same unit pricing and same general terms and conditions, subject to applicable state laws in the state of purchase, as required by the Underlying Award. However, nothing in this Agreement prevents Vendor from offering National Cooperative members better (i.e., lower) competitive pricing and more favorable terms and conditions than those in the Underlying Award.
4. Vendor hereby agrees and confirms that it will serve those states it has designated on the State Service Designation Form of this Proposal Invitation. Any changes to the states designated on the State Service Designation Form must be approved in writing by the BuyBoard Administrator.
5. Vendor agrees to pay National Cooperative the service fee provided for in the Underlying Award based on the amount of purchases generated from National Cooperative members through the Piggy-Back Award. Vendor shall remit payment to National Cooperative on such schedule as it specifies (which shall not be more often than monthly). Further, upon request, Vendor shall provide National Cooperative with copies of all purchase orders generated from National Cooperative members for purposes of reviewing and verifying purchase activity. Vendor further agrees that National Cooperative shall have the right, upon reasonable written notice, to review Vendor's records pertaining to purchases made by National Cooperative members in order to verify the accuracy of service fees.
6. Vendor agrees that the Underlying Award, including its General Terms and Conditions, are adopted by reference to the fullest extent such provisions can reasonably apply to the post-proposal/contract award phase. The rights and responsibilities that would ordinarily inure to the Texas Cooperative pursuant to the Underlying Award shall inure to National Cooperative; and, conversely, the rights and responsibilities that would ordinarily inure to Vendor in the Underlying Award shall inure to Vendor in this Agreement. Vendor recognizes and agrees that Vendor and National Cooperative are the only parties to this Agreement, and that nothing in this Agreement has application to other third parties, including the Texas Cooperative. In the event of conflict between this Agreement and the terms of the Underlying Award, the terms of this Agreement shall control, and then only to the extent necessary to reconcile the conflict.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

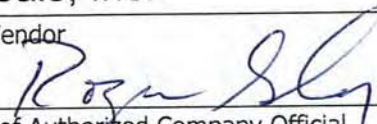
7. This Agreement shall be governed and construed in accordance with the laws of the State of Rhode Island and venue for any dispute shall lie in the federal district court of Alexandria, Virginia.

8. Vendor acknowledges and agrees that the award of a Piggy-Back Award is within the sole discretion of National Cooperative, and that this Agreement does not take effect unless and until National Cooperative awards Vendor a Piggy-Back Award and the BuyBoard Administrator notifies Vendor in writing of such Piggy-Back Award as provided for herein.

WHEREFORE, by signing below Vendor agrees to the foregoing and warrants that it has the authority to enter into this Agreement.

GovDeals, Inc.

Name of Vendor


Signature of Authorized Company Official

541-17

Proposal Invitation Number

Roger Gravley

Printed Name of Authorized Company Official

2/28/17

Date



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

FEDERAL AND STATE/PURCHASING COOPERATIVE EXPERIENCE

The Cooperative strives to provide its members with the best services and products at the best prices available from vendors with the technical resources and ability to serve Cooperative members. Please respond to the following questions.

1. Provide the dollar value of sales to or through purchasing cooperatives at or based on an established catalog or market price during the previous 12-month period or the last fiscal year: \$ \$22.3 million. (The period of the 12 month period is 1/1/2016 / 12/31/2016). In the event that a dollar value is not an appropriate measure of the sales, provide and describe your own measure of the sales of the item(s).
2. By submitting a proposal, you agree that, based on your written discounting policies, the discounts you offer the Cooperative are equal to or better than the best price you offer other purchasing cooperatives for the same items under equivalent circumstances.
3. Provide the information requested below for other purchasing cooperatives for which Proposer currently serves, or in the past has served, as an awarded vendor. Rows should be added to accommodate as many purchasing cooperatives as required.

PURCHASING GROUP	CURRENT VENDOR? (Y/N)	FORMER VENDOR (Y/N)? – IF YES, LIST YEARS AS VENDOR	AWARDED COMMODITY CATEGORY(IES)
1. Federal General Services Administration	N	N	
2. T-PASS (State of Texas)	N	N	
3. U.S. Communities Purchasing Alliance	N	N	
4. National IPA/TCPN	N	N	
5. Houston-Galveston Area Council (HGAC)	N	N	
6. National Joint Powers Alliance (NJPA)	Y	Y (2011-present)	Auction Services
7. E&I Cooperative	Y	N	Auction Services
8. The Interlocal Purchasing System (TIPS)	Y	N	Auction Services
9. Other BuyBoard	Y	Y (2009-present)	Auction Services

☐ **MY COMPANY DOES NOT CURRENTLY HAVE ANY OF THE ABOVE OR SIMILAR TYPE CONTRACTS.**

CURRENT BUYBOARD VENDORS

If you are a current BuyBoard vendor in the same contract category as proposed in this Proposal Invitation, indicate the discount for your current BuyBoard contract and the proposed discount in this Proposal. Explain any difference between your current and proposed discounts.

Current Discount (%): Varies

Proposed Discount (%): Varies

Explanation: GovDeals offers volume-based rebates to clients based on amount of contract sales. Called the Annual Volume Discount Program

(AVDP), this provides rebates to all contract participants based on the total sales under the contract during each 12-month period.

Additional details available in the Pricing section of our Proposal. This is the same program as utilized in our current contract with BuyBoard.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name


Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

GOVERNMENTAL REFERENCES

For your Proposal to be considered, you must supply a minimum of five (5) individual governmental entity references. The Cooperative may contact any and all references provided as part of the Proposal evaluation. Provide the information requested below, including the existing price/discounts you offer each customer. The Cooperative may determine whether prices/discounts are fair and reasonable by comparing prices/discounts stated in your Proposal with the prices/discounts you offer other governmental customers. Attach additional pages if necessary.

Entity Name	Contact	Phone#	Email Address	Discount	Quantity/ Volume
1. Austin, TX - Fleet Services / Erik Maxey / 512-978-2632 / charles.maxey@austintexas.gov / 0.75% rebate in 2016 / Total sales: \$10.3 million					
* Utilizes BuyBoard cooperative contract					
2. Galveston County, TX / Jim Nolan / 409-770-5417 / edward.nolan@co.galveston.tx.us / None / Total Sales: \$1.9 million					
3. Victoria, TX / Richard Ruiz / 361-485-3170 / r Ruiz@victoriatx.org / None / Total Sales: \$1.8 million					
4. Round Rock ISD, TX / Scott Elliott / 512-464-6977 / scott_elliott@roundrockisd.org / None / Total Sales: \$1.3 million					
5. Lewisville ISD, TX / Carlos Moreno / 972-350-2694 / auction@lisd.net / None / Total Sales: \$855,000					

Do you ever modify your written policies or standard governmental sales practices as identified in the above chart to give better discounts (lower prices) than indicated? **YES** ☐ **NO** ☒ If YES, please explain:

GovDeals offers volume-based rebates to clients based on amount of contract sales. Called the Annual Volume Discount Program (AVDP), this provides rebates to all contract participants based on the total sales under the contract during each 12-month period. AVDP is not available to clients on a different pricing policy, such as volume-based State Government pricing. With these policies already in place, GovDeals does not modify its policies or sales practices to discount our services.

By signature below, I certify that the above is true and correct and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

MARKETING STRATEGY

For your Proposal to be considered, you must submit the Marketing Strategy you will use if the Cooperative accepts all or part of your Proposal. *(Example: Explain how your company will initially inform Cooperative members of your BuyBoard contract, and how you will continue to support the BuyBoard for the duration of the contract period.)*

Attach additional pages if necessary.

We are prepared to use the BuyBoard membership list to enthusiastically announce and promote the award. This will be directly supplemented by our local sales and client services staff in Texas and nationally through direct client/prospect visits and attendance at 12-14 conferences in Texas where we display BuyBoard signage and include the contract number and info on our sales representative's business card and brochures. In regions of the country where BuyBoard promotes its services, we are prepared to leverage those efforts with support from our local teams. Our inside business development and sales support personnel are set up to understand the specific BuyBoard contract adoption process and will utilize BuyBoard-specific reports and information within our proprietary software to track, support, and report contract activity, including the documentation required to report sales and fee payment.

GovDeals, Inc.

Company Name


Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

CONFIDENTIAL / PROPRIETARY INFORMATION

A. Public Disclosure Laws

All Proposals, forms, documentation, or other materials submitted by Vendor to the Cooperative in response to this Proposal Invitation, including catalogs and pricelists, may be subject to the disclosure requirements of the Texas Public Information Act (Texas Government Code chapter 552.001, *et. seq.*) or similar disclosure law. Proposer must clearly identify on this form any information in its Proposal (including forms, documentation, or other materials submitted with the Proposal) that Proposer considers proprietary or confidential. If Proposer fails to properly identify the information, the Cooperative shall have no obligation to notify Vendor or seek protection of such information from public disclosure should a member of the public or other third party request access to the information under the Texas Public Information Act or similar disclosure law. Proposer will be notified of any third party request for information in a Proposal that Proposer has identified in this form as proprietary or confidential.

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain information which Vendor considers proprietary or confidential?

Please check (✓) one of the following:

☒

NO, I certify that none of the information included with this Proposal is considered confidential or proprietary.

☐

YES, I certify that this Proposal contains information considered confidential or proprietary and all such information is specifically identified on this form.

If you responded "YES", you must identify below the specific information you consider confidential or proprietary. List each page number, form number, or other information sufficient to make the information readily identifiable. The Cooperative and its Administrator will not be responsible for a Proposer's failure to clearly identify information considered confidential or proprietary. Further, by submitting a Proposal, Proposer acknowledges that the Cooperative and its Administrator will disclose information when required by law, even if such information has been identified herein as information the vendor considers confidential or proprietary.

Confidential / Proprietary Information:

(Attach additional sheets if needed.)



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

B. Copyright Information

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain copyright information?

Please check (✓) one of the following:

☒ **NO**, Proposal (including forms, documentation, or other materials submitted with the Proposal) does not contain copyright information.

☐ **YES**, Proposal (including forms, documentation, or other materials submitted with the Proposal) does contain copyright information.

If you responded "YES", identify below the specific documents or pages containing copyright information.

Copyright Information: _____

(Attach additional sheets if needed.)

C. Consent to Release Confidential/Proprietary/Copyright Information to BuyBoard Members

BuyBoard members (Cooperative and nonprofit members) seeking to make purchases through the BuyBoard may wish to view information included in the Proposals of awarded Vendors. If you identified information on this form as confidential, proprietary, or subject to copyright, and you are awarded a BuyBoard contract, your acceptance of the BuyBoard contract award constitutes your consent to the disclosure of such information to BuyBoard members, including posting of such information on the secure BuyBoard website for members. Note: Neither the Cooperative nor its Administrator will be responsible for the use or distribution of information by BuyBoard members or any other party.

D. Consent to Release Proposal Tabulation

Notwithstanding anything in this Confidential/Proprietary Information form to the contrary, by submitting a Proposal, Vendor consents and agrees that, upon Contract award, the Cooperative may publically release, including posting on the public BuyBoard website, a copy of the proposal tabulation for the Contract including Vendor name; proposed catalog/pricelist name(s); proposed percentage discount(s), hourly labor rate(s), or other specified pricing; and Vendor award or non-award information.

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name

2/28/17

Date



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

VENDOR BUSINESS NAME

By submitting a Proposal, Proposer is seeking to enter into a legal contract with the Cooperative. As such, a Proposer must be an individual or legal business entity capable of entering into a binding contract. Proposers, must completely and accurately provide the information requested below or your Proposal may be deemed non-responsive.

Name of Proposing Company: GovDeals, Inc.

*(List the **legal** name of the company seeking to contract with the Cooperative. Do **NOT** list an assumed name, dba, aka, etc. here. Such information may be provided below. If you are submitting a joint proposal with another entity to provide the same proposed goods or services, each submitting entity should complete a separate vendor information form. Separately operating legal business entities, even if affiliated entities, which propose to provide goods or services separately must submit their own Proposals.)*

Please check (✓) one of the following:

Type of Business:

Individual/Sole Proprietor _____
Corporation ✓ _____
Limited Liability Company _____
Partnership _____
Other _____

If other, identify _____

State of Incorporation (if applicable): Delaware

Federal Employer Identification Number: 63-1241096
*(Vendor must include a completed **IRS W-9** form with their proposal)*

List the Name(s) by which Vendor, if awarded, wishes to be identified on the BuyBoard: *(Note: If different than the Name of Proposing Company listed above, only valid trade names (dba, aka, etc.) of the Proposing Company may be used and a copy of your Assumed Name Certificate(s), if applicable, must be attached.)*

GovDeals, Inc.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. GovDeals, Inc	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
	5 Address (number, street, and apt. or suite no.) 100 Capitol Commerce Blvd. Ste 110	Requester's name and address (optional)
	6 City, state, and ZIP code Montgomery, AL 36117	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
6	3	-	1	2	4	1	0	9 6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Whitney Ader</i>	Date ▶ <i>1/27/17</i>

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

EDGAR VENDOR CERTIFICATION **(2 CFR Part 200 and Appendix II)**

When a Cooperative member seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or new "EDGAR"). All Vendors submitting proposals must complete this EDGAR Certification Form regarding Vendor's willingness and ability to comply with certain requirements which *may* be applicable to specific Cooperative member purchases using federal grant funds. This completed form will be made available to Cooperative members for their use while considering their purchasing options when using federal grant funds. Cooperative members may also require Vendors to enter into ancillary agreements, in addition to the BuyBoard contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable boxes and sign the acknowledgment at the end of this form. If you fail to complete any item in this form, the Cooperative will consider and may list the Vendor's response on the BuyBoard as "NO," the Vendor is unable or unwilling to comply. A "NO" response to any of the items may, if applicable, impact the ability of a Cooperative member to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Provisions regarding Vendor default are included in the BuyBoard General Terms and Conditions, including Section E.18, Remedies for Default and Termination of Contract. Any Contract award will be subject to such BuyBoard General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, Cooperative member ancillary contract, or Member Construction Contract agreed upon by Vendor and the Cooperative member which must be consistent with and protect the Cooperative member at least to the same extent as the BuyBoard Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.

2. Termination for Cause or Convenience:

For any Cooperative member purchase or contract in excess of \$10,000 made using federal funds, you agree that the following term and condition shall apply:

The Cooperative member may terminate or cancel any purchase order under this Contract at any time, with or without cause, by providing seven (7) business days advance written notice to the Vendor. If this Agreement is terminated in accordance with this Paragraph, the Cooperative member shall only be required to pay Vendor for goods or services delivered to the Cooperative member prior to the termination and not otherwise returned in accordance with Vendor's return policy. If the Cooperative member has paid Vendor for goods or services not yet provided as of the date of termination, Vendor shall immediately refund such payment(s).

If an alternate provision for termination of a Cooperative member purchase for cause and convenience, including the manner by which it will be effected and the basis for settlement, is included in the Cooperative member's purchase order, ancillary agreement, or Member Construction Contract agreed to by the Vendor, the Cooperative member's provision shall control.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60, all Cooperative member purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any Cooperative member purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all Cooperative member prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

5. Contract Work Hours and Safety Standards Act:

Where applicable, for all Cooperative member contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

6. Right to Inventions Made Under a Contract or Agreement:

If the Cooperative member's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

7. Clean Air Act and Federal Water Pollution Control Act:

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

8. Debarment and Suspension:

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all Cooperative members with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

9. Byrd Anti-Lobbying Amendment:

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

10. Procurement of Recovered Materials:

For Cooperative member purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a Cooperative member may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of \$150,000, a Cooperative member may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a Cooperative member, Vendor agrees to provide information and negotiate with the Cooperative member regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the Cooperative member shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

12. General Compliance and Cooperation with Cooperative Members:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a Cooperative member, it shall make a good faith effort to work with Cooperative members to provide such information and to satisfy such requirements as may apply to a particular Cooperative member purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Vendor Certification Item No.	Vendor Certification: YES, I agree or NO, I do NOT agree	Initial
1. Vendor Violation or Breach of Contract Terms	Yes	RG
2. Termination for Cause or Convenience	Yes	RG
3. Equal Employment Opportunity	Yes	RG
4. Davis-Bacon Act	Yes	RG
5. Contract Work Hours and Safety Standards Act	Yes	RG
6. Right to Inventions Made Under a Contract or Agreement	Yes	RG
7. Clean Air Act and Federal Water Pollution Control Act	Yes	RG
8. Debarment and Suspension	Yes	RG
9. Byrd Anti-Lobbying Amendment	Yes	RG
10. Procurement of Recovered Materials	Yes	RG
11. Profit as a Separate Element of Price	Yes	RG
12. General Compliance and Cooperation with Cooperative Members	Yes	RG

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official

Roger Gravley

Printed Name



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

PROPOSAL INVITATION QUESTIONNAIRE

The Cooperative will use your responses to the questions below in evaluating your Proposal and technical and financial resources to provide the goods and perform the services ("Work") under the BuyBoard contract contemplated by this Proposal Invitation ("Contract"). Proposers must fully answer each question, numbering your responses to correspond to the questions/numbers below. Proposers must complete below or attach your responses to this questionnaire, sign where indicated below, and submit the signed questionnaire and your responses to all questions in one document with your Proposal. **You must submit the signed questionnaire and responses with your Proposal or the Proposal will not be considered.**

1. List the number of years Proposer has been in business and former business names (if applicable). Note whether your company is currently for sale or involved in any transaction that would significantly alter its business or result in acquisition by another entity.

GovDeals, Inc. was incorporated in 1999 and has been hosting online auctions for government clients since 2001.

GovDeals, Inc. was founded by Information Management Specialists, Inc., and was purchased in 2008 by Liquidity Services, Inc.,

a publicly traded corporation (NASDAQ: LQDT). The company is not currently for sale or involved in any transaction that would

significantly alter its business or result in acquisition by another entity.

2. Describe the resources Proposer has to manage staff and successfully perform the Work contemplated under this Contract. State the number and summarize the experience of company personnel who may be utilized for the Work, including those who will be available to Cooperative members for assistance with project development, technical issues, and product selection for Work associated with this Contract.

GovDeals has a staff of 86, including 36 field-based Account Managers and Client Services Representatives (CSRs), as well as 2 inside sales team members and 2 experienced CSRs on our Client Help Desk.

All of this staff is dedicated to GovDeals. If needed, staff duties can be shifted to prioritize BuyBoard in order to ensure that GovDeals is meeting all of its cooperative members' needs. Each contract

participant will have a dedicated team of GovDeals employees assigned to meet and exceed their specific surplus auction sales goals, and we have a remarkably deep and resilient bench of folks

who are available to provide extra help or fill-in when needed. BuyBoard's Texas-based representatives have multiple years of experience with GovDeals and serving the BuyBoard contract.

3. Describe Proposer's financial capability to perform the Contract. State or describe the firm's financial strength and rating, bonding capacity, and insurance coverage limits. State whether the firm, or any of the firm's past or present owners, principal shareholders or stockholders, or officers, have been a debtor party to a bankruptcy, receivership, or insolvency proceeding in the last 7 years, and identify any such debtor party by name and relationship to or position with your firm.

GovDeals is owned by a financially secure, publicly traded, and debt-free parent company, Liquidity Services Inc. Neither GovDeals nor its parent company, past or present owners,

principal stockholders, or officers have been a debtor party to a bankruptcy, receivership, or insolvency proceeding in the last 7 years. Liquidity Services, Inc.'s stock

is publicly traded on the NASDAQ stock exchange under the call letters LQDT, and all of the company's SEC filings are publicly available and will be

provided upon request. GovDeals, Inc. carries a \$5 million insurance policy, to which we will name BuyBoard and participant members as additional insured upon request.



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

4. Does your company have any outstanding financial judgments and/or is it currently in default on any loan or financing agreement? If so, provide detailed information on the nature of such items and prospects for resolution.

No

5. List all contracts, if any, in the last 10 years on which Proposer has defaulted, failed to complete or deliver the work, or that have been terminated for any reason. For each such contract, provide the project name, scope, value and date and the name of the procuring entity. Fully explain the circumstances of the default, failure to complete or deliver the work, or termination.

None

6. List all litigation or other legal proceedings (including arbitration proceedings), if any, in the last 10 years brought against your firm, or any of the firm's past or present owners, principal shareholders or stockholders, officers, agents or employees, that relates to or arises from a contract similar to this Contract or the work contemplated under this Contract. Provide the style of the lawsuit or proceeding (name of parties and court or tribunal in which filed), nature of the claim, and resolution or current status.

None

By signature below, I certify that the information contained in and/or attached to this Proposal Invitation Questionnaire in response to the above questions is true and correct and that I am authorized by my company to make this certification.

GovDeals, Inc.

Company Name

Signature of Authorized Company Official



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

REQUIRED FORMS CHECKLIST

(Please check (✓) the following)

- ☒ Completed: **Proposer's Agreement and Signature**
- ☒ Completed: **Vendor Contact Information**
- ☒ Completed: **Felony Conviction Disclosure and Debarment Certification**
- ☒ Completed: **Resident/Nonresident Certification**
- ☒ Completed: **Historically Underutilized Business (HUB) Certification**
- ☒ Completed: **Construction Related Goods and Services Affirmation**
- ☒ Completed: **Deviation/Compliance**
- ☒ Completed: **Dealership Listings**
- ☒ Completed: **Texas Regional Service Designation**
- ☒ Completed: **State Service Designation**
- ☒ Completed: **National Purchasing Cooperative Vendor Award Agreement**
- ☒ Completed: **Federal and State/Purchasing Cooperative Experience**
- ☒ Completed: **Governmental References**
- ☒ Completed: **Marketing Strategy**
- ☒ Completed: **Confidential/Proprietary Information**
- ☒ Completed: **Vendor Business Name with IRS Form W-9**
- ☒ Completed: **EDGAR Vendor Certification**
- ☒ Completed: **Proposal Invitation Questionnaire**
- ☒ Completed: **Required Forms Checklist**
- ☒ Completed: **Proposal Specification Form with Commission Fee Schedule and State of Texas Auctioneer's License**

**Catalogs/Pricelists must be submitted with proposal response or response will not be considered.*



12007 Research Boulevard • Austin, Texas 78759-2439 • PH: 800-695-2919 • FAX: 800-211-5454 • www.buyboard.com

PROPOSAL PRICING FORM

ITEM No.	FULL DESCRIPTION	AUCTION LISTING SERVICE FEE ¹
1	PRICE PER AUCTION (Listing Fee) This is a price per auction that Proposer will be paid once an auction item is listed on the auction web site, regardless of whether or not there is a completed sale. ²	\$ <u>0</u>
ITEM No.	FULL DESCRIPTION	STATE PERCENT (%) OF DISCOUNT OFF COMMISSION FEE SCHEDULE ³
2	COMMISSION FEE SCHEDULE - LIVE AUCTION Proposer must attach its commission fee schedule that details the percentage commission fee that will be charged on the sale price after each completed sale and schedule shall include ▪ All applicable service minimum charges ▪ All applicable buyer's premiums ▪ Any additional fees to seller or buyer (Wire transfer fees, Credit Card processing fee, etc.) Auction vendor shall state the percent (%) of discount off commission fee schedule to Cooperative Member.³	N/A %
3	COMMISSION FEE SCHEDULE - ONLINE AUCTION Proposer must attach its commission fee schedule that details the percentage commission fee that will be charged on the sale price after each completed sale and schedule shall include ▪ All applicable service minimum charges ▪ All applicable buyer's premiums ▪ Any additional fees to seller or buyer (Wire transfer fees, Credit Card processing fee, etc.) Auction vendor shall state the percent (%) of discount off commission fee schedule to Cooperative Member.³	Varies; see Volume Discount info %

PROPOSAL FORM NOTES:

1. No price or fee will be accepted other than a price per auction (listing fee) and/or a percentage commission fee schedule.
2. If Proposer does not charge a listing fee, Proposer must insert a zero (\$0.00) bid on the price per auction line. If the price per auction line is left blank, Proposer's Proposal may be determined to be non-responsive.
3. If Proposer does not submit its Commission Fee Schedule with its Proposal, the Proposal will not be considered.

Proposer Name: GovDeals, Inc.

Signature of Authorized Company Official: Roger S. [Signature]

Commission Fee Schedule

GovDeals' fee, calculated in percentage of each auction's winning bid, may be shared between the Member and winning bidders, or may be paid entirely from the Member's auction proceeds or wholly incurred by buyers.

Further, Members may choose to utilize GovDeals' system and service with our payment collection and remittance services included (**Option A**), or may elect to collect their own payments (**Option B**). Examples of available fee structures are provided below, illustrating how this fee may be divided under each option:

Option A: Online auction services with payment collection
Fee: 12.5%

GovDeals collects auction payments online from winning bidders
Proceeds remitted to Member weekly

Example A1: No Fee to Member; 12.5% fee to buyer

Winning bid.....	\$ 1,000	
Buyer's Premium	\$ 125	
Buyer pays online	\$ 1,125	
GovDeals withholds	\$ 125	
Net Results to Member.....	\$1,000	100% of proceeds to Member

Example A2: No Buyer's Premium; 12.5% fee to Member

Winning bid.....	\$ 1,000	
Buyer's Premium	\$ 0	
Buyer pays online	\$ 1,000	
GovDeals withholds	\$ 125	
Net Results to Member.....	\$ 875	87.5% of proceeds to Member

Example A3: Shared Fee – 7.5% fee to Member; 5% fee to buyer

Winning bid.....	\$ 1,000	
Buyer's Premium	\$ 50	
Buyer pays online	\$ 1,050	
GovDeals withholds	\$ 125	
Net results to Member.....	\$ 925	92.5% of proceeds to Member

Example A4: Shared Fee – 5% fee to Member; 7.5% fee to buyer

Winning bid.....	\$ 1,000	
Buyer's Premium	\$ 75	
Buyer pays online	\$ 1,075	
GovDeals withholds	\$ 125	
Net results to Member.....	\$ 950	95% of proceeds to Member

Note: There is a \$5 minimum fee for each successful auction.
Not applicable to Buyer's Premiums.

**Option B: Online auction services without payment collection
Fee: 7.5%**

Member collects auction payments
GovDeals invoices Member monthly for fee amount (net 30 days)

Example B1: No Fee to Member; 7.5% fee to buyer

Winning bid.....	\$1,000	
Buyer's Premium	\$ 75	
Buyer pays Member.....	\$1,075	
Member invoiced for	\$ 75	
Net results to Member.....	\$1,000	100% of proceeds to Member

Example B2: No Buyer's Premium; 7.5% fee to Member

Winning bid.....	\$1,000	
Buyer's Premium	\$ 0	
Buyer pays Member.....	\$1,000	
Member invoiced for	\$ 75	
Net results to Member.....	\$ 925	92.5% of proceeds to Member

**Note: There is a \$5 minimum fee for each successful auction.
Not applicable to Buyer's Premiums.**

Annual Volume Discount Program

Aggregating all contract sales over a 12-month period, a cash rebate will be remitted to all Members based on their pro rata share, provided the contract sales reach a minimum threshold of \$1 million during the 12-month period. The volume discount is based on annual volume sold and ranges from one-quarter percent (0.25%) of sales at \$1M, to a cap of one and one-quarter percent (1.25%) once annual sales exceed \$5M.

Tiered Fee Reduction Schedule

GovDeals' Tiered Fee Reduction Schedule results in a lower GovDeals fee for assets that sell for more than \$100,000. For example, when a single auction item/lot sells for between \$100,000 and \$500,000, the GovDeals fee is the standard 7.5% for the first \$100,000 of the sale, and 5.5% for the remainder up to \$500,000. The GovDeals fee continues to decrease at the \$500,000 mark and the \$1,000,000 mark.

- Tiered Fee Reduction Schedule is applicable under any fee option in which the Member pays a fee of at least 7.5% (A1, A3, or B2). Tiered Fee Reduction is not applicable to Buyer's Premiums.

Evaluating Total Value vs. Fee

Although GovDeals' fee structure may or may not be the lowest offer, the true measurement of a successful surplus provider is net sales results. GovDeals' hands-on service, proactive bidder outreach/marketing, and total liability for credit card fraud will undoubtedly make a positive impact on the BuyBoard Members' total auction revenue.

For example, if a competitor is charging 2.5% less than GovDeals, this fee differential would be \$12.50 on a \$500 auction sale. **GovDeals' proven ability to deliver higher final auction sale prices** will enable the Members to easily see net revenue increase by more than this nominal amount, when compared to a vendor whose primary selling point is a lower percentage fee. Even if GovDeals achieves equal results, our history has shown that we would more than make up the slight fee difference by successfully closing a higher percentage of auctions with a lower default rate, and shouldering all liability of fraudulent payments, chargebacks, and disputes.

What Sets GovDeals Apart

We continue to properly and proactively scale our business so that we may deliver on our promises by hiring and retaining solid, hardworking, and dedicated employees that believe in what we do. Our extremely low turnover has allowed GovDeals to create a strong culture of shared success and ownership in the best practices that make us a committed partner in success with our clients.

Best 'Net of Fee' Value

In the event our fee/Buyer's Premium is higher than a competitor's, please do factor in all the things thousands of our government clients have considered when choosing GovDeals and continuing to partner with us. Here are a few that seem to resonate with our clients based on their experiences with us:

- ✓ Consistently higher net results (selling price less fee charged)
- ✓ Most proactive commitment to bidder management and the resulting lowest bidder default rate in the industry
- ✓ Highest website traffic and largest targeted bidder base
- ✓ Largest and most effective marketing team, with all activity documented and shared with clients to demonstrate proof of effort
- ✓ GovDeals is an integral contributor to a financially strong and debt-free parent company (Washington, D.C.-based Liquidity Services, Inc.)
- ✓ Three to seven business day remittance from pickup, with assumption of all risk for any fraudulent credit card chargebacks or losses
- ✓ Emphasis on sharing knowledge and experience
- ✓ Selling state and local government surplus online is GovDeals' only business and therefore, our only focus

Maintaining our ability to deliver on our key differentiating deliverables is why we so strongly defend our fee structure. We are hopeful these factors resonate with you as well.

GovDeals.com

A Liquidity Services Marketplace

Auction Services

BuyBoard

**The Local Government Purchasing Cooperative;
Texas Association of School Boards**

This proposal is offered in response to the following solicitation:

Request for Proposals #541-17

March 16, 2017

Point of Contact:

Roger Gravley, President

Cell: 334-467-2411 ♦ Email: rgravley@govdeals.com

Office (Toll-Free): 1-800-613-0156 Ext. 4460

GovDeals, Inc.

Providing government-exclusive online auction services since 2001

www.GovDeals.com

Toll-Free: 1-800-613-0156 ♦ Fax: 334-387-0519

100 Capitol Commerce Blvd., Suite 110, Montgomery, AL 36117

Table of Contents

Cover Letter.....	3
Section A Background & Information	5
Section B Online System Requirements	16

Submitted Separately

Proposal Invitation (Signed Documentation)
Commission Fee Schedule
Auctioneer License Exemption

Director of Cooperative Procurement
The Local Government Purchasing Cooperative
12007 Research Blvd.
Austin, TX 78759

March 14, 2017

Reference: Request for Proposals No. 541-17 – Auction Services

Dear Evaluation Committee:

GovDeals, Inc., is pleased to have this opportunity to respond to BuyBoard's Request for Proposals for Auction Services. As we greatly value our relationship with the Cooperative and its Members, we believe in continuously earning it, we never take it for granted, and our employees work hard every day to keep it.

Much of what we have learned over the years has come from direct interactions with our various points of contact within the government entities we serve. Because we do our best to listen, we are a much better company after 17 years of hard-earned growth and commitment to selling surplus online to foster higher Return on Investment for governments, including BuyBoard Cooperative Members.

As we launched our innovative government auction solution in 2001, our biggest challenge was convincing prospective clients about the benefits of selling online when compared to the traditional, live auction method or to individual sales by sealed bids. Now in our 17th year, we aim to convince your evaluation committee that GovDeals continues to be the best value in an increasingly crowded industry.

The services needed by Members as described in your solicitation are a wonderful reflection of the only business we are in and have been building, providing, and improving since our incorporation in 1999. As you re-evaluate options for Auction Services, I invite you to consider the benefits of utilizing GovDeals' richly featured government surplus auction solution:

- After 17 years, GovDeals remains focused on one thing: providing the absolute best net sales results for all of the Members' surplus assets. This is our only business!
- We have a large and experienced staff in all functional areas, including 3 experienced, Texas-based representatives, and 30 additional representatives serving regions across the United States and Canada.
- GovDeals has more than 570,000 registered and verified bidders, including 25,000 active bidders in the State of Texas.
- More than 9,500 governmental agencies have found GovDeals to be the most lucrative and efficient online surplus solution.
- GovDeals does not claim to be the best online government auction resource simply because we are the biggest; rather, we have grown to become the largest because we continue to offer the best value and the best metrics. When comparing, please do demand proof of ROI, as we are prepared to back up every number and claim throughout our proposal.
- GovDeals may or may not offer the lowest fee, but we will undoubtedly provide the absolute best net auction results when compared to any competitor.

GovDeals is prepared to immediately continue providing our online auction system and hands-on customer service to your Cooperative Members, with no lapse in services as BuyBoard moves to a new contract. Two dedicated GovDeals staff members will serve each Member on a regular and ongoing basis through on-site training and support, consultations, marketing planning, and on-call service.

GovDeals provides a turnkey approach to selling government surplus assets via our web-based online auction system at www.GovDeals.com, to include the most robust service offerings and features available in the fast-growing online government auction industry. Our specialized auction website allows prospective buyers to view unlimited photographs, videos, and thorough descriptions, ask questions, and enter bids for the Members' surplus assets. The assets will be auctioned under each Members' own Terms and Conditions, including Member-dictated time frames for payment and pickup.

When utilizing GovDeals' online auction system and payment collection services, GovDeals will shoulder all liability for credit card fraud and chargebacks that may occur, and disputes after asset removal are handled by GovDeals. We remit auction proceeds to our clients on a weekly basis despite these risk factors.

GovDeals' online auction platform and service include, at no additional cost:

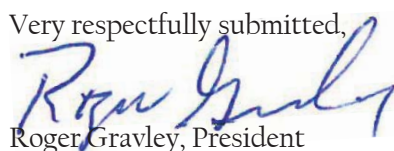
- Turnkey auction functionality with unlimited user accounts
- Real-time reporting tools within your secure account
- 570,000 active GovDeals bidders – verified through GovDeals' multi-layer registration process that includes vetting against the anti-terrorist watch list by Amber Road's global trade management software
- Extensive marketing outreach to targeted bidders at GovDeals' expense – driving competitive bidding, increasing the final selling price of your auctioned assets!
- Patented multi-tiered reallocation system to offer surplus assets to internal and external government and nonprofit agencies – at no cost.
- Sell at your own pace and not be required to follow a vendor's event-driven schedule
- Hands-on training – initial and ongoing – for as many employees as desired
- Personal service by each Member's dedicated, local Client Service Representative with 24/7 on-call availability; on-site and remote support will be provided on an as-needed basis
- Proceeds remittance is every Wednesday, which is always within 3-7 business days from when successfully sold assets have been picked up by buyers

With our original management team continuing to run the business, GovDeals now has 86 direct full-time employees, with more than half working remotely from the field in order to best serve clients in their local areas. At GovDeals' core is a very agile 10-person IT team, hired and developed by GovDeals, that is responsible for all development, operation, and support of the GovDeals website and system. This team works from GovDeals' headquarters and is part of a larger IT infrastructure at GovDeals' publicly traded parent company, Liquidity Services Inc. (NASDAQ: LQDT).

Setting GovDeals apart from the competition, we continue to properly and proactively scale our business so that we may deliver on our promises by hiring and retaining solid, hardworking, and dedicated employees in all regions of the U.S. and Canada that believe in what we do. Our extremely low turnover has allowed GovDeals to create a strong culture of shared success and ownership in the best practices that make us a committed partner in success.

As President of GovDeals, I know I speak for our entire team when I express how much we value BuyBoard's business and the opportunity to potentially continue to serve your Members. Please know that we will continue to work hard to exceed your expectations and to be individually and collectively accountable for making this happen if awarded. Please do not hesitate to contact me for any clarifications or to schedule an on-site or remote demonstration at your convenience.

Very respectfully submitted,



Roger Gravley, President

rgravley@govdeals.com | Cell: 334-467-2411 | Office: 1-800-613-0156 Ext. 4460

Section A **Background & Information**

Proposer's response should include:

1. Minimum 5-year history/experience with live auction services and online auctioning

GovDeals has 15 years of experience facilitating the sale of surplus government-owned goods via online auction. GovDeals does not provide live auction services. Since our founding in 1999 and system launch in 2001, more than \$1.3 billion in government-owned assets have been sold via GovDeals.com (1.1 million items/lots). GovDeals currently has over 9,500 government clients within 49 states and in Canada. More than 450 public entities in the State of Texas liquidate their surplus via GovDeals' online auction system, as do 1,200 public K-12 school systems nationwide.

GovDeals provides a turnkey approach to selling government surplus assets via our web-based online auction system, www.GovDeals.com, to include the most robust service offerings and features available in the fast-growing online government auction industry. Our specialized auction website allows prospective buyers to view unlimited photographs, videos, and thorough descriptions, ask questions, and enter bids for BuyBoard Cooperative Members' surplus assets. Government entities who utilize GovDeals as an online auction resource gain access to online auction functionality and reporting specifically designed to satisfy the needs and requirements of state and local governments. GovDeals' auctions are conducted in a totally transparent environment with terms and conditions, bid history, and results easily accessible by the public during the auction and for one full year after auction completion. Robust reporting and a perpetual audit trail are readily accessible within each GovDeals client's account. Our clients also have access to consultative services and to training in use of online auction best practices and to auction strategies that have been developed and fine-tuned through GovDeals' 15 years of experience in the government-exclusive online auction business.

GovDeals does not claim to be the best online government auction resource because we are the largest; rather, we have grown to be the largest because we offer our clients the greatest overall service and value. In addition to our field-based Account Managers and Client Services Representatives assigned directly to local accounts, GovDeals has experience Client Services Representatives working on our Client Help Desk, available by toll-free phone, email, and live chat every weekday. This team is available for technical support, strategy guidance, and hands-on service. As a GovDeals client, the Commonwealth will continue to have immediate and direct access to GovDeals' Client Services team, Bidder Services team, Accounting department, Marketing department, and GovDeals Executive Management. Our extremely low turnover has allowed GovDeals to create a strong culture of shared success and ownership in the best practices that make us a committed partner in BuyBoard Cooperative Members' success. It is our belief that no other auction company can offer this vital capability, and our experienced staff working to fulfill our commitments to Marketing, Bidder Support, Accounting, IT, Seller Support, etc., is what sets us apart as the leading online auction provider for governments throughout the U.S. and Canada.

The online auctions services needed by BuyBoard Cooperative Members are a wonderful reflection of the only business we are in and have been continuously building, providing, and improving since 1999. GovDeals is thoroughly prepared to continue to provide our online auction system and hands-on customer service to your Members, with no interruption in service as BuyBoard shifts to a new contract. Two dedicated GovDeals staff members will serve each Cooperative Member on a regular and ongoing basis through training, consultations, marketing planning, and on-call service and support.

2. Online site references and site structure (dedicated page, shared, etc.)

The GovDeals platform's self-service functionality will allow BuyBoard Cooperative Members to have complete control over their auctions, including accessing real-time reports and interacting with bidders through our built-in Question and Answer feature. GovDeals will provide dedicated service to each Member for training, technical support and case-by-case strategy recommendations, including marketing outreach, lotting strategies, and process improvement efforts. GovDeals provides a turnkey approach to selling government surplus assets via our web-based online auction system, www.GovDeals.com, to include the most robust service offerings and features available in the fast-growing online government auction industry. Our specialized auction website allows prospective buyers to view unlimited photographs, videos, and thorough descriptions, ask questions, and enter bids for BuyBoard Cooperative Members' surplus assets.

We encourage the BuyBoard evaluation committee to explore the user-friendliness and capacity of our auction website, www.GovDeals.com. Our web-based system is designed to provide the utmost ease of use, including minimalistic layout and intuitive functionality, such as the features described below.

- Each BuyBoard Member's auction listings will be included with other GovDeals sellers' auctions, with robust search and browse functionalities. Additionally, each Member may have a dedicated URL (custom named by the Member; for example, www.GovDeals.com/dallascountyschools) which only shows that Member's current auctions. Members who consistently have auctions live on GovDeals may additionally have a "microsite," which displays the Member's current auctions and also shows the Member's logo. There is no charge for the microsite capabilities, and further details will be provided upon request.
- Asset categories are clearly displayed on the home page. Categories without any current auctions are automatically hidden from the home page in order to minimize bidder frustration caused by blank pages or empty categories.
- Multiple search features enable bidders to easily locate assets for which they are in the market. Bidders may search by keyword, category, seller, zip code radius, and many other options. Additionally, any search can be saved as a "favorite" within a bidder's account, and notifications will be sent when new assets matching the selected criteria are up for auction (for example, laptops in Texas; laboratory equipment within 100 miles of Dallas; or all assets auctioned by a particular school system).
- Although the GovDeals system is continuously improved upon and updated behind the scenes, the website's primary design and functionality intentionally remain consistent in order to limit any frustration or confusion by bidders or sellers.

3. Method(s) of contacting buyers (buyer database, etc.)

A major part of GovDeals' service and ultimate success is the promotion of assets through marketing to our buyer database, as well as advertising to prospective bidders. We expend significant effort and funding to maximize competitive bidding for our clients' assets, since competition for surplus assets is directly tied to the revenue the selling governments obtain for these assets.

BuyBoard Members will not be charged a fee for any marketing efforts provided by GovDeals; last year, GovDeals placed more than 32,000 online and print ads for our clients' assets at no additional charge.

Our time-tested and proven approach to marketing government surplus goods for online auction is unparalleled. We know from research and experience how to develop and implement customized marketing plans for our government clients, and our 9-person Marketing Department has the expertise to create effective ads, press releases, mailings, etc., and utilize the right combination of these in order to consistently bring a steady stream of targeted website traffic to our government clients' surplus assets.

As marketing plans are developed for assets at auction, each Member's GovDeals CSR and our Marketing Department will communicate regularly with the Member's team to ensure they are always involved in decision-making, such as approving ads or press releases.

Copies of all marketing activity, including advertisements, email blasts, news coverage, etc., will be uploaded into the respective Members' GovDeals accounts to demonstrate proof of effort. The Member's POC will be notified by email when new documentation has been uploaded to their GovDeals account.

Overview of Marketing Strategies

- ❖ **Custom Marketing Plans:** When a Member has specialty assets to auction, GovDeals' Marketing Department will develop custom promotion and advertising strategies designed to bring the highest dollar amount possible for each asset. Various types of assets considered unique, high-value, or specialty may be considered for this custom marketing, which involves identification of target audiences and niche media.

Such assets may include, but are not limited to, helicopters and aircraft; classic/custom automobiles; specialty equipment; firearms and accessories; jewelry and collectibles; real estate properties; machinery and industrial equipment; and cost avoidance/demolition projects.

- ❖ **Niche Marketing:** All vehicles, heavy equipment, unique, and high-value assets that Members wish to sell on the GovDeals auction website will be advertised or listed on niche websites that will expose your assets to targeted buyers. For example:
 - Heavy trucks and highway/construction equipment are advertised in *Rock and Dirt* and *Contractor's Hotline*, as well as other trade publications.
 - Cars, trucks, and vans are advertised at www.CarDaddy.com.
 - Medical and laboratory items are promoted at www.LabX.com and www.EquipMatching.com.
 - Transit and school buses are advertised at www.BusesOnline.com and www.BusNut.com.
 - Garbage trucks are advertised at www.TrashTrucksOnline.com, and fire trucks, ambulances, and other rescue equipment are advertised on www.1stResponder.com.

- ❖ **Email Marketing to Targeted Bidders:** GovDeals has bidders in all 50 U.S. states and in 68 foreign countries for a total of more than 570,000 registered and verified bidders (see map below). We have over 25,000 active bidders in the State of Texas (as illustrated on map), including over 7,500 within 100 miles of Austin. We will be happy to provide detailed bidder statistics for other states or regions upon request.

To harness the strength of this extensive bidder base for asset marketing, email blasts (e-Flyers) are sent to previous bidders and buyers of relevant categories. This has repeatedly proven one of our most successful marketing strategies.

- ❖ **Local Marketing:** As shown on the maps at right, GovDeals already has a large and active bidder base in Texas and nationally. In order to further make local residents aware of Members' auctions, GovDeals' Marketing Department will implement strategies to inform the public of the Member's GovDeals auctions, including preparing press releases and placing ads as needed. Strategic marketing efforts, such as outdoor signage and public access TV ads, may be utilized as needed. GovDeals can also provide banners for high-traffic areas, as well as flyers for bulletin boards and to pass out to local businesses and residents.

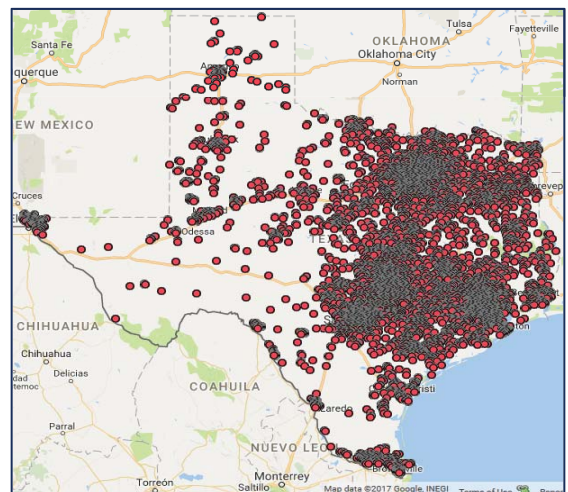
- ❖ **Notifying Your Previous Bidders:** If desired by a Member, GovDeals will notify the Member's previous auction and/or sealed bid participants that the Member is now selling some or all of its surplus on GovDeals.com. This can be accomplished by postcard or email blast, depending upon the Member's wishes and the contact methods available to reach the past participants.

- ❖ **News Coverage:** As a result of press releases and other media outreach, GovDeals periodically receives local, regional, and national broadcast, online, and print media coverage. This not only results in promotion for specific clients or assets, but also drives overall bidder sign-up. For example, a news report by MSN Money resulted in a 250% increase in daily registrations.

**570,000 Active GovDeals Bidders
in the U.S. and Internationally**

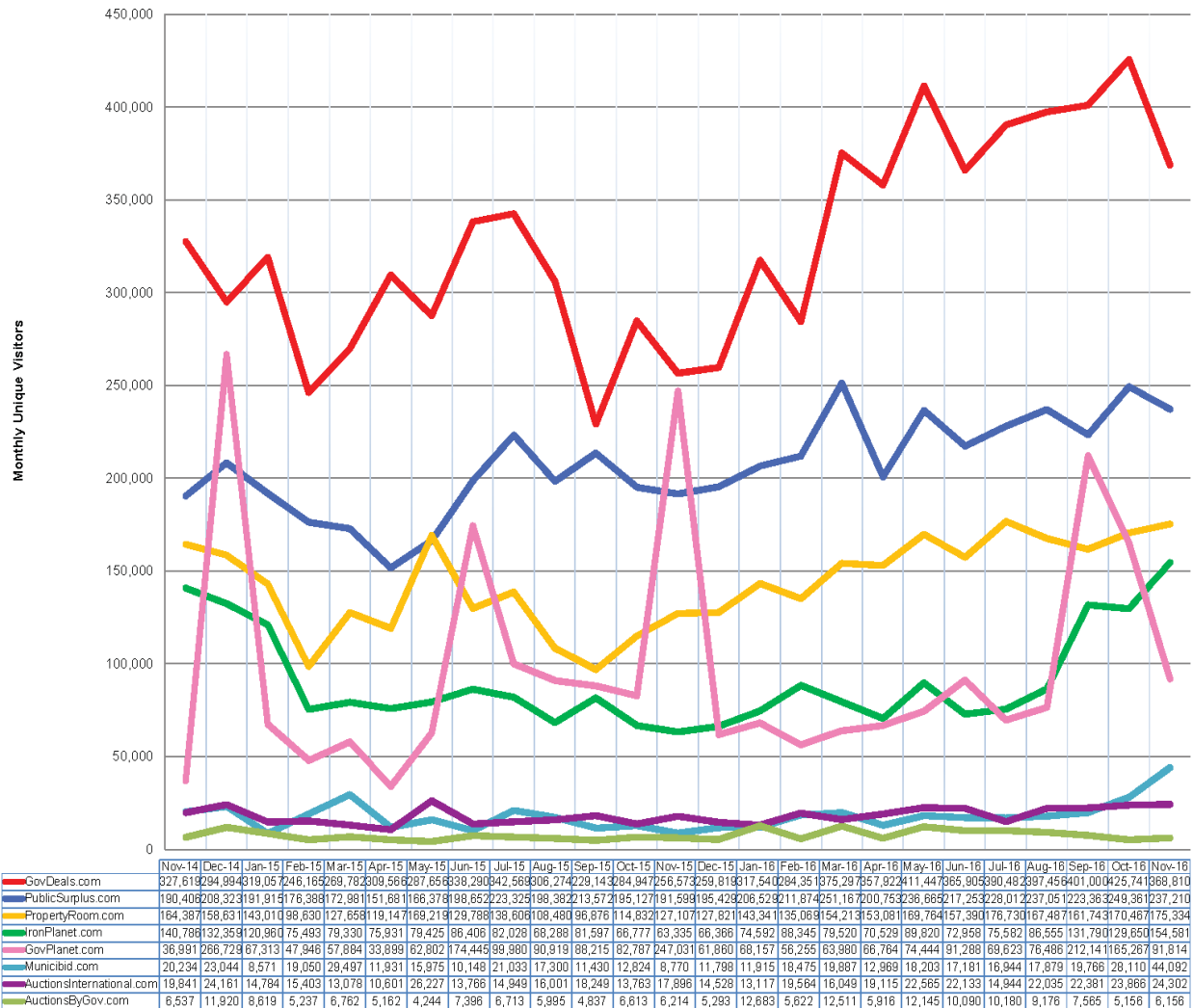


25,000 Active Bidders in Texas



- ❖ **Website Traffic:** Our auction website, www.GovDeals.com, is the most utilized and most heavily trafficked government auction resource in North America. In November 2016 (the most recent data available), the GovDeals auction website had more than 386,000 Unique Visitors. GovDeals' web traffic is consistently the highest of any government surplus auction website. This data is provided by ComScore, the leading independent website traffic analysis provider. The chart below reflects impartial data comparing the web traffic of GovDeals.com over the past two years with that of other online auction providers.

Independent Web Traffic Analysis
2-year comparison of monthly Unique Visitors



Independent Data

The data above, provided by industry-leading website traffic analyst comScore (formerly Compete Pro), indicates total Unique Visitors for each of 25 months, from November 2014 through November 2016, for the websites listed in the chart above. A Unique Visitor is defined as a person who is only counted once when he/she visits a website, even though the visitor may visit the site multiple times during the month. Only US-based website traffic is measured in this report.

About comScore/Compete Pro

comScore's digital insight services are supported by industry-leading data management and technology. This consumer and industry data is drawn from numerous sources and comprises the largest continuous consumer behavior database in the industry. comScore's proprietary data methodologies and patent-pending technology aggregate, transform, and normalize this data and ensure it is representative of the entire U.S. online marketplace. Compete Pro is an independent third-party agent that provides objective, unbiased traffic analysis research tools.

Please note: This third-party data may not match each party's internal website analytics but does provide a consistent reflection of comparative data. In other words, though the numbers may not be exact, the trend lines are consistently reliable for website traffic comparison purposes.

4. Examples of information available to potential buyers (data, photos, etc.)

On the following pages, we have provided example auction listings showcasing the types and breadth of information available to potential buyers, including descriptions, photographs, payment and removal instructions, etc.

Bidding Made Simple & Reliable

Since launching the GovDeals online auction service 15 years ago, our bidder database has grown to more than 570,000 people throughout the United States, as well as in 68 foreign countries. We have incorporated an array of bidder-friendly features that keep our buyers returning to GovDeals again and again.

- **Ease of Use:** We encourage BuyBoard's evaluation committee to explore the user-friendliness and capacity of our auction website, www.GovDeals.com. Our web-based system is designed to provide the highest functionality, most informative listings, and the utmost ease of use, including minimalistic layout and intuitive functionality, such as those described below:
 - Asset categories are clearly displayed on the homepage. Categories without any current auctions are automatically hidden from the home page in order to minimize bidder frustration caused by blank pages or empty categories.
 - Multiple search features enable bidders to easily locate assets for which they are in the market. Bidders may search by keyword, category, seller, zip code radius, and many other options. Additionally, any search can be saved as a "favorite" within a bidder's account, and notifications will be sent when new assets matching the selected criteria are available for auction.
 - Although the GovDeals system is continuously improved upon and updated behind the scenes, the website's primary design and functionality intentionally remain consistent in order to limit any frustration or confusion by bidders and sellers.
- **Email Notifications:** GovDeals' bidders may elect to receive email notifications when they have been outbid on an auction, as well as when an asset is posted matching the bidder's selected "favorites" (detailed below). Winning bidders will always be sent automatic email notification of auction award (Buyer's Certificate).
- **Auto Bid:** The GovDeals system includes an optional proxy bidding feature, which allows the system to automatically bid on the bidder's behalf. The auto bid feature stops bidding anytime the bidder is the high bid, or until it reaches the maximum bid entered if bidding continues beyond the proxy bid amount.
- **Favorites:** GovDeals "favorites" feature allows bidders to be notified by email when new items from any selected category or search criteria are sent to auction. Examples of favorites could include school buses auctioned in Texas; laptops within 50 miles of Austin; or all assets auctioned by a particular seller.
- **Identity Protection:** GovDeals provides security systems, antivirus, and firewalls to prevent hacking of auction information from the servers, and to prevent bidders from learning the identity of other bidders. GovDeals is PCI-compliant and does not store payment information.
- **Bidder Support:** GovDeals provides bidder support from a dedicated service center staffed by 7 experienced GovDeals employees. The Bidder Services Help Desk intakes more than 200 calls, emails, and live chats daily, and this team has a stellar 97% first-call resolution rate. The Bidder Services Help Desk has employees who are fluent in Spanish, and we have a language service available if we need assistance communicating with a prospective bidder who does not speak English or Spanish.

GovDeals
A LIQUIDITY SERVICES MARKETPLACE

[Searches](#) [Help](#) [Contact Us](#) [About Us](#)

[Home](#) [Alicia Andrews](#) [Log Out](#) [View Country](#)

[March 3, 2017, 11:05 AM ET](#) [P1D](#)

2014 Chevrolet Tahoe Police

[More media](#)

Year	Make/Brand	Model	VIN/Serial	Miles	Title Restriction	Condition	Category
2014	Chevrolet	Tahoe	1GNLC2E05ER217403	74,947	No	See Description	SUV

2014 Chevrolet Tahoe Police SPORT UTILITY 4-DR, 5.3L V8 OHV 16V FFV.
2 Wheel Drive
Vehicle is running. It was just taken out of service.
Vehicle is serviced every 5000 miles.
It has some scratches and dings.
Windshield is cracked on the bottom right under the wiper blade.
Exterior color: Champagne Silver
Front seats are cloth bucket seats
Rear seat is vinyl.
Rubber floor mat.
Spotlight on driver side.

Auction Ends: 3/6/17 11:00 AM ET
Remaining: **2 Days 23 Hrs**
This item is subject to an auto extension of the auction end time.
[Refresh Bid & Time](#)
Buyer's Premium: **10.00%**
Starting Bid: **\$2,500.00**
Bids: **10**
High Bidder: **m*****a**
Current Bid: **\$10,025.00**
Bid Increment: **\$25.00**
Minimum Bid: **\$10,050.00**
[Terms and Conditions](#)
Bid:
Auto-bid ☒
Email if outbid: ☐
[Place Bid](#)
[Add to Bid Watch](#)

1,526 visitors

Seller Information

Seller Name: Clay County Sheriff's Office, TX
Asset Location: 215 W Gilbert St
Henrietta, Texas 76365-2864
[Map to this location](#)

Inspection

Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Inspection is by appointment only. Please contact Chief Deputy Mark Elgin at (940) 538-5611 or e-mail mark.elgin@co.clay.tx.us

Payment

[Wire Transfer](#) [PayPal](#) [VISA](#) [MasterCard](#) [Discover](#) [American Express](#)

Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard, American Express*, Discover) only. * American Express is not available for buyers on probation. PayPal and credit card purchases are limited to below \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to \$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

PAYMENT MUST BE MADE ONLINE -- To make online payment, log into your GovDeals account and select 'My Bids'. Please follow the instructions there.

Payment in full is due not later than five (5) business days from the time and date of the Buyer's Certificate. Payment must be made electronically through the GovDeals Website. Payment Methods are listed above.

TAX EXEMPTION: Where taxes are applicable (see the Buyer's Certificate), Tax Exempt documents must be provided to this seller within 24 hours of the auctions close and before payment is made. Please see the contact below for any questions.

Removal

Property may be removed by appointment only and appointments must be made at least 24 hours in advance. All items must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate.

The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. No Assistance will be provided. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Media



Special Instructions

NOTICE: If you are the winning bidder and default by failing to adhere to this sellers terms and conditions your account with GovDeals WILL BE LOCKED.

Guaranty Waiver. All property is offered for sale 'AS IS, WHERE IS.' Clay County Sheriff's Office, TX makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

[f](#) [t](#) [v](#) [r](#)

Help Desk Hours: Monday - Friday, 8 am - 7 pm ET.
Contact us with any questions, comments or concerns.
Copyright © 2017, GovDeals, Inc. All Rights Reserved. [Site Map](#)

GovDeals
A LIQUIDITY SERVICES MARKETPLACE

Searches ▾ Help Contact Us ▾ About Us ▾ Search

Home Alicia Andrews ▾ Log Out View Country ▾

March 3, 2017, 11:11 AM ET P1D

2007 School Bus (339)

[More media](#)

Year	Make/Brand	Model	VIN/Serial	Miles	Title Restriction
2007	International	PB105	4DIRBUAFN47B365085	96,776	No

Condition	Category	Inventory ID
See Description	Buses, Transit and School	339

2007 International PB105 BUS, 6.0L V8 DIESEL # Passengers: 72 This vehicle starts and runs Engine Manufacture: IC Engine Type: L/V T365 Diesel Engine This Vehicle was maintained every 5,000 miles Engine Condition: Runs Date Removed from Service: 2/1/2016 Maintenance Records: Available Transmission Manufacture: Allison and its Automatic Transmission Condition: Operable Exterior Color: NSB Yellow Minor: Scratches and Dings Interior Color: Grey/Vinyl

For Questions or Concerns Contact: Keith Tharington 252-462-2480 office

» Seller Information

[Ask a question](#)

**Seller Name:** Nash-Rocky Mount Board of Education, NC [view seller's other assets](#)
Asset Contact: [Candice Kirtz](#) (Phone: 252-459-5220)
Asset 276 N Winstead St
Location: Nashville, North Carolina 27856-1747
[Map to this location](#)

Q Inspection

Inspections are by appointment only. Please see the contact above to schedule an inspection or for any questions.

\$ Payment

Wire Transfer PayPal VISA MasterCard DISCOVER

Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard, American Express*, Discover) only. * American Express is not available for buyers on probation. PayPal and credit card purchases are limited to below \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to \$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

PAYMENT MUST BE MADE ONLINE-- To make online payment, Log into your GovDeals account and select "My Bids". Please follow the instructions there.

PAYMENT: Payment in full is due not later than five (5) business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Payment Methods are listed below.

🗑 Removal

REMOVAL: Removal is by Appointment Only and all items must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. Appointments must be made at least 24 hours in advance.

Nash-Rocky Mount Board of Education WILL NOT PROVIDE ANY ASSISTANCE IN PACKING OR LOADING ASSETS SOLD. PLEASE COME PREPARED TO LOAD THESE ITEMS QUICKLY AND COMPLETELY INTO YOUR VEHICLE. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

📷 Media



💡 Special Instructions

NOTICE: If you are the winning bidder and default by failing to adhere to this sellers terms and conditions your account with GovDeals WILL BE LOCKED.

Guaranty Waiver. All property is offered for sale "AS IS, WHERE IS." (Seller) makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

? Questions and Answers

[Ask a question](#)

There are currently no questions posted for this asset.



Help Desk Hours: Monday - Friday, 8 am - 7 pm ET.
Contact us with any questions, comments or concerns.
Copyright © 2017, GovDeals, Inc. All Rights Reserved. [Site Map](#)

GovDeals
A LIQUIDITY SERVICES MARKETPLACE

[Searches](#) [Help](#) [Contact Us](#) [About Us](#)

[Home](#) [Alicia Andrews](#) [Log Out](#) [View Country](#)

[Facebook](#) [Twitter](#) [LinkedIn](#) [Google+](#)

Apple Macbook Pro Laptop Computers (Quantity: 10)

[More media](#)

Make/Brand	Model	Quantity	Condition	Category
Apple	Macbook Pro	1 Lot	See Description	Computers, Parts and Supplies

1 pallet containing Apple Macbook Pro Laptops. Pallet includes approximately 10 (TEN) total quantity laptops and 10 accompanying power adapters/chargers.

Minimum Specs include: 13" Macbook Pro, 4GB RAM, 120GB HD, 2.4 or 2.5 GHZ Processor. These are just the minimum specifications; many devices will have higher specs depending on maintenance replacements. Please see serial numbers for more information, to include model year and processor information. Hard drives have been wiped. OS 10.11 reloaded. Laptops were purchased in 2012-2013. Laptops were used and may show signs of use, including wear and tear. Laptops were in working condition when removed from service, however not guaranteed. Adapters/Chargers ARE included, should be working, however condition not guaranteed.

Boxes on pallets are used to store and transport Apple Macbook Pro Laptops. Please disregard all labels on outside of boxes as they do not indicate what is contained inside the boxes. Laptops are not wrapped or padded in boxes for protection for shipping or transport. CMCSS will not wrap or package the items.

This lot is only ONE pallet of approximately 10 (TEN) laptops and 10 adapters. Pallets are approximately 3 feet x 4 feet. Weight unknown.

Sold AS IS. Condition not guaranteed.

*All times of the auction site such as BID CLOSINGS are in Eastern Standard (EST) time zone. All times posted by CMCSS for viewing and pickup are in Central Standard Time (CST).

*If you have additional questions concerning payment information, please email us at auction@cmcss.net or call (931) 920-7944 and leave a voice message. Your call will be returned within 1 business day.

*Most items offered for sale are used and may contain defects not immediately detectable. Viewing available by appointment, Monday through Thursday from 9AM to 11AM CST.

Serial Numbers: MacBook Pros: C02HC9YUDV13 ; C2VJ718NDTY3 ; C02J56D3DXY3 ; C2VJ70R8DXY3 ; C02J58ZXDXY3 ; C02JDJHQDTY3 ; C17J2B5DXY3 ; C02JD0YMDTY3 ; C02JD73DXY3 ; C02HC9HZDV13

Auction Ends: 3/9/17 12:15 PM ET
Remaining: 6 Days 1 Hr
[Refresh Bid & Time](#)
Reserve Not Met
Starting Bid: \$5.00
Bids: 7
High Bidder: g*****
Current Bid: \$2,270.00
Bid Increment: \$5.00
Minimum Bid: \$2,275.00
[Terms and Conditions](#)
Bid:
Auto-bid 2: ☒
Email if outbid: ☐
[Place Bid](#)
[Add to Bid Watch](#)
89 visitors

» Seller Information

**Seller Name:** Clarksville-Montgomery County School System, TN [View seller's other assets](#)
Asset Location: 621 Gracey Ave
Clarksville, Tennessee 37040-4012
[Map to this location](#)

Q Inspection

INSPECTION: Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders viewing available by appointment, Monday through Thursday from 9AM to 11AM CST.

*Hours for Central Office are Monday through Friday. Call (931) 648-5600 to check for closing information (bad weather) and CMCSS holidays. Payment in full is due no later than FIVE (5) BUSINESS DAYS from the time and date of the Buyer's Certificate. Business days are Monday through Friday with the exception of holidays.

\$ Payment

PAYMENT INSTRUCTIONS:

Payment must be received within five business days from the date of the buyer's certificate.

Credit cards and bank cards are NOT accepted.

Acceptable forms of payment are U. S. currency (must have exact change-there is no change available), certified cashier's check, or money order. Certified checks or money orders shall be made payable to: Clarksville-Montgomery County School System.

Mailing address: Clarksville-Montgomery County School System, 621 Gracey Ave., Clarksville, TN 37040. Attn: Accounts Receivable.

Payment and pickup is made in the same building, Central Office, at 621 Gracey Ave, Clarksville, TN 37040. Please see the receptionist at the main entrance for directions to the Accounting Department for payment and/or the Warehouse for product pickup.

If you have additional questions concerning payment information, please call (931) 920-7895 and leave a voice message. Your call will be returned within one business day.

🚚 Removal

REMOVAL: All items must be removed within TEN (10) BUSINESS DAYS from the time and date of issuance of the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including pallets, packing, loading and transportation of the property.

Property may be removed between the hours of 8:00AM and 2PM, Monday through Friday, excluding school district holidays. Call the information desk at 931-648-5600 to check for closures including emergency closures for incidents such as electrical failures and bad weather.

The Warehouse has a loading dock.

To coordinate for pick ups contact Warehouse Manager at (931) 920-7803 or email at auction@cmcss.net.

📷 Media



💡 Special Instructions

If you are in need of additional product information, in addition to the information posted on GovDeals, you may call one of the following departments:

Technology Equipment: 931-920-7944 Food Service Equipment: 931-920-7835 Buses/Trucks/Vans: 931-920-1114 Furniture/Classroom Equipment/Tools: 931-920-7803

*A daily storage fee of \$10.00 will be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

*Any lots that are not paid for within 5 business days will be re-posted for bid and the defaulting buyer will be blocked from the site.

[Facebook](#) [Twitter](#) [YouTube](#) [RSS](#)

Help Desk Hours: Monday - Friday, 8 am - 7 pm ET.
Contact us with any questions, comments or concerns.
Copyright © 2017, GovDeals, Inc. All Rights Reserved. [Site Map](#)

GovDeals
A LIQUIDITY SERVICES MARKETPLACE

Searches Help Contact Us About Us

Home Alicia Andrews Log Out View Country

March 3, 2017, 11:15 AM ET P10

2005 Gradall XL3300 Hydraulic Excavator

[More media](#)

Restriction: Out of State Buyers Only

Make/Brand	Model	Hours	Title Restriction	Condition	Category	Inventory ID
Gradall	XL 3300	329	No	See Description	Equipment, Heavy	67828

Gradall XL 3300 Hydraulic Excavator DIESEL

Starts and runs

Hydraulics are all operational

329 hours

PIN 0210017858

Serial #T8377B1158

Decals removed, impressions may remain

Dings, dents, scratches consistent with age and use

Auction Ends: 3/9/17 4:07 PM ET
Remaining: 6 Days 4 Hrs
This item is subject to an auto extension of the auction end time.
[Refresh Bid & Time](#)
Reserve Not Met

Buyer's Premium: 10.00%
Starting Bid: \$10,000.00
Bids: 11
High Bidder:
Current Bid: \$45,000.00
Bid Increment: \$150.00
Minimum Bid: \$45,150.00

[Terms and Conditions](#)

Bid:
Auto-bid? ☒
Email if outbid: ☐
[Place Bid](#)

[Add to Bid Watch](#)

1,240 visitors

Seller added the following information on 2/27/2017 5:13 PM:
2005

Seller Information

[Ask a question](#)



Seller Name: Victorville, CA [\[view seller's other assets\]](#)
Asset Contact: [Stephen Dolney](#) (Phone: 760-955-3327)
Asset Location: 14343 Civic Dr
Victorville, California 92392-2303
[Map to this location](#)

Q Inspection

Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Inspection is by appointment only. Please see the contact above to schedule an inspection.

\$ Payment

Wire Transfer PayPal VISA MasterCard DISCOVER

Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard, American Express*, Discover) only. * American Express is not available for buyers on probation. PayPal and credit card purchases are limited to below \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to \$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

PAYMENT MUST BE MADE ONLINE -- To make online payment, log into your GovDeals account and select 'My Bids'. Please follow the instructions there.

Payment in full is due not later than five (5) business days from the time and date of the Buyer's Certificate. Payment must be made electronically through the GovDeals Website. Payment Methods are listed above.

TAX EXEMPTION: Where taxes are applicable (see the Buyer's Certificate), Tax Exempt documents must be provided to this seller within 24 hours of the auctions close and before payment is made. Please see the contact below for any questions.

Removal

Property may be removed by appointment only and appointments must be made at least 24 hours in advance. All items must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. No Assistance will be provided. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

*Non operable Vehicles must be removed from City Property by a licensed and insured Tow/Haul company. See attached insurance requirements.

Media



Special Instructions

***** This agency does NOT provide SMOG CERTIFICATION or EMISSIONS RETROFIT***** **All smog related repairs and certifications for vehicles are the sole responsibility of the buyer as outlined in California Vehicle Code, Division 12, Section 24007.5**

TITLE 13 CALIFORNIA CODE DISCLOSURE OF REGULATION APPLICABILITY WHEN OPERATED IN CALIFORNIA ANY OFF ROAD DIESEL VEHICLE MAY BE SUBJECT TO THE CALIFORNIA AIR RESOURCES BOARD IN-USE OFF-ROAD DIESEL VEHICLE REGULATION IT THEREFORE COULD BE SUBJECT TO RETROFIT OR ACCELERATED TURNOVER REQUIREMENTS TO REDUCE EMISSIONS OF AIR POLLUTANTS.

NOTICE: If you are the winning bidder and default by failing to adhere to this seller's terms and conditions your account with GovDeals WILL BE LOCKED.

Guaranty Waiver: All property is offered for sale 'AS IS, WHERE IS.' Victorville, CA makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty: Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

? Questions and Answers

[Ask a question](#)

There are currently no questions posted for this asset.



Help Desk Hours: Monday - Friday, 8 am - 7 pm ET.
[Contact us with any questions, comments or concerns.](#)

Copyright © 2017, GovDeals, Inc. All Rights Reserved. [Site Map](#)

LIQUIDITY
SERVICES

GovDeals.com
Online Government Surplus Auctions

Page 14

5. Method of data collection and photo of sale items

Each Member may have as many user accounts as desired to operate GovDeals' self-service online auction platform, including a primary Point of Contact to serve as Administrator of the Member's account. Training will be provided for all users at no additional cost.

The Administrator of the Member's account should, or delegate responsibility to, photograph assets to be auctioned, as well as to gather descriptive details about each asset/lot. Also, a video may be uploaded to each auction if desired. Also if desired, GovDeals will provide inspection forms for various categories of assets. The users may use these forms to gather descriptive details of the assets/lots for later input into the GovDeals system.

Routine tasks involved in the operation of the GovDeals platform include:

- Taking digital photographs/video of assets to be auctioned.
- Gathering descriptive information about the surplus assets
- Answering questions from prospective bidders via GovDeals' Q&A system
- Meeting buyers for asset removal and obtaining the buyer's signature on each system-generated Bill of Sale
- Marking assets as "picked up" to trigger payment remittance

Many of GovDeals' clients, particularly those with considerable auction volume, designate multiple employees to handle these duties. At a minimum, a new GovDeals client's POC/Admin must take part in the implementation process to ensure efficient account setup and understanding of system operation. We encourage all staff members involved in the surplus process to take part in the initial training session in order to gain a full understanding of the online auction process.

Additionally, Members may desire accounting personnel to have system access in order to oversee payment collection and reconciliation. These staff members would benefit from attending training to gain insight about available system reports, ad hoc reporting, and financial reconciliation.

6. Copy of State of Texas Auctioneer's License issued by the Texas Department of Licensing and Regulation, or, if Vendor proposes to serve states other than Texas, copies of any applicable license(s) from those states, or detailed explanation and supporting documentation or authority of why no license is required.

As an online auction provider, GovDeals is not required by the Texas Department of Licensing and Regulation to hold a Texas Auctioneer's License. This clarification was determined by House Bill 2481, which took effect on September 1, 2015. GovDeals will gladly speak to this issue and provide documentation of this exemption upon request.

Section B **Online System Requirements**

Proposers that provide an online auction service for the purpose of selling surplus property and equipment must provide a fully functional service that includes:

- 1. Proposer will provide all hardware, software, and servers needed to operate an online auction service. Proposer must give the Cooperative member full access to the member's assigned online auction account that allows the member to load its own equipment via a common internet browser. The system should be available to Cooperative members 24 hours a day, 7 days a week, 365 days a year. The member must be able to load items it wishes to sell at any time.**

Agreed. The GovDeals online auction platform is entirely web-based, and no hardware or software will be installed on Members' computers. Members' accounts can be fully accessed via common web browsers at all times.

GovDeals' self-service platform will enable Members to have full access to their accounts, including uploading unlimited photographs, describing assets' condition in free-form fields, set minimum reserves if desired, set starting price and bid increment amounts for each auction, interact with bidders via GovDeals' Q&A feature, run standard and ad hoc reports, etc.

The GovDeals auction platform is available 24 hours a day, 7 days a week, 365 days a year. Since its launch in 2001, the GovDeals auction system has maintained system uptime of 99.99%, and extensive provisions are in place to prevent a service outage.

- 2. Proposer will provide and absorb all cost of a secure hosting facility to operate the online auction system and allow the Cooperative member full access to their account. The member will not be required to install any additional computer hardware or software at the member's location; the only requirement will be that the member has an internet connection via a common web browser and a digital camera. Proposer's auction service shall not interact with a Cooperative member's computer hardware, software, or database systems, except to allow access to the member's account through a common web browser.**

Agreed. GovDeals will provide and absorb the cost of secure hosting to operate its online auction system. All enhancements and upgrades to the GovDeals online auction system will be provided at no additional cost. To ensure website reliability and security, the GovDeals application exists in the Microsoft Azure East cloud infrastructure. The servers are spread throughout the environment

to cover multiple facilities. The servers are redundant within the live application and also backed up within the cloud for simple recovery within minutes if needed. The database performs log shipping backups to a physical machine as well as a cloud copy of the server backed up at all times, and a backup rotation via MSSQL with differentials is performed on a routine basis for recovery also.

The GovDeals online auction platform is entirely web-based, and no hardware or software will be installed on Members' computers. Members will only need an internet-enabled computer and a camera with which to take photographs of assets. Members' accounts can be fully accessed via common web browsers at all times, without interaction with Members' computers except for access via the browser.

3. Proposer will provide maintenance and upgrades to the system hardware and software at no cost to the Cooperative member.

Agreed. All enhancements and upgrades to the GovDeals online auction system will be provided at no additional cost. GovDeals performs scheduled releases on a monthly basis, typically the last Thursday of the month. The releases begin at 5 a.m. ET and normally take an hour or less. Major upgrades to the application or infrastructure are performed, on average, twice a year depending on current requirements, backlog, and infrastructure needs.

4. Proposer will supply all operating software and applications needed for the auction site to function.

Agreed. GovDeals will provide the web-based auction platform and servers needed to operate the auction site. There will be no additional cost to Members.

5. Connectivity to the internet shall be accessible through industry standard internet connections, web browsers, and email. The system must allow access from both Windows and Apple Mac operating systems. The system provided will not require the installation of any special software on the computer systems of the Cooperative member.

Agreed. The GovDeals auction system is accessible through industry standard internet connections, web browsers, and email. The system is accessible from both Windows and Apple Mac operating systems. No software will be installed on any Members' computer.

6. Maintenance and support, including email and telephone support needed to operate the auction site and live customer service support, must be available to Cooperative members Monday-Friday between the hours of 8:00 A.M. and 5:00 P.M. Central Standard Time.

Agreed. Members' account manager (in Texas, this is Senior Client Services Representative Simon Petty) will be available 24 hours a day, 7 days a week by direct cell phone or email. GovDeals will provide easily accessible, highly responsive technical support and customer service to Members. Additionally, Members will have access to GovDeals' Client Help Desk, available from 7 a.m. to 5 p.m. CST, by toll-free phone, live chat, and email.

- 7. Proposer's system should have simple and uniform methods for bidders to submit bids and have the highest bid price to date posted on the bidding site for all bidders to see. It shall also have a system to notify a bidder if the bidder's bid has been rejected and identify the reason for such rejection.**

Agreed. The GovDeals auction platform has simple and uniform methods for bidders to submit bids, and the high bid price-to-date is always shown on the auction page for all bidders to see. In the event a bidder's bid is rejected, the bidder will receive an automatic email notification explaining the reason for the rejection, such as improper format.

- 8. Proposer's online system at a minimum shall include the following:**

- a. Clearly displayed date and time to the end of bidding.**

Yes, the end date and time is clearly displayed on each auction, in the upper right corner.

- b. The capability for the Cooperative member to set a minimum opening bid price and a minimum bid increment.**

Yes, Members will have the ability to set minimum opening bid and bid increment.

- c. The capability to automatically notify other governmental entities of available surplus personal property or equipment prior to the items being made available to the general public on the auction site. (In cases of a sale to another government entity, Proposer would not be entitled to receive a commission on the sale.)**

Yes, GovDeals' patented Tier Redistribution System allows Members to offer surplus assets to selected governmental or nonprofit entities prior to items being made available to the general public on the auction site. GovDeals does not charge a fee for items claimed within the Tier Redistribution System.

- d. An internal method of recording all bids, a method of identifying the winning bidder, and a method of identifying the second highest bidder in those instances where the winning bidder reneges on completing the sale.**

Yes, GovDeals system has these capabilities. The system will automatically record all bids and identify the winning bidder. In the event the winning bidder does not complete a sale, the Member will have access to identify the second-highest bidder.

- e. A record of bids that may be provided to the Cooperative member.**

Yes, the GovDeals system will display the names, contact information, and address of all of the Members' winning bidders.

f. Security systems, anti-virus, and firewalls capable of preventing the hacking of any auction information from the auction servers, preventing the assimilation or distribution of viruses and other programs, and preventing any bidder from learning the identity of any other bidder.

Yes, GovDeals will provide all security systems, antivirus, and firewalls capable of preventing the hacking of any auction information from the auction servers, preventing the assimilation or distribution of viruses and other programs, and preventing any bidder from learning the identity of any other bidder.

GovDeals employs many systems to ensure that its operations are secure from hacking or other disruption. These security systems include:

- LANDesk integrated with Kaspersky Anti-Virus, providing system patching and antivirus protection
- AlertLogic Log Manager, providing daily analysis of infrastructure data
- AlertLogic Threat Manager, providing intrusion-detection systems backed up by a 24/7 Security Operations Center for constant monitoring and alerting of intrusions
- Nessus, providing internal weekly and monthly scans
- Qualys, providing third-party daily scans

g. Contingency plans to backup and recover information, including a disaster recovery plan that covers internet failure, electricity failure, or system failures.

Yes, GovDeals has contingency plans to backup and recover information, including a disaster recovery plan that covers internet failure, electricity failure, or system failures.

GovDeals is a fully redundant suite of applications that exists on the Microsoft Azure cloud infrastructure. Each application has multiple servers load balanced along with redundant database servers performing real-time replication. The model allows the sites to handle traffic to the pages as well as failover/disaster recovery. In addition to redundant servers within the live application, these are also backed up within the cloud for simple recovery within minutes if needed. The database performs log shipping backups to a physical machine as well as a cloud copy of the server backed up daily, and a backup rotation via MSSQL with differentials is performed on a routine basis for recovery also.

GovDeals utilizes a third-party image caching service to increase productivity and page delivery times without constant server retrieves that could cost delivery time delays.

GovDeals also has internal and external monitoring on all segments of the hardware to ensure the appropriate individuals/teams are notified immediately in the event of an issue. There are rules within the system to automatically remove troubled hardware as not to impact the site or users.

In the case of a database failure, the site would go offline for approximately 15 minutes to cutover to the backup, during which time decisions are being made about any possible data loss depending on the nature of the failure.

Each client's CSR will be involved in identifying and restoring any auctions that have been impacted. The Members' CSR(s) will work directly with the Member to restore or relist the auctions, depending on impact.

h. A system for posting auctions that is easy to use and allows the Cooperative member control over the auction.

Yes, the GovDeals system is both easy to use and allows Members complete control over their auctions.

The GovDeals platform's functionality allows Members to have complete control over their auctions, including setting minimum bids, reserve pricing, and bid increments, as well as auction dates and length of each auction. The Members will be able to upload an unlimited number of photos to each auction and include the descriptive information deemed necessary by the Member for the particular asset/lot. System functionality includes accessing real-time reports and interacting with bidders through GovDeals' built-in Question and Answer feature.

Throughout 15 years of conducting online auctions for government entities across the United States and Canada, we have developed features that increase our sellers' ease of use and efficiency for their staff members, as well as to positively impact sellers' surplus disposition success and ROI. Some of the features that are most popular among our selling agencies are described below.

- **Single Page Load:** Creating an online auction has never been easier! With GovDeals' simple one-page auction creation functionality, all details regarding an asset auction can be entered on a single page, without the hassle of multiple steps and page load delays. The data can be saved and finished later if the item is not yet ready for auction.
- **Automated Auction Calculator:** This unique, time-saving feature assists the Member's users in automatically setting the starting price, bid increment, and auction start date and time, as well as the ending date, for each auction. If the Member doesn't agree with some of the automatically entered data, the user may override any populated field. The Member may also simply bypass the automated calculator and enter the data manually.
- **Extension of Bid:** This feature extends auctions by a few minutes when a bid is placed in the final few minutes of an auction's end time, to encourage competitive bidding and higher final sales prices. This feature is optional.
- **Question & Answer:** The Q&A functionality within each Member's GovDeals account will allow prospective bidders to submit questions via an auction page, allowing the Member to answer either privately by email or publicly on the auction page for all bidders to view.
- **Security Levels:** Access to the GovDeals system can be tailored to the job duties of Members' employees. GovDeals will discuss with each Member ways to best utilize these 5 security levels to fit into the Member's existing or desired processes. Security levels include the ability to require approval from a supervisor before auctions may go live, as well as a "view only" setting that is useful for accounting staff to access reports.
- **Second-Chance Offer:** The Member may offer an asset to the second-highest bidder with a single click in the rare event that the winning bidder defaults on completing a sale. This feature is also useful if a reserve price is not met but the Member wishes to offer the asset to the highest bidder.
- **Minimum Bid, Bid Increments, and Reserve Pricing:** The Member will have full control to determine these factors. If desired, the Member's CSR can give advice based on past successes with similar assets sold by other governments.

- **Departmental Billing:** Each Member's remittance payment may be sent to their individual selling departments or to a general fund. Even if sent to a general fund, data can be easily separated out for auditing purposes using a department code, and reports are exportable to Microsoft Excel.
- **Bid Deposits:** A Member may require bidders to make a deposit before bidding on any or all of the Member's assets up for auction. Our recommendation is that use of this feature be limited to high-value, sensitive, specialized, and/or real estate assets. The Member will have the authority to determine the bid deposit amount, and prospective buyers must make this deposit before placing a bid on the designated auctions. Once GovDeals receives the bidder's deposit, his/her account will be approved to bid on the asset. The winning bidder's deposit may be applied to the final amount due; unsuccessful bidders will have their deposit returned in full.
- **Bidder Restrictions:** A Member may limit the types of public bidders allowed to place bids on particular assets. These assets may still be viewed by the general public to maximize the marketing exposure of the auctions, but a restrictive banner and information within the terms and conditions will clearly communicate that the bidder must be of a certain type (police department, fire department, etc.) or have specific licenses or certifications (FFL, liquor license, etc.). Additional information on types of restrictions that have and can be applied is available upon request.
- **Reallocation Tiers:** GovDeals' patented Tier Redistribution System allows Members to offer their surplus assets between departments, to other government entities, and/or to nonprofit organizations. Assets not claimed during the reallocation process may automatically be moved to public auction if desired. There is no fee for use of GovDeals reallocation tiers.

i. A method for the Cooperative member to withdraw and cancel an auction without penalty and notifies bidders if an auction has been withdrawn and canceled.

Yes, the Member may withdraw and cancel auctions without penalty. The GovDeals system includes the ability for the Member to declare a reason for the withdrawal, if desired. All bidders and watchers of the auction will be automatically notified immediately of the withdrawal and, if applicable, the reason for the withdrawal. If the Member decides to relist the item for auction, the item's previous bidders and watchers will be automatically notified by the system that the asset is again available for auction sale.

j. A system that provides the Cooperative member a method of duplicating prior auctions, and cutting, pasting, and editing information from prior auctions that will help the member save time posting new auctions to the online auction site.

Yes, the GovDeals system provides Members with the ability to duplicate prior auctions, as well as cut, paste, and edit information from prior auctions in order to save time posting new auctions to the online auction site. Additionally, the Member's CSR will create custom templates, if desired, for common assets the Member plans to auction.

- k. A system that allows the Cooperative member's own terms and conditions to be posted for each asset offered for sale and provides a quick link to the member's terms and conditions. The system must also provide a section on the asset auction page for posting special instructions for each asset that include important terms from the Cooperative member's terms and conditions, such as when payment should be made and when an item should be picked up by the winning bidder. This section can also be used to give the bidder contact information to call to inquire about the asset being auctioned or any other helpful information that the bidder may need to make a bid.**

Yes, a link to the Member's own Terms and Conditions will be posted on each auction listing. Before a bidder can place his or her initial bid on an asset being auctioned by a Member, the bidder will be required to electronically sign in agreement of the Member's terms and conditions of sale. No bidder may place a bid without agreeing to the seller's terms and conditions.

Each auction listing includes a section called "Special Instructions," which is useful for highlighting important terms from the Member's terms and conditions. Additionally, each auction listing includes sections on "Payment" and "Removal," giving Members the ability to highlight any and all necessary information for prospective bidders to review. There is also a "Seller Information" section that will at all times list the contact information to all to inquire about the asset being auctioned.

- l. A system of collecting payments from bidders that accepts payment via PayPal, wire transfer, or a credit card.**

Yes, winning bidders are responsible for making payment via GovDeals' website within the timeframe dictated by the Member (typically within 5 business days after auction close). Acceptable forms of payment are credit/debit card (Visa, MasterCard, Discover, and American Express), PayPal, or wire transfer. All payments over \$4,999 must be made by wire transfer. Bidders on probation are not permitted to pay via American Express.

- m. A system to generate and send both the Cooperative member and the buyer a "PAID" e-mail notice (electronically) when payment is received.**

Yes, GovDeals' system will automatically generate and send an e-mail notification to the Member and the buyer when payment has been made.

- n. A system that provides detailed financial and summary reports of all transactions to both the Cooperative member and the Cooperative.**

GovDeals will provide real-time reporting and summary reports within each Member's account. The Members will have 24/7 access to an array of real-time reports, as well as the

ability to view a detailed bid history and audit trail of all its auctions at any time during the auction or after its close, without expiration or archiving.

GovDeals' interactive reports are accurate and detailed, enabling Members to track all assets from the time they are loaded into the GovDeals system until they are sold and proceeds are collected. GovDeals' reports can be viewed online, sorted, printed, and/or exported to Microsoft Excel. Many reports can be customized for unique needs the Members may have. Whether BuyBoard and/or an individual Member is later under contract with GovDeals or not, each Member will continue to have perpetual access to all their GovDeals reports without limitation or expiration – ever.

Sold Assets Report

Ad hoc reporting options and example report shown

Our clients' most-utilized tool, the Sold Assets Report provides detailed data of all assets sold within any selected date range. With the ability to export to Microsoft Excel with a single click, this report can be easily imported into the seller's other recordkeeping systems, merged with additional inventory data, or filtered by department, category, etc.

More than 45 data fields can be reported with this ad hoc reporting tool, such as:

- ♦ Asset details: description, inventory ID, make/brand, model, VIN, mileage, category, status, tier for internal reallocation, etc.
- ♦ Seller filters: department, name/address of asset's physical location, seller's POC for the asset, etc.
- ♦ Auction data: starting bid, reserve amount, bid increment, number of hits to the auction page, number of bids placed, etc.
- ♦ Buyer info: name, company, city, state, and extended info (buyer's user ID, name for vehicle title, full address)
- ♦ Monetary data: sold amount, fee, net results, buyer's premium amount, tax amount and percentage if applicable, additional fee info (such as shipping/storage fee paid to seller by buyer), remittance check number; and total sold amount, total fee, total net results, total taxes, etc.
- ♦ Timeline: auction start/end dates and times, buyer payment date, asset pick up date, remittance check date
- ♦ Credits: credit date, reason, & ability to filter out credits

Sold Asset Report

Select any of the items to display the data or [check all items](#).

Asset

☐ Asset ID ☐ Asset POC ☐ Category ☐ Department
☐ Description ☐ Inventory ID ☐ Location Name ☐ Dept. #
☐ Tier ☐ Secondary Inventory ID ☐ Location Address ☐ Status
☐ VIN/Serial # ☐ Make / Brand ☐ Model ☐ Miles/Hours
☐ Year ☐ Long Description ☐ Title Restriction ☐ Authorized Bid Restriction

Auction

☐ Starting Bid ☐ Reserve ☐ Bid Increment ☐ # of Visitors ☐ Auto Extension
☐ # of Bids ☐ Start Date ☐ End Date ☐ # of Hits

Buyer

☐ Full Name ☐ Agency/Company ☐ City ☐ State ☐ ID #
☐ Title To ☐ Extended Info

Monetary

☐ Additional Fees ☐ Sold Amount ☐ Tax ☐ GovDeals Fee
☐ Picked Up Date ☐ Net Results ☐ Tax % ☐ Paid Date
☐ Credit Reason ☐ Check Date ☐ Bill of Sale Other \$ ☐ Credit Date
☐ Check # ☐ Buyer's Premium ☐ Bill of Sale Other \$ Description ☐ Seller Payment
☐ Admin Fee

Start Date: End Date:
or ☐ Check here to get all assets from the beginning.
or Search by Payment #:
☐ Hide credits taken outside of date range
☐ Hide all credits
☐ Export to Excel

El Paso, TX								
Date range: 01/09/2017 - 01/09/2017								
ID ↑	Inventory ID	Description	Category	Buyer	Starting Bid	Sold Amount	Bids	Auction Ended
4689	4043	MISC COMPUTER ITEMS	Office Equipmen	John [REDACTED]	\$6.00	\$48.00	11	1/9/17 8:30 AM
4697	4061	MISC OFFICE ITEMS	Office Equipmen	omar [REDACTED]	\$5.00	\$5.00	1	1/9/17 8:06 AM
4704	4053	MISC COMMERCIAL IMPERIAL STOVE	Cafeteria and K	Lourdes [REDACTED]	\$50.00	\$170.00	16	1/9/17 8:22 AM
4844	4029	MISC SCRAP METAL	Recyclable Mate	Lourdes [REDACTED]	\$6.00	\$34.00	15	1/9/17 8:20 AM
4868	4052	USED LED AND PEDESTRIAN LIGHTS	Traffic Signals	ricky [REDACTED]	\$6.00	\$234.01	32	1/9/17 8:00 AM
4880	4064	MISC MODULAR FURNITURE	Office Equipmen	Ruben [REDACTED]	\$6.00	\$10.00	3	1/9/17 8:05 AM
4881	ESD 4065	Vehicle Rims	Recyclable Mate	Ruben [REDACTED]	\$50.00	\$1,355.00	153	1/9/17 8:08 AM
					\$129.00	\$1,856.01		

Paid For/Picked Up Reports

Paid For/Picked Up Reports can be generated within a seller's GovDeals account to display all items sold at auction, separated by status. These reports are exportable to Microsoft Excel.

This three-part "PPU Report" provides real-time status lists of items that have not been paid for; those that have been paid for but have not yet been picked up; and those that have been paid for and have been picked up.

All of the PPU reports include the asset ID, inventory number, description, auction end date and time, high bid amount, sales taxes, seller-imposed fees to buyer, GovDeals fee amount, and buyer's total payment amount. Date of payment is also included on the "Paid" and "Paid & Picked Up" reports."

The "Not Paid" and "Paid, Not Picked Up" reports include a reminder feature that enables the seller to, with a single click, send a notification to the winning bidder reminding him or her that the payment or pick-up deadline has passed.

The payment reminder email includes payment instructions and a link to the auction won, as well as amount due. All reminder emails also include a direct link to the specific seller's Terms and Conditions that outline the payment terms and default penalties.

The "Paid & Picked Up" report also indicates the status of the seller's remittance payment from GovDeals, including the number of the GovDeals check/payment to the seller.

Examples of reports shown are, top to bottom:
"Not Paid," "Paid, Not Picked Up," & "Paid & Picked Up"

Paid For & Picked Up Report												
			Filter by: Not Paid									
			Not Paid									
			Submit									
			Paid, Not Picked Up									
			Paid, Picked Up									
ID	Inv ID	Description	Buyer Name	End Date/Time	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net Pay	Status	Reminder (?)
61	350	2006 Ford Expedition XLT 4WD	David Uche	10/30/15 2:00 PM	\$3,960.00*	\$0.00		\$3,960.00	-\$0.00	\$3,960.00	Not Paid	Reminder
63	381	2006 Chevrolet TrailBlazer LS 4WD	ron mcMahon	10/30/15 2:20 PM	\$4,190.00*	\$0.00		\$4,190.00	-\$0.00	\$4,190.00	Not Paid	Reminder
68	66	1994 Ford F-350 XL Reg. Cab DRW 2WD	David Mayo	10/30/15 3:10 PM	\$6,010.00*	\$300.00		\$6,310.00	-\$0.00	\$6,310.00	Not Paid	Reminder
					\$14,160.00	\$300.00	\$0.00	\$14,460.00	\$0.00	\$14,460.00		

Paid For & Picked Up Report													
			Filter by: Paid, Not Picked Up										
			Submit		Export to Excel								
ID	Inv ID	Description	Buyer Name	End Date/Time	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net Pay	Paid	Status	Reminder
6344	7006 01	50 PIECES OF GUARDRAIL	Bank account	5/10/16 6:30 PM	\$2,102.00*	\$0.00		\$2,102.00	-\$162.15	\$1,939.85	5/10/16		06/20/16
6345	7006 02	50 PIECES OF GUARDRAIL	Bank account	5/10/16 6:35 PM	\$2,203.00*	\$0.00		\$2,203.00	-\$165.22	\$2,037.78	5/10/16		06/20/16
6347	7006 04	25 PIECES OF GUARDRAIL	Bank account	5/10/16 6:45 PM	\$1,257.00*	\$0.00		\$1,257.00	-\$94.27	\$1,162.73	5/10/16		06/20/16
6348	7006 05	60 PIECES OF GUARDRAIL	Bank account	5/10/16 6:50 PM	\$1,304.00*	\$0.00		\$1,304.00	-\$97.80	\$1,206.20	5/10/16		06/20/16
6349	7006 06	100 PIECES OF GUARDRAIL	Bank account	5/10/16 6:55 PM	\$2,257.00*	\$0.00		\$2,257.00	-\$169.27	\$2,087.73	5/10/16		06/20/16
6375	7047 01	5,000 GALLON ASPHALT TANK	Julie Fugate	6/9/16 6:45 PM	\$9.00*	\$0.00		\$9.00	-\$5.00	\$4.00			06/20/16
6376	7047 02	10,000 GALLON ASPHALT TANK	Julie Fugate	6/9/16 6:50 PM	\$9.00*	\$0.00		\$9.00	-\$5.00	\$4.00			06/20/16
6377	7047 03	15,000 GALLON ASPHALT TANK	Julie Fugate	6/9/16 6:55 PM	\$7.00*	\$0.00		\$7.00	-\$5.00	\$2.00			06/20/16
6378	7005 01	FILE CABINET - 5 DRAWER	Robert Green	6/9/16 7:00 PM	\$7.00*	\$0.00		\$7.00	-\$5.00	\$2.00	6/23/16		06/20/16
6384	7031 01	SCAG WALK BEHIND LAWN MOWER	Jeremy Morgan	6/20/16 6:15 PM	\$779.00*	\$0.00		\$779.00	-\$58.42	\$720.58	6/24/16		06/20/16
6385	7031 02	SCAG WALK BEHIND LAWN MOWER	Jeremy Morgan	6/20/16 6:20 PM	\$793.00*	\$0.00		\$793.00	-\$59.47	\$733.53	6/24/16		06/20/16
6386	7022 01	1,550 Gallon Tank	Joshua Bright	6/20/16 6:25 PM	\$135.01*	\$0.00		\$135.01	-\$10.13	\$124.88	6/21/16		06/20/16
6387	7022 02	10,000 Gallon Tank	Joshua Bright	6/20/16 6:30 PM	\$173.01*	\$0.00		\$173.01	-\$12.96	\$160.03	6/21/16		06/20/16
6388	7031 03	CONCRETE SAW	Chris Loney	6/20/16 6:35 PM	\$72.00*	\$0.00		\$72.00	-\$5.40	\$66.60	6/21/16		06/20/16
					\$11,167.02	\$0.00	\$0.00	\$11,167.02	\$855.11	\$10,311.91			
Update Assets													

Remind Buyers
with a
Single Click

Paid For & Picked Up Report

Filter by: Paid, Picked Up

Search by Payment:

Or

Auction ended between: Start Date: 6/1/2016 End Date: 6/30/2016

Submit

Export to Excel

ID	Inv ID	Description	Buyer Name	End Date/Time	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net Pay	Picked Up	Payment #	Payment Date
Electronic Payments Received from GovDeals													
827	827	Alamo Auto Lifts	Jeromiah Smith	6/1/16 11:00 AM	\$1,275.00*	\$105.19		\$1,380.19	-\$95.62	\$1,284.57	6/20/2016	81098	6/30/16
828	828	Overhead Doors	Garry Smith	6/1/16 11:30 AM	\$105.00*	\$8.66		\$113.66	-\$7.87	\$105.79	6/29/2016	81540	7/7/16
829	829	Exercise Station	Cesar Olivas	6/1/16 12:09 PM	\$600.00*	\$54.45		\$714.45	-\$49.50	\$664.95	6/15/2016	80687	6/22/16
830	830	Weight Rack	Justin Olivas	6/1/16 12:30 PM	\$385.00*	\$31.76		\$416.76	-\$28.87	\$387.89	6/3/2016	79809	6/9/16
831	831	Weight Lifting Equipment	Jesus Hernandez	6/1/16 1:00 PM	\$290.00*	\$23.92		\$313.92	-\$21.75	\$292.17	6/9/2016	80231	6/15/16
832	832	1999 Buick Regal GS	Herbert Lee	6/15/16 10:09 AM	\$550.00*	\$0.00		\$550.00	-\$41.25	\$508.75	6/20/2016	81098	6/30/16
833	833	1990 Nissan Stanza XE	Roberto Hernandez	6/15/16 10:30 AM	\$70.00*	\$0.00		\$70.00	-\$5.25	\$64.75	6/20/2016	81098	6/30/16
834	834	1999 Ford Escort ZX2	Juan Hernandez	6/15/16 11:00 AM	\$220.00*	\$0.00		\$220.00	-\$16.50	\$203.50	6/29/2016	81540	7/7/16
835	835	1999 Ford Explorer XL 2WD	cobra Jones	6/15/16 11:36 AM	\$710.00*	\$0.00		\$710.00	-\$53.25	\$656.75	6/21/2016	81098	6/30/16
840	840	Wall Mirrors	Jason Smith	6/29/16 12:00 PM	\$35.00*	\$2.89		\$37.89	-\$5.00	\$32.89	6/30/2016	81540	7/7/16
					\$4,300.00	\$226.87	\$0.00	\$4,526.87	\$324.86	\$4,202.01			
Total Received from GovDeals: \$4,202.01													
*Total GovDeals Fees Withheld: \$324.86													

Electronic Payments Owed by GovDeals

ID	Inv ID	Description	Buyer Name	End Date/Time	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net to Pay	Picked Up
815	815	Safety Swtch boxes	roberto hernandez	6/1/16 10:30 AM	\$55.00*	\$4.54		\$59.54	-\$5.00	\$54.54	7/6/2016
836	836	Exercise Station	ernesto hernandez	6/29/16 10:09 AM	\$600.00*	\$54.45		\$714.45	-\$49.50	\$664.95	7/6/2016
					\$715.00	\$58.99	\$0.00	\$773.99	\$64.50	\$719.49	
											Total Owed by GovDeals: \$719.49
											* Total GovDeals Fees to Withhold: \$64.50

Status Report

The Status Report provides the ability to quickly display asset auction data according to current status, such as those at auction, items sold, and auctions listed as inactive (on hold), as well as auctions that closed with no bids or those that did not meet reserve. These reports are easily exported to Microsoft Excel with a single click.

Asset Statuses												
Ready for Auction Continue												
Export results to a tab delimited text file												
ID #	Inv ID	# Photos	Description	Action Date	Start Date/Time	End Date/Time	Open	Increment	Reserve/Strike	# Bids	High Bid	Auto Extension
6701	16933	1	2 Skids Misc Clothing #16933 697 LBS ****PICK UP ONLY****	2/6/17 10:46 AM	2/8/17 10:56 AM	2/15/17 10:05 AM	\$50.00	\$2.00	\$0.00	0	\$50.00	
6703	16944	1	Approx 3 LB Gold Tone Jewelry #16944	2/6/17 10:48 AM	2/8/17 10:59 AM	2/15/17 10:15 AM	\$25.00	\$5.00	\$0.00	0	\$25.00	
6704	16841	1	Misc Electronics 8 lbs #16841	2/6/17 10:49 AM	2/8/17 11:00 AM	2/15/17 10:00 AM	\$10.00	\$2.00	\$0.00	0	\$10.00	
6706	16956	1	Approx 13 lbs Assorted Multitools #16956	2/6/17 10:52 AM	2/10/17 11:02 AM	2/17/17 10:10 AM	\$25.00	\$2.00	\$0.00	0	\$25.00	
6708	16894	1	Approx 10 Assorted Leatherman Multitools Approx 5 lbs. 16894	2/6/17 10:55 AM	2/10/17 11:05 AM	2/17/17 10:05 AM	\$25.00	\$5.00	\$0.00	0	\$25.00	
6710	16848	1	Approx 16 lbs Assorted Victorinox Knives #16848	2/6/17 10:57 AM	2/10/17 11:07 AM	2/17/17 10:15 AM	\$25.00	\$5.00	\$0.00	0	\$25.00	
6711	16898	0	Approx 10 Assorted Gerber Multitools 6 lbs #16898	2/6/17 10:58 AM			\$0.00	\$0.00	\$0.00		\$0.00	
6712	16898	1	Approx 10 Assorted Gerber Multitools 6 lbs #16898	2/6/17 10:58 AM	2/8/17 11:09 AM	2/15/17 10:10 AM	\$25.00	\$5.00	\$0.00	0	\$25.00	
6713	16855	1	Approx 5 Assorted Purses #16855 5 lbs	2/6/17 11:00 AM	2/8/17 11:10 AM	2/15/17 10:20 AM	\$15.00	\$1.00	\$0.00	0	\$15.00	
6714	16887	1	Assorted Lighters #16887 ****PICK UP ONLY****	2/6/17 11:01 AM	2/10/17 11:11 AM	2/17/17 10:00 AM	\$25.00	\$2.00	\$0.00	0	\$25.00	
6715	16940	1	Approx 5 lbs Silver Tone Jewelry #16940	2/6/17 11:02 AM	2/10/17 11:13 AM	2/17/17 10:20 AM	\$25.00	\$2.00	\$0.00	0	\$25.00	

Asset Statuses												
Sent to Auction Continue												
Export results to a tab delimited text file												
ID #	Inv ID	# Photos	Description	Action Date	Start Date/Time	End Date/Time	Open	Increment	Reserve/Strike	# Bids	High Bid	Auto Extension
6688	16880	1	Approx 14 lbs Assorted Multitools #16880	2/1/17 9:52 AM	2/1/17 9:52 AM	2/8/17 10:15 AM	\$25.00	\$2.00	\$0.00	1	\$25.00	
6689	16919	1	Approx 10 lbs Assorted Box Cutters #16919	2/3/17 9:53 AM	2/3/17 9:53 AM	2/10/17 10:20 AM	\$10.00	\$1.00	\$0.00	0	\$10.00	
6690	16835	1	Approx 15 lbs Assorted Victorinox Knives #16835	2/1/17 9:54 AM	2/1/17 9:54 AM	2/8/17 10:00 AM	\$25.00	\$5.00	\$0.00	11	\$405.00	
6691	16824	1	Approx 10 Assorted Gerber Multitools 4 lbs #16824	2/3/17 9:55 AM	2/3/17 9:55 AM	2/10/17 10:00 AM	\$25.00	\$5.00	\$0.00	1	\$25.00	
6694	16830	1	Approx 12 lbs Assorted Black Knives #16830	2/1/17 10:38 AM	2/1/17 10:38 AM	2/8/17 10:10 AM	\$25.00	\$5.00	\$0.00	11	\$206.00	
6695	16827	1	Approx 1 lbs Assorted Reading Glasses #16827	2/3/17 10:39 AM	2/3/17 10:39 AM	2/10/17 10:05 AM	\$10.00	\$1.00	\$0.00	0	\$10.00	
6696	16904	1	Approx 9 lbs Assorted Fixed Blade Knives #16904	2/3/17 10:40 AM	2/3/17 10:40 AM	2/10/17 10:10 AM	\$15.00	\$2.00	\$0.00	7	\$42.00	
6697	16939	1	Approx 5 LB Silver Tone Jewelry #16939	2/3/17 10:41 AM	2/3/17 10:41 AM	2/10/17 10:15 AM	\$25.00	\$5.00	\$0.00	3	\$30.00	
6698	16886	1	Assorted Lighters #16886 ****PICK UP ONLY****	2/1/17 10:43 AM	2/1/17 10:43 AM	2/8/17 10:20 AM	\$15.00	\$5.00	\$0.00	6	\$55.00	
6699	16930	1	Approx 2 lbs. Assorted Sunglasses #16930	2/1/17 10:44 AM	2/1/17 10:44 AM	2/8/17 10:05 AM	\$10.00	\$1.00	\$0.00	3	\$36.00	
6702	16924	1	Approx 7 lbs. of Assorted Belts #16924	2/6/17 10:58 AM	2/6/17 10:58 AM	2/13/17 10:00 AM	\$10.00	\$1.00	\$0.00	0	\$10.00	
6705	16849	1	Approx 11 lbs Assorted Black Knives #16849	2/6/17 11:01 AM	2/6/17 11:01 AM	2/13/17 10:05 AM	\$25.00	\$5.00	\$0.00	0	\$25.00	
6707	16874	1	Approx 1 lbs Assorted Reading Glasses #16874	2/6/17 11:04 AM	2/6/17 11:04 AM	2/13/17 10:15 AM	\$10.00	\$1.00	\$0.00	0	\$10.00	
6709	16920	1	Approx 10 lbs Assorted Box Cutters #16920	2/6/17 11:06 AM	2/6/17 11:06 AM	2/13/17 10:10 AM	\$10.00	\$1.00	\$0.00	0	\$10.00	
6716	16948	1	Approx 5 lbs Costume Jewelry #16948	2/6/17 11:14 AM	2/6/17 11:14 AM	2/13/17 10:20 AM	\$25.00	\$2.00	\$0.00	0	\$25.00	

Current Bid Report

The Current Bid Report allows the seller to manage its current live auctions, with visibility of high bid amounts, reserve pricing, number of bids, auction end date and time, website traffic (hits and visitors), and the number of users who have added each auction to their watch lists.

This is an ad hoc report that may be customized and may be exported to Microsoft Excel.

Current Bid Report

☒ Asset ID ☒ Inventory ID ☒ Description ☒ # Visitors
☒ Current Bid ☒ # Bids ☒ Auction End ☒ # Hits
☒ Reserve ☒ Watchers
☐ Include Assets with no Bids
☐ Export to Excel

7 auctions returned.

ID ↑	Inventory ID	Description	Reserve	Current Bid	# Bids	Auction End	# Visitors	# Hits	# Watchers
844	844	Apple iPad	\$0.00	\$65.00	7	7/13/16 10:00 AM	204	291	14
845	845	Apple Shuffles	\$0.00	\$43.00	5	7/13/16 10:30 AM	87	119	5
846	846	Apple iPod Classic	\$0.00	\$116.00	10	7/13/16 11:00 AM	123	184	14
847	847	Multimedia LCD Projector & Projector Screen	\$0.00	\$50.00	1	7/13/16 11:30 AM	102	131	4
849	849	Exercise Station	\$0.00	\$330.00	15	7/13/16 12:30 PM	264	333	8
850	850	Weight Station Frame	\$0.00	\$10.00	1	7/13/16 1:00 PM	150	180	5
851	851	Weight Lifting Equipment	\$0.00	\$95.00	3	7/13/16 1:30 PM	271	314	6
			\$0.00	\$709.00					

Buyer's and Seller's Certificates

When an auction closes, a Buyer's Certificate will automatically be sent to the winning bidder via email, and a matching Seller's Certificate will be sent to the seller's POC.

These certificates contain the bidder's name, company name if applicable, address, telephone number, bidder ID number, item description, asset ID, and sold amount.

This notification of award also includes the seller's terms and conditions. Contact information for the seller is also provided to the buyer, as well as payment and asset removal instructions.

A PDF of the Bill of Sale will be included in the Seller's Certificate email.

Payment Confirmation

After a successful transaction, buyers will receive an email receipt confirming their online payment has been received by GovDeals.

Notification will also be sent to the seller regarding the payment receipt, and the seller may release the asset to the buyer.

From: Accounting@Govdeals.com
Sent: Wednesday, July 06, 2016 3:44 PM
To: ***@gmail.com
Subject: GovDeals.com Payment Received

Your payment has been received for Invoice ID 393765. Promptly contact the seller(s) to discuss times and location for pickup. Please present the certificate(s) to the seller to receive the item(s) purchased. Thank you for using GovDeals.

The following assets are ready for pickup:

Certificate ID: 45-0706161642-8245
Description: 1999 Ford Taurus
Sold Amount: \$2,500.00
Buyer's Premium: \$275.00
Tax: * \$156.25
Additional Fees: \$0.00
Subtotal: \$2,931.25
Total: \$2,931.25

GovDeals Seller's Certificate: 2-0126151849-7248

Congratulations, Trinity County Health and Human Services, CA has sold another item on the GovDeals Auction Services.

BUYER (#716433)		SELLER (#7248)	
Name:	DAVID [REDACTED]	Agency:	Trinity County Health and Human Services, CA
Company:	na	Contact:	Dave [REDACTED]
Title To:	DAVID [REDACTED]	Phone:	530-718-2100
Phone:	530-718-2100	Fax:	530-468-1100
Email:	david@trinitycounty.org	Email:	dave@trinitycounty.org
Address:	104 [REDACTED] Way Weaverville, CA 96093	Address:	104 [REDACTED] Way Weaverville, CA 96093

ITEM INFORMATION FOR ASSET ID: 2

Item:	2001 Ford Expedition XLT 4WD 		
Pick Up Location:	51 Industrial Pk Way, Weaverville, CA 96093		
Inventory ID:	2	Account ID:	7248
Condition:	See Description	Quantity:	1 each
Make/Brand:	Ford	Model:	Expedition
VIN/Serial:	1FMRU16W31B44912	Model Year:	2001
Meter:	132,438 Miles	Title Restrictions:	No

Date	Item	Amount
01/26/2015 6:49 PM	2001 Ford Expedition XLT 4WD	\$1,710.00
	Tax	7.5000% \$128.25
	Buyer's Premium	10.00% \$171.00
	Total	\$2,009.25

Payment Instructions:

Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard, American Express*, Discover) only. * American Express is not available for buyers on probation. PayPal and credit card purchases are limited to below \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to \$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

PAYMENT MUST BE MADE ONLINE - To make an online payment, log into your GovDeals account and select [My Bids](#). Please follow the instructions there. Payment in full is due not later than five (5) business days from the time and date of the Buyer's Certificate. Payment must be made electronically through the GovDeals Website. NO CASH, CHECKS, OR MONEY ORDER WILL BE ACCEPTED!

PAYMENT MUST BE MADE ONLINE - To make online payment, log into your GovDeals account and select [My Bids](#). Please follow the instructions there.

Payment in full is due not later than five (5) business days from the time and date of the Buyer's Certificate. Payment must be made electronically through the GovDeals Website. Payment Methods are listed above.

TAX EXEMPTION: Where taxes are applicable (see the Buyer's Certificate), Tax Exempt documents must be provided to this seller within 24 hours of the auctions close and before payment is made. Please see the contact below for any questions.

Removal Instructions:

Property may be removed by appointment only and appointments must be made at least 24 hours in advance. All items must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate.

The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. No Assistance will be provided. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Special Instructions:

NOTICE: If you are the winning bidder and default by failing to adhere to this seller's terms and conditions your account with GovDeals WILL BE LOCKED.

Guaranty Waiver: All property is offered for sale "AS IS, WHERE IS." Trinity County Health and Human Services, CA makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty: Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

Description:

2001 Ford Expedition XLT 4WD SPORT UTILITY 4-DR, 4.6L V8 SOHC 16V

Vehicle Starts and Runs

Automatic Transmission, AM/FM cassette, Power windows/locks, Cruise Control, 3rd Row Seating

Regularly serviced

No other known mechanical problems.

Minor dings and dents to body consistent with normal use

Faded paint on hood and top of truck. Rust on windshield wipers.

Please see photos for more details

9. Proposer must have documented training tools and processes to train Cooperative members on use of the system.

Yes, GovDeals will provide hands-on training and documentation to train Members on use of the auction system. We believe training and support of Member's users is a major part of the undertaking of an online auction service. The Members' personnel will be thoroughly trained in the use of the GovDeals system, with training provide on-site for as many employees as desired. Although our preference is always to provide on-site training, web-based training can be provided if this is preferred.

New user training can be completed in about an hour and includes an overview of the GovDeals system from a seller's and buyer's perspective. The Members' users will be shown how to access real-time interactive reporting tools, how to load and manage auction listings, and how to harness GovDeals' industry knowledge and marketing efforts to obtain the highest possible return on each of the Members' surplus auctions. Training will be held within each Member's live GovDeals account to provide each time with hands-on experience interacting with the system.

During training, the Member's dedicated account representative (Client Services Representative, or CSR) will show the employees our auction website and explain in detail how bidding takes place and how our asset search engines work. Once a thorough review is completed, the CSR will then take the trainees into the Member's account, reviewing the one-page auction creation template and walking the trainees through each step involved in posting an asset to auction and running reports.

Each Member will be given thorough and up-to-date documentation and support materials, including a training video that focuses on loading assets into the GovDeals system. Our full written documentation that will be provided to each Member includes a 46-page user training guide, an extensive online help feature, numerous quick-reference materials, best practices recommendations, and a web-based guide library for immediate access to the latest editions of all of our documentation.

Each Member may have unlimited GovDeals account users. Access to the online auction system can be tailored to the job duties of Members' various employees through the use of 5 security levels. At implementation, each Member's CSR will discuss ways to best utilize these access levels to fit into the Members' existing or desired processes. Security levels include the ability to require approval from a supervisor before auctions may go live, as well as a "view only" setting that is useful for accounting personnel.

In addition to training at implementation, the Members' CSR(s) will be readily available for training new employees how to use and manage the system and how to utilize enhancements added periodically to improve the system for sellers and buyers. The Members' CSR(s) may be contacted 24 hours a day, 7 days a week by direct cell phone or email.

10. Proposer must have a system and process of handling item payment disputes.

When utilizing GovDeals' auction platform and payment collection services, GovDeals accepts responsibility for chargebacks or fraud that may occur. Additionally, disputes after a winning bidder has picked up an asset/lot are handled by GovDeals. In the event of a dispute, GovDeals may request the signed Bill of Sale from the Member. GovDeals remits our clients' proceeds weekly and does not withhold payment during the 30-day chargeback liability window.

11. Proposer must have a documented process and tools for marketing and promoting the site constantly to entice bidders.

A major part of GovDeals' service and ultimate success is the promotion of assets through advertising and marketing. We expend significant effort and funding to maximize competitive bidding for our clients' assets, since competition for surplus assets is directly tied to the revenue the selling government agencies obtain for these assets.

Members will not be charged a fee for any marketing efforts provided by GovDeals; last year, GovDeals placed more than 32,000 online and print ads for our clients' assets at no additional charge.

Our time-tested and proven approach to marketing government surplus goods for online auction is unparalleled. We know from research and experience how to develop and implement customized marketing plans for our government entity clients, and our 9-person Marketing Department has the expertise to create effective ads, press releases, mailings, etc., and utilize the right combination of these in order to consistently bring a steady stream of targeted website traffic to our government clients' surplus assets.

As marketing plans are developed for Members' assets, the Member's GovDeals CSR and our Marketing Department will communicate regularly with your team to ensure the Member is always involved in decision-making, such as approving ads or press releases.

Overview of Marketing Strategies

- ❖ **Custom Marketing Plans:** When a Member has specialty assets to auction, GovDeals' Marketing Department will develop custom promotion and advertising strategies designed to bring the highest dollar amount possible for each asset. Various types of assets considered unique, high-value, or specialty may be considered for this custom marketing, which involves identification of target audiences and niche media.

Such assets may include, but are not limited to, helicopters and aircraft; classic/custom automobiles; specialty equipment; firearms and accessories; jewelry and collectibles; real estate properties; machinery and industrial equipment; and cost avoidance/demolition projects.

- ❖ **Niche Marketing:** All vehicles, heavy equipment, unique, and high-value assets that Members wish to sell on the GovDeals auction website will be advertised or listed on niche websites that will expose your assets to targeted buyers. For example:

- Heavy trucks and highway/construction equipment are advertised in *Rock and Dirt* and *Contractor's Hotline*, as well as other trade publications.
- Cars, trucks, and vans are advertised at www.CarDaddy.com.
- Medical and laboratory items are promoted at www.LabX.com and www.EquipMatching.com.
- Transit and school buses are advertised at www.BusesOnline.com and www.BusNut.com.
- Garbage trucks are advertised at www.TrashTrucksOnline.com, and fire trucks, ambulances, and other rescue equipment are advertised on www.lstResponder.com.

- ❖ **Email Marketing to Targeted Bidders:** GovDeals has bidders in all 50 U.S. states and in 68 foreign countries for a total of more than 570,000 registered and verified bidders (see map below). We have over 25,000 active bidders in the State of Texas (as illustrated on map), including over 7,500 within 100 miles of Austin. We will be happy to provide detailed bidder statistics for other states or regions upon request.

To harness the strength of this extensive bidder base for asset marketing, email blasts (e-Flyers) are sent to previous bidders and buyers of relevant categories. This has repeatedly proven one of our most successful marketing strategies.

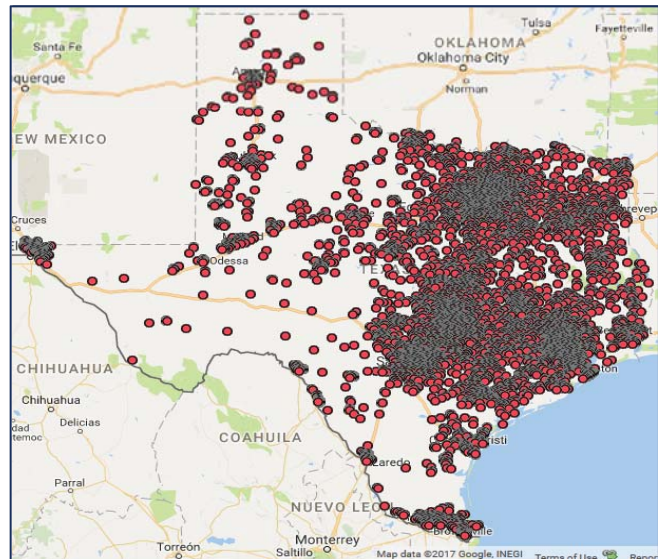
- ❖ **Local Marketing:** As shown on the maps at right, GovDeals already has a large and active bidder base in Texas and nationally. In order to further make local residents aware of Members' auctions, GovDeals' Marketing Department will implement strategies to inform the public of the Member's GovDeals auctions, including preparing press releases and placing ads as needed. Strategic marketing efforts, such as outdoor signage and public access TV ads, may be utilized as needed. GovDeals can also provide banners for high-traffic areas, as well as flyers for bulletin boards and to pass out to local businesses and residents.

- ❖ **Notifying Your Previous Bidders:** If desired by a Member, GovDeals will notify the Member's previous auction and/or sealed bid participants that the Member is now selling some or all of its surplus on GovDeals.com. This can be accomplished by postcard or email blast, depending upon the Member's wishes and the contact methods available to reach the past participants.
- ❖ **News Coverage:** As a result of press releases and other media outreach, GovDeals periodically receives local, regional, and national broadcast, online, and print media coverage. This not only results in promotion for specific clients or assets, but also drives overall bidder sign-up. For example, a news report by MSN Money resulted in a 250% increase in daily registrations.

**570,000 Active GovDeals Bidders
in the U.S. and Internationally**

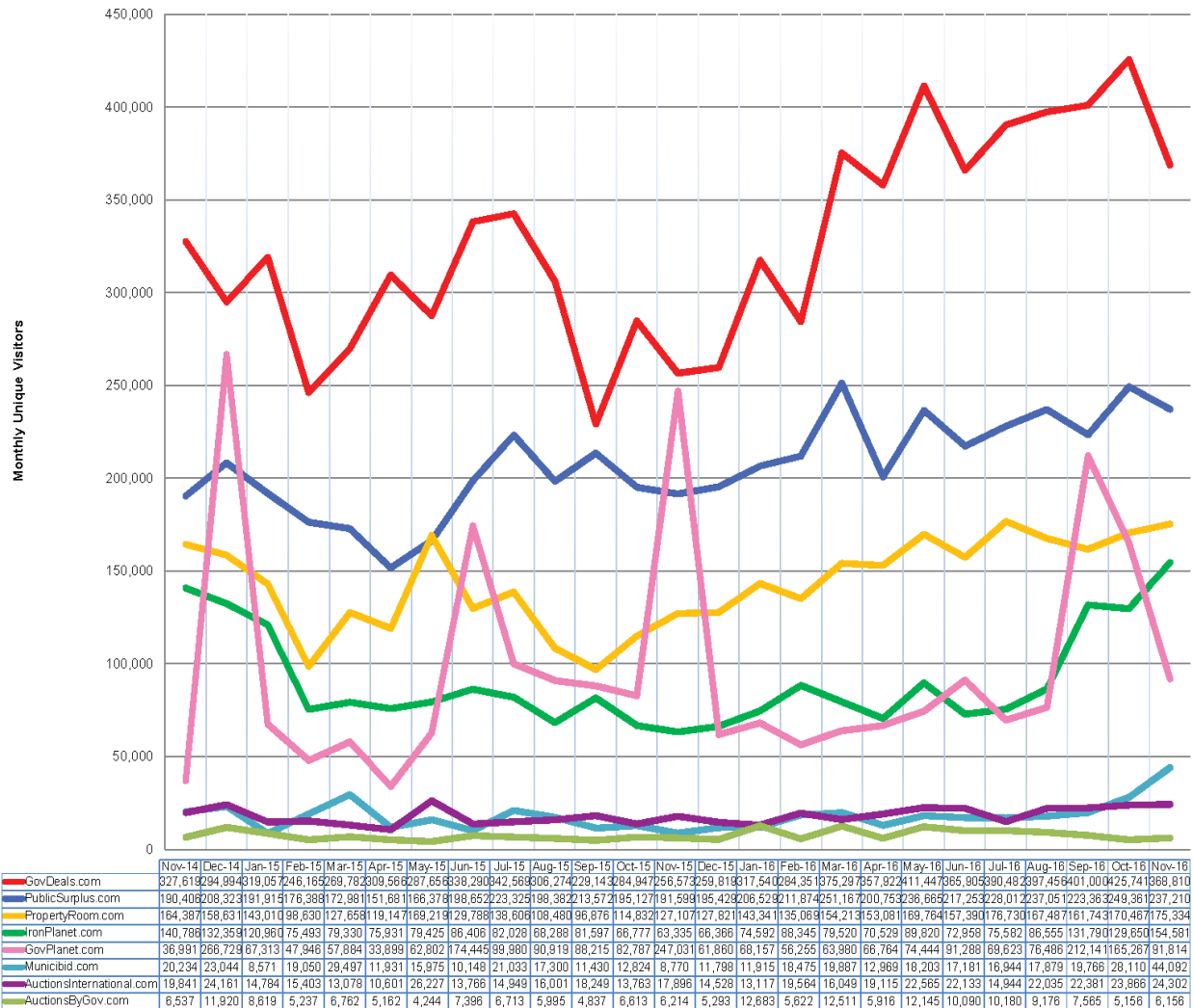


25,000 Active Bidders in Texas



- ❖ **Website Traffic:** Our auction website, www.GovDeals.com, is the most utilized and most heavily trafficked government auction resource in North America. In November 2016 (the most recent data available), the GovDeals auction website had more than 386,000 Unique Visitors. GovDeals' web traffic is consistently the highest of any government surplus auction website. This data is provided by ComScore, the leading independent website traffic analysis provider. The chart below reflects impartial data comparing the web traffic of GovDeals.com over the past two years with that of other online auction providers.

Independent Web Traffic Analysis
2-year comparison of monthly Unique Visitors



Independent Data

The data above, provided by industry-leading website traffic analyst comScore (formerly Compete Pro), indicates total Unique Visitors for each of 25 months, from November 2014 through November 2016, for the websites listed in the chart above. A Unique Visitor is defined as a person who is only counted once when he/she visits a website, even though the visitor may visit the site multiple times during the month. Only US-based website traffic is measured in this report.

About comScore/Compete Pro

comScore's digital insight services are supported by industry-leading data management and technology. This consumer and industry data is drawn from numerous sources and comprises the largest continuous consumer behavior database in the industry. comScore's proprietary data methodologies and patent-pending technology aggregate, transform, and normalize this data and ensure it is representative of the entire U.S. online marketplace. Compete Pro is an independent third-party agent that provides objective, unbiased traffic analysis research tools.

Please note: This third-party data may not match each party's internal website analytics but does provide a consistent reflection of comparative data. In other words, though the numbers may not be exact, the trend lines are consistently reliable for website traffic comparison purposes.

Exemption from Requirement to Hold State of Texas Auctioneer's License

- 6. Copy of State of Texas Auctioneer's License issued by the Texas Department of Licensing and Regulation, or, if Vendor proposes to serve states other than Texas, copies of any applicable license(s) from those states, or detailed explanation and supporting documentation or authority of why no license is required.**

As an online auction provider, GovDeals is not required by the Texas Department of Licensing and Regulation to hold a Texas Auctioneer's License. This clarification was determined by House Bill 2481, which took effect on September 1, 2015. GovDeals will gladly speak to this issue and provide documentation of this exemption upon request.



City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of ASCO (Gradall OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to heavy class equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. ASCO is the nearest HD Gradall (and other earth moving manufactures) dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the Gradalls and other earth moving equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in the Houston area.

II. Current Situation

The City Manager will have to approve the designation of ASCO (OEM) as a sole source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to heavy class equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority





City of Galveston

FLEET FACILITIES STAFF REPORT

A. Approve the designation.

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Will not exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the request.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Brookside Eq. (LD John Deere OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to the John Deere tractors, mowers, front end loaders and smaller equipment.

I. Background

- A. Brookside Eq. is the nearest MD John Deere dealership that can provide original equipment manufacturer (OEM) parts and service for the medium duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the medium duty tractors, mowers, front end loaders and smaller equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in League City, Texas.

II. Current Situation

The City Council will have to approve the designation of Brookside Eq. (John Deere OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to the John Deere tractors, mowers, front end loaders and smaller equipment.

III. Alternatives in order of priority

- A. Approve the designation.
 - 1. Cost - will be negotiated at time of purchase.
 - 2. Timing - as soon as possible.





City of Galveston

FLEET FACILITIES STAFF REPORT

3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.
- B. Do not approve the designation.
 1. Cost - no additional cost at this time.
 2. Timing - N/A
 3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Chastang - Bayou City Ford (HD Ford Truck & Bus OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to the larger heavy duty fleet. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Chastang - Bayou City Ford is the nearest (Heavy Duty Truck & Bus) Ford dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the heavy duty larger truck chassis equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of Chastang - Bayou City Ford (HD Ford Truck & Bus OEM) as a single source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to the larger heavy duty fleet.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Classic Auto Plex (Ford-GM-Toyota OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the light duty repairs made to the city fleet. The funding sources will be the city and transit garages parts and outside vehicle repair accounts.

I. Background

- A. Classic Auto Plex is the nearest Ford, GM and Toyota dealership that can provide original equipment manufacturer (OEM) parts and service for the light duty repairs made to the city fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the light duty city fleet equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Galveston, Texas.

II. Current Situation

The City Council will have to approve the designation of Classic Auto Plex (Ford-GM-Toyota OEM) as a sole source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the light duty repairs made to the city fleet. The funding sources will be the city and transit garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility/Transit (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Doggett (HD John Deere-Dynapac OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to HD John Deere and Dynapac equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Doggett is the nearest HD John Deere and Dynapac dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a “sole source distributor” as defined by the City of Galveston’s 2017 Purchasing Policy and Procedures Manual and the States Comptroller’s Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the HD tractors, HD front end loaders, HD backhoes and HD rollers.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of Doggett (HD John Deere and Dynapac OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to HD John Deere and Dynapac equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Gillig (Gillig OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Island Transit garage for the repairs made to the transit buses. The funding sources will be the transit garages parts and outside vehicle repair accounts.

I. Background

- A. Gillig is the dealership that can provide original equipment manufacturer (OEM) parts and service for the Gillig bus fleet.
- B. This would classify this vendor as a “sole source distributor” as defined by the City of Galveston’s 2017 Purchasing Policy and Procedures Manual and the States Comptroller’s Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the Gillig bus equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Hayward California.

II. Current Situation

The City Council will have to approve the designation of Gillig (Gillig OEM) as a sole source provider for the supplying of some required dealer parts and services to the Island Transit garage for the repairs made to the transit buses. The funding sources will be the transit garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the transit garage with OEM required parts and service for the transit fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Island Transit (garage) Parts and outside repairs accounts.
Cost	Not to exceed the budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Vanguard Truck Center (Volvo-Mack OEM) as a single source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to Volvo and Mack truck equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Vanguard Truck Center is the nearest Volvo and Mack dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the heavy duty truck chassis equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of Vanguard Truck Center (Volvo and Mack OEM) as a single source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to Volvo and Mack truck equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brain Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Texas Department of Corrections Darrington Unit (TCI Department) as a provider for the supplying of the tire recapping service. The funding sources will be the city and transit garage parts and other contracts accounts.

I. Background

- A. The Texas Department of Corrections (TCI) is on the state contract and provides tire recapping services to governmental operations.
- B. Texas Correctional Industries is a department within the Texas Department of Criminal Justice. TCI was established in 1963 with the passage of Senate Bill 338, the Prison Made Goods Act.
- C. Tires delivered to the Texas Department of Criminal Justice, Darrington Unit Tire Retreading Facility, are retreaded and repaired in compliance with Texas Specification No. 060-75-1, to ensure the safest retreaded tires possible. Texas Correctional Industries' (TCI) retreading process utilizes the recommended standards set by International Tire Retread Association (ITRA), of which they are a member of.
- D. Island Transit and the city garage utilize recapped tires on local buses and heavy equipment (rear axles).
- E. This operation is located in Huntsville Texas.

II. Current Situation

The City Council will have to approve the Texas Department of Corrections as a provider for the tire recapping service.

III. Alternatives in order of priority

- A. Approve
 - 1. Cost - will be negotiated at time of purchase.
 - 2. Timing - as soon as possible.





City of Galveston

FLEET FACILITIES STAFF REPORT

3. Departmental Improvements - will provide tire recapping services.

B. Do not approve

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - recapping service will be performed at an increased cost.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Island Transit and City Garage Parts and other contracts accounts
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

N/A

VI. Recommendation

Concur in *Alternative A*; *approve* the Texas Department of Corrections as a provider for the supplying of the tire recapping service.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Texas Bus Sales (El Dorado OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Island Transit garage for the repairs made to the transit buses. The funding sources will be the transit garages parts and outside vehicle repair accounts.

I. Background

- A. Texas Bus Sales is the dealership that can provide original equipment manufacturer (OEM) parts and service for the Island Transit bus fleet.
- B. This would classify this vendor as a “sole source distributor” as defined by the City of Galveston’s 2017 Purchasing Policy and Procedures Manual and the States Comptroller’s Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the rear bus passenger section of the mid-sized bus fleet.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston Texas.

II. Current Situation

The City Council will have to approve the designation of Texas Bus Sales (El Dorado OEM) as a sole source provider for the supplying of some required dealer parts and services to the Island Transit garage for the repairs made to the transit buses. The funding sources will be the transit garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the transit garage with OEM required parts and service for the transit fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Island Transit (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Rush Truck Center (Peterbilt-Hino OEM) as a single source provider proprietary for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to heavy truck class equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Rush Truck Center is the nearest HD Peterbilt and Hino dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the heavy duty truck chassis equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in the Houston area.

II. Current Situation

The City Manager will have to approve the designation of Rush Truck Center (Peterbilt-Hino OEM) as a single source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to heavy truck class equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the request.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of R.B. Everett (Bomag OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to Bomag and Dura Patcher equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. R.B. Everett is the nearest Bomag dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the heavy duty rollers and the Dura Patcher equipment
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of R.B. Everett (Bomag OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the repairs made to Bomag and Dura Patcher equipment. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of GapVax (Gapvax OEM) as a sole source proprietary provider for the supplying of parts and services to the Municipal Fleet Facility for the repairs made to the sewer division trucks. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. GapVax is the nearest dealership that can provide original equipment manufacturer (OEM) parts and service for a portion of the city sewer truck fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the rear vacuum unit of the sewer trucks.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in the Houston area, Texas.

II. Current Situation

The City Council will have to approve the designation of GapVax (Gapvax OEM) as a single source provider for the supplying of parts and services to the Municipal Fleet Facility for the repairs made to the sewer division trucks.

III. Alternatives in order of priority

- A. Approve the designation.
 - 1. Cost - will be negotiated at time of purchase.





City of Galveston

FLEET FACILITIES STAFF REPORT

2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing Sewer service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Metro Fire Apparatus (Spartan OEM) as a sole source proprietary provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the heavy duty repairs made to the Fire Departments fleet. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Metro Fire Apparatus is the nearest Spartan dealership that can provide original equipment manufacturer (OEM) parts and service for the heavy duty repairs made to the fire fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the Spartan fire equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of Metro Fire Apparatus (Spartan OEM) as a sole source provider for the supplying of some required dealer parts and services to the Municipal Fleet Facility for the heavy duty repairs made to the Fire Departments fleet. The funding sources will be the garages parts and outside vehicle repair accounts.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Liberty Equipment Eq. (Fuel Force OEM) as a sole source proprietary provider for the supplying of some required dealer parts and support services to the Fuel Force hardware and software system which controls fuel site dispensers, tank testing computers and monitoring systems, and interfaces with the Faster Asset system.

I. Background

- A. Liberty Equipment Eq. is the nearest Fuel Force dealership that can provide original equipment for the Fuel Force hardware and software which controls the fueling site dispensers, computer tank testing and monitoring systems in a timely manner.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the fuel site dispensers, tank testing computers and monitoring systems. These systems are interfaced with the Faster Asset system.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local vendors.
- F. This vendor is located in Houston, Texas and has always provided preferred service. From time to time, emergency repairs are required.

II. Current Situation

The City Council will have to approve the designation of Liberty Equipment Eq. (Fuel Force OEM) as a sole source provider for the supplying of some required dealer parts and support services to the Fuel Force hardware and software system which controls fuel site dispensers, tank testing computers and monitoring systems, and interfaces with the Faster Asset system.

III. Alternatives in order of priority





City of Galveston

FLEET FACILITIES STAFF REPORT

A. Approve the designation.

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fueling systems.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Equipment repair accounts.
Cost	Not to exceed budgeted amounts.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fueling systems are built to conform to EPA and TCEQ standards.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

Staff Report

August 31, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the designation of Heil of Texas (Heil Packers OEM) as a sole source proprietary provider for the supplying of parts and services to the Municipal Fleet Facility for the repairs made to the Refuse Division trucks. The funding sources will be the garages parts and outside vehicle repair accounts.

I. Background

- A. Heil of Texas is the nearest dealership that can provide original equipment manufacturer (OEM) parts and service for the city refuse packer fleet.
- B. This would classify this vendor as a "sole source distributor" as defined by the City of Galveston's 2017 Purchasing Policy and Procedures Manual and the States Comptroller's Office.
- C. The garage would negotiate with this vendor to achieve the lowest pricing available to a municipal organization on an as needed status.
- D. The items purchased from this vendor are identified as parts and services which are applied to the rear packers of the refuse equipment.
- E. Some repairs do require OEM parts and service. Examples are certified warranty repairs. Other parts are purchased through the contracted local auto parts stores.
- F. This vendor is located in Houston, Texas.

II. Current Situation

The City Council will have to approve the designation of Heil of Texas (Heil Packers OEM) as a sole source provider for the supplying of parts and services to the Municipal Fleet Facility for the repairs made to the Refuse Division trucks.

III. Alternatives in order of priority

- A. Approve the designation.





City of Galveston

FLEET FACILITIES STAFF REPORT

1. Cost - will be negotiated at time of purchase.
2. Timing - as soon as possible.
3. Departmental Improvements - will expedite and provide the Fleet Facility with OEM required parts and service for the city fleet.

B. Do not approve the designation.

1. Cost - no additional cost at this time.
2. Timing - N/A
3. Departmental Improvements - repairs will not be completed therefore slowing refuse service.

IV. Fiscal Impact Report

Requested by	David Smith
Funding Source	Fleet Facility (garage) Parts and outside repairs accounts.
Cost	Not to exceed the budgeted amount.
Savings Estimation	Costs will be negotiated at time of purchase.

V. Environmental Impact

Fleet vehicles are built to conform to EPA standards. In order to keep vehicles in compliance, dealer parts and service have to be obtained in some situations.

VI. Recommendation

Concur in *Alternative A*; *approve* the designation.

Respectfully Submitted,

David Smith
Executive Director





City of Galveston

FLEET FACILITIES STAFF REPORT

September 5, 2018

Brian Maxwell, City Manager
Honorable Mayor and City Council Members

Subject: Approval of the purchase of two (2) 16' dump trailers for the Drainage Division (curb cleaning) which will be funded by the drainage capital account for a total price of \$17,404.84 from Nationwide Trailers through HGAC Buy.

I. Background

- A. Funding for the purchase of the requested equipment has been earmarked for the listed department/division and they have made a request for these items.
- B. These trailers will be utilized for street and curb cleaning duties which will assist with improving drainage.
- C. Buy Board and HGAC Buy are cooperative purchasing organizations that the city is a member of that performs bidding packages for local governments. The garage has performed competitive bidding packages on current equipment purchases to assure that these purchases are the better option.
- D. The vehicle description is listed on the attached sheet.
- E. The extended purchase price for this package is \$17,404.84.
- F. Nationwide Trailers is located in Houston Texas.
- G. Delivery should be within 30 days from the date of the purchase order issue.

II. Current Situation

The City Council will have to approve the purchase of two (2) 16' dump trailers for the Drainage Division (curb cleaning) which will be funded by the drainage capital account for a total price of \$17,404.84 from Nationwide Trailers through HGAC Buy.

III. Alternatives in order of priority

- A. Approve the request.
 - 1. Cost - \$17,404.84





City of Galveston

FLEET FACILITIES STAFF REPORT

2. Timing - Delivery should be within 30 days.
3. Divisional Improvements - Will provide the department with needed equipment to perform duties. Newer equipment will reduce fleet operation costs and will improve services.

B. Do not approve the request.

1. Cost - No additional cost at this time.
2. Timing - N/A
3. Divisional Improvements - Services will slow without required equipment.

IV. Recommendation

Concur in Alternative A and approve the request.

V. Fiscal Impact Report

Requested by	David Smith Executive Director
Funding Source	Drainage Capital Accounts
Savings Estimation	Will provide improved operational service.

VI. Environmental Impact

All listed vehicles are produced under state and federal standards.

Respectfully Submitted,

David Smith
Executive Director





CONTRACT PRICING WORKSHEET
For Catalog & Price Sheet Type Purchases

Contract No.:

TR11-16

Date Prepared:

9/4/2018

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	Galveston TX	Contractor:	Nationwide Trailers, LLC
Contact Person:	David Smith	Prepared By:	Gary Dueck
Phone:	409.797.3920	Phone:	281-931-3000
Fax:	409.242.2184	Fax:	281-931-3035
Email:	dsmith@galvestontx.gov	Email:	garyd@nationwidetrailers.com

Catalog / Price Sheet Name:	Trailers - Equipment, Cargo and Specialty / TR11-16 / Q074
General Description of Product:	PJ 16' "DC" Dump Trailer

A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary

Quan	Description	Unit Pr	Total
2	PJ 16' "DC" Dump Trailer , 16' x 83" XL High Side Dump 48" High Sides	9727	19454
	Price Includes		0
	2 Dexter 7000lbs Axles w/ Brakes		0
	Adjustable 2 5/16" Ball Bulldog Coupler		0
	5" x 21" West Craft Hyd. Cylinder w/Scissor Lift, 12VDC Hydraulic Pump, Interstate (TM) Deep Cycle Battery		0
	6" Channel Main Frame & Tongue, 110V Integrated Trickle Charger		0
	10ga. Steel Bed, 10ga. Steel Sides, 40° Dump Pitch, 6' 6" Slide In Channel Ramps, 4 - D-Rings (Welded inside)		0
	DOT Approved Flushmount Lifetime LED Lights		0
	• Sealed Bargman Wire Harness w/ 7-Way RV Plug		0
	• Sand Blasted, Acid Washed, Powder Coated		0
2	Tarp kit (Pull Bar)	307.8	615.6
2	HGAC Discount	-1404.88	-2809.76
Total From Other Sheets, If Any:			
Subtotal A:			17259.84

B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary

(Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)

Quan	Description	Unit Pr	Total
			0
			0
			0
			0
Total From Other Sheets, If Any:			
Subtotal B:			0

Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

0%

C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Documentation Fee	100
Commercial Inspection	40
60 Day Temporary Tag	5
Subtotal C:	145

Delivery Date: 30days from apprvl

D. Total Purchase Price (A+B+C):

17404.84

A CONTRACT BETWEEN
HOUSTON-GALVESTON AREA COUNCIL
Houston, Texas
AND
NATIONWIDE TRAILERS, LLC
Houston, Texas

This Contract is made and entered into by the **Houston-Galveston Area Council of Governments**, hereinafter referred to as **H-GAC**, having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, AND, **Nationwide Trailers, LLC**, hereinafter referred to as the **CONTRACTOR**, having its principal place of business at 8410 North Freeway, Houston, Texas 77037.

ARTICLE 1:**SCOPE OF SERVICES**

The parties have entered into a **Trailers-Equipment, Cargo, And Specialty** Contract to become effective as of November 1, 2016, and to continue through October 31, 2018 (the "**Contract**"), subject to extension upon mutual agreement of the **CONTRACTOR** and **H-GAC**. **H-GAC** enters into the Contract as Agent for participating governmental agencies, each hereinafter referred to as **END USER**, for the purchase of **Trailers-Equipment, Cargo, And Specialty** offered by the **CONTRACTOR**. The **CONTRACTOR** agrees to sell **Trailers-Equipment, Cargo, And Specialty** through the **H-GAC** Contract to **END USERS**.

ARTICLE 2:**THE COMPLETE AGREEMENT**

The Contract shall consist of the documents identified below in order of precedence:

1. The text of this Contract form, including but not limited to, Attachment A
2. General Terms and Conditions
3. Bid Specifications No: **TR11-16**, including any relevant suffixes
4. **CONTRACTOR's** Response to Bid No: **TR11-16**, including but not limited to, prices and options offered

All of which are either attached hereto or incorporated by reference and hereby made a part of this Contract, and shall constitute the complete agreement between the parties hereto. This Contract supersedes any and all oral or written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Contract cannot be modified without the written consent of both parties.

ARTICLE 3:**LEGAL AUTHORITY**

CONTRACTOR and **H-GAC** warrant and represent to each other that they have adequate legal counsel and authority to enter into this Contract. The governing bodies, where applicable, have authorized the signatory officials to enter into this Contract and bind the parties to the terms of this Contract and any subsequent amendments thereto.

ARTICLE 4:**APPLICABLE LAWS**

The parties agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, directives, issuances, ordinances, and laws in effect or promulgated during the term of this Contract.

ARTICLE 5:**INDEPENDENT CONTRACTOR**

The execution of this Contract and the rendering of services prescribed by this Contract do not change the independent status of **H-GAC** or **CONTRACTOR**. No provision of this Contract or act of **H-GAC** in performance of this Contract shall be construed as making **CONTRACTOR** the agent, servant or employee of **H-GAC**, the State of Texas or the United States Government. Employees of **CONTRACTOR** are subject to the exclusive control and supervision of **CONTRACTOR**. **CONTRACTOR** is solely responsible for employee payrolls and claims arising therefrom.

ARTICLE 6:**END USER AGREEMENTS**

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement with the **CONTRACTOR** through this Contract and that the term of said Agreement may exceed the term of the **H-GAC** Contract. However this acknowledgement is not to be construed as **H-GAC's** endorsement or approval of the End User Agreement terms and conditions. **CONTRACTOR** agrees not to offer, agree to or accept from **END USER** any terms or conditions that conflict with or contravene those in **CONTRACTOR's H-GAC** contract. Further, termination of this Contract for any reason shall not result in the termination of the underlying End User Agreements entered into between **CONTRACTOR** and any **END USER** which shall, in each instance, continue pursuant to their stated terms and duration. The only effect of termination of this Contract is that **CONTRACTOR** will no longer be able to enter into any new End User Agreements with **END USERS** pursuant to this Contract. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any End User Agreements surviving termination of this Contract between **H-GAC** and **CONTRACTOR**.

ARTICLE 7:**SUBCONTRACTS & ASSIGNMENTS**

CONTRACTOR agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Contract or any right, title, obligation or interest it may have therein to any third party without prior written notice to **H-GAC**. **H-GAC** reserves the right to accept or reject any such change. **CONTRACTOR** shall continue to remain responsible for all performance under this Contract regardless of any subcontract or assignment. **H-GAC** shall be liable solely to **CONTRACTOR** and not to any of its Subcontractors or Assignees.

ARTICLE 8:**EXAMINATION AND RETENTION OF CONTRACTOR'S RECORDS**

CONTRACTOR shall maintain during the course of its work, complete and accurate records of items that are chargeable to **END USER** under this Contract. **H-GAC**, through its staff or its designated public accounting firm, the State of Texas, or the United States Government shall have the right at any reasonable time to inspect copy and audit those records on or off the premises of **CONTRACTOR**. Failure to provide access to records may be cause for termination of this Contract. **CONTRACTOR** shall maintain all records pertinent to this Contract for a period of not less than five (5) calendar years from the date of acceptance of the final contract closeout and until any outstanding litigation, audit or claim has been resolved. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. **CONTRACTOR** further agrees to include in all subcontracts under this Contract, a provision to the effect that the subcontractor agrees that **H-GAC'S** duly authorized representatives, shall, until the expiration of five (5) calendar years after final payment under the subcontract or until all audit findings have been resolved, have access to, and the right to examine and copy any directly pertinent books, documents, papers, invoices and records of such subcontractor involving any transaction relating to the subcontract.

ARTICLE 9:**REPORTING REQUIREMENTS**

CONTRACTOR agrees to submit reports or other documentation in accordance with the General Terms and Conditions of the Bid Specifications. If **CONTRACTOR** fails to submit to **H-GAC** in a timely and satisfactory manner any such report or documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Contract.

ARTICLE 10:**MOST FAVORED CUSTOMER CLAUSE**

If **CONTRACTOR**, at any time during this Contract, routinely enters into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to **H-GAC**, **CONTRACTOR** shall notify **H-GAC** within ten (10) business days thereafter of that offering and this Contract shall be deemed to be automatically amended effective retroactively to the effective date of the most favorable contract, wherein **CONTRACTOR** shall provide the same prices, warranties, benefits, or terms to **H-GAC** and its **END USER**. **H-GAC** shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **CONTRACTOR** is of the opinion that any apparently more favorable price, warranty, benefit, or term charged and/or offered a customer during the term of this Contract is not in fact most favored treatment, **CONTRACTOR** shall within ten (10) business days notify **H-GAC** in writing, setting forth the detailed reasons **CONTRACTOR** believes aforesaid offer which has been deemed to be a most favored treatment, is not in fact most favored treatment. **H-GAC**, after due consideration of such written explanation, may decline to accept such explanation and thereupon this Contract between **H-GAC** and **CONTRACTOR** shall be automatically amended, effective retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties, benefits, or terms to **H-GAC**.

The Parties accept the following definition of routine: A prescribed, detailed course of action to be followed regularly; a standard procedure.

EXCEPTION: *This clause shall not be applicable to prices and price adjustments offered by a bidder, or contractor, which are not within bidder's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

ARTICLE 11:**SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 12:**DISPUTES**

Any and all disputes concerning questions of fact or of law arising under this Contract, which are not disposed of by agreement, shall be decided by the Executive Director of **H-GAC** or his designee, who shall reduce his decision to writing and provide notice thereof to **CONTRACTOR**. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, **CONTRACTOR** requests a rehearing from the Executive Director of **H-GAC**. In connection with any rehearing under this Article, **CONTRACTOR** shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. **CONTRACTOR** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, **CONTRACTOR** shall proceed diligently with the performance of this Contract and in accordance with **H-GAC'S** final decision.

ARTICLE 13: LIMITATION OF CONTRACTOR'S LIABILITY

Except as specified in any separate writing between the **CONTRACTOR** and an **END USER**, **CONTRACTOR's** total liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify **H-GAC** described in Article 14, is limited to the price of the particular products/services sold hereunder, and **CONTRACTOR** agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will **CONTRACTOR** be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. **CONTRACTOR** understands and agrees that it shall be liable to repay and shall repay upon demand to **END USER** any amounts determined by **H-GAC**, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Contract.

ARTICLE 14: LIMIT OF H-GAC'S LIABILITY AND INDEMNIFICATION OF H-GAC

H-GAC's liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will **H-GAC** be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless **H-GAC**, its board members, officers, agents, officials, employees, and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgments, and liens arising as a result of **CONTRACTOR's** negligent act or omission under this Contract. **CONTRACTOR** shall notify **H-GAC** of the threat of lawsuit or of any actual suit filed against **CONTRACTOR** relating to this Contract.

ARTICLE 15: TERMINATION FOR CAUSE

H-GAC may terminate this Contract for cause based upon the failure of **CONTRACTOR** to comply with the terms and/or conditions of the Contract; provided that **H-GAC** shall give **CONTRACTOR** written notice specifying **CONTRACTOR'S** failure. If within thirty (30) days after receipt of such notice, **CONTRACTOR** shall not have either corrected such failure, or thereafter proceeded diligently to complete such correction, then **H-GAC** may, at its option, place **CONTRACTOR** in default and the Contract shall terminate on the date specified in such notice. **CONTRACTOR** shall pay to **H-GAC** any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation was received by **CONTRACTOR**.

ARTICLE 16: TERMINATION FOR CONVENIENCE

Either **H-GAC** or **CONTRACTOR** may cancel or terminate this Contract at any time by giving thirty (30) days written notice to the other. **CONTRACTOR** may be entitled to payment from **END USER** for services actually performed; to the extent said services are satisfactory to **END USER**. **CONTRACTOR** shall pay to **H-GAC** any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation is received by **CONTRACTOR**.

ARTICLE 17: CIVIL AND CRIMINAL PROVISIONS AND SANCTIONS

CONTRACTOR agrees that it will perform under this Contract in conformance with safeguards against fraud and abuse as set forth by **H-GAC**, the State of Texas and the acts and regulations of any funding entity. **CONTRACTOR** agrees to notify **H-GAC** of any suspected fraud, abuse or other criminal activity related to this Contract through filing of a written report promptly after it becomes aware of such activity.

ARTICLE 18: GOVERNING LAW & VENUE

This Contract shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with this Contract shall lie exclusively in Harris County, Texas. Disputes between **END USER** and **CONTRACTOR** are to be resolved in accord with the law and venue rules of the state of purchase. **CONTRACTOR** shall immediately notify **H-GAC** of such disputes.

ARTICLE 19: PAYMENT OF H-GAC ORDER PROCESSING CHARGE

CONTRACTOR agrees to sell its products to **END USERS** based on the pricing and other terms of this Contract, including, but not limited to, the payment of the applicable **H-GAC** order processing charge. On notification from an **END USER** that an order has been placed with **CONTRACTOR**, **H-GAC** will invoice **CONTRACTOR** for the applicable order processing charge. Upon delivery of any product/service by **CONTRACTOR** and acceptance by **END USER**, **CONTRACTOR** shall, within thirty (30) calendar days or ten (10) business days after receipt of payment, whichever is less, pay **H-GAC** the full amount of the applicable order processing charge, whether or not **CONTRACTOR** has received an invoice from **H-GAC**. For sales made by **CONTRACTOR** based on this contract, including sales to entities without Interlocal Contracts, **CONTRACTOR** shall pay the applicable order processing charges to **H-GAC**. Further, **CONTRACTOR** agrees to encourage entities who are not members of **H-GAC's** Cooperative Purchasing Program to execute an **H-GAC** Interlocal Contract. **H-GAC** reserves the right to take appropriate actions including, but not limited to, contract termination if **CONTRACTOR** fails to promptly remit **H-GAC's** order processing charge. In no event shall **H-GAC** have any liability to **CONTRACTOR** for any goods or services an **END USER** procures from **CONTRACTOR**.

ARTICLE 20:**LIQUIDATED DAMAGES**

Any liquidated damages terms will be determined between **CONTRACTOR** and **END USER** at the time **END USER's** purchase order is placed.

ARTICLE 21:**PERFORMANCE AND PAYMENT BONDS FOR INDIVIDUAL ORDERS**

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB), and offered pricing should reflect this cost saving. However, **CONTRACTOR** must be prepared to offer a PPB to cover any specific order if so requested by **END USER**. **CONTRACTOR** shall quote a price to **END USER** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **END USER's** purchase order.

ARTICLE 22:**CHANGE OF CONTRACTOR STATUS**

CONTRACTOR shall immediately notify **H-GAC**, in writing, of ANY change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name, and shall also advise whether or not this Contract shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Contract.

ARTICLE 23:**LICENSING REQUIRED BY TEXAS MOTOR VEHICLE BOARD /IF APPLICABLE/**

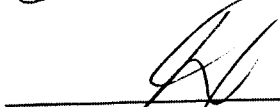
CONTRACTOR will, for the duration of this Contract, maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Contract period, any **CONTRACTOR'S** license is not renewed, or is denied or revoked, **CONTRACTOR** shall be deemed to be in default of this Contract unless the Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized representatives.

Signed for **Houston-Galveston**
Area Council, Houston, Texas:


Jack Steele, Executive Director

Attest for **Houston-Galveston**
Area Council, Houston, Texas:


Deidre Vick, Director of Public Services

Date: October 3, 2016

Signed for **Nationwide Trailers, LLC**
Houston, Texas:

Printed Name & Title: Gary Dueck V.P.

Date: 9/22 2016

Attest for **Nationwide Trailers, LLC**
Houston, Texas:

Printed Name & Title: L. Titus Dueck V.P.

Date: 9-22 2016

Attachment A
Nationwide Trailers, LLC
Trailers - Equipment, Cargo, And Specialty
Contract No.: TR11-16

H-GAC Product Code	Item Description	Percentage Discount off Retail/List Price
Q074	PJ Trailers: open flatdeck trailers pricing catalog Effective 06/23/2016	14%
Q075	PJ Trailers: open tilt trailers pricing catalog Effective 06/23/2016	14%
Q076	PJ Trailers: dump trailers pricing catalog Effective 06/23/2016	14%
Q077	PJ Trailers: open carhauler trailers pricing catalog Effective 06/23/2016	14%
Q078	PJ Trailers: open utility trailers pricing catalog Effective 06/23/2016	14%

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
SPECIAL MEETING - JUNE 27, 2018

6/27/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum present, the meeting was called to order at 9:00 a.m.

2. ROLL CALL

Present: Mayor James Yarbrough, Mayor Pro Tem Terrilyn Tarlton-Shannon, Council Member Amy Bly, Council Member Craig Brown, Council Member David Collins, Council Member Jason Hardcastle, and Council Member Jackie Cole.

3. CONFLICTS OF INTEREST

CM Hardcastle declared a conflict on the Park Board nominating process. CM Listowski declared a conflict on Item 9B.

4. PUBLIC COMMENT

None.

5. ORDINANCES (NOT REQUIRING PUBLIC HEARINGS)

- 5.A. Consider For Approval An Ordinance Of The City Council Of The City Of Galveston, Texas, Canvassing The Returns Of The Runoff Election (Election) Held On June 16, 2018; Officially Declaring The Results Of The Election; Declaring The Regularity And Legality Of The Election; Directing The City Secretary To Prepare The Election Register And To Preserve The Election Records; Providing For Findings Of Fact And Providing For An Effective Date.

Ordinance No. 18-045 was read by caption. Motion was made by Mayor Yarbrough, second by CM Brown, to approve the ordinance. Unanimously approved.

6. RECOGNITION OF SERVICE BY OUTGOING COUNCIL MEMBER

Mayor Pro Tem Terrilyn Tarlton-Shannon was recognized for her outstanding dedication to the City of Galveston from 2012 through 2018.

7. OATH OF OFFICE - NEWLY ELECTED COUNCIL MEMBER

City Secretary Janelle Williams administered the Oath of Office to newly elected Council Member John Paul Listowski.

8. ELECT A MAYOR PRO TEM

Motion was made by Mayor Yarbrough, second by CM Collins, to elect Dr. Craig Brown as Mayor Pro Tem. Unanimously approved.

9. ACTION ITEMS

- 9.A. Discuss And Consider For Action Appointments To Boards, Commissions, And Committees

9.A.1. Nominations By Mayor/City Council District

Civilian Review Board - Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Jeff Gelb (Mayoral) and Doug Wright (District 2), and to appoint Jim Patterson (District 4). Unanimously approved.

Finance and Fiscal Affairs - Motion was made by Mayor Yarbrough, second by CM Collins,

to appoint Steven Maxwell (Mayoral), and to reappoint John Manlove (District 2) and Eddie Walsh (District 5). Unanimously approved.

Galveston Housing Finance Corporation/Galveston Property Finance Authority - Motion was made by CM Collins, second by Mayor Yarbrough, to reappoint Susan Fennwald (District 3). Unanimously approved.

Intermodal Transportation Committee - Motion was made by Mayor Yarbrough, second by CM Hardcastle, to reappoint Alice Watford (District 1) and to appoint Scott Leimer (District 4). Unanimously approved.

Parks & Recreation Advisory Board - Motion was made by Mayor Yarbrough, second by CM Collins, to appoint Jeff Taylor (District 2) and Jamie Durham (District 3). Unanimously approved.

Tree Committee - Motion was made by CM Hardcastle, second by Mayor Yarbrough, to reappoint Ruth Ruiz (Mayoral) and Ray Hensarling (District 4). Unanimously approved.

9.A.2. Nominations By Council As A Whole

Planning Commission

Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Cate Black. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Brown, to reappoint Carol Hollaway. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Listowski, to reappoint Lisa Blair. The motion passed 6-1; CM Bly voted no.

Wharves Board

Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Albert Shannon.

Motion was made by Mayor Yarbrough, second by CM Cole, to reappoint Elizabeth Beeton. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Cole, to appoint Harry Maxwell. The motion passed 6-1; CM Bly abstained.

Park Board

Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Maureen Patton. The motion passed 6-0; CM Hardcastle abstained.

Motion was made by Mayor Yarbrough, second by CM Collins, to appoint Jason Worthen. The motion passed 6-0; CM Hardcastle abstained.

Motion was made by Mayor Yarbrough, second by CM Bly, to appoint Jan Collier. The motion passed 6-0; CM Hardcastle abstained.

Arts & Historic Preservation Advisory Board

Motion was made by CM Collins, second by CM Brown, to appoint Mary Branum (Position

2) and Ellen Morrison (Position 3), and to reappoint Diane Olsen (Position 5). Unanimously approved.

Commission of the Arts

Motion was made by CM Bly, second by Mayor Yarbrough, to appoint Surinder Aulakh to Position 6. Unanimously approved.

Motion was made by CM Cole, second by CM Hardcastle, to appoint Amy Owens to Position 5. Unanimously approved.

Motion was made by CM Cole, second by Mayor Yarbrough, to appoint Kathleen Donatelli to Position 8. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Collins, to reappoint Becky Major. Unanimously approved.

Motion was made by CM Bly, second by CM Collins, to appoint Bobby Wilson to Position 4. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Brown, to reappoint Greg Bruce to Position 7. Unanimously approved.

Motion was made by CM Bly, second by CM Collins, to appoint Ed Gearke to Position 2. Unanimously approved.

Motion was made by CM Bly, second by Mayor Yarbrough, to appoint John Sullivan to Position 9. Unanimously approved.

Landmark Commission

Motion was made by CM Collins, second by CM Brown, to move Gonzo Gonzalez from Alternate 2 Position to regular Position 3, to appoint Joan Oelze to Alternate 2 Position, and to reappoint Tom Schwenk, Fred Huddleston, and Constance Patterson. Unanimously approved.

Zoning Board of Adjustment

Motion was made by CM Collins, second by CM Brown, to move James Bangle from Alternate 1 Position to regular Position 2, to move Robert Girndt from Alternate 2 Position to regular Position 3, and to appoint Chris Robbian to Alternate 1 Position and Louis Fuchs to Alternate 2 Position. Unanimously approved.

9.A.3. Mayoral Appointments

9.A.4. City Manager Appointment - Confirmation By City Council

Motion was made by Mayor Yarbrough, second by CM Listowski, to reappoint Charles Staudt as recommended by City Manager Brian Maxwell. Unanimously approved.

9.A.5. Ex Officio Appointments

Airport Advisory Committee - Motion was made by Mayor Yarbrough, second by CM Bly, to appoint CM Cole. Unanimously approved.

Commission of the Arts - Motion was made by Mayor Yarbrough, second by CM Brown, reappoint CM Bly. Unanimously approved.

Families, Children and Youth Board - Motion was made by Mayor Yarbrough, second by CM Collins, to reappoint CM Bly. Unanimously approved.

Finance and Fiscal Affairs Committee - Motion was made by Mayor Yarbrough, second by CM Brown, to appoint CM Listowski. Unanimously approved.

Galveston Wharves Board/Galveston Port Facilities Corporation - Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Mayor Yarbrough for a one-year appointment. Unanimously approved.

Industrial Development Corporation

Motion was made by CM Bly, second by Mayor Yarbrough, to appoint CM Brown. Unanimously approved.

Motion was made by Mayor Yarbrough, second by CM Bly, to appoint CM Hardcastle. The motion passed 5-0; CM Collins and CM Cole abstained.

Motion was made by Mayor Yarbrough, second by CM Hardcastle, to appoint John Listowski. The motion passed 5-0; CM Collins and CM Cole abstained.

Motion was made by CM Cole to appoint CM Collins. The motion fails for lack of a second.

Motion was made by CM Listowski, second by CM Bly, to appoint Mayor Yarbrough. Unanimously approved.

Landmark Commission - Motion was made by Mayor Yarbrough, second by CM Listowski, to appoint CM Collins. Unanimously approved.

Park Board of Trustees - Motion was made by Mayor Yarbrough, second by CM Bly, to appoint CM Brown. Unanimously approved.

Parks & Recreation Advisory Board - Motion was made by CM Bly, second by CM Cole, to appoint CM Bly. Unanimously approved.

Planning Commission - Motion was made by Mayor Yarbrough, second by CM Hardcastle, to appoint CM Listowski. Unanimously approved.

Zoning Board of Adjustment - Motion was made by Mayor Yarbrough, second by CM Listowski, to appoint CM Collins. Unanimously approved.

Trolley Ad Hoc Committee - Motion was made by Mayor Yarbrough, second by CM Bly, to appoint CM Brown. Unanimously approved.

9.A.6. Appointments To Outside Entities

H-GAC's Regional Flood Management Council - Motion was made by Mayor Yarbrough, second by CM Collins, to appoint David Ewald as primary and Dustin Henry as alternate. Unanimously approved.

- 9.B. Consider A Motion To Waive The Attorney Client Privilege And Publish The Memo Of The City Attorney Dated June 12, 2018 Regarding Ineligibility Of John Paul Listowski (Cole)**

Mayor Yarbrough left the meeting at 10:00 a.m.

Motion was made by CM Cole, second by CM Collins, to waive attorney client privilege and publish the memo of the City Attorney dated June 12, 2018 regarding ineligibility of John Paul Listowski.

In favor: Brown, Collins, and Cole.

In opposition: Bly and Hardcastle.

Abstention: Listowski.

Motion fails.

10. EXECUTIVE SESSION (ROOM 204)

Motion was made by CM Brown, second by CM Bly, to defer Items 10A and 11A. Unanimously approved by those present.

- 10.A. Pursuant To Texas Gov't Code 551.071- Consultation With Attorney, An Executive Session Will Be Conducted To Discuss And Receive Legal Advice Concerning Pending Litigation And/Or A Settlement Offer, Or On A Matter In Which The Duty Of The Attorney To The Governmental Body Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas Clearly Conflicts With This Chapter, Related To The Following:

- 10.A.1. Case No. 09-35324: In Re Estate Of Sonya Porretto, Chapter 7, In The United States Bankruptcy Court For The Southern District Of Texas

11. ACTION ITEMS (COUNCIL CHAMBERS)

- 11.A. Consider A Motion Setting A Value On The Rights Of Way Council Previously Voted To Abandon Pursuant To Planning Case 17-P-0070 Pursuant To The Appraisals Received By The City And The Owners Of The Properties Adjacent To The Rights Of Way And As Dictated By The Council In Its Vote Of February 22, 2018, Acknowledging That Value Is Subject To The Approval Of The United States Bankruptcy Judge In Case Number 09-35324, In Re: Sonya Porretto, Debtor, US Bankruptcy Court For The Southern District Of Texas, And Authorizing Staff To Prepare The Necessary Instruments To Effect The Transfer Of The Rights Of Way At The Earliest Time Practicable. (Legal)

12. WORKSHOP ITEMS (ROOM 204)

- 12.A. Receive And Discuss An Update On The Parking And Mobility Study (Brown/Yarbrough)
This item will be placed on the July 26th Workshop Agenda.
- 12.B. Report On Trash Issues And Keeping Galveston Beaches Clean (Cole/Yarbrough - 5 Minutes)
CM Cole reported that a number of constituents on the West End contacted her about trash on the beaches. She advised that the Park Board is responsible for cleaning the beaches, maintaining access points, ensuring bollards are set, checking signage, and monitoring for wildlife. Jesse Oneida, Operations Manager of the Park Board's Coastal Zone Management Team, provided information on the Park Board's schedule on cleaning the beaches. The crews begin cleaning the beaches at 5:00 a.m. on weekdays and 4:00 a.m. on the weekends. The City and the Park Board are coordinating to keep the beaches clean. Dr. Cole reported that the Texas Supreme Court recently ruled that cities cannot ban plastic bags. To report non-emergency issues on the beach, the public may call 409-797-5105. Public Information Officer, Jaree Fortin presented the public service announcement "In the can, not the sand" video.
- 12.C. Update And Discussion Of 99th St City Property Development (Cole/Yarbrough - 10 Minutes)

Deputy City Manager Dan Buckley provided an update on the 99th Street City Property Development. The City acquired the property from the airport, being 5.5 acres with an appraised value of \$432,050, which required approval by the Federal Aviation Administration (FAA). The plan for the property is Council's decision, with the goal of developing and selling the property to get it back on the tax roll with residential homes. The City can determine deed restrictions, type of housing, type of structures, and lot size in advance of the sale. The City promised the homeowners that the City would talk to them about deed restrictions to be placed on the property prior to the sale. Staff will be bringing an option to Council to purchase the property across the street.

12.D. Update And Discussion Of Skymaster Airport Property Renewal (Cole/Yarbrough - 10 Minutes)

Mayor Yarbrough reported that the idea is to make a park on the property, putting in a boat ramp with possible grant money from Texas Parks and Wildlife, improving the bulkhead, and taking down the current structures. Staff has been in contact with Moody Gardens about partnering on the project. The park would be considered a local park with free access. Any decision for use of the property will be decided by the City Council.

13. ADJOURNMENT

The meeting was adjourned at 11:28 a.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
WORKSHOP - JULY 26, 2018

7/26/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum present, the workshop was called to order at 8:00 a.m.

2. ROLL CALL

Present: Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, and Council Member Jackie Cole. CM Cole was in attendance via video conference at the following location: La Closerie, 29, Rue d Anjou 49160, St Philbert-du-Peuple, France.

Absent: Mayor James Yarbrough.

3. DISCUSSION ITEMS

3.A. Discussion Of Fiscal Year 2019 Budget And Capital Improvement Plan (Maxwell - 1 Hour)

City Manager Brian Maxwell and Assistant City Manager Mike Loftin provided information on FY2019 Budget and Capital Improvement Plan. Consultant Kyle Stevens provided information on increases to water and sewer rates to address increased costs in water rates from the Gulf Coast Water Authority and \$118 million in revenue bonds to support the Capital Improvement Plan. Brian Maxwell advised the city is embarking on major street reconstruction projects, and water/sewer issues under those streets need to be addressed at the same time.

3.B. Discussion Of The Parking And Mobility Study (Brown/Yarbrough - 1 Hour)

John Carrera and Yvonne Feeney of the Goodman Corporation presented the Comprehensive Mobility and Parking Implementation Strategy. Components of the study include strategy development process, cell phone data patterns, tourist transit parking - candidate locations, tourist transit parking - demand, short term parking recommendations, long term parking recommendations, automated parking guidance system (APGS), rubber tire trolley - current routes, recommended airport - downtown route, recommended seawall route - 89th Street to Stewart Beach, recommended Broadway route, rail trolley restoration, full tourist shuttle program annual cost, economic development tools, tourist transit and parking strategy, paid parking referendum decisions and considerations, tourist-oriented parking development, benefits of tourist parking once concept, benefits of tourist-oriented transit, and tourist transit and parking strategy. This item will be placed on the August 23rd Workshop Agenda for further discussion.

3.C. Clarification Of Consent And Regular City Council Agenda Items - This Is An Opportunity For City Council To Ask Questions Of Staff On Consent And Regular Agenda Items.

The following items were clarified by Staff: 10B, 11C, 11Q, and 11FF.

3.D. Discussion Of Arts & Historic Preservation Funding For Fiscal Year 2019 (Brown/Yarbrough - 20 Minutes)

MPT Brown reported that adoption of the new Arts & Historic Preservation ordinance created a stop-gap in funding for single-year recipients for Fiscal Year 2019. Discussion was held regarding the Council's options to approve funding for FY19. Assistant City Attorney Mehran Jadidi provided information on possible funding options including one-year stop-gap funding plus additional funding from forfeited funds. Arts & Historic Preservation Advisory Board Chair Kimber Fountain reported that she has received funding requests for over \$300,000. She

recommended using a percentage of the forfeited funds in addition to the one-year funding amounts. This item will be placed on the August 23rd agenda for the Council's consideration.

- 3.E. Discussion Of An Ordinance Of The City Of Galveston, Texas, Setting The Value For Those Rights Of Way Designated For Abandonment In Ordinance 18-001, Authorizing The City Manager To Execute The Necessary Instruments Of Abandonment On Approval Of The City Attorney, Making Various Findings And Provisions Related To The Subject. (Legal - 30 Minutes)

Discussion was held regarding setting the proposed value for the rights of way in Ordinance No. 18-001. City Attorney Don Glywasky advised the final number of \$1,287,170.50 was derived by splitting the difference of the higher and lower valuation of property appraisals. This item is on today's Regular Meeting agenda for the Council's consideration.

- 3.F. Discussion Of Pending And Upcoming Land Development Regulation And City Code Amendments Regarding Trees (C. Gorman. 15 Minutes)

Discussion was held regarding the inclusion of palms as protected trees, including certain species and height requirements, and removing the requirement of a certification from an arborist before a palm can be removed by private property owners. This item will be referred to the Tree Committee for further clarification. Discussion was held regarding proposed changes to the removal and mitigation of trees. The Council will consider this item on today's regular agenda.

Discussion was held regarding a code revision to codify current practices and designate who is the authority for public trees. The Tree Committee recommendation approval of the code revision. This item will be placed on the August 9th agenda for the Council's consideration.

Discussion was held regarding a code revision to clarify planting standards in the right-of-way. This item will be placed on the August 9th agenda for the Council's consideration.

- 3.G. Discussion Of Proposed Changes To City Code Chapter 13 To Create Section 13-17.1 Applicable To Buildings In The Historic District (Legal - 15 Minutes)

City Attorney Don Glywasky advised that the Landmark Commission expressed concerns about the Strand businesses displaying merchandise on their front doors. The Landmark Commission requested an ordinance that would improve the appearance of the Strand. Discussion was held regarding whether Section 13-17.1 of the Fire Code is the proper enforcement tool for the Landmark Commission's concerns. The City Attorney will do some further research and will bring back to Council for further discussion.

- 3.H. Legislative Update (Legal - 15 Minutes)

Sally Bakko provided the City's draft 2019 State Legislative Agenda. Legislative priorities include local tax revenues, state-imposed local revenue limitations, hotel occupancy tax, utility franchise fees, coastal storm surge suppression system, Texas Windstorm Insurance Association (TWIA), revitalize the Port of Galveston, Pelican Island Replacement Bridge, Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf State Act (RESTORE Act), Beach Nourishment and Dune Protection, home rule municipalities, local and use authority, single use plastic bags, state and federal mandate funding (pension reforms, owner registration of vacant and dangerous buildings, protect essential governmental functions, and reasonable public property long-term leases). This item will be placed on the August 23rd City Council agenda for the Council's consideration.

4. ADJOURNMENT

The workshop was adjourned at 12:47 p.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
REGULAR MEETING - JULY 26, 2018

7/26/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER
With a quorum present, the meeting was called to order at 1:20 p.m.

2. ROLL CALL

Present: Mayor James Yarbrough, Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, and Council Member Jackie Cole.

Council Member Jackie Cole was in attendance via video conference from the following location: La Closerie, 29, Rue d Anjou 49160, St Philbert-du-Peuple, France.

3. INVOCATION
Given by Rabbi Matt Cohen of Congregation B'Nai Israel.

4. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Yarbrough.

5. CONFLICTS OF INTEREST
None.

6. PRESENTATIONS/REPORTS OF COUNCIL, OFFICER BOARDS, AND CITY MANAGER

- 6.A. Pursuant To Texas Government Code Section 551.0415, The City Council May Report On Any Of The Following Items:

1. Expressions of thanks, gratitude, and condolences

Mayor Yarbrough and CM Cole expressed condolences to the family of long-time city employee Sterling Patrick.

CM Listowski thanked Barbara Sanderson and city staff for hosting the opening of the ballpark.

2. Information regarding holiday schedules

3. Recognition of individuals:

a. "Texas Knights of Pythagoras Youth Organizational Month" - Proclamation - presented by MPT Brown.

b. "150th Anniversary Congregation B' Nai Isreal" - Proclamation - presented by CM Bly.

c. "Galveston University Graduates" - Proclamation - presented by CM Hardcastle.

d. "Buzz Elton" - Fire Department Donation - Fire Chief Mike Wisko recognized Buzz Elton for donating \$20,000 to the Fire Department for thermal imaging cameras.

4. Reminders regarding City Council events
5. Reminders regarding community events
6. Health and safety announcement

6.B. City Manager's Report - Community Rating System (CRS) Report

Tim Tietjens reported that the City's class rating recently upgraded meaning property owners will receive a 5% decrease in flood insurance rates. He recognized city staff members Jaree Fortin, Niki Bender, Mark Morgan, Tiffany Wilson, Sharmila Partab, and David Ewald for their work on this project. Brian Maxwell thanked former City Council Member Terrilyn Tarlton-Shannon for her work on the CRS rating.

7. COMMUNICATIONS AND PETITIONS

Claims: 18-047 - Alfio Arcidiacono; 18-048 - David Frisbey; 18-049 - Wilfred Milburn; 18-050 - Barbara Walker; 18-051 - Laurinda Friend; 18-052 - AT & T Southwestern Bell; 18-053 - Thomas Likness; 18-054 - Steve Hoskins; 18-055 - Maria Alicea; 18-056 - Martha Kelly; 18-057 - Michelle Mosley; 18-058 - Joshua Herridge; 18-059 - Misty Smith; 18-060 - Monica Villarreal; 18-061 - Gayle Nance; 18-062 - Blanca Zepeda; 18-063 - Reynaldo Saldierna; 18-064 - Troy Gaffey; 18-065 - Ui Shams; 18-066 - Frances Haverkost; 18-067 - Joel Gillis; 18-068 - Andrew Smith; 18-069 - George Saracco; 18-070 - Texas Gas Service; 18-071 - Gregory Hayes; 18-072 - Centerpoint Energy; 18-073 - Randy Carreon; 18-074 - JerryTro Gonzales.

8. PUBLIC HEARINGS

- 8.A. Consider For Approval An Ordinance Of The City Council Of The City Of Galveston, Texas, Granting An Exclusive, Revocable Franchise Agreement To BFI Waste Services Of Texas, LP, To Provide A Garbage And Refuse (Waste) Collection Service For Commercial Accounts, Within The City Of Galveston For Five Years; Terminating All Prior Franchise Grants For Commercial Garbage And Refuse Collection Services; Providing For A Curbside Residential Recycling Option Clause; Providing For The Scope And Nature Of The Operation; Providing For Fees; Providing For A Penalty Provision; Providing Findings Of Fact; And Providing For An Effective Date. (B. Cook)

The Ordinance was read by caption. Brandon Cook provided staff comments. The public hearing was opened. Theresa Elliott spoke in favor of the ordinance. Wayne Pearl spoke in opposition of the franchise agreement.

Motion was made by Mayor Yarbrough, second by CM Bly, to approve the Ordinance. After discussion, the motion and second were withdrawn.

- 8.B. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Designating The Property Located At 2010-2020 Postoffice/Avenue E As A "Galveston Landmark"; Property Is Legally Described As "Lots 9, 10, 11, And 12, Block 500, In The City And County Of Galveston, Texas"; Requesting The Historic Preservation Officer To Record The Property's Landmark Designation In The Official Public Records Of Real Property In Galveston County, The Tax Records Of The City Of Galveston And The Central Appraisal District, And The Official Zoning Maps Of The City Of Galveston, Texas; Planning Case Number 18P-035; Making Various Findings And Provisions Related To The Subject And Providing For An Effective Date. (C. Gorman)

Ordinance No. 18-046 was read by caption. Catherine Gorman provided staff comments. The public hearing was opened. With no speakers, the public hearing was closed.

Motion was made by CM Collins, second by CM Brown, to approve the Ordinance. The motion passed 6-0; CM Hardcastle abstained from the discussion and vote.

- 8.C. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The 2015 Galveston Land Development Regulations (LDRs), As Amended, To Regulate Excavation And Boat Sales Or Rental Uses, Prohibiting Sand Harvesting Within The City And Clarifying Sales Or Rentals Of Kayaks Is Not Included In The Prohibition Of Boat Sales Or Rental; Making Various Findings And Provisions Related To The Subject; Planning Case Number 17ZA-004. (A. Montalvan)

No action.

- 8.D. Consider For Approval An Ordinance Of The City Of Galveston, Texas Amending The 2015 Galveston Land Development Regulations, By Amending Article 9: Section 9.501, Protection Of Existing Trees; To Include Palm Trees In The Definition Of Trees, Provide A Height Requirement For Significant Palms; Planning Case Number 18ZA-004; Making Various Findings And Provisions Related To The Subject. (C. Gorman)

No action. This item will be sent back to the Tree Committee for further consideration.

- 8.E. Consider For Approval An Ordinance Of The City Of Galveston, Texas Amending The 2015 Galveston Land Development Regulations, By Amending Article 9: Section 9.501, Protection Of Existing Trees And Section 9.502, Tree Replacement; To Provide An Exemption For Trees Being Removed For Agricultural Purposes, Provide Specific Guidance On Mitigation, And Provide Exemptions From Mitigation Requirements; Planning Case Number 18ZA-004; Making Various Findings And Provisions Related To The Subject. (C. Gorman)

CM Cole left the meeting at 2:20 p.m.

Ordinance No. 18-047 was read by caption. Catherine Gorman provided staff comments. The public hearing was opened. With no speakers, the public hearing was closed.

Motion was made by MPT Brown, second by Mayor Yarbrough, to approve the ordinance. Unanimously approved by those present.

9. PUBLIC COMMENT

None.

10. ORDINANCES (NOT REQUIRING PUBLIC HEARINGS)

- 10.A. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Setting The Value For Those Rights Of Way Designated For Abandonment In Ordinance 18-001, Authorizing The City Manager To Execute The Necessary Instruments Of Abandonment On Approval Of The City Attorney, Making Various Findings And Provisions Related To The Subject. (Legal)

Ordinance No. 18-048 was read by caption. Motion was made by Mayor Yarbrough, second by CM Collins, to approve the ordinance. Unanimously approved by those present.

- 10.B. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The Code Of The City Of Galveston 1982, As Amended, Chapter 24, Offenses-Miscellaneous, Section 24-2 "Maximum Permissible Sound Levels"; Section 24-3 "Noise Generally"; And Section 24-5 "Loudspeakers And Amplifiers" Clarifying The Location On Receiving Property On Which Sound Will Be Measured; Clarifying What Noise Is Unlawful; Clarifying When Permits For Loudspeaker And Amplifiers Are Required; Increasing The Fee For Multi-Day Loudspeaker Permits, Amending The Boundaries Of The "Downtown District", And Making Various Findings And Provisions Related To The Subject. (Brown)

Ordinance No. 18-049 was read by caption. Motion was made by CM Brown, second by CM Collins, to approve the revised Ordinance that removes Sunday for Downtown. Unanimously approved by those present.

11. CONSENT ITEMS

The following items shall be considered for action as a whole, unless one or more Council Members objects. The City Manager is authorized to execute all necessary documents upon final approval by the City Attorney.

Motion was made by CM Collins, second by CM Listowski, to approve Consent Items 11A through 11I. Unanimously approved by those present.

- 11.A. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas Requesting That The State Of Texas And The Texas General Land Office Annually Set Aside A Portion Of The State Gomea Funds For Texas Coastal Cities And Continue To Fully Fund The Coastal Erosion Protection Response Act (Cepra) Program With State Revenues, Providing For Findings Of Fact And Providing For An Effective Date. (Yarbrough)
Resolution No. 18-025
- 11.B. Consider For Approval A Resolution Authorizing The City Manager To Accept Grant Funds From The Moody Permanent Endowment Fund For A Police Chaplain Position In GPD As Set Forth In The Moody Grant Letter Of June 6, 2018. (K. Etienne)
Resolution No. 18-026
- 11.C. Consider For Approval Rejecting All Responsive Proposals For RFP # 18-13 Identified As The Request For Proposals For An Update To The Classification And Compensation Study And Accepting A Contract Renewal With Public Sector Personnel Consultants For An Update To The Study Through December 31, 2020 With An Annual Cost Not To Exceed \$30,000.00. (K. Etienne)
- 11.D. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas Approving An Interlocal Cooperation Agreement With The County Of Galveston To Continue Participation In A Combined Auto Crimes Task Force; Approving And Authorizing The City Manager To Execute The Agreement; Providing For Findings Of Fact And Providing For An Effective Date. (V. Hale)
Resolution No. 18-027
- 11.E. Consider For Approval A Resolution Authorizing The City Manager, Or His Designee, To Purchase Rifle Resistant Body Armor Not To Exceed \$85,031.58 For The Galveston Police Department. The Purchase Is To Be Funded By The Office Of The Governor Of Texas Criminal Justice Division Rifle Resistant Body Armor Program And Police Special Revenue Forfeiture Funds. (V. Hale)
Resolution No. 18-028
- 11.F. Consider For Approval A Request That Council Approve The Appraisal Companies Of Pyles Whatley Corporation And Colliers International As Approved Appraisers For Use In The Acquisition Of Properties Funded By CDBG Grants Funds Or Other Federal Funds. (Legal)
- 11.G. Consider For Approval To Authorize The City Manager Or His Designee To Execute A Certification Of Consistency With The Consolidated Plan (HUD Form-2991) For The Gulf Coast Center And WOMAN's, Inc. (A. Law)
- 11.H. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The Port Of Galveston For The Redevelopment Of Cruise Terminal #1. (G. McLeod)
- 11.I. Consider For Approval An Economic Development Grant Agreement Between The Industrial Development Corporation And The Port Of Galveston For A Port Master Plan. (G. McLeod)
- 11.J. Consider Approval Of An Award For A Three Year Contract, With Two Optional One-Year Renewals, For RFP 18-21 Vending Machine Services. Authorizing The City Manager To Execute The Contracts Upon Final Approval By The City Attorney. Consider Approval Of An Award For A Three Year Contract, With Two Optional One-Year Renewals, For RFP 18-21 Vending Machine Services. Authorizing The City Manager To Execute The Contracts Upon Final Approval By The City Attorney. (M. Loftin)
- 11.K. Consider For Approval A Reimbursement To The Port Of Galveston \$44,979.00 For The Depreciated Local Share Match Value Associated With The Cruise Ship Shuttle Vehicles. (R. Beverlin)

- 11.L. Consider For Approval The Purchase Of Eleven (11) Motorola Handheld Radios For Use By The City Marshall And Code Enforcement Divisions, In An Amount Not To Exceed \$26,000.00. (R. Simmons)
- 11.M. Consider For Approval The Payment Of \$20,117.19 To Enterprise Rent A Car Damage Recovery For The Cost Of Repairs To A 2017 Dodge Ram Rented By The Galveston Police Department And Damaged In A One Vehicle Accident. (R. Simmons)
- 11.N. Consider For Approval Rfp# 18-11 Authorizing The City Manager To Enter Into A Three (3) Year Contract With Two (2) Optional One (1) Year Renewals With Civic Plus (A.K.A Civic Rec) For Recreation Management Software At Lasker Park Pool, As Well As Mcguire-Dent And Wright Cuney Recreation Centers. (B. Sanderson)
- 11.O. Consider For Approval Of Change Order No. 3 To The Contract With Brunel Industrial & Pipeline Services, LLC, For The Rehabilitation Of Ground Storage Tanks At 59th Street Project, Increasing The Contract By \$105,612.07 From The Amount Of \$7,515,625.77 To A New Total Amount Of \$7,621,237.84. The Funding Source Will Be The CDBG Disaster Recovery Non-Housing Round 2.2 Program. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney. (R. Blackketter)
- 11.P. Consider For Approval Of Change Order No. 10 To The Contract With Cardinal Contractors, Inc., For The New 59th Street Pump Station Project, Increasing The Contract By \$39,070.38 To A New Total Amount Of \$17,523,135.00. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney. (R. Blackketter)
- 11.Q. Consider For Approval Change Order #6 From Triple B Services, LLC, For The Sealy Avenue Improvements From 33rd To 25th Project Extending The Contract Term By An Additional 75 Days To A New Term Of 458 Calendar Days With No Increase In Cost. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney. (R. Blackketter)
- 11.R. Consider For Approval Of Change Order #2 To The Contract With Triple B Services, L.L.P., For The 33rd Street Improvements From Broadway Avenue To Harborside Drive Project Extending The Contract Term By An Additional 41 Days To A New Term Of 253 Calendar Days With No Increase In Cost. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney. (R. Blackketter)
- 11.S. Consider For Approval Change Order #2 For The Contract With Triple B Services. LLP, For Gulf Drive Water Line Replacement, Increasing The Contract From \$687,222.15 By The Amount Of \$20,684.20 To A Final Cost Of \$687,222.15. Authorizing The City Manager To Execute All Necessary Documents Upon Final Approval By The City Attorney. (R. Blackketter)
- 11.T. Consider For Approval The Purchase Of Two (2) 16' Dump Trailers For The Drainage Division Which Will Be Funded By The Drainage Capital Account For A Total Price Of \$16,319 From American Fence, Who Was The Lowest Bidder That Could Supply This Item And Met Specifications. (D. Smith)
- 11.U. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Service Vehicle (Police Motorcycle) And Associated Equipment From The Lowest Bidder, Cowboy Harley-Davidson/Beaumont For A Total Price Of \$17,544.84 Which Will Be Funded By The Vehicle Capital Outlay Account. (D. Smith)
- 11.V. Consider For Approval A Three Year Contract For Standard, After Hours, Evidence, And Heavy Duty Towing Of City Vehicles To Tony Bros. Wrecker Service, Who Was The Only Responsive Bidder That Met The Specifications For Formal Bid #18-019. (D. Smith)
- 11.W. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Service Vehicle And Associated Equipment (John Deere Precision Mower) From Deere & Company Through Buy Board, For A Total Price Of \$28,935.66 Which Will Be Funded From The IDC Fund. (D. Smith)

- 11.X. Consider For The Approval Of The Awarding Of The Replacement Of 264' Of Old Cyclone Fencing With Trex Seclusions Fencing Behind The Fleet Facility To A To Z Fence Company For A Total Cost Of \$23,750 Which Will Be Funded From The Garage Capital Account. (D. Smith)
- 11.Y. Consider For The Approval Of The Award To Purchase Twenty Five (25) Island Transit Security Bus DVR Systems From Safety Vision, Who Was The Preferred Respondent To RFP 18-19 For A Total Of \$40,064.62. Funding Is Supported By Two 80/20 Federal Grants With TDC's Being Utilized For The Local Match. (D. Smith)
- 11.Z. Consider For Approval The Purchase Of 13 Firefighting Coats And 13 Pairs Of Firefighting Pants For A Total Cost Of \$30,572.10 From NAFECO, A Buy Board Company That Supplies The Departments Protective Clothing. (M. Wisko)
- 11.AA. Consider For Approval A Memorandum Of Understanding Between The City Of Galveston And Texas Task Force 1. (M. Wisko)
- 11.BB. Consider For Approval A Design Amendment From LJA Engineering (LJA) To Add Avenue N-1/2 Reconstruction To 73rd Street, At A Fee Not To Exceed \$90,405.00 (Increase From \$175,000 To \$265,405). (D. Christodoss)
- 11.CC. Consider For Approval The Professional Engineering Services Proposal From GC Engineering, Inc., For A Not To Exceed Amount Of \$225,228.20 For 29th Street Design From Avenue O To Seawall Blvd Including Upsizing Of Utilities. (D. Christodoss)
- 11.DD. Consider For Approval The Proposal From EJES, Inc., For Engineering Services For The 37th Street Paving And Utility Improvements From Broadway To Seawall At A Cost Not-To-Exceed \$697,413. (D. Christodoss)
- 11.EE. Consider For Approval The Purchase Of Traffic Signal Components From Texas Highway Products, LTD In The Amount Of \$17,650.00. (K. Hockersmith)
- 11.FF. Consider For Approval The Purchase Of Traffic Signal Components For Installation Of Crosswalk Hawk Signal Controller Components From Texas Highway Products, LTD In The Amount Of \$25,720.00 To Enhance Pedestrian Safety At Two Mid-Block Crosswalks Located On Seawall Boulevard. (K. Hockersmith)
- 11.GG. Consider For Approval Up To \$50,000 For Emergency Replacement And Repairs Of Traffic Signal Parts And Components Using Pfeiffer & Son, LTD.
- 11.HH. Consider For Approval Minutes Of The May 24, 2018 Workshop And Regular Meeting, The June 6, 2018 Special Meeting, And The June 21, 2018 Workshop And Regular Meeting.
- 11.II. Receive And File Mayor Yarbrough's Appointment Of William Ansell And Greg Garrison, And Reappointment Of Melvin Williams To The Galveston Housing Authority Board Of Directors. (Yarbrough)

12. ACTION ITEMS

12.A. 2018 Audit Plan Amendment

Discuss and Consider for action extending the Police Inventory Audit to September 30, 2018 and moving the Human Resources audit to the next fiscal year 2019. (G. Bulgherini)

Motion was made by CM Hardcastle, second by CM Brown to approve the 2018 Audit Plan Amendment. Unanimously approved by those present.

12.B. Consider A Motion Approving Terms And Conditions For A \$50 Million Emergency Loan Through

Regions Bank

Motion was made by CM Brown, second by CM Collins, to approve the terms and conditions for a \$50 Million Emergency Loan through Regions Bank. Unanimously approved by those present.

12.C. Discuss And Consider Appointments To The Following City Boards, Commissions, And Committees:

12.C.1. Nominations By Mayor/City Council District

Motion was made by Mayor Yarbrough, second by CM Bly, to approve the appointments listed below. Unanimously approved by those present.

Investment Advisory Committee - Brandon Rogers (Mayoral)

Beach Access and Dune Protection Plan Review Ad Hoc Committee - Barbara Railey (District 3)

Civilian Review Board - Phillip Brown (District 1), Jeff Taylor, (District 2), Herbert Turner (District 3), Jason Ruth (District 5), and Billie Hoskins (District 6)

12.C.2. Nominations By Council As A Whole

Commission for the Arts - Motion was made by CM Bly, second by Mayor Yarbrough, to appoint Robert Barbee. Unanimously approved by those present.

Employees' Retirement Plan for Police - Motion was made by Mayor Yarbrough, second by CM Collins, to appoint Richard Moore. Unanimously approved by those present.

Galveston Island Redevelopment Authority - Motion was made by Mayor Yarbrough, second by CM Listowski, to appoint Chris Robb. Unanimously approved by those present.

Galveston Port Facilities Corporation - Motion was made by Mayor Yarbrough, second by CM Bly, to reappoint Brian Maxwell and Doug Godinich. Unanimously approved by those present.

Industrial Development Corporation - Motion was made by CM Brown, second by CM Hardcastle, to reappoint Spencer Priest (Park Board), Gina Spagnola (Chamber of Commerce), and Bill Rider (IDC). Unanimously approved by those present.

12.C.3. Ex Officio Appointments

Tree Committee - Motion was made by Mayor Yarbrough, second by CM Collins, to appoint CM Cole. Unanimously approved by those present.

12.C.4. Appointments To Outside Entities

13. ADJOURNMENT

The meeting was adjourned at 3:05 p.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
WORKSHOP - AUGUST 9, 2018

8/9/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum present, the workshop was called to order at 9:25 a.m.

2. ROLL CALL

Present: Mayor James Yarbrough, Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, Council Member John Listowski, and Council Member Jackie Cole.

3. DISCUSSION ITEMS

3.A. Discussion Of The Fiscal Year 2019 Budget And Capital Improvement Plan (M. Loftin - 1 Hour)

Assistant City Manager Mike Loftin presented the Fiscal Year 2019 Budget and Capital Improvement Plan. Discussion was held regarding the Budget Summary - Citywide summary, Economic Outlook, Citywide revenues, and Citywide expenditures; Major Funds - General with summary of revenues and expenditures by department; Special Revenue Funds summary; Other Major Funds - Combined Utility System Fund including Water and Sewer organizational budgets; Expenditure Highlights - employee compensation adjustments, increased contributions to police and fire pension funds, proposed budget adds twelve positions including six police officers and six non-civil service staff, Capital Improvements Budget-two planned bond sales to support FY 2019 Capital Budget, Technology - funding for previously unmet needs and growth of technology in all departments; Island Transit - General Fund subsidy held to \$600,000 down from \$1,295,000 three years ago thanks to restoration of urban system status and strategic restructuring of services; Cost of Water - Gulf Coast Water Authority cost increase of \$635,000 offset by \$522,000 savings from stopping major leak in November 2017; FY 2019 Capital Budget for the Street, Drainage, Water, and Sewer Programs.

3.B. Parking And Mobility Follow-Up (City Council - 1 Hour)

3.B.1. Discussion Of The Tourist Mobility Strategy

Assistant City Manager Rick Beverlin presented information on Tourist Mobility and Parking. He advised the purpose of today's workshop is to receive input from City Council on priorities. Critical discussion items included: (1) Details on language, timing for a new Referendum continuing Paid Parking on the Seawall, (2) Details on locations, structure types and use of incentives for private sector development of designated parking/transit terminal locations, (3) Details on incentives for parking lots or structures, (4) Specifics on suggested pilot programs and alternate parking options for the Seawall, (5) Details on any associated LDR changes needed to accommodate parking lots or garages, (6) Specifics on the role of the rail and rubber tire trolleys, their funding and routes, and (7) More specifics on automated parking software and programs. Staff would like City Council to identify top priorities (1 to 3 items on each issue).

3.B.2. Discussion Of Seawall Parking

Assistant City Manager Rick Beverlin provided information on (1) the 2020 Parking Referendum, (2) Parking Details, (3) Incentives for Parking Lots and Structures, (4) Parking Pilot and Phasing, (5) Associated LDR/Code changes and GLO approval, (6) Rubber Tire and Rail Trolleys, and (7) Automated Parking Programs. An item will be placed on the August 23rd workshop agenda to discuss Seawall Parking continuation and additional parking opportunities on Seawall Boulevard.

4. ADJOURNMENT

The workshop was adjourned at 12:05 p.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
AUGUST 9, 2018

8/9/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum, the meeting was called to order at 9:00 a.m.

2. ROLL CALL

Present: Mayor James Yarbrough, Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, Council Member John Listowski, and Council Member Jackie Cole.

3. INVOCATION

The invocation was given by Mayor Yarbrough.

4. PLEDGE OF ALLEGIANCE

Pledges to the American Flag and Texas Flag were led by Mayor Yarbrough.

5. CONFLICTS OF INTEREST

None.

6. PRESENTATIONS/REPORTS OF COUNCIL, OFFICER BOARDS, AND CITY MANAGER

None.

7. COMMUNICATIONS AND PETITIONS

Claims: 18-075 - Brian Daigreport; 18-076 - Erica Juarez Daigreport; 18-077 - Candis Kubiak; 18-078 - Bobby Jack/Leisa Collins; and 18-079 - Juana Ortiz.

8. PUBLIC HEARINGS

- 8.A. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Designating The Property Located At 2128 Avenue N, As A "Galveston Landmark", Property Is Legally Described As Lot 14, Block 18, In The City And County Of Galveston, Texas; Requesting The Historic Preservation Officer Record The Property's Landmark Designation In The Official Public Records Of Real Property In Galveston County, The Tax Records Of The City Of Galveston And The Central Appraisal District, And The Official Zoning Maps Of The City Of Galveston, Texas; Planning Case Number 18P-038, Making Various Findings And Provisions Related To The Subject. (D. Lunsford)

Ordinance No. 18-051 was read by caption. The public hearing was opened; with no speakers, the public hearing was closed. Motion was made by CM Collins, second by CM Brown, to approve the ordinance. Unanimously approved.

9. PUBLIC COMMENT

None.

10. ORDINANCES (NOT REQUIRING PUBLIC HEARINGS)

10.A. Texas Gas Service - Cost Of Service Adjustment ("COSA") Filing

Consider For Approval An Ordinance Of The City Council Of The City Of Galveston, Texas, ("City") Approving A Negotiated Resolution Between The City Of Galveston And Texas Gas Service ("TGS" Or "The Company") Regarding The Company's April 27, 2018 Cost Of Service Adjustment ("COSA") Filing; Declaring Existing Rates To Be Unreasonable; Adopting New Tariffs That Reflect Rate Adjustments Consistent With The Negotiated Settlement And Finding The Rates To Be Set By The Attached Tariffs

To Be Just And Reasonable; Providing For The Recovery Of The City's And TGS' Reasonable And Necessary Rate Case Expenses; Adopting A Savings Clause; Determining That This Ordinance Was Passed In Accordance With The Requirements Of The Texas Open Meetings Act; Declaring An Effective Date; Repealing Any Prior Ordinances Inconsistent With This Ordinance And Requiring Delivery Of This Ordinance To The Company's And The City's Legal Counsel. (Legal)

Ordinance No. 18-050 was read by caption. Motion was made by Mayor Yarbrough, second by CM Bly, to approve the ordinance. Unanimously approved.

11. CONSENT ITEMS

Motion was made by Mayor Yarbrough, second by CM Collins, to approve Consent Items 11A through 11C. Unanimously approved.

- 11.A. Consider For Approval The Allocation Of Funds For The Purchase Of Ninety-Five (95) Desktop Computers In The Amount Of \$ 127,892.80 To Centre Technologies Utilizing DIR TSO Contract # 3763. (H. Dean)
- 11.B. Consider For The Approval Allowing The Fleet Facility To Increase The Previously Approved Purchase Amount Of Two Freightliner Service Trucks From Houston Freightliner (Through HGAC) From \$217,169 To \$228,514 In Order To Increase The Cab To Accommodate A Full Work Crew. (D. Smith)
- 11.C. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Service Vehicle And Associated Equipment (Ford Taurus) From Silsbee Ford Through TPASS, For A Total Price Of \$21,483 Which Will Be Funded From The Vehicle Capital Outlay Account. (D. Smith)

12. ACTION ITEMS

- 12.A. Consider A Motion To Call A Public Hearing On September 13, 2018 On The FY 2019 Proposed Budget As Required By State Law. (M. Loftin)
Motion was made by CM Brown, second by CM Collins, to call a public hearing on September 13, 2018 on the FY 2019 Proposed Budget as required by State Law. Unanimously approved.
- 12.B. Consider A Motion To Propose A Property Tax Rate Of \$0.561 Per \$100 Of Taxable Value For 2018 And Call A Public Hearing For August 23, 2018. (M. Loftin)

Motion was made by CM Collins, second by Mayor Yarbrough, to propose a property tax rate of \$0.561 per \$100 of taxable value for 2018 and call a public hearing for August 23, 2018. Unanimously approved with a roll call vote.

In favor: Yarbrough, Brown, Bly, Collins, Hardcastle, Listowski, and Cole.

13. ADJOURNMENT

The meeting was adjourned at 9:17 a.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
WORKSHOP - AUGUST 23, 2018

8/23/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum present, the workshop was called to order at 9:05 a.m.

2. ROLL CALL

Present: Mayor James Yarbrough, Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, Council Member John Listowski, and Council Member Jackie Cole.

3. DISCUSSION ITEMS

3.A. Update From U.S. Army Corps Of Engineers Galveston District On The Coastal Texas Protection & Restoration Feasibility Study (Brown/Yarbrough - 1 Hour)

Sharon Tirpak provided an update on the Coastal Texas Protection & Restoration Feasibility Study. She advised the report will be out for public review at the end of September. Three conceptual plans were provided, all which include a ring levy around Galveston Island. Public meetings will be held in Galveston, Winnie, and League City in November 2018 to allow the public to review and comment on the draft report.

3.B. Discussion Of The Fiscal Year 2019 Budget And Capital Improvement Plan - With Public Comment (M. Loftin - 1 Hour)

Assistant City Manager Mike Loftin presented an overview of the Fiscal Year 2019 Budget and Capital Improvement Plan. Discussion was held regarding Island Transit, the effective tax rate, hotel occupancy tax, the effect of sales tax on ad valorem tax, and the pension fund. The City Council will hold a public hearing and consider adopting the budget at the September 13th regular meeting.

3.C. Clarification Of Consent And Regular City Council Agenda Items - This Is An Opportunity For City Council To Ask Questions Of Staff On Consent And Regular Agenda Items.

Items 8C, 10E, 11D, 11G, 11I, and 12B were clarified by staff.

3.D. Discussion Of An Ordinance Of The City Of Galveston, Texas, Revoking The Special Use Permit Granted Under Ordinance 02-068 For The Location At 2627 Avenue O, Galveston, Texas For Failure To Comply With Its Terms; Making Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (Legal - 15 Minutes)

City Attorney Don Glywasky provided information on today's agenda item to revoke the Special Use Permit granted under Ordinance No. 02-068. Discussion was held regarding whether the Artist Boat is in violation of the SUP. The Artist Boat has recently applied for a Planned Unit Development (PUD) which would solve the SUP issue, if approved by Council.

3.E. Discussion Of An Ordinance Of The City Of Galveston, Texas, Amending Chapter 34 "Traffic" Of The "The Code Of The City Of Galveston, 1982, As Amended" By Adding Article X "Unattended Bicycle Lease Or Rentals" Section 34-209 To Provide For The Prohibition Of The Rental Of Bicycles, Electric Bicycles, Electric Motor-Assisted Scooter, Mopeds, Or A Motor Driven Cycle Through The Use Of An Unattended Docking System Or The Use Of A Dockless System Without A Permit From The City Of Galveston, Providing For Penalties; Making Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (Legal/Planning - 15 Minutes)

Adriel Montalvan provided information on docked and dockless bicycles. This item will be placed on the September 13th agenda for the Council's consideration.

Mayor Yarbrough left the workshop at 11:58 a.m.

4. EXECUTIVE SESSION

The City Council took a break at 11:59 a.m., convened into Executive Session at 12:12 p.m., and reconvened into Open Session at 12:45 p.m. No action was taken during Executive Session.

- 4.A. Pursuant To Texas Gov't Code 551.071- Consultation With Attorney, An Executive Session Will Be Conducted To Discuss And Receive Legal Advice Concerning Pending Litigation And/Or A Settlement Offer, Or On A Matter In Which The Duty Of The Attorney To The Governmental Body Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas Clearly Conflicts With This Chapter, Related To The Following:

- 4.A.1. Cause No. 13-CV-0844; CDM Smith Inc. Vs. City Of Galveston Et Al; In The 56th Judicial District Court Of Galveston County Texas

5. ADJOURNMENT

The workshop was adjourned at 12:45 p.m.

Janelle Williams, City Secretary

Date Approved:

DRAFT
MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
REGULAR MEETING - AUGUST 23, 2018

8/23/2018 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER
With a quorum present, the meeting was called to order at 1:15 p.m.
2. ROLL CALL
Present: Mayor James Yarbrough, Mayor Pro Tem Craig Brown, Council Member Amy Bly, Council Member David Collins, Council Member Jason Hardcastle, Council Member John Listowski, and Council Member Jackie Cole.
3. INVOCATION
The invocation was given by Reverend Edward Lawson of Chosen Ones Outreach Ministry of the Compton Memorial Church of God in Christ.
4. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance to the American Flag and Texas Flag were led by Mayor Yarbrough.
5. CONFLICTS OF INTEREST
None.
6. PRESENTATIONS/REPORTS OF COUNCIL, OFFICER BOARDS, AND CITY MANAGER
 - 6.A. Pursuant To Texas Government Code Section 551.0415, The City Council May Report On Any Of The Following Items:
 1. Expressions of thanks, gratitude, and condolences - a moment of silence was observed in honor of Babe Schwartz.
 2. Information regarding holiday schedules
 3. Recognition of individuals:
 - a. Laundered with Kindness Day Proclamation - presented by CM Bly.
 - b. Sterling Patrick - presented to Mary and Kimberly Patrick by Mayor Yarbrough.
 4. Reminders regarding City Council events
 5. Reminders regarding community events - CM Bly provided information on the Funfare Open House to be held on August 25th. CM Collins reminded everyone that Art Walk is coming up Saturday night.
 6. Health and safety announcement
 - 6.B. The Investment Report For Quarter Ended June 30, 2018 (M. Loftin)
Assistant City Manager Mike Loftin presented the Investment Report.
7. COMMUNICATIONS AND PETITIONS
Claim 18-080 - Johnny Langer

8. PUBLIC HEARINGS

- 8.A. Public Hearing On The Proposed 2018 Property Tax Rate Of \$0.561 Per \$100 Of Taxable Value. (M. Loftin)

Assistant City Manager Mike Loftin provided staff comments. The public hearing was opened. With no speakers, the public hearing was closed.

- 8.B. Consider For Approval An Ordinance Of The City Council Of The City Of Galveston, Texas, Granting An Exclusive, Revocable Franchise Agreement To BFI Waste Services Of Texas, LP, To Provide A Garbage And Refuse (Waste) Collection Service For Commercial Accounts, Within The City Of Galveston For Five Years; Terminating All Prior Franchise Grants For Commercial Garbage And Refuse Collection Services; Providing For A Curbside Residential Recycling Option Clause; Providing For The Scope And Nature Of The Operation; Providing For Fees; Providing For A Penalty Provision; Providing Findings Of Fact; And Providing For An Effective Date. (B. Cook)

The Ordinance was read by caption. Brandon Cook provided staff comments. Lance Parks, Richard Denson, Willis Ghandi, Reverend Edward Lawson, and Mike Pistone spoke in opposition of the Ordinance. Lisa Blair spoke in favor of the Ordinance.

Motion was made by Mayor Yarbrough, second by CM Bly, to approve the ordinance.

In favor: Yarbrough, Bly, and Brown.

In opposition: Collins, Hardcastle, Listowski, and Cole.

Motion fails.

- 8.C. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Changing The Zoning From Residential, Single Family (R-1) To Commercial (C) Zoning District On Property Commonly Known As 10101 Stewart Road. The Property Is Legally Described As Part Of Lot 346 (346-2) Trimble And Lindsey, Section 1, In The City And County Of Galveston, Texas; Planning Case Number 18P-042; Making Various Findings And Provisions Related To The Subject. (J. Norman)

Ordinance No. 18-053 was read by caption. Janice Norman provided staff comments. The public hearing was opened. With no speakers, the public hearing was closed.

Motion was made by CM Cole, second by CM Hardcastle, to approve the ordinance. Unanimously approved.

9. PUBLIC COMMENT

Agenda Items: Mark Hill, Dennis Miller, Pat Schmidt, and Bonnie White - Agenda Item 10A; Tracy Arellano - Item 10B; Nancy Greenfield - Items 10E and 10F.

Non-Agenda Items: Julian Zamora - Downtown parking; Allen Flores - Mardi Gras.

10. ORDINANCES (NOT REQUIRING PUBLIC HEARINGS)

- 10.A. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Revoking The Special Use Permit Granted Under Ordinance 02-068 For The Location At 2627 Avenue O, Galveston, Texas For Failure To Comply With Its Terms; Making Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (Legal)

The Ordinance was read by caption. Motion was made by CM Collins, second by CM Cole, to defer action on the Ordinance to the October 25th City Council meeting.

In favor: Brown, Collins, Hardcastle, and Cole.

In opposition: Bly, Yarbrough, and Listowski.

Motion passes.

- 10.B. Consider For Approval An Ordinance Authorizing The Issuance Of City Of Galveston, Texas, Tax And Revenue Emergency Anticipation Note; Prescribing The Terms And Form Thereof; Providing For The Payment Of Principal And Interest Thereon; Approving And Authorizing The Execution Of A Purchase Agreement And Other Agreements Related To The Issuance And Delivery Of Such Note; And Making Other Findings And Provisions Relating To Such Note And Matters Incident Thereto
Ordinance No. 18-052 was read by caption. Motion was made by CM Hardcastle, second by CM Collins, to approve the ordinance. Unanimously approved.
- 10.C. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The Code Of The City Of Galveston 1982 Chapter 2, Article Iv "Boards Commissions And Committees" Division 4 "Intermodal Transportation Committee" To Eliminate The Intermodal Transportation Committee, Repealing City Code Sections 2-190 Through 2-196; Repealing All Ordinances Or Parts Thereof In Conflict To The Extent Of Such Conflict Only; Providing For An Effective Date And Making Various Findings And Provisions Related To The Subject. (Yarbrough)
Ordinance No. 18-054 was read by caption. Motion was made by Mayor Yarbrough, second by CM Brown, to approve the ordinance. The motion passed 6-0; CM Collins was not present for the vote.
- 10.D. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Authorizing The Sale Of The City's Vacant Land Located In The City Of Galveston, Texas Described As 3,182 Square Feet Of Vacant Land Commonly Known As 2601 Avenue Q And Legally Described As N 74' Of Lot 7, NW Block 116, Galveston Outlets In The City And County Of Galveston, Texas; Granting Authority To The City Manager To Execute Necessary Documents Related To The Transaction; Making Various Findings And Provisions Related To The Subject And Providing For An Effective Date. (Kim Coogan)
Ordinance No. 18-055 was read by caption. Motion was made by Mayor Yarbrough, second by CM Hardcastle, to approve the ordinance. Unanimously approved.
- 10.E. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending "The Code Of The City Of Galveston 1982, As Amended", Chapter 32, "Streets, Sidewalks, And Public Spaces" By Amending Section 32-5 To Clarify That No Planting Of Any Flora Is Allowed In Alleyways, Clarify That Planting Standards Apply To Palms, And Add Canary Date Palm To The Recommended Tree Species; Making Various Findings And Provisions Related To The Subject; Providing For An Effective Date. (C. Gorman)
Ordinance No. 18-056 was read by caption. Motion was made by CM Collins, second by CM Brown, to approve the ordinance. Unanimously approved.
- 10.F. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending "The Code Of The City Of Galveston 1982, As Amended", Chapter 32, "Streets, Sidewalks, And Public Spaces" By Amending Section 32-4 To Provide A Tree Care Ordinance For Public Trees; Making Various Findings And Provisions Related To The Subject; Providing For An Effective Date. (C. Gorman)
Ordinance No. 18-057 was read by caption. Motion was made by CM Brown, second by CM Bly, to approve the ordinance. Unanimously approved.
- 10.G. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending "The Code Of The City Of Galveston 1982, As Amended", Chapter 2, "Administration", Article III, City Council, Section 2-134 "Agenda", To Require Submission Of Agenda Items No Later Than Noon Of The Seventh Day Preceding The City Council Meeting For Which The Agenda Is Being Prepared For An Effective Date; Making Various Findings And Provisions Related To The Subject. (Yarbrough)

Ordinance No. 18-058 was read by caption. Motion was made by Mayor Yarbrough, second by CM Collins, to approve the ordinance. The motion passed 6-1; CM Cole voted in opposition to the motion.

- 10.H. Consider For Approval An Ordinance Of The City Of Galveston, Texas, Amending The Code Of The City Of Galveston 1982 Chapter 2, Article III "City Council" Section 2-135 To Clarify The Procedures Regrading Motions To Reconsider; Repealing All Ordinances Or Parts Thereof In Conflict To The Extent Of Such Conflict Only; Providing For An Effective Date And Making Various Findings And Provisions Related To The Subject. (Yarbrough)

Ordinance No. 18-059 was read by caption. Motion was made by Mayor Yarbrough, second by CM Hardcastle, to approve the ordinance. Unanimously approved.

11. CONSENT ITEMS

The following items shall be considered for action as a whole, unless one or more Council Members objects. The City Manager is authorized to execute all necessary documents upon final approval by the City Attorney.

Motion was made by CM Brown, second by CM Hardcastle, to approve Consent Items 11A through 11P. Unanimously approved.

- 11.A. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas ("The City"), Approving An Interlocal Agreement With The Gulf Coast Center ("The Center") Providing Vehicles And Drivers For The Use Of The -City In The Event Of A Formal Mandatory Evacuation; Authorizing The City Manager To Execute The Interlocal Agreement; Providing For Findings Of Fact And Providing For An Effective Date. (Yarbrough)

Resolution No. 18-029

- 11.B. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Endorsing The Appointments Of Certain Individuals To The "Galveston County United Board Of Health"; Directing The City Secretary To Send A Certified Copy Of This Resolution To The Galveston County Health District; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

Resolution No. 18-030

- 11.C. Seawall Boulevard Repaving Program

Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Supporting A Request To The Houston-Galveston Area Council For Two Million Two Hundred And Seven Thousand, Seven Hundred And Sixty Two Dollars (\$2,207,762.00) Of Local, Federal And State Funding To Complete The Phase 3 Seawall Boulevard Repaving Program Pursuant To The FY2015-FY2018 Transportation Improvement Program Call For Projects; Committing The Required Local Share Of Six Hundred Thousand (\$600,000) Not To Exceed Six Hundred Thousand Dollars (\$600,000.00) Including Contingencies; The Local Share Being A Part Of The Total Estimated Cost Of Two Million Two Hundred And Seven Thousand, Seven Hundred And Sixty Two Dollars (\$2,207,762.00). Authorizing The City Manager To Submit All Required Information And Data To Support Same; Making Various Findings And Provisions Related To The Subject; And Providing For An Effective Date. (D. Christodoss)

Resolution No. 18-031

- 11.D. Consideration Of Execution Of A Memorandum Of Understanding Between The City Of Galveston And The Rosenberg Library Related To The Funds Delivered To The Library Pursuant To The City Charter And Related Administrative Procedures. (Legal)

- 11.E. Consider For Approval A One-Year Extension Of The Contract With Hutchinson Shockey Erley & Company For Financial Advisory Services. (M. Loftin)

- 11.F. Consider For Approval Authorizing The City Of Galveston Police Department To Accept The Donation Of

A Dual Purpose Narcotic/Track Dog To Supplement The Patrol And Investigative Divisions. (V. Hale)

- 11.G. Consider For Approval Authorizing The City Manager, Or His Designee, To Pay Tuition Costs To Galveston College For The Basic Police Academy For Police Cadets In The Amount Of \$21,073.00. (V. Hale)
- 11.H. Consider For Approval The Use Of The Cooperative Purchasing Contract Through The HGAC Contract From Toter Incorporated For The Purchase Of EVR 1 Series 96 Gallon Automated Rollout Garbage Carts And Repair Parts. (C. Dewitt)
- 11.I. Consider For Approval Of Change Order No. 11 To The Contract With Cardinal Contractors, Inc., For The New 59th Street Pump Station Project, Increasing The Contract By \$26,635.69 To A New Total Amount Of \$17,549,770.69. (R. Blackketter)
- 11.J. Consider For Approval Change Order #5 For The Contract With Main Lane Industries, Ltd., For The Reconstruction Of Market Street From 25th Street To 19th Street Project, Decreasing The Contract From \$3,909,492.81 By The Amount Of \$132,736.94 To A Final Cost Of \$3,776,755.87. (R. Blackketter)
- 11.K. Consider For Approval Change Order #5 For The Contract With Lucas Construction Co., Inc., For The 51st Street Improvements From Broadway To Postoffice Project, Decreasing The Contract From \$1,400,484.50 By The Amount Of \$45,285.00 To A New Cost Of \$1,355,199.50. (R. Blackketter)
- 11.L. Consider For The Approval Of The Final Close Out Change Order Which Is The Net Of All Fees And Charge Backs Totalling \$199,573.85 To General Contractors Services For The Seawall Boulevard Improvements Project (Phase II) Which Was Awarded Under BID# 16-01. The Original Approved Amount Was \$4,898,458 And The Final Total Change Order Percentage Will Be 8.9%. This Change Order Will Be Funded From The Original Grant Contingency. (D. Smith)
- 11.M. Consider For The Approval Of The Annual Payment Totalling \$22,900 For The Shah Transportation Manager / NewGen Dispatch Licensing And Software Support Which Will Be Funded By The Island Transit Maintenance Contracts Account. (D. Smith)
- 11.N. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Street Repair Service Vehicle And Associated Equipment From Freightliner Of Austin Through Buy Board For \$151,809 Which Will Be Funded From The Vehicle Replacement Fund. (D. Smith)
- 11.O. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Service Vehicles And Associated Equipment (Mowers) From Deere & Company Through Buy Board, For A Total Price Of \$30,123.46 Which Will Be Funded From The IDC Fund. (D. Smith)
- 11.P. Receive And File The Galveston Central Appraisal District's Approved Financial Audit For 2017. (Yarbrough)

12. ACTION ITEMS

- 12.A. Discuss And Consider For Approval The City Auditor's Audit Plan For Fiscal Year 2019 (G. Bulgherini). **Motion was made by Mayor Yarbrough, second by CM Brown, to approve the Audit Plan for Fiscal Year 2019, except removing the work on TIRZ 13. The motion passed 6-1; CM Cole vote in opposition of the motion.**
- 12.B. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Distributing And Awarding Fiscal Year 2018 Hotel Occupancy Tax Revenues To Eligible Arts And Historic Preservation Organizations Under Single-Year Contracts; Authorizing The City Manager To Execute Contracts With Such Recipients; Directing The City Secretary To Send A Certified Copy Of The Resolution To The Park Board Of Trustees; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

Motion was made by Mayor Yarbrough, second by CM Bly, to approve Resolution No. 18-032, authorizing funding for the one-year recipients at the same level as they were in the prior year and using whatever fund balance necessary to effect that plan. Unanimously approved.

- 12.C. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas Approving The Cancellation Of An Interlocal Agreements Between Galveston County, The City Of Texas City And Txdot Regarding The Galveston-Houston Connector Bus Project; Providing For Findings Of Fact And Providing For An Effective Date. (R. Beverlin)

Motion was made by Mayor Yarbrough, second by CM Hardcastle, to approve Resolution No. 18-033. Unanimously approved.

- 12.D. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Supporting Legislation That Identifies Local Government Actions Exercised Under Disaster Recovery-Related Contracts Are Governmental Functions For Purposes Of Ensuring Local Government Immunity Protection. (Legal)

Motion was made by CM Cole, second by CM Collins, to approve Resolution No. 18-034. Unanimously approved.

- 12.E. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Supporting Legislation That Extends To All Municipalities Vacant Registration Ordinance Authority Granted To Certain Municipalities Under Section 214.233 Of The Local Government Code. (Legal)

Motion was made by CM Collins, second by CM Hardcastle, to approve Resolution No. 18-035. Unanimously approved.

- 12.F. Consider For Approval A Resolution Of The City Council Of The City Of Galveston, Texas, Directing The Beach Access And Dune Ad Hoc Committee Consider Standards For The Cleaning Of Beaches To Be Incorporated In City Beach Cleaning Permits; Providing Direction To The Planning Commission On The Matter Of Beach Front Cleaning Permits; Providing For Findings Of Fact And Providing For An Effective Date. (Legal)

- 12.G. Discuss And Consider Appointments To The Following City Boards, Commissions, And Committees:

Motion was made by Mayor Yarbrough, second by CM Collins, to approve the appointments listed below. Unanimously approved.

Civilian Review Board - Brian Masel (District 4)

Investment Advisory Committee - Chase Boeker (City Council)

Tree Committee - CM Brown (Ex Officio)

Zoning Board of Adjustment - Jeff Patterson

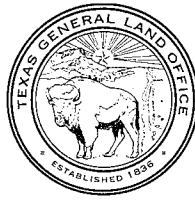
Galveston County Transit District - Mayor Yarbrough (member) and CM Hardcastle (alternate)

13. ADJOURNMENT

The meeting was adjourned at 3:40 p.m.

Janelle Williams, City Secretary

Date Approved:



TEXAS GENERAL LAND OFFICE
GEORGE P. BUSH, COMMISSIONER

August 20, 2018

The Honorable James Yarbrough
Mayor of Galveston
P.O. Box 779
Galveston, TX 77553

Re: GLO Contract No. 15-081-000-8748; DRS220051

Dear Mayor Yarbrough:

The Texas General Land Office (GLO) is dedicated to your ongoing success and committed to assisting with the successful completion of your Hurricane Ike project(s). After consultation with the Office of the Governor, your request for an extension of the subject contract is granted to December 31, 2019.

The GLO has committed to timely closure of all Hurricane Ike contracts, and projects that are not completed by the contract maturity date may be subject to the recapture of any funds spent to date. Consequently, if you will be unable to complete your project(s) by this extension deadline, please inform Miriam Moran at Miriam.Moran@glo.texas.gov in writing within ten (10) business days.

The GLO stands ready to help you assess your remaining project(s), establish final schedules and complete necessary closeout documentation. Thank you for your partnership in helping Texas recover and rebuilding an even stronger Texas.

Sincerely,

GEORGE P. BUSH
Commissioner, General Land Office



GALVESTON CENTRAL APPRAISAL DISTRICT

Tommy Watson, Chief Appraiser

9850 Emmett F. Lowry Expressway, Suite A - Texas City, Texas 77591
Telephone: (409) 935-1980 or toll-free (866) 277-4725
Fax: (409) 935-4319

August 15, 2018

The Honorable Jim Yarbrough
Mayor, City of Galveston
P. O. Box 779
Galveston, TX 77553

Re: Galveston Central Appraisal District's Approved 2019-2020 Reappraisal Plan

Dear Mayor Yarbrough:

A Public Hearing regarding Galveston Central Appraisal District's Reappraisal Plan for the years 2019-2020 was held on August 8, 2018. At their regular meeting on the same day, the Board of Directors approved the plan.

Enclosed is your copy of the Reappraisal Plan. Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Tommy Watson". The signature is written in a cursive, flowing style.

Tommy Watson
Chief Appraiser

TW:td

**GALVESTON
CENTRAL APPRAISAL DISTRICT**

2019-2020

Reappraisal Plan

Tommy Watson, Chief Appraiser

Table of Contents

	Page
Mission Statement.....	3
Introduction.....	3
Legal Requirements.....	3
Texas Property Tax Code Sec. 25.18 Periodic Reappraisals.....	4
Reappraisal.....	7
Appraisal Resources.....	7
Computer Resources.....	7
Mapping Resources.....	7
Information Sources.....	8
The Database.....	8
Approaches to Value.....	8
The Cost Approach to Value.....	9
The Market Approach to Value.....	9
The Income Approach to Value.....	10
Valuation Process.....	11
Residential Market Analysis.....	11
Data Collection.....	11
Basic Measuring Procedures.....	11
Depreciation.....	12
Field Review.....	12
Highest and Best Use Analysis.....	12
Neighborhood Analysis/Defining Market Areas.....	13
Land Analysis.....	13
Appraisal of Rural Land.....	13
The Production Land Market.....	14
The Investment Land Market.....	14
The Consumptive Land Market.....	14
Analysis of Local Market.....	14
Sales Analysis.....	15
Office Audit.....	15

Market Adjustment.....	15
Commercial Property Valuation.....	16
Personal Property Valuation.....	16
Procedures for Ratio Studies.....	17
Steps in Ratio Studies.....	17
Adjustment for Date of Sale.....	19
Adjustment for Financing.....	19
In-House Ratio Study Plan.....	20
Property Tax Assistance Division Annual Ratio Studies.....	20
Continuing Education.....	20
Equity Protest.....	20
Recent Updates to the Texas Property Tax Code.....	22
Definitions and Economic Principles.....	22
Arms-Length Transactions.....	22
Bundle of Rights Theory.....	23
Depreciation.....	24
Disposition Value.....	24
Fee Simple.....	24
Liquidation Value.....	24
Market Value Definitions.....	25
Definitions Implied by Supreme Rulings.....	25
Principle of Change.....	25
Principle of Highest and Best Use.....	26
Principle of Substitution.....	26
Principle of Supply and Demand.....	26
Real Estate.....	27
Real Property.....	27
Value.....	27
Value-in-Use.....	27
Value in Exchange.....	27
The Appraisal Foundation.....	28
Uniform Standards of Professional Appraisal Practices.....	29
Exhibit A.....	46
2018, 2019, 2020 Reappraisal Work Timelines	
Estimated Parcel Counts by ISD.....	50
GCAD Annual Calendar of Events.....	51
Exhibit B.....	60
School District Maps	
List of Current Neighborhoods/Market Areas	

MISSION STATEMENT

The mission of the Galveston Central Appraisal District is to achieve equalization among all classes of property by maintaining the highest standards in appraisal practices and law, guided by the goals of providing quality service to the public, developing high-performance employees and by creation of automated programs to expedite work flow, all oriented toward the highest ethical standards and transparency relative to professional appraisal practices.

INTRODUCTION

The Galveston Central Appraisal District has always maintained a written reappraisal plan. The 79th Texas legislature added the following provision to Section 6.05 of the Texas Property Tax Code in 2005. Senate Bill 1652 adds subsection (i) to require appraisal districts to develop a biennial written reappraisal plan and hold a public hearing to consider the plan. No later than September 15 of each even-numbered year, the appraisal district board must finally approve the reappraisal plan and distribute copies to the taxing units and the Comptroller within 60 days of board approval. The law was effective September 1, 2005, and affects appraisal districts and the Comptroller's Property Tax Assistance Division. This document serves as the biennial written reappraisal plan described above.

The Galveston Central Appraisal District (GCAD) is responsible for the appraisal of all classes of taxable property located within its jurisdictional boundaries. These boundaries include all property located in Galveston County. GCAD is responsible for the appraisal of more or less 176,287 real property parcels; 869 mineral accounts; and 13,481 business and other personal property accounts. The District serves 64 taxing units. Those taxing units consist of 8 independent school districts, 13 cities, 1 county, 2 junior college districts, and 39 special use districts, such as municipal utility, navigation, drainage, water supply, road and flood, and emergency services. GCAD employs an outside appraisal firm, Capitol Appraisal Group, to appraise minerals, oil and gas, utilities, and various other complex properties. Capitol Appraisal Group's appraisers are also guided by the principles set forth in USPAP and a copy of the firm's valuation methodology is included in the district's appraisal manual.

In mass appraising property for the purpose of ad valorem taxation, GCAD subscribes to the Standards established by the International Association of Assessing Officers. In addition, GCAD is guided by the principles set forth in The Appraisal Foundation's "Uniform Standards of Professional Appraisal Practice" (USPAP). USPAP Standards and Statements are included in this Appraisal Plan. In appraising property for ad valorem tax purposes, the District employs generally accepted appraisal methods and techniques. Our analysts conduct mass appraisal utilizing the three approaches to value: the cost, market, and income approaches.

LEGAL REQUIREMENTS

The Texas Constitution contains the laws that form the foundation for the Texas Property Tax Code. The Tax Code provides an annotated and cross-referenced version of the tax laws that govern property tax administration in Texas. The provisions contained in the Texas Constitution, the Texas Property Tax Code, related case law, and Attorney General's opinions, serve as the primary sources of law that govern the activities of the GCAD. Further, in Texas, ad valorem tax administration is subject to all state, county, and municipal laws.

Texas Property Tax Code Sec. 25.18. Periodic Reappraisals.

(a) Each appraisal office shall implement the plan for periodic reappraisal of property approved by the board of directors under Section 6.05(i).

(b) The plan shall provide for the following reappraisal activities all real and personal property in the district at least once every three years:

(1) identifying properties to be appraised through physical inspection or by other reliable means of identification, including deeds or other legal documentation, aerial photographs, land-based photographs, surveys, maps, and property sketches;

The Galveston County Appraisal District (GCAD) receives listings of all deeds filed with the Galveston County Clerk's office. Deeds are read and abstracted by clerical staff in the deed department of GCAD. Information is recorded in the computer assisted mass appraisal system (CAMA) software including grantor, grantee, date of recording, volume and page. Property identification numbers are assigned to each parcel of property.

Business personal property is located by canvassing the county street by street, using data sources such as yellow pages, sales tax permit holder lists and other business listing publications to ensure that all property owners are located. All businesses are mailed a rendition about January 1 of each year. Owners are required by law to list all their business personal property. Failure to render results in an automatic 10% penalty and a possible 50% penalty if a false rendition is filed. Lists of commercial vehicles are also purchased annually and these vehicles are tied to appropriate business accounts. Renditions are also required of utility companies, railroads and pipelines.

Oil and gas wells are discovered using Texas Railroad Commission records. Production records are processed by contracted appraisal firms. Ownership is determined by records known as division orders.

GCAD utilizes a highly developed geographic information system (GIS) that show ownership lines for all real estate. Aerial photography is interfaced with the GIS for an additional layer of vital information.

(2) identifying and updating relevant characteristics of each property in the appraisal records;

All real estate is physically reviewed once every three years. One-third of GCAD's eight school districts are inspected each year. In 2019 Galveston ISD, High Island ISD and Friendswood ISD will be inspected. In 2020 Dickinson ISD, Hitchcock ISD and Texas City ISD will be inspected. In 2021, Clear Creek ISD and Santa Fe ISD will be inspected. In See Exhibit A of this plan for the proposed 2019, 2020 and 2021 work schedules. A category breakdown of properties to be appraised within each school district is also included. (Note: Should a School District not meet the required 95% per the State Ratio Study, it will be revisited the following year). Appraisers drive the county and gather data about each home, commercial business or vacant tract. The appraisers walk from property to property measuring the structures and noting the condition of the property and any changes to the property since the last physical inspection. Additionally, pictures are taken to capture the property's current quality and condition. The appraiser

documents the date of the physical inspection on the appropriate field card, then any collected information along with any property changes is entered in the CAMA system. The pictures are stored in the CAMA system and used to assist the appraiser in making decisions in the office. Other data stored in the CAMA system includes an exterior sketch of the improvement which allows for the calculation of square footage for the building and its components, such as, garages, porches, patios, and other structures not attached to the main improvement. Other property characteristics maintained in the CAMA systems are components found within the building such as bathrooms, fireplaces, air conditioning, roof type, wall heights and exterior finish. New property is discovered using pictometry, building permits, utility hook up permits and visual observation that occurs while driving around the county.

Rural acreage is inspected to verify existing agricultural and wildlife management use. New applications for agricultural and wildlife management use are inspected annually.

Business personal property is physically inspected annually. The quality and density of inventories are determined as of January 1 and the age and condition of furniture, fixtures, machinery and other equipment is noted. If the appraiser's observation differs from that of the rendition filed by the business owner, additional information is requested from the business owner and sometimes a value that differs from the rendered value may be assigned.

GCAD contracts with an appraisal firm that specializes in the appraisal of oil and gas properties, utilities, railroads and pipelines. Specialized software is used to determine well production, decline and economically recoverable reserves. The reserves are appraised discounting for the time it will take to recover them from the earth. Utility companies, railroad and pipelines are appraised using the income approach, where the net income is capitalized and allocating the resulting value to the various taxing entities in the county.

(3) defining market areas in the district;

Annually, appraisers combine similar types of properties into "neighborhoods". These neighborhoods or "market areas" typically have improvements of similar construction and type. Market sales are used to define market areas and improvement and land schedules are developed accordingly. Apartments and commercial properties are categorized by market demand. Trade areas with similar rents, quality and age are combined to analyze sales and rental data. Economic factors weigh heavily when defining market areas. In some instances, large geographic areas of mixed use property types can be viewed as a single market area because of location, such as beach front, or because of the effects of a natural disaster, such as Bolivar Peninsula. (See Exhibit B for list of GCAD neighborhoods/market areas and area map).

Market areas are also developed for land. Adjustments are determined based on location, size, topography and other characteristics recognized by market sales.

(4) identifying property characteristics that affect property value in each market area, including:

(A) the location and market area of property;

- (B) physical attributes of property, such as size, age, and condition;
- (C) legal and economic attributes; and
- (D) easements, covenants, leases, reservations, contracts, declarations, special assessments, ordinances, or legal restrictions;

Each parcel of property has detailed information recorded in the CAMA system. Land attributes consist of legal description, dimensions, zoning, size, utilities, road access and any other special, unique or legal characteristics are noted and used for developing schedules and defining market areas. Each improvement record consists of a current sketch with measurements, a photograph of the improvement and individual property characteristics such as class, construction quality, year of construction, roof covering and style, exterior finish, number of bathrooms, fireplaces, heating and air conditioning, pools, out buildings and other attributes specific to the improvement.

- (5) developing an appraisal model that reflects the relationship among the property characteristics affecting value in each market area and determines the contribution of individual property characteristics;

GCAD's computer assisted mass appraisal (CAMA) system utilizes an appraisal model that reflects the relationship among the property characteristics affecting value in each market area and determines the contribution of individual property characteristics. The model uses the cost approach to value to estimate the original cost of each building component. Market sales are studied for improvement contributions in each market area and adjustments to cost schedules are applied to each improvement via depreciation and market adjustment factors.

Similar models are used when appraising apartments, commercial and industrial properties, but market sales and income data are key components of the valuation process for these properties.

- (6) applying the conclusions reflected in the model to the characteristics of the properties being appraised; and

GCAD uses conclusions reflected in appraisal model results to construct and maintain property classification guides identifying minimum property characteristics typical for each property class. By utilizing sales data for each neighborhood and market area, conclusions concerning age, quality, condition, construction components, depreciation and other variables are tested against the model's results.

- (7) reviewing the appraisal results to determine value.

GCAD tests the results of its appraisal model values (appraisals) against market data (sales) to determine the accuracy and level of appraisal, as well as to monitor the integrity of the appraisal model (CAMA). Ratio study results are used to maintain and update appraisal schedules to achieve market value appraisals. Sales ratios are performed for each neighborhood and market area to determine if values assigned by the model fall within a 95% - 105% confidence interval level.

REAPPRAISAL

GCAD currently conducts reappraisals on a three year cycle. One-third of GCAD's eight independent school districts in the District are reappraised each year. The revaluation process includes the physical inspection of properties and the updating of all necessary information on the properties. In addition, GCAD appraisers inspect all new construction each year. Please refer to the GCAD Disaster Reappraisal Plan (GCAD Appraisal Manual) in the event of a natural disaster.

APPRAISAL RESOURCES

The GCAD staff consists of the chief appraiser, assistant chief appraiser, deputy chief appraiser, directors, senior appraisers, appraisers, customer service, GIS, data processing, secretarial, and other support type personnel. GCAD currently employs 12 registered professional appraisers. The GCAD Board of Directors employs a taxpayer liaison officer. At this time GCAD does not provide collection services; however, the CAD does provide technical support to the taxing units it serves.

GCAD appraisers are actively involved in the discovery, listing, and appraisal of all types of property. Properties are grouped by location, type, use, quality, and a variety of other quantitative data elements. A common set of data characteristics on each specific type of property is observed, listed, and collected during field inspection. Each appraiser is trained in the use of the Galveston Central Appraisal District's appraisal manual, appraisal techniques, and methodology in the use of this information.

COMPUTER RESOURCES

Data is collected in the field and keypunch entered to the computer. The appraisal records are maintained on Dell Power Edge Servers. The primary storage media: power edge data base servers. The District also employs the CD-ROM storage media on some projects. The GCAD appraisal software is a CAMA system (computer assisted mass appraisal). This system contains cost and depreciation schedules that utilize common data elements to assist in creating base values.

GCAD contracts with Harris Govern for appraisal administration software. GCAD employs the use of a server based computer network with personal computers to form the CAD computer system. Further, the entire GCAD database is available to the public via the Internet at www.galvestoncad.org. This service provides instant access to individual property information including homestead, ownership, address, and some related appraisal data. The available information includes square feet of living area, land size, age, class, construction type, and a variety of other useful information.

MAPPING RESOURCES

GCAD utilizes a Geographic Information System (GIS) to maintain parcel data and maps for all of Galveston County. All GIS files are stored on an in-house Dell server and ARCMap version 10.5.1 is the current operating software. The Digital mapping has been 100% complete since 1997. The District purchases Aerial Imagery every two years. Imaging

software (Pictometry) is available on all desktops. Appraisers and other staff members can perform virtual property inspections or reviews. The software's capability allows us to locate, identify and better understand taxable properties in our jurisdictions.

INFORMATION SOURCES

GCAD appraisal staff and administration collect data on local and regional economic forces that may affect value. Locational forces are carefully observed as we find location to be the most significant factor in determining the market value of property in our geographic area. General trends in employment, interest rates, availability of vacant land, and new construction trends are closely monitored. GCAD obtains information from local realtors, mail surveys, brokers, appraisers, and a variety of other sources, such as Marshall & Swift, the O'Connor Report, Costar, CB Richard Ellis, Korpaz, The American Metro Study, University of Houston Center for Public Policy, and The Appraisal Institute.

THE DATABASE

The GCAD database was constructed from property data obtained originally from Galveston County in 1986. Data received was on-site field-inspected and revised to create the foundation for our current database. Since the inception of the GCAD, this data-base has been continually updated to recognize the current status of the property records. A variety of programs designed to discover changes that may occur to data elements are maintained. Property inspections or drive-outs occur as the result of information gathered during various forms of analysis. Building permits, field review, renditions, reports of value, local news publications, tax offices, and the public are but a few of the sources of information considered by staff analysts during the discovery phase of the appraisal process. Information from building permits is compiled from local taxing units, sorted, and keypunched into our computer-assisted building permit system.

Data collection in the field requires preparation of maps, computer generated appraisal cards, and coordination of staff. Properties are grouped by type, location, and neighborhood prior to the start of the fieldwork. State Property Tax Assistance Division (PTAD) property types include Residential, Multi-Family, Commercial, Industrial, Farm and Ranch, Vacant Land and Acreage, Oil, Gas, and Mineral, Utilities, Business Personal Property, and other Special Inventory types.

Properties are also grouped by location within each of our eight school districts. Within each school district are neighborhoods, or market areas, defined by the IAAO as the environment of a subject property that has a direct and immediate effect on value. The neighborhood concept is used in the grouping of all taxable property located in GCAD with the exception of some special use properties.

APPROACHES TO VALUE

Value occurs in many different forms. Numerous and varied forces and influences combine to create, sustain, or destroy value. The appraiser must define the type of value sought in order to compile and analyze all relevant data, giving due consideration to all factors which may influence value. The appraisal is simply an opinion of value and the accuracy and validity of the opinion can be measured against the supporting evidence from which it was

derived along with its accuracy against the actual behavior of the market. An appraiser must adequately and fully obtain, document, and then interpret the evidence into a final estimate of value.

Appraising real property is an exercise in reasoning. It is a discipline and, like any discipline, it is founded on fundamental economic and social principles. From these principles evolve certain premises which, when applied to the valuation of property, serve to explain the reaction of the market. This section concerns itself with those concepts and principles basic to the property valuation process. One cannot overstate the necessity of having a workable understanding of them.

The processing of data into a conclusion of value generally takes the form of three recognized approaches to value: the Cost, Market, and Income Approaches to Value. Underlying each approach is the principle that the justifiable price of a property is no more than the cost of acquiring and/or reproducing an equally desirable substitute property. The use of one or all three approaches in the valuation of a property is determined by the quantity, quality, and accuracy of the data available to the appraiser.

The Cost Approach to Value

The Cost Approach to Value is an appraisal analysis that is based on the economic principle of substitution that suggests that an informed purchaser would not pay more for a property than the cost of reproducing a substitute property with the same utility. The Cost Approach involves estimating the cost of the improvements new less all forms of depreciation (physical, functional, economic) plus the value of the site. If an improvement has no accrued depreciation, then and only then is cost equal to value.

Steps in the Cost Approach include:

1. Estimate the value of the site as if vacant
2. Estimate reproduction¹ (or replacement²) cost new of the improvements
3. Estimate accrued depreciation
4. Deduct the accrued depreciation from the reproduction (or replacement) cost new to obtain an estimate of the present worth of the improvements
5. Add the present worth to the site value to obtain the indicated value. The significance of the Cost Approach lies in its extent of application - it is the one approach that can be used on all types of properties. The cost approach is a starting point for appraisers and therefore a very effective "yardstick" in any equalization program for ad valorem taxes. Its widest application is in the appraisal of properties where lack of adequate market and income data preclude the reasonable application of the other two approaches to value.

¹ Reproduction cost is the cost to construct an exact duplicate at current prices.

² Replacement cost is the cost to construct a building of equal utility to the building being appraised but with modern materials and according to current standards.

The Market Approach to Value

The Market Approach to Value is an appraisal analysis that involves the compiling of sales and offerings of properties that are comparable to the property being appraised. The sales and listings are then adjusted for differences and a value range obtained. The Market Approach is reliable to the extent that the properties are comparable and the appraiser's

judgment of property adjustments is sound. The procedure for utilizing this approach is essentially the same for all types of property with the only difference being the elements of comparison.

The significance of the Market Approach lies in its ability to produce estimates of value that directly reflect the attitude of the market. Application is contingent upon the availability of comparable sales, and therefore finds its widest range in the appraisal of vacant land and residential properties.

The Income Approach to Value

The Income Approach to Value is an appraisal technique that measures the present worth of the future benefits of a property by capitalization of the net income stream over the remaining economic life of the property.

The Income Approach involves making an estimate of "effective gross income" which is derived by deducting vacancy and collection losses from the estimated economic rent, as evidenced by comparable properties. Operating expenses, taxes and insurance, and reserves for replacements are deducted from the effective gross income. The resultant net income is capitalized into an indication of value.

The Income Approach obviously has its basic application in the appraisal of properties universally bought and sold for their ability to generate and maintain an income stream. The effectiveness of the approach lies in the appraiser's ability to relate to the changing economic environment and to analyze income yields in terms of their relative quality and durability.

In theory, the market value of a property should be equal to the present value of its future income. The simplest capitalization formula is $V = I/R$ (present value of the property = annual net income expected in the future divided by the rate [interest, risk, or discount rates]). For an asset that declines in value over time, the appropriate capitalization formula is $V = (I/R) [1 - 1/(I + R)^N]$ where N equals the number of years that the asset will be in use. The resultant capitalization rate is the hoped-for or expected rate of return. It is the rate necessary to attract capital to the investment.

Section 23.012 of the Texas Property Tax Code (effective January 1, 2004) requires the chief appraiser, when using the income approach, to:

1. Analyze available comparable rental data or the potential earnings capacity of the property, or both, to estimate the gross income potential of the property;
2. Analyze available comparable operating expense data to estimate the operating expenses of the property;
3. Analyze available comparable data to estimate rates of capitalization or rates of discount; and
4. Base projections of future rent or income potential and expenses on reasonably clear and appropriate evidence.
5. In developing income and expense statements and cash-flow projections, the chief appraiser shall consider: (1) historical information and trends; (2) current supply and demand factors affecting those trends; and (3) anticipated events such as competition from other similar properties under construction.

VALUATION PROCESS

All taxable properties in the District are valued by the aforementioned cost schedule using a comparative unit method. GCAD schedules are constructed based on a schedule developed originally by a private mass appraisal firm, and periodically modified to reflect the current GCAD market place. The cost schedules are tested against commonly accepted sources of building cost information, such as Marshall & Swift, to determine accuracy and cost estimates are also compared to analysis of the local market to determine level of appraisal.

RESIDENTIAL MARKET ANALYSIS

Market analysis is performed throughout the year. Both, general and specific data is collected and analyzed. There are a number of economic principles that relate to the market value of property. The principle of supply and demand is an important economic principle that must be considered by appraisers. There are a number of others including economic trends, national, regional, and local trends that affect the value of properties located in our various tax jurisdictions. An awareness of physical, economic, governmental, and social forces is essential in understanding, analyzing, and identifying local trends that affect the real estate market.

DATA COLLECTION

Data collection in the field requires preparation of maps, computer generated appraisal cards, and coordination of appropriate staff members to begin the process. Properties are grouped by type, location, and neighborhood prior to the start of the fieldwork. This process requires coordination and supervision during all phases. Fieldwork is distributed to appraisers based on property type and location. Often, field appraisers are coordinated to work in areas in which they are experienced and familiar. The appraisers are trained in the techniques of listing, measuring, classifying, and appraising of property. Depreciation is also considered during the field inspection phase of the appraisal process.

BASIC MEASURING PROCEDURES

In any reappraisal the foundation for the initial cost approach is the improvement sketch, appraisers are trained in the following way. Neatly draw an outline in the space provided on your field worksheet. Draw the improvement with the front of the structure toward you, or as it faces the street. Draw the improvement in approximate proportion to its size. Second floor drawings are drawn separate from the main level and noted appropriately.

Appraisers are trained to measure completely around the structure. They are then required to check the sums of overall measurements along the front with those in the rear and side-to-side. Appraisers start measuring at one corner of the structure; they are required to label areas accurately while in the field. Often used residential building terms and roof shapes are shown in the GCAD appraisal manual. The GCAD appraisal manual goes into greater detail in this important training task.

DEPRECIATION

GCAD depreciation tables are based on an extended life theory, which encompasses a remaining life and effective age approach. Further, the GCAD depreciation system also incorporates a CDU rating system. The CDU rating system provides a logical reasoning process by means of which normal age depreciation may be modified according to the appraiser's best determination of the relative loss of value in a structure as compared with the average loss that might be expected. Additional information may be found in the GCAD appraisal manual under the section entitled "Dwelling Depreciation (CDU Rating System)".

The extended life expectancy theory explains that the increased life expectancy due to seasoning and proven ability to exist will in fact increase the total life expectancy the longer it continues to exist. Since otherwise similar structures depreciate at lesser or more rapid rates than what is considered to be average, the combination of extended life expectancy and CDU (condition, desirability, and utility) rating system provide an accurate means to assign depreciation in a mass appraisal effort. The GCAD depreciation table is based on typical life expectancies, adjusted by CDU ratings, and is periodically tested using case studies. Information discovered during the field inspection process is listed on the appraisal card while the appraiser is at the subject property. Once the field inspection is complete, the appraisal cards are returned to the office for quality control inspection, keypunch data entry, and verification.

Once the necessary data has been entered to the CAMA system, a computer driven mass appraisal cost system is activated and a base cost of replacement cost new, less depreciation is calculated. As such, the record is prepared for statistical analysis.

FIELD REVIEW

During all phases of the appraisal operation, analysis reveals properties that do not fit the necessary tolerance of the statistical profile. As such, the need arises for additional field inspection. As properties are identified, they are sorted, grouped, and prepared for additional field inspection to check for the accuracy of the data elements currently listed on the records. This process is ongoing throughout the year. At all times during the appraisal phase appraisers review subjective data, such as quality of construction, condition, and all projected forms of obsolescence.

HIGHEST AND BEST USE ANALYSIS

In considering the fair market value of taxable property, GCAD employs the principle of highest and best use analysis. Highest and best use analysis is the first step in the District appraisers' economic analysis. Highest and best use is defined as the most profitable use at a specific time. For the purpose of ad valorem property taxation in Texas, the specific time is January 1 of each calendar year. The highest and best use must be legal, physically possible, and financially feasible. GCAD appraisers generally consider that the current use of the property is most likely its highest and best use. In certain types of property, local zoning and deed restrictions often determine highest and best use. However, in areas of transition, it may be necessary for the analyst to more carefully consider the concept of highest and best use. A senior analyst, the director of appraisal operations, and the

assistant chief appraiser generally discuss decisions regarding changes in highest and best use determination. Highest and best use may not be the present use of the property when the agents of production are not in alignment (i.e. land, labor, capital, and management), then highest and best use of the property may not currently exist.

NEIGHBORHOOD ANALYSIS

Defining Market Areas

Initially, property is considered based on its location within particular boundaries. The most common boundary used to define location is the school district boundary. In all types of property, valuation analysis and neighborhood analysis is conducted on school districts. The IAAO defines a neighborhood as the environment of a subject property that has a direct and immediate effect on value. For our purposes, the neighborhood boundary is the environment of the subject property. The neighborhood concept is used in the grouping of all taxable property located in GCAD with the exception of some special use properties.

Requests to segment or redesignate boundaries of neighborhoods must be presented to the Chief Appraiser for consideration by appraisal staff.

LAND ANALYSIS

Land analysis is conducted generally by our senior land appraiser and other experienced analysts. Highest and best use determinations generally occur at this time. Base lot square footage rates, acreage rates, primary and residual price rates, and hard code unit prices are established during this phase of the appraisal operation. A computerized land table containing the necessary information by ISD and neighborhood, and any other pre-specified area, assist the analyst in consistently valuing land based on its location, size, configuration, and topography elements. When possible, the sales comparison approach is used to assist in the development of unit prices. The land appraisal techniques of allocation by abstraction and allocation by ratio are used to best reflect the value of the land as vacant in areas where build-out has occurred or in areas where vacant land sales are not available.

APPRAISAL OF RURAL LAND

This section provides general guidelines to assist appraisers in the market valuation of rural lands. Appraised values based on market valuation must be established for all taxable land in each taxing jurisdiction, regardless of whether the land qualified, or would qualify, for productivity valuation under either Article VIII, Section I-d of Section I-d-1 of the Texas Constitution. Market values so determined must be submitted to the Appraisal Review Board for determination of protests for all taxable land in each jurisdiction, including land that qualifies for productivity valuation. In addition, appraised values based on market valuation must be retained for land receiving productivity valuation for rollback purposes.

The rural land market can best be understood by dividing it into three distinct types of markets—the production, investment, and consumptive land markets--each based on the principal factor which influences value. Discussion of these market influences and common examples of each are presented below.

The Production Land Market

The principle factor influencing value of rural land in the production land market is the income potential associated with agricultural production. In the production land market, land values will reflect the productive capacity of soils, the availability of irrigation water, and the topographic features which influence the ability of a producer to use the land for agricultural purposes. Most areas of the Texas High Plains are still dominated by production-market influences.

The Investment Land Market

The principal factor influencing the market value of rural land in the investment land market is the appreciation potential of land investments. The investment land market is not composed strictly of speculators who purchase land with the intent to make a quick profit by resale, but also includes individuals who purchase land for conversion into subdivisions or for other types of development. In addition, the investment land market includes individuals who purchase land as a means of preserving their capital for a later use, or as a hedge against inflation. Although investment-market influences exist in all areas of the state, they are the principal market influences in suburban areas.

The Consumptive Land Market

The principal factor influencing the market value of rural land in the consumptive land market is the satisfaction that land ownership provides. The consumptive land market is often characterized by the purchase of small tracts of land to be used for recreational purposes. For instance, an individual who lives in a city or town may purchase a 10-acre tract of land in a rural area to visit on weekends with his family. Generally, the value of land located within 200 miles of major population centers is most heavily affected by consumption-market influences.

The most distinctive features of the rural land market are that all three types of market influences, in combination with supply, establish market values. For this reason, it is important that the appraiser be knowledgeable of the key factors that influence value and of the relative influence each of these factors has upon value when establishing procedures for the valuation of rural land in a jurisdiction.

Analysis of the Local Market

From a practical standpoint, using a fee-appraisal approach to appraise each individual tract of land in a jurisdiction is not possible. Fee appraisers make detailed appraisals of individual parcels by obtaining comparable sales of other land in the jurisdiction and adjusting each comparable sale to the subject property to estimate the value of the subject property. In this way, fee appraisers allow market transactions that have occurred regarding other properties to define the market value of the subject property. Common types of adjustments made by fee appraisers to comparables in estimating market values of subject properties include adjustments for date of sale, for size of tract, for productivity factors, for improvement value, and for special amenities.

Central appraisal district appraisers must also use market transactions to define factors that influence rural land values in their jurisdictions. However, unlike fee appraisers, these appraisers cannot compare each tract individually to each market transaction identified to make adjustments because of the volume of properties to be appraised. Appraisal office appraisers must, therefore, incorporate the factors indicated by market transactions into general standards or schedules of value. Such schedules are normally comprised of per acre prices that will be multiplied by the number of acres in an individual tract to develop an estimate of the value of the tract. Schedules of this kind should be divided into as many categories or classes as are necessary to reasonably reflect market values when applied to individual tracts of land found in the jurisdiction.

SALES ANALYSIS

The GCAD Special Projects Department staff analyst and appraisers gather sales information. GCAD receives sales from a variety of sources including, but not limited to, field discovery, local realtors, appraisers, GCAD buyer and seller sales questionnaires, sale price vendors, protest hearings and local builders. Sales are reviewed for validity and field inspected for data accuracy. All sales are keypunched into our computer assisted sales system. The sales are classified to recognize their appropriate status, source, and confirmation codes.

OFFICE AUDIT

The sales ratio analysis and associated individual property value audit or review is conducted in the office on a year around basis. As stated above, properties that do not fit a homogenous statistical profile are set aside for review by a senior appraiser. In all classes of property, a number of different reports are generated on our computer to provide information on statistical measures, i. e. percent of increase, increase from prior year, percent of change to land value, percent of change to improvement value, etc. This type of information along with the other forms of analysis described in this report often helps locate areas or property types in need of reappraisal.

MARKET ADJUSTMENT

The Ratio Study Procedures provide accurate information regarding the level of appraisal of the various classes and categories of properties. For the purpose of valuing residential property, the CAD approach to value is described by the IAAO as a hybrid cost-sales comparison approach. This commonly accepted mass appraisal technique considers local influences not always accounted for in the cost approach. The following equation explains this theory: $MV = MA (RCN - D) + LV$.

Where MV equates to market value, MA equals market adjustment, RCN-D is the replacement cost new of the dwelling, less depreciation, and LV is the estimate of land value based on highest and best use. Market value equals market adjustment times RCNLD + land.

In areas where the sales ratio indicates that the property located within a given neighborhood is not being appraised at the legally permissible level of appraisal, the market adjustment process described in the previous paragraph is conducted. Base cost estimates

are compared to sales and a ratio is derived. The ratio is divided into a target ratio, and a neighborhood adjustment factor is determined. Each homogenous parcel in that given neighborhood is programmatically adjusted according to the factor derived from the process. This adjustment factor is keypunched to a computer program and each parcel is adjusted programmatically. Ongoing neighborhood analysis and delineation ensures the accuracy of this process.

COMMERCIAL PROPERTY VALUATION

The GCAD employs all three approaches to value when possible in valuing income-producing property. The primary approach used to initiate the valuation process is the cost approach to value. Each commercial property is listed according to its quantitative data elements. The data elements are keypunched to our computer and an initial cost value is calculated. The depreciation is calculated and assigned during this process so that an RCNLD of the improvements may be derived and this is added to an estimate of the land value.

The income and expense data of these types of properties is gathered and evaluated. When appropriate, one or more forms of the income approach to value are used. Information from a variety of sources is obtained and detailed analysis is undertaken. When possible, the commercial analyst uses the technique of direct capitalization to derive the income approach value. Further, during the establishment of the capitalization rate it is always important to estimate an appropriate amount of risk when building the capitalization rate. GCAD analyst prefer utilizing current market, sales, and income information to develop overall rates by class, use, location, and quality of commercial improvements.

The field inspection, valuation review, and performance analysis described throughout this report, apply to commercial as well as other types of properties. When available, the commercial analyst also uses the sales comparison approach to determine the fair market value of income-producing properties. In using the cost approach, however, it is sometimes necessary for the appraiser to utilize the unit in place, quantity survey, or historical cost method to derive accurate cost estimates.

PERSONAL PROPERTY VALUATION

All income-producing business personal property located within District boundaries is subject to tax. Business use vehicles are also listed in the appraisal records and subject to ad valorem taxation. Personal property schedules are used to value business furniture, fixtures, equipment, and inventory. Additionally, personal property values are obtained by some other sources.

Business owners are required by Texas Law to render their business personal property each year. The appraiser considers rendered values during the appropriate phase of valuation analysis. Rendered values are often used as the basis for the CAD value if the value rendered is reasonable for the type of business and within acceptable ranges when compared to the GCAD/PTD or Marshall & Swift personal property schedules. Should the property owner choose not to render the property, or if the rendered amount does not fit acceptable ranges, then the GCAD/PTD schedule or the Marshall & Swift schedule is used to value the property.

Depreciation of the property is determined by the age of the property and its expected life. Valuation and depreciation schedules are included in the GCAD appraisal manual. Business

vehicles are valued based on NADA Used Car Guide trade-in value for the particular make, model, and age of the vehicle. The Appraisal District uses a report obtained from Texas Motor Vehicle Listings to determine ownership, make, model, and vehicle characteristics to determine NADA trade-in value. This report along with the aforementioned renditions and physical observations are used to discover and list vehicles that are taxable. When adverse factors, such as high mileage, are known, appropriate adjustments are made.

The U. S. Coast Guard and the Texas Parks and Wildlife Department provide lists to the CAD regarding taxable watercraft. The ownership, make, name, and type of watercraft are provided on these lists. Fair market value estimate of taxable watercraft is based on the same techniques used to value other business personal property.

PROCEDURES FOR RATIO STUDIES

A ratio study is designed to evaluate appraisal performance through a comparison of appraised or assessed values for tax purposes with estimates of market value based on sales prices, and tested by measures of central tendency. The Galveston Central Appraisal District will adhere to the IAAO Standards on ratio studies.

Steps in Ratio Studies

1. Definition of Purpose and Objectives

The GCAD will perform ratio studies in accordance with IAAO Standards on a periodic basis to evaluate the Appraisal District's overall level of appraisal. These studies will be used as performance analysis to determine whether value estimates are equitable and consistent with our local market place. The ratio studies performed by the Galveston Central Appraisal District will also be used as a tool in determining when a type, area, or class of property should be reappraised. Further, the ratio study will assist in the analysis of appraisal schedules, so that the Appraisal District might recognize the need for adjustments to the schedule.

2. Collection and Preparation of Market Data

The GCAD's Special Projects staff and Appraisal Department appraisers will collect data from a variety of sources. These sources of market data include, but are not limited to real estate companies, GCAD sales information questionnaires (mailers), grantors, grantees, personal contact, field review, closing statements, or vendors of real estate sales information. Local real estate appraisers also provide recent sales information.

3. Matching GCAD Appraisals and Market Data

District appraisal staff members will compare appraised values with sales prices on individual properties. Special care will be taken to identify a variety of non-arms length transactions. Sales between family members, estate sales, relocation sales, and a number of other non-arms length transactions are coded so that they may be set aside during the valuation phase of the appraisal process.

4. Stratification

The District performs stratification based on a variety of different criteria. Sales are stratified by school district, class, use, abstract, subdivision, or neighborhood. Analysis is performed to determine an adequate sample size for ratio studies.

5. Statistical Analysis

District appraisal staff members, with the assistance of Team Leaders, Assistant Chief Appraiser and the Chief Appraiser will perform ratio studies on a periodic basis. Ratio studies will be performed after all appraisal schedule changes to evaluate performance. The median, weighted mean, coefficient of dispersion, price related differential, standard deviation, and range will be calculated on each applicable class, category, and subdivision of property. Further, statistical analysis will be performed to identify all forms of bias in the assessment process.

6. Evaluation and Use of Results

Team Leaders and the Assistant Chief Appraiser will use the measures of central tendency, and the relative measures of dispersion, and all indications of variance to evaluate the District's overall level of appraisal. The general level of appraisal is judged and evaluated by the GCAD staff by observing all related data, including measures of central tendency. Appraisal quality within the class, category, subdivision, or neighborhood will be judged based on the relative measures of dispersion. The results will then be used to evaluate appraisal data, current schedules, practices and procedures. Sales ratio analysis may indicate areas where appraisers need additional training to improve performance and to eliminate bias in the appraisal process. Real property appraisal plans are adjusted according to ratio study indications.

Measure of central tendency and variation relates to the overall level of appraisal. Listed are three measures of central tendency and two measures of variation.

1. *Median*, the middle ratio when the ratio is arrayed in order of magnitude. If there is an even number of ratios, the median is the average of the two middle ratios.
2. *Mean*, an arithmetic average of ratios.
3. *Weighted Mean**, a weighted average of the ratios. A weighted mean is more affected by ratios with high sales prices than by ratios with low sales prices.
4. *Coefficient of Dispersion*, measures the average percentage deviation of the ratios from the median ratio.
5. *Price Related Differential*, the mean divided by the weighted mean. This statistic has a slight upward bias. A PRD above 1.03 tends to indicate regressivity. A PRD below .98 indicates progressivity.

*A weighted mean ratio is determined by the following steps: (1) Sum the appraised values for the entire sample; (2) Sum the sales prices for the entire sample; (3) Divide the total of appraised values by the total of sales prices.

Adjustments for Date of Sale

GCAD will adhere to the following steps when considering adjustments to confirmed sales prices for the effects of time:

1. On-going tracking of sales and appraisal ratios over time;
2. Including the date of sale as a variable when observing monthly regression models;
3. Maintaining an ongoing analysis of re-sales;
4. Special Projects staff will compare per unit values over time in homogenous strata;
5. Observing the results and making necessary changes by isolating the effect of time through paired sales analysis.

GCAD monitors changes in price levels over time in ratio studies made for assessment purposes where the objective of the analysis is to estimate the level of appraisal as of the January 1 assessment date. If sales prices have generally been rising, ratios of sales that have occurred after the assessment date will tend to understate the overall level of appraisal. As such, GCAD will make necessary adjustments to reflect these trends. Similarly, ratios for sales that occurred before the January 1 assessment date will tend to overstate the level of appraisal. If prices are in decline, the opposite pattern would result. In each case, appropriate adjustments will be implemented to the appraisal schedules, or neighborhood adjustments will be properly modified. According to significant market trends where a sufficient number of sales indicate changes, price levels will be monitored and time adjustments made by area, class, or type of property. GCAD recognizes that property bases tend to change in value at different rates.

Adjustments for Financing

GCAD will adhere to the following steps when considering adjustments to confirmed sales prices for financing. Most sales transactions in the Galveston/Clear Lake area reflect prevailing market trends and typical interest rates. When our analyst discovers financing arrangements that do not represent prevailing conditions, appropriate adjustments will be implemented. The GCAD staff members will consider adjustments under the following conditions:

1. When the seller and lender are the same party and financing is not at market rates.
2. The buyer assumes an existing mortgage or lease at a non-market rate.
3. If the lenders charge the seller "points" (commonly referred to as a percentage of the loan amount) for making money available to the purchaser/borrower. Points paid by the buyer should be considered as part of the down payment and no adjustment will be implemented.

The GCAD will adjust for financing on an as needed basis by individual parcel. Adjustments are made as warranted either upward or downward. Our analyst will conduct the following computations when necessary. The amount of adjustment will be computed by capitalizing the difference between monthly payments based on the typical market interest rate and those based on the subject interest rate. Obviously, the sale price may not reflect the full amount because of the uncertainty of the holding period, tax considerations, etc.

The GCAD will also conduct market analysis with paired sales and statistical techniques to assist in controlling such factors. When the seller pays points, the sales price will be adjusted downward by the value of the points. When the sample size is adequate, such

adjustments may be considered. However, adjustments for financing will only be considered when ample data on actual market interest rates is available. Understandably, obtaining and properly analyzing such data, as well as determining the extent to which the market actually capitalizes non-market financing is difficult and requires careful consideration by our staff.

In-House Ratio Study Plan

1. The Galveston Central Appraisal District will perform quarterly ratio studies on vacant land and all improved property for all eight (8) school districts.
2. The Galveston Central Appraisal District will perform quarterly ratio studies on all residential appraisal neighborhoods in all eight (8) school districts.
3. Ratio studies will be performed before all updates of appraised values.
4. Ratio studies will be performed after each update of appraised values.
5. Ratio studies will be performed on an as needed basis to verify the level of appraisal, vacant and/or improved property for specified areas, school district, or other natural, political, or man-made boundaries.

Property Tax Assistance Division Annual Ratio Studies

The Property Tax Assistance Division of the Texas Comptroller of Public Accounts performs annual ratio studies on all Texas school districts. Appraisal districts performance is judged by the results of these ratio studies. State law requires that appraisal districts appraise all taxable property at one hundred percent (100%) of market value (see the definition of market value on page 24 of this report).

Failure to appraise property within a confidence interval of 95% to 105% may result in diminished funding from the state to local school districts. Additionally, in circumstances where an appraisal district fails to appraise properties within the PTAD's intervals for an extended period of time a master may be appointed to assume control of the appraisal districts operations.

CONTINUING EDUCATION

GCAD staff members undergo a variety of continuing education classes, including The Houston Real Estate Symposium offered by the University of Houston Center for Public Policy, Texas A&M Center for Executive Development training classes, USPAP Standards training, various classes at TAAO and TAAD conferences, the Chief Appraiser's Institute, and real estate related classes. Also, various administrative staff members are IAAO members and participate in IAAO sponsored classes.

EQUITY PROTEST

- Step 1: Determine the Market Value of the Subject.
- Step 2: Calculate the Subject Property's Appraisal Ratio.
- Step 3: Consider the Appraisal District's Ratio Study Evidence

- Specific Category Ratio Study for the Neighborhood
- Specific Category Ratio Study for the Appraisal District
- Specific Category Ratio Study for the School District
- Overall Ratio Study for the Appraisal District
- Overall Ratio Study for the School District
- Step 4: Determine the Median Appraisal Ratio
- Step 5: Make the Final Determination for the Subject Property

RECENT UPDATES TO THE TEXAS PROPERTY TAX CODE

11.131. Residence Homestead of 100 Percent or Totally Disabled Veteran

(a) In this section:

- (1) "Disabled veteran" has the meaning assigned by Section 11.22.
- (2) "Residence homestead" has the meaning assigned by Section 11.13.

(b) A disabled veteran who receives from the United States Department of Veterans Affairs or its successor 100 percent disability compensation due to a service-connected disability and a rating of 100 percent disabled or of individual unemployability is entitled to an exemption from taxation of the total appraised value of the veteran's residence homestead.

H.B. 1460 amends a 5.04. Training and Education of Appraisers

(a) The comptroller shall enter into a memorandum of understanding with the Texas Department of Licensing and Regulation or any successor agency responsible for certifying tax professionals in this state in setting standards for and approving curricula and materials for use in training and educating appraisers and assessor-collectors, and the comptroller may contract or enter into a memorandum of understanding with other public agencies, educational institutions, or private organizations in sponsoring courses of instruction and training programs.

(b) An appraisal district shall reimburse an employee of the appraisal office for all actual and necessary expenses, tuition and other fees, and costs of materials incurred in attending, with approval of the chief appraiser, a course or training program sponsored or approved by the Texas Department of Licensing and Regulation.

Acts 1979, 66th Leg., p. 2222, ch. 841, § 1, eff. Jan. 1, 1980. Amended by Acts 1981, 67th Leg., 1st C.S., p. 119, ch. 13, § 7, eff. Aug. 14, 1981; Acts 1991, 72nd Leg., 2nd C.S., ch. 6, § 2, eff. Sept. 1, 1991; Acts 2009, 81st Leg., ch. 450, § 40, eff. Sept. 1, 2009.

5.041. Training of Appraisal Review Board Members

(a) The comptroller shall:

- (1) approve curricula and provide materials for use in training and educating members of an appraisal review board;
- (2) supervise a comprehensive course for training and education of appraisal review board members and issue certificates indicating course completion;

5.102 Review Of Appraisal Districts *Text of section effective Jan. 1, 2010. See, also, text of § 5.102 effective until Jan. 1, 2010.* (a) At least once every two years, the comptroller shall review the governance of each appraisal district, taxpayer assistance provided, and the operating and appraisal standards, procedures, and methodology used by each appraisal district, to determine compliance with generally accepted standards, procedures, and methodology. After consultation with the advisory committee created under Section 403.302, Government Code, the comptroller by rule may establish procedures and standards for conducting and scoring the review. 1, 2010; Acts 2009, 81st Leg., ch. 1405, §

DEFINITIONS AND ECONOMIC PRINCIPLES

Arms-Length Transactions

An arms-length transaction is an exchange between unrelated buyers and sellers under no duress to buy or sell. Although the following are considered arms-length transactions,

because they involve special circumstances, they should be excluded from analysis or used with caution:

1. Trades
2. Transactions involving partial interests
3. Land contracts, contracts-for-deed, and other installment purchase agreements
4. Incomplete or un-built property

The following types of transactions are not considered arms-length:

1. Sales involving courts, or in which government agencies or public utilities are principals
2. Sales in which charitable, religious, or educational institutions are principals
3. Sales in which a financial institution is the buyer and a lien-holder or the seller of property taken through foreclosure (however, foreclosure sales must be considered during the mass appraisal effort see HB 1038 Paxton)
4. Sales between relatives
5. Sales between corporate affiliates
6. Sales of convenience
7. Sales settling an estate
8. Forced sales
9. Sales of doubtful title
10. Auctions

Bundle of Rights Theory

The "Bundle of Rights Theory" asserts that owners have the right to occupy, use, sell, lease, bequeath, or lease their property as they choose. These beneficial interests or rights are guaranteed by law but subject to governmental and private regulations and restrictions.

Governmental regulations and restrictions include:

1. Taxation
2. Condemnation (for the benefit of the public providing that just compensation is made to the owner; also referred to as eminent domain)
3. Police power (enforcing regulations deemed necessary to promote the safety, health, morals, and general welfare of the public)
4. Provide for the reversion of ownership to the State in cases where a competent heir to the property cannot be ascertained (also called escheat)

Private restrictions imposed upon property are frequently found in the form of deed restrictions. Deeds spell out precisely which rights of the 'total bundle' of rights the buyer is acquiring. Since value is related to each of these rights, the appraiser should know precisely which rights are involved in his valuation of the property. Appraisals for ad valorem tax purposes generally assume the property is owned in "fee simple" title, meaning that the total bundle of rights is considered intact.

Depreciation

Most simply put, depreciation is a loss in value from all causes and may be physical (wearing out of components), functional (improvement design), and/or economic (influences outside of the property).

Disposition Value

(According to the Appraisal Institute) Disposition Value is the most probable price that a specified interest in real property is likely to bring under all of the following conditions:

1. Consummation of a sale within a limited future marketing period specified by the client.
2. Current actual market conditions for the property interest appraised.
3. Buyer and seller each acting prudently and knowledgeably.
4. Seller under compulsion to sell.
5. Buyer typically motivated.
6. Both parties acting in what they consider their best interest.
7. Adequate marketing effort made for the limited time allowed for completion of a sale.
8. Payment made in cash in U. S. dollars or in terms of financial arrangements comparable thereto.
9. Price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Fee Simple

"Unqualified ownership and power of disposition." An inherited or heritable estate in property. Private ownership in which the owner has the right to control, use, and transfer property at will, subject to the limitations of eminent domain, escheat, police power, and taxation. (This information was obtained from the Appraisal Institute).

Liquidation Value

Liquidation Value is the most probable price that a specified interest in real property is likely to bring under all of the following conditions:

1. Consummation of a sale within a severely limited future marketing period specified by the client.
2. Current actual market conditions for the property interest appraised.
3. Buyer acting prudently and knowledgeably.
4. Seller under extreme compulsion to sell.
5. Buyer typically motivated.
6. Buyer acting in what he/she considers his/her best interests.
7. Limited marketing effort made and limited time allowed for completion of sale.
8. Payment made in cash in U. S. dollars or in terms of financial arrangements comparable thereto. Price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Market Value Definitions

Tax Code Definition

Market Value means the price at which a property would transfer for cash or its equivalent under prevailing market conditions, if (a) Exposed for sale in the open market with a reasonable time for the seller to find a purchaser; (b) Both the seller and the purchaser know of all the uses and purposes to which the property is adapted and for which it is capable of being used and of the enforceable restrictions on its use; and (c) Both the seller and purchaser seek to maximize their gains and neither is in a position to take advantage of the exigencies of the other.

Appraisal Institute Definition

Market Value is based on the concept of an open and competitive market in which transactions are free of duress or forced liquidation. It is the most probable price that a specified interest in real property is likely to bring under all of the following conditions:

1. Consummation of a sale as of a specified date.
2. Open and competitive market for the property interest appraised.
3. Buyer and seller each acting prudently and knowledgeably.
4. Price not affected by undue stimulus.
5. Buyer and seller typically motivated.
6. Both parties acting in which they consider their best interests.
7. Adequate marketing efforts made and a reasonable time allowed for exposure in the open market.
8. Payment made in cash in U. S. dollars or in terms of financial arrangements comparable thereto.
9. Price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Definitions Implied By Supreme Court Rulings

Personal Property Market Value is the price that dealers in the goods are willing to receive and purchasers are willing to pay when goods are bought and sold in the ordinary course of trade.

Real Property Market Value is the amount of money that probably would be arrived at through fair negotiations between a willing seller and a willing buyer, taking into consideration the uses to which the property may be put.

Principle of Change

The impact of change on the value of real property manifests itself in the life cycle of a neighborhood, characterized by four stages of evolution: 1) development and growth evidenced by improving values; 2) leveling off evidenced by static values; 3) infiltration and decay evidenced by declining values; and 4) Revitalization as evidenced by rebuilding or restoration. The highest and best use today is not necessarily the highest and best use tomorrow. Highest and best use of land often lies in a succession of uses. A declining single-family residential neighborhood may be ripe for multi-family, commercial, or industrial development. Determination of change is dependent upon the relationship of present or anticipated future demand with existing supply.

In estimating value, the appraiser is obligated to reasonably anticipate the future benefits as well as the present benefits derived from ownership and to evaluate the property in light of the quality, quantity, and duration of these benefits. It should be noted that benefits referred to are likely benefits based on actual data as opposed to speculative or potential benefits that may or may not occur.

Principle of Highest and Best Use

Highest and best use for a property is that use which will produce the highest net return to the land for a given period of time within the limits of those uses which are economically feasible, probable, and legally permissible.

On a community-wide basis the major determining factor in highest and best use is the maximum quantity of land that can be devoted to a specific use and still yield a satisfactory return. Once a suitable basic use has been chosen for a specific property, each increment of capital investment to the existing or planned improvement will increase the net return to the land only up to a certain point. After this point is reached the net return to the land begins to diminish. This is the point at which the land is at its highest and best use.

Example: When planning a high-rise office building, each additional upper floor represents an extra capital expenditure that must yield a certain return to an investor. This return will be dependent upon the levels of economic rent the market will bear at that point in time. An optimum number of floors can be calculated above which the income yield requirements of additional expenditures will no longer be satisfactorily met. Notwithstanding the possibility of other considerations, this optimum return should determine the story height of the building.

Principle of Substitution

Buyers and sellers in the marketplace create value - demand is translated into a commodity of exchange. When the benefits and advantages derived from two properties are equal, the lowest price property received the greatest demand. An informed buyer is not justified in paying more for a property than it would cost to acquire an equally desirable substitute property.

Principle of Supply and Demand

Among the forces, which constantly operate to influence supply and demand, are population growth, new techniques in transportation, purchasing power, price levels, wage rates, taxation, governmental controls, and scarcity. A sudden population increase in an area would create an increase in demand for housing. If the demand increased at a higher rate than the supply, there could soon be a scarcity of housing. When demand is supported by purchasing power, rentals and sales prices tend to increase and ultimately reach a level that would stimulate more builders to compete for the potential profits and thus serve to increase the supply toward the level of demand. As the supply is increased, demand would begin to taper off. When builders, due to increases in labor and material rates, are no longer able to build at costs that meet new level of prices and rents, competition tends to taper and supply levels off. Balance occurs when reasonable competition serves to coordinate supply with demand. When competition continues unchecked to produce a

volume that exceeds demand, net returns to investors are no longer adequate to pay the costs of ownership, resulting in loss rather than profit, and consequently a decline in values.

Real Estate

Generally, real estate is real or fixed improvements to land such as buildings and other appurtenances (storage sheds, fencing, etc.). An identified tract of land including improvements, if any.

Real Property

Real property encompasses all of the interests, benefits, and rights enjoyed due to ownership of real estate; the bundle of rights endowed to the owner.

Value

Value is the monetary worth of a commodity or service to buyers and sellers at a given point in time. Value is not a characteristic inherent in a commodity itself rather it is man-made, created by desire, modified by varying degrees of desire, and destroyed by lack of desire. One desires property because it is a useful commodity in that it has utility. Utility is a pre-requisite to value but does not alone cause value. If a great supply of a useful commodity exists (such as air), needs would automatically be satisfied, desire would not be aroused, and value therefore would not be created. Thus, in addition to utility, in order to effectively arouse desire, the commodity must also be scarce. A final component of value is the ability of a buyer to translate desire into a unit of exchange via purchasing power. When a commodity has utility, is relatively scarce, arouses desire, and may be traded for -- value is created.

An additional component for an appraiser when defining value is the purpose of the appraisal and the type of value being estimated. For ad valorem tax purposes, the value sought is generally market value, indicating activity of buyers and sellers.

Value-In-Use

When estimating the value of a special, highly unique property that is useful to the present owner but relatively less useful to typical buyers in the marketplace, the property is said to have a value in use. Value in use refers to the actual value of a commodity to a specific person.

Value In Exchange

Value in exchange refers to the dollar value of a commodity to buyers in the marketplace.

THE APPRAISAL FOUNDATION

The Appraisal Foundation is a non-profit educational organization established by the appraisal profession to foster professionalism by:

Establishing, improving, and promoting the Uniform Standards of Professional Appraisal Practice.

Establishing educational and experience qualification criteria for the licensing, certification, and recertification of appraisers.

Disseminating information on USPAP and Appraiser Qualification Criteria to the appraisal profession, governmental agencies, related industries, and the general public.

Sponsoring appropriate activities relating to Standards, qualifications, and issues of importance to appraisers and users of appraisal services.

The Appraisal Foundation seeks to attain these goals by serving as the parent organization for two independent boards – the Appraiser Qualifications Board and the Appraisal Standards Board. The Appraiser Qualifications Board (AQB) establishes criteria for the licensing, certification, and recertification of appraisers. The Appraisal Standards Board (ASB) promulgates rules (USPAP) for developing and reporting an appraisal. Sponsoring organizations include the following:

Appraisal Sponsors:

- American Association of Certified Appraisers
- American Society of Appraisers
- American Society of Farm Managers and Rural Appraisers
- Appraisal Institute
- International Association of Assessing Officers
- International Right-of-Way Association
- National Association of Independent Fee Appraisers
- National Association of Master Appraisers

Affiliate Sponsors:

- American Bankers Association
- American Real Estate & Urban Economics Association
- America's Community Bankers
- Farm Credit Council
- Mortgage Bankers Association
- Mortgage Insurance Companies of America
- National Association of Realtors
- Real Estate Educators Association

Corporate Sponsor:

- Mortgage Guaranty Insurance Corporation

New legislation suggests that many appraisal districts have not taken the time to relate the Uniform Standards of Professional Appraisal Practice (USPAP) to their appraisal operation. A review of the Standards and how they apply to appraisal districts is offered to assist the profession in improving performance.

UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICES

STANDARD 1: REAL PROPERTY APPRAISAL, DEVELOPMENT

In developing a real property appraisal, an appraiser must identify the problem to be solved and the scope of work necessary to solve the problem, and correctly complete research and analysis necessary to produce a credible appraisal.

Comment: This Standard is directed toward the substantive aspects of developing a competent appraisal of real property. The requirements set forth in this Standard follow the appraisal development process in the order of topics addressed and can be used by appraisers and the users of appraisal services as a convenient checklist.

Statement 1* On Appraisal Standards No. 1 (Smt-1) Retired September 15, 1999
(The * symbol next to the terms "Statement 1" is explained on the last page.)

STANDARD 2: REAL PROPERTY APPRAISAL, REPORTING

In reporting the results of a real property appraisal, an appraiser must communicate each analysis, opinion, and conclusion in a manner that is not misleading.

Comment: This Standard addresses the content and level of information required in a report that communicates the results of a real property appraisal. It does not dictate the form, format, or style of real property appraisal reports. The form, format, and style of a report are functions of the needs of users and appraisers. The substantive content of a report determines its compliance.

Statement 1* On Appraisal Standards No. 2 (Smt-2) Discounted cash flow (DCF) analysis is an accepted analytical tool and method of valuation within the income capitalization approach to value. DCF is not a new method, but it did not enjoy widespread use until modern computer technology enabled appraisers to automate the process. Because DCF analysis is profit oriented and dependent on the analysis of uncertain future events, it is vulnerable to misuse. What steps can the appraiser take to avoid misuse of DCF analysis?

- ♦ DCF analysis is an additional tool available to the appraiser and is best applied in developing value opinions in the context of one or more other approaches.
- ♦ It is the responsibility of the appraiser to ensure that the controlling input is consistent with market evidence and prevailing market attitudes.
- ♦ Market value DCF analyses should be supported by market-derived data and the assumptions should be both market- and property-specific
- ♦ If using commercial software the appraiser should cite the name and version of the software and provide a brief description of the methods an
- ♦ DCF accounts for and reflects those items and forces that affect the revenue, expenses, and ultimate earning capacity of real estate and represents a forecast of events that would be considered likely within a specific market.
- ♦ The results of DCF analysis should be tested and checked for errors and reasonableness.
- ♦ Standards Rule 1-1 states that the appraiser must not commit a substantial error of omission or commission that significantly affects the appraisal.

STANDARD 3: REAL PROPERTY AND PERSONAL PROPERTY APPRAISAL REVIEW, DEVELOPMENT AND REPORTING

In performing an appraisal review assignment involving a real property or personal property appraisal, an appraiser acting as a reviewer must develop and report a credible opinion as to the quality of another appraiser's work and must clearly disclose the scope of work performed in the assignment.

Comment: Appraisal review is the act or process of developing and communicating an opinion about the quality of all or part of a completed work or service performed by another appraiser in a real property or personal property appraisal assignment. The reviewer's opinion about quality must encompass the completeness, adequacy, relevance, appropriateness, and reasonableness of the work under review, developed in the context of the requirements applicable to that work.

Statement 1* On Appraisal Standards No. 3 (Smt-3) Two dates are essential to an appraisal report. Standards Rules 2-2 and 8-2 require that each appraisal report specify the effective date of the appraisal and the date of the report. The date of the report indicates the perspective from which the appraiser is examining the market. The effective date of the appraisal establishes the context for the value opinion. Three categories of effective dates, retrospective, current, or prospective, may be used, according to the purpose and function of the appraisal assignment. When a retrospective effective date is used, how can the appraisal be prepared and presented in a manner that is not misleading?

- ♦ A retrospective appraisal is complicated by the fact that the appraiser already knows what occurred in the market after the effective date of the appraisal.
- ♦ Data subsequent to the effective date may be considered in developing a retrospective value as a confirmation of trends.
- ♦ The appraiser should determine a logical cut-off.
- ♦ Use of direct excerpts from then-current appraisal reports prepared at the time of the retrospective effective date helps the appraiser and the reader understand market conditions as of the retrospective effective date.
- ♦ In the absence of evidence in the market that data subsequent to the effective date were consistent with and confirmed market expectations as of the effective date, the effective date should be used as the cut-off date.

STANDARD 4: REAL PROPERTY APPRAISAL CONSULTING, DEVELOPMENT

In developing a real property appraisal consulting assignment, an appraiser must identify the problem to be solved and the scope of work necessary to solve the problem, and correctly complete the research and analysis necessary to produce credible results.

Comment: Real property appraisal consulting assignments encompass a wide variety of problems to be solved. However, the purpose of an assignment under this Standard is always to develop, without advocacy, an analysis, recommendation, or opinion where at least one opinion of value is a component of the analysis leading to the assignment results. In some assignments, the opinion of value may originate from a source other than the consulting appraiser. In other assignments, the consulting appraiser may have to develop the opinion of value as a step in the analyses leading to the assignment results.

Statement 1* On Appraisal Standards No. 4 (Smt-4) Two dates are essential to an appraisal report. Standards Rules 2-2 and 8-2 require that each appraisal report specify the effective date of the appraisal and the date of the report. The date of the report indicates the perspective from which the appraiser is examining the market. The effective date of the appraisal establishes the context for the value opinion. Three categories of effective dates--retrospective, current, or prospective--may be used, according to the purpose and function of the appraisal assignment. When a prospective effective date is used, how can the appraisal be prepared and presented in a manner that is not misleading?

- ♦ Prospective value opinions, along with available factual data; are intended to reflect the current expectations and perceptions of market participants. They should be judged on the market support for the forecasts when made, not on whether specific items in the forecasts are realized.
- ♦ It is appropriate to study comparable projects for evidence of construction periods, development costs, income and expense levels, and absorption.
- ♦ Items such as rental concessions, commissions, tenant finish allowances, add-on factors, and expense pass-through must be studied to develop realistic income expectancy.
- ♦ All value conclusions should include reference to the time frame when the analysis was prepared to clearly delineate the market conditions and the point of reference from which the appraiser developed the prospective value opinion.
- ♦ It is essential to include a limiting condition citing the market conditions from which the prospective value opinion was made and indicating that the appraiser cannot be held responsible for unforeseeable events that alter market conditions prior to the effective date of the appraisal.

STANDARD 5: REAL PROPERTY APPRAISAL CONSULTING, REPORTING

In reporting the results of a real property appraisal consulting assignment, an appraiser must communicate each analysis, opinion, and conclusion in a manner that is not misleading.

Comment: This Standard addresses the content and level of information required in a report that communicates the results of a real property appraisal consulting assignment. An appraiser must explain logically and convincingly the reasoning that leads to his or her conclusions. The flow of information must be orderly and progressive. The level of information detail in the report must be sufficient to ensure the client and intended users of the report understand the appraisal consulting assignment results and are not misled. Standard 5 does not dictate the form, format, or style of real property appraisal consulting reports. The form, format, and style of a report are functions of the needs of users and appraisers. The substantive content of a report determines its compliance.

Statement 1* On Appraisal Standards No. 5 (Smt-5) Retired June 12, 2001 *Effective July 1, 2001

STANDARD 6: MASS APPRAISAL, DEVELOPMENT AND REPORTING

In developing a mass appraisal, an appraiser must be aware of, understand, and correctly employ those recognized methods and techniques necessary to produce and communicate credible mass appraisals.

Comment: Standard applies to all mass appraisals regardless of the purpose or use of such appraisals. It is directed toward the substantive aspects of developing and communicating competent analyses, opinions, and conclusions in the mass appraisal of properties, whether real property or personal property. Mass appraisals can be prepared with or without computer assistance. The reporting and jurisdictional exceptions applicable to public mass appraisals prepared for purposes of ad valorem taxation do not apply to mass appraisals prepared for other purposes. A mass appraisal includes:

1. identifying properties to be appraised
2. defining market area of consistent behavior that applies to properties
3. identifying characteristics (supply and demand) that affect the creation of value in that market area
4. developing a model structure that reflects the relationship among the characteristics affecting value in the market area
5. calibrating the model structure to determine the contribution of the individual characteristics affecting value
6. applying the conclusions reflected in the model to the characteristics of the property or properties being appraised
7. reviewing the mass appraisal results

The JURISDICTIONAL EXCEPTION RULE may apply to several sections of this Standard because ad valorem tax administration is subject to various state, county, and municipal laws.

Standards Rule 6-1 (This Standards Rule contains binding requirements from which departure is not permitted.)

In developing a mass appraisal, an appraiser must:

- (a) be aware of, understand, and correctly employ those recognized methods and techniques necessary to produce a credible mass appraisal;

Comment: Mass appraisal provides for a systematic approach and uniform application of appraisal methods and techniques to obtain estimates of value that allow for statistical review and analysis of results.

This requirement recognizes that the principle of change continues to affect the manner in which appraisers perform mass appraisals. Changes and developments in the real property and personal property fields have a substantial impact on the appraisal profession. To keep abreast of these changes and developments, the appraisal profession is constantly reviewing and revising appraisal methods and techniques and devising new methods and techniques to meet new circumstances. For this reason it is not sufficient for appraisers to simply maintain the skills and the knowledge they possess when they become appraisers. Each appraiser must continuously improve his or her skills to remain proficient in mass appraisal.

- (b) not commit a substantial error of omission or commission that significantly affects a mass appraisal

Comment: In performing appraisal services, an appraiser must be certain that the gathering of factual information is conducted in a manner that is sufficiently diligent, given the scope of work as identified according to Standards Rule 6-2(c), to ensure that the data that would have a material or significant effect on the resulting opinions or conclusions are identified and, where necessary, analyzed. Further, an appraiser must use sufficient care in analyzing such data to avoid errors that would significantly affect his or her opinions and conclusions, and

- (c) not render a mass appraisal in a careless or negligent manner.

Comment: Perfection is impossible to attain, and competence. However, an appraiser must not render appraisal services in a careless or negligent manner. This rule requires an appraiser to use due diligence and due care.

Standards Rule 6-2 (This Standards Rule contains specific requirements from which departure is permitted. See the DEPARTURE RULE.)

In developing a mass appraisal, an appraiser must observe the following specific appraisal requirements:

- (a) identify the client and other intended users;
- (b) identify the purpose and intended use of the appraisal (see Statement* on Appraisal Standards No. 9 (SMT-9) on page 41)
- (c) identify the scope of work necessary to complete the assignment, including any special limiting conditions;

Comment: Constraints on the mass appraisal process must not limit the scope of work to such a degree that the mass appraisal results are not credible. The scope of work is acceptable when it is consistent with:

- ♦ the expectations of participants in the market for the same or similar appraisal services; and
- ♦ what the appraiser's peers' actions would be in performing the same or a similar assignment in compliance with USPAP.

An appraiser must have sound reasons in support of the scope-of-work decision and must be prepared to support the decision to exclude any information or procedure that would appear to be relevant to the client, an intended user, or the appraiser's peers in the same or a similar assignment.

An appraiser must not allow assignment conditions or other factors to limit the extent of research or analysis to such a degree that the resulting opinions and conclusions developed in an assignment are not credible in the context of the intended use of the appraisal.

- (d) identify any extraordinary assumptions and any hypothetical conditions necessary in the assignment;

Comment: An extraordinary assumption may be used in an assignment only if:

- ♦ it is required to properly develop credible opinions and conclusions;
- ♦ the appraiser has a reasonable basis for the extraordinary assumption;

- ♦ use of the extraordinary assumption results in a credible analysis; and
- ♦ the appraiser complies with the disclosure requirements set for hypothetical conditions.

(e) identify the effective date of the appraisal;

(f) define the value being developed; if the value opinion to be developed is market value, ascertain whether the value is to be the most probable price:

- I. in terms of cash; or
- II. in terms of financial arrangements equivalent to cash; or
- III. in such other terms as may be precisely defined; and
- IV. if the opinion of value is based on non-market financing or financing with unusual conditions or incentives, the terms of such financing must be clearly identified and the appraiser's opinion of their contributions to or negative influence on value must be developed by analysis of relevant market data;

Comment: For certain types of appraisal assignments in which a legal definition of market value has been established and takes precedence, the JURISDICTIONAL EXCEPTION RULE may apply.

(g) identify the characteristics of the properties that are relevant to the purpose and intended use of the mass appraisal, including:

- I. the group with which a property is identified according to similar market influence;
- II. the appropriate market area and time frame relative to the property being valued; and
- III. their location and physical, legal, and economic characteristics.

Comment: The properties must be identified in general terms, and each individual property in the universe must be identified, with the information on its identity stored or referenced in its property record.

(h) identify the characteristics of the market that are relevant to the purpose and intended use of the mass appraisal, including:

- I. location of the market area;
- II. physical, legal, and economic attributes;
- III. time frame of market activity; and
- IV. property interests reflected in the market.

(i) In appraising real property or personal property:

- I. identify and analyze whether an appraised physical segment contributes pro rata to the value of the whole; identify the appropriate market area and time frame relative to the property being valued;
- II. when the subject is real property, identify and consider any personal property, trade fixtures, or intangibles that are not real property but are included in the appraisal;
- III. when the subject is personal property, identify and consider any real property or intangibles that are not personal property but are included in the appraisal;

- iv. identify known easements, restrictions, encumbrances, leases, reservations, covenants, contracts, declarations, special assessments, ordinances, or other items of similar nature; and
- v. identify and analyze whether an appraised fractional interest, physical segment or partial holding contributes pro rata to the value of the whole;

Comment: The above requirements do not obligate the appraiser to value the whole when the subject of the appraisal is a fractional interest, physical segment, or a partial holding. However, if the value of the whole is not identified, the appraisal must clearly reflect that the value of the property being appraised cannot be used to develop the value opinion of the whole by mathematical extension.

- (j) in appraising real property, identify and analyze the effect on use and value of the following factors: existing land use regulations, reasonably probable modifications of such regulations, economic supply and demand, the physical adaptability of the real estate, neighborhood trends, and highest and best use of the real estate.

Comment: This requirement sets forth a list of factors that affect use and value. In considering neighborhood trends, an appraiser must avoid stereotyped or biased assumptions relating to race, age, color, gender, or national origin or an assumption that race, ethnic, or religious homogeneity is necessary to maximize value in a neighborhood. Further, an appraiser should avoid making an unsupported assumption or premise about neighborhood decline, effective age, and remaining life. In considering highest and best use, an appraiser must develop the concept to the extent required for a proper solution to the appraisal problem.

- (k) recognize that land is appraised as though vacant and available for development to its highest and best use and that the appraisal of improvements is based on their actual contribution to the site

Comment: This requirement may be modified to reflect the fact that, in various market situations, a site may have a contributory value that differs from the value as if vacant.

- (l) in appraising personal property: identify and analyze the effects on use and value of industry trends, value-in-use, and trade level of personal property. Where applicable, identify the effect of highest and best use by measuring and analyzing the current use and alternative uses to encompass what is profitable, legal, and physically possible, as relevant to the purpose and intended use of the appraisal. Personal property has several measurable marketplaces; therefore, the appraiser must define and analyze the appropriate market consistent with the purpose of the appraisal;

Comment: The appraiser must recognize that there are distinct levels of trade and each may generate its own data. For example, a property may have a different value at a wholesale level of trade, a retail level of trade, or under various auction conditions. Therefore, the appraiser must analyze the subject property within the correct market context.

- (m) analyze the relevant economic conditions at the time of the valuation, including market acceptability of the property and supply, demand, scarcity, or rarity.

Standards Rule 6-3 (This Standards Rule contains binding requirements from which departure is not permitted.)

In developing a mass appraisal, an appraiser must:

(a) identify the appropriate procedures and market information required to perform the appraisal, including all physical, functional, and external market factors as they may affect the appraisal; Comment: Such efforts customarily include the development of Standardized data collection forms, procedures, and training materials that are used uniformly on the universe of properties under consideration.

(b) employ recognized techniques for specifying property

Comment: The formal development of a model in a statement or equation is called model specification. Mass appraisers must develop mathematical models that, with reasonable accuracy, represent the relationship between property value and supply and demand factors, as represented by quantitative and qualitative property characteristics. The models may be specified using the cost, sales comparison, or income approaches to value. The specification format may be tabular, mathematical, linear, nonlinear, or any other structure suitable for representing the observable property characteristics. Appropriate approaches must be used in appraising a class of properties. The concept of recognized techniques applies to both real and personal property valuation models.

(c) employ recognized techniques for calibrating mass appraisal models.

Comment: Calibration refers to the process of analyzing sets of property and market data to determine the specific parameters of a model. The table entries in a cost manual are examples of calibrated parameters, as well as the coefficients in a linear or nonlinear model. Models must be calibrated using recognized techniques, including, but not limited to, multiple linear regression, nonlinear regression, and adaptive estimation.

Standards Rule 6-4 (This Standards Rule contains specific requirements from which departure is permitted. See DEPARTURE RULE.)

In developing a mass appraisal, an appraiser must observe the following specific requirements, when applicable:

(a) collect, verify, and analyze such data as are necessary and appropriate to develop, when applicable:

- I. the cost new of the improvements;
- II. accrued depreciation;
- III. value of the land by sales of comparable properties;
- IV. value of the property by sales of comparable properties;
- V. value by capitalization of income (i.e., rentals, expenses, interest rates, capitalization rates, and vacancy data;

Comment: This rule requires appraisers engaged in mass appraisal to take reasonable steps to ensure that the quantity and quality of the factual data that are collected are sufficient to produce credible appraisals. For example, in real property, where applicable and feasible, systems for routinely collecting and maintaining ownership, geographic, sales, income and expense, cost, and property characteristics data must be established. Geographic data must be contained in as complete a set of cadastral maps as possible, compiled according to current Standards of detail and accuracy. Sales data must be collected, confirmed, screened, adjusted, and filed according to current Standards of practice. The sales file must contain, for each sale, property characteristics data that are contemporaneous with the date

of sale. Property characteristics data must be appropriate and relevant to the mass appraisal models being used. The property characteristics data file must contain data contemporaneous with the date of appraisal including historical data on sales, where appropriate and available. The data collection program must incorporate a quality control program, including checks and audits of the data to ensure current and consistent records.

(b) base estimates of capitalization rates and projections of future rental rates, expenses, interest rates, and vacancy rates on reasonable and appropriate evidence; Comment: This requirement calls for an appraiser, in developing income and expense statements and cash flow projections, to weigh historical information and trends, current market factors affecting such trends, and reasonably anticipated events, such as competition from developments either planned or under construction.

(c) identify and, as applicable, analyze terms and conditions of any available leases; and

(d) identify the need for and extent of any physical inspection.

Standards Rule 6-5 (This Standards Rule contains specific requirements from which departure is permitted. See DEPARTURE RULE.)

In applying a calibrated mass appraisal model, an appraiser must:

(a) value improved parcels by recognized methods or techniques based on the cost approach, the sales comparison approach, and income approach, as applicable;

(b) value sites by recognized methods or techniques; such techniques include but are not limited to the sales comparison approach, allocation method, abstraction method, capitalization of ground rent, and land residual technique;

(c) when developing the value of a leased fee estate or a leasehold estate, analyze, as applicable, the effect on value, if any, of the terms and conditions of the lease;

Comment: In ad valorem taxation, the appraiser may be required by rules or law to appraise the property as if in fee simple, as though unencumbered by existing leases. In such cases, market rent would be used in the appraisal, ignoring the effect of the individual, actual contract rents.

(d) analyze the effect on value, if any, of the assemblage of the various parcels, divided interests, or component parts of a property; the value of the whole must not be developed by adding together the individual values of the various parcels, divided interests, or component parts;

Comment: When the value of the whole has been established and the appraiser seeks to value a part, the value of any such part must be tested by reference to appropriate market data and supported by an appropriate analysis of such data.

(e) analyze the effect on value, if any, of anticipated public or private improvements, located on or off the site, to the extent that market actions reflect such anticipated improvements as of the effective appraisal date; appraise proposed improvements only after examining and having available for future examination:

- I. plans, specifications, or other documentation sufficient to identify the scope and character of the proposed improvements;

- II. evidence indicating the probable time of completion of the proposed improvements; and
- III. reasonably clear and appropriate evidence supporting development costs, anticipated earnings, occupancy projections, and the anticipated competition at the time of completion.

Comment: Ordinarily, proposed improvements are not appraised for ad valorem tax purposes. Appraisers, however, are sometimes asked to provide opinions of value of proposed improvements so that developers can estimate future property tax burdens. Sometimes units in condominiums and planned unit developments are sold with an interest in unbuilt community property, the pro rata value of which, if any, must be considered in the analysis of sales data.

Development of a value opinion for a subject property with proposed improvements as of a current date involves the use of the hypothetical condition that the described improvements have been completed as of the date of value when, in fact, they have not.

The evidence required to be examined and maintained may include such items as contractors' estimates relating to cost and the time required to complete construction, market and feasibility studies; operating cost data, and the history of recently completed similar developments. The appraisal may require a complete feasibility analysis.

Standards Rule 6-6 (This Standards Rule contains binding requirements from which departure is not permitted.)

In reconciling a mass appraisal, an appraiser must:

- (a) reconcile the quality and quantity of data available and analyzed within the approaches used and the applicability or suitability of the approaches used; and
- (b) employ recognized mass appraisal testing procedures and techniques to ensure that standards of accuracy are maintained.

Comment: It is implicit in mass appraisal that, even when properly specified and calibrated mass appraisal models are used, some individual value estimates will not meet Standards of reasonableness, consistency, and accuracy. However, appraisers engaged in mass appraisal have a professional responsibility to ensure that, on an overall basis, models produce value estimates that meet attainable Standards of accuracy. This responsibility requires appraisers to evaluate the performance of models, using techniques that may include but are not limited to, goodness-of-fit statistics, and model performance statistics such as appraisal-to-sale ratio studies, evaluation of hold-out samples, or analysis of residuals.

Standards Rule 6-7 (This Standards Rule contains binding requirements from which departure is not permitted.)

A written report of a mass appraisal must clearly communicate the elements, results, opinions, and value conclusions of the appraisal. Each written report of a mass appraisal must:

- (a) clearly and accurately set forth the appraisal in a manner that will not be misleading;

- (b) contain sufficient information to enable the intended users of the appraisal to understand the report

Comment: When any portion of the work involves significant mass appraisal assistance, the appraiser must describe the extent of that assistance. The signing appraiser must also state the name(s) of those providing the significant mass appraisal assistance in the certification, in accordance with SR 6-8. Documentation for a mass appraisal for ad valorem taxation may be in the form of (1) property records, (2) sales ratios and other statistical studies, (3) appraisal manuals and documentation, (4) market studies, (5) model building documentation, (6) regulations, (7) statutes, and (8) other acceptable forms.

- (c) clearly and accurately disclose any extraordinary assumptions, hypothetical conditions, or limiting conditions that directly affect the appraisal and indicate its impact on value.

Comment: Examples of extraordinary assumptions or hypothetical conditions might include items such as the execution of a pending lease agreement, atypical financing, and a known but not yet quantified environmental issue, or completion of onsite or offsite improvements. In a written report the disclosure is required in conjunction with statements of each opinion or conclusion that is affected.

- (d) state the identity of the client and any intended users, by name and type;

- (e) state the purpose and intended use of the appraisal;

- (f) disclose any assumptions or limiting conditions that result in deviation from recognized methods and techniques or that affect analyses, opinions, and conclusions;

Comment: One limiting condition that must be disclosed is whether or not any physical inspection was made.

- (g) set forth the effective date of the appraisal and the date of the report;

Comment: In ad valorem taxation the effective date of the appraisal may be prescribed by law. If no effective date is prescribed by law, the effective date of the appraisal, if not stated, is presumed to be contemporaneous with the data and appraisal conclusions.

The effective date of the appraisal establishes the context for the value opinion, while the date of the report indicates whether the perspective of the appraiser on the market or property use conditions as of the effective date of the appraisal was prospective, current, or retrospective.

Reiteration of the date of the report and the effective date of the appraisal at various stages of the report in tandem is important for the clear understanding of the reader whenever market or property use conditions on the date of the report are different from such conditions on the effective date of the appraisal.

- (h) define the value, including the type and definition and its source;

- (i) identify the properties appraised including the property rights;

Comment: The report documents the sources for location, describing and listing the property. When applicable, include references to legal descriptions, addresses, parcel identifiers, photos, and building sketches. In mass appraisal, this information is often

included in property records. When the property rights to be appraised are specified in a statute or court ruling, the law must be referenced.

- (j) describe sufficient information to disclose to the client and any intended users of the appraisal the scope of work used to develop the appraisal;

Comment: This requirement is to ensure that the client and intended users whose expected reliance on an appraisal may be affected by the extent of the appraiser's investigation are properly informed and are not misled as to the scope of work. The appraiser has the burden of proof to support the scope of work decision and the level of information included in a report. When any portion of the work involves significant mass appraisal assistance, the appraiser must describe the extent of that assistance. The signing appraiser must also state the name(s) of those providing the significant mass appraisal assistance in the certification, in accordance with SR 6-8.

- (k) describe and justify the model specification(s) considered, data requirements, and the model(s) chosen;

Comment: The user and affected parties must have confidence that the process and procedures used conform to accepted methods and result in credible value estimates. In the case of mass appraisal for ad valorem taxation, stability and accuracy are important to the credibility of value opinions. The summary report must include a discussion of the rationale for each model, the calibration techniques to be used, and the performance measures to be used.

- (l) describe the procedure for collecting, validating, and reporting data;

Comment: The summary report must describe the sources of data and the data collection and validation processes. Reference to detailed data collection manuals must be made, as appropriate, including where they may be found for inspection.

- (m) describe calibration methods considered and chosen, including the mathematical form of the final model(s); describe how value estimates were reviewed; and, if necessary, describe the availability of individual value estimates;

- (n) in the case of real property, discuss how highest and best use was determined;

Comment: The mass appraisal summary report must reference case law, statute, or public policy that describes highest and best-use requirements. When actual use is the requirement, the report must discuss how use-value opinions were developed. The appraiser's reasoning in support of the highest and best use opinion must be provided in the depth and detail required by its significance to the appraisal.

- (o) identify the appraisal performance tests used

- (p) provide any additional information necessary to explain the appraisal more fully, including departures permitted by the DEPARTURE RULE; and

- (q) include a signed certification in accordance with Standards Rule 6-8.

Standards Rule 6-8 (This Standards Rule contains binding requirements from which departure is not permitted.)

Each written mass appraisal report must contain a signed certification that is similar in content to the following form:

I certify that, to the best of my knowledge and belief:

- ♦ the statements of fact contained in this report are true and correct.
- ♦ the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- ♦ I have no (or the specified) present or prospective interest in the property that is the subject of this report, and I have no (or the specified) personal interest with respect to the parties involved
- ♦ I have no bias with respect to any property that is the subject of this report or to the parties involved with this assignment.
- ♦ my engagement in this assignment was not contingent upon developing or reporting predetermined results
- ♦ my compensation for completing this assignment is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal. performance measures attained;
- ♦ my analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- ♦ I have (or have not) made a personal inspection of the properties that are the subject of this report. (If more than one person signs the report, this certification must clearly specify which individuals did and which individuals did not make a personal inspection of the appraised property.)
- ♦ no one provided significant mass appraisal assistance to the person signing this certification. (If there are exceptions, the name of each individual providing significant mass appraisal assistance must be stated.)

Comment: The above certification is not intended to disturb an elected or appointed assessor's work plans or oath of office. A signed certification is an integral part of the appraisal report. An appraiser, who signs any part of the mass appraisal report, including a letter of transmittal, must also sign this certification.

Any appraiser who signs a certification accepts full responsibility for all elements of the certification, for the assignment results, and for the contents of the appraisal report.

When a signing appraiser has relied on work done by others who do not sign the certification, the signing appraiser is responsible for the decision to rely on their work. The signing appraiser is required to have a reasonable basis for believing that those individuals performing the work are competent and that their work is credible.

The names of individuals providing significant mass appraisal assistance who do not sign a certification must be stated in the certification. It is not required that the description of their assistance be contained in the certification, but disclosure of their assistance is required in accordance with SR 6-7(b).

Statement 1* On Appraisal Standards No. 6 (Smt-6)

In USPAP, the Comment to Standards Rules 1-2 and 7-2 states: When the purpose of an assignment is to develop an opinion of market value, the appraiser must also develop an

opinion of reasonable exposure time linked to the value opinion. The Comment to Standards Rules 2-2 and 8-2 states: Stating the definition of value requires the definition itself, an appropriate reference to the source of the definition, and any comments needed to clearly indicate to the reader how the definition is being applied. How is the opinion of reasonable exposure time developed? Is it presumed to occur prior to or starting from the effective date of the appraisal?

- ♦ The reasonable exposure time inherent in the market-value concept is always presumed to precede the effective date of the appraisal.
- ♦ Exposure time is different for various types of property and under various market conditions.
- ♦ The answer to the question "what is reasonable exposure time?" should always incorporate the answers to the question "for what kind of property at what value range?" rather than appear as a statement of an isolated time period.

STANDARD 7: PERSONAL PROPERTY APPRAISAL, DEVELOPMENT

In developing a personal property appraisal, an appraiser must identify the problem to be solved and the scope of work necessary to solve the problem and correctly complete research and analysis necessary to produce a credible appraisal.

Comment: This Standard is directed toward the substantive aspects of developing a competent appraisal of personal property. The requirements set forth in this Standard follow the appraisal development process in the order of topics addressed and can be used by appraisers and the users of appraisal services as a convenient checklist.

Statement 1* on Appraisal Standards No. 6 (Smt-7)

When is it appropriate to invoke the DEPARTURE RULE in performing real property and personal property appraisals, and what are the reporting requirements when the DEPARTURE RULE is utilized?

- ♦ Appraisers are trained and qualified to identify when a Limited Appraisal is appropriate. At the same time, appraisers must adhere to USPAP in the performance of all types of assignments.
- ♦ As long as the appraiser determines that the request for something less than or different from a Complete Appraisal would result in opinions and conclusions that are credible, then the DEPARTURE RULE can be invoked and the assignment can be accepted and performed.
- ♦ To make the initial determination that the requested Limited Appraisal is appropriate, the appraiser must at least know the level of understanding that the client has of the type of real estate and market conditions involved and the intended use of the appraisal.
- ♦ It is not always appropriate to expect a single point opinion of value when a Limited Appraisal is authorized and performed. The resulting opinion of value may be expressed as a single point value opinion, a range in value, or a value relationship (e.g., not less than, not more than) from a previous value opinion or established benchmark (e.g., assessed value, collateral value).

- ♦ Standards Rules 2-2 and 8-2 set forth three options for any written report (Self Contained Appraisal Report, Summary Appraisal Report, or Restricted Use Appraisal Report) and specify content items for each option.
- ♦ Although no appraisal conclusion is a guarantee, USPAP allows for different levels of reliability in real property and personal property appraisal assignments. The highest level of reliability is a Complete Appraisal performed without invoking the DEPARTURE RULE.
- ♦ Limited Appraisals performed under and resulting from invoking the DEPARTURE RULE have varying levels of reliability.
- ♦ Both appraisers and users of appraisal services must realize that as the degree of departure increases, the corresponding level of reliability of the Limited Appraisal decreases and the user of the appraisal service accepts a higher level of risk.
- ♦ The reliability of the results of a Complete Appraisal or a Limited Appraisal developed under STANDARD 1 or 7 is not affected by the type of appraisal report prepared under STANDARD 2 or 8, respectively. The extent of the appraisal process performed under STANDARD 1 or 7 is the basis for the reliability of the value conclusion.
- ♦ When reporting the result of a Limited Appraisal, the appraiser must disclose permitted departures in compliance with Standards Rule 2-2(a), (b), or (c) in a written real property appraisal report and Standards Rule 8-2(a), (b), or (c) in a written personal property appraisal report; this is so that the client and intended users of the report can understand the level of reliability of the Limited Appraisal.

STANDARD 8: PERSONAL PROPERTY APPRAISAL, REPORTING

In reporting the results of a personal property appraisal, an appraiser must communicate each analysis, opinion, and conclusion in a manner that is not misleading.

Comment: This Standard addresses the content and level of information required in a report that communicates the results of a personal property appraisal. STANDARD 8 does not dictate the form, format, or style of personal property appraisal reports, which are functions of the needs of users and appraisers. The substantive content of a report determines its compliance.

Statement 1* on Appraisal Standards No. 8 (Smt-8) Retired June 12, 2001

STANDARD 9: BUSINESS APPRAISAL, DEVELOPMENT

In developing a business or intangible asset appraisal, an appraiser must identify the problem to be solved and the scope of work necessary to solve the problem and correctly complete the research and analysis steps necessary to produce a credible appraisal.

Comment: This Standard is directed toward the substantive aspects of developing a competent business or intangible asset appraisal. The requirements of this Standard apply when the specific purpose of an assignment is to develop an appraisal of a business or intangible asset.

Statement 1* On Appraisal Standards No. 9 (Smt- 9) An appraiser must identify and consider the client's intended use of the appraiser's reported opinions and conclusions in order to properly define the problem under study and to understand his or her development and reporting responsibilities in an appraisal, appraisal review, or appraisal consulting assignment. An appraiser must state the client's intended use of the appraisal opinions and conclusions in an appraisal report. What kind of information must an appraiser identify and consider regarding the client's intended use of an appraisal, appraisal review, or appraisal consulting report in the course of accepting and completing an assignment, and how much of that information must an appraiser include in the report?

- ♦ An appraiser must identify the client and, to the extent practical, other intended users as part of the process of identifying the client's intended use of an appraisal, appraisal review, or appraisal consulting report, by communication with the client prior to accepting the assignment.
- ♦ An appraiser should use care when identifying the client to ensure a clear understanding and to avoid violations of the Confidentiality section of the ETHICS RULE.
- ♦ The appraiser's obligations to the client are established in the course of considering and accepting an assignment.
- ♦ The appraiser's obligation to intended users other than the client is limited to addressing their requirements as identified by the client at the time the appraiser accepts the assignment.
- ♦ Identification of the client's intended use of the report is one of the essential steps in defining the appraisal, appraisal review, or appraisal-consulting problem.
- ♦ An appraiser identifies the client's intended use of an appraisal, appraisal review, or appraisal consulting report by communicating with the client before accepting an assignment.
- ♦ Appraisers can avoid misleading parties in possession of a report by clearly identifying the client's intended use in the report and stating that other uses are not intended by the appraiser.
- ♦ Except when specifically requested not to do so as part of the agreement with the client, an appraiser must disclose the identity of the client and, to the extent practical, any other intended users of an appraisal report in the report to (1) ensure that all intended users recognize their relationship to the assignment and report and (2) ensure unintended users will not be misled by notifying them that they are neither the client nor an intended user.
- ♦ If the client's identity is omitted from an appraisal report, the appraiser must (1) document the identity of the client and the identities of any other intended users in the work file, and (2) provide a notice in the appraisal report that the identity of the client has been omitted in accordance with the client's request and that the report is intended for use only by the client and any other intended users.

STANDARD 10: BUSINESS APPRAISAL, REPORTING

In reporting the results of a business or intangible asset appraisal, an appraiser must communicate each analysis, opinion, and conclusion in a manner that is not misleading. Comment: This Standard addresses the content and level of information required in a report that communicates the results of a business or intangible asset appraisal developed under STANDARD 9. STANDARD 10 does not dictate the form, format, or style of business or intangible asset appraisal reports, which are functions of the needs of users and providers of appraisal services. The substantive content of a report determines its compliance.

- * Statements on Appraisal Standards are authorized by the by-laws of The Appraisal Foundation and are specifically for the purposes of clarification, interpretation, explanation, or elaboration of the Uniform Standards of Professional Appraisal Practice (USPAP). Statements have the full weight of a Standards Rule and can be adopted by the Appraisal Standards Board only after exposure and comment.

Exhibit A

GALVESTON CAD 2019 REAPPRAISAL WORK TIMELINE (PROPOSED)

August thru September

Work 1st-2nd quarter permits
Work Rechecks (revisits)
Discover new subdivisions
Reappraisal efforts (real property inspections) for Galveston ISD, High Island ISD, and Friendswood ISD
Data Entry

October thru December

3rd Quarter building permits.
Continue reappraisal efforts for Galveston ISD, High Island ISD, and Friendswood ISD
Review and analyze cost tables and compare new construction cost from all residential properties
Quality control
State Clerical Report
Review problem areas (discovered from conference hearings and current sales reports.)
Data Entry
Run sales valuation reports/ Analysis

January thru March

Begin personal property inspections for all jurisdictions.
Drive out new construction areas.
Work 4th Quarter building permits
Work Rechecks
Complete reappraisal efforts for Galveston ISD, High Island ISD, and Friendswood ISD by March 31
Redefine neighborhoods if necessary
Data Entry
Quality control
Perform Sales Analysis/ Market shifts
Test results of neighborhood adjustments with sales ratios
Analyze preliminary and final values
Audit Final Values

April-July

Data Entry
Prepare final sales reports and maps for protest season.
Informal/Formal procedures

GALVESTON CAD 2020 REAPPRAISAL WORK TIMELINE (PROPOSED)

August thru September

Work 1st-2nd quarter permits
Work Rechecks (revisits)
Discover new subdivisions
Reappraisal efforts (real property inspections) for Dickinson ISD, Hitchcock ISD, Texas City ISD, and Tiki.
Data Entry

October thru December

3rd Quarter building permits.
Continue reappraisal efforts for Dickinson ISD, Hitchcock ISD, Texas City ISD, and Tiki
Review and analyze cost tables and compare new construction cost from all residential properties.
Quality control
State Clerical Report
Review problem areas (discovered from conference hearings and current sales reports.)
Data Entry
Run sales valuation reports/ Analysis

January thru March

Begin personal property inspections for all jurisdictions.
Drive out new construction areas.
Work 4th Quarter building permits
Work Rechecks
Complete reappraisal efforts for Dickinson ISD, Hitchcock ISD, Texas City ISD, and Tiki by March 31
Redefine neighborhoods if necessary
Data Entry
Quality control
Perform Sales Analysis/ Market shifts
Test results of neighborhood adjustments with sales ratios
Analyze preliminary and final values
Audit Final Values

April-July

Data Entry
Prepare final sales reports and maps for protest season.
Informal/Formal procedures

***** See Network for all weekly production reports *****

GALVESTON CAD 2021 REAPPRAISAL WORK TIMELINE (PROPOSED)

August thru September

Work 1st-2nd quarter permits
Work Rechecks (revisits)
Discover new subdivisions
Reappraisal efforts for Clear Creek ISD & Santa Fe ISD,
Data Entry

October thru December

3rd Quarter building permits.
Continue reappraisal efforts for Clear Creek ISD & Santa Fe ISD,
Review and analyze cost tables and compare new construction cost from all residential properties
Quality control
State Clerical Report
Review problem areas (discovered from conference hearings and current sales reports.)
Data Entry
Run sales valuation reports/ Analysis

January thru March

Drive out new construction areas.
Work 4th Quarter building permits
Work Rechecks
Complete reappraisal efforts for Clear Creek ISD & Santa Fe ISD,
Redefine neighborhoods if necessary
Data Entry
Quality control
Perform Sales Analysis/ Market shifts
Test results of neighborhood adjustments with sales ratios
Analyze preliminary and final values
Audit Final Values

April-July

Data Entry
Prepare final sales reports and maps for protest season.
Informal/Formal procedures

***** See Network for all weekly production reports *****

Galveston CAD 2017-2018

Estimated Parcel Counts by ISD*

Category ~ISD's	Galveston	Dickinson	Friendswood	High Island	Hitchcock	Clear Creek	Santa Fe	*Texas City
	S10	S11	S12	S13	S14	S16	S17	S18
A. Real: Residential-Single-Family	27,211	18,876	9377	545	3,739	29,482	9,064	18,839
B. Real: Residential-Multi Family	1,166	152	27	0	27	70	64	418
C. Real:Platted Vacant Lots/Tracts	12,139	6,464	798	2,585	2,953	3,368	2,343	4,950
D. Real:Acreage(land only)	9627	13,327	861	3,459	2,465	2,964	21,670	2,560
E. Real:Farm & Ranch Improvement	567	379	127	303	270	164	905	149
F. Real:Commercial & Industrial	1,791	1,011	310	39	232	1,651	398	1,360
G. Real:Oil, Gas & Other Minerals	19	276	121	461	124	6	397	135
H. Tangible Personal Vehicles	0	0	0	0	0	0	0	0
I. Real & Intangible Personal Banks	1	0	0	0	0	0	0	0
J. Real & Intangible Personal Utilities	156	349	77	29	104	233	149	412
L. Tangible Personal Utilities	2,602	2,213	880	42	374	2,798	794	1,815
M. Tangible Personal Other	23	2,052	78	10	172	375	717	271
N. Intangible Personal	0	0	0	0	0	0	0	0
O. Real Inventory	1,319	285	26	25	173	308	202	151
S. Special Inventory	22	33	9	0	15	53	51	36

GALVESTON CAD ANNUAL EVENTS CALENDAR

January	Event	Dept/Staff	Comments:
	*Note: In regards to Deadlines- If last day for the performance of an act is a Saturday, Sunday or legal state or national holiday, the act is timely if performed on the next regular business day.		Section 1.06
	<i>*Source-Property Tax Calendar</i>		<i>*Property Tax Code</i>
1	New Appraisal Year - Dept's begin working on:		
	Accounts flagged for review, 4th quarter building permits, and pick-up of new construction continues	Appraisal	
	Sales Ratio Analysis begins	Appraisal	
	New businesses, work sales permits, renditions & Mobile Home Park tenant lists	Personal Prop	
	Mail & process Homestead Exemptions for new owners	Taxpayer Info	
	Continue setting up new subdivision plats & ownership updates & map projects	Mapping	
1	<i>*Date that values and qualification for certain exemptions are determined (except for inventories appraised Sept. 1).</i>		<i>*Sections 11.42, 23.01, 23.12</i>
1	Contact District Judge to schedule interviews for current year	Appraisal	
	<i>Appraisal Review Board applicants</i>		
2	<i>*Date rendition period begins; continues through April 15th</i>		<i>*Section 22.23</i>
	Print & Mail BPP Renditions- businesses, watercraft & aircraft	Personal Property	
	Submit Ad to newspapers- Low Income Apartment Cap Rate	Admin/Comm/Atty	<i>*Sec.11.1825</i>
	Administer Oath of Office to newly elected Board of Directors (chosen in uneven yrs)	Admin/Atty	BOD-at scheduled meeting
	Board of Directors Approve: Taxpayer Liaison Officer, Investment Policy & Agricultural Advisory Board		BOD-at scheduled meeting

	Accountant submits District's Investment Policy for approval by CAD's BOD.	Accounting	at scheduled BOD meeting
31	<i>*Deadline-Texas Comptroller's preliminary Property Value Study.</i>	Appraisal	<i>*Section 403.302</i>
	<i>*Last day for chief appraiser to deliver applications for agricultural designation and exemptions requiring annual applications.</i>	Appraisal	<i>*Section 11.44 , 23.43</i>
	<i>*Last day for appraisal district to give public notice of capitalization rate used to appraise property with low and moderate income housing exemption.</i>	Appraisal	<i>*Sec.11.1825</i>
February	Event	Dept/Staff	Comments:
1	Second Quarter Allocation letters sent to entities	Accounting	
	Neighborhood Adjustments begin	Appraisal	
15	Exemption verification letters mailed to entities	Appraisal	
17	Submit Ads to newspapers- Taxpayer Rights & Exemptions	Appraisal	
28	<i>*Last day to request cooperative housing appraisal.</i>		<i>*Section 23.19</i>
March	Event	Dept/Staff	Comments:
1	Test results of Neighborhood Adjustments with Sales Ratios.	Appraisal	
14	<i>*Deadline to file written appeal of PVS findings with the State Comptroller.</i>		<i>*Section 403.303</i>
	Audit Appraisal work-clerical & market data	Appraisal	

18	• Submit Ad to newspapers-Protest & Appeals Procedures	March 20th	*Section 41.41,41.70
23	• Submit Letter to Tax-Assessor Collectors regarding form which rolls are provided	April 1st	*Section 26.01(a) *by April 1st
31	<i>*Last day for qualified community housing development corporations to file listing of property acquired or sold during the past year with chief appraiser.</i>		*Section 11.182
April	Event	Dept/Staff	Comments:
	• NOTICES ARE MAILED. Informal Hearings begin the next day.	All Departments	Set up Phone Bank
	Appraisal Review Board Members attend training classes	ARB	*Section 5.041
1	<i>*Last day (or as soon as practicable thereafter) for chief appraiser to mail notices of appraised value for single family residence homestead properties.</i>		*Sections 25.19, 1.07-1.11
1	<i>*Last day for the chief appraiser to notify the taxing units of the form in which the appraisal roll will be provided for them.</i>		*Section 26.01(a)
1	• Submit AD to newspapers- Deadline for Non-Profits & some Businesses to file for Property Tax Exemptions by April 30		*Sections 11.421-11.437
	<i>*Last day for property owners to file personal property renditions and property information reports unless they request a filing extension in writing.</i>		
30	<i>*Last day for chief appraiser to certify estimate of school district's preliminary taxable value for school districts, counties & cities and send notification letters of values to each entities tax-assessor collector.</i>		*Section 26.01
			*mail letters for delivery before
			April 30th
May	Event	Dept/Staff	Comments:
1	• Operations Survey - sent by PTAD to be returned in 60 days	All Departments	

1	• Third Quarter Allocation letters sent to entities	Accounting	
2	<i>Last day for property owners to file these applications or reports with the CAD:</i>		<i>*Section 11.43</i>
	•Some exemption applications		
	•Notice property no longer entitled to an exemption not requiring annual application.		<i>*Section 11.43</i>
	•Property no longer qualifies for 1-d & 1-d-1 Ag use & other special uses properties		<i>*Sections. 23.43,23.54,23.75</i>
	•Railroad Rolling Stock reports		<i>*Sec. 24.32</i>
	•Requests for separate listing of separately owned land & Imps.		<i>*Sec. 25.08</i>
	•Requests for proportionate taxing of a planned unit development property		<i>*Sec. 25.09</i>
	•Request for separate listing of undivided interests		<i>*Sec. 25.11</i>
	•Request for joint taxation of separately owned mineral interests		<i>*Sec. 25.12</i>
2	<i>*Last day (or as soon as practicable thereafter) for chief appraiser to mail notices of appraised value for properties other than single-family residence homesteads.</i>		<i>*Section 25.19</i>
16	Formal Hearings Begin	ARB/Support Staff	
16	<i>*Last day for property owners to file renditions and property information reports if they requested an extension in writing. (Can be extended 15 days for good cause)</i>		<i>*Section 22.23</i>
	<i>*Last day (or as soon as practicable thereafter) for chief appraiser to mail notices of appraised value, denial of</i>		<i>*Sec. 11.45,23.44,23.57,</i>
	<i>exemptions and denial of special appraisals.</i>		
•	<i>*Date (or as soon as practicable thereafter) for chief appraiser to prepare appraisal records & submit to ARB</i>		<i>*Sec. 25.01, 25.22</i>

19	<i>*Last day for chief appraiser to count taxing units' resolutions to change CAD's finance method.</i>		<i>*Section 6.061</i>
24	<i>*Last day for chief appraiser to notify taxing units of change in the CAD's finance method</i>		<i>*Section 6.061</i>
31	<i>*Last day for taxing units to file challenges with ARB(or within 15 days after ARB receives appraisal records, whichever is later).</i>		<i>*Section 41.04</i>
	<i>*Last day for property owners to file protest with ARB (or by 30th day after notice of appraised value is delivered,</i>		<i>*Section 41.44</i>
	<i>whichever is later).</i>		
June	Event	Staff/Dept.	Comments
1	<i>*Last day for religious organizations to amend charters and file new application for Section 11.20 exemptions.</i>		<i>*Section 11.20 & 11.421</i>
14	<i>*Last day for chief appraiser to submit recommended budget to CAD board and taxing units (unless taxing units have</i>	Accounting/ CA	<i>*Section 6.06</i>
	<i>changed CAD's fiscal year).</i>		<i>"before June 15th"</i>
16	<i>*Beginning date that CAD board may pass resolution to change CAD finance method, subject to taxing units'</i>		<i>*Section 6.061</i>
	<i>unanimous approval. Period ends August 15th</i>		
30	<i>*Last day for private schools to amend charters to conform with Section 11.21 & file new applications for exemptions</i>		<i>*Section 11.422</i>
	<i>(or within 60 days of exemption denial, whichever later).</i>		
	<i>*Last day for CAD's to report formation of reinvestment zones and tax abatement agreements to the Texas Comptroller</i>		<i>*Section 312.005</i>

	Begin Reappraisal Plan update to be submitted to Board of Directors (submit to BOD in August for approval)	Appraisal/ CA	Done in even yrs* 2014,2016,2018
July	Event	Staff/Dept.	Comments
1	*Last day for ARBs to complete review of railroad rolling stock values for submission to Texas Comptroller (or as soon as practicable thereafter).	ARB	*Section 24.35
20	*Date ARB must approve appraisal records, but may not do so if more than 5% of total appraised value remains under protest. The board of directors of a CAD with a population of 1 million or more may postpone the deadline to August 30th.	ARB	*Section 41.12
25	*Last day for Texas Comptroller to certify apportionment of railroad rolling stock value to counties, with supplemental records after that date		*Section 24.38
	*Last day for chief appraiser to certify appraisal roll to each taxing unit.		*Section 26.01
	The chief appraiser also shall certify the district appraisal roll to the comptroller	IT	
25	Secretary of CAD Board of Directors sends written notification to all entities of public hearing about Reappraisal Plan. (10 days prior to BOD mtg)		*do in even yrs (2010,2012,2014,) Section 6.06(b)
August	Event	Staff/Dept.	Comments
	Appraisers begin field reviews & pick-up of new construction for new year	Appraisal	
1	*Last day for property owners to apply for September 1 inventory appraisal for next year.		*Section 23.12
1	Fourth Quarter Allocation letters sent to entities.	Accounting	

1	• Electronic Appraisal Report Submission (EARS) to Comptroller (after Supp 1-annually)		*Section 5.07
	Comptroller will send back report in Sept-Oct. -CAD mails Report of Prop Val to entities by November 1st.		
9	• Board of Directors Elections -Odd yrs. - CA notifies entities of election process. (*mail early in month so entities can include on September Agendas)		nomination forms sent
14	• Submit CAD Operations Survey		
15	• Mail Approved Reappraisal Plan to entities. (every 2 years)		
	<i>*Last day for CAD board to pass resolution to change CAD finance method, subject to taxing units unanimous consent</i>		*Section 6.061
	<i>*Last day for CAD board to pass resolution to change number of directors, method for appointing or both, and deliver to each taxing unit.</i>		*Section 6.031
31	• Submit Ad-Public Hearing for CAD Budget at Board of Directors Meeting		*Section 6.062 *10 days prior to BOD mtg
31	• Secretary of CAD Board of Directors sends entities written notification of Budget		10 days prior to Public
	Hearing during September's Board of Directors meeting.		Meeting
31	<i>*Last day for property owner to give, in writing, correct address to CAD for tax bill (penalties & interest waived if the bill is not sent to correct address 21 days before delinquency date).</i>		*Section 33.011
	<i>*Last day taxing units may file resolutions with the CAD board to oppose proposed change in the CAD finance method</i>		*Section 6.061
	<i>*Last day taxing unit entitled to vote for appointment of CAD directors to file a resolution opposing a change by the CAD board in selection of directors.</i>		*Section 6.031
September	Event	Staff/Dept.	Comments
1	<i>*The following year's taxable value of inventories may be determined as of this date, at property owner's written option.</i>		*Section 23.12

15	*Last day for CAD board to adopt CAD budget, unless a district has changed its fiscal year. BOD approves budget at its scheduled meeting.		*Section 6.06
	*Last day for CAD board to notify taxing units in writing if a proposal to change a finance method by taxing units' unanimous consent has been rejected.		*Section 6.061
	*Last day for CAD board to notify taxing units in writing if a proposal to change the number or method of selecting CAD directors is rejected by a voting taxing unit.		*Section 6.031
16	Approved CAD Budget is mailed to entities.		
20	Submit Ad to newspaper for Appraisal Review Board Applicants for the next year		
20	Submit Ad to newspaper for Auditor (even yrs) Depository (odd yrs). BOD approves in October or November meetings.	Accounting/ Admin	Auditor-Sect. 6.063 Depository-Sect. 6.09
October	Event	Staff/Dept.	Comments
1	CAD Board of Director Elections-<u>Before October 15</u>, eligible voting entities may nominate by resolution one candidate for each position on the board.*		*Odd yrs.(2013, 2015, 2017,,)
12	Valuation Service Contract approval scheduled at monthly BOD meeting.*		*Odd yrs (2015,2017,2019)
	Board of Directors interview & select new Appraisal Review Board members.*		*at scheduled BOD meeting
15	Mail copy of approved Audit report to presiding officers of taxing entities		Section 6.063(b)
27	CAD Board of Director Elections-<u>Before October 30</u>, Chief Appraiser prepares ballot and delivers it to the presiding officer of each entitled voting entity.*		*deadline to return-Dec. 16

<u>November</u>	Event	Staff/Dept.	Comments
1	First Quarter Allocation letters sent to entities	Accounting	
	Mail Report of Property Values to Entities, TAC's & Comptroller (receive in Oct. from Comptroller)	Appraisal/ Admin	mailed 1st wk of Nov.
<u>December</u>	Event	Staff/Dept.	Comments
15	Mail Dealer Declaration forms (motor vehicles, vessels, manufactured houses, heavy equipment, etc.)	Taxpayer Info Dept	Mail before January 1
	Before December 15th, the entities governing bodies shall submit their votes for new CAD Board of Directors. *		*Odd yrs (2015,2017,2019,,)

Exhibit B



School Codes:

S10 Galveston ISD
 S11 Dickinson ISD
 S12 Friendswood ISD
 S13 High Island ISD
 S14 Hitchcock ISD
 S15 La Marque ISD (Dissolved as of 7/1/2016)
 S16 Clear Creek ISD
 S17 Santa Fe ISD
 S18 Texas City ISD

School	NBHD Code	Neighborhood Description	NBHD Land %	NBHD Imp %
S10	0065	0065 - Franks, B Survey	100	185
S10	0065.1	0065.1 - Franks, B Survey	100	250
S10	0121	0121 - T&I (1,2, & 3) & Hall & Jones Survey	100	100
S10	0121.1	0121.1 - T&I (1,2 & 3) & Hall & Jones Survey	100	202
S10	0162	0162 - S Parr		185
S10	0162	0162 - S Parr	0	185
S10	0179	0179 - Jones-Shaw Survey	100	185
S10	0179.1	0179.1 - Jones-Shaw Survey	100	100
S10	0190	0190 - Smith, E Survey	100	100
S10	0200	0200 - Trueheart & Joseph Survey	100	100
S10	0203	0203 - Van Nostrand, A Survey	100	185
S10	0203.1	0203.1 - Van Nostrand A Survey	100	100
S10	0628	0628 - Menard, M B Survey	100	100
S10	1010	1010 - Acapulco Village	200	340
S10	1010.1	1010.1 - Acapulco Village	200	300
S10	1035.1	1035.1 - Airport Homesites 1	100	90
S10	1035.2	1035.2 - Golf Shores Sub	100	168
S10	1045.1	1045.1 - Airport Homesites 2	100	125
S10	1045.2	1045.2 - Airport Homesites 2	100	235
S10	1050	1050 - Airport Homesites 4	100	150
S10	1050.1	1050.1 - Airport Homesites 4	100	220
S10	1060	1060 - Al West	250	150
S10	1140	1140 - American Printing Co Subd	100	100
S10	1142	1142 - ANCHOR BAY	0	100
S10	1145	1145 - Anderson Ways 1	100	150
S10	1235	1235 - Ashton Place Condo	100	100
S10	1262	1262 - Avocet (2007)		250
S10	1262	1262 - Avocet (2007)	0	250
S10	1262.1	1262.1 - Avocet Beachfront (2007)	0	200
S10	1280	1280 - Backbay	100	160
S10	1285	1285 - Backbay Townhomes	100	105
S10	1310	1310 - Bahia Azul	100	297
S10	1347	1347 - Barton Square (2002)	100	150
S10	1375	1375 - Bay Harbor	250	200
S10	1376	1376 - Bay Harbor Add No 1 (91)	100	260
S10	1380	1380 - Bay Meadows	250	140
S10	1405	1405 - Bay Vue	100	185
S10	1406	1406 - Bay Water Condominiums (2007)	0	104
S10	1407	1407 - Baybridge Estates (2006)	100	100
S10	1475	1475 - Bayou Circle	100	100

S10	1505	1505 - Bayou Homes	100	120
S10	1540	1540 - Bayou Shore (aka Wheelers)	100	115
S10	1540.1	1540.1 - Bayou Shore (aka Wheelers)	100	110
S10	1541	1541 - Bayou Shore Dr (unrec T&I 1 Lt 5 & 6)	100	120
S10	1593	1593-LAFITTES HARBOR REPLAT(BAYSIDE@WATERMANS (2015)	225	0
S10	1636	1636 - BEACHTOWN TOWN CENTER 1 CONDOS (2012)	0	250
S10	1638	1638 - BEACHSIDE VILLAGE SEC 3 (2014)		285
S10	1638	1638 - BEACHSIDE VILLAGE SEC 3 (2014)	0	285
S10	1641	1641 - Beachside Village	100	320
S10	1641.1	1641.1 - Beachside Village Beachfront	100	300
S10	1642	1642 - Beachtown Galveston Village 1 Sec 1	100	320
S10	1642.1	1642.1 - Beachtown Beachfront (2007)	0	445
S10	1642.2	1642.2 - BEACHTOWN TOWNHOME (2011)	0	200
S10	1643	1643 - Beachtown Galveston Village (2006)	100	230
S10	1680	1680 - Bee Gee Bay Subd	100	165
S10	1765	1765 - Bermuda Beach	200	250
S10	1765.1	1765.1 - Bermuda Beach	200	374
S10	1765.2	1765.2 - Bermuda Beach	200	350
S10	1836	1836 - The Biscayne Sec 1	100	250
S10	1836.1	1836.1 - The Biscayne Sec 1 Beachfront	100	300
S10	1865	1865	100	250
S10	1865.1	1865.1	100	300
S10	1870	1870 - Blue Water 2	100	200
S10	1875	1875 - Blue Water 3	100	200
S10	1891	1891 - The Boardwalk At Jamaica (96)		189
S10	1891	1891 - The Boardwalk At Jamaica (96)	0	189
S10	1940	1940 - Breakers Condo		205
S10	1940	1940 - Breakers Condo	0	205
S10	2020	2020 - Broadway	300	110
S10	2114	2114 - By The Sea Condo	0	166
S10	2150	2150 - Campeche Cove 1	100	175
S10	2150.1	2150.1 - Campeche Cove I	100	180
S10	2151	2151 - Campeche Shores Replat (2005)	100	139
S10	2151.1	2151.1-IZMAL CT AT CAMPECHE SHORES (2014)	0	126
S10	2155	2155 - Campeche Cove 2 Townhomes	100	162
S10	2160	2160 - Campeche Cove 3	100	205
S10	2170	2170 - Campeche Cove Townhomes	100	150
S10	2177	2177 - Campeche Estates Sub (92)	100	188
S10	2200	2200 - Campus View Condo		100
S10	2295	2295 - Caribbean Townhomes	100	165
S10	2310	2310 - Casa Del Mar Condo		110.5

S10	2310	2310 - Casa Del Mar Condo	0	110.5
S10	2355	2355 - Cedar Lawn	0	220
S10	2380	2380 - Central City 6	100	100
S10	2383	2383 - Central City 9	100	100
S10	2384	2384 - Central City 10	100	100
S10	2460.1	2460.1 - Christopher Square	100	161
S10	2672	2672 - Cloon Subd 4	100	250
S10	2672.1	2672.1 - Cloon Sub 4	100	85
S10	2687	2687 - CLUB OF THE ISLE CONDOMINIUMS	135	177
S10	2715	2715 - Cohen Robert I	100	150
S10	2750	2750 - Colony Park 1	100	210
S10	2755	2755 - Colorado	100	190
S10	2780	2780 - Copacabana By The Sea	100	115
S10	2790	2790 - Cornerstone Place (2001)	100	110
S10	2867	2867 - Crenneland C	100	250
S10	2875	2875 - Crenshaw Beach 1	100	250
S10	2875.1	2875.1 - Crenshaw Beach 1	100	300
S10	2902	2902 - Crystal Canals Sec 3 (2002)	100	200
S10	2938	2938 - The Dawn Condominium (2006)	100	107
S10	2964	2964 - Denver Court	100	225
S10	2965.1	2965.1 - Denver Resurvey (nha)	250	200
S10	2965.1B	2965.1B - Denver Resurvey (nha) Multi-family	250	90
S10	2965.2	2965.2 - Denver Resurvey (nhb)	170	235
S10	2965.2A	2965.2A - Denver Resurvey	170	180
S10	2965.3	2965.3 - Denver Resurvey (nhc)	170	220
S10	2965.3B	2965.3B - Denver Resurvey (nhh) Multi-Family	0	220
S10	2965.4	2965.4 - Denver	250	220
S10	2965.4B	2965.4B - Denver Resurvey (nhi) Multi- Family	0	270
S10	2965.5	2965.5 - Denver Resurvey (nhe)	250	120
S10	2965.5B	2965.5B - Denver Resurvey (2010)	250	136
S10	2965.6	2965.6 - Denver Resurvey (nhf)	250	180
S10	2965.7	2965.7 - Denver Resurvey (nhg)	170	150
S10	2965.8	2965.8 - Denver Resurvey	170	210
S10	2965.9	2965.9 - Denver Resurvey (nhx)	100	100
S10	2996	2996 - Diamond Beach Condos (2010)	0	236
S10	3070	3070 - Driftwood	100	200
S10	3070.1	3070.1 - Bayou Homes	100	110
S10	3070.2	3070.2 - Driftwood	100	170
S10	3075	3075 - Driftwood		250
S10	3075	3075 - Driftwood	0	250
S10	3075.1	3075.1 - Beaumont Dr Subd	100	300

S10	3075.2	3075.2 - Driftwood	100	250
S10	3094	3094 - Dunes Of West Beach	100	415
S10	3166	3166	0	235
S10	3170	3170 - El Cielo Drive	200	150
S10	3171	3171-EL CORTEZ VILLAS CONDOS (2008)	0	258
S10	3200	3200 - Emerald Beach	0	250
S10	3200.1	3200.1 - Emerald Beach	100	250
S10	3201	3201 - Emerald Beach 2	0	250
S10	3201.1	3201.1 - Emerald Beach 2	100	300
S10	3204	3204-EMERALD BY THE SEA (2008)	0	227
S10	3249	3279-ESTATES OF GRAND BEACH (2014)		100
S10	3249	3279-ESTATES OF GRAND BEACH (2014)	0	100
S10	3253	3253 - Estates of Sunset Cove (2007)	0	150
S10	3266	3266 - Evia Phase One (2005)	100	215
S10	3266.1	3266.1 - Evia WV	0	205
S10	3266A	3266A - EVIA TOWNHOMES	0	168
S10	3269	EXCELSIOR CONDOMINIUMS (2008)	0	298
S10	3342	3342 - Ferry Road Sub (96)	0	100
S10	3495	3495 - Gaff Toppers 1	100	100
S10	3504	3504 - Galveston Bay Club (2000)	100	100
S10	3505	3505 - Galveston Townsite	100	150
S10	3505.1	3505.1 - Galveston Townsite (nhk)	150	150
S10	3505.2	3505.2 - Galveston Townsite (nhl)	150	105
S10	3505.2B	3505.2B - GALVESTON TOWNSITE	0	100
S10	3505.3	3505.3 - Galveston Townsite (nhv)	170	205
S10	3505.3B	3505.3B	0	100
S10	3505.5	3505.5 - Galveston Townsite (nht)	200	255
S10	3505.5B	3505.5B - Galveston Townsite (nht) Multi-family	200	160
S10	3505.6	3505.6 - Galveston Townsite (nhu)	200	230
S10	3505.6B	3505.6B - Galveston Townsite (nhu) Multi-family	200	150
S10	3505.7	3505.7 - Galveston Townsite (nhv)	200	125
S10	3505.8	3505.8 - Galveston Townsite (nhz)	200	160
S10	3505.8B	3505.8B - Galveston Townsite (nhz) Multi-family	200	150
S10	3505.9	3505.9 - Galveston Townsite	200	180
S10	3505.9B	3505.9B - Galveston Townsite Multi-family	200	115
S10	3505.B	3505.B - GALVESTON TOWNSITE	0	0
S10	3508	3508 - Galv Electric Co Lofts (2006)	100	200
S10	3510	3510 - Galveston Outlots	100	100
S10	3510.1	3510.1 - Galveston Outlots (nhh)	200	200
S10	3510.1B	3510.1B - GALVESTON OUTLOTS (NHH) MULTI-FAMILY	0	100
S10	3510.2	3510.2 - Galveston Outlots (nhj)	200	203

S10	3510.3	3510.3 - Galveston Outlots (nhm)	200	160
S10	3510.3B	3510.3B - Galveston Outlots (nhm) Multi-family	200	120
S10	3510.4	3510.4 - Galveston Outlots (nhn)	200	240
S10	3510.4B	3510.4B - Galveston Outlots (nhn) Multi-family	200	195
S10	3510.5	3510.5 - Galveston Outlots (nho)	200	220
S10	3510.5B	3510.5B - Galveston Outlots (nho) Multi-family	200	195
S10	3510.6	3510.6 - Galveston Outlots (nhp)	200	260
S10	3510.7	3510.7 - Galveston Outlots (nhq)	200	210
S10	3510.7B	3510.7B - GALVESTON OUTLOTS	0	0
S10	3510.8	3510.8 - Galveston Outlots	200	210
S10	3517	3517 - TELEPHONE BUILDING CONDO	0	142
S10	3520	3520 - Galvestonian Condo		348
S10	3520	3520 - Galvestonian Condo	0	348
S10	3537	3537 - The Gardens (99)	100	100
S10	3649	3649 - Golden Corral	100	100
S10	3655	3655 - Golf Crest	100	225
S10	3675	3675 - Grand Beach	100	110
S10	3745	3745 - Gulf Palms	100	350
S10	3745.1	3745.1 - Gulf Palms	100	350
S10	3750.1	3750.1 - Gulfport Village 87	100	300
S10	3751	3751 - Gulfport Village Sub Replat No 2 (95)	100	250
S10	3755	3755 - Gulf Shores 1	0	250
S10	3755.1	3755.1 - Gulf Shores 1	0	300
S10	3755.2	3755.2 - Gulf Shores 1	100	270
S10	3765	3765 - Gulf View 1	100	160
S10	3770	3770 - Gulf Village 1	100	200
S10	3777	3777 - Guidry Place (2001)	100	250
S10	3786	3786 - Half Moon Beach Sub	100	300
S10	3825	3825 - Harbor East Condo	0	162
S10	3830	3830 - Harbor Light (unrec)	100	120
S10	3835	3835 - Harborview 1	100	245
S10	3836	3836 - Harborview 2	100	225
S10	3859	3859 - Harborside Condos	100	198
S10	3875	3875 - Havre Lafitte 1	100	200
S10	3875.1	3875.1 - Havre Lafitte 1	100	195
S10	3877	3877 - Havre Lafitte 3	100	205
S10	3877.1	3877.1 - Havre Lafitte 3	100	205
S10	3883	3883 - Havre Lafitte Townhomes (87)	100	117
S10	3884	3884 - Havre Lafitte Villas	100	180
S10	3900	3900 - Heards Land Circle	100	121
S10	3903	3903 - Heards Lane Condo	0	71

S10	3914	3914-Hendley Market Luxury Condos (2015	250	0
S10	3929	3929 - Hershey Beach Sub (96)	100	240
S10	3942	3942-Hideway Estates on Kimley Cove	0	120
S10	4050	4050 - Holiday Beach	0	250
S10	4050.1	4050.1 - Holiday Beach	100	300
S10	4065	4065 - Hollywood Heights	100	195
S10	4081	4081 - Homrighaus Addn (91)	100	100
S10	4087	4087 - Hoskins Square Sub	0	100
S10	4130	4130 - Indian Beach 1	200	200
S10	4131	4131 - Indian Beach 2	100	225
S10	4133	4133 - Indian Beach 4	100	246
S10	4140	4140 - Intercoastal Canal Addn	100	185
S10	4140.2	4140.2 - INTERCOASTAL CANAL ADDN WF (2011)	0	240
S10	4155	4155 - Isla Del Sol	170	260
S10	4155.2	4155.2 - Isla Del Sol	170	305
S10	4155.3	4155.3 - Isla Del Sol	100	213
S10	4156	4156 - Isle Bayside Sub (98)	0	140
S10	4160	4160 - Islander East Condo		210
S10	4160	4160 - Islander East Condo	0	210
S10	4167	4167 - J & S Beach 3 (unrec)	100	185
S10	4167.1	4167.1 - J & S Beach 3 (unrec)	100	100
S10	4177	4177 - Jakovich 3 Sec 1	100	180
S10	4179	4179 - Jakovich 3 Sec 3	100	178
S10	4183	4183 - Jamaica Bay Estates	100	225
S10	4185	4185 - Jamaica Bay Villas	100	193
S10	4188	4188 - Jamaica Beach 1	300	230
S10	4204	4204 - Jamaica Beach 16	100	350
S10	4207	4207 - Jamaica Beach Sec 19	100	385
S10	4211	4211 - Jamaica Beach 23	200	315
S10	4215	4215 - Jamaica Beach 27	100	345
S10	4270	4270 - Johnson Boat Slip (unrec)	100	185
S10	4275	4275 - Johnson-Crawford 1	100	250
S10	4275.1	4275.1 - Johnson-Crawford 1	100	300
S10	4305	4305 - Jones (lots 110,117,Etc)	100	150
S10	4306	4306 - Jones Addn (out 78,87 Etc)	100	110
S10	4307	4307 - Jones Addn Sec 2	100	178
S10	4335	4335 - Juneman 1 (l 199-214-215)	100	140
S10	4350	4350 - Kahala Beach Estates	100	245
S10	4350.1	4350.1 - Kahala Beach Estates	100	400
S10	4351	4351 - Kahala Beach Est, Addn 1	100	202

S10	4355	4355 - Karankawa	100	298
S10	4355.1	4355.1 - Karankawa	100	375
S10	4356	4356 - Karankawa 2 Townhomes	100	179
S10	4382	4382 - Kingston Beach	100	105
S10	4385	4385 - Kinkead Addn	100	140
S10	4400	4400 - Kleinmann	100	120
S10	4430	4430 - Kona Kai 1	100	240
S10	4441	4441 - KRESS	0	255
S10	4460	4460 - Laguna De Oro	100	255
S10	4464	4464 - Laguna Harbor (2005) Abst 162	100	100
S10	4465	4465 - Lafitte Townhomes	100	163
S10	4478	4478 - Laguna San Luis (88)	100	260
S10	4485	4485 - Pirates Cove Townhomes At Lake Como	100	196
S10	4639	4639-LEAGUE LOFTS (2008)	0	183
S10	4720	4720 - Lindale Park	100	258
S10	4750	4750 - Live Oak Ridge	100	250
S10	4750.1	4750.1 - Live Oak Ridge	100	300
S10	4769	4769 - The Texas Bldg Condos	100	220
S10	4850	4850 - Lyncrest Manor	100	215
S10	4851	4851 - Lyncrest Manor 2	100	250
S10	4875	4875 - Magnolia Heights	100	200
S10	4878	4878 - Magnolia Court (2007)		125
S10	4878	4878 - Magnolia Court (2007)	0	125
S10	4897	4897 - MAGNOLIA CT TWNHMS (2013)	0	135
S10	4898	4898 - MAGALE STRAND CONDO	0	81
S10	4939	4939 - Marvilla Condos	100	140
S10	4955	4955 - Marina Pointe Condo		126
S10	4955	4955 - Marina Pointe Condo	0	126
S10	4958	4958 - Mariner House Condo	100	105
S10	4969	4969 - Market Street Condo	0	115
S10	4969.1	4969.1 - MARKET STREET CONDO (2011)	0	100
S10	4990	4990 - Massa (unrec)	100	175
S10	4990.1	4990.1 - Massa (unrec)	100	238
S10	5055	5055 - Mc Leod	100	173
S10	5104	MECHANIC ST LOFTS CONDOS (2008)	0	173
S10	5258	5258 - NATHAN CONDOS	0	175
S10	5275	5275 - Neumann	100	195
S10	5278	5278 - Neumann & Gore	100	125
S10	5335	5335 - Noisy Waves	100	250
S10	5335.1	5335.1 - Alberdie Addn I	100	300
S10	5380	5380 - Nottingham Campsites	100	330

S10	5380.1	5380.1 - Nottingham Campsites	100	110
S10	5460	5460 - Oasis Townhomes	100	160
S10	5460.1	5460.1 - Oasis Townhomes Wf	100	180
S10	5463	5463 - The Oaks Replat	0	100
S10	5465	5465 - Ocean Shore 1 (unrec)	100	250
S10	5465.1	5465.1 - Ocean Shore 1 (unrec)	100	300
S10	5465.2	5465.2 - Ocean Shore 1 (unrec)	100	250
S10	5471	5471 - Ocean Grove Condos	0	160
S10	5472	5472 - O'connor Andrew (t&l 1 Lt 139)	100	200
S10	5474	5474 - Offats Pointe S/d	100	206
S10	5481	5481 - Old Galveston Villas Replat (2005)	100	100
S10	5555	5555 - Pabst Addn	100	170
S10	5557	5557 - Pabst Bayview	100	170
S10	5559	5559 - Palisade Palms (2005)	100	100
S10	5560	5560 - Palm Beach	100	400
S10	5560.1	5560.1 - Palm Beach	100	300
S10	5560.2	5560.2 - Palm Beach	100	233
S10	5567	5567 - Palm Cove Sub (2002)	100	200
S10	5567.1	5567.1 - Palm Cove Sub (2002)	100	210
S10	5568	5568 - PALISADE PALMS CONDOMINIUMS (2008)	0	215
S10	5570	5570 - Palm Circle	100	200
S10	5575	5575 - Palm Cove Townhomes	100	165
S10	5577	5577-PALMS AT COVE VIEW CONDOMINIUMS (2008)	0	138
S10	5579	5579-THE PALMS (2014)		100
S10	5579	5579-THE PALMS (2014)	0	100
S10	5580	5580 - Palm Gardens	100	250
S10	5580B	5580B - Palm Gardens (nha) Multi-Family	0	170
S10	5584	5584 - Panama Historic Condos (2006)	100	208
S10	5585	5585 - Palms Condo		180
S10	5585	5585 - Palms Condo	0	180
S10	5588	THE PARK AT TERRAMAR (2007)		
S10	5588	THE PARK AT TERRAMAR (2007)	0	0
S10	5673	5673 - Peanut Butter Warehouse Harborside Condos (2008)	0	115
S10	5710	5710 - Pelican Island Industrial Park	100	100
S10	5855	5855 - Pirates Beach 1	100	233
S10	5856	5856 - Pirates Beach 2	100	305
S10	5856.1	5856.1 - Pirates Beach li	100	300
S10	5856.2	5856.2 - Pirates Beach 2	100	300
S10	5856.3	5856.3 - Pirates Beach 2	100	300
S10	5856.4	5856.4 - Pirates Beach 2	100	300
S10	5856.5	5856.5 - Pirates Beach 2	100	270

S10	5858	5858 - Pirates Beach 4	200	320
S10	5863	5863 - Pirates Beach Sec 10 (91)	200	235
S10	5863.1	5863.1 - Pirates Beach	100	235
S10	5863.2	5863.2 - Pirates Beach	100	230
S10	5863.3	5863.3 - Pirates Beach	100	200
S10	5863.4	5863.4 - Pirates Beach	100	200
S10	5863.5	5863.5 - Pirates Beach Sec 10 Replat	175	250
S10	5865.1	5865.1 - Pirates Cove 1	170	200
S10	5865.2	5865.2 - Pirates Cove 1	100	300
S10	5865.3	5865.3 - Pirates Cove 1	100	300
S10	5866	5866 - Pirates Cove 2	100	255
S10	5866.1	5866.1 - Pirates Cove 2	100	270
S10	5866.2	5866.2 - Pirates Cove 2	100	350
S10	5866.3	5866.3 - Pirates Cove 2	100	370
S10	5870	5870 - Pirates Cove Sec 6 (92)	250	270
S10	5870.1	5870.1 - Pirates Cove Sec 6	100	310
S10	5870.2	5870.2 - Pirates Cove Dry Lots	170	165
S10	5870.3	PIRATES COVE SEC REPLAT RES B	0	100
S10	5870A	5870A - Pirates Cove Townhomes (2010)	250	235
S10	5873	5873 - Pirates Cove Sec 7 (2000)	0	195
S10	5880	5880 - Pirates Landing Townhomes	100	225
S10	5903	5903 - Playa San Luis (88)	400	265
S10	5903.1	5903.1 - Playa San Luis	100	150
S10	5911	5911 - Pointe West Sec 1 (2005) Abst 121	100	200
S10	5911.1	5911.1 - POINT WEST BEACHFRONT (2012)	0	300
S10	5912	5912 - Pointe West (2006)	100	150
S10	5950	5950 - Port Aux Prince Condo	0	141
S10	5950	5950 - Port Aux Prince Condo	0	141
S10	5951	5951 - Port Aux Prince Townhouses	100	131
S10	5959	5959 - Port Bolivar Outlots	100	110
S10	5960	5960 - Port Bolivar Townsite	100	190
S10	5960.1	5960.1 - Port Bolivar Townsite	100	85
S10	5960.2	5960.2 - Port Bolivar Townsite	100	140
S10	5963	5963 - Port Bolivar Water Lots	100	250
S10	5987	5987-THE PRESERVE AT GRAND BEACH (2014)		100
S10	5987	5987-THE PRESERVE AT GRAND BEACH (2014)	0	100
S10	6042	6042 - Rancho Carribe Sub (96)	100	190
S10	6042.1	6042.1 - Rancho Carribe Sub (96)		100
S10	6042.1	6042.1 - Rancho Carribe Sub (96)	0	100
S10	6042.2	6042.2 - Rancho Carribe GC	0	190

S10	6096	6096- Residency Condos (2015)	115	0
S10	6092	6092 - The Reserve At Bay Harbor	100	179
S10	6152	6152 - Riviera Condo		172
S10	6152	6152 - Riviera Condo	0	172
S10	6153	6153 - Riviera Ii Condo		175
S10	6153	6153 - Riviera Ii Condo	0	175
S10	6233	6233 - Sandhill Shores Addn (2000)	100	270
S10	6240	6240 - San Leon	100	130
S10	6255	6255 - San Luis Condo		210
S10	6255	6255 - San Luis Condo	0	210
S10	6260	6260 - San Marino	100	195
S10	6262	6262 - San Marino Townhomes	100	125
S10	6266	6266 - The Sands Of Kahala Beach Sub (97)	100	245
S10	6270	6270 - Sand Castle Beach 1	100	250
S10	6270.1	6270.1 - Sand Castle Beach 1	100	270
S10	6270.2	6270.2 - Sand Castle Beach 1	100	270
S10	6273	6273 - Sand Castle Condo		132
S10	6273	6273 - Sand Castle Condo	0	132
S10	6273.1	6273.1 - SANDCASTLE CONDO	0	117
S10	6285	6285 - Sandy Shores	100	90
S10	6292	6292 - Judy Saracco Special (98)	0	100
S10	6300	6300 - Scarborough	100	250
S10	6300.1	6300.1 - Cloon Sub I	100	300
S10	6310	6310 - Schaper Camp Colony	100	150
S10	6360	6360 - Sea Breeze	100	100
S10	6375	6375 - Sea Isle (orig)	150	260
S10	6383	6383 - Sea Isle 7th Extension (wf Bay)	100	280
S10	6391	6391 - Sea Isle Extn 15	100	380
S10	6392	6392 - Sea Isle Extn 21	100	325
S10	6392.1	6392.1 - Sea Isle Extn 21	100	450
S10	6396	6396 - Sea Isle Sec 24 (2006)	100	240
S10	6410	6410 - Seascape Condo		275
S10	6410	6410 - Seascape Condo	0	275
S10	6425	6425 - Seawall East Condo	0	150
S10	6426	SEAWALL TUSCAN VILLAS CONDOS (2008)	0	150
S10	6440	6440 - Seibel	100	92
S10	6452	6452 - 1726 Broadway Condo	0	140
S10	6513	6513 - Ships Mechanic Row Bldg Condos	100	151
S10	6513.P	6513.P - PARKING SHIPS MECHANIC ROW BLDG CONDOS	0	100
S10	6520	6520 - Shoreview 1	100	210
S10	6538	6538 - Sievers Cove	100	240

S10	6545	6545 - Silver Sands (unrec)	100	100
S10	6546	6546 - Silverleafs Seaside Resort 1	0	100
S10	6588	6588 - Smith Townhomes	100	128
S10	6640	6640 - South Shore	100	175
S10	6670.1	6670.1 - Spanish Grant	100	228
S10	6670.1	6670.1 - Spanish Grant	100	315
S10	6671	6671 - Spanish Grant 2	200	185
S10	6672	6672 - Spanish Grant 11	125	385
S10	6672.1	6672.1 - Spanish Grant 11	100	430
S10	6672.2	6672.2 - Spanish Grant 11	100	285
S10	6695	6695 - Sproule	100	161
S10	6700	6700 - St Clare Cove (unrec)	100	185
S10	6702	6702 - St Germain Place Condo	0	199
S10	6720	6720 - Standard Dredging	100	210
S10	6721	6721 - Stavanger Beach Sub (98)		100
S10	6721	6721 - Stavanger Beach Sub (98)	0	100
S10	6729	6729 - Stella Mare (2007)		250
S10	6729	6729 - Stella Mare (2007)	0	250
S10	6736	6736	0	100
S10	6750	6750 - Stingaree	100	185
S10	6778	6778- The Strand Loft Condos (2015)	200	200
S10	6755	6755 - Stingaree Cove	100	185
S10	6811	6811 - Sullivan Addn #2 (90)	100	100
S10	6820	6820 - Sunbird Beach	100	100
S10	6840	6840 - Sunny Beach	100	310
S10	6840.1	6840.1 - Sunny Beach	100	340
S10	6841.1	6841.1 - Sunny Beach Extn	100	310
S10	6841.2	6841.2 - Sunny Beach Addn	100	320
S10	6868	6868 - Sunset Cove (2005)	100	210
S10	6898	6898 - Surfside Estates (2007)	0	250
S10	6900	6900 - Surfside	100	170
S10	6912	6912 - Sweetwater Cove (2007)		150
S10	6912	6912 - Sweetwater Cove (2007)	0	150
S10	6925	6925 - Sydnor S W Blk 230	100	100
S10	6929	6929 - T & L Unrec Lt 215 T & L 2(14526-0000)	100	100
S10	6960	6960 - Tampico Cove Condo	100	130
S10	7010	7010 - Terramar	220	350
S10	7011	7011 - Terramar 2	220	245
S10	7012	7012 - Terramar 3	150	315
S10	7015	7015 - Terramar Sec 6		100
S10	7015	7015 - Terramar Sec 6	0	100

S10	7017	7017 - Terramar Beach Sec 6 Replat (90)	100	300
S10	7018	7018 - TERRAMAR COVE (2014)	0	100
S10	7120	7120 - Tidelands	100	250
S10	7120.1	7120.1 - Tidelands	100	270
S10	7120.2	7120.2 - Tidelands	100	270
S10	7191	7191 - TWNHMS ON POSTOFFICE (2010)	200	138
S10	7205	7205 - Trimble & Lindsey Sec 1	100	200
S10	7205.1	7205.1 - Trimble & Lindsey Sec 1	100	280
S10	7205.2	7205.2 - Trimble & Lindsey Sec 1		100
S10	7205.2	7205.2 - Trimble & Lindsey Sec 1	0	100
S10	7206	7206 - Trimble & Lindsey Sec 2	100	132
S10	7206.1	7206.1 - Trimble & Lindsey Sec 2	100	300
S10	7206.2	7206.2 - Trimble & Lindsey Sec 2	100	100
S10	7207	7207 - Trimble & Lindsey Sec 3		100
S10	7207	7207 - Trimble & Lindsey Sec 3	0	100
S10	7234	7234 - Post Office Street Condos (2010)	0	205
S10	7236	7236-TUSCANY BEACHFRONT CONDOS (2008)	0	100
S10	7310	7310 - Victorian Condo	0	153
S10	7322	7322 - Villas of Las Palmas (2007)	0	150
S10	7323	7323 - Pointe West Condos (2006)	100	173
S10	7390	7390 - Waterways	100	240
S10	7440	7440 - West Beach	100	110
S10	7441	7441 - West Beach Grand Condo	100	204
S10	7455.1	7455.1 - West Cove		100
S10	7455.1	7455.1 - West Cove	0	100
S10	7490	7490 - West Point	100	190
S10	7490.1	7490.1 - West Point	100	253
S10	7585	7585 - Westwood	100	187
S10	7605	7605 - Whispering Palms	100	185
S10	7685	7685 - Wimcrest	100	180
S10	7700	7700 - Windsor Court	100	95
S10	7755	7755 - Yanch	100	150
S10	AUDIT	AUDIT - MISSING NBHD	0	0
S10	C	C - Commercial	0	100
S10	CAPITOL	CAPITOL - Commercial		100
S10	CAPITOL	CAPITOL - Commercial	0	100
S11	0011	0011 - Farmer, A Survey	100	140
S11	0011.1	0011.1 - Farmer, A Survey Wf	100	130
S11	0011.2	0011.2 - Farmer, A Survey West Of Frwy	100	115
S11	0011M	0011M - Farmer, A Survey		100
S11	0017	0017 - Lyttle, J W Survey	100	100

S11	0019	0019 - Perry And Austin Survey	100	120
S11	0019.1	0019.1 - Perry & Austin Survey Wf	100	120
S11	0019.2	0019.2 - Perry & Austin Survey Lovers Ln	100	125
S11	0060	0060 - Epperson, Ep Survey	100	130
S11	0060.1	0060.1 - Epperson, Ep Survey Wf	100	120
S11	0060M	0060M - Epperson, Ep Survey		100
S11	0060M	0060M - Epperson, Ep Survey	0	100
S11	0078	0078 - Hall, R Survey	0	100
S11	0088	0088 - Hatch, A Survey	0	100
S11	0119	0119 - Haggard, J Survey		100
S11	0180	0180 - Sellers, J Survey	100	110
S11	0208	0208 - Wilson, Wk Survey	100	145
S11	0208.1	0208.1 - Wilson, Wk Survey Wf	100	140
S11	0208.2	0208.2 - Wilson, W K Survey Krueger Trs	100	120
S11	0208.2M	0208.2M - W Wilson Sur		100
S11	0208M	0208M - Wilson, Wk Survey		100
S11	0208M	0208M - Wilson, Wk Survey	0	100
S11	0629	0629 - Bbb & Cr Rr Survey	100	100
S11	0629M	0629M - Bbb & Cr Rr Survey		100
S11	0629M	0629M - Bbb & Cr Rr Survey	0	100
S11	0642	0642 - Masterson Bt Survey		100
S11	0642	0642 - Masterson Bt Survey	0	100
S11	0670	0670 - Shelor, Al Survey		100
S11	1300	1300 - Bacliff Villas	100	140
S11	1325	1325 - Barberia	100	120
S11	1325.1	1325.1 - Barberia Wf	100	110
S11	1354	1354 - BAY CASA (2013)	0	140
S11	1358	1358 - Bay Colony Northpointe Sec 1 (2005)	100	109
S11	1366	1366 - Bay Colony Parkside Sec 1	100	125
S11	1371	1371 - Bay Colony Comm Resv (88)		100
S11	1372	1372 - Bay Colony Comm Resv Sec 2 (88)		100
S11	1372	1372 - Bay Colony Comm Resv Sec 2 (88)	0	100
S11	1382	1382 - Bay Colony Pointe (2000)	100	115
S11	1388	1388 - Bay Pines (2000)	100	150
S11	1391	1391 - Bay Colony West (2010)		135
S11	1391	1391 - Bay Colony West (2010)	0	135
S11	1401	1401-BAYVIEW SEC1 (2009)	0	140
S11	1415	1415 - Baycrest 2	100	135
S11	1430	1430 - Bayou Bend	100	140
S11	1430.1	1430.1 - Bayou Bend Wf	100	120
S11	1435	1435 - Bayou Bend Extn	100	150

S11	1455	1455 - Bayou Chantilly	100	140
S11	1455.1	1455.1 - Bayou Chantilly Wf	100	130
S11	1480	1480 - Bayou Crest	100	140
S11	1480.1	1480.1 - Bayou Crest Wf	100	145
S11	1500	1500 - Bayou Estates	100	140
S11	1502	1502 - Bayou Forest Sub (97)	100	170
S11	1511	1511 - Bayou Lakes (2005)	100	110
S11	1515	1515 - Bayou Oaks	100	130
S11	1515.1	1515.1 - Bayou Oaks Wf	100	120
S11	1520	1520 - Bayou Park Sub Sec 1 (97)	100	120
S11	1522	1522 - Bayou Park Sec 3 (2005)	100	100
S11	1561	1561 - Bayou Village	100	130
S11	1580	1580 - Bayou Woods	100	130
S11	1580.1	1580.1 - Bayou Woods Wf	100	130
S11	1586	1586 - 2300 Bayshore Estates (2003)	100	125
S11	1586.1	1586.1 - 2300 Bayshore Estates Wf	100	145
S11	1757	1757 - Bentwood At Bay Colony 1 (2005)	100	135
S11	1760	1760 - Bergeron	100	135
S11	1788	1788 - Berry Field (2005)	100	130
S11	1913	Borden's Gulley	0	125
S11	1930	1930 - Branding Iron Community	100	100
S11	1950	1950 - Briar Glen	100	140
S11	1955	1955 - Briar Glen Sec 1 Phase 2	100	140
S11	2315	2315 - Casa Grande	100	150
S11	2315.1	2315.1 - Casa Grande Wf	100	170
S11	2320	2320 - Casa Rio Condo	100	83
S11	2367	2367 - Centerfield (88)	100	120
S11	2368	2368 - Centerfield Lakes (98)	100	120
S11	2395	2395 - Central Park - Dickinson	100	115
S11	2395M	2395M - Central Park - Dickinson		100
S11	2395M	2395M - Central Park - Dickinson	0	100
S11	2427	2427 - Chase Park Sec 1	100	120
S11	2445	2445 - Cheyenne	100	135
S11	2445.1	2445.1 - Cheyenne S/d (frame)	100	160
S11	2465	2465 - Cimmaron Country Community Subd	100	100
S11	2470	2470 - Cinnamon Cove (unrec)	100	110
S11	2640	2640 - Clearview Terrace	100	196
S11	2650	2650 - Cliffs Of San Leon	100	150
S11	2650.1	2650.1 - Cliffs Of San Leon Wf	100	150
S11	2650.2	2650.2 - Cliffs Of San Leon Wv	100	170
S11	2650M	2650M - Cliffs Of San Leon	0	100

S11	2655	2655 - Clifton By The Sea	100	120
S11	2655.1	2655.1 - Clifton By The Sea Wf	100	130
S11	2655.2	2655.2 - Clifton By The Sea Wv	100	130
S11	2655M	2655M - Clifton By The Sea	0	100
S11	2740	2740 - Colonial Estates	100	130
S11	2805	2805 - Country Club Estates (unrec)	100	103
S11	2805.1	2805.1 - Country Club Estates (unrec) Wf	100	140
S11	2805.2	2805.2 - Country Club Estates(unrec)golf Course Front	100	100
S11	2949	2949 - Deer Park (2003)	100	135
S11	3015	3015 - Dickinson Add D	100	130
S11	3020	3020 - Dickinson Bayou Estates	100	100
S11	3020.1	3020.1 - Dickinson Bayou Estates Wf	100	110
S11	3030	3030 - Dickinson Bayshore	100	135
S11	3030.1	3030.1 - Dickinson Bayshore Wf	100	165
S11	3040	3040 - Dickinson Townsite	100	115
S11	3040M	3040M - Dickinson Townsite		100
S11	3040M	3040M - Dickinson Townsite	0	100
S11	3065	3065 - Dove Meadow	100	155
S11	3130	3130 - East Dickinson	100	100
S11	3135	3135 - East Park	100	140
S11	3135M	3135M - East Park		100
S11	3135M	3135M - East Park	0	100
S11	3152	3152 - Edgewater Park Sec 1 (2009)	0	115
S11	3155	3155 - Edgewood	100	130
S11	3160	3160 - Edwards Landing	100	190
S11	3227	3227 - Enclave At Bay Colony (2002)	100	115
S11	3299	3299 - Fairway Estates	100	130
S11	3350	3350 - Fiesta Estates	100	150
S11	3350.1	3350.1 - Fiesta Estates Wf	100	165
S11	3381	3381 - Forest Cove Sec 1	100	130
S11	3382	3382 - FOREST COVE SEC 2 (2011)	0	130
S11	3420	3420 - Fox Trace	100	120
S11	3420.1	3420.1 - Fox Trace Wf	100	120
S11	3686	3686 - Green Caye Village (2006)	100	100
S11	3692	3692 - Green Isle	100	130
S11	3727	3727 - Grover Addition	100	100
S11	3932	3932 - Hewitt Acres	100	157
S11	3948	3948 - Hidden Lakes Sec 1-2 (2009)	0	130
S11	4054	4054 - Holland Country Sub	100	100
S11	4055	4055 - Holland Road Estates	100	125
S11	4114	4114 - Imite Frank S/d	100	130

S11	4114M	4114M - Imite Frank S/d		100
S11	4114M	4114M - Imite Frank S/d	0	100
S11	4375	4375 - King J B	0	100
S11	4424	4424 - Kohfeldt F Resub A176	100	85
S11	4481	4481 - Lakes In Bay Colony	100	115
S11	4495	4495 - Lakenheath	100	100
S11	4495.1	4495.1 - Lakenheath Wf	100	160
S11	4505	4505 - Lakeside (unrec)	100	140
S11	4560	4560 - Laramie	100	120
S11	4620	4620 - League City Industrial Park		100
S11	4620	4620 - League City Industrial Park	0	100
S11	4634	4634-LEAGUE CITY RETAIL CENTER (2008)	0	100
S11	4635	4635 - League City Semi-tropical	100	90
S11	4692	4692 - Lexington Square Townhomes	100	100
S11	4745	4745 - Little Riviera	100	159
S11	4745.1	4745.1 - Little Riviera Wf	100	170
S11	4786	4786 - Lone Trail Village Sec 1 (2007)	0	120
S11	4787	4787- Lone Trail Village Sec 2 (2016)	120	0
S11	4797	4797 - Long Shadows	100	135
S11	4817	4817 - Lost Lane #1 (2006)	100	120
S11	4866	4866 - Mackey Acres Sub (99)	100	120
S11	4884	4884 - Magnolia Lake (2006)	100	140
S11	4960	4960 - Mariners Mooring	100	140
S11	4960.1	4960.1 - Mariners Mooring Wf	100	140
S11	4962	4962 - Mariner's Cove Sec 1 (98)	100	155
S11	5100	5100 - The Meadows In Bay Colony	100	120
S11	5181	5181 - Monterra Estates (2000)	100	125
S11	5182	5182 - Moores Addn	100	120
S11	5182.1	5182.1 - Moores Addn; bay Area Habitat	100	100
S11	5182M	5182M - Moores Addn		100
S11	5182M	5182M - Moores Addn	0	100
S11	5230	5230 - Motor	100	100
S11	5313	5313 - Nicholini	100	120
S11	5317	5317 - Nichols Addn	100	100
S11	5317M	5317M - Nichols Addn	0	100
S11	5320	5320 - Nicholstone	100	130
S11	5320.1	5320.1 - Nicholstone Southwest	100	125
S11	5320.1M	5320.1M - Nicholstone Southwest		100
S11	5320.1M	5320.1M - Nicholstone Southwest	0	100
S11	5320.A	5320.A - Nicholstone	100	125
S11	5320M	5320M - Nicholstone		100

S11	5320M	5320M - Nicholstone	0	100
S11	5400	5400 - Oak Crest	100	130
S11	5405	5405 - Oak Forest	100	135
S11	5410	5410 - Oak Hollow	100	130
S11	5413	5413 - Oak Hollow Sec 4 (98)		100
S11	5413	5413 - Oak Hollow Sec 4 (98)	0	100
S11	5415	5415 - Oak Land 1	100	150
S11	5461	5461 - Oaks Of Dickinson	100	116
S11	5607	5607 - Park Place South	100	130
S11	5671	5671 - PEARLBROOK (2013)	0	120
S11	5675	5675 - Pecan Acres	100	160
S11	5720	5720 - Perkins Beach 2	100	125
S11	5795	5795 - Pine Grove	100	130
S11	5795M	5795M - Pine Grove	0	100
S11	5805	5805 - Pine-Hughes		100
S11	5895	5895 - Plantation Estates 1	100	135
S11	5900	5900 - Plantation Oaks	100	130
S11	5935	5935 - Ponderosa Forest Condo	0	45
S11	5970	5970 - Prairie Estates	100	140
S11	6039	6039 - Rainsong #2	100	100
S11	6200	6200 - Rosewood Villas 1	100	140
S11	6240	6240 - San Leon	100	130
S11	6240.1	6240.1 - San Leon Wv Southeast	100	140
S11	6240.1M	6240.1M - San Leon Wv Southeast	0	100
S11	6240.2	6240.2 - San Leon Wv North	100	140
S11	6240.2M	6240.2M - San Leon Wv North	0	100
S11	6240.3	6240.3 - San Leon Wf North	100	140
S11	6240.4	6240.4 - San Leon Wf East	100	130
S11	6240.4M	6240.4M - San Leon Wf Est	0	100
S11	6240.5	6240.5 - San Leon Wf South	100	130
S11	6240M	6240M - San Leon		100
S11	6240M	6240M - San Leon	0	100
S11	6246	6246 - San Leon Farm Home Tracts		
S11	6246	6246 - San Leon Farm Home Tracts	100	140
S11	6246.1	6246.1 - San Leon Farm Home Tr Wf	100	105
S11	6246.2	6246.2 - San Leon (palm Lakes)	100	150
S11	6246M	6246M - San Leon Farm Home Tracts	0	100
S11	6315	6315 - Schmidt Enclosures	100	100
S11	6320	6320 - Schmidt Mason		100
S11	6320	6320 - Schmidt Mason	0	100
S11	6320M	6320M - Schmidt Mason	0	100

S11	6350	6350 - Scottsdale Estates	100	110
S11	6427	6427 - Seawind (2001)	100	100
S11	6427M	6427M - Seawind Mh	0	100
S11	6460	6460 - Shadowland	100	140
S11	6505	6505 - Sherwood Forest West	100	130
S11	6535	6535 - Siesta Shores (canal)	100	120
S11	6623	6623 - South Point Estates Sec 1	100	120
S11	6704	6704 - St Ed,Imds Greem Sec 2 (2003)	100	110
S11	6883	6883 - Sunset Timbers (2000)	100	130
S11	6885	6885 - Sunset Townhomes	100	100
S11	6906	6906 - The Retreat In Bay Colony	100	110
S11	6920	6920 - Sycamore Terrace	100	130
S11	6965	6965 - Tanglebriar	100	130
S11	7055	7055 - Thamans 1st Sub	100	150
S11	7056A	7056A - Thamans 2nd Sub Pt A	100	145
S11	7220	7220 - Tropical Gardens	100	130
S11	7220.1	7220.1 - Tropical Gardens Wf	100	160
S11	7220.1M	7220.1M - Tropical Gardens Wf		100
S11	7220.1M	7220.1M - Tropical Gardens Wf	0	100
S11	7220.2	7220.2 - Tropical Gardens	100	150
S11	7220M	7220M - Tropical Gardens		100
S11	7220M	7220M - Tropical Gardens	0	100
S11	7239	7239 - Tuscan Lakes Sec SF 50-1 SE (2007)	0	125
S11	7242	7242 - Tuscan Lakes Res (2006)	100	110
S11	7248.1	7248.1 - Tuscan Lakes 75-1wf (2006)	100	140
S11	7329	7329 - Village @ Tuscan Lakes Sec 2 Ph 1 (2007)		135
S11	7329	7329 - Village @ Tuscan Lakes Sec 2 Ph 1 (2007)	0	135
S11	7380	7380 - Water Wonderland	100	130
S11	7380.1	7380.1 - Water Wonderland (canal)	100	150
S11	7425	7425 - Weekes	100	140
S11	7425.1	7425.1 - Weekes Wf	100	120
S11	7425M	7425M - Weeks		100
S11	7425M	7425M - Weeks	0	100
S11	7620	7620 - White (unrec)	100	120
S11	7743	7743 - Woodway Circle	100	140
S11	C	C - Commercial		100
S11	C	C - Commercial	0	100
S11	CAPITOL	CAPITOL - Commercial	0	100
S12	0128	0128 - Jackson, A Survey	100	140
S12	1090	1090 - Almas Peridas	100	100
S12	1175	1175 - Anna Alea Kingspark/Whitehall A	100	170

S12	1180	1180- Annalea Kingspark & Whitehall Sec B (2015)	230	0
S12	1194	1194- Arbor Gate at West Ranch Sec 4 (2016)		
S12	1227	1227 - Ashford Village Townhomes	100	118
S12	1894	1894 - Boca Raton Sec 1	100	130
S12	1920	1920 - Bradley Meadows	100	140
S12	1956	1956 - Briar Bend (2006)	100	140
S12	1975	1975 - Briar Meadow	100	138
S12	2060	2060 - Brown (1-5 B-2 Friendswood)	100	140
S12	2098	2098 - Buckingham Estates (96)	100	133
S12	2100	2100 - Burgess	100	100
S12	2245	2245 - Carmel Village Phase I	100	145
S12	2330	2330 - Castle Park	100	141
S12	2335	2335 - Castlewood Park	100	145
S12	2370	2370 -		100
S12	2398	2398 - Century Oaks Estates (96)	100	145
S12	2415	2415 - Chappell Hill Replat	100	150
S12	2610	2610 - Clear Creek Woods	100	140
S12	2647	2647 - Cedarwood Estates (98)	100	120
S12	2685	2685 - Clover Acres	100	130
S12	2705	2705 - Coe	100	120
S12	2730	2730 - Collins	100	145
S12	2836	2836 - Coward Creek Crossing	100	130
S12	2840	2840 - Coward Creek 1	100	135
S12	2845	2845 - Coward Creek 5	100	135
S12	2861	2861-Creekside@West Ranch Sec 1 (2008)	0	130
S12	2869	2869 - CREEKWOOD EST (2014)	0	120
S12	3043	3043 - THE DOMINION AT FRIENDSWOOD LAKES (2012)	0	130
S12	3090	3090 - Dunbar Estates 1	100	140
S12	3121	3121 - Eagle Lakes	100	130
S12	3125	3125 - Eagles Point	100	150
S12	3126	3126 - Eagle Lakes Sec 5 (96)	100	130
S12	3175	3175 - El Dorado	100	142
S12	3220	3220 - Empere Chateau 1	100	145
S12	3225	3225 - Enchanted Woods	100	145
S12	3235	3235 - English Village Townhomes	100	135
S12	3280	3280 - Fahey	100	100
S12	3310	3310 - Falcon Ridge	100	140
S12	3311	3311 - Falcon Ridge Sec 2 (92)	100	125
S12	3312	3312 - Falcon Ridge Sec 3 (92)	100	125
S12	3314	3314 - Falling Leaf Estates (2000)	100	140
S12	3345	3345 - Fieldcreek Forest	100	150

S12	3386	3386 - The Forest Sec 1	100	145
S12	3387.1	3387.1 - The Forest Sec 2	100	140
S12	3389	3389 - The Forest (2000)	100	145
S12	3389.1	3389.1 - The Forest	100	140
S12	3393	3393 - The Forest Sec 4	100	130
S12	3394	3394 - The Forest Sec 5	100	140
S12	3397	3397 - The Forest Sec 7	100	140
S12	3399	3399 - The Forest Sec 9	100	140
S12	3401	3401 - The Forest Sec 10	100	140
S12	3415	3415 - Fox Meadows	100	135
S12	3455	3455 - Frenchmans Creek Townhomes	100	125
S12	3460	3460 - Friendswood Subd (Its 1 To 12)	100	130
S12	3460.2	3460.2 - Friendswood Sub (04)	100	130
S12	3465	3465 - Friendswood Estates Subd	100	120
S12	3467	3467 - Friends Crossing	100	145
S12	3469	3469 - Friends Knoll (2000)	100	145
S12	3475	3475 - Friendswood Forest	100	145
S12	3480	3480 - Friendswood Gardens	100	120
S12	3484	3484 - Friendswood Lakes Sec 1 (2002)	100	140
S12	3488	3488 - Friendswood Lakes Garden Homes	100	145
S12	3620	3620 - Glenshannon	100	140
S12	3720	3720 - Greenbriar 1	100	140
S12	3850	3850 - Harper (unrec)	100	140
S12	3855	3855 - Harris Addn 1	100	140
S12	3865	3865 - Harvey & Stout	100	130
S12	3866.1	3866.1 - Castlewood Harvey & Stout Resub Blk 5	100	130
S12	3870	3870 - Harwood	100	160
S12	3925	3925 - Heritage Estates	100	140
S12	3945	3945 - Hidden Cove Condo		90
S12	3945	3945 - Hidden Cove Condo	0	90
S12	4047	4047 - Hoidale & Coffman	100	150
S12	4103	4103 - Hunters Creek Est (2005)	100	145
S12	4116	4116 - Imperial Estates	100	135
S12	4120	4120 - Imperial Gardens	100	150
S12	4368	4368 - Keystone Meadows	100	140
S12	4502	4502 - Lakes Of Falcon Ridge Sec 1	100	130
S12	4518	4518 - The Lakes At San Joaquin	100	120
S12	4572	4572 - Laurelfeld	100	130
S12	4676	4676 - Elem Leslie Landing	100	103
S12	4677	4677 - Leslie's Lots	100	130
S12	4680	4680 - Leslyn	100	150

S12	4805	4805 - Longwood Park	100	135
S12	4815	4815 - Lori Woods	100	140
S12	4824	4824 - Lowlands (2002)	100	100
S12	4983	4983 - Mary's Creek Est	100	130
S12	5114	5114 - Melodywood (94)	100	135
S12	5130	5130 - Merriwood	100	120
S12	5175	5175 - Mission Estates	100	140
S12	5186	5186-MONTE BELLO (2008)	0	140
S12	5245	5245 - Mustang Meadow	100	145
S12	5351	5351-NORTHFIELD ESTATES (2008)	0	129
S12	5519	5519 - The Orchard (93)	100	132
S12	5590	5590 - The Park Townhomes	100	130
S12	5590.1	5590.1 - The Park Phase 4	100	130
S12	5592	5592 - The Park Phase 2	100	130
S12	5633	5633 - Parkwood Village	100	170
S12	5740	5740 - Perry Grove	100	130
S12	5765	5765 - Pilgrims Point	100	140
S12	5840	5840 - Pine Shadows	100	130
S12	5922	5922 - Polly Oaks Sub (93)	100	135
S12	5925	5925 - Polly Ranch Estates	100	160
S12	5926.1	5926.1 - Polly Ranch Airstrip	100	150
S12	5981	5981 - Prets Lumber Co Platt (98)	0	100
S12	6010	6010 - Quaker Village Townhomes	100	130
S12	6015	6015 - Quakers Glen	100	140
S12	6020	6020 - Quakers Landing	100	150
S12	6050	6050 - Rancho Viejo	100	120
S12	6070	6070 - Regency Estates 1	100	185
S12	6085	6085 - Renwick Village	100	140
S12	6094	6094 - THE RESERVE AT WEST RANCH	0	150
S12	6140	6140 - Rio Claro	100	100
S12	6229	6229 - Sablewood	100	140
S12	6235	6235 - San Joaquin Estates	100	130
S12	6455	6455 - Shadowbend	100	149
S12	6570	6570 - Slone 1	100	110
S12	6616	6616 - Somerset Place	100	140
S12	6730	6730 - Sterlingwood	100	145
S12	6731	6731-STERLING RIDGE ESTATES (2008)	0	120
S12	6737	6737 - STERLING CREEK (2013)	0	125
S12	6766	6766-Stonecreek at West Ranch Sec 1 (2008)	0	140
S12	6825	6825 - Sunfield	100	128
S12	6830	6830 - Sunmeadow 1	100	135

S12	6830.1	6830.1 - Sunmeadow 1 Golf Frontage	100	120
S12	6830.3	6830.3 - Sunmeadow 1 Pt Blks 2,3,4 & 7	100	125
S12	6830.4	6830.4 - Sunmeadow 1 Golf Frontage (pt Blks 1,3)	100	120
S12	6832.1	6832.1 - Sunmeadow 3	100	120
S12	6835	6835 - Sunmeadow Townhomes (west)	100	150
S12	6855	6855 - Sunpark Estates	100	125
S12	6865	6865 - Sunset Acres	100	140
S12	6873	6873 - Sunset Meadows Estates Sec 2	100	140
S12	6888	6888 - Sunwood (91)	100	145
S12	7161	7161 - Timber Creek Village (2005)	100	150
S12	7165	7165 - Timberfield Estates	100	140
S12	7185	7185 - Tower Estates	100	130
S12	7275	7275 - Van Bockel (unrec)	100	140
S12	7325	7325 - Village Green	100	145
S12	7345	7345 - Voss	100	120
S12	7360	7360 - Walden Pond Townhomes		100
S12	7360	7360 - Walden Pond Townhomes	0	100
S12	7478	7478 - WEST RANCH ENCLAVE AT LAKESIDE (20130	0	140
S12	7481	7481 - WEST RANCH LAKE RIDGE SEC 1 (2011)	0	140
S12	7484	7484 - WEST RANCH LAKESIDE SEC 1 (2012)	0	140
S12	7493	7493 - WEST RANCH WEST LAKE		155
S12	7493	7493 - WEST RANCH WEST LAKE	0	155
S12	7496	West Ranch Estates Sec 1 (2008)	0	140
S12	7630	7630 - Wilderness Trails 1 & 2	100	165
S12	7630.1	7630.1 - Wilderness Trails Pt Ii	100	140
S12	7632	7632 - Wilderness Trails Sec 3 (91)	100	140
S12	7693	7693 - Winding Way Estates	100	125
S12	7695	7695 - Windsong	100	140
S12	7701	7701 - Windsor Estates Sec 1	100	130
S12	7703	7703 - Windsor Estates Sec 3	100	110
S12	7705	7705 - Winston Heights	100	150
S12	7733	7733 - Wofford Addn No 1	100	100
S12	C	C - Commercial	0	100
S12	CAPITOL	CAPITOL - Commercial	0	100
S13	0023	0023 - Andrews, J Survey		100
S13	0023	0023 - Andrews, J Survey	0	100
S13	0031	0031 - Barrow, R Survey	100	250
S13	0031.1	0031.1 - High Island Bf	100	250
S13	0041	0041 - Biglin, Pc Survey		100
S13	0041	0041 - Biglin, Pc Survey	0	100
S13	0052	0052 - Dunman, J Survey		100

S13	0061	0061 - Edgar, A Survey	0	100
S13	0062	0062 - Edgar, A Survey		100
S13	0062	0062 - Edgar, A Survey	0	100
S13	0064	0064 - Franks, E Survey	100	185
S13	0066	0066 - Fitzsimmons, N		100
S13	0066	0066 - Fitzsimmons, N	0	100
S13	0081	0081 - Hudson, W Survey	0	100
S13	0120	0120 - Hodges, G Survey		100
S13	0120	0120 - Hodges, G Survey	0	100
S13	0144	0144 - Lowrie, I Survey		100
S13	0144	0144 - Lowrie, I Survey	0	100
S13	0165	0165 - Passano, F Survey		100
S13	0165	0165 - Passano, F Survey	0	100
S13	0166	0166 - Passano, F Survey	0	100
S13	0188	0188 - Stone, E Survey		100
S13	0188	0188 - Stone, E Survey	0	100
S13	0214	0214 - Wilcox, C Survey	0	100
S13	0644	0644 - Masterson Bf Survey		100
S13	0644	0644 - Masterson Bf Survey	0	100
S13	0659	0659 - Hensolot, E Survey		100
S13	0659	0659 - Hensolot, E Survey	0	100
S13	1251	1251- Audobahn (2007)	0	200
S13	2118	2118 - Cade S/d	100	185
S13	2120	2120 - Cades S/d Or Blakemore	100	85
S13	2205	2205 - Canal City	100	109
S13	2215	2215 - Caplen Shores (87)	100	230
S13	2215.1	2215.1 - R Barrow Sur	100	250
S13	2955	2955 - Delmar 1	100	230
S13	2955.1	2955.1 - Delmar 1	100	250
S13	2955.2	2955.2 - Delmar 1	100	250
S13	3093	3093 - Dunman Partition S/d (1 Thru 8 Of E 1/2)	100	100
S13	3096	3096 - Dunes At Bolivar (2002)	100	230
S13	3096.1	3096.1 - Dunes At Bolivar (2002)	100	250
S13	3276	3276 - Faggard Slip Extn	100	185
S13	3951	3951 - 85 High Island Townsite S/d #1	100	85
S13	4040	4040 - Hogans Landing	100	250
S13	4296	4296 - Johnston Adey 2		100
S13	4296	4296 - Johnston Adey 2	0	100
S13	5716	5716 - PENINSULA 19 (2010)	0	185
S13	6180	6180 - Rollover By The Bay	100	185
S13	6372	6372 - Seagrass (2007)		150

S13	6372	6372 - Seagrass (2007)	0	150
S13	6550	6550 - Singing Sands 1	100	250
S13	6550.1	6550.1 - Singing Sands	100	250
S13	6550.2	6550.2 - Singing Sands S/d	100	320
S13	6551	6551 - Singing Sands 2	100	185
S13	7195	7195-TREEHOUSE ESTATES (2008)K		120
S13	7195	7195-TREEHOUSE ESTATES (2008)K	0	120
S13	C	C - Commercial		100
S13	CAPITOL	CAPITOL - Commercial	0	100
S14	0002	0002 - Austin, S F Survey		100
S14	0002.1	0002.1 - Austin, S F	100	147
S14	0013	0013 - Jack, Wh Survey		100
S14	0013	0013 - Jack, Wh Survey	0	100
S14	0028	0028 - Baker, W Survey		100
S14	0028	0028 - Baker, W Survey	0	100
S14	0071	0071 - Guyott, P Survey	100	133
S14	0075	0075 - Garlick Survey	0	100
S14	0156	0156 - Meyer Sur	0	100
S14	0198	0198 - Trueheart & Joseph Survey		100
S14	0199	0199 - Trueheart & Joseph Survey	0	100
S14	0207	0207 - White, S Survey		100
S14	0207	0207 - White, S Survey	0	100
S14	1005	1005 - Abraham	100	165
S14	1095	1095 - Alta Loma Outlots	100	150
S14	1215	1215 -	100	100
S14	1340	1340 - Barnes	100	133
S14	1530	1530 - Bayou Ridge	100	120
S14	1530.1	1530.1 - Highland Bayou Frontage	100	168
S14	1554	1554 - Bayou Terrace	100	168
S14	1660	1660 - Beau Veau Sites	100	250
S14	1815	1815 - Birds S/d	100	150
S14	2960	2960 - Delany Cove Sec 1&2 (2006)	100	105
S14	2960.1	2960.1- The Landing at Delaney Cove (2016)	177	0
S14	3270	3270 - Fabulous Flamingo Isles	100	75
S14	3370	3370 - Flakes	100	122
S14	3370.1	3370.1 - Flakes	100	143
S14	3535	3535 - Garden Terrace	100	160
S14	3730	3730 - Greenwood 1	100	150
S14	3821	3821 - Harborwalk Sec 1	100	150
S14	3821.1	3821.1 - Harborwalk; Street Of Dreams (2006)	100	160
S14	3827	3827 - Harborwalk Sec 6 (2007)	0	100

S14	3970	3970 - Highland Bayou (canal)	100	138
S14	3971	3971 - Highland Bayou (wf)	100	144
S14	3980	3980 - Highland Farms	100	150
S14	4015	4015 - Hitchcock Townsite	100	185
S14	4015M	4015M - Hitchcock Townsite	0	100
S14	4052	4052 - Holiday Beach	100	150
S14	4785	4785 - Lone Pine	100	105
S14	4795	4795 - Long Shadows	100	135
S14	4895	4895 - Mainland Homesteads	100	151
S14	5035	5035 - Mc Collum	100	112
S14	5085	5085-MEADOW BROOK (2009)	0	120
S14	5102	5102 - Mecon Way (2002)	100	100
S14	5118	5118 - Mendoncas Addn (2006)	100	100
S14	5225	5225 - Mosso A	100	113
S14	5261	5261 - Residential	100	118
S14	5440	5440 - Oak Ridge	100	145
S14	5700	5700 - Pecan Wood Estates	100	165
S14	6241	6241-Saltgrass Crossing (2008)	0	125
S14	6241.A	6241.A - SALTGRASS CROSSING (BLT PRIOR TO 2009)2013	0	90
S14	6475	6475 - Shady Woods	100	104
S14	6491	6491 - Sharp's Replat (2000)	100	110
S14	6852	6852 - Sunnyside	100	120
S14	6856	6856-SUNRISE CREEK (2008)	0	120
S14	6917	6917 - Sycamore Sub	100	160
S14	6917M	6917M - Sycamore Sub MH	0	100
S14	6935	6935 - Tacquard J M 1	100	192
S14	6995	6995 - Temple Court	100	159
S14	7135	7135 - Tiki Island	100	265
S14	7135.1	7135.1 - Tiki Island	100	255
S14	7135.2	7135.2 - Tiki-Jones Bay, Wf	100	255
S14	7136	7136 - Tiki-interior Jones Bay	100	265
S14	7465	7465 - West Galveston		100
S14	7465	7465 - West Galveston	0	100
S14	7725	7725 - Wittjen 7	100	95
S14	7725.1	7725.1 - Wittjen Highland Bayou	100	110
S14	7725.2	7725.2 - Wittjen Canal	100	140
S14	7735	7735 - Wood Acres	100	153
S14	CAPITOL	CAPITOL - Commercial	0	100
*All S15 (LaMarque ISD) changed to S18 as of 7/1/16				
S15	0002	0002 - Austin, S F Survey		100
S15	0002	0002 - Austin, S F Survey	0	100

S15	0002.1	0002.1 - Austin, S F	100	147
S15	0007	0007 - Bundick, C Survey		100
S15	0007	0007 - Bundick, C Survey	0	100
S15	0150	0150 - Moore, J D	0	100
S15	1000	1000 - A & F Sd		100
S15	1086	1086 - Allen's Landing Sec 1	100	170
S15	1110	1110 - Amburn Homesites	100	163
S15	1112	1112 - Amburn Oaks Sec 1	100	114
S15	1122	1122 - Amburn Park (replat)	100	130
S15	1124	1124 - Amburn Subd (n lh 45)	100	165
S15	1210	1210 - Armstrong	100	135
S15	1220	1220 - Armstrong T D	100	85
S15	1220.1	1220.1 - ARMSTRONG - NEW HOMES (2012)	0	130
S15	1245	1245 - Austin Place Subd	100	164
S15	1535	1535 - Bayou Road	100	105
S15	1575	1575 - Bayou Vista Sec 3	100	195
S15	1575.5	1575.5 - New Bayou Vista 2	100	180
S15	1630	1630 - Beach Addn (aka Beach Park)	100	163
S15	1890	1890 - Bluebonnet	100	85
S15	1900	1900 - Bogatto Addn	100	175
S15	1903	1903 - Beatrice Bogatto Addn Extn	100	150
S15	1912	1912 - Borondo Pines Sub (2002)	100	120
S15	1970	1970 - Briar Meadow	100	150
S15	1995	1995 - Britton		100
S15	1995	1995 - Britton	0	100
S15	2097	2097 - Bundick S C (s/d Of Survey)		100
S15	2097	2097 - Bundick S C (s/d Of Survey)	0	100
S15	2130	2130 - Calhoun	100	140
S15	2140	2140 - Camp	100	145
S15	2142	2142 - Camp Homes Addn	100	146
S15	2147	2147 - Campbell S/d Of Lot 22		100
S15	2147	2147 - Campbell S/d Of Lot 22	0	100
S15	2185	2185 - Campus Heights	100	130
S15	2280	2280 - Carriage Lane	100	145
S15	2300	2300 - Carter Addn		100
S15	2300	2300 - Carter Addn	0	100
S15	2345	2345 - Causeway Park		100
S15	2345	2345 - Causeway Park	0	100
S15	2350	2350 - Cedar Crest	100	120
S15	2475	2475 - Clairmont	100	165
S15	2745	2745 - Colonial Tract S/d Of S Morris	100	123

S15	2775	2775 - Cook & Stewart	100	135
S15	2775.1	2775.1 - Cook & Stewart	100	140
S15	2775.2	2775.2 - Cook & Stewart	100	90
S15	2775.3	2775.3 - Cook & Stewart	100	170
S15	2775.4	2775.4 - Cook & Stewart	100	150
S15	2775.5	2775.5 - Cook & Stewart	100	110
S15	2787	2787 - Corbett	200	145
S15	2881	2881 - Crescent Trace (2003	100	125
S15	2970	2970 - Dennis	100	130
S15	3049	3049 - Downtown Homesites (2006)	100	159
S15	3060	3060 - Dove Cove Condos		55
S15	3060	3060 - Dove Cove Condos	0	55
S15	3095	3095 - Dunton	100	123
S15	3150	3150 - Edgars Addn	100	85
S15	3205	3205 - Emerald Terrace	100	105
S15	3255	3255 - Estelle	100	85
S15	3339	3339 - Fedderson	100	180
S15	3390	3390 - Forman	100	145
S15	3435	3435 - Freeway Park	100	130
S15	3552	3552 - Gatsby Condo	100	77
S15	3555	3555 - George T S	100	160
S15	3795	3795 - Halls Super Hiway Addn	100	130
S15	3840	3840 - Harbour Cove Condo	100	160
S15	3905	3905 - Heights Annex	100	135
S15	3966	3966 - Highland Allotment 1st Sub (90)	100	126
S15	3967	3967 - Highlands (the)	100	135
S15	3968	3968 - Highlands Sec 7	100	147
S15	3985	3985 - Highland Park		100
S15	3985	3985 - Highland Park	0	100
S15	4137	4137 - Intercity Place	100	130
S15	4170	4170 - Jahns		100
S15	4170	4170 - Jahns	0	100
S15	4317	4317 - Jones-PEREZ		100
S15	4317	4317 - Jones-PEREZ	0	100
S15	4395	4395 - Kirsten	100	132
S15	4416	4416 - Kohfeldt Blk B A639	100	135
S15	4424	4424 - Kohfeldt F Resub A176	100	85
S15	4427	4427 - Kohfeldt 2nd A63	100	131
S15	4445	4445 - L & S	100	100
S15	4523	4523 - Lake West Estates	100	100
S15	4530	4530 - Lamar	100	170

S15	4540	4540 - La Marque Heights	100	162
S15	4545	4545 - ***	0	100
S15	4575	4575 - Laurel Ridge	100	147
S15	4580	4580 - Laurel Terrace	100	110
S15	4645	4645 - Lee Place	100	100
S15	4670	4670 - Lenz	100	150
S15	4765	4765 - Loch Lomond Homesites	100	83
S15	4767	4767 - Lock Lomond Phase 1-a Townhomes	100	85
S15	4855	4855 - Lynhurst 1	100	112
S15	4870	4870 - Magnolia	100	152
S15	4871	4871 - Magnolia 2nd	100	158
S15	4937	4937 - Margot (nw Of Ross St & Se Hl&p)	100	200
S15	5060	5060 - McNeels	100	182
S15	5140	5140 - Rosewood 2	100	105
S15	5196	5196 - Mora J 2	100	150
S15	5230	5230 - Motor	100	100
S15	5287	5287 - New Bayou Vista 3	100	250
S15	5287.1	5287.1 - New Bayou Vista Addn 9	100	270
S15	5320	5320 - Nicholstone	100	130
S15	5345	5345 - Norman & Boatright	100	139
S15	5430	5430 - Oak Park 1	100	125
S15	5455	5455 - Oaklawn 1	100	133
S15	5456	5456 - Oaklawn 2	100	150
S15	5515	5515 - Omega Bay (numbered Sections)	180	220
S15	5545	5545 - Paaske	100	125
S15	5635	5635 - Park West	100	125
S15	5635.1	5635.1 - Waterfront Access (2000)	100	100
S15	5692	5692 - Pecan Grove Estates	100	117
S15	5746	5746 - Perthius Farms 2	100	117
S15	5915	5915 - Pollitts	100	100
S15	6030	6030 - Raggio	100	145
S15	6031	6031 - Raggio 2	100	140
S15	6105	6105 - Richard Taylor	100	118
S15	6120	6120 - Ridgecrest 1	100	149
S15	6195	6195 - Rosewood 1	100	120
S15	6196	6196 - Rosewood 2	100	128
S15	6330	6330 - Schuman	100	100
S15	6345	6345 - Scott Acre Homes	100	110
S15	6625	6625 - South Acre Manor	100	102
S15	6712	6712 - Stafford 3	100	121
S15	6795	6795 - Stubbs	100	181

S15	6980	6980 - Tarpey & Noble	100	123
S15	6985	6985 - Tarpeys	100	115
S15	7135	7135 - Tiki Island	100	265
S15	7135.1	7135.1 - Tiki Island	100	255
S15	7135.2	7135.2 - Tiki-Jones Bay,Wf	100	255
S15	7136	7136 - Tiki-interior Jones Bay	100	265
S15	7148	7148 - Tiki-section 13	100	265
S15	7149	7149 - Tiki Island 15	100	175
S15	7150	7150 - Tiki Island 15a	100	215
S15	7151	7151 - Tiki Sec 15-cn	100	217
S15	7152	7152 - Tiki Island Sec 17	100	238
S15	7250	7250 - Twelve Oaks	100	143
S15	7295	7295 - Vauthier Chas	100	100
S15	7296	7296 - Vauthier Court	100	160
S15	7308	7308 - Verkin Spec S-d	100	100
S15	7333	7333 - Virginia Point	100	100
S15	7435	7435 - Wentzel	100	207
S15	7511	7511 - Westerlage 2	100	164
S15	7527	7527 - Westland Ridge Sec 1	100	145
S15	7530	7530 - Westlawn	100	150
S15	7545	7545 - Westridge	100	95
S15	7575	7575 - Westward Pines	100	140
S15	7580	7580 - Westward	100	125
S15	7656	7656 - Williams Terrace Sub	100	137
S15	C	C - Commercial	0	100
S15	CAPITOL	CAPITOL - Commercial	0	100
S16	0003	0003 - S F Austin Survey	100	100
S16	0003.2	0003.2 - Bayou Brae/league City-canal	100	170
S16	0009	0009 - Dickinson, J Survey	100	119
S16	0018	0018 - M Muldoon Survey		100
S16	0153	0153 - Miles, J Survey (trs & Lts)	100	138
S16	0153.1	0153.1 - J Miles Survey (trs & Lts)	100	160
S16	0606	0606 - I & Gn Rr Sur 2	100	100
S16	0607	0607 - I & Gn Rr Sur 1	100	100
S16	0608	0608 - I & Gn Rr Sur 4	100	100
S16	0614	0614 - I & Gn Rr Sur 3	100	100
S16	0615	0615 - I & Gn Rr Sur 6	100	100
S16	0622	0622 - I & Gn Rr Sur 5		100
S16	0622	0622 - I & Gn Rr Sur 5	0	100
S16	0629	0629 - Bbb & Cr Rr Survey	100	100
S16	0654	0654 - Langerman, A	100	100

S16	0660	0660 - Coryell, J	100	100
S16	0661	0661 - Jc League Survey	100	100
S16	1007	1007 - Acicia Resv	100	100
S16	1192	1192 - The Arbor At Waterford Harbor	100	164
S16	1192.1	1192.1 - The Arbor At Waterford Harbor - Wf	100	250
S16	1232	1232 - Ashton Park	100	100
S16	1242	1242 - Austin Acres	100	150
S16	1243	1243 - Austin Park (2006)	100	140
S16	1355	1355 - Bauer Charles	100	150
S16	1370	1370 - Bay Breeze Addn	100	119
S16	1370.1	1370.1 - Bay Breeze Addn Waterfront	100	225
S16	1385	1385 - Bay Ridge	100	163
S16	1390	1390 - Bay Ridge Sec 2	100	175
S16	1395	1395 - Bay Ridge Sec 3	100	156
S16	1396	1396 - Bay Ridge Sub Sec 4	100	134
S16	1440	1440 - Bayou Brae	100	163
S16	1600	1600 - Bayview Acres	100	180
S16	1600.1	1600.1 - Bayview Acres Waterfront	100	100
S16	1600.2	1600.2 - Bayview Acres Waterview	100	189
S16	1600.3	1600.3 - Texas Corinthian Yacht Club	100	150
S16	1615	1615 - Bayview Addn	100	135
S16	1615.1	1615.1 - Bayview Addn Waterview	100	180
S16	1615.2	1615.2 - Bayview Addn Waterfront	100	165
S16	1648	1648 - Beacon Island (2010)	0	100
S16	1665	1665 - Beaussire	100	163
S16	1835	1835 - Birdsong Resub Townhomes	100	135
S16	1850	1850 - Blanchard E D	100	160
S16	1860	1860 - Blue Water Wf	100	240
S16	1923	1923 - 811 Bradford Condos (2006)	100	100
S16	1935	1935 - Braskora Gardens	100	90
S16	1941	1941 - Breckenridge Cove	100	115
S16	1951	1951 - Briarglen (95)	100	111
S16	1985	1985 - Brittany Bay	100	145
S16	1986	1986 - Brittany Bay Sec II	100	135
S16	1987	1987 - Brittany Bay Sec 3	100	100
S16	1989	1989 - Brittany Business Park	0	100
S16	1990	1990 - Brittany Bay Park Sec 1	100	100
S16	1992	1992 - Brittany Lake Sec 1	100	132
S16	1994	1994 - Brittany Lakes Sec 3 (99)	100	138
S16	1996	1996 - Brittany Lakes Sec 4 (99)	100	138
S16	1999	1999 - Brittany Lakes Sec 7 & 8	100	120

S16	1999.1	1999.1 - Brittany Lakes-wf (2006)	100	138
S16	2106	2106 - Butcher Special Sub	100	100
S16	2111	2111 - Butler Oaks	100	180
S16	2126	2126 - Calder Est	100	105
S16	2138	2138 - Cameo Place	100	143
S16	2317	2317 - Casa Marina Del Sol (2006)	100	150
S16	2353	2353 - Cedar Landing Sec 1 (2000)	100	122
S16	2372	2372 - Centerpointe Sec 6	100	111
S16	2374	2374 - Centerpointe Sec 5	0	107
S16	2391	2391 - Centerpointe	100	110
S16	2425	2425 - Charter Square	100	100
S16	2490	2490 - Claremont Park Sec 1 (98)	100	125
S16	2507	2507 - Claremont Park Sec 6/no Mud Dist	100	125
S16	2515	2515 - Clear Creek Blk A	100	250
S16	2582	2582 - ***		100
S16	2585	2585 - Clear Creek Crossing	100	100
S16	2587	2587 - Clear Creek Crossing Apartments		100
S16	2588	2588 - Clear Creek Estates	100	146
S16	2590	2590 - Clear Creek Meadows Sec 1		120
S16	2590	2590 - Clear Creek Meadows Sec 1	0	120
S16	2595	2595 - Clear Creek Heights	100	156
S16	2597	2597 - Clear Creek Heights Sec 3	100	158
S16	2598	2598 - Clear Creek Square	100	100
S16	2600	2600 - Clear Creek Village Sec 1	100	142
S16	2600.1	2600.1 - Clear Creek Village Sec 1 Canal	100	137
S16	2606	2606 - Clear Creek Village Sec 6 Ph 2	100	150
S16	2607	2607 - Clear Creek Village Sec 7	100	126
S16	2620	2620 - Clear Lake Shores	100	235
S16	2620.1	2620.1 - Clear Lake Shores Water View	100	300
S16	2620.2	2620.2 - Clear Lake Shores (Jarboe Bayou)	100	115
S16	2620.3	2620.3 - Clear Lake Shores (2094)	100	115
S16	2620A	2620A-CL SHORES-FRAME/BRICK (2009)	0	235
S16	2625	2625 - Clear Lake Shores Wf Leases		100
S16	2625	2625 - Clear Lake Shores Wf Leases	0	100
S16	2767	2767 - Constellation Pointe Sec 1	100	128
S16	2768	2768 - Constellation Pointe Marina (2006)	100	128
S16	2768.1	2768.1 - Constellation Pointe 2-wf (2006)	100	130
S16	2768.2	2768.2 - Constellation Pointe Canal (2006)	100	128
S16	2768.3	2768.3 - Constellation Pointe Dry (2006)	100	128
S16	2768.A	2768.A - CONSTELLATION POINTE SLIPS (2013)		100
S16	2768.A	2768.A - CONSTELLATION POINTE SLIPS (2013)	0	100

S16	2771	2771 - Constellation Pointe Dockominium (2007)		100
S16	2771	2771 - Constellation Pointe Dockominium (2007)	0	100
S16	2791	2791 - Coronado Sub	100	100
S16	2795	2795 - Corum South Mall	100	100
S16	2800.1	2800.1 - Coryell (Oakbrook)	100	134
S16	2815	2815 - Countryside	100	175
S16	2816	2816 - Countryside Sec 2/countryside Oaks	100	147
S16	2818	2818 - Countryside Sec 3	100	172
S16	2819	2819 - Countryside Sec 4	100	147
S16	2819.1	2819.1 - Countryside Sec 4 Newer (95)	100	132
S16	2821	2821 - Countryside Sec 5	100	100
S16	2823	2823 - Countryside Plaza Sec 2 (96)	0	100
S16	2825	2825 - County Park	100	100
S16	2857	2857 - Creekside Estates Sec 1 (93)	100	138
S16	2858	2858 - Creekside Sec 2 (94)	100	155
S16	2859	2859 - CREEKWOOD (2010)	0	100
S16	2860	2860 - Creekwood Manor	100	100
S16	2880	2880 - Crestwood	100	180
S16	2903	2903 - Crystal Lake	100	105
S16	2904	2904 - Cucco Est S/d	100	105
S16	2912	2912 - Cypress Bay Sec 1 (2009)	0	120
S16	2961	2961 - Dem Shadows	100	143
S16	2985	2985 - Derrick J W	100	185
S16	2985.1	2985.1-GORDY,2ND ROW	0	185
S16	2985M	2985M - Derrick	100	100
S16	2986	2986 - Devereaux Hospital & Neurobehavioral Institute	100	100
S16	2995	2995 - Diamond (unrec)	100	85
S16	3040	3040 - Dickinson Townsite	100	115
S16	3042	3042 - Dockside @ Marina Del Sol	100	132
S16	3130	3130 - East Dickinson	100	100
S16	3145	3145 - Edens	100	245
S16	3162	3162 - Egret Bay Park (96)		100
S16	3190	3190 - Ellis Acres (unrec)	100	170
S16	3195	3195 - Ellis Landing	100	147
S16	3297	3297 - Fairways At South Shore	100	105
S16	3326	3326 - Fm2094 Shopping Center	100	100
S16	3327	3327 - Fm 270 Comm Pk (88)	100	100
S16	3335	3335 - Faulkner Estates	100	126
S16	3377	3377 - Food Lion Addn	100	100
S16	3400	3400 - Foster Place	100	205
S16	3445	3445 - Freeway Properties	100	100

S16	3458	3458 - Friedman/lfc (92)	100	100
S16	3563	3563 - Ghirardi (unrec L C Blk 23)	100	120
S16	3953	3953- Hidden Lakes Sec 4&5 (2016)	155	0
S16	3958	3958- Hidden Lakes Sec 6&7 (2016)	155	0
S16	3958.1	3958- Hidden Lakes Sec 6&7 WATERFRONT (2016)	163	0
S16	3961	3961- Hidden Lakes Sect 8 (2016)	155	0
S16	3961.1	3961.1 Hidden Lakes Sect 8 WATERFRONT (2016)	163	0
S16	3600	3600 - Glen Cove Addn	100	158
S16	3600.1	3600.1 - Glen Cove Addn Canal	100	205
S16	3600.2	3600.2 - Glen Cove Addn Waterfront	100	290
S16	3605	3605 - Glen Cove Park	100	150
S16	3615	3615 - Glenmont	100	115
S16	3640	3640 - Goins	100	148
S16	3645	3645 - Golden Acres	100	160
S16	3667	3667 - Gordy J P	100	150
S16	3707	3707 - Greenridge Sub (99)	100	123
S16	3793	3793 - Halls Halls Bridge	100	140
S16	3828	3828 - Harbour Homes S/d	100	105
S16	3831	3831 - Harbour Pointe Sec 1	100	125
S16	3838	3838 - Harbour Park Sec 7 (97)	100	110
S16	3839	3839 - Harbour Park Sec 8 (97)	100	125
S16	3839.1	3839.1 - South Shore Village/Harbour Park	100	110
S16	3841	3841 - Harbour Park Sec 9	100	116
S16	3842	3842 - Harbour Park Sec 1	100	138
S16	3843	3843 - Harbour Park Sec 2	100	130
S16	3844	3844 - Harbour Park Sec 3	100	130
S16	3845	3845 - Harbour Park Sec 4	100	126
S16	3846	3846 - Harbour Park Sec 5 (93)	100	138
S16	3847	3847 - Harbour Park Sec 6 (96)	100	123
S16	3943	3943 - WESTWOOD SEC 3 PH1 (2014)		130
S16	3943	3943 - WESTWOOD SEC 3 PH1 (2014)	0	130
S16	3947	3947 - Hidden Oaks Sec 1 (93)	100	110
S16	3948	3948 - Hidden Lakes Sec 1-2 (2009)		130
S16	3948	3948 - Hidden Lakes Sec 1-2 (2009)	0	130
S16	3990	3990 - Highland Terrace	100	153
S16	4150.1	4150.1 - Interurban Duplexes	100	100
S16	4235	4235 - Jarboe	100	175
S16	4248	4248 - Jensen Colony	100	100
S16	4353	4353 - Kemah Village (2006)	100	150
S16	4364	4364 - Kemah Oaks Sub (92)	100	140
S16	4365	4365 - Kemah Townsite	100	163

S16	4365.1	4365.1 - Kemah Townsite Waterfront	100	225
S16	4365.2	4365.2 - Kemah Townsite	100	150
S16	4365.3	4365.3 - Kemah Townsite Marine Trontage	100	120
S16	4365.4	4365.4 - Kemah Townsite Marina	100	100
S16	4368	4368 - Keystone Meadows	100	140
S16	4388	4388 - Kipp Ave Twnhms (2006)	100	125
S16	4480	4480 - Laguna Vista Est	100	153
S16	4492	4492 - The Lakefront	100	117
S16	4496	4496 - Lake Village (2010)	0	175
S16	4507	4507 - Lakeside Addn	100	90
S16	4510	4510 - Lakeside Subd	100	160
S16	4510.1	4510.1 - Lakeside Waterfront	100	135
S16	4510.2	4510.2 - Lakeside-wv	100	200
S16	4510.3	4510.3 - Lakeside Island-canal (2006)	100	125
S16	4510.4	4510.4 - Lakeside Canal View (2006)	100	160
S16	4510.5	4510.5 - Lakeside Addn-Baywind (2006)	100	185
S16	4545	4545 - ***		100
S16	4550	4550 - Landing Point	100	100
S16	4590	4590 - Lawrence	100	120
S16	4591	4591 - Lawrence 2	100	185
S16	4595	4595 - Lazy Bend Waterfront	100	140
S16	4595.1	4595.1 - Lazy Bend Canal So Of Bridge	100	190
S16	4595.2	4595.2 - Lazy Bend Canal No Of Bridge	100	265
S16	4598	4598 - League City Commercial Park	100	100
S16	4600	4600 - League City Div A	100	100
S16	4600.1	4600.1 - League City Div A (27-1)	100	90
S16	4600.2	4600.2 - League City Div A	100	120
S16	4602.1	4602.1 - League City Div B	100	180
S16	4610	4610 - League City Div E	100	100
S16	4612	4612 - League City Div F	100	100
S16	4615	4615 - League City Heights	100	140
S16	4630	4630 - League City Orange Groves	100	175
S16	4635	4635 - League City Semi-tropical	100	90
S16	4640	4640 - League City Townsite (blk 1-48) Pt 1	100	145
S16	4640.1	4640.1 - League City Townsite Pt 2	100	154
S16	4640.3	4640.3 - League City Townsite	100	213
S16	4650	4650 - Leward Landing 1 Th	100	105
S16	4652	4652 - Leward Landing (Davis Rd)	100	240
S16	4655	4655 - Legend Point Condo		100
S16	4655	4655 - Legend Point Condo	0	100
S16	4664	4664 - Leisure Lakes (2000)		100

S16	4664	4664 - Leisure Lakes (2000)	0	100
S16	4706	4706 - Lillu Gardens - Hough	100	170
S16	4808	4808 - Lookout At Marina Del Sol	100	115
S16	4863	4863 - Magnolia Creek Sec 9 (2007)	0	105
S16	4872	4872 - Magnolia Creek	100	112
S16	4872.1	4872.1 - Magnolia Creek GFRONT (2008)	100	105
S16	4879	4879 - Magnolia Creek Sec 5	100	135
S16	4879.1	4879.1 - Magnolia Creek Custom Gf	100	145
S16	4881	4881 - Magnolia Creek Sec 6	100	124
S16	4886	4886 - Magnolia Estates Sec 1	100	108
S16	4888	4888 - Magnolia Creek (2006)	100	115
S16	4891	4891 - Magnolia Estates Sec 3	0	112
S16	4893	4893-MAGNOLIA CREEK SEC 8-10 (2008)	0	123
S16	4917	4917 - Mar Bella (2007)	0	125
S16	4917.1	4917.1-MARBELLA WF	0	150
S16	4917.2	4917.2 - MARBELLA SEC 10-A WF		150
S16	4917.2	4917.2 - MARBELLA SEC 10-A WF	0	150
S16	4918	4918-MARIBELLA SEC 2-4	0	125
S16	4919	4919-MARIBELLA SEC 3 (2008)	0	110
S16	4921	4921 - MARBELLA SEC 4	0	114
S16	4932	4932 - Marak Addn (2001)	100	200
S16	4943	4943 - MAR BELLA SEC 11 (2013)	0	135
S16	4944	4944 - MARBELLA SEC 12-A (2013)		128
S16	4944	4944 - MARBELLA SEC 12-A (2013)	0	128
S16	4945	4945- MARABELLA SEC 11,15,16 (2016)	150	0
S16	4945.1	4945.1 MARABELLA SEC 11,15,16 WATERFRONT (2016)	160	0
S16	4946	4946 - Marina Bay Park	100	119
S16	4947	4947 - Marina Bay Park Sec 2 Ph 1	100	120
S16	4948.1	4948.1 - Marina Del Sol Marina Frontage	100	205
S16	4948.2	4948.2 - Marina Del Sol Waterfront	100	155
S16	4950	4950 - Marina On The Lake	100	100
S16	4951	4951 - Marina Bay Park Sec 2 Ph 2 (93)	100	145
S16	4952	4952 - Marina Bay Park Sec 3 (96)	100	137
S16	4952.1	4952.1 - Marina Bay Park Gf	100	152
S16	4954	4954 - Marina Palms	100	125
S16	4954.1	4954.1 - Marina Palms Waterfront	100	220
S16	4959	4959 - Marina Village (2000)	100	115
S16	4959.1	4959.1 - Marina Village (2000)	100	155
S16	4966	4966 - Mark Parker		100
S16	4966	4966 - Mark Parker	0	100
S16	4982	4982- MARABELLA SEC 13B (2016	160	0

S16	4982.1	4982.1- MARABELLA SEC 13B WATERFRONT (2016)	160	0
S16	5056	5056 - Row (woodcock & Lawrence (97))		100
S16	5056	5056 - Row (woodcock & Lawrence (97))	0	100
S16	5071	5071 - The Meadows Sec 1 (2002)	100	112
S16	5074	5074 - Meadow Bend Sec 5 Ph 6	100	145
S16	5075	5075 - Meadow Bend	100	180
S16	5076	5076 - Meadow Bend 2	100	166
S16	5077	5077 - Meadow Bend 3	100	147
S16	5078	5078 - Meadow Bend Sec 5 Phase 5 (93)	100	145
S16	5079	5079 - Meadow Bend 4	100	157
S16	5083	5083 - Meadow Bend Sec 6 Phase Ii Replat	100	135
S16	5084	5084 - Meadowbend Sec Phase Iii	100	135
S16	5086	5086 - The Meadows Sec 5 (2005)	100	108
S16	5093	5093 - Meadows Gate (2006)	100	100
S16	5096	5096 - Meadowwicke 1&2	100	168
S16	5144	5144 - Miller Addn To Bayview	100	140
S16	5146	5146 - Miller Charles Addn 2 To Bayview	100	147
S16	5185	5185 - Moon Caye Condo		140
S16	5185	5185 - Moon Caye Condo	0	140
S16	5236	5236 - Munson, J B Sub	100	100
S16	5250	5250 - Nantucket Landing Townhomes	100	205
S16	5300	5300 - Newport 1,2,3,4,5,6	100	165
S16	5325	5325 - Nichol Addn 1	100	180
S16	5383	5383 - Nottingham Country	100	155
S16	5395	5395 - Oakcreek	100	119
S16	5397	5397 - Oak Creek Sec 2 & 3	100	115
S16	5420	5420 - Oak Manor	100	168
S16	5452	5452 - Oakcrest Manor Serc 1 (98)	100	133
S16	5458	5458 - The Oaks Of Clear Creek Sec 1 (92)	100	123
S16	5459	5459 - The Oaks Of Clear Creek Sec 2 (92)	100	120
S16	5512	5512 - Oneal (94)	100	100
S16	5571	5571 - Palm Cove Sec 1 (99)	100	145
S16	5571.1	5571.1 - Palm Cove Wf	100	145
S16	5582	5582 - Palm Key (2000)	100	138
S16	5582.1	5582.1 - Palm Key (2000)	100	162
S16	5587	5587 - The Park At Egret Bay	100	100
S16	5597	5597 - The Park At Marina Del Sol	100	105
S16	5602	5602 - Park Of Clear Creek	100	113
S16	5645	5645 - Parke Estates (unrec)	100	160
S16	5660	5660 - Patton 1	100	180
S16	5677	5677 - Pecan Creek Estates (2006)	100	100

S16	7377.1	7377.1 - Waterford Oaks Wf (lake)	100	230
S16	7378	7378 - Waterford Harbor	100	100
S16	7379	7379 - Waterford Point	100	253
S16	7379.1	7379.1 - Waterford Pt Waterfront	100	237
S16	7379.2	7379.2 - Waterford Pt Canal/marina Ftg	100	145
S16	7382	7382 - Waterford Harbor Villas (93) Waterfront	100	182
S16	7382.1	7382.1 - Waterford Harbor Villas	100	151
S16	7395	7395 - Watkins	100	170
S16	7485	7485 - West Kemah	100	182
S16	7531	7531 - WESTOVER SEC 14A-16 (2013)		140
S16	7531	7531 - WESTOVER SEC 14A-16 (2013)	0	140
S16	7538	7538 - Westover Sec 15 (2010)	0	138
S16	7542	7542 - Westover Park Sec 1	100	107
S16	7543	7543 - Westover Park Sec 2	100	120
S16	7551	7551 - Westover Park Sec 8a (2005)	100	110
S16	7557	7557 - Westover Park Sec 10		120
S16	7557	7557 - Westover Park Sec 10	0	120
S16	7587	7587 - Westwood Sub Ph1 (2007)	100	120
S16	7587.1	7587.1 WESTWOOD WATERFRONT (2016)	200	0
S16	7590	7590 - Weyer	100	186
S16	7595	7595 - Wharf At Clear Lake Townhomes	100	132
S16	7601	7601 - Wharf At Clear Lake		100
S16	7601	7601 - Wharf At Clear Lake	0	100
S16	7602	7602 - Whispering Lakes Ranch Sec 1 Ph 2	100	110
S16	7602.1	7602.1 - Whispering Lakes Ranch Waterfront	100	130
S16	7653	7653 - Williams #1	100	175
S16	7670	7670 - Wilshire Place Sec 1 (2001)	100	110
S16	AUDIT	AUDIT - MISSING NBHD	0	0
S16	C	C - Commercial	0	100
S16	CAPITOL	CAPITOL - Commercial	0	100
S16	SH3800	SH3800 - Huckle Berry Finn	100	133
S16	SH4140	SH4140 - Kirbybend Sec 1 (93)	100	116
S16	SH6300	SH6300 - Seabrook	100	175
S17	0048	0048 - Blimp Base Blvd	100	145
S17	0071	0071 - Guyott, P Survey	100	133
S17	0207	0207 - White, S Survey	0	100
S17	1076	1076 - Algoa Subd # 1 Unrec S/d Blks 4-5-16	100	145
S17	1081	1081 - Algoa Suburbs Lettered Blks	100	165
S17	1081M	1081M -	100	100
S17	1095	1095 - Alta Loma Outlots	100	150
S17	1095.1	1095.1 - Lone Pine (98)	100	135

S17	1095.2	1095.2 - Alta Loma Outlots Duplexes	100	100
S17	1095A	1095A - Alta Loma Outlots Pt A	100	150
S17	1095AM	1095AM - Alta Loma Outlots Pt A	100	100
S17	1095M	1095M - Alta Loma Outlots	100	100
S17	1100	1100 - Alta Loma Townsites North Of Hwy 6	100	140
S17	1100.1	1100.1 - Alta Loma Townsite South Of Hwy 6	100	150
S17	1100.1A	1100.1A - Alta Loma Townsite Pt A	100	150
S17	1100.1M	1100.1M - Alta Loma Townsite South Of Hwy 6	100	100
S17	1100M	1100M - Alta Loma Townsite North Of Hwy 6	100	100
S17	1160	1160 - Alta Loma Outlots (pt Of 409 Blk)	100	160
S17	1160.1	1160.1 - Angell Runge Addn	100	160
S17	1160.1M	1160.1M - Angell Runge Addn	100	100
S17	1160.2	1160.2 - Angell-Runge Addn	100	160
S17	1160.2A	1160.2A - Angel-Runge Addn Pt A	100	160
S17	1160.2AM	1160.2AM - Angel Runge Addn Pt A	100	100
S17	1160.2M	1160.2M - Angell Runge Addn	100	100
S17	1160M	1160M - Alta Loma Outlots (pt Of 409 Blk)	100	100
S17	1200	1200 - Arcadia Townsite	100	150
S17	1200M	1200M - Arcadia Townsite	100	100
S17	1322	1322 - Bar-e-bar Estates (97)	100	150
S17	1983	1983 - Brittain Estates	100	120
S17	2135	2135 - Cambiano Unrec	100	150
S17	2331	2331 - Castle Estates Phase 1	100	160
S17	2454	2454 - Christi (97)	0	100
S17	2760	2760 - Compean Unrecorded Sub	100	150
S17	2811	2811 - Country Place (state Sec 1	100	140
S17	2812	2812 - Country Place Estates Sec 2 (99)	100	140
S17	2878	2878 - Baros Sub	100	140
S17	3003	3003 - Dickey Unrec	100	140
S17	3003M	3003M - Dickey Unrec	100	100
S17	3050	3050 - Double Tree Estates	100	140
S17	3792	3792 - Halls Addn To Alvin	100	140
S17	3792.1	3792.1 - Bayou End Cir	100	140
S17	3792.2	3792.2 - Bayou End Cr-bayou	100	140
S17	3792M	3792M - Halls Addn To Alvin	100	100
S17	3894	3894 - Haylee Park (2003)	100	140
S17	3904	3904 - Heartland Est	100	150
S17	3980	3980 - Highland Farms	100	150
S17	3980M	3980M - Highland Farms	100	100
S17	4143	4143 - I & Gnrr A-601 Subd	100	150
S17	4143A	4143A - I & E Gnrr A-601 Sub Pt A	100	150

S17	4143AM	4143AM - I & E Gnrr A-601 Sub Pt A	100	100
S17	4143M	4143M - I & E Ghrr A-601 Subd	100	100
S17	4459	4459 - Lago Santa Fe Sub (98)	100	130
S17	4461	4461 - Lago Santa Fe - Dry Lots	100	110
S17	4511	4511 - The Lakes Of Bay Area	100	150
S17	4694	4694 - (98)	100	147
S17	4967	4967 - Mark 45 Business Park Sec 1 (96)		100
S17	4967	4967 - Mark 45 Business Park Sec 1 (96)	0	100
S17	4977	4977 - Martin Estates (2003)	100	120
S17	5102	5102 - Mecon Way (2002)	100	100
S17	5212	5212 - Morningview	100	140
S17	5562	5562 - Painted Meadows Sec 1 (2005)	100	130
S17	5971	5971 - Prairie Knoll Estates	100	145
S17	5971.1	5971.1 - Prairie Knoll Th	100	145
S17	6033	6033 - RAIN RIVER (2012)	0	150
S17	6289	6289 - Santa Fe Trails	100	160
S17	6634	6634 - South Elm Estates (2000)	100	120
S17	6856	6856-SUNRISE CREEK (2008)	0	120
S17	6990	6990 - Taylors	100	150
S17	6990M	6990M - Taylors	100	100
S17	7055	7055 - Thamans 1st Sub	100	150
S17	7055.1	7055.1 - Thamans 1st Sub	100	140
S17	7055.1M	7055.1M -	100	100
S17	7055A	7055A - Thamans 1st Sub Pt A	100	150
S17	7055AM	7055AM - Thamans 1st Sub Pt A	100	100
S17	7055M	7055M - Thamans 1st Sub	100	100
S17	7056	7056 - Thamans 2nd Sub	100	150
S17	7056.1	7056.1 - Thamans 2nd Sub	100	130
S17	7056.1M	7056.1M - Thamans 2nd Sub	100	100
S17	7056.2	7056.2 - Thamans 2nd Sub	100	130
S17	7056.2M	7056.2M - Thamans 2nd Sub	100	100
S17	7056A	7056A - Thamans 2nd Sub Pt A	100	145
S17	7056AM	7056AM - Thamans 2nd Sub Pt A	100	100
S17	7056M	7056M - Thamans 2nd Sub	100	100
S17	7170	7170 - Tombrella (unrec Lts 327-328-339-340)	100	150
S17	7215	7215 - Triple Bar Estates	100	155
S17	7260	7260 - Twin Drive (98)	100	150
S17	7334	7334 - Vista Real	100	120
S17	7334M	7334M - Vista Real	100	100
S17	7586	7586 - Westwood Sub	100	112
S17	7705	7705 - Winston Heights	100	150

S17	7765	7765 - Young Estates	100	140
S17	CAPITOL	CAPITOL - Commercial	0	100
S18	0004	0004 - Austin, S F	0	100
S18	0007	0007 - Bundick, C Survey		100
S18	0007	0007 - Bundick, C Survey	0	100
S18	0024	0024 - Bowen, S Survey		100
S18	0024	0024 - Bowen, S Survey	0	100
S18	0072	0072 - Grant, J Survey		100
S18	0072	0072 - Grant, J Survey	0	100
S18	0077	0077 - Hurd, N Survey		100
S18	0143	0143 - Littlefield, H B Survey		100
S18	0143	0143 - Littlefield, H B Survey	0	100
S18	0163	0163 - Preacher, G Survey		100
S18	0163	0163 - Preacher, G Survey	0	100
S18	0167	0167 - Richardson, D Survey		100
S18	0167	0167 - Richardson, D Survey	0	100
S18	0204	0204 - Western, T G Survey		100
S18	0204	0204 - Western, T G Survey	0	100
S18	0205	0205 - Wells, J B Survey		100
S18	0205	0205 - Wells, J B Survey	0	100
S18	1105	1105 - Amburn Boat Basin	100	163
S18	1105.1	1105.1 - AMBURN BOAT BASIN - WF (2014)	0	163
S18	1105.2	1105.2 - AMBURN BOAT BASIN - WV (2014)	0	163
S18	1591.1	1591.1 - Bayside Landing (2006)	100	128
S18	2435	2435 - Chelsea Manor	100	65
S18	2437	2437 - Texas City Heights	100	100
S18	2475	2475 - Clairmont	100	165
S18	2475.2	2475.2 - Clairmont (s18)	100	170
S18	2640	2640 - Clearview Terrace	100	196
S18	2641	2641 - Clearview Terrace Sec 2	100	145
S18	3045	3045 - Dollar Beach Ii	100	95
S18	3630	3630 - Godard Park	100	145
S18	3680	3680 - Grand Cay Harbour (2007)	0	200
S18	3890	3890 - Hawkins	100	154
S18	4164	4164 - The Islands Phase 3 (96)	100	127
S18	4240	4240 - Jemison Addn		100
S18	4240	4240 - Jemison Addn	0	100
S18	4380	4380 - Kingston	100	167
S18	4413	4413 - Kohfeldt & Braun	100	100
S18	4417	4417 - Kohfeldt 1st Add	100	129
S18	4420.1	4420.1 - Kohfeldt Heights A205	100	165

S18	4420.2	4420.2 - Kohfeldt Heights A205	100	100
S18	4500	4500 - Lakeshore 1	100	190
S18	4515	4515 - Lakeview 1	100	165
S18	4517	4517 - Lakeview	100	100
S18	4517.1	4517.1 - Lakeview	100	167
S18	4520	4520 - Lakeway Addn No 1	100	143
S18	4567	4567 - Lauer (of Jemison)		100
S18	4567	4567 - Lauer (of Jemison)	0	100
S18	4890	4890 - Mainland Building Condo	0	64
S18	4900.1	4900.1 - Mainland Park	100	138
S18	4900.2	4900.2 - Mainland Park	100	133
S18	4900.3	4900.3 - Mainland Park	100	105
S18	4900.4	4900.4 - Mainland Park	100	138
S18	5026	5026 - Mc Clain Park 2	100	155
S18	5365	5365 - North Village	100	139
S18	5370.1	5370.1 - Northside	100	140
S18	5370.2	5370.2 - Northside	100	140
S18	5615	5615 - Park Terrace	100	139
S18	5708	5708 - Pelican Harbour Ph Ii	100	111
S18	5760	5760 - Pilgrim Estates	100	105
S18	5760.1	5760.1 - Pilgrim Estates Wf	100	125
S18	5762	5762 - Pilgrim Estates Addn #1 (96)	100	100
S18	5762.1	5762.1 - Pilgrim Est Wf	100	115
S18	5763	5763 - Pilgrim Est Addn 2	100	126
S18	5770	5770 - Pilgrims Landing	100	145
S18	5775	5775 - Pilgrim Square Condo		149
S18	5775	5775 - Pilgrim Square Condo	0	149
S18	5995	5995 - Professional Village		100
S18	6073	6073 - Regency Gardens Condo		50
S18	6073	6073 - Regency Gardens Condo	0	50
S18	6185	6185 - Rose	100	100
S18	6610	6610 - Snug Harbor	100	130
S18	6615	6615 - Somerset	100	132
S18	6715	6715 - Stafford 1	100	156
S18	6716	6716 - Stafford 2	100	155
S18	6805	6805 - Sugarhill Townhomes	100	94
S18	6845	6845 - Sunnycrest 1	100	160
S18	6880	6880 - Sunset Terrace	100	160
S18	6905	6905 - Swallows Meadow	100	126
S18	6907	6907 - Swallows Meadow Sec 3 (93)	100	110
S18	6910	6910 - Swanlund	100	128

S18	7030	7030 - Texas City		100
S18	7030	7030 - Texas City	0	100
S18	7030.1	7030.1 - Texas City	100	60
S18	7030.10	7030.10 - Texas City	100	180
S18	7030.11	7030.11 - Texas City	100	108
S18	7030.12	7030.12 - Texas City	100	100
S18	7030.2	7030.2 - Texas City	100	93
S18	7030.3	7030.3 - Texas City	100	93
S18	7030.4	7030.4 - Texas City	100	70
S18	7030.5	7030.5 - Texas City	100	169
S18	7030.6	7030.6 - Texas City	100	145
S18	7030.7	7030.7 - Texas City	100	183
S18	7030.8	7030.8 - Texas City	100	160
S18	7030.9	7030.9 - Texas City	100	178
S18	7042	7042 - Texas City Heights	100	100
S18	7050	7050 - Texas City Heights Subd No 1	100	121
S18	7110	7110 - Thunderbird Park	100	145
S18	7130	7130 - Tiffany Park	100	148
S18	7280	7280 - Van Ley Commercial		100
S18	7280	7280 - Van Ley Commercial	0	100
S18	7333	7333 - Virginia Point	100	100
S18	7376	7376 - Waterford Downs (96)	0	100
S18	7410	7410 - Wayside Place 1	100	130
S18	7445	7445 - West Briar	100	156
S18	7520	7520 - Westhaven	100	145
S18	7560	7560 - Westview 1	100	197
S18	7561	7561 - Westview 2	100	198
S18	7562	7562 - Westview 3	100	160
S18	7563	7563 - Westview 4	100	155
S18	7566	7566 - Westview Park	100	125
S18	C	C - Commercial	0	100
S18	CAPITOL	CAPITOL - Commercial	0	100